



**COUNCIL AGENDA – 03 – 2019 MUNICIPALITY OF HURON EAST
to be held on
TUESDAY, FEBRUARY 5th, 2019 – 7:00 p.m.
HURON EAST COUNCIL CHAMBERS**

1. **CALL TO ORDER & MAYOR'S REMARKS**
2. **CONFIRMATION OF THE AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **MINUTES OF PREVIOUS MEETING**
 - 4.03.1 Regular Meeting – January 22nd, 2019 (encl.) (Pages 4-8)
 - 4.03.2 Public Hearing – January 22nd, 2019 (encl.) (Pages 9-10)
 - 4.03.3 Public Meeting – January 22nd, 2019 (encl.) (Pages 11-13)
5. **PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**
 - 5.03.1 7:00 p.m. – Engineers Report – Campbell Municipal Drain 2019 (encl.)
(Pages 14-27)
 - 5.03.2 7:00 p.m. – Public Hearing – Minor Variance Applications (see Agenda enclosed)
(Pages 28-46)
 - 5.03.2.1 Michael Kelly, A03/2018 (64 Main Street North, Seaforth Ward)
 - 5.03.2.2 Remo Schlumpf, A02/2018 (85251 Mount Pleasant Line, Grey Ward) (Decision Deferred at January 22nd, 2019 meeting)
 - 5.03.3 7:30 p.m. – Perth Huron United Way and Social Research & Planning Council (SRPC) (encl.)
 - Ryan Erb, Executive Director, United Way Perth-Huron and Jamie Hildebrand, Executive Director of Huron-Perth Community Legal Clinic and SRPC Member
 - i) update on 2018 Huron-Perth Living Wage Rate
 - ii) update on myPerthHuron website
6. **PLANNING**
 - 6.03.1 Huron County Planning and Development Department – copy of Planners Report on consent application C85/18 on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, Donald and Pamela Sholdice. (encl.) (Pages 47-52)
 - 6.03.1.2 – Delegation – Jenna Fischer (encl.) (Page 53)
 - 6.03.2 Huron County Planning and Development Department – copy of Planners Report on zoning by-law amendment 4-2019 on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, Donald and Pamela Sholdice. (encl.) (Pages 54-57)
 - 6.03.3 Huron County Planning and Development Department – copy of consent application C05/19 on Lot 15, Concession 9, McKillop Ward, Carl and Valerie Bolton. (encl.) (Pages 58-63)

- 6.03.4 Huron County Planning and Development Department – copy of Planners Report on consent application C05/19 on Lot 15, Concession 9, McKillop Ward, Carl and Valerie Bolton. (encl.) (Pages 64-66)
- 6.03.5 Huron County Planning and Development Department – copy of consent application C08/19 on Lot 32, West ½ Lot 33, Concession 15, South ½ Lot 32, Concession 14, Grey Ward, Hugh and Joanne Crawford. (encl.) (Pages 67-73)
- 6.03.6 Huron County Planning and Development Department – copy of Planners Report on Site Plan Agreement on Part Lot 13, Plan 391 as in R219496, Seaforth Ward, Tuckersmith Communications Co-Operative Ltd. (encl.) (Pages 74-79)
7. **ACCOUNTS PAYABLE**
8. **REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**
- 8.03.1 Finance Manager-Treasurer/Deputy Clerk – Municipal Grants 2019 (encl.) (Pages 80-119)
- 8.03.2 CAO/Clerk – BMG Campaign Coaches (encl.) (Pages 120-122)
- 8.03.3 CAO/Clerk – Status of Vanastra Day Care (encl.) (Pages 123-125)
9. **CORRESPONDENCE**
- 9.03.1. Town of Georgina – requesting consideration of resolution concerning Bill 66 – Restoring Ontario's Competitiveness Act, 2018, recommending Schedule 10 of Bill 66 be immediately abandoned or withdrawn by the Ontario Government. (encl.) (Pages 126-128)
- 9.03.2. Town of Orangeville – requesting consideration of resolution concerning Bill 66 – Restoring Ontario's Competitiveness Act, 2018, and request reconsideration of the proposed changes to the Planning Act included in Bill 66 which speak to the creation of the open-for-business planning by-law. (encl.) (Pages 129-130)
- 9.03.3. Maitland Valley Conservation Authority – providing updates of priorities for 2019 and draft budget and levy. (encl.) (Pages 131-143)
- 9.03.4. Ausable Bayfield Maitland Valley Source Protection Region – requesting confirmation of current or new representative to the Source Protection Committee. (encl.) (Pages 144-147)
- 9.03.5. Township of Ashfield-Colborne-Wawanosh – resolution concerning the position of the Ontario Ministry of Health and Long-Term Care in the ongoing arbitration of the Physician Services Agreement. (encl.) (Pages 148-149)
10. **UNFINISHED BUSINESS**
- 10.03.1 Strategic Planning
- 10.03.2 Main Street Seaforth – Pedestrian Crossing
11. **MUNICIPAL DRAINS**
12. **COUNCIL REPORTS**
- 12.03.1 Council Member Reports
- County Council Report
 - Other Boards/Committees or Meetings/Seminars

- 12.03.2 Requests by Members
- 12.03.3 Notice of Motions
- 12.03.4 Announcements

13. **INFORMATION ITEMS**

- 13.03.1 Huron County Federation of Agriculture – advising two representatives re welcome to attend the annual MPP/MP/Local Politician meeting on Friday, March 1st, 2019 at the Clinton Legion commencing at 10:00 am and concluding at approximately 2:00 pm. (encl.) (Page 150)
- 13.03.2 Ausable Bayfield Conservation Authority – advising nominations forms are being accepted until February 15th, 2019 to nominate a Conservationist of the Year. (encl.) (Pages 151-152)
- 13.03.3 Seaforth & District Community Centres Management Committee – copy of meeting minutes – January 17th, 2019. (encl.) (Pages 153-156)
- 13.03.4 Huron East Water & Sewer Committee – copy of meeting minutes – January 10th, 2019. (encl.) (Pages 157-159)
- 13.03.5 Vanastra Recreation Centre/Day Care Committee – copy of meeting minutes – January 21st, 2019. (encl.) (Pages 160-162)
- 13.03.6 Maitland Valley Conservation Authority – copy of meeting minutes – October 17th and November 28th, 2018.
- 13.03.7 Maitland Source Protection Authority – copy of meeting minutes – April 18th, 2018.

14. **OTHER BUSINESS**

15. **BY-LAWS**

- 15.03.1 By-Law 25-2018 – Carron Municipal Drain (3rd reading) (encl.) (Page 163)
- 15.03.2 By-Law 7-2019 – Campbell Municipal Drain 2019 (1st and 2nd readings) (encl.) (Page 164)
- 15.03.3 By-Law 8-2019 – Carron Municipal Drain – Actual Costs (encl.) (Pages 165-166)
- 15.03.4 By-Law 9-2019 – Authorize Site Plan Control Agreement – Tuckersmith Communications Co-operative Ltd. (encl.) (Pages 167-178)
- 15.03.5 By-Law 10-2018 – Authorize Shared Data Agreement – Social Research & Planning Council (encl.) (Pages 179-184)

16. **CLOSED SESSION AND REPORTING OUT (Section 239 of the *Municipal Act, 2001*)**

17. **CONFIRMATORY BY-LAW**

- 17.03.1 By-Law 11-2019 – Confirm Council Proceedings (encl.) (Page 185)

18. **ADJOURNMENT**

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, JANUARY 22nd, 2019 – 7:00 P.M.**

Members Present: Mayor Bernie MacLellan, Deputy Mayor Robert Fisher,
Councillors John Lowe, Zoey Onn, Dianne Diehl, Alvin McLellan,
Brenda Dalton, Gloria Wilbee, Joseph Steffler, Raymond Chartrand
and Larry McGrath

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
Public Works Coordinator, Barry Mills
Economic Development Officer, Jan Hawley
Executive Assistant, Janice Andrews

Others Present: Shawn Loughlin, Editor, The Citizen
Daniel Caudle, Reporter, Clinton News Record/Huron Expositor

Heidi Schlumpf and Remo Schlumpf, applicants of proposed Minor Variance Application A02/2018 on South Part Lot 20, Concession 6 and Lot 20, Concession 7, Grey Ward, attended the public hearing to hear the discussion and answer any questions. (Item 5.02.1)

Dave LeGault and Nancy Dickson attended the public hearing for the discussion on the minor variance application A02/2018 on South Part Lot 20, Concession 6 and Lot 20, Concession 7, Grey Ward. (Item 5.02.1)

Don Sholdice, applicant of the proposed Zoning By-Law Amendment Application and related consent application C85/18 on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward, attended the public meeting to hear the discussion and answer any questions. (Item 5.02.3 and 5.02.4)

Keith Mulvey, Jill Sholdice, Judy Somers, Ross Somers, Gary Pipe, Lori Pipe, Julena Pipe, Jamie Mitchell, Ryan Baker, Jenna Fischer and Andrew Baker attended the public meeting for the discussion on Zoning By-Law Amendment Application and related consent application C85/18 on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward. (Item 5.02.3 and 5.02.4)

Doug McArter, John VanVleit, Melissa Jacklin and Nicole Noble attended the meeting for the BMG Committee delegation concerning proposed renovation/expansion of the BMG Community Centre. (Item 5-02-5)

CALL TO ORDER & MAYORS REMARKS

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by Joseph Steffler:
That the Agenda for the Regular Meeting of Council dated January 22nd, 2019
be adopted as circulated. Carried.

Adopt Agenda

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by Joseph Steffler and seconded by Raymond Chartrand:
That Council of the Municipality of Huron East approve the following Council
Meeting Minutes as printed and circulated:
a) Regular Meeting – January 8th, 2019 Carried.

Meeting Minutes

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**7:00 p.m. Public Hearing – Minor Variance Application**

Moved by Alvin McLellan and seconded by Brenda Dalton:
That Council of the Municipality of Huron East adjourn the regular meeting of Council at 7:03 p.m. to go into a Public Hearing to discuss the following:
i) Minor Variance Application – South Part Lot 20, Concession 6 and Lot 20 less highway, Concession 7, Grey Ward (Remo Schlumpf).
Carried.

Adjourn Regular Meeting to Public Hearing

The regular meeting reconvened at 7:40 p.m.

Reconvene Regular Meeting

7:40 p.m. Public Meeting – Zoning By-Law Amendment

Moved by Brenda Dalton and seconded by Alvin McLellan:
That Council of the Municipality of Huron East adjourn the regular meeting of Council at 7:40 p.m. to go into a Public Meeting to discuss the following:
a) Zoning By-law Amendment Application – Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward (Donald and Pamela Sholdice).
Carried.

Adjourn Regular Meeting to Public Meeting

The regular meeting reconvened at 8:20 p.m.

Reconvene Regular Meeting

Huron County Planning and Development – Consent Application C85/18 Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward

Moved by John Lowe and seconded by Zoey Onn:
That Council of the Municipality of Huron East acknowledge the report of Huron County Senior Planner Denise Van Amersfoort dated January 17th, 2019 and defer a decision on severance application C85/18 and Zoning By-Law amendment application 4-2009 of Donald and Pamela Sholdice on Part Lot 415, Part Park Lot 1, and Part Park Lot H, Plan 192, Brussels Ward, to the next regular meeting of Council to allow the Planner to provide updated planning reports for consideration by Council.
Carried.

Defer C85/18 Zoning Amendment Sholdice

8:20 p.m. BMG Committee – Proposed Renovation/Expansion

Past Chair of the BMG Recreation Board Nicole Noble, Current Chair of the BMG Recreation Board Melissa Jacklin, Co-Chairs of the Building/Renovation Committee Doug McArter and John Van Vliet attended before Council concerning the proposed renovations of the BMG Community Centre and to request financial assistance for a feasibility study.

Nicole Noble advised Council the Recreation Board is considering partnering with Campaign Coaches to assist with a fundraising campaign for the proposed renovation/expansion of the BMG Community Centre. Campaign Coaches offers a three step approach to fundraising with the first step involving a Fundraising Feasibility Study, a three month process at a cost of \$25,000. This study will let the Board know what the capacity of the community is to give and whether or not the amount required to do the renovations/expansion can or cannot be raised.

Council were provided with a copy of drawings as prepared by BlakeStyle Design & Drafting Inc. along with a proposal by Ball Construction Management that indicates a total budget for the project of \$3,788,750 plus Design/Construction Management fee of \$194,495. Ms. Noble advised to complete the project would be an estimated \$4.5 million that would include materials, labour, project management costs, engineering costs and the replacement of the roof. The Building/Renovation Committee has worked to develop building designs/plans and have engaged the community and organizations for feedback. Ms. Noble also advised that in order for this project to be successful they need to partner with Campaign Coaches and need the support of the Municipality of Huron East and Morris Turnberry. On behalf of the BMG Recreation Board, Ms. Nobel requested Council support the financial request of \$25,000 to begin the feasibility study.

Moved by John Lowe and seconded by Raymond Chartrand:
That the request of the BMG Recreation Committee to commit \$25,000 towards a feasibility study be referred to staff for a report to be considered at the next regular meeting of Council. Carried.

Refer Request Feasibility Study – BMG

ACCOUNTS PAYABLE

Moved by Larry McGrath and seconded by Brenda Dalton:
That the accounts payable in the amount of \$1,065,768.83 be approved for payment. Carried.

Accounts
Payable

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**Finance Manager-Treasurer/Deputy Clerk – 2018 Tax Arrears Report**

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the 2018 tax arrears report. She noted that the tax arrears amounted to \$899,416 which amounted to 6.1% of the tax collectors roll compared to \$1,093,456 or 7.8% in the previous year. It was noted the reduction in tax arrears is in part due to the collection of arrears from tax sales in 2018 and changes to the Municipal Act which now allows the registration of tax arrears after two years rather than three years.

Finance Manager-Treasurer/Deputy Clerk – Huron East Parkland Reserve Fund

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed her report outlining the history and criteria of the Huron East Parkland Reserve Fund. It was noted the Parkland Reserve Fund has allocated approximately \$234,000 to projects since its inception in 2005 and currently the fund has a balance of \$29,397.

Finance Manager-Treasurer/Deputy Clerk – 2019 Assessment Summaries/Notational Tax Rates

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the report to Council providing analysis on the 2019 assessment values and the impact on the per ward basis. It was noted that as expected, the assessment in rural wards has continued to increase while residential assessment have decreased.

CAO/Clerk – Council Remuneration Policy 1.12

CAO/Clerk Brad Knight reviewed his report on the recommendation of the Personnel Committee concerning amending the remuneration policy 1.12 for the base remuneration for 2019. The January 7th, 2019 Personnel Committee meeting minutes were provided and contained a recommendation to increase the base Council honourariums as follows:

	<u>2018</u>	<u>2019</u>	<u>% Increase</u>
Mayor	\$8,413	\$9,756	9.3%
Deputy Mayor	\$6,168	\$7,321	10.4%
Councillors	\$4,487	\$5,457	10.74%

It was noted the Personnel Committee had indicated that Council remuneration should be increased to maintain income neutrality to compensate for the loss of the 1/3 tax free allowance for municipal officials.

Mayor MacLellan suggested the increase should be percentage based across the board to be consistent with how staff increases on the grid system are done annually. The Mayor suggested a 10.4% increase across the board for all of Council.

Moved by Raymond Chartrand and seconded by Alvin McLellan:
That Council accept the recommendation of the Personnel Committee to amend Council remuneration policy 1.2 with the following base remuneration for 2019.

Mayor	\$9,911
Deputy Mayor	\$7,321
Councillors	\$5,427

Amend Council
Remuneration
Policy

Carried.

Moved by Gloria Wilbee and seconded by Zoey Onn:
Huron East Council receive the following Reports of Municipal Officers as presented:

- 1) Finance Manager-Treasurer/Deputy Clerk
- 2) CAO/Clerk

Receive
Municipal Reports

Carried.

