

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES**  
**HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO**  
**TUESDAY, JANUARY 7<sup>th</sup>, 2020 – 7:00 P.M.**

**Members Present:** Mayor Bernie MacLellan, Deputy Mayor Robert Fisher, Councillors Dianne Diehl, Zoey Onn, John Lowe, Brenda Dalton, Gloria Wilbee, Ray Chartrand, Larry McGrath and Joe Steffler

**Members Absent:** Councillor Alvin McLellan

**Staff Present:** CAO/Clerk, Brad Knight  
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels  
 Public Works Coordinator, Barry Mills

**Others Present:** Shawn Loughlin, Editor, The Citizen

The following staff members were in attendance to receive their long service awards: Barb Dalrymple, Doug Hugill, James Beuermann, Lyle Hood, Shawn Bromley, Cathy Garrick, Rick White and Brad Dietrich. Shari Becker also attended to hear the presentation of long service awards.

Keith Turnbull and Jeremy Terpstra were in attendance to hear the engineers' report on the Roderick McKay Drain 2019.

The following landowners were in attendance for the Court of Revision on the Haney Municipal Drain 2019:

Chris Maloney, Debbie Haney, Glen Haney, Matt Haney, Kevin Haney, Richard Haney, Brian Haney and David Haney. Huron East Drainage Clerk Miranda Boyce was also in attendance for the Court of Revision.

**CALL TO ORDER & MAYOR'S REMARKS**

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

**CONFIRMATION OF THE AGENDA**

*Moved* by Zoey Onn and seconded by Ray Chartrand:  
 That the Agenda for the Regular Meeting of Council dated January 7<sup>th</sup>, 2020 be adopted as circulated. Carried.

Adopt Agenda

**DISCLOSURE OF PECUNIARY INTEREST**

**MINUTES OF PREVIOUS MEETING**

*Moved* by John Lowe and seconded by Brenda Dalton:  
 That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

Meeting Minutes

- a) Regular Meeting – December 19<sup>th</sup>, 2019 Carried.

**PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

Presentation – Long Service Awards

Mayor MacLellan presented the following long service awards and expressed appreciation to all for their service and dedication to the Municipality.

5 Years

- James Beuermann – Heavy Equipment Operator (Public Works) – October 2014
- Lyle Hood – Heavy Equipment Operator (Public Works) – November, 2014
- Brad Dietrich – Chief Building Official – June, 2014

10 years

- Shawn Bromley – Water & Sewer Operator – July, 2007

20 Years

- Barb Dalrymple – Tax Clerk (Town Hall) – April, 1999

30 Years

- Cathy Garrick – Public Works & Planning Assistant (Town Hall) – August, 1989
- Julie Consitt – Assistant Supervisor (Day Care) – October, 1989
- Doug Hugill – Water & Sewer Foreman – December, 1989

Mayor MacLellan noted that Jan Hawley (10 years –Economic Development Officer) and Kevin Broome (20 years – SDCC Facility Operator) were not present and their awards would be presented at a later date.

Retirement

Mayor MacLellan congratulated Rick White on his recent retirement from 14 years with Public Works, primarily in the Brussels ward. An appreciation gift was presented to Mr. White and the Mayor read a letter from the Brussels Horticultural Society thanking Mr. White for his past service and dedication to Brussels.

7:10 p.m. – Engineers’ Report – Dolmage A. Drain 2019

Chris Dietrich of Dietrich Engineering Limited, attended before Council to review the ‘A’ Drain of the Dolmage Municipal Drain 2019, serving Part Lots 30 and 31, Concession 5 and Part Lots 29 to 31, Concession 6, McKillop Ward. Mr. Dietrich gave a summary of his report and answered questions of Council. The total estimated cost of the ‘A’ Drain of the Dolmage Municipal Drain 2019 is \$75,900.

**Moved** by Gloria Wilbee and seconded by Larry McGrath  
That Council of the Municipality of Huron East accept the engineers’ report on the Dolmage A, Drain 2019 and designate it as By-Law 2-2020 and the Court of Revision be set for Tuesday, February 18<sup>th</sup>, 2020 at 7:00 p.m. Carried.

Engineers’  
Report  
Dolmage  
Drain

7:15 p.m. – Engineers’ Report – Roderick McKay Drain 2019

Chris Dietrich of Dietrich Engineering Limited, attended before Council to review the Roderick McKay Municipal Drain 2019, serving Part Lots 7 to 12, Concession 3 and Part Lots 8 to 12, Concession 4, Grey Ward. Mr. Dietrich gave a summary of his report and answered questions of Council. The total estimated cost of the Roderick McKay Municipal Drain 2019 is \$380,700.

