



**COUNCIL AGENDA – 03 – 2020 MUNICIPALITY OF HURON EAST**  
**to be held on**  
**TUESDAY, FEBRUARY 4<sup>th</sup>, 2020 – 7:00 p.m.**  
**HURON EAST COUNCIL CHAMBERS**

1. **CALL TO ORDER & MAYOR'S REMARKS**
2. **CONFIRMATION OF THE AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **MINUTES OF PREVIOUS MEETING**
  - 4.03.1 Regular Meeting – January 28<sup>th</sup>, 2020 (encl.) (Pages 3-6)
5. **PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**
  - 5.03.1 7:00 p.m. – Minor Variance Application (see Agenda enclosed)  
(Pages 7-17)  
- Elaine and Peter Bakos – MV01-2020  
(Plan 400, Lot 72, Block E, Seaforth Ward)
6. **ACCOUNTS PAYABLE**
7. **REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**
  - 7.03.1 CAO/Clerk – Incorporation of former Health Unit fees into planning applications (encl.) (Page 18)
  - 7.03.2 Finance Manager-Treasurer/Deputy Clerk – 2020 Municipal Grants (encl.) (Pages 19-26)
  - 7.03.3 Finance Manager-Treasurer/Deputy Clerk – 2020 Budget Process (encl.) (Page 27)
8. **CORRESPONDENCE**
  - 8.03.1. City of Sarnia – requesting endorsement of a resolution concerning halting the construction of the Deep Geological Repository in the Bruce Peninsular. (encl.) (Pages 28-30)
  - 8.03.2. Huron County – 2020 Annual Accessibility Plan and Multi-Year Accessibility Update. (encl.) (Pages 31-60)
9. **UNFINISHED BUSINESS**
  - 9.03.1 Strategic Planning
  - 9.03.2 Huron & Area Search and Rescue – concerning office space at the SDCC and garage space in the municipal building located on Welsh Street, Seaforth. (deferred from January 28<sup>th</sup>, 2020 meeting) (encl.) (Pages 61-62)
10. **MUNICIPAL DRAINS**

**11. PLANNING**

- 11.03.1** Huron County Planning and Development Department – copy of consent application C04/20 on Part Park Lots 8, 13 to 15, Plan 181, Tuckersmith Ward, Bernie and Helen MacLellan. (encl.) (Pages 63-71)

**12. COUNCIL REPORTS**

- 12.03.1** Council Member Reports  
→ County Council Report  
→ Other Boards/Committees or Meetings/Seminars
- 12.03.2** Requests by Members  
→ Councillors Ray Chartrand, Bob Fisher and Joe Steffler  
– Electric Car Charging Station
- 12.03.3** Notice of Motions
- 12.03.4** Announcements

**13. INFORMATION ITEMS**

- 13.03.1** Maitland Valley Conservation Authority – copy of meeting minutes – Source Protection on September 18<sup>th</sup>, 2019 and General Meeting on January 8<sup>th</sup>, 2020.
- 13.03.2** Ausable Bayfield Conservation Authority – extending an invitation to nominate a Conservationist of the Year, nominations accepted until February 15<sup>th</sup>, 2020. (encl.) (Pages 72-74)
- 13.03.3** Ontario Farmland Trust – advising of the 2020 Farmland Forum being held on March 26<sup>th</sup>, 2020 at the Grand Banquet & Event Centre from 8:30 am to 4:00 pm. (encl.) (Page 75)
- 13.03.4** Maitland Bank Cemetery Board – expressing appreciation for assistance with the installation of the Columbarium at the Maitland Bank Cemetery. (encl.) (Page 76)
- 13.03.5** Huron East/Brussels Community Development Trust – copy of meeting minutes – December 30<sup>th</sup>, 2019. (encl.) (Pages 77-79)
- 13.03.6** Ontario Provincial Police – providing October to December 2019 Calls for Service Billing Summary Report (encl.) (Pages 80-88)
- 13.03.7** Ontario Provincial Police – advising of regional roundtable sessions regarding OPP-related regulatory changes under the Community Safety and Policing Act, 2019.(encl.) (Pages 89-90)
- 13.03.8** Ministry of Children, Community and Social Services – advising the survey to inform the development of Ontario's next Poverty Reduction Strategy is now on Ontario.ca/povertysurvey and will be available online until March 30<sup>th</sup>, 2020. (encl.) (Pages 91-92)

**14. OTHER BUSINESS****15. BY-LAWS****16. CLOSED SESSION AND REPORTING OUT (Section 239 of the *Municipal Act, 2001*)****17. CONFIRMATORY BY-LAW**

- 17.03.1** By-Law 8-2020 – Confirm Council Proceedings (encl.) (Page 93)

**18. ADJOURNMENT**

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES  
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO  
TUESDAY, JANUARY 28<sup>th</sup>, 2020 – 7:00 P.M.**

**Members Present:** Mayor Bernie MacLellan, Deputy Mayor Robert Fisher, Councillors Dianne Diehl, Zoey Onn, John Lowe, Alvin McLellan, Brenda Dalton, Gloria Wilbee, Ray Chartrand, Larry McGrath and Joe Steffler

**Members Absent:** nil

**Staff Present:** CAO/Clerk, Brad Knight  
Finance Manager-Treasurer/Deputy Clerk, Paula Michiels  
Public Works Coordinator, Barry Mills  
Economic Development Officer, Jan Hawley

**Others Present:** Shawn Loughlin, Editor, The Citizen  
Daniel Caudle, Reporter, Clinton News Record/Huron Expositor  
Bob Montgomery, Blackburn News

**CALL TO ORDER & MAYOR'S REMARKS**

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

Mayor MacLellan advised that he found the recent ROMA conference very informative. He noted that AMO is very concerned with the impacts of the downloading of public health care costs as it is projected that 30 to 50% of public health costs will be downloaded to municipalities.

**CONFIRMATION OF THE AGENDA**

*Moved* by John Lowe and seconded by Ray Chartrand: Adopt Agenda  
That the Agenda for the Regular Meeting of Council dated January 28<sup>th</sup>, 2020 be adopted as circulated. Carried.

**DISCLOSURE OF PECUNIARY INTEREST**

Mayor Bernie MacLellan declared a pecuniary interest on the cash-in-lieu of parkland as he has a severance application being processed (Item 12.02.3.1.1)

Councillor Joe Steffler declared a pecuniary interest on the request of Huron & Area Search and Rescue as he is a board member of the Huron County Victim Services (Item 8.02.2).

**MINUTES OF PREVIOUS MEETING**

*Moved* by Joe Steffler and seconded by Alvin McLellan: Meeting Minutes  
That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:  
a) Regular Meeting – January 7<sup>th</sup>, 2020 Carried.

**PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**

7:00 p.m. Presentation of Long Service Award

Mayor MacLellan presented 10 year long service award to Economic Development Officer Jan Hawley. Mayor MacLellan expressed appreciation to Ms. Hawley for her hard work, service and dedication to the Municipality.

7:00 p.m. Jim Kraemer – Kramer Concrete Ltd.

Mr. Jim Kraemer of Kramer Concrete attended before Council to request controlled access to designated municipal roads during a reduced load limit period. Mr. Kraemer advised numerous contractors in the area have shown interest in the proposal indicating it would lengthen the construction period that is currently hampered by the 8 week restricted load season.

Mr. Kraemer suggested that more weight travelling slower protects roads better than quadrupling the truck traffic with reduced loads at regular speeds. Mr. Kraemer also advised he is presenting his proposal to other municipalities, including Perth East. He suggested to Council that no changes have

been made in the last 70 years in the criteria for reduced load limits, but that construction demands of today results in a higher volume of truck traffic trying to meet construction demands with reduced load and the environmental impact of current practices is significant. Mr. Kraemer summarized his proposal noting that;

- it would save the municipality money in repairing roads and provide a monetary deposit to be used to fix something in case of a problem spot
- it would benefit contractors due to lengthened construction season
- the environmental impact due to quadrupling of truck traffic during the half-load season would be reduced

*Moved* by Joe Steffler and seconded by Ray Chartrand:

That Council refer the request of Jim Kraemer of Kraemer Concrete Ltd. for controlled access to municipal roads designated during a reduced load limit period to the Public Works Coordinator for investigation. Carried.

Refer Request  
Kraemer  
Concrete Ltd.  
Public Works  
Coordinator

### ACCOUNTS PAYABLE

*Moved* by John Lowe and seconded by Ray Chartrand:

That the accounts payable in the amount of \$2,420,430.42 be approved for payment. Carried.

Accounts  
Payable

### REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

#### Finance Manager-Treasurer/Deputy Clerk – Huron East Parkland Reserve Fund

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council outlining the history and criteria of the Huron East Parkland Reserve Fund. It was noted the Parkland Reserve Fund has allocated approximately \$235,000 to projects since its inception in 2005 and currently the fund has a balance of \$37,533.07.

#### Finance Manager-Treasurer/Deputy Clerk – 2020 Assessment Summaries/Notational Tax Rates

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council providing analysis on the 2020 assessment values and the impact on the per ward basis. It was noted that as expected, the assessment in rural wards has continued to increase while residential assessment has decreased.

#### Finance Manager-Treasurer/Deputy Clerk – FCM – Municipal Asset Management Program Funding Application

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report to Council concerning submission of an updated funding application to the Federation of Canadian Municipalities – Municipal Asset Management Program. Council was advised that FCM had recently inquired if there were any updates to our original submission of September 17<sup>th</sup>, 2018. The Finance Manager recommended the submission be revised to obtain condition assessments on Huron East's building assets and to develop risk framework for all asset categories noting both of these activities will move the Municipality forward in meeting the requirements of Ontario Regulation 588 in July 2021.

*Moved* by Alvin McLellan and seconded by Ray Chartrand:

That an application be submitted to the Federation of Canadian Municipalities - Municipal Asset Management Program in the amount of \$50,000 to assist with obtaining condition assessments of Huron East's building assets. Carried.

FCM Funding  
Application

*Moved* by Brenda Dalton and seconded by Joe Steffler:

That Huron East Council receive the following Reports of Municipal Officers a presented:

- (1) Finance Manager-Treasurer/Deputy Clerk

Reports of  
Municipal  
Officers

Carried.

### CORRESPONDENCE

*Moved* by Brenda Dalton and seconded by Gloria Wilbee:

That Council of the Municipality of Huron East endorse the resolution of the Town of Deep River expressing support for investment in the research and development of small modular reactor technology as an innovative, safe, low-carbon energy option. Carried.

Endorse  
Resolution  
Town of  
Deep River

*Moved* by Brenda Dalton and seconded by Larry McGrath:  
That Council defer the request of Huron & Area Search and Rescue (HASAR) to use a bay at 30 Welch Street Seaforth to store equipment and use of the offices/auditorium on the second floor of the Seaforth arena to the next regular meeting. Carried.

Defer Request  
HASAR to  
next meeting

## UNFINISHED BUSINESS

### MUNICIPAL DRAINS

*Moved* by Ray Chartrand and seconded by Larry McGrath:  
That Council of the Municipality of Huron East accept the Petition for Drainage Works by Owners on Lot 39, Concession 3, LRS, Tuckersmith Ward, (Layton Drain) and appoint R. J. Burnside & Associates to prepare a report 30 days after notification to the Conservation Authority. Carried.

Petition for  
Drainage Works  
Layton Drain

### PLANNING

### COUNCIL REPORTS

#### Notice of Motion – Cash-in-Lieu of Parkland

*Moved* by Brenda Dalton and seconded by Gloria Wilbee:  
That Council accept the recommendation from the Administration Committee that the cash-in-lieu of parkland for new lots created by severance be raised from \$500 to \$750. Carried.

Cash-in-Lieu  
Parkland  
Raised

#### Mayor Bernie MacLellan – ROMA Delegation

Mayor MacLellan advised that the delegation at ROMA concerning the BMGCC grant funding application for the renovation/expansion project was well received. Council were advised there is a \$1 billion budget for the program and \$11 billion in applications with announcements on funding expected in May.

#### Councillor Joe Steffler – Souper Saturday

Councillor Steffler advised the annual “Souper Saturday” fundraiser for the Seaforth & District Food Bank will be held on April 18<sup>th</sup>, 2020.

#### Mayor Bernie MacLellan – Huron County Budget

Mayor MacLellan advised the draft 2020 budget for the County of Huron currently stands at an approximate 9% increase with a 5% increase to the levy and the balance coming from reserves.

#### Councillor John Lowe – BMGCC Fundraisers

Councillor Lowe advised BMGCC is hosting a Yuk Yuks dinner on February 8<sup>th</sup> and on Family Day Sunday February 16<sup>th</sup> a variety of family activities will be held.

#### Councillor Larry McGrath – Sanitary Sewer Connections

Councillor McGrath advised ratepayers have questioned when connections will be allowed to the new sanitary sewer on County Road 12/Kippen Road. The Public Works Coordinator indicated that final inspections/testing are being completed and that limited emergency connections will be permitted, but that non-emergency connections will not be considered until later in the spring when the contractor has completed some outstanding site works. He indicated that staff will prepare a notice updating residents on the process and timing to connect.

## INFORMATION ITEMS

*Moved* by Zoey Onn and seconded by Gloria Wilbee:  
That Huron East Council receive the following Board and Committee meeting minutes as submitted:

Board/Committee  
Meeting Minutes

- (1) Huron East/Seaforth Community Development Trust – AGM – January 10<sup>th</sup>, 2019
- (2) Huron East/Seaforth Community Development Trust – December 4<sup>th</sup>, 2019
- (3) Huron East Water & Sewer Committee – January 14<sup>th</sup>, 2020
- (4) Huron East Administration Committee – January 16<sup>th</sup>, 2020
- (5) Vanastra Recreation Centre/Day Care Committee – January 16<sup>th</sup>, 2020
- (6) Huron East Heritage Advisory Committee – September 30<sup>th</sup>, 2019

Carried.

**OTHER BUSINESS**

**BY-LAWS**

*Moved* by Joe Steffler and seconded by Dianne Diehl:  
BE IT HEREBY RESOLVED that leave be given to introduce  
By-Law 84 for 2019 and By-Laws 6 and 7 for 2020.

Introduce  
By-Laws

By-Law 84-2019 – Haney Municipal Drain 2019 (3<sup>rd</sup> reading)  
By-Law 6-2020 – Authorize Amendment No. 10 to By-Law 26-2010 – CH2MHILL OMI  
By-Law 7-2020 – Confirm Council Proceedings

Carried.

*Moved* by John Lowe and seconded by Robert Fisher:  
BE IT HEREBY RESOLVED that By-Law 84 for 2019, a by-law to authorize  
borrowing on the credit of the Municipality for the completion of the Haney  
Municipal Drain 2019 be given third and final reading and signed by the Mayor  
and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Haney  
Municipal  
Drain  
3<sup>rd</sup> reading

*Moved* by Ray Chartrand and seconded by Larry McGrath:  
BE IT HEREBY RESOLVED that By-Law 6 for 2020, a by-law to authorize  
Amendment No. 10 to By-Law 26-2010 – CH2MHILL OMI be given first,  
second, third and final readings and signed by the Mayor and Clerk, and the  
Seal of the Corporation be affixed thereto. Carried.

Amendment  
No. 10  
CH2MHILL  
OMI

**CLOSED SESSION AND REPORTING OUT**

**CONFIRMATORY BY-LAW**

*Moved* by Dianne Diehl and second by Brenda Dalton:  
BE IT HEREBY RESOLVED that By-Law 7 for 2020, a by-law to confirm the  
proceedings of Council, be given first, second, third and final readings and signed  
by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Confirm  
Proceedings

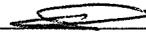
Carried.

**ADJOURNMENT**

*Moved* by Alvin McLellan and seconded by Larry McGrath:  
The time now being 8:19 p.m.  
That the meeting do adjourn until February 4<sup>th</sup>, 2020 at 7:00 p.m. Carried.

Adjournment

\_\_\_\_\_  
Bernie MacLellan, Mayor

  
\_\_\_\_\_  
Brad Knight, CAO/Clerk



**MUNICIPALITY OF HURON EAST**  
**PUBLIC HEARING**  
**TUESDAY, FEBRUARY 4<sup>th</sup>, 2020 – 7:00 P.M.**  
**HURON EAST COUNCIL CHAMBERS**

The purpose of the public hearing of the Committee of Adjustment is to consider a proposed minor variance to the Huron East Zoning By-Law 52-2006.

**AGENDA**

- 1. Call to Order – Adopt Agenda for Public Hearing**
- 2. Disclosure of Elected Officials – Pecuniary Interest**
- 3. Minor Variance Applications**
  - 3 a) Committee of Adjustment application MV01-2020 by Elaine and Peter Bakos on Plan 400, Lot 72, Block E, 47 West Street, Seaforth Ward (encl.)**

The proposed minor variance will provide relief from By-Law 52-2006 (Huron East Zoning By-Law) to permit a reduced exterior side yard setback for an addition to the existing house, recognize an undersized residential unit, increase the maximum lot coverage, and reduce the parking requirements for the dwelling units as follows:

1. Section 18.4 – reduce the minimum exterior side yard setback from 6 metres to 1.19 metres
2. Section 19.8 – reduce the minimum floor area for a one bedroom residential unit in a converted dwelling
3. Section 3.27.1 – reduce the required number of parking spaces per unit from 2 per unit to 1 per unit
4. Section 18.4 – increase the maximum lot coverage from 35% of the lot area to 37% of the lot area.

Comments Received:

- Report from Planner Laura Simpson dated January 30<sup>th</sup>, 2020 (encl.)

- 4. Close Public Hearing**



THE CORPORATION OF THE MUNICIPALITY OF HURON EAST

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**NOTICE OF PUBLIC HEARING**  
PURSUANT TO SECTION 45 OF *THE PLANNING ACT*, R.S.O. 1990

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MINOR VARIANCE APPLICATION FILE# **MV01-2020**

LOCATION: 47 West Street, Seaforth  
Plan 400, Lot 72, Block E, Seaforth Ward, Municipality of Huron East

OWNER/APPLICANT: **Elaine and Peter Bakos (David Raithby, OLS)**

ROLL NUMBER: 4040 390 005 01200

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**TAKE NOTICE** that the Municipality of Huron East Committee of Adjustment will hold a public meeting on: **February 4<sup>th</sup> 2020 at 7:00pm** in the Huron East Council Chambers at 72 Main Street South in Seaforth, to consider a proposed minor variance under Section 45 of the Planning Act (RSO 1990), as described below and shown on the attached map.

**BE ADVISED** the Municipality of Huron East considered this application complete on January 23, 2020.

**PURPOSE AND EFFECT:**

The subject property is zoned Residential Medium Density (R2) on Key Map 63 of the Huron East Zoning By-law. The owners are proposing to convert the existing dwelling into four (4) residential units.

The purpose of this application is to permit a reduced exterior side yard setback for an addition to the existing house, recognize an undersized residential unit, increase the maximum lot coverage, and reduce the parking requirements for the dwelling units

**PROPOSED MINOR VARIANCE:**

Four minor variances are being requested for this development:

- To reduce the exterior side yard setback from 6 meters to 1.19 meters.
- To reduce the minimum floor area for a one bedroom residential unit
- To reduce the parking spaces from 2 per unit to 1 per unit
- To increase the maximum lot coverage from 35% to 37%

**EXISTING ZONING BY-LAW PROVISIONS:**

A converted dwelling (an existing dwelling that is converted to a maximum of four residential units) is permitted in the R2 zone and references Section 18 for provisions. Section 18.4 of the Huron East Zoning By-law requires that the minimum exterior side yard setback from a municipal road is 6 metres. The existing residence is at an exterior setback of 2.9 metres. As per Section 19.8 of the Zoning By-law, the minimum floor area for a one bedroom residential unit in a converted dwelling is 55 square metres and in Section 3.27.1, the required number of parking spaces per unit is 2. Section 18.4 states the maximum lot coverage is 35% of the lot area.