CORRESPONDENCE

Moved by Alvin McLellan and seconded by Dianne Diehl:
That the concerns of Richard Kular regarding sidewalk replacement in Ethel be referred to the Public Works Coordinator. Carried.

Refer Request
Sidewalk-Ethel
to Public Works

Moved by John Lowe and seconded by Robert Fisher:
That Council of the Municipality of Huron East proclaim February 1st to February 7th, 2019 as Eating Disorder Awareness Week. Carried.

Proclaim
Eating Disorder
Awareness Week

UNFINISHED BUSINESS

Bluewater Recycling Association – Municipal Representation

Moved by Raymond Chartrand and seconded by Larry McGrath:
That Council appoint Councillor Joseph Steffler as the municipal representative to the Bluewater Recycling Association. Carried.

Appoint
Representative
BRA

MUNICIPAL DRAINS

PLANNING

COUNCIL REPORTS

Coalition for Huron Injury Prevention (CHIP)

Councillor Gloria Wilbee advised she attended a recent meeting of the CHIP committee and advised it was very informative. Councillor Wilbee noted in particular the discussions on electronic signs, street crossing signs and portable lights were of interest and worthwhile projects for the committee.

Brussels Community Alliance Committee

Councillor Zoey Onn advised she attended a recent meeting of the Brussels Community Alliance and noted that 45 families in the Brussels area make use of the food truck.

Huron County Budget

Deputy Mayor Robert Fisher advised the County of Huron is proposing an initial 3.75% increase to the budget for 2019 however County Council have not started budget deliberations.

Huron County New Facility Review

Mayor MacLellan advised that Council of the County of Huron has received information gathered to this point at their recent meeting on a new facilities review which would involve demolishing several County buildings and moving employees/services at five locations to a proposed new facility located at the former site of the Victoria Public School property in Goderich. Mayor MacLellan advised he is on the Facilities Review Committee and a meeting was scheduled for January 23rd to decide whether to recommend going ahead with construction and a recommendation will be made to County Council at their next regular meeting.

Stop Sign in Ethel

Mayor MacLellan advised he spoke with the County CAO and Engineer concerning installation of a stop sign in Ethel. A report will be prepared and presented to County Council for consideration at an upcoming meeting.

INFORMATION ITEMS

Moved by Brenda Dalton and seconded by Alvin McLellan:
That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Meeting Minutes

- 1) Huron East Personnel Committee – January 7th, 2019

Carried.

OTHER BUSINESS

BY-LAWS

Moved by Larry McGrath and seconded by Raymond Chartrand:
BE IT HEREBY RESOLVED that leave be given to introduce
By-Laws 5 and 6 for 2019

Introduce
By-Laws

By-Law 5-2019 – Interim Tax Levy
By-Law 6-2019 – Confirm Council Proceedings

Carried.

Moved by Joseph Steffler and seconded by Gloria Wilbee:
BE IT HEREBY RESOLVED that By-Law 5 for 2019, a by-law to establish the interim tax levy, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Establish
Interim Tax
Levy

CLOSED SESSION AND REPORTING OUT

CONFIRMATORY BY-LAW

Moved by Dianne Diehl and seconded by Alvin McLellan:
BE IT HEREBY RESOLVED that By-Law 6 for 2019, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

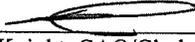
Confirm
Proceedings

ADJOURNMENT

Moved by John Lowe and seconded by Robert Fisher:
The time now being 9:37 p.m.
That the meeting do adjourn until February 5th, 2019 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor



Brad Knight, CAO/Clerk

PUBLIC HEARING**MUNICIPALITY OF HURON EAST****Tuesday, January 22nd, 2019 – 7:03 P.M.**

Huron East Municipal Council met in the Council Chambers of the Municipal Office, Seaforth on Tuesday, January 22nd, 2019 at 7:03 p.m. All members of Council were in attendance.

Also present for the public hearing were:

- Huron County Planning and Development Department Senior Planner Denise Van Amersfoort
- Heidi Schlumpf and Remo Schlumpf, applicants of the minor variance application
- Dave LeGault and Nancy Dickson, neighbouring property owners

CALL TO ORDER & MAYORS REMARKS

Mayor Bernie MacLellan called the meeting to order at 7:03 p.m.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by Joseph Steffler:
That the Agenda for the Public Hearing of the Committee of Adjustment dated January 22nd, 2019 be adopted as circulated. Carried.

Adopt Agenda

DISCLOSURE OF PECUNIARY INTEREST – None declared.

MINOR VARIANCE APPLICATION A02-2018

The Clerk explained the purpose of the meeting was to consider a minor variance application by Remo Schlumpf on South Part Lot 20, Concession 6 and Lot 20, Concession 7, Grey Ward.

The Clerk advised that a notice of the Committee of Adjustment public hearing had been circulated to all government agencies and adjoining property owners as provided by the legislation and the following replies/comments were received:

1. Report from Planner Denise Van Amersfoort dated January 18th, 2019
2. Edith Stevenson dated January 7th, 2019
3. Interment Right Holders (13) dated January 7th, 2019
4. Dave LeGault and Nancy Dickson dated January 15th, 2019

Huron County Planning and Development Department

Huron County Senior Planner Denise Van Amersfoort reviewed her report to Council concerning the minor variance application on South Part Lot 20, Concession 6 and Lot 20, Concession 7, Grey Ward with the following points being highlighted.

The purpose of the application is to permit reduced Minimum Distance Separation (MDS) setbacks from the proposed dairy barn and manure storage to the Mount Pleasant Cemetery. Two minor variances are being requested as follows:

- Reduce the Minimum Distance Separation distance for the proposed dairy barn from 395 metres to 385 metres;
- Reduce the Minimum Distance Separation distance for the proposed manure storage from 555 metres to 430 metres.

Council were advised the reason the applicant cannot comply with the MDS setbacks is because of the location of a municipal drain (McKee Drain) and changes in topography on the subject parcel. The applicant would also like to co-locate the proposed barn and manure storage with the new residence for biosecurity and convenience reasons.

The subject lands are designated Agriculture in the Huron East Official Plan and zoned General Agriculture (AG1) in the Huron East Zoning By-Law. The subject property is 125 acres in size and contains an existing residence, manure storage facility and grain bins. The proposed dairy barn and manure storage are requested to be located to the rear of the residence, within the required MDS setback to the Mount Pleasant Cemetery. The cemetery is located to the northeast of the proposed location of the barn. The cemetery property is 7.25 acres in size with 5.5 acres designated Natural Environment and 1.75 acres designated Community Facility. It was noted the MDS formula requires different setbacks for different types of uses; land uses are categorized as either Type A or Type B land uses. Type B land uses require larger setback distances, double the distance of a Type A land use. For the purpose of establishing a barn (MDS II), actively used cemeteries are to be treated as a Type B land use when calculating the required setback distance. It is for this reason that the 'double distance

requirement' is applied to the Mount Pleasant Cemetery; it is, however, important to note that the level of human occupancy and activity is much lower than other Type B land uses.

A number of letters of objection were received in relation to this application. Concerns expressed include the desire to care for and maintain the cemetery in a manner in which the interment right holders and the community can take pride, and to preserve the heritage of the cemetery.

Given the level of public interest and insufficient time to contact concerned members of the public prior to submitting the report, the Planner recommended that the minor variance application be deferred to allow for further discussion with interested parties. A subsequent report will be provided at the next Council meeting with a formal planning recommendation.

Remo Schlumpf and Heidi Schlumpf

Remo Schlumpf attended before Council to discuss the proposed development on his property, explain the reasons for the minor variance application and to answer any questions. Mr. Schlumpf advised the dairy barn ideally should be located in close proximity to the house to enable the business to be run properly, for calving purposes and security as there is continuous traffic back/forth to the barn. Mr. Schlumpf noted that in designing the location of the tank, it has been pushed back as far away from the cemetery as possible, essentially near the back of the residence. The view from the cemetery would be the house, the large majority of the barn wouldn't be seen and the manure tank would not be seen.

Nancy Dickson and Dave LeGault

Nancy Dickson attended before Council to question the proposed minor variance application. Ms. Dickson questioned how biosecurity is influenced by location and placement of tank and barn. Ms. Dickson also questioned the probability of odour and if the liquid manure would be treated chemically to reduce odour when spreading in fields. Mr. Schlumpf advised biosecurity for any type of livestock operation is important, close access to the barn from your place of residence provides the ability to monitor access. Mr. Schlumpf also noted that the Dairy Farmers of Ontario have regulations on cleanliness and procedures and the closer you can be to the facility the better. Mr. Schlumpf advised he is not familiar with chemical treatment of manure to eliminate the smell. He advised they farm organic and it would be something he would have to take up with organic certification. Heidi Schlumpf noted the manure currently being spread is not treated chemically and there has not been an issue in the past.

Mayor MacLellan noted there was a recommendation to defer a decision at this time and questioned Mr. Schlumpf if a delay would cause any problem with his proposed plans for the dairy operation. Mr. Schlumpf advised it would depend on the timeline for a decision noting there is a fixed deadline from Dairy Farmers of Ontario as to when to start the dairy facility or quota permitted will be revoked. The facility needs to be constructed and operational during 2019.

Councillor Alvin McLellan advised he has received comments from residents expressing concerns with possible odour, noise, optics of an intensive operation down the road, traffic on Mt. Pleasant and dust generated from the barn footprint. Ms. Schlumpf noted that there are two very large farming operations in the vicinity and there is already large equipment on the road. Mr. Schlumpf advised their proposed barn will house 40 cows on 123 acres and around the corner there are two 800-900 cow dairies with thousand of acres of land. He also noted that dust for the cemetery would consist of the farm land being cultivated and there would be no dust from the barn. Mr. Schlumpf also advised that dairy barns are quiet and they have always been respectful of funerals taking place. With respects to the location of the tank, efforts have already been made to move the tank from the north east side to the south west side of the barn.

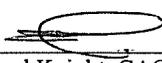
Moved by Dianne Diehl and seconded by Alvin McLellan:

That Council of the Municipality of Huron East, acting as Committee of Adjustment, acknowledge the recommendation of the Huron County Planning Department and defer the minor variance application A02-2018 by Remo Schlumpf on 85251 Mount Pleasant Line, South Part Lot 20, Concession 6 and Lot 20, Concession 7, Grey Ward to the next regular meeting of Council to allow the Planner to prepare a recommendation for consideration by the Committee. Carried.

Moved by Brenda Dalton and seconded by Alvin McLellan:

That the Public Hearing for the Committee of Adjustment be closed at 7:40 p.m. Carried.

Bernie MacLellan, Mayor



Brad Knight, CAO/Clerk

PUBLIC MEETING

MUNICIPALITY OF HURON EAST

Tuesday, January 22nd, 2019 – 7:40 P.M.

Huron East Municipal Council met in the Council Chambers of the Municipal Office, Seaforth on Tuesday, January 22nd, 2019 at 7:40 p.m. All members of Council were in attendance.

Also present for the public meeting were:

- Huron County Planning and Development Department Senior Planner Denise Van Amersfoort
- Don Sholdice, applicant of the proposed rezoning application and related consent application B85/18 on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward
- Keith Mulvey, Jill Sholdice, Judy Somers, Ross Somers, Gary Pipe, Lori Pipe, Julena Pipe, Jamie Mitchell, Ryan Baker, Jenna Fischer and Andrew Baker, neighbouring property owners

CALL TO ORDER

Mayor Bernie MacLellan called the meeting to order at 7:40 p.m.

CONFIRMATION OF THE AGENDA

Moved by Raymond Chartrand and seconded by Larry McGrath:

Adopt Agenda

That the Agenda for the Public Meeting for Zoning Amendment 4 for 2019 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST – None declared.

ZONING BY-LAW AMENDMENT 4-2019

CAO/Clerk Brad Knight advised the following provisions are contained in Ontario Regulation 545/06, Section 5(11) 5;

- i. If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Huron East to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at the public meeting or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body is not entitled to appeal the decision.
- ii. If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal to the Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward

CAO/Clerk Brad Knight explained the purpose and intent of the proposed zoning by-law amendment. The Zoning By-Law proposes to change the zoning from 'Future Development' (FD) to 'Residential Low Density' (R1) for the portion of the property which contains an existing residence and 'Residential Low Density-Special Zone' (R1-38) for the remainder of the property. The purpose of the special zone is to permit two horses accessory to a single detached residence. The CAO also noted the zoning by-law amendment and consent application B85/18 will be considered together as they deal with the same property and planning reports were received on both applications.

He advised that Huron County Senior Planner Denise Van Amersfoort had provided comments concerning the proposed rezoning in a report to Council dated January 18th, 2019.

Huron County Planning and Development Department

Senior Planner Denise Van Amersfoort attended before Council to present her report to Council on the proposed zoning by-law amendment application on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward. Ms. Van Amersfoort reviewed the report with the following points being noted:

The proposed zone changes the zoning from 'Future Development' (FD) to 'Residential Low Density' (R1) for the portion of the property which contains an existing residence and 'Residential Low Density-Special Zone' (R1-38) for the remainder of the property. The special zone will permit two horses specifically (no other types of livestock will be permitted) and will address how manure will be stored, the types of fencing that are permitted and the location of the proposed housing for the horses

on the property. The subject property is a largely undeveloped parcel which is approximately 4.75 acres in size. The property is surrounded by a community facility to the north, low density residential to the east and south and agricultural fields to the west. The application proposes to permit a single residence on this large parcel in addition a paddock to house two horses. In terms of development potential of the property the applicant has stated that the width of the parcel (69 metres) was challenging in that double sided development was not possible. It was also noted that there was a significant change in grade on the westerly side of the property and given the limited width and the grade change across the parcel, the development potential of the parcel is somewhat limited.

Council were also advised that in addition to the single dwelling, the area zoned R1-38 would permit two horses subject to very specific criteria:

- The horses are permitted to be housed within two stalls located within an accessory structure (shed) which is located no closer than 8 metres to any property line and an outdoor paddock.
- No manure may be stored on the property for more than fourteen (14) days.
- No outdoor storage of manure is permitted.
- No electric or barbed wire fences are permitted.

Ms. Van Amersfoort advised the applicant had stated he spoke to all abutting property owners about the horse proposal and received positive feedback.

The Planning Department is generally supportive of the application but due to a related severance application, it is recommended the zoning by-law amendment application be deferred until a decision on related severance application C85/18 is made. A subsequent report will be provided at a future Council meeting with a formal planning recommendation.

Consent Application B85/18

Ms. Van Amersfoort reviewed her report to Council on the proposed consent application B85/18 on Part Lot 415, Part Park Lot 1 and Part Park Lot H, Plan 192, Brussels Ward. The purpose of the application is to create a residential lot on Elizabeth Street in Brussels containing the existing residence. A new residence is proposed to be built on the retained lands which involve a related Zoning By-Law Amendment application. The retained lands would be accessed via a new laneway which is proposed to be established between the existing house and the property to the south. The proposed lots meet the requirements of the Zoning By-Law however the severed property is odd shaped due to the current extent of the Hawkes Street road allowance. She noted that it is being proposed to close the portion of Hawkes Street west of Elizabeth Street and convey it to the abutting property owners to square up the lots. There have been discussions between the applicants and the neighbours to the south in regard to their concerns. The main concern is that the proposed laneway to the retained lands creates the potential for land use conflict over the long term. Various options and mitigation measures have been discussed but no resolution has been reached to date. The Planning Department was recommending that Huron East Council consider the comments submitted by members of the public and defer a decision at this time. A second planning report containing a recommendation will be provided at a future meeting.

Jenna Fisher and Andrew Baker

Jenna Fisher and Andrew Baker attended before Council to express concerns with proposed severance application C85/18 and in particular the proposed location of the laneway adjacent to their property. The following concerns were expressed:

- laneway would be closer to their house than they would like
- with the length of long laneway back to field, vehicles able to pick up speed
- safety factor with small children
- noisy trucks and trailers, manure coming and going
- appearance of laneway between houses will devalue their property

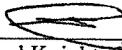
Ms. Fisher suggested it would be more suitable to have current laneway on the north side of the subject property shared with the new owners and the Sholdice property to the west.