Jeremy Terpstra questioned the depth of coverage on the new tile and inquired about the need for the catch basin on the lot line between the east/west halves of lot 10, concession 4.

Mr. Dietrich noted that generally the cut for the drain was 5' although somewhat less in lot 11, concession 4. He noted that the grade was relatively flat (.15% grade) but for the most part the drain was 2' deeper than the existing drain. He noted at the shallowest point on lot 11, concession 4 it was a 1.42 metre cut but the minimum cover over the tile was .82 metres. He further acknowledged that Mr. Terpstra now owned all of lot 10, concession 4 and the catch basin in question could be moved or eliminated at the time the tender was issued.

**Moved** by Joe Steffler and seconded by Dianne Diehl:  
That Council of the Municipality of Huron East accept the engineers’ report on the Roderick McKay Drain 2019 and designate it as By-Law 3-2020 and the Court of Revision be set for Tuesday, February 18<sup>th</sup>, 2020 at 7:00 p.m. Carried.

Engineers’  
Report  
Roderick  
McKay Drain

7:30 p.m. – Court of Revision – Haney Municipal Drain 2019

**Moved** by Ray Chartrand and seconded by John Lowe:  
That the Court of Revision for the Haney Municipal Drain 2019 be opened and that Councillors Larry McGrath, Dianne Diehl and Gloria Wilbee be appointed as members with Councillor McGrath acting as Chair. Carried.

Court of  
Revision  
Haney Drain

The CAO advised that no appeals had been filed prior to the sitting of the Court of Revision but that an owner had contacted him with concerns about the cost of the drain and that several owners were present at the meeting.

Glen Haney expressed concerns to Council with the cost of the drain. The CAO advised Mr. Haney that the Council’s only function at this point was the appointment of the Court of Revision and that if he had a concern with drainage assessments, he would have to submit an appeal.

Members of the Court of Revision adjourned to the Committee room at 7:30 p.m.

ACCOUNTS PAYABLE

**REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS****CAO/Clerk – Energy Conservation and Demand Management Plan**

CAO/Clerk Brad Knight reviewed his report to Council concerning the requirement of Ontario Regulation 507/18 and the preparation of an Energy Conservation and Demand Management Plan. Council was provided with a copy of the Municipality of Huron East Energy Conservation and Demand Management Plan 2019 – 2023.

*Moved* by Ray Chartrand and seconded by Gloria Wilbee: Energy  
That Council of the Municipality of Huron East approve the Energy Conservation & Conservation &  
Demand Management Plan for the period 2019 – 2023 and direct staff to post the Demand Mgmt.  
Plan on the Huron East website. Carried. Plan 2019-2023

**Finance Manager-Treasurer/Deputy Clerk – 2019 Tax Arrears**

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the 2019 tax arrears report. She noted that the tax arrears amounted to \$837,194 which amounted to 5.31% of the tax collectors roll compared to \$899,416 or 6.18% in the previous year. It was noted the reduction in tax arrears is in part due to the collection of arrears from tax sales in 2019 noting changes to the Municipal Act in 2017 allow the registration of tax arrears after two years.

*Moved* by Zoey Onn and seconded by Joe Steffler: Reports of  
That Huron East Council receive the following Reports of Municipal Municipal  
Officers a presented: Officers  
(1) CAO/Clerk  
(2) Finance Manager-Treasurer/Deputy Clerk  
Carried.

**CORRESPONDENCE**

*Moved* by Gloria Wilbee and seconded by Zoey Onn: Endorse  
That Council of the Municipality of Huron East endorse the resolution of the Resolution  
City of Woodstock concerning a harmonized ban of single-use plastic shopping City of  
bags across the Province of Ontario. Carried. Woodstock

*Moved* by John Lowe and seconded by Dianne Diehl: Endorse  
That Council of the Municipality of Huron East endorse the resolution of the Resolution  
Town of Tecumseh to lobby the telecommunications industry and small phone Town of  
manufacturers to develop a solution to 911 misdials. Carried. Tecumseh

**UNFINISHED BUSINESS****MUNICIPAL DRAINS**

Councillor McGrath reported that no appeals had been filed to the Court of No appeals  
Revision for the Haney Municipal Drain 2019. Haney Drain 2019

**PLANNING****COUNCIL REPORTS****County of Huron – 2020 Budget**

Deputy Mayor Bob Fisher advised the County of Huron will be holding a Special Council Budget Meeting on January 23<sup>rd</sup>, 2020 at 9:00 am.