**PUBLIC HEARING** – you are entitled to attend this public hearing in person to express your views about this application or you may be represented by counsel for that purpose. If you are aware of any person interested in or affected by this application who has not received a copy of this notice, you are requested to inform that person of this hearing. If you wish to make written comments on this application, they may be forwarded to the secretary-treasurer of the committee at the address shown below.

Please note that comments and opinions submitted on these matters, including the originator's name and address, become part of the public record and may be viewed by the general public and may be published in a Planning Report, Council Agenda or Council Minutes.

**FAILURE TO ATTEND** – If you do not attend at the hearing, it may proceed in your absence and, except as otherwise provided in the Planning Act, you will not be entitled to any further notice in the proceedings.

**NOTICE OF DECISION** – If you wish to be notified of the decision of the Committee of Adjustment in respect of this application, you must submit a written request to the Committee of Adjustment. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal hearing in the event the decision on this application is appealed.

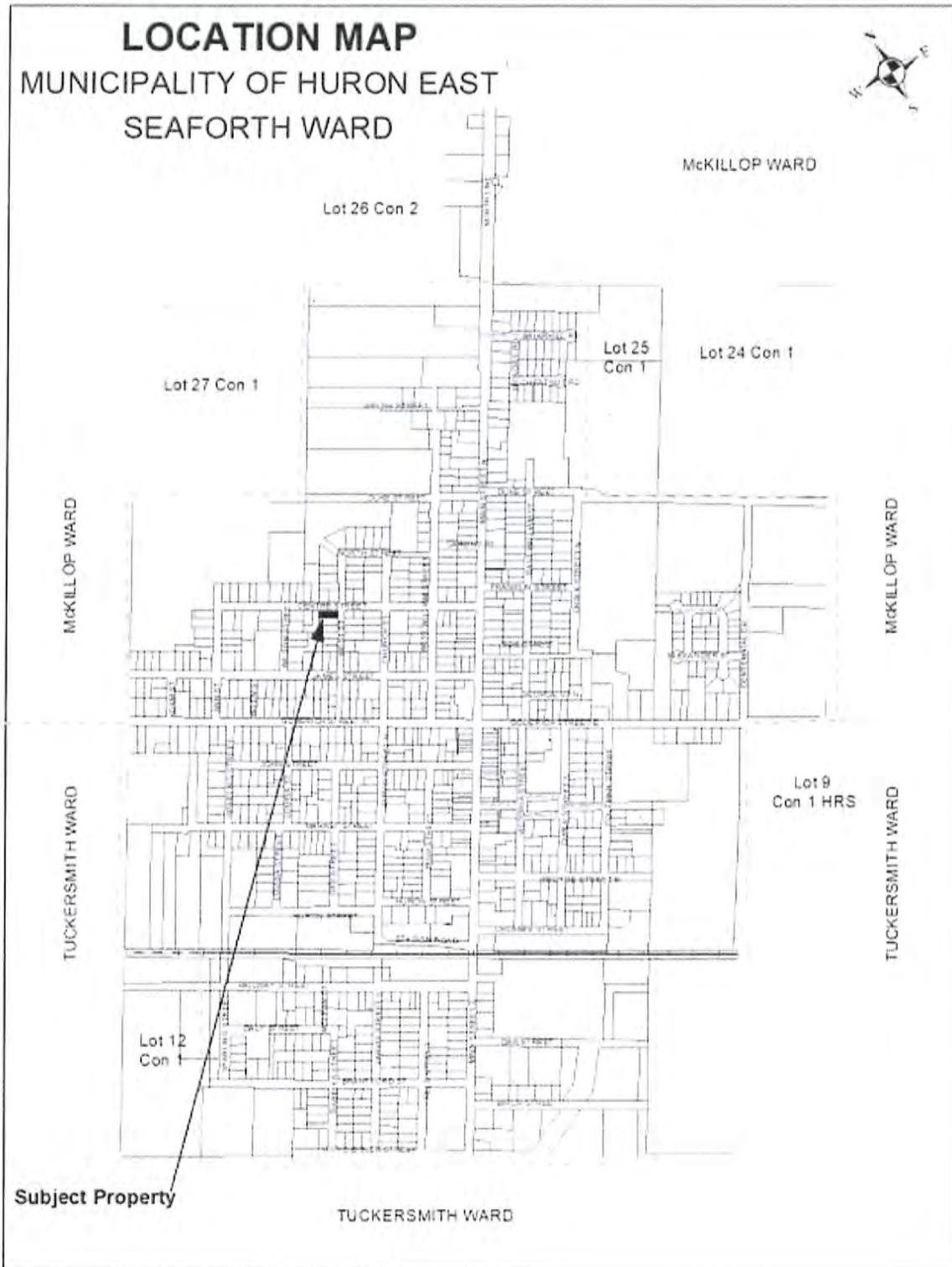
**ADDITIONAL INFORMATION** relating to the proposed minor variance is available for inspection between 8:30 a.m. and 4:30 p.m. at the Clerk's office. If you have additional questions, please call Laura Simpson, Planner at 519-524-8394 ex 3.

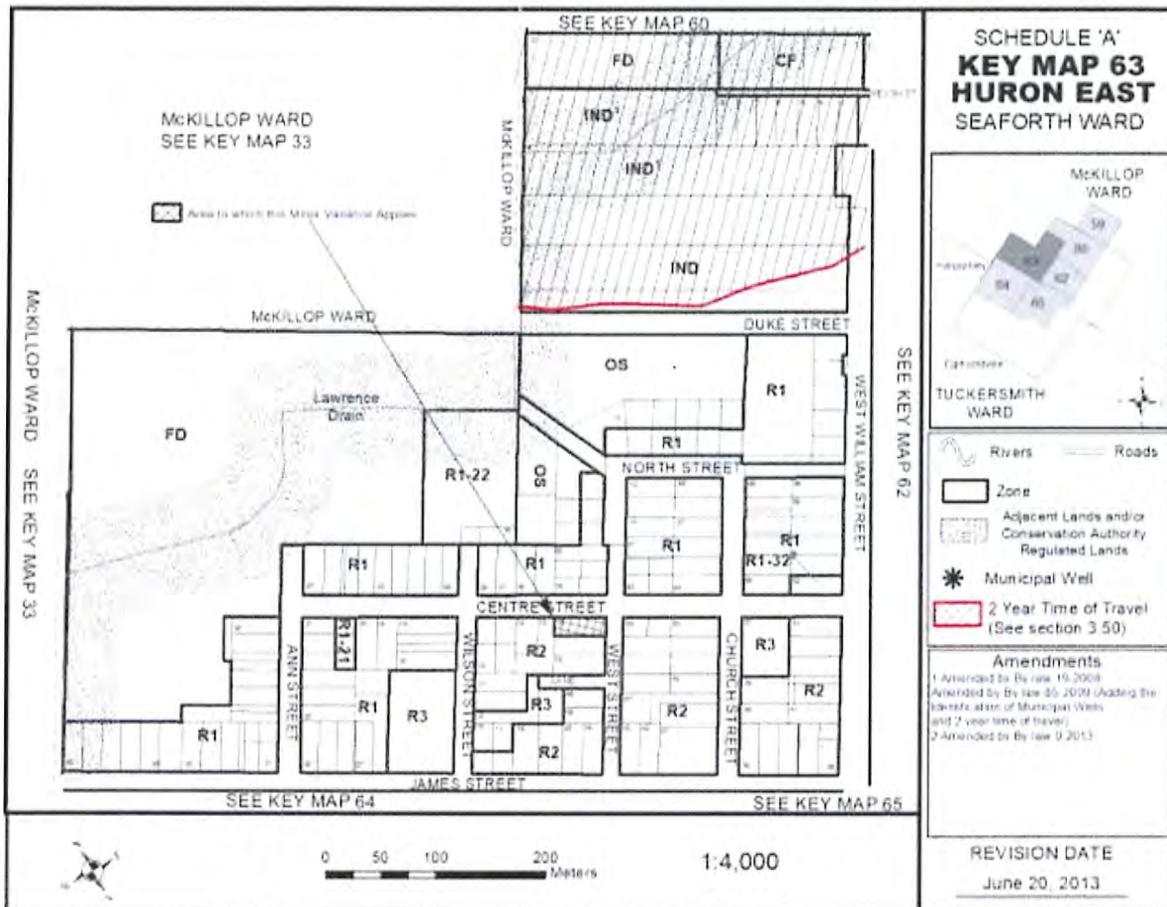
**DATED AT THE MUNICIPALITY OF HURON EAST THIS 24th DAY of JANUARY 2020.**

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Brad Knight, CAO/Clerk, Municipality of Huron East  
72 Main Street South, PO Box 610, Seaforth, Ontario N0K 1W0  
Phone: 519-527-0160 or Toll Free 1-888-868-7513

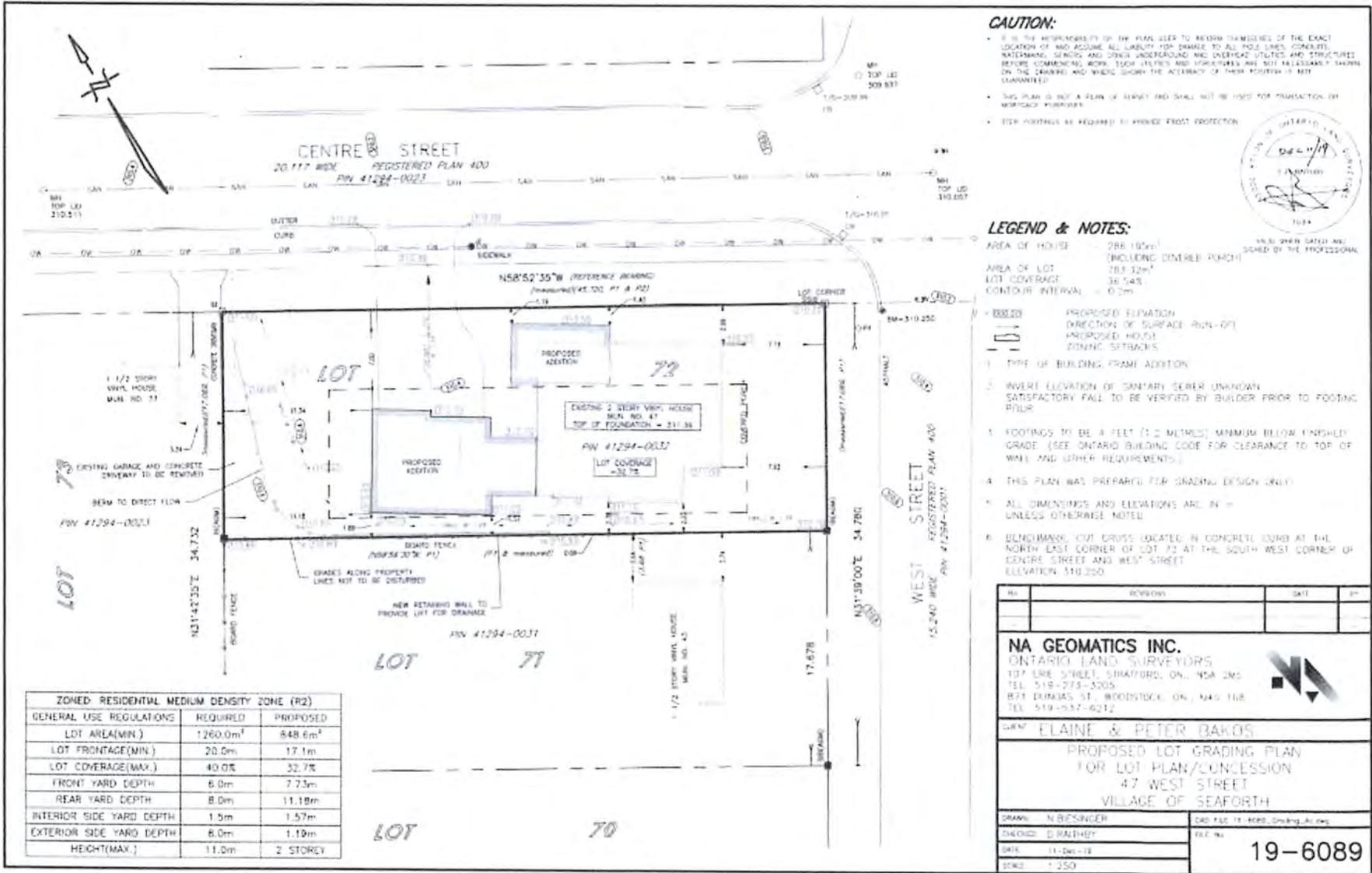
**Location of the Minor Variance Application**





MINOR VARIANCE FILE MV01-2020  
 ROLL NUMBER: 4040 390 005 01200

OWNERS: Peter and Elaine Bakos



NO.	REVISION	DATE	BY
<b>NA GEOMATICS INC.</b> ONTARIO LAND SURVEYORS 107 LIME STREET, SIMPSONVILLE, ON, N5A 2M5 TEL: 519-773-3005 871 DUNDAS ST. WOODSTOCK, ON, N4S 1E8 TEL: 519-337-6212			
GERM <b>ELAINE &amp; PETER BAKOS</b>			
PROPOSED LOT GRADING PLAN FOR LOT PLAN/CONCESSION 47 WEST STREET VILLAGE OF SEAFORTH			
DRAWN: N.BESINGER	DATE PLO: 18-08-2020, Drawing: JG.dwg		
CHECKED: D.RALTHEY	FILE NO:		
DATE: 11-Dec-18			
SCALE: 1:250			
			<b>19-6089</b>

MINOR VARIANCE FILE MV01-2020  
ROLL NUMBER: 4040 390 005 01200

OWNERS: Peter and Elaine Bakos

Note: Gable above exterior door  
facing Centre St to be replaced with  
architectural feature



PROPOSED FRONT ELEVATION  
SCALE: 3/8"=1'-0"



PROPOSED RIGHT ELEVATION  
SCALE: 3/8"=1'-0"





## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677

Toll Free: 1.888.524.8394 Ext. 3

[www.huroncounty.ca](http://www.huroncounty.ca)

To: Municipality of Huron East, Mayor and Members of Council  
From: Laura Simpson  
Date: 30 January 2020  
Re: **Application for Minor Variance: MV01-2020**  
Plan 400, Lot 72, Block E, Seaforth, Municipality of Huron East (47 West Street)

**Applicant/Owner:** David Raithby, OLS/ Peter and Elaine Bakos

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### RECOMMENDATION

It is recommended that this report is considered for information and discussion purposes at the February 4<sup>th</sup> 2020 Public Hearing.

### PURPOSE

The purpose of this application is to permit a reduced exterior side yard setback for an addition to the existing house, recognize an undersized residential unit, increase the maximum lot coverage, and reduce the parking requirements for the proposed dwelling units.

The requested variances for this development:

- To reduce the exterior side yard setback from 6 meters to 1.19 meters.
- To reduce the minimum floor area for a one bedroom residential unit
- To reduce the parking spaces from 2 per unit to 1 per unit
- To increase the maximum lot coverage from 35% to 37%

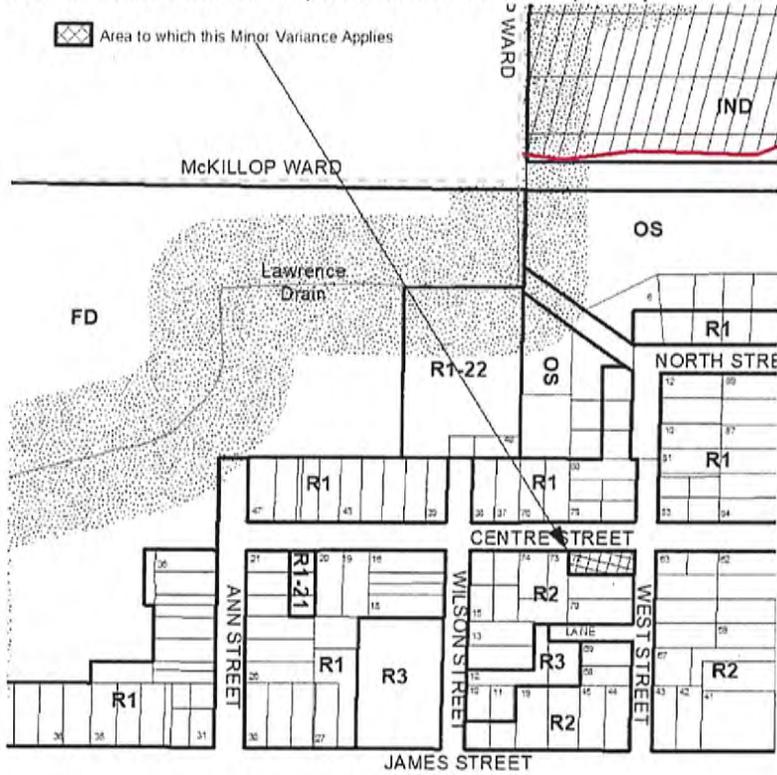
### REVIEW

The subject property is zoned Residential Medium Density (R2) Key Map 63 of the Huron East Zoning By-law and designated Residential in the Huron East Official Plan. The subject property is 780 square metres in size and contains an existing dwelling and detached garage. The owners are proposing to remove the garage and convert the existing dwelling into four residential units, with an addition to accommodate an entrance and stairwell on the north side of the house and an addition at the rear of the house on the western portion of the property.

The addition on the north side, closest to Centre Street, requires a reduction in the exterior side yard to 1.19 metres. The existing house is at a setback from the exterior lot line of 3 metres, resulting in the addition being 1.8 metres closer to the exterior side lot line. The residential units proposed are three 2-bedroom units and one 1-bedroom unit. The application requests a reduction in the minimum square footage of a 1-bedroom unit (55 square metres) to accommodate the layout for four residential units. Each residential unit is proposed to have one corresponding parking space, a reduction of the required 2 parking spaces per residential unit in the Huron East Zoning By-law. There is also a 2-car garage proposed in the addition to the rear of the house, which is not included in the 4 on-site parking spaces identified. The additions to the existing dwelling will increase the lot coverage of the property to 37%, 2% over the maximum lot coverage for a converted dwelling.

The initial review of the submitted application and plans identified some items to be clarified- as seen in Figure 4, the original submitted elevation drawing for the exterior facing Centre Street showed a gable over the exterior door. This would have further reduced the setback from the exterior lot line and has been removed from the design consideration. It is to be replaced with an architectural feature that does not further intrude into the exterior side yard setback.

**Figure 1: Location of Proposed Minor Variance (excerpt from Zone Map 63)**



**Figure 2: Aerial photograph showing subject property outlined in orange**





**Figure 4:** Submitted exterior elevation drawings of proposed additions and house

Note: the gable is to be removed from design and replaced by architectural feature



**PROPOSED RIGHT ELEVATION**  
SCALE: 3/8" = 1'-0"



**PROPOSED FRONT ELEVATION**  
SCALE: 3/8" = 1'-0"

#### COMMENTS RECEIVED

Neighbour comments were received during the circulation period about on-site parking locations, the requested variance in the exterior side yard setback and the intended tenants or occupants of the house on the subject property. Any additional comments received following the writing of this report will be verbally presented to Council. I will attend on February 4 2020 to answer questions from the Committee and the public.

