

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, SEPTEMBER 3rd, 2019 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Robert Fisher, Councillors Alvin McLellan, Dianne Diehl, John Lowe, Brenda Dalton, Gloria Wilbee, Larry McGrath, Ray Chartrand and Joe Steffler

Members Absent: Councillor Zoey Onn

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Economic Development Officer, Jan Hawley
 Executive Assistant, Janice Andrews

Others Present: Shawn Loughlin, Editor, The Citizen

Dave Rapien, Keith Gingrich, Kim Gingrich and Kyla VanDeGevel attended the meeting to hear the discussion concerning proposed By-Law 66-2019 to stop up and close and sell part of Mary Street, Brussels Ward.

Melissa Jacklin, Chair of BMG Recreation Committee; Nicole Duquette and Glen Boy of Campaign Coaches attended the meeting to present the Fundraising Feasibility Study prepared by Campaign Coaches.

Doug McArter, John VanVliet, Debbie Seili, Nicole Noble, Joe Seili, Chris Blake, Brett Fisher, Rosanne Groves and Olivia McArter attended to hear the discussion on the delegation of the BMG Recreation Committee concerning the Fundraising Feasibility Study.

CALL TO ORDER & MAYOR'S REMARKS

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

Mid-Huron Recycling Centre

Mayor MacLellan reported that the mid-Huron Recycling Centre was receiving higher volumes of wastes than projected and noted that while the Committee would be increasing tipping fees again, there was a significant budget shortfall and the 3 municipalities were each being invoiced an additional \$30,000 for operations.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by Dianne Diehl:
 That the Agenda for the Regular Meeting of Council dated September 3rd, 2019
 be adopted with the following amendments:

7.17.5 – Report from Finance Manager – RFP for website redesign

15.17.5 – Revised By-Law 67-2019

Adopt Agenda

Carried.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Brenda Dalton declared a pecuniary interest on agenda item 8.17.4 (Winthrop Ball Park Committee – SOP request) as she is a member of the Winthrop Ball Park Committee.

MINUTES OF PREVIOUS MEETING

Moved by Joseph Steffler and seconded by Raymond Chartrand:
 That Council of the Municipality of Huron East approve the following Council
 Meeting Minutes as printed and circulated:

a) Regular Meeting – August 6th, 2019

b) Public Hearing – August 6th, 2019

Meeting Minutes

Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**7:00 p.m. Jan Hawley – Ryan O’Reilly Stanley Cup Parade**

Economic Development Officer Jan Hawley provided a video presentation on the Ryan O’Reilly Stanley Cup Parade that was produced by Lake Affect Media of Walton. Ms. Hawley noted the parade attracted approximately 4,000 people to the area for the day.

7:15 p.m. Stop up and Close and Sell Part of Closed Road Allowance – Mary Street Brussels

CAO/Clerk Brad Knight advised that notice of the proposed by-law to stop up and close and sell part of the closed road allowance was advertised in the local papers and also sent to all properties within 400 feet of the subject property.

Kyla VanDenGevel attended before Council to advise her residence at 450 Alexander Street backs onto the road allowance and questioned whether she would still have access to the back of her property. CAO/Clerk advised that the current status of the road allowance would remain noting the Municipality would continue to maintain ownership of the road allowance with the exception of 18 feet proposed to be transferred to Lot 75. CAO/Clerk Brad Knight also advised that all legal, surveying and conveyancing costs regarding the stopping, closing and selling of said lands shall be paid by the purchasers. By-Law 66-2019 to authorize the transaction will be considered later in the meeting.

7:25 p.m. Huron County Official Plan 5 Year Review

Monica Walker-Bolton, Planner, attended before Council to provide an update on the County Official Plan 5 year review process. Council were advised the Official Plan was last updated in 2014 following the new Provincial Policy Statement. Ms. Walker-Bolton reviewed the project timeline noting public open houses will be held in Clinton on September 10th, Exeter on September 19th and Wingham on September 25th. The Provincial review will be completed in October to December followed by a public meeting to be held early 2020.

Ms. Walker-Bolton reviewed a powerpoint presentation outlining the main sections of the Official Plan as follows:

- Agriculture
- Community Services
- Economy
- Extractive Resources
- Natural Environment
- Settlement Patterns

ACCOUNTS PAYABLE

Moved by Gloria Wilbee and seconded by John Lowe:
That the accounts payable in the amount of \$1,721,615.99 be approved for payment. Carried.

Accounts
Payable

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**Chief Building Official – Report**

The Chief Building Official report for August 2019 was received by Council.

Public Works Coordinator – Tender HE-08-2019 – One Ton Pickup Truck

CAO/Clerk Brad Knight reviewed the report to Council with respect to Contract HE-08-2019 to supply a current year 2-wheel drive cab and chassis one ton truck with heavy duty suspension and dual fuel tanks.