Don Sholdice

Don Sholdice attended before Council to answer questions concerning the proposed zoning by-law amendment and consent application C85/18. Mr. Sholdice advised the proposed laneway would be 15 feet wide and approximately 40 feet from the neighbours house to the edge of the laneway. Mr. Sholdice also advised he intends to erect a fence beside the laneway and plant trees. A 4 foot high fence will also be erected around the property located 5 feet from the property line to eliminate the horses from reaching any neighbouring trees. Mr. Sholdice also noted that sharing the driveway to the north of the property was not an option and also that the proposed purchasers of the property do not wish to share a driveway.

Moved by Dianne Diehl and seconded by Gloria Wilbee:
That the Public Meeting for Zoning By-Law Amendment No. 4 for 2019
be closed at 8:20 p.m. Carried.

Bernie MacLellan, Mayor



Brad Knight, CAO/Clerk

7:00 p.m.



MUNICIPALITY OF HURON EAST

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Brad Knight, BA, CAO/Clerk
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Paula Michiels, CPA, CGA Treasurer-Finance Manager
pmichiels@huroneast.com

January 23, 2019

NOTICE OF DRAINAGE WORKS

Notice To Affected Property Owners:

Re: Campbell Municipal Drain 2019

You are hereby notified that the engineer appointed for the purpose did on January 23, 2019 file at this office his report respecting the "Campbell Municipal Drain 2019".

The Council of the Municipality of Huron East will meet at the Municipal Office, Huron East Council Chambers on **Tuesday, February 5th at 7:00 p.m.**, when the said report will be considered.

The Engineer will be in attendance to present his report and answer any questions.

Miranda Boyce
Drainage Clerk

Encl.

Campbell Municipal Drain 2019
Municipality of Huron East
(McKillop Ward)

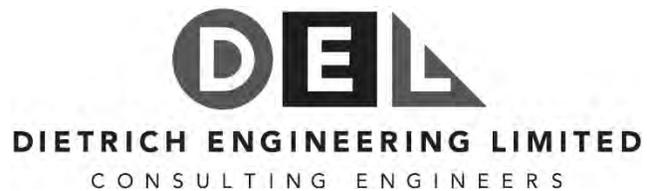


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Specification for Construction of Municipal Drainage Works

DIVISION A – General Conditions

DIVISION C – Specification for Tile Drains

DIVISION E – Specification for Drainage Crossings by the Boring Method

DIVISION H – Special Provisions



DIETRICH ENGINEERING LIMITED
CONSULTING ENGINEERS

10 Alpine Court, Kitchener, ON, N2E 2M7 | T: (519) 880-2708 | F: (519) 880-2709 | E: mail@dietricheng.com

Kitchener, Ontario

January 16, 2019

Campbell Municipal Drain 2019
Municipality of Huron East
(McKillop Ward)

To the Mayor and Council
of the Municipality of Huron East

Members of Council:

1.0 Introduction

We are pleased to present our report on the “Campbell Municipal Drain 2019”, serving the following Lots and Concessions in the Municipality of Huron East, McKillop Ward, County of Huron:

Lots 32 & 33, Concession 8,
and parts of Lots 32 to 35, Concession 9,

The attached Plan and Profile Drawings No.'s 1 & 2 Reference No. 1725, Specifications and the Instructions to Tenderers form part of this report. They show and describe in detail the location and extent of the work to be done and the lands which are affected.

2.0 Authorization

Authority to prepare this report was obtained by a resolution of the Municipality of Huron East Council at its May 16, 2017 meeting to appoint Dietrich Engineering Limited to prepare an Engineer's Report.

In accordance with your instructions pursuant to a request received by Council under Section 78 of the Drainage Act, R.S.O. 1990, we have made an examination and survey of the affected area and submit herewith our Report which includes Plan, Profile and Specifications for this work.

3.0 History

The existing Campbell Municipal Drain was originally constructed under the authority of a report prepared by S.W. Archibald, P.Eng. dated December 8, 1961.

This report provided for the installation of 3,040 feet of 6” diameter to 12” diameter tile from an outlet in the open ditch at the property line between Lots 32 & 33, Concession 9 upstream into Lot 34, Concession 9. Approximately 10,960 feet of the open ditch was cleaned out under this report from an outlet in Lot 34, Concession 7 upstream to the tile outlet at the property line between Lots 32 & 33, Concession 9.

The latest drainage report was submitted by C.P. Corbett & Co. Ltd., dated August 15, 1978. This report provided for the cleanout of the open portion of the Campbell Drain (approximately 7,400 feet), the enclosure

of 3,160 feet of open ditch by means of a tile drainage system consisting of 21" diameter and 24" diameter tile.

The open ditch was enclosed from the middle of Lot 32, concession 8 upstream to the upper end of the open ditch at the property line between Lots 32 & 33, Concession 9.

The Whyte Drain was also constructed under this report which included the installation of 836 feet of 10" diameter tile.

4.0 On-Site Meeting

In accordance with Section 9(1) of the Drainage Act, R.S.O. 1990, an on-site meeting was held on November 9, 2017. The place of meeting was on Huron County Road 17 adjacent to Lot 32, Concession 9. Persons in attendance were:

William J. Dietrich, P.Eng.	Dietrich Engineering Limited
Imran Khalid	Huron County

Landowners:

Dean Glanville	John Poland	Brian Whyte
Paul Dodds	Josh Dietz	Bill Whyte
Brian Campbell	Kevin Whyte	Ray & Barb Storey

5.0 Information Meeting

An information meeting was held on January 16, 2019 at the Municipality of Huron East Municipal Office. Persons in attendance were:

William J. Dietrich P.Eng.	Dietrich Engineering Limited
Barry Mills	Public Works Coordinator
Barb Dalrymple	Tax Clerk
Imran Khalid	Huron County

Landowners:

Dean Glanville	John Poland	Bill Whyte
Brian Campbell	Josh Dietz	Ray & Barb Storey
David Hulley		

The information provided proposed upgrading the Campbell Municipal Drain from an outlet at the upper end of the open ditch in Lot 32, Concession 8 to the middle of Lot 34, Concession 9. This meeting provided a review of the design of the proposed drainage system, the estimated costs of the project and proposed assessments.

6.0 Findings

We have made an examination of the drainage area and have found the following:

1. The existing Campbell Municipal Drain (1961 tile drainage system) is in a poor state of repair and is neither of sufficient capacity nor depth to drain the surrounding and upstream lands within the watershed at today's standards of drainage.
2. The existing 1978 tile drainage system is not of sufficient capacity.

3. The open portion of the Campbell Municipal Drain has silted in and does not provided a sufficient outlet for the tile drainage system.

7.0 Recommendations

It is our recommendation that:

1. A new tile drainage system be constructed from Lot 32, Concession 8 approximately 1,329 metres upstream to the middle of Lot 34, Concession 9.
2. The new tile drainage system includes the installation of 1,329 metres of 400mm to 750mm diameter tile.
3. The existing tile drain constructed under the authority of the report prepared by S.W. Archibald, P.Eng., dated December 8, 1961, shall be abandoned. This existing tile drainage system shall be destroyed in Lot 33 and the East half of Lot 34, Concession 9.
4. The drainage coefficient design standard used for this drain is 38mm of rainfall per 24 hours.
5. This new drainage system shall be known as the “Campbell Municipal Drain 2019”.
6. The open portion of the Campbell Municipal Drain be cleaned out in it’s entirety under the Municipalities maintenance program.

8.0 Summary of Proposed Works

The proposed work consists of:

1. The installation of approximately 1299 metres of 400mm to 750mm diameter concrete field tile and HDPE pipes;
2. The installation of six (6) concrete catch basins and one (1) concrete junction box
3. The installation of 30 metres of 750mm O.D. smooth wall steel casing by the Boring Method;

9.0 Working Area and Access

Each landowner on whose property the drainage work is to be constructed shall designate access to and from the working area.

9.1 Closed Work

The working area shall be an average width of twenty-five (25) metres for construction purposes, and an average width of ten (10) metres for maintenance purposes along the alignment of the proposed tile drain.

10.0 Watershed and Soils Characteristics

The Drainage Area comprises of approximately 105.1 hectares. Land use within the watershed is primarily agricultural.

The Ontario Ministry of Agriculture, Food and Rural Affairs’ Agricultural Information Atlas describes the soil types within the watershed and along the route of the drain as Parkhill Silt Loam.

11.0 Allowances

In accordance with Sections 29 and 30 of the Drainage Act, R.S.O. 1990, we have calculated Allowances payable to Landowners using the following methodology.

11.1 Allowances for Right-of-Way (Section 29)

The agricultural land values used for calculating allowances for Right-of-Way was \$45,000/ha.

Allowances for Right-of-Way were not provided in the previous Engineers' Reports, which authorized the construction of the existing Campbell Municipal Drain.

The allowances for Right-of-Way under Section 29 of the Drainage Act, R.S.O. 1990 for closed drains were calculated based on 25% of the land value for a ten (10) metre Right-of-Way.

11.2 Allowances for Damages to Lands and Crops (Section 30)

Allowances for Damages to Lands and Crops under Section 30 of the Drainage Act, R.S.O. 1990 were primarily calculated to compensate landowners for crop losses, bush losses and land damages due to the construction of the drain, including access to the working corridor.

We determined the allowances payable to Landowners entitled thereto as shown in Schedule A.

Total Allowances, under Sections 29 and 30 of the Drainage Act, R.S.O. 1990;

Campbell Municipal Drain 2019: **\$30,775**

12.0 Estimated Construction Costs

We have made an estimate of the cost of the proposed work based on labour, equipment and materials. A detailed description of the costs involved can be found in Schedule B of this report.

The total estimated construction costs for this project: **\$180,600**

13.0 Summary of Estimated Project Costs

The total estimated project costs are as follows:

Allowances under Sections 29 and 30 of the Drainage Act, R.S.O. 1990 (Refer to Schedule A)	\$ 30,775
Total Estimated Construction Costs (Refer to Schedule B)	\$ 180,600
Meetings, survey, design, preparation of preliminary cost estimates, preparation of final drainage report, consideration of report and attendance at the Court of Revision (if necessary)	\$ 27,500
Preparation of contract documents, contract administration, supervision and inspection of construction	\$ 18,300
Contingencies, Interest and net H.S.T.	<u>\$ 13,625</u>
TOTAL ESTIMATED PROJECT COSTS – Campbell Municipal Drain 2019	<u>\$ 270,800</u>

The estimated cost of the work in the Municipality of Huron East is \$270,800.

14.0 Assessment

We assess the cost of this work against the lands and roads liable for assessment for benefit and outlet as shown in the annexed Schedule C - Assessment for Construction. We have determined that there is no injuring liability assessment involved.

14.1 Special Assessments (Section 26)

Whether or not the County of Huron elects to do the work on their property, Sta. 0+257 to Sta. 0+287, they shall be assessed the actual increased costs to the drainage works due to the construction and operation of the road as a Special Assessment in addition to any benefit and outlet assessments. The Special Assessment shall be made up of the actual construction costs plus an allowance for administration costs.

15.0 Abandonment of Existing Municipal Drain

The existing Campbell Municipal Drain constructed under the report of S.W. Archibald dated December 8, 1961, shall be abandoned and cease to be a municipal drain after the Campbell Municipal Drain 2019 is constructed. The ownership of the existing tile drain shall be reverted to the landowners for that portion of the drain which is situated on their respective properties.

16.0 Maintenance

After completion, the Campbell Municipal Drain 2019 shall be maintained by the Municipality of Huron East at the expense of all the lands and roads assessed in the attached Schedule D - Assessment for Maintenance and in the same relative proportions until such time as the assessment is changed under the Drainage Act, except for those portions of the drain constructed within road right-of-ways. These portions of the drain shall be maintained at the expense of the road authority having jurisdiction over said road.

The Campbell Drain (open portion), Campbell Drain (closed portion) and the Whyte Drain shall be maintained by the Municipality of Huron East in accordance with the maintenance provisions in the report prepared by C.P. Corbett & Co Ltd., dated August 15, 1978.

Respectfully submitted,

DIETRICH ENGINEERING LIMITED

W. J. Dietrich, P.Eng.

WJD:sm





Schedule A - Allowances

Lot or Part	Con.	Landowner	Roll No.	Right-of-Way (Section 29)	Damages to Lands and Crops (Section 30)	Total Allowances
Pt. 32	8	W. Whyte	8-056	\$2,980	\$3,150	\$6,130
Spt. 32	9	B. & C. Campbell	9-037	\$1,340	\$1,690	\$3,030
Wpt. 32 & Ept. 33	9	D. & M. Glanville	9-039	\$4,680	\$4,660	\$9,340
Wpt. 33	9	J. Dietz	9-040	\$3,025	\$3,190	\$6,215
Ept. 34	9	L. Mulder	9-041	\$2,680	\$2,880	\$5,560
Pt. 34 & 35	9	D. Hulley	9-042		\$500	\$500
Total Allowances						
Campbell Municipal Drain 2019				\$14,705	\$16,070	\$30,775

Schedule B - Estimated Construction Costs

The estimated construction costs for the outlined proposed work below is as follows:

Description	Estimated Quantity	\$/Unit	Total
Construction Costs			
1 Supply 750mm diameter concrete field tile Installation (Sta. 0+006 to Sta. 0+257 and Sta. 0+287 to Sta. 0+617)	581 m 581 m	\$78.00 \$40.00	\$45,318.00 \$23,240.00
2 Supply 675mm diameter concrete field tile Installation (Sta. 0+617 to Sta. 0+822)	205 m 205 m	\$70.00 \$35.00	\$14,350.00 \$7,175.00
3 Supply 600mm diameter concrete field tile Installation (Sta. 0+822 to Sta. 1+091)	269 m 269 m	\$52.00 \$30.00	\$13,988.00 \$8,070.00
4 Supply 400mm diameter concrete field tile Installation (Sta. 1+091 to Sta. 1+329)	238 m 238 m	\$23.00 \$23.00	\$5,474.00 \$5,474.00
5 Supply 6m of 750mm diameter HDPE outlet pipe complete with rodent grate Installation of 750mm diameter outlet pipe complete with quarry stone rip-rap protection and geotextile material (30m ²) including plunge pool.	1 ea. 1 m	\$1,050.00 \$3,500.00	\$1,050.00 \$3,500.00
6 Supply and install 1200mm X 1200mm concrete catch basin at Sta. 0+414 (inline type)	1 ea.	\$4,500.00	\$4,500.00
7 Supply and install 900mm X 1200mm concrete catch basins at Sta. 0+822, Sta. 1+091, and Sta. 1+329 (inline type)	3 ea.	\$3,500.00	\$10,500.00
8 Supply and install 900mm x 1200mm concrete junction box at Sta. 0+617	1 ea.		\$2,500.00
9 Tile connections	l.s.		\$3,861.00
Sub-Total			\$149,000.00
10 Work to be done on the County of Huron Road Allowance, Winthrop Road (County Road 17) (Sta. 0+257 to Sta. 0+287)			
a) Supply 750mm O.D. smooth wall steel casing, 9.53mm wall thickness Installation of 750mm O.D. smooth wall steel casing by the Boring method	30 m 30 m	\$260.00 \$560.00	\$7,800.00 \$16,800.00
b) Supply and install 900mm X 1200mm concrete catch basin at Sta. 0+287	1 ea.	\$4,000.00	\$4,000.00
c) Supply and install offset concrete ditch inlet 600mm x 600mm catch basin at Sta. 0+257 including connection to the main drain with 250mm diameter HDPE Pipe	1 ea.	\$3,000.00	\$3,000.00
Sub-Total			\$31,600.00
TOTAL ESTIMATED CONSTRUCTION COSTS CAMPBELL MUNICIPAL DRAIN 2019			\$180,600.00