'Original signed by'

Laura Simpson, MCIP RPP  
Planner

**HURON EAST  
ADMINISTRATION**

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-03-1, 2020

HOW DISPOSED OF

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**TO:** Mayor MacLellan and Members of Council  
**FROM:** Brad Knight, CAO/Clerk  
**DATE:** January 30<sup>th</sup>, 2020  
**SUBJECT:** Incorporation of former Health Unit fees into planning applications

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**RECOMMENDATION:**

That the previous fee schedule for Health Unit comments on planning applications continue to be used for planning applications and incorporated into the municipal fee until further notice to allow a staff review/recommendation on a new fee schedule.

**BACKGROUND:**

It was brought to Council's attention in December that the consensus of the Huron County Clerks/Treasurers Association, that the existing fee schedule for Health Unit fees related to septic systems for planning applications be retained to allow some time for a staff review of the work involved and a recommended fee schedule.

The County has recently updated its planning applications and has deleted the fee schedule and inserted a clause to confirm with the local municipality if any fees are required. If the resolution is approved by Council, the previous fee schedule will be maintained in the interim. The fees are listed below and if there are multiple planning applications involved, only one application fee applies, whatever one is the highest.

Type of Application	Health Unit Fee (To be added to the application fee)
Official Plan Amendment	\$181.00
Zoning By-Law Amendment	\$127.00
Minor Variance	\$127.00
Severance resulting in 2 lots or fewer	\$268.00
Severance resulting in 3 lots or more	\$509.00
Plan of Subdivision/Condominium	\$1,058.00

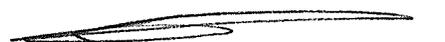
**OTHERS CONSULTED:**

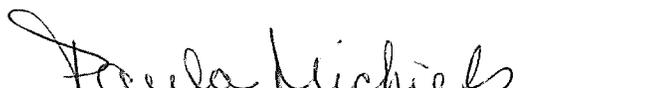
Finance Manager-Treasurer/Deputy Clerk Paula Michiels

**BUDGET IMPACTS:**

Most of the fees collected would be for severance applications (\$268) and we usually average between 15 and 20 per year. Additional fees will show as additional planning revenue for Huron East.

**SIGNATURE:**

  
Brad Knight, CAO/Clerk

  
Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

**HURON EAST  
ADMINISTRATION**

**TO:** Mayor and Members of Council

**FROM:** Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

**DATE:** January 30, 2020

**SUBJECT:** 2020 Grants

---

**RECOMMENDATION:**

That Council review and determine the level of grant funding to various organizations which will then determine if the \$20,000 budgeted for grants is appropriate for 2020.

**BACKGROUND:**

A summary of grants that have been authorized by Council from 2017 – 2019 is attached along with the funding requests/background information for 2020.

A couple of comments with respect to the requests

→ the Municipality doesn't ask our own minor hall/park committees to submit written requests as we know what their financial position is, as their activities are consolidated into our records and the Municipality is ultimately responsible for their operations.

→ Policy 1.08 – Policy and Procedures for Municipal Grants to Local Fundraising Groups which was approved by council on October 2, 2001 and revised on May 14<sup>th</sup>, 2019 states:

*Grant requests from national/provincial fundraising organizations that conduct a general canvas of ratepayers within the Municipality will not be considered for a municipal grant.*

*Grant requests for organizations of cultural/recreational/medical significance within Huron East will be accompanied by financial statements for the organization and preference will be given to organizations that provide services exclusively in Huron East or that are generally available to all residents of Huron East.*

*Grant requests from organizations supporting a one-time specific cause or event will be considered by Council at any time of the year with Council giving consideration to the cause and any budget allotment remaining.*

→ Council should note that the Administration Committee reviewed the municipal grant process in detail and in addition to revising Policy 1.08 made a recommendation to Council, which Council accepted, to discontinue grants to the Huron Centennial School graduation awards (\$50) and to the Clinton Lions Club (\$1,000). The Committee also noted that Council may wish to discontinue the support (\$500) for the bi-annual Clinton Hospital Gala if a request were received to be consistent with its support levels to other hospitals.

→ Given there was some controversy/confusion with the grant to the Seaforth Lions Club last year, their request and financial statements are enclosed. The Lions Club has also issued a release dated January 27, 2020 that the wading pool will be closed for the 2020 summer season.

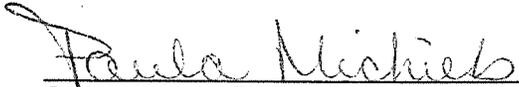
**OTHERS CONSULTED**

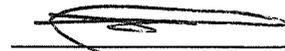
Brad Knight, CAO/Clerk

**BUDGET IMPACT**

Allocation of grant funding will determine if \$20,000 is sufficient in the 2020 budget.

**SIGNATURES:**

  
\_\_\_\_\_  
*Paula Michiels, Finance Manager-Treasurer/Deputy Clerk*

  
\_\_\_\_\_  
*Brad Knight, CAO/Clerk*





*The International Association of Lions Clubs*

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## **SEAFORTH LIONS CLUB INC.**

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P.O. Box 292, Seaforth, Ontario N0K 1W0

January 13, 2019

Mr. Brad Knight, BA  
CAO/Clerk-Administrator  
72 Main St S, PO Box 610,  
Seaforth ON N0K 1W0

Dear Mr. Knight;

I am writing on behalf of the Seaforth Lions Club regarding the operation of the Lions Park and Pool.

First, thank you to members of the Huron East Municipal Council and the Staff of Huron East for the generous support of \$10,000 in the 2019 operating year. This contribution to the operation costs of the park and pool makes a significant difference in the club's ability to continue providing this valuable recreational service to families in the Seaforth and the surrounding area. We are also fortunate to receive a grant from the Huron East-Seaforth Community Trust. The club would not be able to continue operating this facility without the municipality's support. For 2020 the Seaforth Lions Club is requesting a grant of \$10,000.

This past year we employed eight life guards and a maintenance worker. Almost all of our employees are currently registered in either college or university. This summer employment is crucial to addressing the costs of their ongoing studies. We also hired an additional 5 part time junior lifeguards to supervise the wading pool. The cost for this additional staffing (approximately \$4,000 to cover four days per week) was covered through the generosity of a local business. At this time, we are in discussions with the Huron County Health Unit regarding required upgrades to the wading pool that are a prerequisite to it's opening this year. Depending on the outcome of the discussions, and the related cost projections, we may have to make a decision on whether or not to continue having the wading pool operational.

Between June and September, the ball diamond was used five to six nights per week. The park pavilion was booked for 28 family and other picnics. The park has become an annual favourite destination for multiple generations of a number of families. In short, this facility is a well-used recreational gem.

For the coming year we anticipate approximately \$20,000 in capital expenditures for maintenance on the ball diamond and replacement of the fountain in the creek. Wherever possible work completed at the park and pool is done by local contractors thereby supporting our local economy.

The last point that should be noted is the large amount of work that is undertaken by local volunteers to keep this facility in good shape. While the majority of this work is undertaken by Lions Club members, we are also fortunate to have local contractors volunteer their time and expertise. We estimate roughly 400 hours of volunteer labour goes into the park and pool each year.

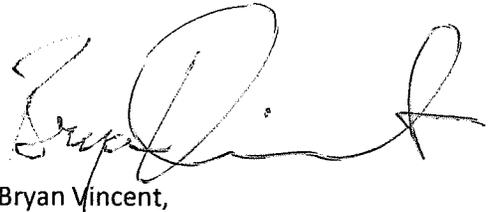
Given that the Seaforth Lions Club 100-year lease with the Municipality of Huron East comes due for renewal in 2024, it may be prudent for the Municipal Staff and the Lions Club to begin discussions on the future operation of this facility.

Please find enclosed the 2019 financial report for the operation of the park and pool. I would be pleased to expand on the financial report and our request for funding in the 2020 year.

Sincerely,



Bob Beuttenmiller,  
Chair, Seaforth Lions Park and Pool Committee  
519-527-0282



Bryan Vincent,  
President, Seaforth Lions Club  
519-527-2204

## Income/Expense Comparison 2018/2019 - Last year

1/1/2018 through 12/31/2019 (in Canadian Dollars) (Cash Basis)

1/16/2020

Page 1

Category Description	1/1/2018- 12/31/2018	1/1/2019- 12/31/2019	Amount Difference
<b>INCOME</b>			
<b>Admissions</b>			
Adult	1,365.00	1,215.00	-150.00
Child	5,551.00	4,559.50	-991.50
Family	1,095.00	1,140.00	45.00
Student	200.00	90.00	-110.00
<b>TOTAL Admissions</b>	<b>8,211.00</b>	<b>7,004.50</b>	<b>-1,206.50</b>
Booth Sales	2,695.48	2,285.61	-409.87
<b>Donations</b>			
Campaign	9,430.30	10,175.00	744.70
Huron East - Seaforth Trust	0.00	7,000.00	7,000.00
Kim Blok (Optimal Health)	0.00	476.10	476.10
Legion Ladies	500.00	0.00	-500.00
Maureen Wildfong	0.00	2,760.00	2,760.00
Memorial Donations	0.00	65.00	65.00
Mun. of Huron East	7,500.00	10,000.00	2,500.00
Progressive Turf	2,756.00	0.00	-2,756.00
Stumpy's Tree Removal	500.00	0.00	-500.00
TCC (Rob Van Aaken)	800.00	500.00	-300.00
TD Bank	500.00	500.00	0.00
Other Donations	18,000.00	500.00	-17,500.00
<b>TOTAL Donations</b>	<b>39,986.30</b>	<b>31,976.10</b>	<b>-8,010.20</b>
Government Grant	10,080.00	3,430.00	-6,650.00
HST Collected	1,215.37	1,014.88	-200.49
<b>Lessons</b>			
Bronze Cross & Medallion	3,503.95	1,355.00	-2,148.95
Other Lessons	12,391.00	12,836.25	445.25
<b>TOTAL Lessons</b>	<b>15,894.95</b>	<b>14,191.25</b>	<b>-1,703.70</b>
Prior Year HST Rebate	1,987.53	1,737.57	-249.96
<b>Rentals</b>			
Ball Diamond	6,150.50	5,240.00	-910.50
Picnic	2,011.50	2,130.30	118.80
<b>TOTAL Rentals</b>	<b>8,162.00</b>	<b>7,370.30</b>	<b>-791.70</b>
<b>Season's Tickets</b>			
Child's Pass	1,094.00	298.00	-796.00
Family Pass	3,600.00	4,225.00	625.00
<b>TOTAL Season's Tickets</b>	<b>4,694.00</b>	<b>4,523.00</b>	<b>-171.00</b>
Swim Team Revenue	2,673.61	2,997.37	323.76
<b>TOTAL INCOME</b>	<b>95,600.24</b>	<b>76,530.58</b>	<b>-19,069.66</b>
<b>EXPENSES</b>			
Advertising	0.00	80.00	-80.00
Bank Charges	0.00	0.00	0.00
Booth Supplies	1,325.17	1,856.72	-531.55
Capital	13,705.37	4,458.46	9,246.91
Capital Equipment	498.09	0.00	498.09
<b>Equipment Maintenance</b>			
Gas & Oil	492.89	421.46	71.43
Other Equipment Maintenance	252.96	451.33	-198.37
<b>TOTAL Equipment Maintenance</b>	<b>745.85</b>	<b>872.79</b>	<b>-126.94</b>

## Income/Expense Comparison 2018/2019 - Last year

1/1/2018 through 12/31/2019 (in Canadian Dollars) (Cash Basis)

1/16/2020

Page 2

Category Description	1/1/2018- 12/31/2018	1/1/2019- 12/31/2019	Amount Difference
Garbage Disposal	516.01	560.84	-44.83
H.S.T.-H.S.T.	2,951.80	2,427.33	524.47
Hydro	2,820.86	3,168.04	-347.18
Instructor Trainer Fee	1,000.00	0.00	1,000.00
Insurance	3,006.64	3,137.14	-130.50
Investment	10,000.00	0.00	10,000.00
Memberships	0.00	250.00	-250.00
Office Expense	374.03	272.81	101.22
<b>Payroll Expense</b>			
CPP	975.72	971.05	4.67
EI	818.02	883.73	-65.71
Worker's Compensation	756.82	603.53	153.29
<b>TOTAL Payroll Expense</b>	<b>2,550.56</b>	<b>2,458.31</b>	<b>92.25</b>
Phone	248.63	374.45	-125.82
Pool Chemicals & Supplies	5,132.41	6,113.51	-981.10
Pool Maintenance	2,477.42	2,398.91	78.51
Pool Supplies	2,776.74	2,788.75	-12.01
<b>Repair &amp; Maintenance - Park</b>			
Security System	0.00	127.80	-127.80
Other Repair & Maintenance - Park	3,226.31	2,057.74	1,168.57
<b>TOTAL Repair &amp; Maintenance - Park</b>	<b>3,226.31</b>	<b>2,185.54</b>	<b>1,040.77</b>
Sewage Disposal	511.20	426.00	85.20
Swimwear	245.85	289.00	-43.15
<b>Utilities-Water, Gas for Pool</b>			
Gas	1,460.47	1,994.70	-534.23
Water Heater	202.46	209.69	-7.23
<b>TOTAL Utilities-Water, Gas for Pool</b>	<b>1,662.93</b>	<b>2,204.39</b>	<b>-541.46</b>
Wading Pool Supplies	152.44	69.67	82.77
<b>Wages</b>			
Bookkeeper	1,700.00	1,700.00	0.00
Park Wages	5,781.00	4,372.42	1,408.58
Pool Wages	26,664.03	30,789.94	-4,125.91
Wading Pool	2,755.98	4,543.47	-1,787.49
<b>TOTAL Wages</b>	<b>36,901.01</b>	<b>41,405.83</b>	<b>-4,504.82</b>
<b>TOTAL EXPENSES</b>	<b>92,829.32</b>	<b>77,798.49</b>	<b>15,030.83</b>
<b>OVERALL TOTAL</b>	<b>2,770.92</b>	<b>-1,267.91</b>	<b>-4,038.83</b>



## Seaforth Lions Club

P.O. Box 292, Seaforth, ON, N0K 1W0  
Bryan Vincent, President (519-527-2204)  
Bob Beuttenmiller, Lions Park and Pool Committee (519-527-0282)

### Seaforth Lions Park Wading Pool Closed This Summer

Seaforth, ON. The wading pool at the Seaforth Lions Park is slated to be closed for the coming summer season. Three years ago, the provincial regulations related to the operation of public pools were changed to better ensure the safety of people using these facilities. These regulations have been phased in and are now fully in place. Club President Bryan Vincent noted that "the Huron County Health Unit staff have been very supportive and flexible as the new regulations have come into play but they are now in a position where they must enforce these new laws." The initial changes in regulation required the placement of lifeguards at the wading pool during all hours that it contained water. Through the generosity of local business owners, Bonnie and Luke Janmaat and Maureen Wildfong, the Seaforth Lions Club was able to provide these lifeguards four days per week in each of the last two summer seasons. The remainder of the regulation changes will require the installation of a fence around the wading pool and the installation of a water recirculation and chlorination system. It is estimated that these capital projects, together with the necessary cleaning and painting of the wading pool surface, will cost in excess of \$25,000. Another challenge is the fact that the wading pool is located within the flood plain of Silver Creek; new construction to improve the facilities would require approval from the Ausable Bayfield Conservation Authority.

Members of the Seaforth Lions Club met in January to consider the future of the wading pool. Members considered the costs of the necessary upgrades against the very low usage of the wading pool and it was felt that money would be better spent in maintaining the large pool, the baseball diamond and the pavilion facilities. As such, the Seaforth Lions Club has reluctantly voted to close the wading pool for the coming season. Over the next year the members of the club will consider what options may be available for the future of the wading pool.

The Seaforth Lions Club has been providing funding, and overseeing the operation of, the Seaforth Lions Park since 1925. The land on which the facilities sit was leased to the club from the municipality for 99 years. Since its inception, the park and its facilities has been the main focus of service work undertaken by the Seaforth Lions Club and its members. The first swimming pool was created in Silver Creek when two concrete pads and a dam system was installed. The bath house was constructed in 1942. In 1955 the current large pool was installed, with the wading pool being built in 1962. The park entrance gate and picnic pavilion were built in 1967 to commemorate Canada's Centennial year. The current ball diamond was put in place in 1983. Over time major upgrades to the pools and the bath house have been undertaken with the most recent being the renovations to the bath house in 2018-19 at a cost of approximately \$45,000. In order to meet the ongoing operating and capital costs of the park, club members felt the closing of the wading pool was the best course of action at this time.

###

**HURON EAST  
ADMINISTRATION**

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-03-3, 2020

**TO:** Mayor and Members of Council  
**FROM:** Paula Michiels, Finance Manager-Treasurer/Deputy Clerk  
**DATE:** January 31, 2020  
**SUBJECT:** 2020 Budget Process

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HOW DISPOSED OF

**RECOMMENDATION:**

Information purposes for 2020 budget deliberations

**BACKGROUND:**

The first draft of the 2020 Budget will be provided in the council packages for the February 18, 2020 meeting and it is anticipated that final consideration of the budget will be at the March 17, 2020 meeting of council. The budget will be presented in a similar format to the YTD reports.

The combined effect of the OMPF funding cuts, increased OPP costs and the increased OCIF funding are decrease of \$231,937 which represents a 5% general municipal levy increase. As a starting point, the 2020 Budget – 1<sup>st</sup> draft will include a 8% general municipal levy increase to cover this net loss of funding, and to provide something towards inflationary increases in utilities, wages and benefits.

Please note that work is still being completed on the recording of the Tangible Capital Assets and year end transactions for the 2019 actuals. The Auditors will be in the week of March 9th to complete the annual audit for 2019.

All departments were made aware of the funding reductions the municipality is facing again in 2020 and have been requested to be mindful of these pressures when completing their 2020 budgets for submission to the Treasurer. Any Department budget increases over last year will put additional pressures on the overall budget to maintain a levy increase of no more than 8%.

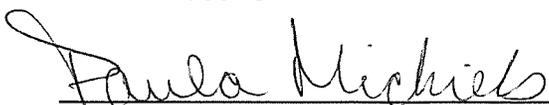
The Recreation Centres of Brussels, Morris and Grey Community Centre(BMG), Seaforth and District Community Centre(SDCC) and Vanastra Recreation Centre(VRC) have all been provided a 2.7% increase to their base levies.

It is anticipated as in the past, the majority of the budget process will typically be centered on the capital expenditure portion of the 2020 Budget however, a large portion of the capital is already committed to with the reconstruction of Main Street in Seaforth. The tender for this project closes on February 4<sup>th</sup> and the tendered amount for the Huron East share of the project will be inserted into the first draft of the 2020 Budget. The Municipality's Asset Management Plan as well as the asset data maintained within Citywide is being utilized to assist staff with identifying needs and setting priorities amongst the various projects presented.