**County of Huron – Hospice Shortfall**

Councillor Larry McGrath questioned whether the County will be providing financial support towards the shortfall of Huron Hospice. Mayor MacLellan advised the County will not be providing financial assistance to the Hospice noting that hospice care is a provincial mandate.

**Remarkable Citizens Awards – Lisa Thompson Huron-Bruce MPP**

Councillor John Lowe advised that Lissa Thompson, Huron Bruce MPP, will be presenting the Remarkable Citizens Awards for Huron-Bruce at her annual New Year's Levee event taking place on January 8<sup>th</sup>, 2020 at the Teeswater Town Hall, noting Councillor Zoey Onn will be a recipient of an Award.

**INFORMATION ITEMS**

**Moved** by Larry McGrath and seconded by Brenda Dalton: Board/Committee Meeting Minutes  
That Huron East Council receive the following Board and Committee meeting minutes as submitted:

- (1) Huron East Health Centre – Management Committee – December 16<sup>th</sup>, 2019
  - (2) Vanastra Recreation Centre/Day Care Committee – December 6<sup>th</sup>, 2019
  - (3) Seaforth & District Community Centres Management Committee – December 12<sup>th</sup>, 2019
- Carried.

**OTHER BUSINESS****BY-LAWS**

**Moved** by John Lowe and seconded by Zoey Onn: Introduce By-Laws  
BE IT HEREBY RESOLVED that leave be given to introduce By-Law 95 for 2019 and By-Laws 1, 2, 3, 4 and 5 for 2020.

By-Law 95-2019 – Building Permit Fee Schedule – including fees for plumbing and on-site sewage inspections (3<sup>rd</sup> reading)

By-Law 1-2020 – Borrowing

By-Law 2-2020 – Dolmage A Drain (1<sup>st</sup> and 2<sup>nd</sup> readings)

By-Law 3-2020 – Roderick McKay Drain (1<sup>st</sup> and 2<sup>nd</sup> readings)

By-Law 4-2020 – Appoint Building Inspectors, repeal By-Law 58-0206 and 79-2017

By-Law 5-2020 – Confirm Council Proceedings

Carried.

**Moved** by Brenda Dalton and seconded by Ray Chartrand: Building Permit Fee Schedule  
BE IT HEREBY RESOLVED that By-Law 95 for 2019, a by-law to repeal By-Laws 2-2007 and 16-2012 and amend By-Law 62-2019 Schedule B-2, establish a Building Permit Fee Schedule, including fees for plumbing and on-site sewage inspections, be given first and second readings. Carried.

**Moved** by Larry McGrath and seconded by Joe Steffler: Borrowing  
BE IT HEREBY RESOLVED that By-Law 1 for 2020, a by-law to authorize borrowing of money to meet current expenditures of the Municipality be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

**Moved** by Gloria Wilbee and seconded by Larry McGrath: Dolmage Drain 1<sup>st</sup> & 2<sup>nd</sup> Readings  
BE IT HEREBY RESOLVED that By-Law 2 for 2020, a by-law to provide for borrowing on the credit of the Municipality the sum of \$75,900.00 for completion of the Dolmage A Municipal Drain 2019, be given first and second readings. Carried.

**Moved** by Dianne Diehl and seconded by Brenda Dalton: Roderick McKay Drain 1<sup>st</sup> & 2<sup>nd</sup> Readings  
BE IT HEREBY RESOLVED THAT By-Law 3 for 2020, a by-law to provide for borrowing on the credit of the Municipality the sum of \$380,700.00 for completion of the Roderick-McKay Municipal Drain 2019, be given first and second readings. Carried.

**Moved** by John Lowe and seconded by Zoey Onn: Appoint Building Inspectors  
BE IT HEREBY RESOLVED THAT By-Law 4 for 2020, a by-law to repeal By-Laws 58-2006 and 79-2017 and to appoint Building Inspectors, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

**CLOSED SESSION AND REPORTING OUT****CONFIRMATORY BY-LAW**

**Moved** by Ray Chartrand and second by Dianne Diehl: Confirm Proceedings  
BE IT HEREBY RESOLVED that By-Law 5 for 2020, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

**ADJOURNMENT**

*Moved* by John Lowe and seconded by Gloria Wilbee:  
The time now being 8:20 p.m.  
That the meeting do adjourn until January 28<sup>th</sup>, 2020 at 7:00 p.m. Carried.

Adjournment

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Bernie MacLellan, Mayor

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Brad Knight, CAO/Clerk