Schedule C - Assessment For Construction

Page 8

Lot or Part	Con.	Landowner	Roll No.	Approx. Hectares Affected	Benefit (Sec. 22)	Outlet Liability (Sec. 23)	Special Assessment (Sec. 26)	Total Assessment	Less 1/3 Gov't Grant	Less Allowances	Net Assessment
Pt. 32	8	W. Whyte	8-056	3.2	\$18,600	\$317		\$18,917	\$6,306	\$6,130	\$6,481
* Pt. 32	8	G. & J. Barker	8-057	0.8	\$300	\$198		\$498			\$498
Ept. 33	8	Bill Whyte Acres Ltd.	8-057-05	4.0		\$3,036		\$3,036	\$1,012		\$2,024
Wpt. 33	8	A. & C. Storey	8-058	4.9		\$3,643		\$3,643	\$1,214		\$2,429
Spt. 32	9	B. & C. Campbell	9-037		\$11,000			\$11,000	\$3,667	\$3,030	\$4,303
Wpt. 32 & Ept. 33	9	D. & M. Glanville	9-039	32.8	\$39,500	\$19,555		\$59,055	\$19,685	\$9,340	\$30,030
* Wpt. 32 & Ept. 33	9	J. & J. Poland	9-039-05	0.8		\$271		\$271			\$271
Wpt. 33	9	J. Dietz	9-040	19.4	\$33,200	\$16,612		\$49,812	\$16,604	\$6,215	\$26,993
Ept. 34	9	L. Mulder	9-041	18.6	\$21,200	\$24,657		\$45,857	\$15,286	\$5,560	\$25,011
Pt. 34 & 35	9	D. Hulley	9-042	18.6	\$3,000	\$28,880		\$31,880	\$10,627	\$500	\$20,753
Total Assessment on Lands					\$126,800	\$97,169		\$223,969	\$74,401	\$30,775	\$118,793
County Road 17	County of Huron			2.0	\$6,000	\$2,706	\$38,125	\$46,831			\$46,831
Total Assessment on Roads					\$6,000	\$2,706	\$38,125	\$46,831			\$46,831
Total Assessment on Lands and Roads											
Campbell Municipal Drain 2019					\$132,800	\$99,875	\$38,125	\$270,800	\$74,401	\$30,775	\$165,624

NOTES:

1. * Denotes lands not eligible for ADIP grants.
2. The NET ASSESSMENT is the total estimated assessment less a one-third (1/3) Provincial grant, and allowances, if applicable.
3. The NET ASSESSMENT is provided for information purposes only.

Schedule D - Assessment For Maintenance

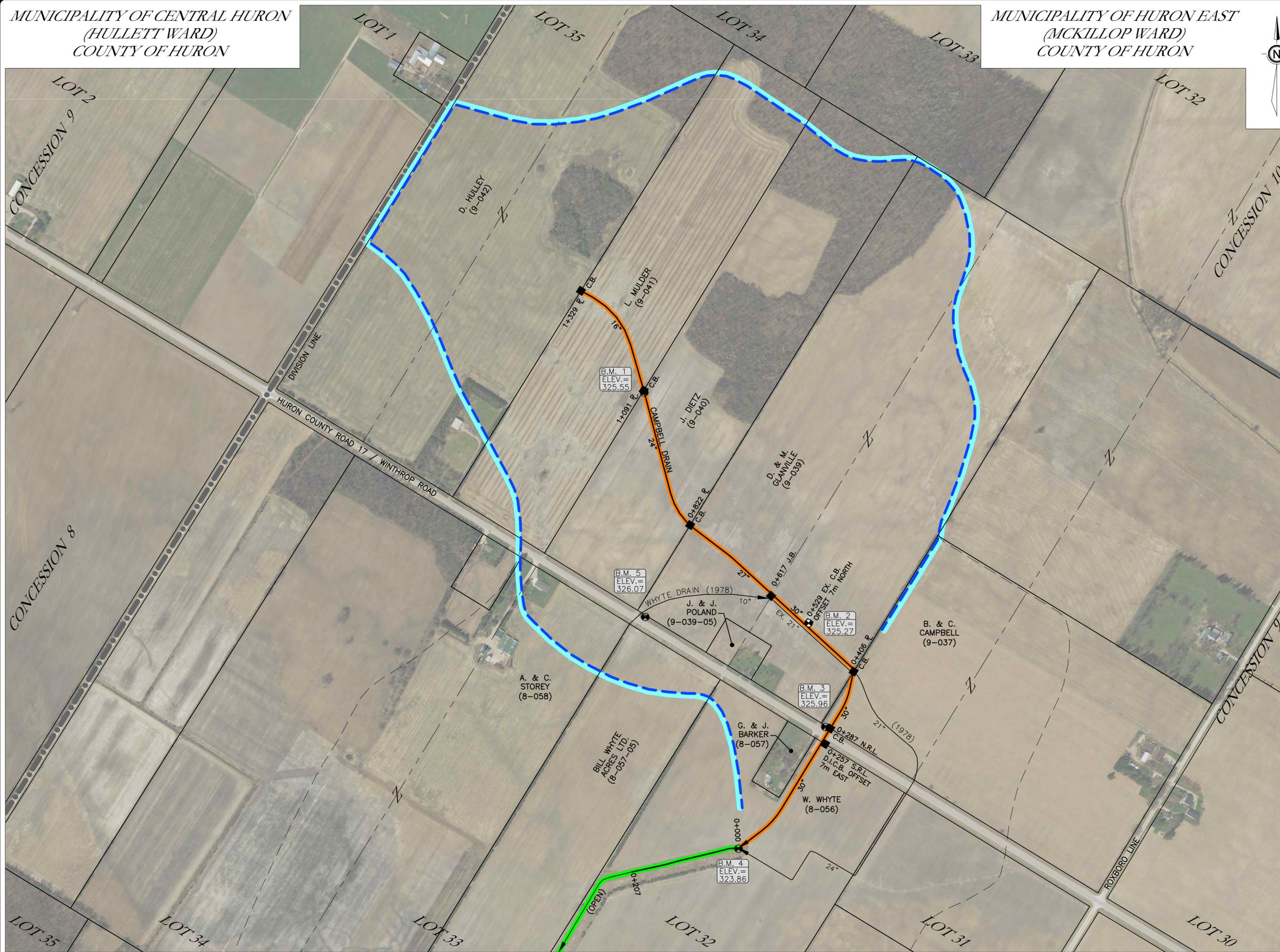
Lot or Part	Con.	Landowner	Roll No.	Approx. Hectares Affected	Portion of Maintenance Cost
Pt. 32	8	W. Whyte	8-056	3.2	3.1%
* Pt. 32	8	G. & J. Barker	8-057	0.8	0.8%
Ept. 33	8	Bill Whyte Acres Ltd.	8-057-05	4.0	3.9%
Wpt. 33	8	A. & C. Storey	8-058	4.9	4.6%
Wpt. 32 & 9		D. & M. Glanville	9-039	32.8	29.0%
* Wpt. 32 & 9		J. & J. Poland	9-039-05	0.8	0.7%
Wpt. 33	9	J. Dietz	9-040	19.4	15.7%
Ept. 34	9	L. Mulder	9-041	18.6	17.6%
Pt. 34 & 39		D. Hulley	9-042	18.6	16.9%
Total Assessment on Lands					92.3%
County Road 17		County of Huron		2.0	7.7%
Total Assessment on Roads					7.7%
Total Assessment on Lands and Roads					
Campbell Municipal Drain 2019					100.0%

NOTES:

- * Denotes lands not eligible for ADIP grants.

MUNICIPALITY OF CENTRAL HURON
(HULLETT WARD)
COUNTY OF HURON

MUNICIPALITY OF HURON EAST
(MCKILLOP WARD)
COUNTY OF HURON



NOTES:

- BENCHMARK No. 1 ELEV.=325.55
TOP SOUTHWEST CORNER OF CONCRETE CATCH BASIN AT STA. 1+091
- BENCHMARK No. 2 ELEV.=325.27
TOP OF C.S.P. CATCH BASIN 7 METRES NORTH OF STA. 0+529
- BENCHMARK No. 3 ELEV.=325.96
TOP CENTRE DOWNSTREAM END OF 300mm C.S.P. LANEWAY CULVERT 8 METRES WEST OF STA. 0+283
- BENCHMARK No. 4 ELEV.=323.86
TOP CENTRE OF 300mm C.S.P. OUTLET AT STA. 0+000
- BENCHMARK No. 5 ELEV.=326.07
TOP CENTRE OF 450mm C.S.P. SURFACE CULVERT 190 METRES SOUTH OF STA. 0+801

LEGEND:

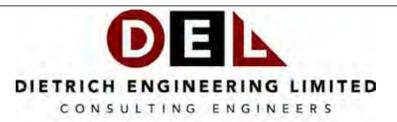
	DRAIN NAME	EXISTING MUNICIPAL DRAIN
		INTERIOR/EXTERIOR WATERSHED BOUNDARY
		PROPERTY BOUNDARY
		LOT OR CONCESSION BOUNDARY
		TOWNSHIP BOUNDARY
		EXISTING CATCH BASIN OR JUNCTION BOX
	DRAIN NAME	MUNICIPAL DRAIN (AREA OF WORK)
		WATERSHED BOUNDARY
		PROPOSED CATCH BASIN OR JUNCTION BOX
	BENCHMARK LOCATION	BENCHMARK No. B.M. 1 ELEV.= 50.00 BENCHMARK ELEVATION

No.	ISSUES AND REVISIONS	DATE	BY
3.	REPORT SUBMISSION	2019-01-16	DEL
2.	INFORMATION MEETING	2019-01-16	DEL
1.	ON-SITE MEETING	2017-11-09	DEL



PROJECT: CAMPBELL MUNICIPAL DRAIN 2019

DRAWING: Plan

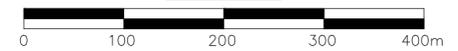


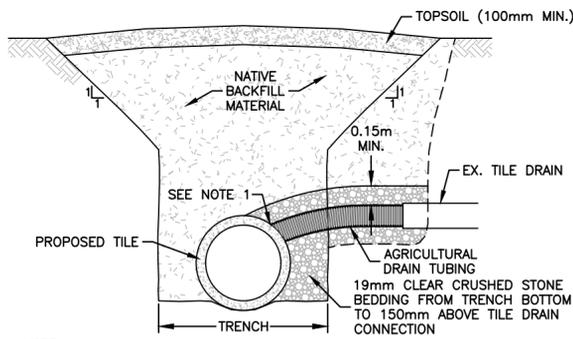
10 Alpine Court, Kitchener, ON, N2E 2M7

PROJ. MGR: W.J.D.	DESIGNED BY: W.J.D.	DRAWN BY: R.U.	CHECKED BY:
DRAWING SCALE: AS NOTED	DATE: JAN. 16, 2019	PROJECT No. 1725	DRAWING No. 1 of 2

PLAN

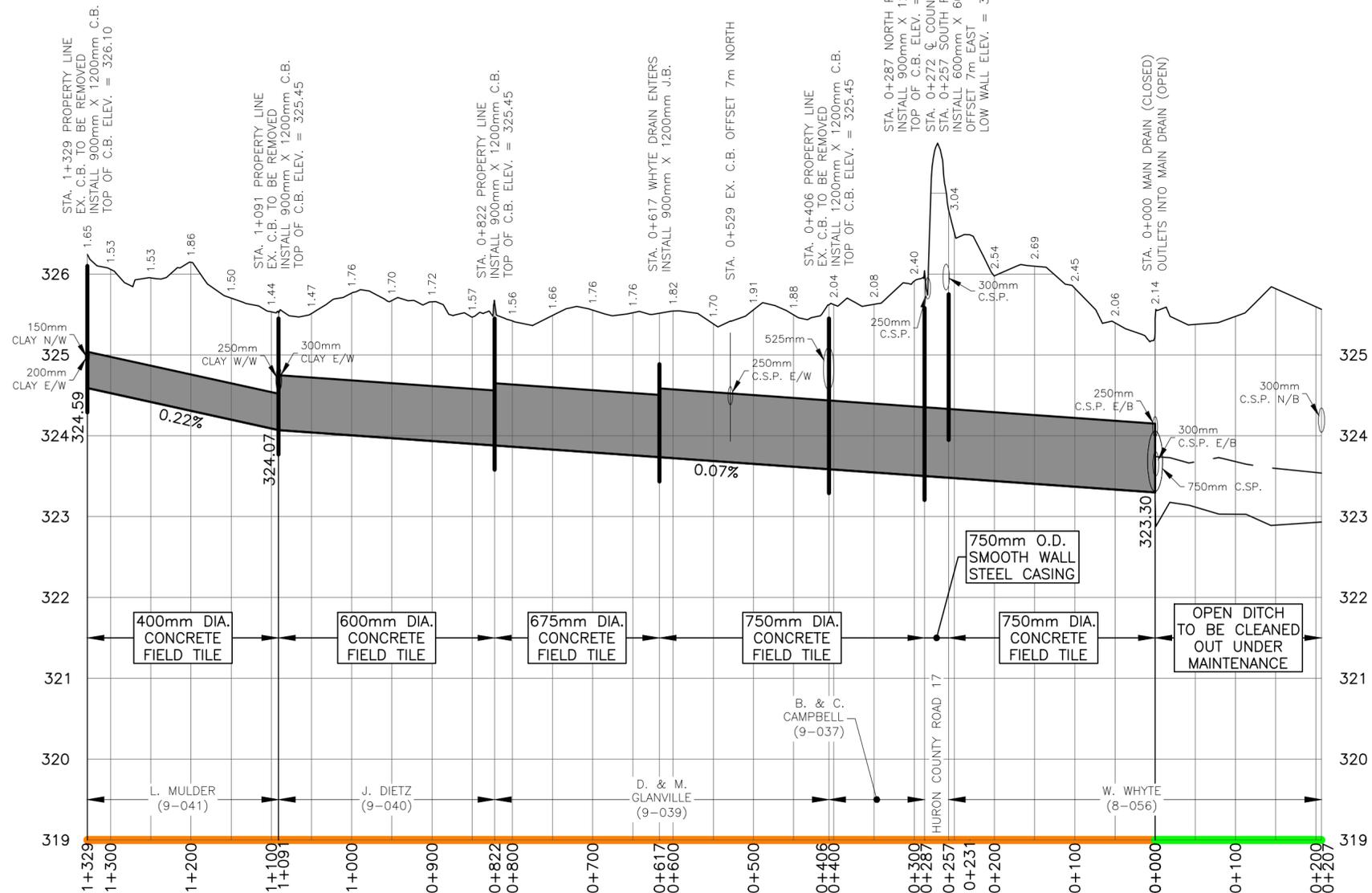
PLAN SCALE





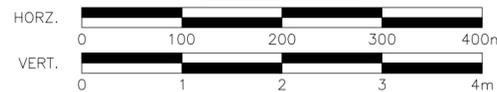
- NOTE:
- ALL TILE CONNECTIONS TO BE EITHER A CORED HOLE WITH AN INSERT COUPLER, OR A MANUFACTURED TEE.
 - CLEAR CRUSHED STONE BEDDING NOT REQUIRED IF DUAL WALL H.D.P.E. PIPE IS USED FOR THE CONNECTION.

TYPICAL TILE CONNECTION DETAIL
N.T.S.