**OTHERS CONSULTED:**

Brad Knight, CAO-Clerk

**SIGNATURES:**



Paula Michiels, Finance Manager-Treasurer/Deputy Clerk



Brad Knight, CAO-Clerk



**THE CORPORATION OF THE CITY OF SARNIA**

**City Clerk's Department**

255 Christina Street N. PO Box 3018

Sarnia ON Canada N7T 7N2

519 332-0330 519 332-3995 (fax)

519 332-2664 (TTY)

[www.sarnia.ca](http://www.sarnia.ca) [clerks@sarnia.ca](mailto:clerks@sarnia.ca)

January 24, 2020

To: All Ontario Municipalities

**Re: Ontario Power Generation's Deep Geologic Repository Project**

At its meeting held on January 20, 2020, Sarnia City Council considered the attached motion submitted by Councillor Margaret Bird with respect to the proposed Deep Geological Repository Project and adopted the following resolution:

***That Sarnia City Council support the halting of the construction of the Deep Geological Repository, in the Bruce Peninsular, so that less dangerous solutions can be found for the longer storage of nuclear waste; and***

***That Sarnia City Council instruct the Sarnia City Clerk to notify all 444 Ontario Municipalities, through AMO, by January 24th., 2020, of our objective; and***

***That the Sarnia City Clerk send a copy of our resolution to the County of Lambton Clerk, along with all the County Councillors, asking for their endorsement.***

Sarnia City Council respectfully seeks your endorsement of this resolution. If your municipal council endorses this resolution, we would request that a copy of the resolution be forwarded to the following:

Honourable Jonathan Wilkinson, Minister of the Environment and Climate Change  
[ec.ministre-minister.ec@canada.ca](mailto:ec.ministre-minister.ec@canada.ca); and

City of Sarnia, City Clerk's Office  
[clerks@sarnia.ca](mailto:clerks@sarnia.ca)

Sincerely,

A handwritten signature in cursive script that reads "Dianne Gould-Brown".

Dianne Gould-Brown  
City Clerk

Attachment: Motion submitted by Councillor Margaret Bird

MOTION

I am asking for:

a) An urgent resolution of Council to support the halting of the construction of the Deep Geological Repository, in the Bruce Peninsular, so that less dangerous solutions can be found for the longer storage of nuclear waste.

b) To instruct the Sarnia City Clerk to notify all 444 Ontario Municipalities, through AMO, by January 24<sup>th</sup>., 2020, of our objective.

b) For the Sarnia City Clerk to send a copy of our resolution to the County of Lambton Clerk, along with all the County Councillors, asking for their endorsement.

If you have any questions, please do not hesitate to contact me.

Many thanks.

Kind Regards,

Councillor Bird



# 2020 Annual Accessibility Plan

This document is available  
in alternative formats,  
upon request, Please see  
Page 3 for details.

**Accessibility  
Committee**



## CONTACT INFORMATION

Communication supports and accessible formats are available upon request.

For additional information, please contact:

Accessibility Coordinator at  
[accessibility@huroncounty.ca](mailto:accessibility@huroncounty.ca)  
Phone 519-524-8394, Extension 3257

Huron County Accessibility Advisory Committee  
1 Courthouse Square  
Goderich, ON N7A 1M2

This report is available online at: <http://www.huroncounty.ca>

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The Huron County Accessibility Advisory Committee will inform and inspire people from across Huron County on making Huron County accessible for people of all abilities and ages. Age-Friendly Community Planning and the removal of barriers for persons with disabilities go hand-in-hand. 13

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## ONGOING GOALS

Huron County continues bettering its communities for all abilities including those with disabilities.

The Huron County Accessibility Advisory Committee (HCAAC) believes in taking action. That action today will improve tomorrow and strengthen our communities for all. By improving the quality of life for people with disabilities today we ensure access for those who face disabilities tomorrow.

The HCAAC is determined to provide Huron County businesses with the knowledge and information needed to create barrier free communities and economies.

The HCAAC created 3 sub committees to assist with removing barriers. They are: Special Events, Awareness and Community Education Sub Committee; Building Plan Review, Site Plan and Physical Architectural Assessment Sub Committee; and Directive and Regulation Review Sub Committee.

The Special Events Awareness and Community Education Committee meets as required to develop and implement programs to educate agencies, businesses and the broader private sector and to plan for special events that will bring awareness to the community regarding accessibility. This Committee will develop resources for the private sector about the AODA, Huron County's Universal Design and Accessibility Guideline for Site Plan Control, and the importance of identifying, preventing and removing barriers and challenges faced by people with disabilities.

The Discover Ability Event was sponsored by HCAAC in partnerships with the Huron Chamber of Commerce and the Ontario Chamber of Commerce to raise awareness of the AODA and the responsibilities of businesses and not-for-profit organizations. The event was to educate organizations about the resources available to help them comply with the AODA as well as to highlight the benefits of hiring individuals with disabilities.



The Building Plan Review, Site Plan and Physical Architectural Sub Committee is responsible for advising Councils, within 30 days, on the accessibility for persons with disabilities to a public municipal building prior to purchasing, construction, renovation or lease. The Accessibility Standards for the built environment focuses on removing barriers in four areas:

1. Public Spaces
2. Buildings
3. Trails and beaches
4. Outdoor play spaces

This is intended to make it easier for all Ontarians- including those with disabilities, seniors and families to access the places where they work, travel, shop, and play.

As a large public sector organization the Design of Public Spaces Standard only applies to new construction and planned redevelopment on or after January 1, 2016.

Ontario's building code has been amended to include enhancements to accessibility in buildings.

This Sub Committee is responsible for drafting, periodically reviewing and updating the document titled "Huron County Universal Design and Accessibility Guidelines" and providing it to local Municipalities to assist in their review of site plans under section 41, Site Plan Control Area, of the Planning Act. The Committee may, if requested by a local Municipality, review a site plan under section 41 of the Planning Act to ensure facilities designed are accessible for persons with disabilities.

This Sub Committee is continually increasing the number of site plan reviews to the public which is considered a huge success in breaking down barriers before they are made during construction of new buildings and renovations of old buildings. Because of the legislation requirements the Sub Committee expects an increase in Site Plan reviews. In 2017 and 2018 this was added to the process for submitting building plans at the municipal level, a form has been added to our website as well as updating and reviewing its terms of reference. Checklists have been developed to assist in the reviews. Plans and spaces such as municipal offices, libraries, arenas, washrooms, etc have been reviewed. The word is out in Huron County on the importance of accessibility in ensuring inclusion for all. The following were some reviews of plans and/or spaces from 2019:

Town of Goderich Municipal Office, Huron East- Main Street Seaforth Phase 1 road project; Kingsbridge Community Centre and a new Playground in Port Albert, Township of Ashfield-Colborne-Wawanosh, Vanastra Recreation Centre and Pool Complex in the Municipality of Huron East; Goderich Public Library, new Accessible Washroom in the County Court House; entryway, washroom and elevator at the County Court House; Huron County Museum and Historic Gaol; North Huron Recreation Centre and Blyth Community Centre; Accessibility for

Businesses Workshop was presented to participants of Central Huron's "Win This Space" program.

This Sub Committee reports back to Council, advises participating municipalities and public businesses that requested a review on the accessibility of buildings, structures or premises in relation to the updated Building Codes and Huron County's Universal Design and Accessibility Guideline for Site Plan Control document. These reports will provide County staff with valuable information on items that need to be addressed during building upgrades.

The third and final Sub Committee that assists the Huron County Accessibility Advisory Committee in breaking down barriers is the Directive and Regulation Review Sub Committee.

The Directive and Regulation Review Sub Committee will review any relevant regulations and directives and identify concerns, provide solutions and provide recommendations to the Accessibility Coordinator, such as drafting new policies identified in IASR.

The Accessibility Coordinator will gather input from the Directive and Regulation Review Committee, the Working Group and the Senior Management Team and draft a response to the Ministry of Economic Development Employment, Job Creation and Trade and write County Council identifying areas of concern and possible solutions and recommendations.

This Sub Committee will review the draft response and provide final feedback to the Accessibility Coordinator.

In Summary, with the implementation of the Special Events, Awareness and Community Education Sub Committee; Building Plan Review, Site Plan and Physical Architectural Sub Committee; and the Directive and Regulation Review Sub Committee, the Huron County Accessibility Advisory Committee has been very successful in removing and avoiding barriers in our communities.

## **BACKGROUND**

Disability impacts the lives of many Ontarians, and the numbers of people with disabilities is increasing as the population ages. Today, over 15% of Ontario's population has a disability, including more than 40% of people over age 65. About 1.85 million people in Ontario have a disability. That's one in seven people. Over the next 20 years, as the population ages, the number will rise to one in five Ontarians. More than half of the population has a friend or a loved-one with a disability, and is influenced by them when deciding which businesses to solicit. Creating municipalities where every person who lives or visits can participate fully makes good sense — for our people, our businesses and our communities.

Although our governments have dedicated tremendous resources towards the vision of a barrier free Ontario, the reality is that persons with disabilities still face barriers which prevent them from participating in all aspects of society. As a community we must learn to see barriers as our fellow citizens with disabilities live with them.

The Accessibility for Ontarians with Disabilities Act, 2005 calls on the business community, public sector, not-for-profit sector and people with disabilities or their representatives to develop, implement and enforce mandatory accessibility standards. Accessibility standards are the rules that businesses and organizations in Ontario will have to follow to prevent or remove barriers to accessibility for all citizens.

## **MESSAGE FROM THE HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE'S CHAIR**

### **AWARENESS & ENGAGEMENT**

One of Huron County Accessibility Advisory Committee's (HCAAC's) greatest strengths lies in our Committee Members, who pursue so passionately a vision of informing, educating and inspiring residents from across Huron County on making Huron County accessible for people of all abilities and ages, eventually leading to a fully inclusive society for all.

The HCAAC has continued to invest a lot of time and effort into the development of accessibility training to employees/staff of all kinds through continuous learnings on training requirements defined in the Integrated Accessibility Regulation. These learning opportunities were customized into six modules:

- Customer Service,
- General Requirements,
- Human Rights,
- Employment,
- Information & Communication, and
- Design of Public Spaces.

What training each staff is required to take is based on the job responsibilities, for example, if you are a Facilities staff you are required to take the minimum training which includes Human Rights, General Requirements and Customer Service. If you have a Management position you are required to complete all training modules. All staff are required to receive training on accessibility standards for customer service and use of assistive devices.

It is a goal of the HCAAC to continue to provide businesses' with training opportunities and provide training material to increase their awareness and knowledge of the Government Legislation in 2020. It is our hope to also increase engagement between HCAAC and local businesses.

A HCAAC Accessibility Coordinator started working with the Committee in September and a variety of projects are anticipated for 2020.

### **GOVERNANCE**

We successfully ushered in a newly elected Committee with a nice blend of energized individuals mixed with a couple experienced Committee members that have brought their past knowledge and experience to the Committee. I would like to take this opportunity to thank

those past members that contributed years of volunteering and their passion for creating an inclusive society.

Thank you.

Warden Jim Ginn  
Committee Chair

## **COUNTY COUNCIL (2020)**

Huron County is governed by County Council, which is made up of fifteen (15) members from area municipalities. Each municipality located within Huron County, is represented at County Council by their representatives - Mayors or Reeves, Deputy Mayors or Deputy Reeves.

At their Inaugural Session in December (every 2 years), County Council elects a Warden from among the Councilors. The Warden is the executive officer of the Corporation and the head of County Council. The Warden chairs County Council meetings, sits as an ex-officio member on all Standing Committees, and represents the County at a wide range of functions and activities.

## **HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE (HCAAC)**

The Huron County Accessibility Advisory Committee is made up of 9 voting members including

- 5 persons with a disability as defined in the Ontarians with Disabilities Act (ODA);
- 1 person from professional discipline;
- 1 citizen representative;
- 1 elected official;
- Warden as ex-officio.

The HCAAC is supported by 6 non-voting members including the

- chair of the ODA Working Group,
- 1 person from County Planning Department,
- 1 Municipal Building Official;
- Huron County CAO;
- the Accessibility Coordinator
- and the County Clerk.

Other Huron County staff may support the committee in various capacities.

Voting Members: Warden, Member of Council and 7 Committee members

Non-Voting Members: Meighan Wark, Susan Cronin, Mike Rolph, Carol Leeming/Celina Whaling-Rae, Rebekah Msuya-Collison, other Huron County Staff as needed.

## OUR VISION

The Huron County Accessibility Advisory Committee will inform and inspire people from across Huron County on making Huron County accessible for people of all abilities and ages. Age-Friendly Community Planning and the removal of barriers for persons with disabilities go hand-in-hand.

## OUR MISSION

The Huron County Accessibility Advisory Committee will assist Huron County Council and participating municipalities to fulfill the purpose of the Ontarians with Disabilities Act and Accessibility for Ontarians with Disabilities Act by providing vision and advice to council in regards to the removal of barriers by 2025.

## OUR MANDATE

The authority to establish the Huron County Accessibility Advisory Committee (HCAAC) originated from the provisions of the Ontarians with Disabilities Act (ODA) and will continue to exist under the provisions of the Accessibility for Ontarians with disabilities Act.

The HCAAC is the advisory committee to Huron County Council and participating municipalities fulfilling the purpose of the ODA and the Accessibility for Ontarians with Disabilities Act (AODA).

## GOALS & OBJECTIVES OF THE HCAAC

The objectives of the Huron County Accessibility Advisory Committee are revised and updated annually in November and are used as a resource that outlines the role and responsibilities of the HCAAC and also provides a monitoring tool to ensure all tasks are completed and not forgotten. (See Appendix 1) This document is divided into two sections:

- Objectives mandated by legislation under the requirements of the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and the Integrated Accessibility Standard (IASR)
- Objectives driven by communities to accomplish the committee's vision of informing and inspiring people from across Huron County on making Huron County accessible for people of all abilities.

## LAST YEAR'S GOALS

- Under the requirements of the Ontarians with Disability Act 2001, the HCAAC continued to create and post a Multi-Year Accessibility Plan and an Annual Accessibility Plan that contains the goals of Huron County and last year's successes.
- Under the requirements of both the ODA and the AODA, the HCAAC continued to review, in a timely manner and advise municipalities, local businesses and County Council on the accessibility of building plans and drawings for renovation and new construction, and the purchase or lease of public buildings as well as review exterior site plans as requested.
- Provided advice to County Council and participating municipalities with respect to government directives and regulations relating to the status of persons with disabilities including regulations for the Accessibility for Ontarians with Disabilities Act, 2005 and more specifically the Integrated Accessibility Standard Regulation. The HCAAC will continue to provide advice, tools and direction to Huron County Council and participating municipalities on obtaining full compliance within timelines set out in the Regulation.
- The Committee continued to enhance relationships with County Council, local municipalities, businesses.
- The Committee will join forces with many volunteers and members of Huron County council and staff at events to promote inclusion for all.
- The Committee will keep Huron County Building Officials updated on "new" legislation with regards to the built environment, public spaces and site plans.

## 2019 ACHIEVEMENTS

The Huron County Accessibility Advisory Committee has worked diligently to achieve the goals defined within the approved plan. Recognized achievements include:

- HCAAC welcomed a new vice chair to the Committee as well as welcoming two new committee members.
- **Accessibility Plans:** The County of Huron has created an Annual Accessibility Plan under the Ontarians with Disabilities Act 2001 and a Multi-Year Accessibility Plan update under the Accessibility for Ontarians with Disabilities Act 2005, with annual updates on successes. The County of Huron has completed both requirements with the

documents approved by County Council at the November 2019 County Council meeting.

- **Site Plan Reviews:** The Huron County Accessibility Advisory Committee has been actively engaged with county staff as well as private businesses and organizations in conducting Site Plan Reviews in a timely fashion. The committee believes public awareness will continue to stimulate community participation and the sub-committee's time and commitment. The committee developed checklists to assist in Site Plan Reviews.
- The Committee continued to promote the Stop Gap program that was started in Huron County in 2014. This program encourages businesses to get involved in creating barrier free communities.
- The Committee reviewed over 15 site plan reviews of plans and/or spaces.
- **Government Directives and Regulations:** The Accessibility Advisory Committee has provided updates and advice about new government directives and regulations to County Council and the Working Group. The Working Group is made up of one volunteer/staff member from each lower tier. Each member of the group reports back to and shares newly developed resources and material approved by County Council to their Mayor/Councillors.
- Staff members and members of the Committee attended Accessibility Forums, held by the AODA, sharing training and knowledge received with the AAC. The HCAAC Accessibility Coordinator attended the 2019 ONAP (Ontario Network of Accessibility Professionals) Conference in Kawartha Lakes; hosted the South-West Accessibility Group (SWAG) Fall meeting.
- **Continued Relations with County Council, Lower Tiers and Businesses:** The Committee has reached out to the community aside from regular Council updates shared by County Council representatives with their respective municipalities.
- All new County staff received all required training within an appropriate time frame.
- All County staff received an updated policy on Accessibility Standards for Customer Service & Use of Assistive Devices

- Upon request, provide information in accessible formats and with communication supports at the same cost charged to other. Publicized the availability of accessible formats and communication supports on website and documents.
- Accessibility Standards for Customer Service is part of Huron County's procurement process.

## 2020 GOALS

- Under the requirements of the Ontarians with Disability Act 2001 (ODA) and the Accessibility for Ontarians with Disabilities Act 2005 (AODA), the HCAAC will continue to create and post a Multi-Year Accessibility Plan and an Annual Accessibility Plan that contains the goals of Huron County and last year's successes.
- Under the requirements of both the ODA and the AODA, the HCAAC will continue to review in a timely manner and advise municipalities and local businesses on the accessibility of building plans and drawings for renovation and new construction, and the purchase or lease of public buildings as well as review exterior site plans as requested.
- The Committee will continue to enhance relationships with County Council, local municipalities, businesses, the Huron Perth Catholic District School Board and the Avon Maitland District School Board.
- Continue to incorporate and enhance an annual awards program in conjunction with National Access Awareness Week to celebrate organizations and individuals who are working to build a more inclusive society. The award is to promote public awareness of the importance of barrier-free design and to recognize excellence in accessibility design.
- To increase awareness and create a stronger presence in the community, the Committee will continue to host a National Access Awareness Week Celebration/event.
- The Committee will keep Huron County Building Officials updated on all new legislation with regards to the built environment, public spaces and site plans.
- Develop new programs and promote existing programs to engage local businesses in developing barrier free communities. Example, Stop Gap, a program that encourages businesses to get involved in developing barrier free communities while getting

recognized in the community for their efforts and participation.

- The HCAAC will work with the County's IT department by providing recommendations, making the County's website much more user friendly for persons of all abilities. A continued key focus within Huron County is training staff to create documents in accessible formats.
- Continue to work with IT and human resources departments to train staff on accessibility standards.
- 5 year multiyear plan will be updated and presented to council.

## **BARRIER FREE COMMUNITIES BETTER BUSINESSES AND BOTTOM LINES**

People with disabilities regularly face barriers that prevent them from working, shopping, travelling and simply living in their communities. The Accessibility for Ontarians with Disabilities Act, 2005 was passed leading to the creation of five standards in accessibility in the areas of Customer Service, Information and Communication, Employment, Transportation and the Built Environment. Recognizing the leadership role of our government by passing the act in 2005, its local communities and private businesses that are now tapping into new customers while harnessing a larger, more diverse work force.

## **RETURN ON INVESTMENT**

What is the return on investment or benefits to employers for hiring people with disabilities? The following are some of the benefits as reported by employers.

Hiring people with disabilities:

- Contributes to a better rate of attendance, punctuality, employee morale, team-work and safety in the workplace.
- Often leads to a reduction in staff turnover; people with disabilities have proven to be skilled and loyal employees.
- Shows that the company values diversity and is a tangible example of good corporate citizenship.
- Increases the purchasing power for individuals with a disability and their families.

- Reflects the demographics of your community, and enhances the community's understanding of people with disabilities.
- May free up resources to complete other tasks and increase productivity.
- Allows the person with a disability to be a role model to the staff and community and others with a disability.
- May include free corporate marketing when your new employee talks about where they work.
- May require accommodations for your new employee, but the change may make your company more robust, innovative and adaptive.