Council were advised that one tender was received and opened on August 28th, 2019 in the presence of Councillor Ray Chartrand, Public Works Coordinator Barry Mills and CAO/Clerk Brad Knight and the result was as follows:

Robinson Chevrolet Inc. - \$34,405.00 plus applicable taxes

Moved by Alvin McLellan and seconded by Brenda Dalton:
That Council of the Municipality of Huron East accept the tender of Robinson Chevrolet Inc. in the amount of \$34,405.00 plus applicable taxes for Contract HE-08-2019 to supply a one ton pickup truck. Carried.

Tender
HE-08-2019
One Ton
Pick up Truck

CAO/Clerk – MTO Connecting Link – Appointment of Consulting Engineer

CAO/Clerk Brad Knight reviewed his report to Council with respect to the connecting link project on Highway 8 and the funding agreement that is for a 2-year period with substantial completion by December 31st, 2021. It was noted that the reconstruction of Seaforth Main Street is expected to be completed in 2020 and a request was made to extend the agreement into 2022 to allow a little time between two major construction projects that are very disruptive. The Ministry of Transportation has indicated they cannot extend the timetable however there is the option to submit another grant application if the projected can not be completed in the timeline of the agreement. The Ministry has also indicated that the current consultant may be retained for the project provided there is evidence from our procurement policies to sole source a contract of this nature and there is a resolution from Council authorizing the sole sourcing of the contract.

Council were advised the Purchasing Policy does provide exemptions in specific circumstances and allows a negotiation method of purchase for goods and service. The CAO advised that an RFP evaluation process has already been completed in 2018 for very similar work within County Road 12 and the familiarity that BM Ross already has with our existing infrastructure within the connecting link, including the work being completed within the connecting link next year, it was recommended that BM Ross & Associates be retained as the consulting engineer for the Highway 8 connecting link project.

Moved by Brenda Dalton and seconded by Larry McGrath:
That Council of the Municipality of Huron East retain BM Ross & Associates as the consulting engineers on the Highway 8 connecting link project; and further that BM Ross & Associates be directed to complete the engineering designs and perform the contract administration for the project. Carried.

Appoint
Engineer
Highway 8
Connecting
Link Project

CAO/Clerk – Investing in Canada Infrastructure Program (Recreation)

CAO/Clerk Brad Knight reviewed his report to Council concerning the Investing in Canada Infrastructure Program – Community, Culture and Recreation grant program that was announced recently at the AMO conference. Council were advised that applications for this program are due on November 12th and the Province will notify applications if their project has been nominated for review by summer 2020 with the federal notification shortly thereafter. It was noted there are essentially 2 streams of funding, one for rehabilitation/renovations of less than \$5 million and one for multi-purpose new builds or larger renovations with maximum cost share for projects as follows:

- Federal – 40%
- Provincial – 33%
- Municipal – 27%

The CAO recommended staff meet with the BMGCC building committee to review proposed drawings and estimates and work can commence on putting the grant application together for the proposed renovation project.

Finance Manager-Treasurer – RFP Website Redesign and Update

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council concerning the redesign and update of the municipal website. Council were advised the website was last updated in 2010 noting technology has evolved immensely and there is a growing demand for electronic services. Council were advised the estimated budget for the redesign and update of the current website is between \$20,000 and \$30,000. The Finance Manager recommended an RFP for the website redesign and update be issued on September 4th, 2019 with a submission deadline of September 27th, 2019 and anticipated implementation expected during the summer of 2020. It was also recommended Council utilize some of the \$604,816 funding from the Ontario Small and Rural Municipalities – Modernization received in March 2019 towards the cost of this project.

Moved by Brenda Dalton and seconded by Larry McGrath:
That Council of the Municipality of Huron East utilize a portion of the Ontario Small and Rural Municipalities – Modernization Funding received to re-design and update the Municipal website and authorize municipal staff to issue an RFP for proposals for the re-design and update of the municipal website. Carried.

Utilize
Modernization
Funding
Website
re-design/update

Moved by Raymond Chartrand and seconded by Joseph Steffler:
That Huron East Council receive the following Reports of Municipal Officers as presented:

Reports of
Municipal
Officers

- (1) Chief Building Official
- (2) Public Works Coordinator
- (3) CAO/Clerk
- (4) Finance Manager-Treasurer/Deputy Clerk

Carried.