PROFILE

PROFILE SCALES



TILE SIZES

No.	ITEM	SIZE (mm)	STATION	LENGTH (m)	THICKNESS (mm)	BOTTOM WIDTH
1.	HIGH DENSITY POLYETHYLENE OUTLET PIPE	750	0+000 - 0+006	6		0.9m
2.	CONCRETE FIELD TILE	750	0+006 - 0+257	251		
3.	SMOOTH WALL STEEL CASING	750 O.D.	0+257 - 0+287	30	9.53	
4.	CONCRETE FIELD TILE	750	0+287 - 0+617	330		
5.	CONCRETE FIELD TILE	675	0+617 - 0+822	205		
6.	CONCRETE FIELD TILE	600	0+822 - 1+091	269		
7.	CONCRETE FIELD TILE	400	1+091 - 1+329	238		

BOTTOM WIDTH

SIDE SLOPES

1.5:1

NOTES:

- ALL SOLID HIGH DENSITY POLYETHYLENE PIPE SHALL BE BELL & SPIGOT CSA B182.8 UNLESS OTHERWISE NOTED.
- ALL PERFORATED HIGH DENSITY POLYETHYLENE PIPE SHALL BE EXTERNAL SPLIT COUPLER JOINING SYSTEMS UNLESS OTHERWISE NOTED.

BENCHMARK No. 1 ELEV.=325.55
TOP SOUTHWEST CORNER OF CONCRETE CATCH BASIN AT STA. 1+091

BENCHMARK No. 2 ELEV.=325.27
TOP OF C.S.P. CATCH BASIN 7 METRES NORTH OF STA. 0+529

BENCHMARK No. 3 ELEV.=325.96
TOP CENTRE DOWNSTREAM END OF 300mm C.S.P. LANEWAY CULVERT 8 METRES WEST OF STA. 0+283

BENCHMARK No. 4 ELEV.=323.86
TOP CENTRE OF 300mm C.S.P. OUTLET AT STA. 0+000

BENCHMARK No. 5 ELEV.=326.07
TOP CENTRE OF 450mm C.S.P. SURFACE CULVERT 190 METRES SOUTH OF STA. 0+801

LEGEND:

No.	ISSUES AND REVISIONS	DATE	BY
3.	REPORT SUBMISSION	2019-01-16	DEL
2.	INFORMATION MEETING	2019-01-16	DEL
1.	ON-SITE MEETING	2017-11-09	DEL



PROJECT: CAMPBELL MUNICIPAL DRAIN 2019

DRAWING: Profile



10 Alpine Court, Kitchener, ON, N2E 2M7

PROJ. MGR:	DESIGNED BY:	DRAWN BY:	R.U.	CHECKED BY:
W.J.D.	W.J.D.	W.J.D.		

DRAWING SCALE:	DATE:	PROJECT No.	DRAWING No.
AS NOTED	JAN. 16, 2019	1725	2 of 2



MUNICIPALITY OF HURON EAST

PUBLIC HEARING

TUESDAY, FEBRUARY 5th, 2019 – 7:00 P.M.

HURON EAST COUNCIL CHAMBERS

The purpose of the public hearing of the Committee of Adjustment is to consider two proposed minor variances to the Huron East Zoning By-Law 52-2006.

AGENDA

1. **Call to Order – Adopt Agenda for Public Hearing**
2. **Disclosure of Elected Officials – Pecuniary Interest**
3. **Minor Variance Application**
 - a) Committee of Adjustment application A03-2018 by Michael Kelly which affects Part Lots 30 and 31, Plan 386, Seaforth Ward, known as 64 Main Street North. (encl.)

The proposed minor variance will provide relief from By-Law 52-2006 (Huron East Zoning By-Law) as follows:

1. Section 18.4 – 3.23 Reduce the front yard setback distance for the encroaching deck from 4.1 metres to 2.2 metres. The existing residence has a legal non-complying front yard setback of 4.1 metres from Main Street. The requested variance would permit the deck at a setback of 2.2 metres from Main Street, a reduction of 1.9 metres in the current non-complying front yard setback.

Comments Received:

- Report from Senior Planner Denise Van Amersfoort dated January 30th, 2019 (encl.)

- 3 b) Committee of Adjustment application A02-2018 by Remo Schlumpf which affects South Part Lot 20, Concession 6 and Lot 20, Concession 7, Grey Ward, known as 85251 Mount Pleasant Line. (encl.)

Decision was deferred at the January 22nd, 2019 public hearing.

The proposed minor variance will provide relief from By-Law 52-2006 (Huron East Zoning By-Law) to permit reduced Minimum Distance Separation (MDS) setbacks from the proposed dairy barn and manure storage to the Mount Pleasant Cemetery.

1. Section 4.5
 - Reduce the Minimum Distance Separation distance for the proposed dairy barn from 395 metres to 385 metres.
 - Reduce the Minimum Distance Separation distance for the proposed manure storage from 555 metres to 430 metres.

Comments Received:

- Report from Planner Denise Van Amersfoort dated January 31st, 2019 (encl.)

4. **Close Public Hearing**



THE CORPORATION OF THE MUNICIPALITY OF HURON EAST

NOTICE OF PUBLIC HEARING
PURSUANT TO SECTION 45 OF *THE PLANNING ACT*, R.S.O. 1990

MINOR VARIANCE APPLICATION FILE# A03-2018

LOCATION: 64 Main Street North
Plan 386, Part Lots 30 & 31, Seaforth Ward, Municipality of Huron
East

OWNER: Michael Kelly

ROLL NUMBER: 4040 390 011 00500

TAKE NOTICE that the Municipality of Huron East Committee of Adjustment will hold a public meeting on: Tuesday, February 5th, 2019 at 7:00 p.m. in the Huron East Council Chambers at 72 Main Street South in Seaforth, to consider a proposed minor variance under Section 45 of the Planning Act (RSO 1990), as described below and shown on the attached map.

BE ADVISED the Municipality of Huron East considered this application complete on January 8, 2019.

PURPOSE AND EFFECT:

The subject property is zoned Residential Medium Density (R2) on Key Map 62 of the Huron East Zoning By-law.

The purpose of this application is to permit a reduced front yard setback for an encroaching deck at the front of the residence.

PROPOSED MINOR VARIANCE:

One minor variance is being requested for this development:

- Reduce the front yard setback distance for the encroaching deck from 4.1 metres to 2.2 metres. The existing residence has a legal non-complying front yard setback of 4.1 metres from Main Street. The requested variance would permit the deck at a setback of 2.2 metres from Main Street, a reduction of 1.9 metres in the current non-complying front yard setback.

EXISTING ZONING BY-LAW PROVISIONS:

Section 18.4 of the Huron East Zoning By-law states that the front yard setback for a single detached dwelling is 6 metres. Section 3.23 of the Huron East Zoning By-law states that where a structure was established prior to the passing of the Zoning By-law, and is permitted in the zone, but does not meet the zone setbacks, the building may be deemed to comply with the By-law as long as the non-complying setback is not further reduced. The minor variance requests a reduction in the existing non-complying setback for the new deck that was recently added to the structure.

PUBLIC HEARING – you are entitled to attend this public hearing in person to express your views about this application or you may be represented by counsel for that purpose. If you are aware of any person interested in or affected by this application who has not received a copy of this notice, you are requested to inform that person of this hearing. If you wish to make written comments on this application, they may be forwarded to the secretary-treasurer of the committee at the address shown below.

Please note that comments and opinions submitted on these matters, including the originator's name and address, become part of the public record and may be viewed by the general public and may be published in a Planning Report, Council Agenda or Council Minutes.

FAILURE TO ATTEND – If you do not attend at the hearing, it may proceed in your absence and, except as otherwise provided in the Planning Act, you will not be entitled to any further notice in the proceedings.

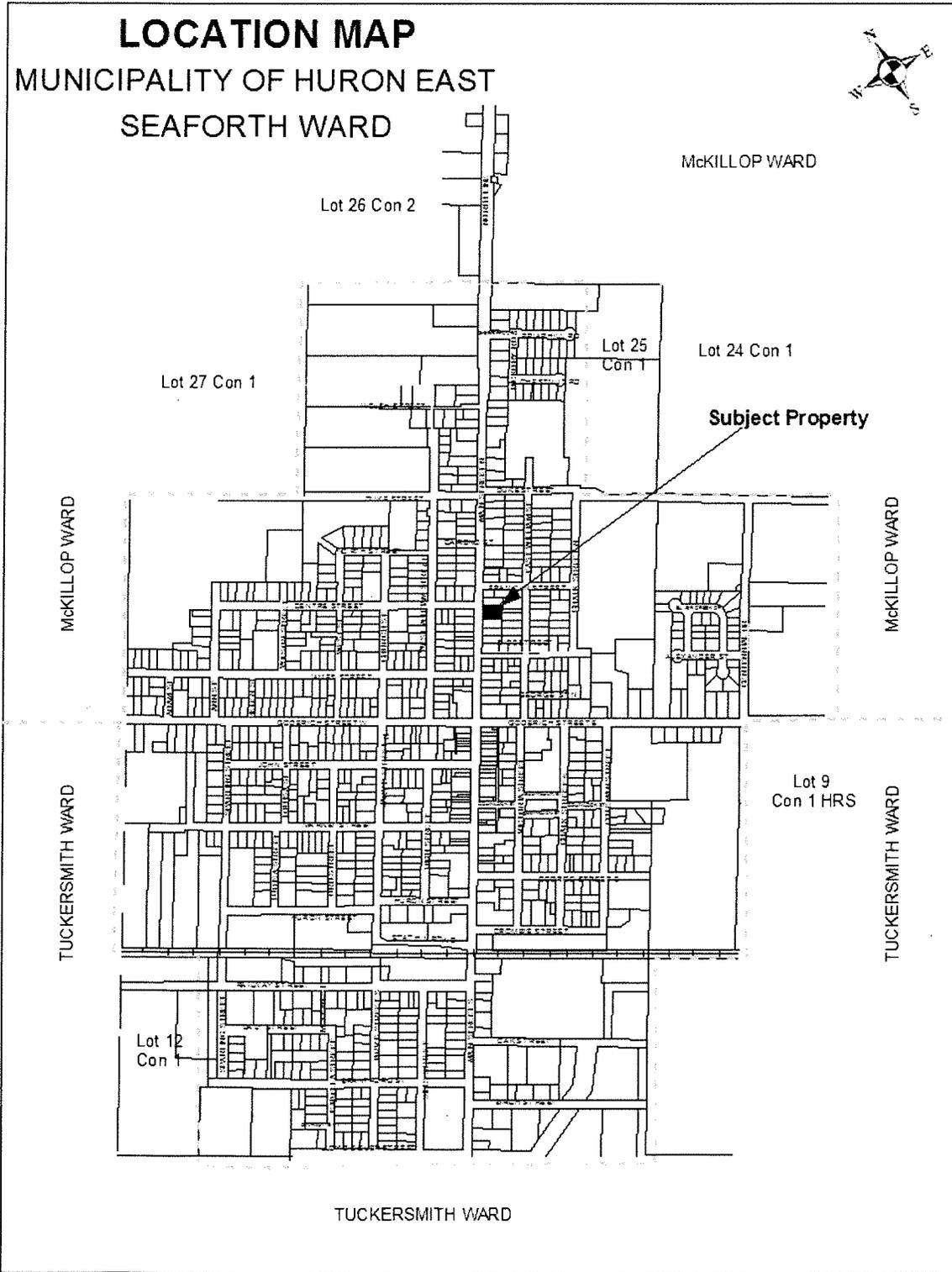
NOTICE OF DECISION – If you wish to be notified of the decision of the Committee of Adjustment in respect of this application, you must submit a written request to the Committee of Adjustment. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal hearing in the event the decision on this application is appealed.

ADDITIONAL INFORMATION relating to the proposed minor variance is available for inspection between 8:30 a.m. and 4:30 p.m. at the Clerk's office.

DATED AT THE MUNICIPALITY OF HURON EAST THIS 22nd DAY of JANUARY 2019.

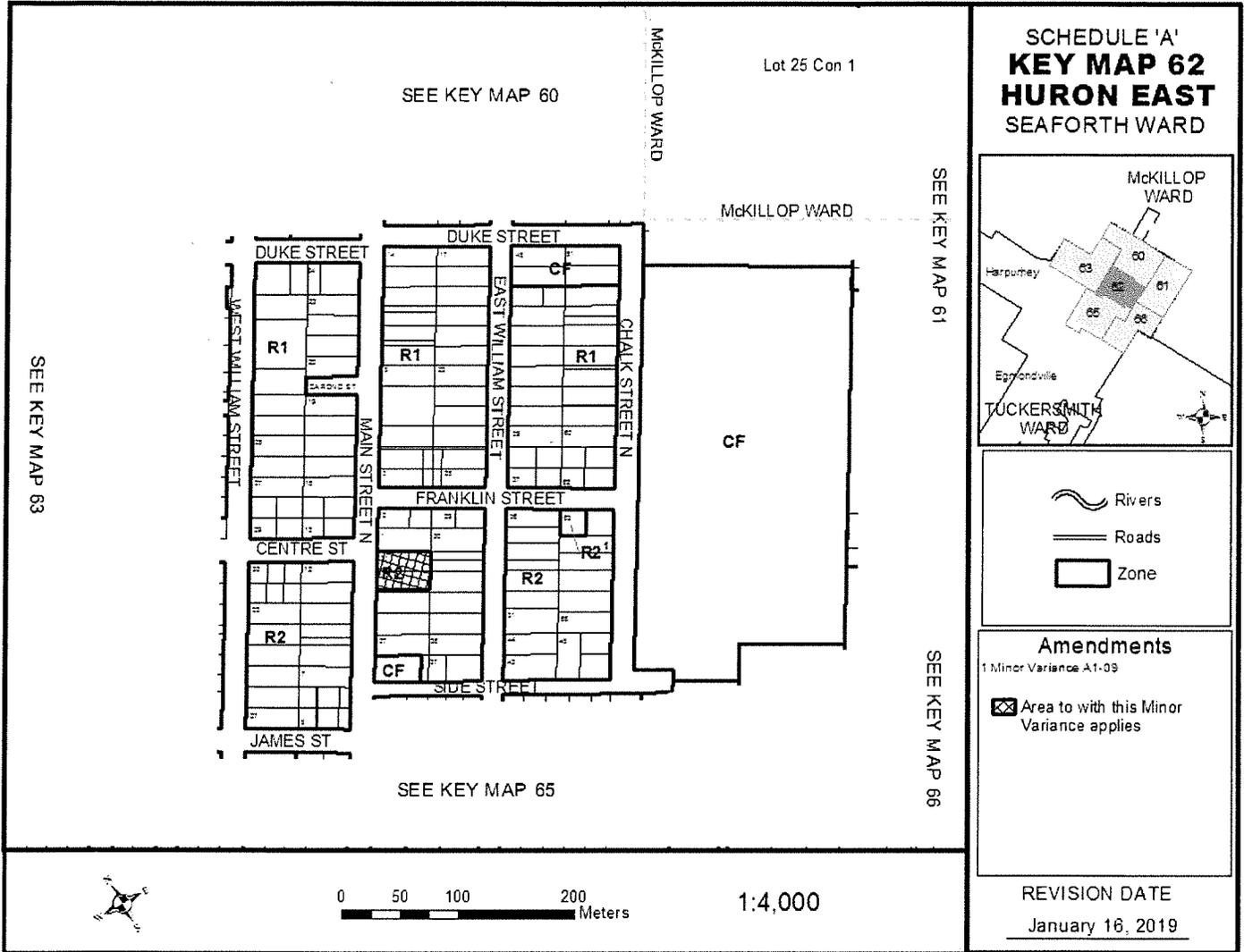
Brad Knight, CAO/Clerk, Municipality of Huron East
72 Main Street South, PO Box 610, Seaforth, Ontario N0K 1W0
Phone: 519-527-0160 or Toll Free 1-888-868-7513

Location of the Minor Variance Application



OWNER: Michael Kelly

MINOR VARIANCE FILE A03-2018
ROLL NUMBER: 4040 390 011 00500





PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA
Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677
Toll Free: 1.888.524.8394 Ext. 3
www.huroncounty.ca

To: Municipality of Huron East, Mayor and Members of Council
From: Denise Van Amersfoort, Senior Planner & Laura Simpson, Planner
Date: January 30, 2019

Re: **Application for Minor Variance: MV03/2018**
Plan 386, Part Lots 30 & 31, Seaforth Ward (64 Main Street, Seaforth)
Applicant/Owner: Michael Kelly

RECOMMENDATION

It is recommended that minor variance application MV03/18 be **approved** with the following condition:

- 1) The applicant sign an acknowledgement that they are aware that any building additions or extensions in proximity of a County right-of-way may be susceptible to damage from maintenance operations such as snow removal, winter maintenance, sweeping or any other operations that may be carried out on the County Road.