## **QUICK FACTS**

- Improved accessibility in Ontario can help generate up to \$9.6 Billion in new retail spending and 1.6 billion in new tourism spending.
- Currently, Canadians with disabilities influence the spending decisions of 12-15 million other consumers.
- In the next 20 years, an aging population and people with disabilities will represent 40% of total income in Ontario-that being \$536 Billion
- 1 in 7 people in Ontario have a disability. That's 1.85 million Ontarians.
- By 2036, as our population ages, 1 in 5 people in Ontario will have a disability

**APPENDIX 1****2019 PRIORITIES FOR HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE  
OBJECTIVES MANDATED BY LEGISLATION:**

	<b>Priority</b>	<b>HCAAC Responsibility</b>	<b>Council Responsibility</b>	<b>Working Group Responsibility</b>	<b>Timeline Targets</b>
<b>1</b>	Under the requirements of the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and the Integrated Accessibility Standard (IAS), the County of Huron is required to establish, implement, maintain, and document a Multi-Year Accessibility Plan. The Plan outlines the organization's strategy to identify, prevent and remove barriers for people with disabilities in the County's programs, services, and facilities, over a five-year plan.	Huron County's Accessibility Coordinator will review and revise the Multi 5-Year Accessibility Plan highlighting the previous year's successes in consultation with the HCAAC and County staff annually. Once approval is obtained from County Council, the revised Multi 5- Year Accessibility Plan will be posted on the County website as directed in the Integrated Accessibility Standard (IAS).	County Council will approve the revised Multi 5-Year Accessibility Plan and send a copy to the Ministry of Economic Development, Job Creation and Trade. CAO will share the plan with Senior Management Team to ensure all departments work towards implementation of the Multi 5-Year Accessibility Plan.	HCAAC Working Group Representatives will present the revised Multi 5-Year Accessibility Plan to their Councils for approval. Once approval is obtained for the revised Multi 5-Year Accessibility Plan, it will be posted on lower tier websites and will be implemented.	Multi 5-Year Accessibility Plan written every 5 years, effective January, 2014. The Multi 5-Year Accessibility Plan update will be reviewed, maintained, updated and successes reported on and posted on the website annually. Council to approve by January 1st

	<b>Priority</b>	<b>HCAAC Responsibility</b>	<b>Council Responsibility</b>	<b>Working Group Responsibility</b>	<b>Timeline Targets</b>
<b>2</b>	Under the requirements of the ODA, the County of Huron is required to create and post an Annual Accessibility Plan that contains the goals of Huron County and last year's successes.	Huron County's Accessibility Coordinator will create the Annual Accessibility Plan in consultation with the HCAAC and County staff as appropriate and will present annual plan to committee by December each year.	County Council will approve and send a copy of the Annual Accessibility Plan to the Ministry of Economic Development, Job Creation and Trade as directed in the ODA, 2001.	HCAAC Working Group will present the Annual Accessibility Plan to their Councils for approval.	County Council will approve the Annual Accessibility Plan by January 1 each year.
	The identified goals are in alignment with the Multi-Year Plan.	Once approval is obtained from County Council, the Annual Accessibility Plan will be posted on the County website as directed in the ODA 2001.	CAO will share the plan with Senior Management Team to ensure all departments work towards implementation of the Annual Accessibility Plan.	Once approval is obtained the Annual Accessibility Plan will be posted on lower tier websites and will be implemented.	The identified goals are in alignment with the Multi-Year Plan.

	Priority	HCAAC Responsibility	Council Responsibility	Working Group Responsibility	Timeline Targets
3	<p>Under the requirements of both the ODA, 2001 and the AODA, 2005 the HCAAC must review in a timely manner and advise municipalities and businesses on the accessibility of building plans for renovation and new construction, and the purchase or lease of public buildings as well as review exterior site plans as requested. The Committee will use the Illustrated Guide of the Accessibility Standards for Outdoor Spaces produced by GAATES and supported by Ontario Government.</p>	<p>The HCAAC ~ Building Plan Review, Site Plan and Physical Architectural Assessment Committee is responsible for meeting and reviewing site plans and providing comment and recommendations in a timely manner.</p>	<p>Huron County Council is responsible for keeping appropriate lower tier staff informed of their duty to request site plan reviews with the HCAAC prior to purchasing, construction, renovation or lease.</p> <p>County Council to review and approve if appropriate.</p>	<p>The Working Group is responsible for keeping appropriate lower tier staff informed of their duty to request site plan reviews with the HCAAC prior to purchasing, construction, renovation or lease.</p> <p>If approved the Working Group will share the resource with building officials.</p>	<p>The HCAAC Building Plan Review Site Plan and Physical Architectural Assessment Committee will accommodate as quickly as possible, not being any longer than 30 days.</p> <p>ongoing</p>

<p>4</p>	<p>Provide advice to County Council and participating municipalities with respect to government directives and regulations relating to the status of persons with disabilities including regulations for the Accessibility for Ontarians with Disabilities Act, 2005.</p>	<p>To gather comments on proposed regulations and standards, the Accessibility Coordinator will work with the Directive and Regulation Review Subcommittee. The Accessibility Coordinator will also work with staff from various departments across the County and the Working Group to further identify concerns on how the proposed regulation may be implemented.</p>	<p>The Accessibility Coordinator will prepare regular updates for County Council. The update will provide a summary of the requirements outlined in the regulations and standards and an overview of the County's readiness to meet the requirements.</p>	<p>The Working Group will provide comments and concerns with the Accessibility Coordinator on the requirements of the regulations and standards.</p> <p>The Working Group will share updates with appropriate staff at their Municipality.</p>	<p>Ongoing</p>
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**OBJECTIVES DRIVEN BY PASSION TO ACCOMPLISH THE COMMITTEE'S VISION OF INFORMING AND INSPIRING PEOPLE FROM ACROSS HURON COUNTY ON MAKING HURON COUNTY ACCESSIBLE FOR PEOPLE OF ALL ABILITIES.**

	<b>Priority</b>	<b>HCAAC Responsibility</b>	<b>Council Responsibility</b>	<b>Working Group Responsibility</b>	<b>Timeline Targets</b>
<b>5</b>	The Committee will continue to enhance relationship with the Avon Maitland District School Board and Huron Perth Catholic District School Board and focus on the importance of changing societal stigmas associated with individuals living with a disability. The greatest change starts with our youth.	The Special Events Awareness and Community Education Subcommittee will come up with joint ventures with the school boards  The subcommittee will explore options for participating with the School Boards for next year's National Access Awareness Week	County Council will be consulted with in the development stages.	The Special Events Awareness and Community Education Subcommittee will consult with the working group during development stages.	Ongoing

	<b>Priority</b>	<b>HCAAC Responsibility</b>	<b>Council Responsibility</b>	<b>Working Group Responsibility</b>	<b>Timeline Targets</b>
<b>6</b>	<p>Continue to develop greater relationships with County Council, Lower Tiers and local businesses. This will be achieved through:</p> <ul style="list-style-type: none"> <li>• the development of information packages regarding new legislation</li> <li>• speaking engagements at BIA meetings, lower tiers and to agencies and business by individuals with disabilities, putting a face to the issues at hand.</li> <li>• regular council updates.</li> <li>• Review municipal facilities and make recommendations to improve accessibility.</li> </ul>	<p>The Accessibility Coordinator will provide regular County Council updates keeping Council informed.</p> <p>The Special Events Awareness and Community Education Subcommittee will develop an information package for local businesses.</p>	<p>County Council will encourage lower tiers to participate in and host a speaking engagement at one of their Council meetings.</p> <p>County Council will provide their feedback and suggestions on the content of the information packages.</p>	<p>The Accessibility Coordinator will work with the Working Group on scheduling speaking engagements at their Council Meetings.</p>	Ongoing

	<b>Priority</b>	<b>HCAAC Responsibility</b>	<b>Council Responsibility</b>	<b>Working Group Responsibility</b>	<b>Timeline Targets</b>
<b>7</b>	<p>Continue to implement our annual awards program to celebrate organizations and individuals who are working to build a more inclusive society. The award is to promote public awareness of the importance of barrier-free design and to recognize excellence in accessibility design.</p> <p>The awards are incorporated with National Access Awareness Week or other events.</p> <p>To increase awareness and create a stronger presence in the community, the Committee will continue to host National Access Awareness Week Celebrations and media events.</p>	<p>The Special Events Awareness and Community Education Subcommittee will continue to implement an annual awards program recognizing one public sector organization and one private business or individual.</p>	<p>Ask County Council to have a greater presence at National Access Awareness Week celebrations.</p>	<p>Will ask Working Group to share nomination forms with County Building Inspectors as they have the greatest knowledge of who is building and/or renovating with barrier-free design being a focus.</p>	<p>Ongoing</p>
<b>8</b>	<p>The Committee will promote the Stop Gap Project with Municipalities.</p>	<p>The Accessibility Coordinator will set meeting dates with Municipal Council to present project.</p>	<p>No action required.</p>	<p>No action required.</p>	<p>ongoing</p>

	<b>Priority</b>	<b>HCAAC Responsibility</b>	<b>Council Responsibility</b>	<b>Working Group Responsibility</b>	<b>Timeline Targets</b>
<b>9</b>	<p>Develop a training package for Huron Businesses to fulfill their training requests.</p> <p>Explore opportunities to host events to bring awareness of accessibility.</p> <p>Amend brochure for distribution and awareness.</p>	<p>The Special Events Awareness and Community Education Subcommittee and the Accessibility Coordinator develop a training package on our Governments Regulations. We will explore social media options to use when providing the training.</p>	<p>County Council will approve the training package that is developed.</p>	<p>The Working Group Representatives will share the material with the Council.</p>	<p>ongoing</p>
<b>10</b>	<p>The HCAAC will work with the County's IT Specialist by providing recommendations on making the Accessibility portion of the County's website much more user friendly.</p>	<p>The Accessibility Coordinator will begin the process of seeking out resources to train staff on how to create accessible documents.</p>	<p>County Council will approve HCAAC's recommendations.</p>	<p>The Working Group will share our progress with their Councils.</p>	<p>ongoing</p>
<b>11</b>	<p>Actively participate in events such as Dream Big and Discovery Abilities.</p>	<p>The Special Events Sub-Committee and the Accessibility Coordinator will present a request to County Council to participate.</p> <p>The coordinator will organize volunteers to present and support the events.</p>	<p>County Council will receive request.</p>	<p>Working Group will approach their Council to attend events.</p>	<p>2019</p>

NOTE: The HCCAC Objectives will be reviewed annually (November) by the Committee to assess progress and to update and add new initiatives accordingly.

## APPENDIX 2

### Development Requiring Consultation with the Huron County Accessibility Advisory Committee Under the Design of Public Spaces Standard, AODA 2005

#### Design of Public Spaces Standard, Integrated Accessibility Standards 191/11

[http://www.mcass.gov.on.ca/documents/en/mcass/accessibility/DOPS%20Guidelines%20\(short\)%20FINAL%20April%202014%20EN-s.pdf](http://www.mcass.gov.on.ca/documents/en/mcass/accessibility/DOPS%20Guidelines%20(short)%20FINAL%20April%202014%20EN-s.pdf)

#### Organization Compliance Dates

Affected Organizations	Compliance Dates
Ontario Government and Legislative Assembly	January 1, 2015
Designated public sector organizations with 50+ employees	January 1, 2016
Designated public sector organizations with 1-49 employees	January 1, 2016
Private and not-for-profit organizations with 50+ employees	January 1, 2017
Private and not-for-profit organizations with 1-49 employees	January 1, 2018

Development under the Design for Public Spaces Standard that require consultation with the HCAAC and the public:

Development Requiring Consultation with HCAAC	Design Elements	Page Number
Recreational Trails and Beach Access Routes <i>(all compliance dates apply)</i>	-Trail slope -Need for, and location of ramps on trails -Need for, location and design of: -Rest areas -Passing areas	23-24

Development Requiring Consultation with HCAAC	Design Elements	Page Number
	<ul style="list-style-type: none"> <li>-Viewing areas</li> <li>-Amenities on trail</li> <li>-Any other pertinent feature</li> <li>-Consultation on Beach Access Routes</li> </ul>	
<b>Outdoor Play Spaces</b> <i>(Private and not-for-profit organizations with 49 or fewer employees are not required to comply)</i>	<ul style="list-style-type: none"> <li>-Needs of children and caregivers with various disabilities</li> <li>-Accessibility Features</li> </ul>	50-51
<b>Exterior Paths of Travel</b> <i>(Private and not-for-profit organizations with 49 or fewer employees are required to comply)</i>	<ul style="list-style-type: none"> <li>-Design and placement of Rest Areas</li> </ul>	81
<b>On-Street Parking</b> <i>(Only Designated Public Sector organizations of 1-49 and 50+ employees are required to comply)</i>	<ul style="list-style-type: none"> <li>-Need for, location and design of accessible on-street parking spaces</li> </ul>	99-101

The “Illustrated Technical Guide to the Accessibility Standard for the Design of Public Spaces” can be found online at: <http://www.gaates.org/DOPS/default.php>.



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**MULTI-YEAR ACCESSIBILITY UPDATE**  
**Huron County Accessibility Advisory Committee's**  
**2019 Accomplishments**

The Huron County Accessibility Advisory Committee has worked diligently to achieve the goals defined within the approved plan. Recognized achievements include:

**Accessibility Plans:**

The County of Huron has created an Annual Accessibility Plan under the Ontarians with Disabilities Act 2001 and a Multi-Year Accessibility Plan update under the Accessibility for Ontarians with Disabilities Act 2005, with annual updates on successes. The County of Huron has completed both requirements with the documents approved by County Council at the November 2019 County Council meeting.

**Site Plan Reviews:**

The Huron County Accessibility Advisory Committee has been actively engaged with Municipal and County staff as well as private businesses and organizations in conducting Site Plan Reviews in a timely fashion. The Committee believes public awareness will continue to stimulate community participation and the subcommittee's time and commitment. The Committee reached out to each local municipalities to review facilities. Recommendations were made for each review. Examples of completed and/or current site plan reviews in process for the year of 2019:

Town of Goderich Municipal Office, Huron East- Main Street Seaforth Phase 1 road project; Kingsbridge Community Centre and a new Playground in Port Albert, Township of Ashfield-Colborne-Wawanosh, Vanastra Recreation Centre and Pool Complex in the Municipality of Huron East; Goderich Public Library, new Accessible Washroom in the County Court House; entryway, washroom and elevator at the County Court House; Huron County Museum and Historic Gaol; North Huron Recreation Centre and Blyth Community Centre.

**Government Directives and Regulations:**

The Accessibility Advisory Committee has provided updates and advice about new government directives and regulations to County Council and the Working Group. The Working Group is made up of one volunteer/staff member from each lower tier. Each member of the group reports back to and shares newly developed resources and material approved by County Council to their Mayor/Councillors.

## **Continued Relations with County Council, Lower Tiers and Businesses**

The Committee has reached out to the community. Aside from regular Council updates shared by County council representatives with their respective municipalities the committee has contacted local Municipalities and private business to participate in committee organized awareness events and various speaking engagements with a noticeable increase in Councillor participation in community events.

### **Continued use of Resources:**

- The Committee continues to keep Huron County Building Officials updated on new legislation with regards to DOPS (Design of Public Spaces)
- The Committee is continuing to promote and engage local businesses with the Huron County Stop Gap program, which encourages businesses to get involved in creating barrier free communities while receiving recognition for their efforts and participation.
- Members of the Committee attended workshops and Conferences offered by the AODA on Accessibility.
- Information regarding Government funding was forwarded to members of the Working Group for assistance in renovating existing buildings, or building new, for a more inclusive environment.
- Information was also shared with the working group to pass on to local municipalities.
- The HCAAC has continued to invest a lot of time and effort into the development of accessibility training to employees/staff of all kinds through continuous learnings on training requirements defined in the Integrated Accessibility Regulation. These learning opportunities were customized into six modules:
  1. Customer Service,
  2. General Requirements,
  3. Human Rights,
  4. Employment,
  5. Information & Communication, and
  6. Design of Public Spaces.
- All new County staff received all required training within an appropriate time frame. All staff are required to receive training on accessibility standards for customer service and use of assistive devices.
- Upon request, provide information in accessible formats and with communication supports at the same cost charged to other. Publicized the availability of accessible formats and communication supports on website and documents.
- Continue to work with IT and Human Resources departments to train staff on Accessibility Standards.
- A new Accessibility Coordinator Consultant was hired in September 2019



Huron & Area Search and Rescue  
PO Box 153, Zurich ON, N0M 2T0

MUNICIPALITY OF HURON EAST COUNCIL  
Document No. 8-02-2, 2020  
HOW DISPOSED OF 9-03-2

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Council  
Municipality of Huron East

My name is Patrick Armstrong and I am a Deputy Commander for the Huron & Area Search and Rescue, based primarily in Huron County. Since November 2018, our not-for-profit, HASAR, has been training and working with service groups and law enforcement to create a professional volunteer search and rescue group. Our organization is accredited through the Ontario Search and Rescue Volunteer Association (OSARVA); the Provincial Search and Rescue authority. We have gained 70 volunteers and are currently working with the Canadian Coast Guard Auxiliary to become Huron County's first Auxiliary Detachment as well.

To date, we have deployed ten members to the Ottawa Flooding of spring 2019 and been involved in numerous public events throughout our deployment areas of Huron, Perth, South Bruce and Lambton Counties. Our members were responsible for the location of three school aged children at three of these events.

Our equipment ranges from our Mobile Command Post, a 2011 Chevrolet truck, to a trailer and vessel. Our members train twice a month and after a year of service, HASAR needs a 'home'. Our Public Relations Officer, Heather Boa, spoke to your Council recently regarding a request for a grant. After speaking with CAO Brad Knight, HASAR would like to suggest to the Council that instead of a monetary request, we would respectfully request if Huron East would allow us the use of the two room office space at 122 Duke Street, Seaforth; above the arena and currently in use with Victim Services. It is our understanding that Victim Services will be moving by the end of May 2020; and we would be honoured to use that space for our administration, training, meetings and storage of our equipment. We would hold that space in the highest of cleanliness and repair as it would be an honour to work out of that building.

Furthermore, in lieu of a grant request, HASAR would ask that the garage space in the Municipality owned building on Welsh Street, Seaforth, be used to store our Argo amphibious vehicle, as we discussed with CAO Brad Knight.

I appreciate all the support your Council has provided to this point and respectfully submit that in lieu of a monetary request, HASAR be allowed to have a 'home' in Seaforth where we can continue to build this vital and life saving organization.

I am available for any questions, comments or queries at your convenience at [PArmstrong@hasar.ca](mailto:PArmstrong@hasar.ca) or 519-441-0366.



Huron & Area Search and Rescue  
PO Box 153, Zurich ON, N0M 2T0

Respectfully Submitted,

Patrick Armstrong

Deputy Commander - Marine  
Huron & Area Search and Rescue  
PO Box 153  
Zurich ON N0M 2T0  
[www.hasar.ca](http://www.hasar.ca)



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

11-03-1

### NOTICE OF AN APPLICATION FOR CONSENT FOR SEVERANCE

DATE: January 28, 2020

File # C 04-2020

TO:

- Owner/Applicant – Bernie & Helen MacLellan
- Clerk- Municipality of Huron East – Brad Knight
- Planning Assistant, Municipality of Huron East – Cathy Garrick
- Jenny Zimmer
- Abutting Municipality with 1 km of subject property - Municipality of Bluewater
- Huron County Public Works
- Ministry of Transportation London
- Ausable Bayfield Maitland Valley Source Protection Region
- Laura Simpson, Planner, Huron County Planning Department

Enclosed is a copy of an application for Consent for your review and comments to the Huron County Planning & Development Department.

