



Huron East/Brussels Community Development Trust



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*Huron East/Brussels Community Development Trust meeting
Thursday, September 17th, 2020 - 7:30pm
Riverside Funeral Home*

Present: Paul Mutter, Zoey Onn, John Lowe, Joe Seili, Mike Thomas, Paul Nichol

Regrets: **Guests:** Gerry Wheeler, Doug Sholdice

Call to Order: Called by Secretary John Lowe at 7:30 p.m.

Appointment of Chairperson: John asked for nominations for Chair; *Moved by Paul Mutter and seconded by Mike Thomas: "That Joe Seili be appointed as Chairperson."* Motion carried.

Agenda: Noted by John to please add the Deputation and Correspondence from Treasurer Paula and K. Sebastian sent via email. *Moved by Paul Nichol and seconded by Zoey Onn: "To accept the agenda with additions."* Motion carried.

Declaration of Pecuniary Interest:

Deputations: Maitland Mills Association – Wheeler/Sholdice (7:43 p.m. – 8:20 p.m.)

The group is a registered not-for-profit historical group seeking a cooperation with the Trust for a community betterment project and asking the Trust to be a conduit with the Brussels Conservation area. Further discussion ensued.

Minutes of the Previous Meeting: *Moved by Paul Mutter and seconded by Mike Thomas: "To accept the minutes of June 18th, 2020 as presented."* Motion carried.

Financial Report:

- Manulife account: \$11,576.88 as of September 9, 2020 including accrued interest of \$9.08 and investment interests totaling \$4,560 since our last meeting June 18th.
- Expenses include Laptop for new E-sign \$254.39; Gabels (E-sign) – 2 invoices - \$223.90 and \$106.85; NU Media (E-sign) \$432.48
- 6 GICs held at Sholdice Financial in the amount of \$535,000. The \$60,000 B2B Bank debenture comes due September 22nd and the GIC rates as at September 8th was presented to the group for review. The best 5-yr rate showing was 1.85% with MCAN Mortgage Corp. Discussion around current finances and projects

- Total funds available: \$546,576.88
- Original Trust established on September 7, 2001 with an opening balance of \$529,150.23.

Moved by John Lowe and seconded by Mike Thomas: "That the financial report be accepted as presented."
Motion carried.

Moved by Paul Nichol and seconded by Paul Mutter: "That the Trust instruct Treasurer Paula to reinvest \$50,000 into a 5-year GIC at the best possible rate with Sholdice Financial, and furthermore, the remaining \$10,000 be transferred into our Manulife account." Motion carried unanimously.

Correspondence: 1) K. Sebastian resignation – effective September 16th;
2) Huron East accounts receivable – invoice for Medical-Dental lift \$8,900.00

Old Business:

Electronic sign:

Joe (Debbie) and Zoey have all sent communication via phone/email to Artech with no response. John had also reached out to B. Knight on August 28th to assist in getting a response from Artech.

The sign continues to not run properly. It is "stuck" and will not cycle the messages that are programmed in. As per the programmer, NU Media, there is a box within the sign that needs removed for repair.

Along with tonight's agenda, John sent the graphic on how the top of the E-sign would look with the logos from the Trust, Legion, Lions, Optimists. This was created by Artech Signs. The group wished to hold off completing at this time.

The invoice is outstanding for the design of the Brussels Trust Fund logo. John will send along a reminder email to Heather from hCreates.

Butterfly Garden:

Paul N. reported no luck with Wingham Memorials to obtain our property and get an invoice for work completed as up to present. Zoey states her supplier cannot find the proper keys for the rosettes.

New Business:

K. Sebastian resignation: John advised Huron East will advertise community replacements come November/December.

Invoice – Medical Dental lift bill: The group wished for clarification from a previous meeting about splitting the invoice half one year, half the next. There was also discussion about service groups receiving some monies back. John will find out the answers and send out via email.

John sent 2 emails back to the group:

At the March 14, 2019 meeting of the HE/Brussels Trust there was a motion: *"....to give \$5000 in 2019 and 2020 towards the elevating device at the Brussels Medical-Dental Building. Moved by Paul*

Nichol and seconded by Zoey Onn: "To accept the corrected minutes of March 14, 2019 meeting." Motion carried." And those March minutes were approved at our June 11, 2019 meeting.

Response from Paula Michiels, Huron East Treasurer:

The Brussels Trusts committed \$10,000 towards the Brussels Medical Dental Project when it was initiated. The grant was not anticipated when donations/commitments were received from the Brussels service groups and Brussels Trusts towards this project. The Municipality and the Brussels Medical Dental Committee felt that given the situation with COVID 19 and that the service groups were having to cancel many, if not all of their major fundraiser for 2020, that the service groups portion of the grant be refunded back to the service groups. That resulted in \$1,100 of the donations being refunded to the Brussels Lions and the Brussels Optimist each. The Brussels Medical Dental Committee also felt it was only fair to refund the Brussels Trust the same amount of \$1,100. For the donations/commitments not received as of yet, an invoice was sent less the \$1,100 to the various groups as the project is now complete.

Maitland Mills request:

Moved by Zoey Onn and seconded by Paul Mutter: "That the HE/Brussels Trust be the conduit for the Maitland Mills for the purchasing the land and, Huron East assume ownership of the Maitland Valley conservation area in Brussels, and furthermore, that the HE/Brussels Trust would pay for said purchase and also act as the management board. Huron East will continue with current financial commitments i.e. grass cutting and liabilities." Motion carried.

Closed Session: none

Adjournment and Next Meeting: *Moved by Zoey Onn and seconded by Paul Mutter: "That the time now being 8:54 p.m. the meeting be adjourned." Motion carried.*

Date of next meeting: Thursday, December 17th, 2020 at 7:30pm or at the call of the Chairperson.

Joe Seili, Chairperson

John Lowe, Recording Secretary