PURPOSE

The purpose of this application is to permit a reduced front yard setback for the encroaching deck from 4.1 metres to 2.3 metres. The existing residence has a legal non-complying front yard setback of 4.1 metres from Main Street. The requested variance would permit the deck at a setback of 2.3 metres from Main Street, a reduction of 1.8 metres in the current non-complying front yard setback.

REVIEW

The subject lands are designated Residential in the Huron East Official Plan and zoned Residential Medium Density (R2) on Zone Map 62 of the Huron East Zoning By-law. The subject property is 1519m² (0.37 acres) in size and the residence was constructed in 1890. The subject property is surrounded by low density residential development and is located within two blocks of the traditional downtown area of Seaforth.

Figure 1: Location of Proposed Minor Variance (excerpt from Zone Map 62)

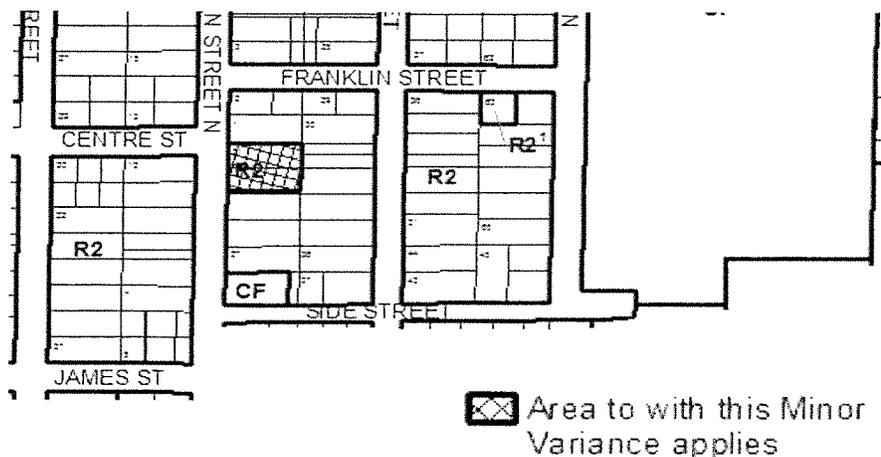


Figure 2: Aerial Photography of Subject Property Outlined in Red



Figure 3: Image of Deck Subject to Minor Variance



Minor variances are required to satisfy four tests under the Planning Act before they can be approved. To be approved the requested variance must be:

- 1) minor,
- 2) desirable for the appropriate development or use of the land, building or structure,
- 3) maintain the general intent and purpose of the zoning by-law, and
- 4) maintain the general intent of the official plan.

The encroaching deck has a 2.3 metre front yard setback, a reduction in the current non-complying setback of the residence by 1.8 metres. This reduction is considered minor and appropriate as this section of Main Street has an established pattern of encroaching buildings that were constructed prior to the modern road standards, resulting in structures with similar non-complying setbacks along Main St North south of Franklin Street. The Orange Hall, located at 46 Main Street for example, has a setback of 0 metres to the front lot line.

There is a section of the Huron East Zoning By-law, Section 3.6, that permits encroachments but only in situations where there is not an existing non-complying setback. Section 3.23 of the Zoning By-law states that a legal non-complying structure or building may be enlarged, extended, renovated or repaired provided that it does not reduce the non-compliance. With the addition of the deck, a variance is required to further encroach and reduce the non-compliance of the residence.

Section 6.5 of the Huron East Official Plan contains polices that guide development and housing to be cohesive with the form, scale and character of existing developments and be compatible with existing uses. The residence's new deck encroaches in a pattern similar to other residences in this section of Main Street and the design is aesthetically pleasing. While the scale of the deck is larger than others in the immediate area, it does not detract from the overall compatibility on the Main Street streetscape and still maintains a setback on the property for a distinction between the private and public realms of the front yard and public sidewalk.

OTHERS CONSULTED

Comments received from Huron County Public Works recognized that there are other existing structures along this portion of Main Street that are located closer to the road allowance, therefore they would be able to provide approval to the deck for the Public Works Setback By-law. Additional comments from County Public Works stated that the applicant should be aware that any building additions or extensions in proximity of a County right-of-way may be susceptible to damage from maintenance operations such as snow removal, winter maintenance, sweeping or any other operations that may be carried out on the County Road. This comment is addressed through the condition to the minor variance. Any additional comments received following the writing of this report will be verbally presented to Council. I will be in attendance on February 5th, 2019 to answer any questions from Council and the public.

SUMMARY

It is my opinion that the variance requested is minor and appropriate and maintains the intent of both the Official Plan and Zoning By-law. It is recommended that the variance be approved with the included condition.

Sincerely,

Original signed by
Laura Simpson, Planner



Denise Van Amersfoort, RPP
Senior Planner



THE CORPORATION OF THE MUNICIPALITY OF HURON EAST

NOTICE OF PUBLIC HEARING
PURSUANT TO SECTION 45 OF *THE PLANNING ACT*, R.S.O. 1990

MINOR VARIANCE APPLICATION FILE# A02-2018

LOCATION: 85251 Mount Pleasant Line
Concession 6, South Part Lot 20, Concession 7, Lot 20 less
highway, Grey Ward, Municipality of Huron East

OWNER: Remo Schlumpf

ROLL NUMBER: 4040 420 00 702200

TAKE NOTICE that the Municipality of Huron East Committee of Adjustment will hold a public meeting on: Tuesday, January 22, 2019 at 7:00 p.m. in the Huron East Council Chambers at 72 Main Street South in Seaford, to consider a proposed minor variance under Section 45 of the Planning Act (RSO 1990), as described below and shown on the attached map.

BE ADVISED the Municipality of Huron East considered this application complete on December 12, 2018.

PURPOSE AND EFFECT:

The subject property is zoned General Agriculture (AG1) on Key Map 6 of the Huron East Zoning By-law.

The purpose of this application is to permit reduced Minimum Distance Separation (MDS) setbacks from the proposed dairy barn and manure storage to the Mount Pleasant Cemetery.

PROPOSED MINOR VARIANCE:

Two minor variances are being requested for this development:

- Reduce the Minimum Distance Separation distance for the proposed dairy barn from 395 metres to 385 metres.
- Reduce the Minimum Distance Separation distance for the proposed manure storage from 555 metres to 430 metres.

EXISTING ZONING BY-LAW PROVISIONS:

Section 4.5 of the Huron East Zoning By-law states that all new livestock housing facilities in the agricultural area must comply with Minimum Distance Separation setbacks. The MDS formula requires that community facilities, including actively used cemeteries, be treated as a Type B land use for the purposes of calculating the required setback distance. Type B land uses generate larger setback distances than a Type A land use (a farm dwelling for example).

OWNER: Remo Schlumpf

MINOR VARIANCE FILE A02-2018
ROLL NUMBER: 4040 420 007 02200

PUBLIC HEARING - you are entitled to attend this public hearing in person to express your views about this application or you may be represented by counsel for that purpose. If you are aware of any person interested in or affected by this application who has not received a copy of this notice, you are requested to inform that person of this hearing. If you wish to make written comments on this application, they may be forwarded to the secretary-treasurer of the committee at the address shown below.

Please note that comments and opinions submitted on these matters, including the originator's name and address, become part of the public record and may be viewed by the general public and may be published in a Planning Report, Council Agenda or Council Minutes.

FAILURE TO ATTEND - If you do not attend at the hearing, it may proceed in your absence and, except as otherwise provided in the Planning Act, you will not be entitled to any further notice in the proceedings.

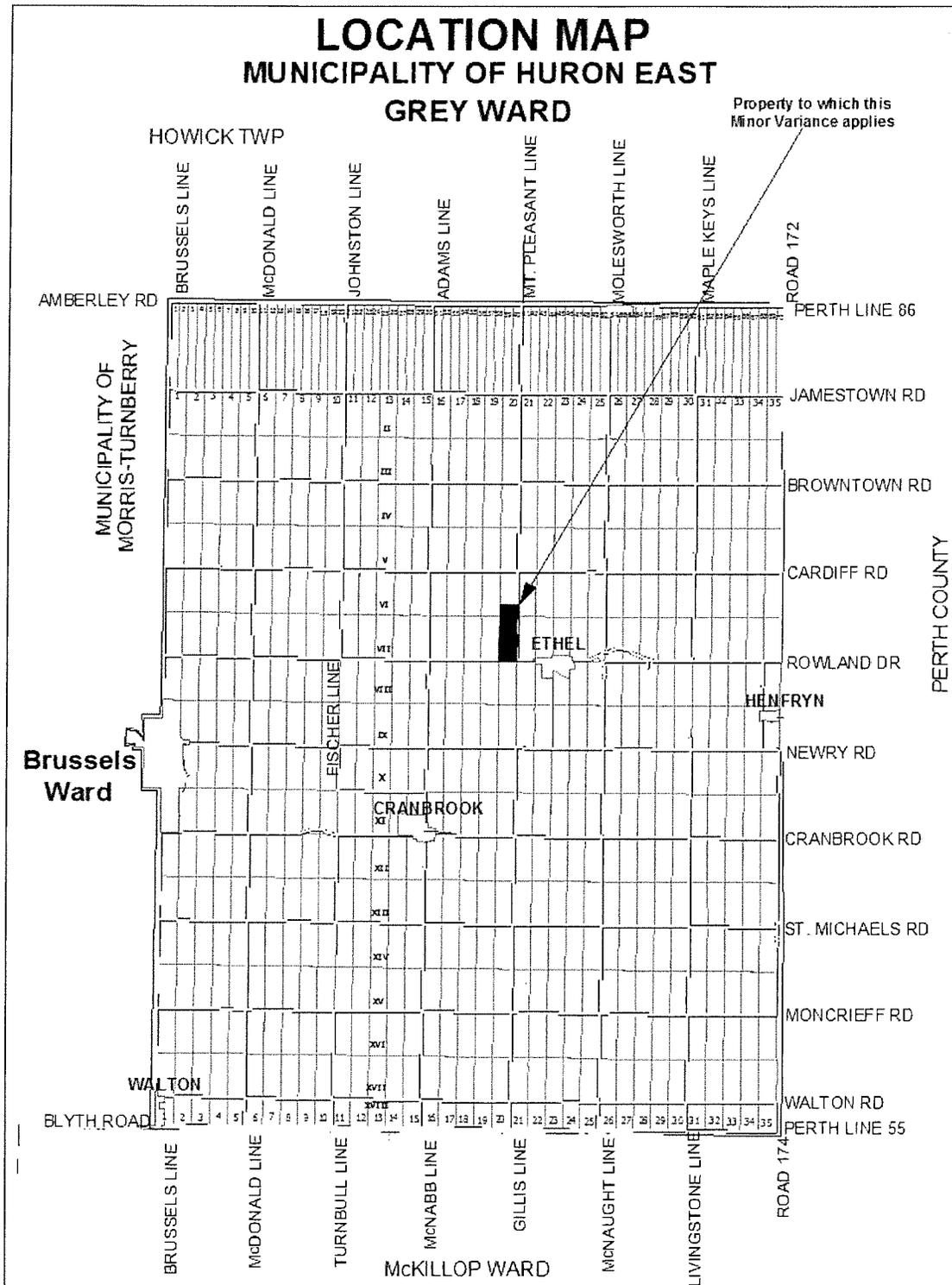
NOTICE OF DECISION – If you wish to be notified of the decision of the Committee of Adjustment in respect of this application, you must submit a written request to the Committee of Adjustment. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal hearing in the event the decision on this application is appealed.

ADDITIONAL INFORMATION relating to the proposed minor variance is available for inspection between 8:30 a.m. and 4:30 p.m. at the Clerk's office.

DATED AT THE MUNICIPALITY OF HURON EAST THIS 17th DAY of December, 2018.

Brad Knight, CAO/Clerk, Municipality of Huron East
72 Main Street South, PO Box 610, Seaforth, Ontario N0K 1W0
Phone: 519-527-0160 or Toll Free 1-888-868-7513

Location of the Minor Variance Application





PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677

Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Municipality of Huron East, Mayor and Members of Council
From: Denise Van Amersfoort, Senior Planner
Date: January 31, 2019

Re: **Application for Minor Variance: MV02/2018**
Concession 6 South, Part Lot 20, Concession 7, Lot 20 less highway, Grey Ward,
Municipality of Huron East (85251 Mount Pleasant Line)
Applicant/Owner: Remo Schlumpf

RECOMMENDATION

It is recommended that minor variance application MV02/18 be **approved**.

PURPOSE

The purpose of this application is to permit reduced Minimum Distance Separation (MDS) setbacks from the proposed manure storage to the Mount Pleasant Cemetery.

Two minor variances were originally requested for this development as follows:

- Reduce the Minimum Distance Separation setback for the proposed dairy barn from 395 metres to 385 metres.
- Reduce the Minimum Distance Separation setback for the proposed manure storage from 555 metres to 430 metres.

The original MDS calculations were based on 65 milking cows. At the Public Hearing on January 22, the applicant stated that the total number of milking cows was proposed to be 60. The reduction in the number of cows reduces required MDS setbacks and by extension, the extent of the variance required.

For 60 cows, the required MDS distance to the cemetery from the barn is 387 metres. The applicant has agreed to shift the location of the barn (a shift of 2 metres) and comply with the By-law.

As a result, this application now requires only a single variance:

- To reduce the Minimum Distance Separation setback for the proposed manure storage from 548 metres to 430 metres.

REVIEW

Minor variances are required to satisfy four tests under the Planning Act before they can be approved. To be approved the requested variance must be:

- 1) minor,
- 2) desirable for the appropriate development or use of the land, building or structure,
- 3) maintain the general intent and purpose of the zoning by-law, and
- 4) maintain the general intent of the official plan.

The subject lands are designated Agriculture in the Huron East Official Plan and zoned General Agriculture (AG1) on Key Map 6 of the Huron East Zoning By-law. The subject property is 125

acres in size and contains an existing residence, manure storage facility and grain bins. The proposed dairy barn and manure storage are requested to be located to the rear of the residence, within the required MDS setback to the Mount Pleasant Cemetery. This cemetery is located to the northeast of the proposed location of the barn, at 85344 Mount Pleasant Line. The cemetery property is 7.25 acres in size with 5.5 acres designated Natural Environment and 1.75 acres designated Community Facility.

It is stated in the application that the reason the applicant cannot comply with the MDS setbacks is because of the location of a closed municipal drain (McKee Drain) and changes in topography on the subject parcel. The Huron East Zoning By-law (Section 3.34.4) requires that new livestock housing and manure storage facilities be located a minimum of 15 metres to a closed municipal drain. This limits the location of the proposed barn as the drain bisects the parcel (see Figure 3). Topography is the main factor but there are also advantages to co-locating the proposed barn and manure storage with the residence including biosecurity and convenience reasons.