#### LOCATION OF PROPERTY

Municipality: Huron East  
Lot: Part Park Lots 8, 13 – 15, Plan 181 Tuckersmith, 75836 London Road  
Owner/Applicant: Bernie & Helen MacLellan

#### PURPOSE AND EFFECT

The purpose and effect of this application is for the creation of a new lot. The vacant land to be severed is approximately 0.53 acres (0.2 ha). The land to be retained is approximately 14 acres (5.67 ha) and contains a residence and small hobby barn/shop.

#### LAST DAY FOR RECEIVING COMMENTS

We would appreciate your comments by **February 11, 2020** as to whether or not your department or agency has any comments to this severance and whether or not any conditions should be imposed. All comments should be addressed to the Attention of Lisa Finch, Land Division Administrator at the following by e-mail address [lfinch@huroncounty.ca](mailto:lfinch@huroncounty.ca) or by regular mail to the address above and to the Attention of Lisa Finch, Land Division Administrator. We will assume you have no objections to the application if no comments are received by the time specified. If this does not provide you with sufficient opportunity to consider the application, please advise.

#### DECISION AND APPEAL

If you wish to be notified of the decision in respect to the proposed consent, you must make a written request to the Huron County Planning & Development Department c/o Ms. Lisa Finch, Land Division Administrator, Huron County Consent Granting Authority at 57 Napier Street, 2<sup>nd</sup> Floor, Goderich, Ontario, N7A 1W2.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make written submission to the Huron County Planning Department before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

#### ADDITIONAL INFORMATION

Further information regarding this application will be available to the public for inspection between 8:30 a.m. to 4:30 p.m. - Monday to Friday at:

*“Planning with the community for a healthy, viable and sustainable future.”*





<b>RECEIVED</b>	<b>APPLICATION FOR CONSENT</b>
JAN 22 2020	File # <u>C 04-2020</u>
For office use only	Received <u>JAN 22</u> , 20 <u>20</u>
DEPARTMENT OF PLANNING	Considered Complete _____, 20 ____

1. PRE-SUBMISSION CONSULTATION

Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application..

Date of Applicant's consultation meeting with County Planner assigned to Municipality: TBD

2. APPLICATION INFORMATION

<p><b>Name of Applicant</b> <u>Bernie &amp; Helen MacLellan</u></p> <p><b>Contact Information</b> Address: <u>75836 London Road</u> Town: <u>R.R. # 1 Brucefield</u> Postal Code: <u>NOM 1J0</u> Home Phone: <u>519-233-3366</u> Cell: <u>519-524-3715</u> Work: <u>519-233-7489</u> Fax: _____ Email: <u>bernie@jamcotrailers.com</u></p>	<p><b>Name of Owner</b> _____</p> <p><input checked="" type="checkbox"/> Check box if same as Applicant</p> <p><b>Contact Information</b> Address: _____ Town: _____ Postal Code: _____ Home Phone: _____ Cell: _____ Work: _____ Fax: _____ Email: _____</p>
--	---

Solicitor name (if known) John ?

Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Email: \_\_\_\_\_

Correspondence to be sent to:  all parties, or  applicant, and/or  owner

3. LOCATION OF THE SUBJECT PROPERTY—SEVERED & RETAINED (Complete applicable lines)

Municipality: <u>Huron East</u>	Concession: _____
Ward: <u>Tuckersmith</u>	Lot Number(s) _____
Registered Plan: <u>181</u>	Lot(s) Block(s): <u>Pt Park Lots 8, 13-15</u>
Reference Plan: _____	Part Number(s) _____
Municipal Address (911 number and street/road name): <u>75836 London Road - proposed new lot to have access from Mill Road</u>	Roll # (if available): <u>40-40-160-021-08000</u>

## APPLICATION FOR CONSENT

- a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?  
 Yes      No
- b) If **Yes**, describe the location of the right-of-way or easement or covenant and its effect:  
 \_\_\_\_\_
- c) Is any of the severed or retained land in Wellhead Protection Area A, B or C?  Yes  No  Unknown  
 If **Yes**, please obtain a Restricted Land Use Permit from the Risk Management Official.  
 If **Unknown**, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.
- d) Is the subject property systematically tiled? If **Yes**, please submit tile maps with your application.  
 Yes      No

### 4. PURPOSE OF THE APPLICATION

Type of proposed transaction:

Transfer:  <input checked="" type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to lot <input type="checkbox"/> An easement <input type="checkbox"/> Other purpose (please specify): _____	Other:  <input type="checkbox"/> Charge <input type="checkbox"/> Lease <input type="checkbox"/> Correction of title
--	---

Briefly, describe the proposed transaction:

creation of a new residential lot

Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

~~????~~

If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser:

If creating a lot addition, identify the lands to which parcel will be added.

Municipality: _____	Concession: _____
Ward: _____	Lot Number(s): _____
Registered Plan: _____	Lot(s) Block(s): _____
Reference Plan: _____	Part Number(s): _____
Municipal Address (911 number and street/road name): _____	Roll # (if available): _____

# APPLICATION FOR CONSENT

## 5. DESCRIPTION OF SUBJECT LAND

a) **Description land intended to be severed:**

Frontage: 100' (30.48 m)  
Depth: 230' (70.10 m)  
Area: 0.5 ACRE (2136.7 m<sup>2</sup>)  
Existing Use(s): vacant residential  
Proposed Use(s): new residence  
Existing Building(s) or Structure(s): none

b) **Type of access:**

(Check appropriate box)

- existing building(s) or structure(s)
- provincial highway
- county road
- municipal road, maintained all year
- municipal road, seasonally maintained
- other

c) **Type of water supply proposed:**

(check appropriate box)

- publicly owned and operated piped water system
- privately owned and operated individual well
  - dug
  - drilled
- privately owned and operated communal well
- lake or other water body
- other means (please specify)

d) **Type of sewage disposal proposed:**

(check appropriate box)

- publicly owned & operated sanitary sewage system
- privately owned & operated individual septic tank
- privately owned & operated communal septic system
- privy
- other means (please specify)

a) **Description land intended to be retained:**

Frontage: 122 m  
Depth: 301 m  
Area: 56,675 m<sup>2</sup> +/-  
Existing Use(s): residential  
Proposed Use(s): residential  
Existing Building(s) or Structure(s): residence, small hobby barn/shop

b) **Type of access:**

(Check appropriate box)

- existing building(s) or structure(s)
- provincial highway
- county road
- municipal road, maintained all year
- municipal road, seasonally maintained
- other

c) **Type of water supply proposed:**

(check appropriate box)

- publicly owned and operated piped water system
- privately owned and operated individual well
  - dug
  - drilled
- privately owned and operated communal well
- lake or other water body
- other means (please specify)

d) **Type of sewage disposal proposed:**

(check appropriate box)

- publicly owned & operated sanitary sewage system
- privately owned & operated individual septic tank
- privately owned & operated communal septic system
- privy
- other means (please specify)

## APPLICATION FOR CONSENT

### 6. LAND USE

- a) What is the existing Official Plan designation of the property?

Urban

- b) What is the zoning of the property?

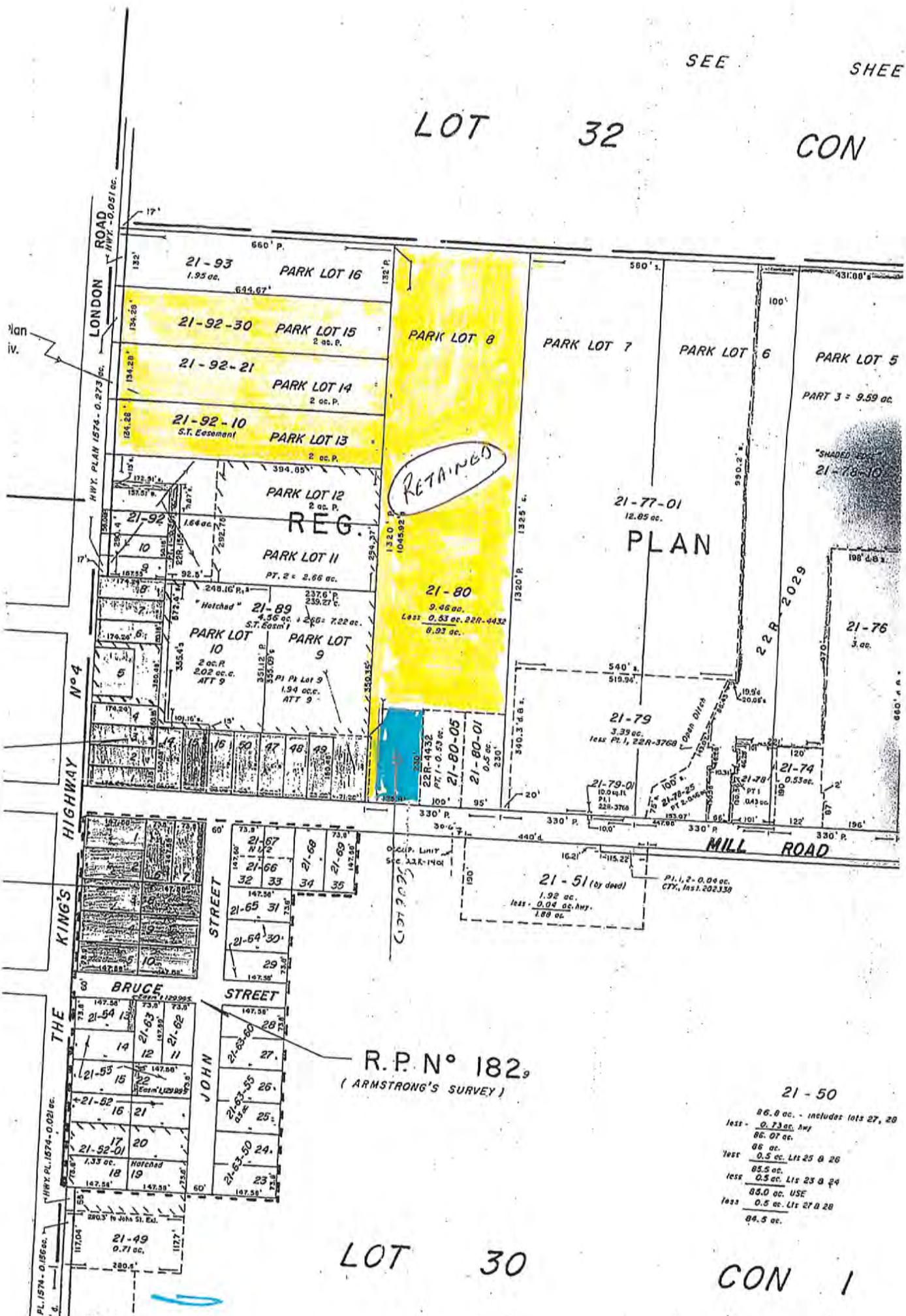
Residential Low Density (R1) - public water, private septic

- c) Are any of the following uses or features on the subject land or on adjacent land, within 500 metres of the subject land?

Please respond **Yes** or **No** to each use or feature

Use of Feature	On Subject Land	On Adjacent Land	
	Please indicate: Yes / No	Within 500 metres of the Subject Land? Please indicate: Metres	
An agricultural operation, including livestock facility or stockyard	No	No	( small hobby barn)
A landfill	No	No	
A sewage treatment plant or waste stabilization plant	No	No	
A provincially significant wetland (Class 1, 2 or 3 wetland)	No	No	
Flood plain	No	No	
A rehabilitated mine site	No	No	
A non-operating mine site within 1 km of the subject land	No	No	
An active mine site	No	No	
An industrial or commercial use (specify the use[s])	No	Yes	Jamco Trailers (manufacturing) owned by applicant
A former industrial or commercial use	No	No	
An active railway line	No	No	
A municipal airport	No	No	
An underground storage tank or buried waste	No	No	
A current Environmental Site Assessment for the site or has one been prepared within the last 5 years. If Yes, please submit with application.	No	No	

# LOT 32 CON



RETAINED

### PLAN

R.P. N° 182,  
(ARMSTRONG'S SURVEY)

21-50  
 86.8 ac. - includes lots 27, 28  
 less 0.73 ac. Hwy  
 86.07 ac.  
 less 86 ac.  
 85.5 ac. USE  
 less 0.5 ac. Lts 23 & 24  
 85.0 ac. USE  
 less 0.5 ac. Lts 27 & 28  
 84.5 ac.

# LOT 30

# CON 1

# Bernie & Helen MacLellan ( Brucefield )



Coodanich

### Legend

- Parcel Fabric
- Municipal Boundary
- County Boundary
- Citations

1: 1,128



Notes

57.3 0 28.66 57.3 Meters

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© 2017 County of Huron

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

**THIS MAP IS NOT TO BE USED FOR NAVIGATION**



Ausable Bayfield  
Maitland Valley  
Source Protection Region

SCANNED

**Restricted Land Use Notice**

Date: January 28, 2020

Issued under the Clean Water Act, Section 59 (2) (a), via email to bermac@tcc.on.ca

No Prohibition or Risk Management Plan related to existing activity(ies) and land use: Application may proceed.

<b>Notice number: 0319</b>	<b>Property_ID: 4225</b>
<b>Description of Application and supporting Documents:</b> (date of RLU submission; site plan #, ZBlaw etc) Restricted land use form received January 27, 2020 via email from B. MacLellan to RMO D Clarkson. (See enclosed). Application for severance.	

<b>Applicant name and email:</b> Bernie & Hellen MacLellan bermac@tcc.on.ca			
<b>Property Owner:</b>	Bernie & Hellen MacLellan		
<b>Mailing Address:</b>	75836 London Road		
<b>Town, Postal Code</b>	Brucefield, Ontario N0M 1J0		
<b>Phone, email</b>	W: 519-233-7489		
<b>Property Location</b>		<b>ARN (Roll) #:</b>	404016002108000
<b>911 Address:</b>	75836 LONDON RD		
<b>Plan 181</b>	Pt Park Lots 8, 13-15;	<b>Municipality:</b>	Huron East
<b>Drinking water system</b>	Brucefield	<b>WHPA: B</b>	<b>Vulnerability Score:</b> 8

This Notice was prepared in response to the Application submitted for the development-related proposal on the property identified above. This property is designated for Restricted Land Use under Section 59 of the *Clean Water Act, 2006 (Act)* in relation to the Brucefield Municipal Drinking Water System. As required under the *Act*, the Application was reviewed in consideration of the Ausable Bayfield Source Protection Plan which came into effect April 1, 2015, and contains policies to protect municipal drinking water sources.

**The following is proposed under the application:**

creation of a new residential lot, to have access from Mill Rd
--

Based on a review of the information submitted and discussions with the applicant, it has been determined that at this point in the development process that there are no apparent land use activities associated with the Application that are subject to Section 57 (Prohibition) or Section 58 (Risk Management Plan) of the *Clean Water Act*. The municipality may process your application.

**Rationale:**

The area to be severed is located in zone B of the wellhead protection area, with vulnerability score of 8 (medium). As such, the applicable policies relate to the handling or storage of dense non-aqueous phase liquids (DNAPLs). For this Application, based on the information submitted, DNAPL chemicals are not handled and/or stored in quantities greater than 25 litres.

For information: DNAPLs are chemicals that are denser than water and do not dissolve readily in water. If spilled, they tend to sink into the ground and can contaminate our groundwater resources. These chemicals are toxic to humans and/or the environment, even at low levels. Applicable DNAPLs are listed in the MOECC Table of Drinking Water Threats, accessible via <http://swpip.ca/>

**Limitations and Provisos:**

- The future handling and/or storage of DNAPL chemicals in quantities greater than 25 litres is prohibited at this property.
- The Applicant is advised that this Notice relates strictly to the proposals as described above and in the Application
- Any change to the information submitted under the Application nullifies this Notice, unless otherwise permitted by the Risk Management Official
- This Notice is not valid for any subsequent approvals which the proposals may require under the Planning Act, or for any other building permits that may be required under the Building Code Act. Prior to applying for any subsequent municipal approvals under the Planning Act, or for building permits under the Building Code Act, a new application for a Restricted Land Use Notice must be submitted for review by the Risk Management Official
- Pursuant to Section 53 (3), Ontario Regulation 287/07 under the Clean Water Act, this notice, once issued, is a public document. All information submitted for development of this notice is subject to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

If you require further information, please contact the undersigned.



Donna Clarkson  
Risk Management Official, Ausable Bayfield Conservation Authority

**Regional Risk Management Office – Ausable Bayfield Conservation Authority**

Phone: 519-235-2610 or 888-286-2610

Fax: 519-235-1963

[www.sourcewaterinfo.on.ca](http://www.sourcewaterinfo.on.ca)

Address: 71108 Morrison Line, RR #3, Exeter ON NOM 1S5

**Staff Contacts - Risk Management Official / Inspectors:**

Donna Clarkson

Phone: 519-335-3557 ext 224

[dclarkson@abca.ca](mailto:dclarkson@abca.ca)

Mary Lynn MacDonald

Phone: 1-888-286-2610 ext. 247

[mmacdonald@abca.ca](mailto:mmacdonald@abca.ca)

Aaron Clarke

Phone: 1-888-286-2610 ext. 228

[aclarke@abca.ca](mailto:aclarke@abca.ca)

13-03-2



January 23, 2020

### Invitation to Nominate a Conservationist of the Year

*Adelaide Metcalfe*

For several decades, Ausable Bayfield Conservation has honoured a person, farm, business, community group, municipality, or organization with a *Conservationist of the Year Award*. I would like to invite you to consider submitting a nomination.

*Bluewater*

This award goes to an outstanding community steward or stewards who are taking positive actions in our watersheds. A nomination form with details and past winners is attached. Nominations are accepted until February 15, 2020.

*Central Huron*

*Huron East*

The Conservationist of the Year Award will be presented at the ABAC Partner Appreciation and Awards Evening to be held on Thursday, March 26 at Ironwood Golf Club, 70969 Morrison Line, east of Exeter

*Lambton Shores*

Past award winners include rural landowners and residents, agricultural producers and farms, service clubs, community organizations, companies, nature groups, and municipalities. They must be located in the watershed or completed conservation work within the ABCA jurisdiction.

*Lucan Biddulph*

*Middlesex Centre*

We thank all our local stewards who are helping to protect and improve water and soil resources and habitat in this watershed. This award is one way we can say 'thank you' to those taking positive actions in our local watershed communities. I would like to thank you in advance for your consideration of this request to nominate a person, farm, business, group, or organization for this honour.

*North Middlesex*

*Perth South*

Yours truly,

*South Huron*

AUSABLE BAYFIELD CONSERVATION AUTHORITY

*Warwick*

*West Perth*

George Irvin

Chair



# Conservationist of the Year Award

## What is the Conservationist of the Year Award?

### Criteria

**A**usable Bayfield Conservation has recognized outstanding achievements in conservation, each year since 1984, with an award to the Conservationist of the Year.