CORRESPONDENCE

- Moved** by Raymond Chartrand and seconded by John Lowe:
That Council of the Municipality of Huron East endorse the resolution of the Township of McKellar requesting AMO to take a stronger position against the Provincial Government with respect to any potential forced amalgamations of municipalities. Carried.
- Endorse
Resolution
Township of
McKellar
- Moved** by Brenda Dalton and seconded by Larry McGrath:
That Council appoint Councillor Dianne Diehl to the Court of Revision being held on September 16th, 2019 at 7:00 pm for the Melville Municipal Drain 2019. Carried.
- Appointment
Court of
Revision
Melville Drain
- Moved** by Joseph Steffler and seconded by Raymond Chartrand:
That Huron East Council grant permission to United Way Perth-Huron to install a banner across Goderich Street East, Seaforth Ward, for the month of September 2019 to assist with bringing awareness of their annual fundraising campaign. Carried.
- Permission
United Way
Banner
Seaforth
- Moved** by Gloria Wilbee and seconded by Larry McGrath:
That the Winthrop Ball Park Committee, being a committee of the Municipality of Huron East, be authorized to apply for a special occasion permit for a year-end ball tournament, a municipally significant event, being held on September 12th, 13th and 14th, 2019 with all proceeds being designated towards the Winthrop ball park and park improvements. Carried.
- Winthrop
Ball Tournery
Municipally
Significant

UNFINISHED BUSINESS**MUNICIPAL DRAINS****PLANNING**

- Moved** by Dianne Diehl and seconded by Alvin McLellan:
That Council of the Municipality of Huron East has no objection to severance application C35/19 and C36/19 of Murray and Marlene Fischer on Plan 207, Park Lots 19 to 24, Part Park Lots 1 and 2, and RP 22R-1565, Parts 2 to 4, Grey Ward, provided the following conditions are met:
- No Objection
C35/19 C36/19
Fischer
- i) that \$1,500 be paid to the Municipality as cash-in-lieu of parkland for 3 lots being created
 - ii) that Section 65 of the *Drainage Act* be addressed to the satisfaction of the Municipality.
- Carried.
- Moved** by Alvin McLellan and seconded by Dianne Diehl:
That Council of the Municipality of Huron East acknowledge the report of Huron County Senior Planner Denise Van Amersfoort dated August 28th, 2019 and has no objection to severance application C60/19 of James Keith Turnbull on Lot 10, Concession 4 and 5, Grey Ward, subject to the following conditions:
- No Objection
C60/19
Turnbull
- i) that Section 65 of the *Drainage Act* be addressed to the satisfaction of the Municipality
 - ii) that the severed land merge on title with the abutting property to the west (Lot 9 West and Part Lot 10, Concession 4, Grey Ward).
- Carried.

COUNCIL REPORTS**Association of Municipalities of Ontario Conference**

Mayor MacLellan provided comment on two meetings that were held while attending the AMO Conference. The Mayor advised the he along with CAO/Clerk Brad Knight met with the Minister of Municipal Affairs Steve Clark regarding infill lots and sewage calculations. The Mayor advised the presentation went well noting the Minister felt there could be some work arounds to assist with those situations.

The Mayor also advised of a meeting with Union Gas representatives concerning the extension of natural gas to Molesworth Feed Supply. Council were advised that Union Gas are considering extending their service to Molesworth Feed Supply depending on numbers received from Molesworth and this service would benefit the residents in the community as well.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

8:55 p.m. BMG Recreation Committee – Feasibility Study

Brussels Morris & Grey Community Centre Committee Chair Melissa Jacklin and Campaign Coaches representatives Nicole Duquette and Glen Boy attended before Council to present the Fundraising Feasibility Study Final Report dated June 10th, 2019.

Glen Boy advised the BMG Committee retained Campaign Coaches to conduct a Fundraising Feasibility Study to hear the opinions and comments of supporters, community leaders, philanthropists and businesses in order to make recommendations regarding the potential to raise \$4.5 million in a capital campaign to support the redevelopment of the Community Centre. Council were advised that based on the input received during the Fundraising Feasibility Study there was a clear indication of financial support from individuals and corporations. Campaign Coaches recommends establishing a community-based fundraising campaign with a goal of \$2,000,000.

Nicole Duquette advised that Campaign Coaches spoke to 36 individuals noting there was a widely held perception that the community was split on the project between those in support of the project and those concerned about the need and budget. Ms. Duquette noted however that most interviewed believe a redevelopment of the Community Centre will enhance the community now and in the future.

Melissa Jacklin advised that the BMG Committee realizes there is work to be done to support the expansion project and various sub-committees have been formed. Ms. Jacklin advised that a presentation was made to the Municipality of Morris-Turnberry and they are in full support of moving forward in conjunction with the Municipality of Huron East with a grant application for this project. Ms. Jacklin advised that background work for the grant application includes a fundraising feasibility study, drawings, estimates, all positive additions to an application potentially supported by two municipalities.

Council were supportive of submitting a grant application for this project however concerns were expressed if no funding was received from a grant, was there a Plan B for the expansion project.

CAO/Clerk Brad Knight advised work will commence on the grant application process over the next 6 weeks and once the application is complete it will be presented to Council for endorsement.