Section 4.5 of the Huron East Zoning By-law states that all new livestock housing facilities in the agricultural area must comply with Minimum Distance Separation (MDS) setbacks. The MDS formula requires different setbacks for different types of uses; land uses are categorized as either Type A or Type B land uses. Implementation Guideline No. 33 of the MDS formula defines these uses as follows:

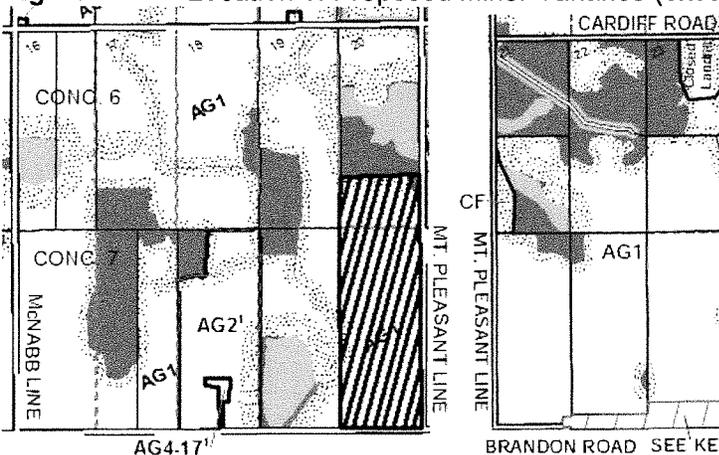
Type A: land uses with lower density of human occupancy, habitation or activity. Examples include a farm dwelling or an open space use.

Type B: land uses with higher densities of human occupancy, habitation or activity. Examples include a settlement area, a school and a recreational trailer park.

Type B land uses require larger setback distances than Type A land uses; the setback for a Type B is double the distance of a Type A. Implementation Guidelines No. 38 states that for the purpose of establishing a barn (MDS II), actively used cemeteries are to be treated as a Type B land use when calculating the required setback distance. It is for this reason that the 'double distance requirement' is applied to the Mount Pleasant Cemetery; it is, however, important to note that the level of human occupancy and activity is much lower than other Type B land uses.

MDS Implementation Guideline No. 43 states that if deemed appropriate by the municipality, reductions to MDS setback requirements may be considered through a minor variance process.

Figure 1: Location of Proposed Minor Variance (excerpt from Zone Maps 6 & 7)



Figures 2 & 3: Site Sketch and Location of McKee Drain on Subject Parcel (in purple)

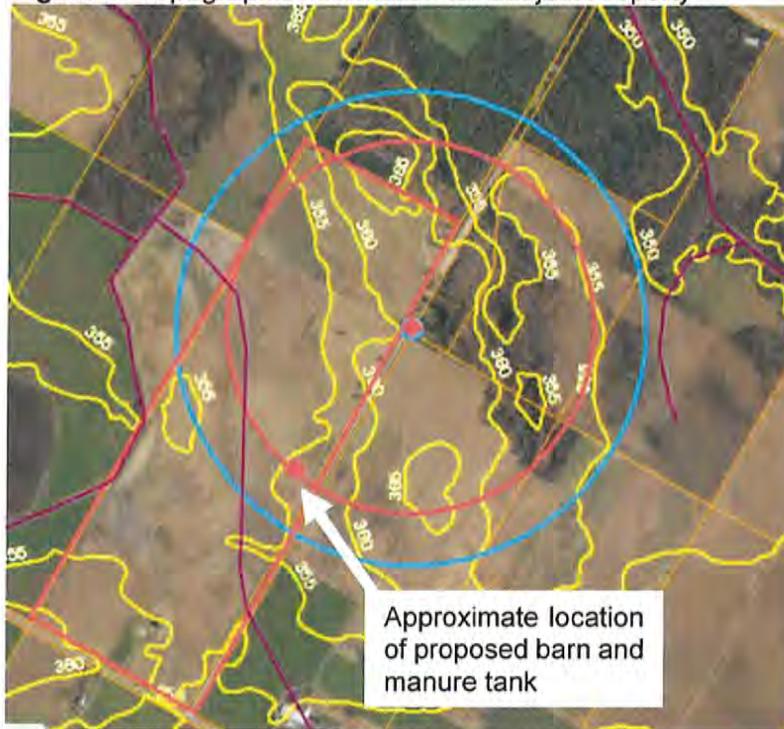


Figure 4: Photograph of Mount Pleasant Cemetery facing East

Figure 5: Photograph Taken at Southwest Corner of Cemetery Property facing South towards Proposed Location of Dairy Barn



Figure 6: Topographic Information for Subject Property



Yellow: Contour Lines
(representing elevation)

Purple: Closed Municipal
Drain

Blue: Required MDS Setback
from Cemetery to Barn
(548m)

Red: Subject Property and
Proposed MDS Setback from
Cemetery to Barn (430m)

Yellow: Contour Lines
(representing elevation)

Approximate location
of proposed barn and
manure tank

Comments Received

A number of letters of objection were received in relation to this application. Concerns expressed include the desire to care for and maintain the cemetery in a manner in which the interment right holders and the community can take pride and to preserve the heritage of the cemetery.

Following the January 22, 2019 Council meeting, the Planner contacted those individuals who had provided contact information. A community meeting was planned for the evening of January 30th but had to be cancelled due to inclement weather. The Planner had discussions with two parties following the cancelled meeting. The first was Gloria Bouman who is originally from Grey Township but now lives in Listowel. Mrs. Bouman has several questions relating to the application and the process. She inquired whether this type of decision sets a precedent and expressed an interest in seeing "the rules enforced". She inquired whether a condition could be attached wherein the Schlumpfs were prohibited from spreading manure on the day of a funeral at the cemetery; the Planner advised that no, because the spreading of manure is a normal farm practice and protected under the Farm and Food Production Protection Act, that type of condition could not be considered.

The second party was Nancy Dickson and Dave LeGault. The Planner and CAO Knight held a conference call with Mrs. Dickson and Mr. LeGault on January 31st and were able to discuss their concerns and clarify aspects of the application and process. Mrs. Dickson and Mr. LeGault have stated that their primary concerns are the impacts of odour, both on the cemetery and their personal property (located at 44311 Cardiff Road), and the ability to maintain the 'quiet enjoyment' of both properties. They also inquired whether there was a location on the subject property where the barn and manure pit would comply with all setback requirements. The answer to this question is yes, if topography was not a factor (see Figure 6). Mrs. Dickson and Mr. LeGault have requested that the Municipality require an odour impact study and that should the variance

be approved, include a condition that the Schlumpfs be required to utilize an anaerobic digester in the manure tank to mitigate odour. The Planning Department does not feel an odour study is necessary and is not in favour of adding conditions which are not able to be enforced (ie it is not reasonable to expect the Municipality to monitor the utilization of an anaerobic digester material for the lifespan of the facility).

The Minimum Distance Separation Guideline #38, which addresses closed or inactive cemeteries, also states: "... certain cemeteries may be treated as Type A land uses at the discretion of the municipality. For example, those cemeteries which are closed, or receive low levels of visitation, or where no place of worship is present". This suggests that the impacts of odour is considered to be less for certain types of cemeteries which Mount Pleasant is arguably an example of as it does not have a place of worship and could be considered to have low levels of visitation.

The Dickson/LeGault residence is located approximately 1.5 kilometres from the proposed manure tank. This residence is 950 metres outside of the extent the MDS setback for the cemetery when a double distance is used; this suggests that the separation distance between their residence and the proposed facility is more than adequate to mitigate impacts of odour.

Planning Policy Review

The key planning consideration in this application is the balance between the protection of a culturally significant space within the community and the needs of agriculture.

The policy framework for this application includes the Provincial Policy Statement (PPS), County of Huron Official Plan, Municipality of Huron East Official Plan, and Ontario Ministry of Agriculture, Food and Rural Affairs Publication 853: Minimum Distance Separation (MDS) Document.

The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development.

Section 2.3 of the PPS addresses Agriculture and states that "Prime agricultural areas shall be protected for long-term use for agriculture" and that "In prime agricultural areas, all types, sizes and intensities of agricultural uses and normal farm practices shall be promoted and protected in accordance with provincial standards". Policy 2.3.3.3. of the PPS requires that expanding livestock facilities comply with the Minimum Distance Separation formula.

Section 2.6 of the PPS addresses Cultural Heritage and Archaeology stating that "Significant built heritage resources and significant cultural heritage landscapes shall be conserved". The PPS defines a 'cultural heritage landscape' as "a defined geographical area that may have been modified by human activity and is identified as having cultural heritage value or interest by a community, including an Aboriginal community. The area may involve features such as structures, spaces, archaeological sites or natural elements that are valued together for their interrelationship, meaning or association". Examples include but are not limited to heritage conservation districts, villages, parks, mainstreets, trails and cemeteries.

The County of Huron Official Plan is a document which outlines the community's vision for the development and represents a "concerted effort of the resident's to chart their future".

The County of Huron Official Plan sets strong community values and directions relating to agriculture: "Huron's residents are committed to agriculture and keeping it strong. The community established a direction of encouraging activities in agricultural areas that are supportive of agriculture and limiting those which are not". The Plan also states that "In developing a vision of agriculture, the goal of the community is to protect agriculture, the farmers' ability to farm, prime agricultural land and the quality of life for future generations". Section 2.3 of the Plan specifically states that in prime agricultural areas, agricultural uses will be protected, promoted and given priority over other land uses.

In terms of direction for cultural heritage assets, Section 3.3.4. of the County OP states "The community shall conserve and manage its significant built heritage resources, natural heritage and cultural heritage landscapes. All new development and infrastructure permitted by the land-use policies of this Plan shall conserve cultural heritage resources...".

The Huron East Official Plan outlines the community's vision at a municipal scale in a more detailed policy document.

The Huron East OP has strong goals relating to agriculture which include "ensuring maximum flexibility for farm operators to engage in differing types, sizes, and intensities of agricultural operations" and to "relate development in agricultural areas to the needs of agriculture and respect the farmer's ability to farm".

The Huron East OP also has goals relating to cultural heritage which include "conserving the municipality's cultural heritage resources through their identification, protection, use and/or management in such a way that their heritage values, attributes and integrity are retained" and "to ensure that all development or redevelopment and site alteration is sensitive to and respects cultural heritage resources and that cultural heritage resources are conserved".

OMAFRA Publication 853: Minimum Distance Separation Formula is a tool designed to determine the required distance between a specific livestock facility and another land use. The objective of applying MDS is to prevent land use conflicts and minimize nuisance complaints from odour. The MDS Formula allows municipalities to grant reductions to MDS setback requirements through a minor variance process. It states that the setbacks should not be reduced except in limited, site specific circumstances which meet the intent of the MDS document (Guideline No. 43). The document also states that the application of a single distance may be appropriate for some cemeteries. The document describes those cemeteries as closed, inactive, without a place of worship or with low levels of activity. The Mount Pleasant Cemetery would meet some of the Provincial criteria for the cemetery for which a single distance may be justified.

Figure 7: Aerial of Mount Pleasant Cemetery



In the context of this application, the Mount Pleasant Cemetery can be considered a cultural heritage asset. The cemetery was established in 1911, the chapel added in the 1940s and the gates built in 1980. The graves are concentrated into an area approximately 0.5 acres in size. The site is surrounded by dense forest on the north and east sides and otherwise lined almost entirely by mature trees, creating a very sheltered and private space. The broader setting is experienced as one moves eastward through the site from the roadway.

The direction set by the Provincial Policy Statement is that these types of cultural assets be "conserved" which is defined as identified, protected, managed and use in a manner that ensures their cultural heritage value or interest is retained under the Ontario Heritage Act.

The proposed barn and manure storage tank does not impact the broader setting of the Mount Pleasant Cemetery in that it does not alter visual sightlines associated with the site. The potential for odour from the proposed manure tank to detract from the heritage value of the site is considered limited due to the distance at which the tank will be located. The applicant has stated that their family owns and crops the land along the southern boundary of the Mount Pleasant Cemetery. They are cognizant of how activities on their property may impact the experience within the cemetery; an example would be making best efforts to avoid spreading manure during a funeral procession or burial service.

Prime agricultural lands must be protected for agricultural uses. The farmer has demonstrated that due to challenges associated with the topography of the farm and location of a closed municipal drain, the proposed location of the manure tank is optimal. The applicants have also demonstrated a willingness to mitigate odour by relocating the tank from the north side of the barn to the south and shifting the barn to comply with the Zoning By-law. The applicant's family farms the workable acres abutting the cemetery and has stated that they are conscious of being respectful of cemetery activities. The Cemetery Board could assist in maintaining a good working relationship by giving the neighbouring farmers notice of when funeral processions and burial services are occurring, etc. The reduced MDS setback for the proposed manure storage facility does not detract from the cultural heritage value of the Mount Pleasant Cemetery and is considered to be minor, appropriate and to maintain the intent of the Official Plan and Zoning By-law.

SUMMARY

It is my opinion that the variance requested is minor and appropriate and maintains the intent of both the Official Plan and Zoning By-law. It is recommended that the variance be approved.

Sincerely,
'Original signed by'

Denise Van Amersfoort, RPP
Senior Planner

Site Inspection: January 11, 2019

6-031



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA
Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394
Ext. 3
www.huroncounty.ca

Consent Application Report – File C85/18 To Huron East Council

Applicant: Doug Culbert	Owner: Don and Patricia Sholdice	Date: January 31, 2019
Property Address: 740 Elizabeth Street		
Property Description: Plan 192, Part Lot 415, Part Park Lot I, and Part Park Lot H, Brussels Ward, Huron East		

Recommendation: That provisional consent be:

granted with conditions (attached)

deferred

denied (referred to the County Council Day 1 for a decision)

Purpose:

enlarge abutting lot

create new lot

surplus farm dwelling

right-of-way / easement

	Area	Official Plan Designation:	Zoning:	Structures:
Severed	1000 square metres (0.25 acres)	Residential	Future Development (FD – related Zoning By-law Amendment Application	Dwelling (accessory building to be demolished)
Retained	1.8 hectares (4.5 acres)	Residential	Future Development (FD) – related Zoning By-law Amendment Application	Currently vacant, new dwelling proposed

Review: This application:

Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);

Does not require a plan of subdivision for the proper and orderly development of the municipality (s.53(1) Planning Act);

Conforms with section 51(24) of the Planning Act;

Conforms with the Huron County Official Plan;

Conforms with the Huron East Official Plan;

Complies with the Huron East Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);

Has been recommended for approval by the local municipality; and

Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the County Council Day 1 for a decision)

Agency / Other Comments:

	No Concerns	See Conditions / Comment
MVCA	<input checked="" type="checkbox"/>	
Neighbours		Comments were received from J. Fischer and A. Baker who own 758 Elizabeth Street (abutting property to the south). The main source of concern is the location of the driveway for the

		proposed retained lands. They “feel there are other options that would be better suited to gain access to the proposed property. They support the growth and development of Brussels but feel this severance is very short sighted and will leave an awkward piece of land with the existing dwelling”.
Source Water Protection	✓	The property at 740 Elizabeth St in Brussels is in zone ‘D’ of the Brussels wellhead protection area (WHPA-D), the 25 year time-of-travel. Properties in WHPA-D are not subject to ‘Restricted Land Use’ policy.

Additional Comments:

- The purpose of the application is to create a residential lot on Elizabeth Street in Brussels containing the existing residence.
- A new residence is proposed to be built on the retained lands which involves a related Zoning By-law Amendment application. The retained lands would be accessed via a new laneway which is proposed to be established between the existing house and the property to the south.
- The lots are proposed to be serviced by municipal water and municipal sewer.
- The severed property is odd shaped due to the current extent of the Hawkes Street road allowance. One option would be to close and convey a portion of the road allowance to abutting property owners in an effort to ‘square up’ the affected lots.
- There have been discussions between the applicants and the neighbours to the south in regards to their concerns. The main concern is that the proposed laneway to the retained lands creates the potential for land use conflict over the long term. There is the potential that trees will have to be cut down to accommodate the new laneway and further, there is a grade change between the proposed severed and the dwelling to the south. Various options and mitigation measures (fencing, trees, etc.) have been discussed but no resolution has been reached to date.

Figure 1: Aerial Photo of Subject Property (severed outlined in red, retained in yellow)

Note: The severed property is proposed to include an unopened portion of Hawkes Street- to be closed and conveyed should the severance be approved (outlined in blue).