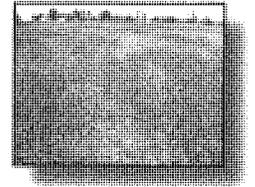
The Conservation Award acknowledges one individual, farm, business, or group per year who demonstrates positive conservation principles. The nominee must have undertaken conservation efforts over a number of years that have shown long-term benefits for water, soil, and living things. Examples include:

- Improving local water quality
- Conservation farming
- Reforestation
- Environmental education
- Providing wildlife and fish habitat
- Promoting environmental awareness + action



### Eligibility

**I**ndividuals, farms, organizations, or companies who either reside in, or have completed conservation work within, the area of jurisdiction of the Ausable Bayfield Conservation Authority (ABCA), are eligible to win the Conservationist of the Year award. Current ABCA staff members and directors are excluded.



### Recognition

**A**usable Bayfield Conservation will make a donation towards a tree and plaque at a Commemorative Woods site maintained by the Ausable Bayfield Conservation Foundation.



Please go to nomination form  
on the back of this page

## Previous Conservationist of the Year Award Winners

- |   |  |  |   |
|---|--|--|---|
| <ul style="list-style-type: none"> <li>• Koos and Nathalie Vermue</li> <li>• Rick Quinn and Diane Hawthorne and Family</li> <li>• Mels and Ruthanne van der Laan, of Cold Stream Ranch</li> <li>• Lambton Shores Phragmites Community Group</li> <li>• Cordner Farms – Jane Sadler Richards and Doug Richards</li> <li>• Bob Norris</li> <li>• Peter Darbshire</li> <li>• Joan and John Love</li> <li>• Ann and Bill Phelan</li> <li>• Exeter Lions Club</li> <li>• Patricia Down * and Robert Down</li> <li>• Lorne Teeple *</li> <li>• Grand Bend Community Foundation</li> </ul> | <ul style="list-style-type: none"> <li>• Stewardson Dairy</li> <li>• Boys' &amp; Girls' Club, London (Middlesex ECO Crew)</li> <li>• Shadyside Farms, Paul and Vic Hodgins</li> <li>• Ray Letheren, Friends of the Bayfield River</li> <li>• Environmentally Concerned Citizens of Lambton Shores</li> <li>• Andy deBoer</li> <li>• Stephanie Donaldson</li> <li>• Everet and Joan Van Slightenhorst</li> <li>• John MacPherson</li> <li>• Straw Family</li> <li>• George Cantrick *</li> <li>• David McClure</li> <li>• Brian Arnold</li> <li>• Fred Dobbs</li> <li>• Lions Club of Arkona</li> <li>• Village of Arkona</li> <li>• Township of Hibbert</li> <li>• Stephen Bright</li> </ul> | <ul style="list-style-type: none"> <li>• Dinney Funeral Home</li> <li>• Huron Fish and Game Club</li> <li>• Garry Palmateer</li> <li>• Lions Club of Clinton</li> <li>• Bluewater Recycling Assoc.</li> <li>• Andrew Dixon</li> <li>• Ralph and Eleanor Smith</li> <li>• Elmer Trick</li> <li>• Armstrong East Cottage Association</li> <li>• Lambton Wildlife Inc.</li> <li>• David Ball</li> <li>• Adelaide Township</li> <li>• Arnold Westlaken</li> <li>• Tuckersmith Township</li> <li>• Van Loon Farms</li> <li>• Village of Hensall</li> <li>• Bob Montgomery</li> <li>• Jim Reeve</li> <li>• DEL Farms</li> <li>• Bud Walker</li> <li>• Bert and Margaret Daynard</li> <li>• Ausable Anglers Club</li> </ul> | <ul style="list-style-type: none"> <li>• Carfrey Cann</li> <li>• Keith Connelly</li> <li>• John Deeves</li> <li>• Nancy Glendinning</li> <li>• Hayter Turkey Farms</li> <li>• Peter Rombouts</li> <li>• Bill Thirlwall</li> <li>• Ausable Nomads</li> <li>• Dearing Farms</li> <li>• Huron Soil and Water Conservation District</li> <li>• Murray and Ron McRae</li> <li>• Huron Board of Education</li> <li>• Thomas Doherty</li> <li>• Huron Centennial School</li> <li>• Jerry Giesen</li> <li>• Claybird Gun Club</li> <li>• Wayne Woods</li> <li>• Bayfield Anglers Association</li> <li>• Jay Campbell</li> </ul> |
|---|--|--|---|

\* Asterisk denotes that the award was given posthumously.



The nomination deadline is **February 15, 2020**.

The award is to be presented at the annual Partner Appreciation Evening held in March at Ironwood Golf Club in Exeter.

## Nomination Form

I wish to nominate the following person or organization:

Name of nominee: \_\_\_\_\_

Contact name (if nominee is organization or business): \_\_\_\_\_

Their address: \_\_\_\_\_

Postal code: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

Tell us why this person or organization is deserving in 300 words or less:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This nomination is being submitted by:

Your name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal code: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

**NOTICE OF COLLECTION:** Personal information on this form is collected under legal authority of the *Conservation Authorities Act* for the purposes of reviewing and evaluating, by Ausable Bayfield Conservation Authority, of nominations and the work of nominees to create environmental awareness and/or take positive actions for a healthier watershed. This information will also be used to assist conservation authority staff to recognize recipients through awards night and public recognition. Questions regarding this collection can be made to Brian Horner, Freedom of Information and Protection of Privacy Officer, ABCA, 71108 Morrison Line, RR 3 Exeter, ON N0M 1S5 or phone 519-235-2610 or 1-888-286-2610.

**Please send nomination form to:**

Ausable Bayfield Conservation Authority (ABCA) • 71108 Morrison Line • RR 3 Exeter, ON • N0M 1S5

**Attention:** Tim Cumming, Communications Specialist

**E-mail:** [tcumming@abca.ca](mailto:tcumming@abca.ca) • **Website:** [abca.ca](http://abca.ca)

**Phone:** 519-235-2610 • **Toll-free:** 1-888-286-2610 • **Facsimile:** 519.235.1963





# 2020 FARMLAND FORUM

The Shifting Landscapes of Farmland Protection

## FEATURING



**KEVIN EBY**

*On...*

- The potential impact of changing growth forecasts and housing preferences on the need for urban expansions
- The potential impacts on urban land needs and municipal infrastructure financing



**PHILLY MARKOWITZ**

*On...*

- Grey County's efforts to map the local agri-food system to complement federal and provincial data sets and mapping
- How the agri-food system overlaps with the county's economic development priorities

### And panels on...

- The shifting landscapes of farming and farmland protection
- The Agricultural System in Ontario

# MARCH 26, 2020

## THE GRAND BANQUET & EVENT CENTRE

### 8:30 AM - 4:00 PM

*A day of sharing, networking, and exploring policy and land-use planning innovation for the changing landscapes of farmland protection in Ontario.*

**TICKETS: [www.ontariofarmlandtrust.ca](http://www.ontariofarmlandtrust.ca), [info@ontariofarmlandtrust.ca](mailto:info@ontariofarmlandtrust.ca)**

**Thank you to our supporters....**



**JACKIE RAMLER**

Wealth Advisors **RAYMOND JAMES**



13-03-4

JAN 24 2020

MEMORANDUM

Huron East

With appreciation for your assistance with the installation of the Columbarium @ Maitland Bank Cemetery.

Board Members -

Ken Scott

Brian Campbell

Walter Lecker

Kent Apple

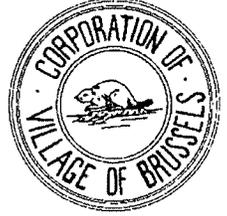
Lou Ann Moore



## Huron East/Brussels Community Development Trust

John Lowe, Secretary ~ [jlowe@huroneast.com](mailto:jlowe@huroneast.com) 519-887-9799

Kathy Sebastian, Chair ~ [kathleen.sebastian@ed.amdsb.ca](mailto:kathleen.sebastian@ed.amdsb.ca) 519-450-9627



13-03-5

*Huron East/Brussels Community Development Trust meeting  
Monday, December 30<sup>th</sup>, 2019 - 7:30pm  
Brussels Library – Community Room*

**Present:** John Lowe, Paul Mutter, Joe Seili, Kathy Sebastian, Mike Thomas, Paul Nichol

**Absent:** Zoey Onn **Guests:** none

**Call to Order:** Called by Chair Kathy Sebastian at 7:30pm.

**Agenda:** *Moved by John Lowe and seconded by Joe Seili: "To accept the agenda as presented." Motion carried.*

**Declaration of Pecuniary Interest:** none

**Deputations:** none

**Minutes of the Previous Meeting:** *Moved by Joe Seili and seconded by Paul Nichol: "To accept the minutes of September 12<sup>th</sup>, 2019 meeting as circulated." Motion carried.*

### **Financial Report:**

As prepared by Huron East Treasurer Paula Michiels. Emailed out to group with agenda on December 24<sup>th</sup>.  
\$15,991.58

- Manulife account: \$19,016.11 as at December 17, 2019 including accrued interest and 1 deposit of investment interest of \$1,290.
- 6 GICs held at Sholdice Financial in the amount of \$535,000.
- Total funds available: \$554,016.11
  - \$15,991.58 owing to Huron East for new electronic sign as of September 4, 2019
  - \$500 donation received from Brussels Pharmacy
  - \$15,491.58 balancing owing for sign as of December 17, 2019
- Original Trust established on September 7, 2001 with an opening balance of \$529,150.23.

*Moved by Paul Nichol and seconded by Mike Thomas: "That the treasurer's report be accepted as presented." Motion carried.*

### **Correspondence:**

John was contacted by Toyan Banjoko owner-pharmacist at Brussels Pharmacy. He was very interested in helping the community he was going to be operating a business in and wished to support the new electronic sign financially.

### **Old Business:**

MVCA Park/Playground upgrades: – No updates.

Electronic sign: Installed on December 16<sup>th</sup>. Gabel Electric was present approx. 3hrs to hook up and rewire to dangle to the closet in the OPP office. This was the best location for access.

John suggested creating an email address for the public to contact us to have events placed on the sign. In addition, the Trust could utilize the Brussels Bulletin Board on Facebook to get the word out. It was recommended by John to keep BMG Community Centre facility manager Abi Corbett as a programmer. Joe had stated Debbie Seili is willing to continue as a programmer. John also offered to do so. John will create the Gmail address and post the contact info on the Brussels Bulletin Board.

Further discussion on whom is allowed to post. It was suggested that non-profit, service/community groups have free usage. If businesses were to approach regarding advertising, or public contact us for birthday/anniversary greetings that a small fee be applied. We will readdress the cost at next meeting.

*Moved by Joe Seili and seconded by Mike Thomas: "That the HE/Brussels Community Development Trust purchase the electronic sign from Artech Signs & Graphics of Seaforth in the amount of \$15,715 plus HST totalling \$17,757.95." Note: net purchase after municipal HST rebate is \$15,991.*

*Moved by Paul Mutter and seconded by John Lowe: "To have Gabel Electric of Listowel to relocate/update sign wiring within the Medical-Dental building, assist installing the new electronic sign and to pay their bill as it presents." Motion Carried.*

Donations towards sign: \$500 received from Brussels Pharmacy in September; Mike submitted a cheque of \$500 from the Brussels Optimist. Paul Mutter will attend the Optimist meeting on January 13<sup>th</sup> for a proper presentation. John is attending the Brussels Lions meeting on January 13<sup>th</sup> to receive a \$4000 cheque. The Legion has promised \$1000 and that presentation will be arranged. It is desired to have all 4 photos submitted to The Citizen along with a write-up.

Discussion about the updating the sponsors currently listed on the sign. It was suggested to create our own logo with the old Village of Brussels beaver in addition to having the Legion, Lions, Optimist logos and to remove the Recreation logo.

*Moved by Paul Nichol and seconded by Joe Seili: "To contact H creates graphic design and have a logo produced with the words 'Brussels Trust Fund' encircling the Village of Brussels beaver." Motion Carried.*

*Moved by Mike Thomas and seconded by Paul Mutter: "To have Artech Signs create a new dual-sided sign made with our new Trust logo, and the Lions, Legion and Optimist club logos." Motion Carried.*

BMG Community Centre upgrades: Application for the Investing in Canada Infrastructure Grant has been submitted. Springtime announcement likely.

Butterfly Garden:

John reported the directions from last meeting towards Wingham Memorials had been formatted to letter however not sent for timing reasons. The group felt the letter should proceed. John will send off in the new year.

**New Business:**

Laptop for Electronic Sign: John stated the current laptop borrowed from Huron Feeding Systems is in need of replacement. Kathy & Paul Mutter will price out laptops from their sources after John contacts Phil at Artech Signs & Graphics to find out what exactly is required on the laptop. Doug Shaw at MicroAge will also be contacted for a quote.

**Closed Session:** none

**Adjournment and Next Meeting:** *Moved by Paul Mutter and seconded by Joe Seili: "That the time now being 8:26pm the meeting be adjourned." Motion carried.*

Date of next meeting: Wednesday, March 11th, 2020 at 7:30pm in the Brussels Library meeting room or at the call of the Chair.

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Kathy Sebastian, Chairperson

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John Lowe, Recording Secretary

13-03-6



**Calls For Service (CFS) Billing Summary Report**

**Municipality of Huron East  
October to December - 2019**

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Murder 2nd Degree	0	0		0.0	0	1	15.9	15.9
	Sexual Assault	1	7	15.9	111.3	3	8	15.9	127.2
	Sexual Interference	0	2	15.9	31.8	0	3	15.9	47.7
	Non-Consensual Distribution of Intimate Images	0	1	15.9	15.9	0	2	15.9	31.8
	Assault With Weapon or Causing Bodily Harm-Level 2	1	5	15.9	79.5	2	10	15.9	159.0
	Assault-Level 1	10	43	15.9	683.7	8	30	15.9	477.0
	Assault Peace Officer	1	1	15.9	15.9	0	0		0.0
	Assault Peace Officer w/weapon Bodily Harm	0	1	15.9	15.9	0	0		0.0
	Forcible confinement	0	0		0.0	0	3	15.9	47.7
	Abduction Under 14	0	1	15.9	15.9	0	0		0.0
	Robbery -Master code	0	0		0.0	0	1	15.9	15.9
	Robbery - Other	0	1	15.9	15.9	0	0		0.0
	Criminal Harassment	3	13	15.9	206.7	2	8	15.9	127.2
	Criminal Harassment - Offender Unknown	0	1	15.9	15.9	0	1	15.9	15.9
	Indecent/Harassing Communications	0	2	15.9	31.8	1	1	15.9	15.9
	Utter Threats -Master code	0	1	15.9	15.9	0	1	15.9	15.9
	Utter Threats to Person	3	22	15.9	349.8	2	12	15.9	190.8
<b>Total</b>	<b>19</b>	<b>101</b>	<b>15.9</b>	<b>1,605.9</b>	<b>18</b>	<b>81</b>	<b>15.9</b>	<b>1,287.9</b>	
Property Crime Violations	Break & Enter	5	37	6.8	251.6	9	46	6.8	312.8
	Unlawful in a dwelling house	0	1	6.8	6.8	0	0		0.0
	Break & Enter - Firearms	0	2	6.8	13.6	1	2	6.8	13.6
	Theft Over -master code	0	1	6.8	6.8	0	0		0.0
	Theft Over - Construction Site	0	1	6.8	6.8	0	0		0.0
	Theft Over - Trailers	1	2	6.8	13.6	0	0		0.0
	Theft Over - Other Theft	0	2	6.8	13.6	0	0		0.0
	Theft Over - Truck Load	0	1	6.8	6.8	0	0		0.0
Theft FROM Motor Vehicle Over \$5,000	1	2	6.8	13.6	0	0		0.0	



## Calls For Service (CFS) Billing Summary Report

### Municipality of Huron East October to December - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Theft of Motor Vehicle	0	10	6.8	68.0	2	6	6.8	40.8
	Theft of - Automobile	0	9	6.8	61.2	1	5	6.8	34.0
	Theft of - Trucks	0	13	6.8	88.4	1	6	6.8	40.8
	Theft of - Motorcycles	0	3	6.8	20.4	0	0		0.0
	Theft of - Snow Vehicles	0	1	6.8	6.8	2	4	6.8	27.2
	Theft of - All Terrain Vehicles	0	2	6.8	13.6	0	3	6.8	20.4
	Theft of - Farm Vehicles	1	1	6.8	6.8	0	0		0.0
	Theft of - Other Motor Vehicles	0	0		0.0	0	1	6.8	6.8
	Theft Under -master code	1	7	6.8	47.6	0	1	6.8	6.8
	Theft under - Farm Equipment	0	0		0.0	1	1	6.8	6.8
	Theft Under - Construction Site	0	0		0.0	1	1	6.8	6.8
	Theft under - Bicycles	0	2	6.8	13.6	1	8	6.8	54.4
	Theft under - Building	0	1	6.8	6.8	1	1	6.8	6.8
	Theft under - Trailers	0	1	6.8	6.8	2	3	6.8	20.4
	Theft under - Other Theft	5	22	6.8	149.6	6	25	6.8	170.0
	Theft Under - Gasoline Drive-off	0	5	6.8	34.0	2	3	6.8	20.4
	Theft Under - Truck Load	0	0		0.0	0	1	6.8	6.8
	Theft FROM Motor Vehicle Under \$5,000	4	21	6.8	142.8	5	23	6.8	156.4
	Theft Under \$5,000 [SHOPLIFTING]	0	3	6.8	20.4	0	1	6.8	6.8
	Trafficking in Stolen Goods over \$5,000 (incl. possession wi	0	1	6.8	6.8	0	0		0.0
Possession of Stolen Goods over \$5,000	1	11	6.8	74.8	2	5	6.8	34.0	
Possession of Stolen Goods under \$5,000	0	1	6.8	6.8	0	3	6.8	20.4	
Fraud -Master code	1	2	6.8	13.6	0	1	6.8	6.8	
Fraud - Steal/Forge/Poss./ Use Credit Card	0	2	6.8	13.6	1	6	6.8	40.8	
Fraud - False Pretence <= \$5,000	0	1	6.8	6.8	0	1	6.8	6.8	
Fraud - Forgery & Uttering	0	1	6.8	6.8	1	2	6.8	13.6	



# Calls For Service (CFS) Billing Summary Report

## Municipality of Huron East October to December - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Property Crime Violations	Fraud - Account closed	0	0		0.0	0	1	6.8	6.8
	Fraud - Fraud through mails	0	2	6.8	13.6	1	4	6.8	27.2
	Fraud -Money/property/security > \$5,000	0	1	6.8	6.8	0	1	6.8	6.8
	Fraud -Money/property/security <= \$5,000	2	8	6.8	54.4	6	14	6.8	95.2
	Fraud - Welfare benefits	2	2	6.8	13.6	0	0		0.0
	Fraud - Other	0	8	6.8	54.4	6	12	6.8	81.6
	Personation with Intent (fraud)	0	0		0.0	0	1	6.8	6.8
	Mischief - master code	3	45	6.8	306.0	11	43	6.8	292.4
	Mischief [Graffiti - Non Gang Related]	0	0		0.0	1	2	6.8	13.6
	Willful act/omission likely to cause mischief	0	0		0.0	1	3	6.8	20.4
	Interfere with lawful use, enjoyment of property	0	1	6.8	6.8	0	2	6.8	13.6
	Property Damage	1	4	6.8	27.2	1	5	6.8	34.0
	<b>Total</b>	<b>28</b>	<b>240</b>	<b>6.8</b>	<b>1,632.0</b>	<b>66</b>	<b>247</b>	<b>6.8</b>	<b>1,679.6</b>
Other Criminal Code Violations (Excluding traffic)	Possess Firearm while prohibited	0	1	7.9	7.9	0	0		0.0
	Offensive Weapons-Possession of Weapons	0	3	7.9	23.7	1	1	7.9	7.9
	Offensive Weapons-Prohibited	0	1	7.9	7.9	0	0		0.0
	Bail Violations - Master code	0	0		0.0	1	2	7.9	15.8
	Bail Violations - Fail To Comply	6	24	7.9	189.6	10	31	7.9	244.9
	Bail Violations - Fail To Appear	0	1	7.9	7.9	0	0		0.0
	Bail Violations - Others	0	2	7.9	15.8	1	7	7.9	55.3
	Bail Violations - Recognizance	0	0		0.0	1	1	7.9	7.9
	Counterfeit Money - Others	0	0		0.0	0	1	7.9	7.9
	Disturb the Peace	0	4	7.9	31.6	2	8	7.9	63.2
Indecent acts -Other	0	0		0.0	0	1	7.9	7.9	