COUNCIL REPORTS

Huron County Natural Environment Plan

Mayor MacLellan advised that the Huron County Natural Environment Plan will not be incorporated into the County Official Plan noting this will allow the natural environment updates to be implemented at the local municipal level with more detailed review and public input. Councillor Alvin McLellan advised he continues to receive concerns expressed by ratepayers regarding the natural environment updates.

INFORMATION ITEMS

Moved by Robert Fisher and seconded by John Lowe: Board/Committee Meeting Minutes
That Huron East Council receive the following Board and Committee meeting minutes as submitted:

- (1) Huron East Water & Sewer Committee – July 23rd, 2019
- (2) Huron East/Seaforth Community Development Trust – July 4th, 2019
- (3) Seaforth & District Community Centres Management Committee – August 8th, 2019
- (4) Huron East Economic Development Committee – April 17th, 2019

Carried.

OTHER BUSINESS

BMG Recreation Board – Feasibility Study

CAO/Clerk Brad Knight advised an application will be prepared to submit for grant funding under the Investing in Canada Infrastructure Program (Recreation) to support the BMG Community Centre expansion project. Prior to submission of the application, endorsement will be required by the Municipalities of Morris-Turnberry and Huron East as well as the BMG Recreation Committee.

BY-LAWS

Moved by Dianne Diehl and seconded by Alvin McLellan:
BE IT HEREBY RESOLVED that leave be given to introduce
By-Laws 62, 63, 64, 66, 67, 68 and 69 for 2019. Introduce
By-Laws

By-Law 62-2019 – Fees and Charges, Repeal By-Laws 3-2007, 18-2010, 15-2012 and 17-2012
By-Law 63-2019 – Actual Costs – Campbell Municipal Drain 2019, Amend By-Law 7-2019
By-Law 64-2019 – Authorize Articles of Agreement – Minister of Employment and Social
Development – Brussels Medical Dental Building
By-Law 66-2019 – Stop Up and Close and sell Part of Mary Street, Plan 192, Brussels Ward (1st
and 2nd readings)
By-Law 67-2019 – Temporary Road Closures – Brussels Legion Fall Convention Parade,
Brussels Fall Fair Parade and Seaforth Fall Fair Parade
By-Law 68-2019 – Confirm Council Proceedings

Carried.

Moved by Raymond Chartrand and seconded by Gloria Wilbee:
BE IT HEREBY RESOLVED that By-Law 62 for 2019, a by-law to establish fees
and charges collected by the Municipality and to repeal By-Laws 3-2007, 18-2010,
15-201 and 17-2012 as amended, be given first, second, third and final readings and
signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.
Carried. Establish
Fees and
Charges
Collected

Moved by Brenda Dalton and seconded by Gloria Wilbee:
BE IT HEREBY RESOLVED that By-Law 63 for 2019, a by-law to provide for
the actual costs of the Campbell Municipal Drain 2019 and to amend By-Law 7-2019,
be given first, second, third and final readings and signed by the Mayor and Clerk,
and the Seal of the Corporation be affixed thereto. Carried. Actual Costs
Campbell
Municipal
Drain 2019

Moved by John Lowe and seconded by Dianne Diehl:
BE IT HEREBY RESOLVED that By-Law 64 for 2019, a by-law to authorize a
Articles of Agreement with the Minister of Employment and Social Development
for the Brussels Medical Dental Building, be given first, second, third and final
readings and signed by the Mayor and Clerk, and the Seal of the Corporation be
affixed thereto. Carried. Articles of
Agreement
Brussels
Medical/Dental
Bldg. Elevator

Moved by Raymond Chartrand and seconded by Joseph Steffler:
BE IT HEREBY RESOLVED that By-Law 66 for 2019, a by-law to stop up, close
and sell part of Mary Street, Plan 192, Brussels Ward, be given first and second
readings. Carried. 1st & 2nd
Readings
Mary Street
Brussels Ward

Moved by John Lowe and seconded by Robert Fisher:
BE IT HEREBY RESOLVED that By-Law 67 for 2019, a by-law to temporarily
close roads for the Brussels Legion Fall Convention Parade, Brussels Fall Fair
Parade and the Seaforth Fall Fair Parade, be given first, second, third and final
readings and signed by the Mayor and Clerk, and the Seal of the Corporation be
affixed thereto. Carried. Temporary
Road Closures
Parades

CLOSED SESSION AND REPORTING OUT**CONFIRMATORY BY-LAW**

Moved by Alvin McLellan and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that By-Law 68 for 2019, a by-law to confirm the
proceedings of Council, be given first, second, third and final readings and signed
by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.
Carried. Confirm
Proceedings

ADJOURNMENT

Moved by Larry McGrath and seconded by Raymond Chartrand:
The time now being 10:00 p.m.
That the meeting do adjourn until September 16th, 2019 at 7:00 p.m. Carried. Adjournment