# Calls For Service (CFS) Billing Summary Report

## Municipality of Huron East October to December - 2019

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		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Child Pornography - Master code	0	1	7.9	7.9	0	0		0.0
	Trespass at Night	1	1	7.9	7.9	0	0		0.0
	Breach of Probation	1	8	7.9	63.2	3	14	7.9	110.6
	Breach of Probation - In relation to children	0	0		0.0	0	1	7.9	7.9
	Disobey court order/Misconduct executing process	0	0		0.0	2	2	7.9	15.8
	Utter Threats to damage property	0	1	7.9	7.9	0	0		0.0
	Animals - Cruelty	0	1	7.9	7.9	0	0		0.0
	Attempts, Conspiracies, Accessories	0	0		0.0	0	1	7.9	7.9
	<b>Total</b>	<b>8</b>	<b>48</b>	<b>7.9</b>	<b>379.2</b>	<b>21</b>	<b>70</b>	<b>7.9</b>	<b>553.0</b>
Drug Possession	Possession Cocaine	0	0		0.0	1	1	6.4	6.4
	Possession Other Controlled Drugs and Substance Act	0	1	6.4	6.4	0	2	6.4	12.8
	Possession Cannabis	0	0		0.0	0	1	6.4	6.4
	Possession - Methamphetamine (Crystal Meth)	1	1	6.4	6.4	0	0		0.0
	Possession of Opioid (other than heroin)	0	0		0.0	0	1	6.4	6.4
	Drug related occurrence	5	15	6.4	96.0	3	34	6.4	217.6
	Overdose	0	0		0.0	2	4	6.4	25.6
	<b>Total</b>	<b>6</b>	<b>17</b>	<b>6.4</b>	<b>108.8</b>	<b>6</b>	<b>43</b>	<b>6.4</b>	<b>275.2</b>
Drugs	Trafficking Other Controlled Drugs and Substance Act	0	2	37.0	74.0	1	4	37.0	148.0
	Production - Other Controlled Drugs & Substances	0	0		0.0	0	2	37.0	74.0
	Production Cannabis (Marihuana) (Cultivation)	0	0		0.0	0	1	37.0	37.0
	Production - Methamphetamines (Crystal Meth)	0	0		0.0	0	1	37.0	37.0
	<b>Total</b>	<b>0</b>	<b>2</b>	<b>37.0</b>	<b>74.0</b>	<b>1</b>	<b>8</b>	<b>37.0</b>	<b>296.0</b>
Statutes & Acts	Landlord/Tenant	6	21	3.3	69.3	11	23	3.3	75.9
	Mental Health Act	8	45	3.3	148.5	12	45	3.3	148.5
	Mental Health Act - No contact with Police	1	5	3.3	16.5	1	4	3.3	13.2



# Calls For Service (CFS) Billing Summary Report

## Municipality of Huron East October to December - 2019

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		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Statutes & Acts	Mental Health Act - Attempt Suicide	0	5	3.3	16.5	1	3	3.3	9.9
	Mental Health Act - Threat of Suicide	2	16	3.3	52.8	2	15	3.3	49.5
	Mental Health Act - Voluntary Transport	3	12	3.3	39.6	0	7	3.3	23.1
	Mental Health Act - Placed on Form	1	5	3.3	16.5	5	10	3.3	33.0
	Trespass To Property Act	2	27	3.3	89.1	5	24	3.3	79.2
	<b>Total</b>	<b>23</b>	<b>136</b>	<b>3.3</b>	<b>448.8</b>	<b>37</b>	<b>131</b>	<b>3.3</b>	<b>432.3</b>
Operational	Animal -Master code	0	0		0.0	1	1	3.6	3.6
	Animal Rabid	0	0		0.0	1	5	3.6	18.0
	Animal Bite	0	1	3.6	3.6	1	2	3.6	7.2
	Animal Stray	4	8	3.6	28.8	0	3	3.6	10.8
	Animal Injured	3	5	3.6	18.0	2	4	3.6	14.4
	Animal - Other	1	6	3.6	21.6	8	29	3.6	104.4
	Animal - Dog Owners Liability Act	0	1	3.6	3.6	0	0		0.0
	Alarm -Master code	0	3	3.6	10.8	0	1	3.6	3.6
	Alarm -Others	0	3	3.6	10.8	1	10	3.6	36.0
	Domestic Disturbance	12	91	3.6	327.6	23	96	3.6	345.6
	Suspicious Person	20	92	3.6	331.2	14	94	3.6	338.4
	Phone -Master code	0	3	3.6	10.8	1	2	3.6	7.2
	Phone -Nuisance - No Charges Laid	1	3	3.6	10.8	1	7	3.6	25.2
	Phone -Threatening - No Charges Laid	0	1	3.6	3.6	0	0		0.0
	Phone -Other - No Charges Laid	0	3	3.6	10.8	1	2	3.6	7.2
	Text- related Incident (Texting)	0	0		0.0	1	1	3.6	3.6
	False Fire Alarm - Building	0	0		0.0	0	5	3.6	18.0
	Fire - Building	2	11	3.6	39.6	0	1	3.6	3.6
	Fire - Vehicle	1	1	3.6	3.6	0	0		0.0
	Fire - Other	0	3	3.6	10.8	2	7	3.6	25.2
	Insecure Condition - Building	0	3	3.6	10.8	0	1	3.6	3.6
	Missing Person - Master code	1	1	3.6	3.6	0	0		0.0
	Missing Person under 12	1	1	3.6	3.6	0	0		0.0



## Calls For Service (CFS) Billing Summary Report

### Municipality of Huron East October to December - 2019

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		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Missing Person 12 & older	0	5	3.6	18.0	0	5	3.6	18.0
	Missing Person Located 12 & older	1	7	3.6	25.2	1	4	3.6	14.4
	Noise Complaint - Master code	10	14	3.6	50.4	0	3	3.6	10.8
	Noise Complaint - Vehicle	0	0		0.0	1	2	3.6	7.2
	Noise Complaint - Residence	0	31	3.6	111.6	2	21	3.6	75.6
	Noise Complaint - Animal	0	6	3.6	21.6	0	5	3.6	18.0
	Noise Complaint - Others	0	2	3.6	7.2	1	5	3.6	18.0
	Accident - non-MVC - Construction Site	0	1	3.6	3.6	0	0		0.0
	Accident - non-MVC - Commercial	0	1	3.6	3.6	0	0		0.0
	Accident - non-MVC - Public Property	0	0		0.0	1	1	3.6	3.6
	Accident -non MVC - Others	0	0		0.0	0	1	3.6	3.6
	Found Property - Master code	2	12	3.6	43.2	1	4	3.6	14.4
	Found - License Plate	0	3	3.6	10.8	0	2	3.6	7.2
	Found - Computer, parts & accessories	0	0		0.0	0	1	3.6	3.6
	Found - Vehicle Accessories	0	1	3.6	3.6	0	3	3.6	10.8
	Found-Personal Accessories	0	9	3.6	32.4	3	10	3.6	36.0
	Found-Household Property	1	3	3.6	10.8	0	2	3.6	7.2
	Found-Sporting Goods, Hobby Equip.	0	0		0.0	0	1	3.6	3.6
	Found-Machinery & Tools	0	1	3.6	3.6	0	0		0.0
	Found-Bicycles	0	4	3.6	14.4	0	6	3.6	21.6
	Found-Others	0	2	3.6	7.2	2	6	3.6	21.6
	Lost Property -Master code	2	6	3.6	21.6	2	4	3.6	14.4
	Lost License Plate	0	2	3.6	7.2	3	5	3.6	18.0
	Lost - Computer, parts & accessories	0	0		0.0	0	1	3.6	3.6
Lost - Vehicle Accessories	1	1	3.6	3.6	0	0		0.0	



## Calls For Service (CFS) Billing Summary Report

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		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Lost-Personal Accessories	0	0		0.0	1	4	3.6	14.4
	Lost-Household Property	0	1	3.6	3.6	0	0		0.0
	Lost-Jewellery	0	0		0.0	0	2	3.6	7.2
	Lost-Bicycles	0	1	3.6	3.6	0	0		0.0
	Lost-Others	2	3	3.6	10.8	1	2	3.6	7.2
	Sudden Death - Accidental	0	0		0.0	0	2	3.6	7.2
	Sudden Death - Suicide	0	1	3.6	3.6	2	2	3.6	7.2
	Sudden Death - Natural Causes	4	18	3.6	64.8	5	15	3.6	54.0
	Sudden Death - Others	0	0		0.0	0	1	3.6	3.6
	Suspicious Vehicle	10	69	3.6	248.4	7	52	3.6	187.2
	Trouble with Youth	1	20	3.6	72.0	4	10	3.6	36.0
	Medical Assistance - Master code	0	0		0.0	1	1	3.6	3.6
	Medical Assistance - Other	0	2	3.6	7.2	1	3	3.6	10.8
	Vehicle Recovered - Automobile	0	10	3.6	36.0	0	11	3.6	39.6
	Vehicle Recovered - Trucks	1	5	3.6	18.0	1	10	3.6	36.0
	Vehicle Recovered - Motorcycles	0	4	3.6	14.4	0	1	3.6	3.6
	Vehicle Recovered - Other	0	1	3.6	3.6	0	1	3.6	3.6
	Unwanted Persons	1	14	3.6	50.4	4	24	3.6	86.4
	Neighbour Dispute	6	45	3.6	162.0	4	20	3.6	72.0
	Noise By-Law	0	0		0.0	0	1	3.6	3.6
	Firearms (Discharge) By-Law	0	0		0.0	0	1	3.6	3.6
	Other Municipal By-Laws	1	5	3.6	18.0	1	4	3.6	14.4
	Traffic By-Law	0	1	3.6	3.6	0	6	3.6	21.6
	Assist Fire Department	1	3	3.6	10.8	2	7	3.6	25.2
	Assist Public	22	127	3.6	457.2	37	160	3.6	576.0
	Compassionate Message	0	0		0.0	0	1	3.6	3.6
	Family Dispute	6	37	3.6	133.2	8	53	3.6	190.8
	<b>Total</b>	<b>118</b>	<b>718</b>	<b>3.6</b>	<b>2,584.8</b>	<b>153</b>	<b>757</b>	<b>3.6</b>	<b>2,725.2</b>



## Calls For Service (CFS) Billing Summary Report

### Municipality of Huron East October to December - 2019

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2019				2018			
		October to December	Year to Date	Time Standard	Year To Date Weighted Hours	October to December	Year to Date	Time Standard	Year To Date Weighted Hours
Operational2	False Alarm-Accidental Trip	0	20	1.3	26.0	8	25	1.3	32.5
	False Alarm-Malfunction	0	12	1.3	15.6	7	22	1.3	28.6
	False Holdup Alarm-Accidental Trip	0	1	1.3	1.3	1	1	1.3	1.3
	False Alarm -Others	35	71	1.3	92.3	6	29	1.3	37.7
	False Alarm - Cancelled	0	35	1.3	45.5	25	84	1.3	109.2
	Keep the Peace	14	45	1.3	58.5	8	39	1.3	50.7
	911 call / 911 hang up	13	105	1.3	136.5	39	113	1.3	146.9
	911 hang up - Pocket Dial	10	36	1.3	46.8	4	19	1.3	24.7
	911 call - Dropped Cell	41	77	1.3	100.1	2	11	1.3	14.3
	<b>Total</b>	<b>113</b>	<b>402</b>	<b>1.3</b>	<b>522.6</b>	<b>100</b>	<b>343</b>	<b>1.3</b>	<b>445.9</b>
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	0	0		0.0	0	1	3.4	3.4
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	5	10	3.4	34.0	1	8	3.4	27.2
	MVC - Prop. Dam. Non Reportable	6	34	3.4	115.6	14	43	3.4	146.2
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	32	77	3.4	261.8	26	64	3.4	217.6
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	2	9	3.4	30.6	3	11	3.4	37.4
	MVC - Pers. Inj. Failed To Remain (MOTOR VEHICLE COLLISION)	0	1	3.4	3.4	0	0		0.0
	MVC - Fatal (MOTOR VEHICLE COLLISION)	1	2	3.4	6.8	0	0		0.0
	MVC - Others (MOTOR VEHICLE COLLISION)	1	2	3.4	6.8	1	2	3.4	6.8
<b>Total</b>	<b>47</b>	<b>135</b>	<b>3.4</b>	<b>459.0</b>	<b>45</b>	<b>129</b>	<b>3.4</b>	<b>438.6</b>	
<b>Total</b>	<b>362</b>	<b>1,799</b>		<b>7,815.1</b>	<b>447</b>	<b>1,809</b>		<b>8,133.7</b>	

**Note to Detachment Commanders:**

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.



## Calls For Service (CFS) Billing Summary Report

### Municipality of Huron East October to December - 2019

- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2017 billing period.

#### **Note to Municipalities:**

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

**Brad Knight**

13-03-7

**From:** SOLGENinput <SOLGENinput@ontario.ca>  
**Sent:** Tuesday, January 28, 2020 4:13 PM  
**Subject:** Invitation to the OPP Regional Roundtable Sessions

Please see the email below that was sent to your Head of Council on Wednesday, January 22, 2020.

Dear Heads of Council,

Further to the Solicitor General's letter dated Wednesday, January 15, 2020, I am pleased to advise that the ministry has scheduled regional roundtable sessions for municipalities and band councils regarding OPP-related regulatory changes under the Community Safety and Policing Act, 2019 (CSPA,2019). Please find a list of the regional roundtable sessions below:

<b>OPP REGION</b>	<b>DATE &amp; TIME</b>	<b>LOCATION</b>	<b>RSVP DATE</b>
<b>NORTH WEST</b>			
	<b>February 10, 2020</b> 9:00 a.m. – 3:00 p.m.	<b>Thunder Bay</b> Valhalla Inn 1 Valhalla Inn Road Scandia Room	February 3, 2020
	<b>February 12, 2020</b> 9:00 a.m. – 3:00 p.m.	<b>Kenora</b> Kenora Recreation Centre 18 Mike Richards Way Rotary Room, 1 <sup>st</sup> Fl.	February 5, 2020
<b>WEST</b>			
	<b>February 19, 2020</b> 9:00 a.m. – 3:00 p.m.	<b>London</b> Goodwill Centre 255 Horton Street Community Hall, 3 <sup>rd</sup> Fl.	February 12, 2020
<b>EAST</b>			
	<b>February 20, 2020</b> 9:00 a.m. – 3:00 p.m.	<b>Brockville</b> Brockville Memorial Civic Centre 100 Magedoma Blvd. The Hall	February 13, 2020
<b>NORTH EAST</b>			
	<b>February 24, 2020</b> 9:00 a.m. – 3:00 p.m.	<b>Sudbury</b> Northbury Hotel & Conference Centre 50 Brady Street Aspen Hall	February 17, 2020

<b>OPP REGION</b>	<b>DATE &amp; TIME</b>	<b>LOCATION</b>	<b>RSVP DATE</b>
	<b>February 25, 2020</b> 9:00 a.m. – 3:00 p.m.	<b>Timmins</b> McIntyre Community Centre 85 McIntyre Road Hall Facility – Auditorium	February 18, 2020
<b>CENTRAL</b>			
	<b>February 28, 2020</b> 9:00 a.m. – 3:00 p.m.	<b>Orillia</b> Best Western Plus Mariposa Inn & Conference Centre 400 Memorial Avenue Hermitage Ballroom	February 21, 2020

We look forward to meeting and working with you as we move forward in the development of OPP-related matters for regulation.

If you have any questions or wish to RSVP, please do so at [SOLGENinput@ontario.ca](mailto:SOLGENinput@ontario.ca)

Regards,

Debbie Conrad  
Assistant Deputy Minister

Marc Bedard  
Assistant Deputy Minister

If you have any accommodation needs, require communications supports or alternate formats to access the content of this email, please let me know.

**Ministry of Children,  
Community and Social  
Services**

**Ministère des Services à  
l'enfance et des Services  
sociaux et communautaires**



Minister's Office

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127-2020-968

January 30, 2020

Dear Municipal Partner:

First, I want to take the opportunity to wish you a Happy New Year.

Further to the letter I sent you on December 16, 2019, I am pleased to notify you that our survey to inform the development of Ontario's next Poverty Reduction Strategy is now live on [Ontario.ca/povertysurvey](https://ontario.ca/povertysurvey) and will be available online until March 30, 2020.

Our government believes that the people of Ontario are the province's greatest asset and when the people of Ontario succeed, our economy and province succeed. It is our shared responsibility to create the best conditions for people to reach their potential. We need and we want to listen to municipalities, Indigenous partners, members of the community, service providers, employers, and local partners to find new and innovative ways to support people during challenging times and create the conditions that will help them build a better life.

To support the development of our new Poverty Reduction Strategy, we are asking residents of Ontario to take 30 minutes and answer our survey as we seek new ideas on how we can:

- Encourage job creation and connect people to employment
- Provide people with the right supports and services
- Lower the cost of living and make life more affordable.

As part of a new strategy, we will set a target for poverty reduction and identify indicators to measure progress to ensure we are achieving results.

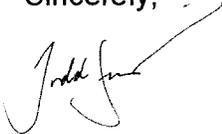
The survey can be accessed at [Ontario.ca/povertysurvey](https://ontario.ca/povertysurvey). Please feel free to share the survey link with your community members and colleagues.

.../cont'd

In addition, we are also welcoming written submissions that can be sent by e-mail to [prso@ontario.ca](mailto:prso@ontario.ca) or by mail to Poverty Reduction Strategy, 3rd Floor, 315 Front Street West, Toronto ON, M7A 0B8. If there are any questions on how any personal information such as names and addresses that are included with a submission will be used, please contact: Manager, Strategic Policy Unit, MCCSS by e-mail at [prso@ontario.ca](mailto:prso@ontario.ca) or by telephone at (647) 308-9963.

I encourage you to share information about this consultation, including the survey link, with service providers, Indigenous partners and businesses in your community. I look forward to receiving input from Ontario residents as we work together to make a difference in reducing poverty in the province.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Smith", with a long, sweeping horizontal stroke extending to the right.

Todd Smith  
Minister

**THE CORPORATION  
OF THE  
MUNICIPALITY OF HURON EAST  
BY-LAW NO. 8 FOR 2020**

Being a by-law to confirm the proceedings of the Council of  
the Corporation of the Municipality of Huron East.

**WHEREAS**, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS**, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-Law;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Huron East  
**ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Municipality of Huron East, at its meeting held on the 4<sup>th</sup> day of February, 2020 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

**READ** a first and second time this 4<sup>th</sup> day of February, 2020.

**READ** a third time and finally passed this 4<sup>th</sup> day of February, 2020.

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Bernie MacLellan, Mayor

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Brad Knight, CAO/Clerk