Figure 2: Site Sketch of Severed and Retained

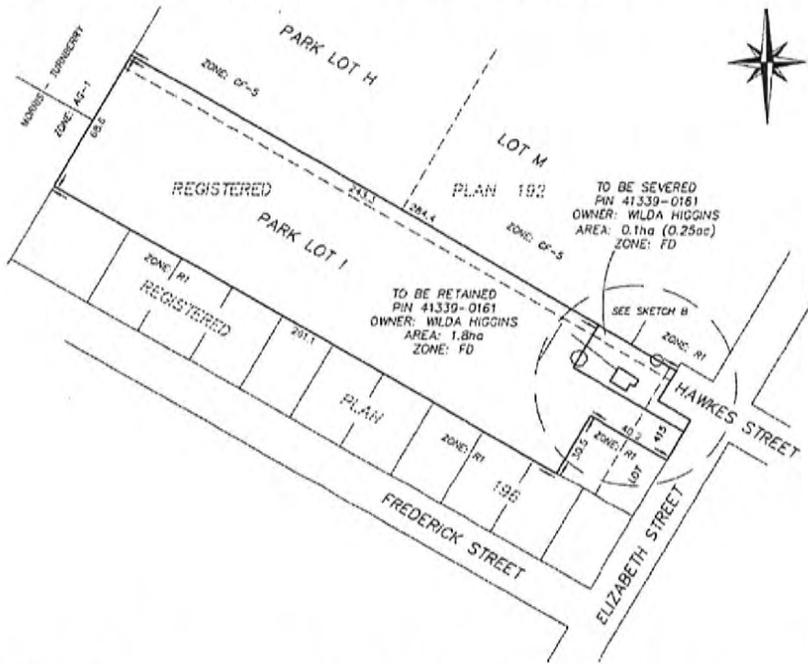


Figure 3: Aerial of Severed Parcel and Proposed Laneway for Retained



Unopened Portion of Hawkes Street to be Closed and Conveyed to Abutting Property Owners

Figure 4: Site Sketch of Severed

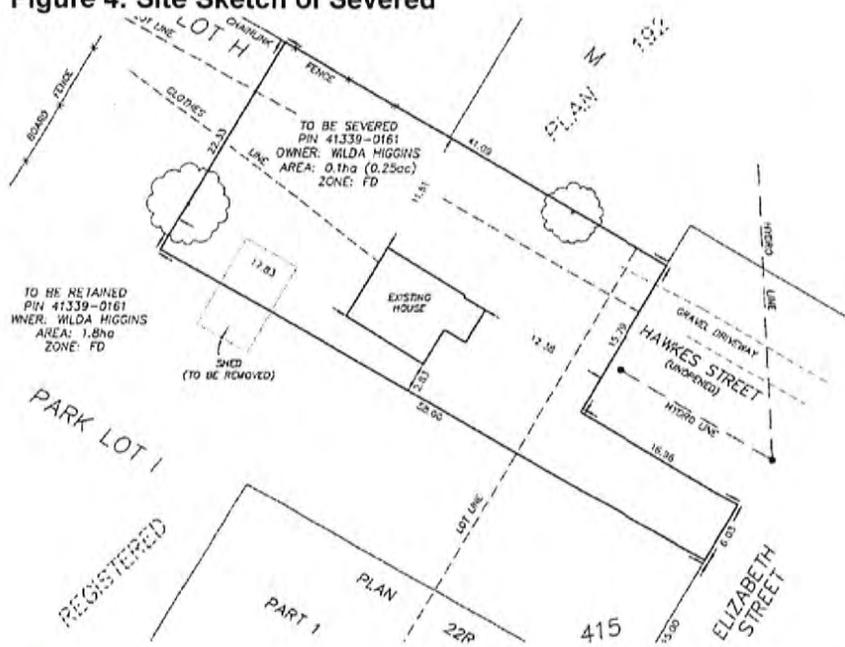


Figure 5: Photograph of Subject Property (Proposed Location of Laneway to Retained)



Planning Analysis

The relevant policy framework for this application includes the Planning Act, Provincial Policy Statement, Huron County Official Plan, Huron East Official Plan and Huron East Zoning By-law.

- Section 51(24) of the Planning Act states that in considering the subdivision or severance of land, regard shall be had to a number of matters including provincial interest, whether the severance is premature ~~of~~ or in the public interest, whether the plan conforms to the official plan and adjacent plans of subdivision, the suitability of

- the land for the purpose for which it is to be subdivided, and the dimensions and shapes of the proposed lots.
- The Provincial Policy Statement is supportive of development which makes efficient use of land, resources, infrastructure and public service facilities.
 - The County of Huron Official Plan directs growth to Primary Settlement Areas, which Brussels is considered, and envisions growth which makes efficient use of land and services through intensification (which is defined as redevelopment, infilling, and expansion or conversion of existing buildings). The Plan also states that “Intensification will respect and be compatible with existing neighbourhood characteristics and heritage areas” (Policy 7.3.2.6.).
 - A goal of the Huron East Official Plan for residential areas in Primary Settlement Areas such as Brussels is “To maintain stable, safe, attractive, and healthy residential neighbourhoods while protecting from conflicting land uses”. The Huron East OP sets the following policy direction:
 - “New residential development will be allowed in all residential neighbourhoods as infilling, intensification, and expansion on full municipal services. Priority will be given to residential intensification in proximity to the central business areas of Seaforth and Brussels”; and
 - “Infilling and residential intensification will occur primarily in established residential neighborhoods. These developments will proceed primarily by establishing accessory residential units and by severance according to the Land Division Policies of this Plan. The proposed lot sizes shall be compatible with the existing lot sizes in the immediate area.
 - The proposed lots meet the requirements of the Huron East Zoning By-law. The measurements are as follows:
 - The severed parcel has a proposed frontage of 21.82 metres after the unopened Hawkes Street road allowance is closed and conveyed while the retained lands are proposed to have a frontage of 15 metres. The Huron East Zoning By-law sets a minimum frontage requirement for an interior lot in an R1 zone at 15 metres. The frontage of the properties in the immediate vicinity (along Elizabeth Street) range from 25 – 31 metres in length.
 - The severed parcel is proposed to be approximately 1000 square metres. The minimum size of a fully serviced lot in the R1 zone is required to be 450 square metres as per the Huron East Zoning By-law. Properties in the immediate vicinity range in size from 800 – 1350 square metres.
 - The R1 zone requires a minimum lot depth of 30 metres. The severed parcel has a proposed depth of 58 metres while the abutting parcels to the north and south have depths of 40 metres.
 - The subject lands are approximately 5 acres in size. A parcel of this size has the potential to be redeveloped and intensified in conformity with the direction of the Provincial Policy Statement and the vision of the Official Plans. The applicant has demonstrated that the development of the parcel has challenges (associated with limited width and changes in topography) and has proposed a low density use in an associated Zoning By-law Amendment application. The low density use proposed can be considered an interim use, allowing the property to be used at a lower density until such time that the development market in Brussels warrants its development. The proposed severance of the existing house infringes on the concept of an interim use because by removing over half of the frontage of the lot, it has the potential to hinder the development of balance of the lands in the future by precluding the potential establishment of a new street to serve the development of the retained lands.

- The proposed parcel is not in keeping with the established character of the neighbourhood in that it is more narrow and longer in length than surrounding lots in the immediate area. If approved, the shed which is currently located to the rear of the existing house will have to be demolished as it is not contained within the proposed width. The applicant has stated their intention to keep the laneway for the retained lands close to the south property line of the severed property. The severed lands are currently served by a laneway to the north. The combination of the two laneways will highlight and exacerbate the impact of the reduced frontage of the lot. There is the potential/it is likely that the owner of the severed lands will choose to fence their lot in the future, creating an odd 'tunnel effect' with fences on both sides of the laneway accessing the retained lands. As proposed, the laneway could have fences on both sides with a maximum internal width of 9 metres (30 feet) (15 metres frontage – 6 m (proposed 20 foot buffer to Baker property line). This width is insufficient to provide access to a future development on the property; by comparison, municipal road allowances are 20 metres (66 feet) in width.
- The neighbours to the south have expressed concern with the proposed severance of the existing house due to the irregular shape and size of the lot and the fact that the retained lands will be accessed by a laneway which comes between their home and the proposed lot. The applicant has offered to erect a fence, plant trees and orient the laneway as far to the north as possible to mitigate impacts. The neighbours noted that for properties in town, driveways are typical, not long laneways. While a fence and trees may help to mitigate the safety and visual impacts of the laneway, increased noise and dust are factors which could infringe upon the enjoyment of their property, particularly their rear yard, creating land use conflict into the future.

In summary, the proposed consent is considered premature, not in the public interest, and not consistent with the Provincial Policy Statement or Official Plans. The proposed consent is considered to have the potential to hinder the development of the balance of the lands and create land use conflict over the long term. It is recommended that this application be denied.

Sincerely,
'Original signed by'

Denise Van Amersfoort, Senior Planner

'Original signed by'

Craig Metzger, Senior Planner

Site Inspection: January 11, 2019



SCHEDULE B
TO THE HURON EAST PROCEDURAL BY-LAW 43-2015

MUNICIPALITY OF HURON EAST
COUNCIL DELEGATION REQUEST

A "delegation" means a person or group of people who address Council or a Committee for the purpose of making a presentation. See Section 17 of the Municipality of Huron East Procedure By-law for details.

Please ensure this form is completed, with an attachment outlining your request for a Council delegation. This Request Form must be received by the Clerk no later than 4:30 on the Wednesday preceding the Council meeting. The Request must be delivered by email, fax or in person.

A schedule of the Council meetings is located on the Municipal website at www.huroneast.com
Phone: 519-527-0160 Toll Free: 1-888-868-7513
Fax: 519-527-2561 Email: bknight@huroneast.com
Address: 72 Main Street, P.O. Box 610, Seaford, ON N0K 1W0

DATE OF MEETING: Feb 5th 2019

NAME OF PERSON(S) MAKING PRESENTATION (and title/position, if applicable) _____

Andrew Baker and Jenna Fischer

GROUP/ORGANIZATION DELEGATION REPRESENTS: Andrew & Jenna

FULL MAILING ADDRESS OF DELEGATION(S): 758 Elizabeth St Box 73
Brussels, ON N0G 1H0

TELEPHONE #: 519 357-8342 EMAIL: jenn_05_@hotmail.com

GENERAL NATURE OF DELEGATION: looking to retain the right to speak in regards to the Sholdice Severance application.

ADDITIONAL DOCUMENTATION & PRESENTATION MATERIALS (PLEASE ATTACH/DESCRIBE): _____

PLEASE INDICATE THE ACTION/DECISION BEING REQUESTED OF COUNCIL:

Delegations are limited to fifteen (15) minutes to address Council (including questions from Council). Groups are encouraged to appoint one or two spokespersons to address Council on behalf of the group. Where a Delegation consists of more than five persons, it shall be limited to two speakers, each limited to speaking not more than ten (10) minutes.

If the delegation would like printed information provided to Council in advance of the meeting it must be delivered to the Clerk by Noon on the Thursday prior to the meeting. This information will be placed on the Huron East Council Agenda and is posted on the corporate website and available to the public. Large submissions will be reviewed by the Clerk and included (or not) at his/her discretion. Delegation may be requested to provide multiple copies of a large document. For further information on the procedure for appearing before Council as a delegation, please contact Clerk, at 519-527-0160 or bknight@huroneast.com.

Information submitted will be considered to be public information and therefore subject to full disclosure, under the *Municipal Freedom of Information and Protection of Privacy Act*.

Jenna Fischer
Delegation Applicant Signature

Feb 1, 2019
Date

Clerk or designate

Date Received

OFFICE USE:

Confirmed with Requestor on _____ (date) by _____ (phone/email)



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677

Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Municipality of Huron East, Mayor and Members of Council
From: Denise Van Amersfoort, Senior Planner & Craig Metzger, Senior Planner
Date: January 31, 2019

Re: **Application for Zoning By-law Amendment: Z10/18**
Plan 192, Part Lot 415, Part Park Lot I, and Part Park Lot H, Brussels Ward
(740 Elizabeth Street)
Applicant/Owner: Don and Patricia Sholdice

RECOMMENDATION

It is recommended that zoning by-law amendment application Z10/18 be **deferred until a decision on related severance application C85/18 is made.**

PURPOSE

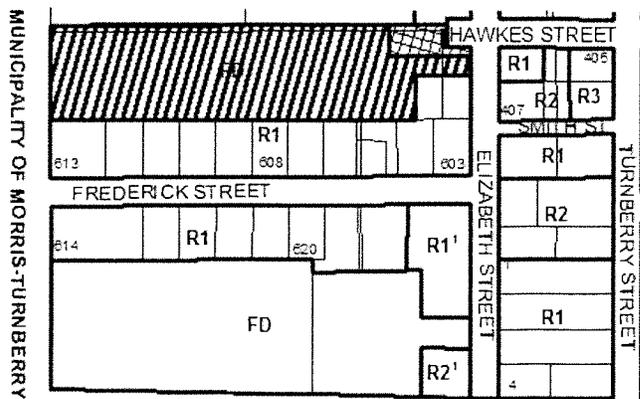
This Zoning By-law Amendment proposes to change the zoning from 'Future Development (FD) to 'Residential Low Density' (R1) for the portion of the property which contains an existing residence and 'Residential Low Density-Special Zone' (R1-38) for the remainder of the property. The purpose of the special zone is to permit two horses accessory to a single detached residence.

The special zone will permit two horses specifically (no other types of livestock will be permitted) and will address how manure will be stored, the types of fencing that are permitted and the location of the proposed housing for the horses on the property.

REVIEW

The subject lands are designated Residential in the Huron East Official Plan and zoned Future Development (FD) on Zone Map 57 of the Huron East Zoning By-law.

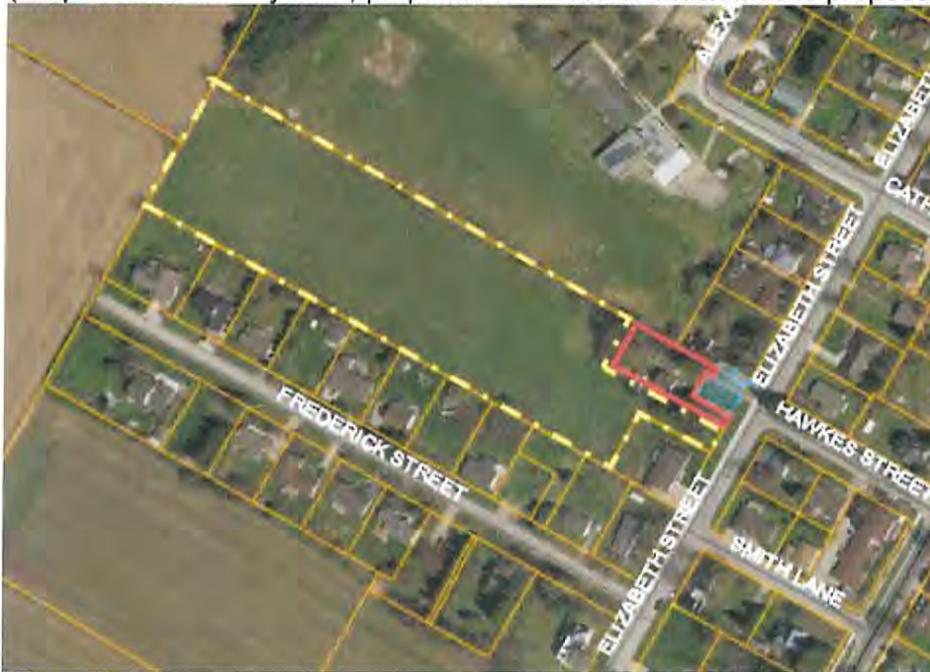
Figure 1: Location of Proposed Zone Change (excerpt from Zone Map 57)



 Zone change from FD (Future Development) to R1 (Residential Low Density)

 Zone change from FD (Future Development) to R1-38 (Residential Low Density - Special Provisions)

Figure 2: Aerial Image of Subject Property in Context of Surrounding Neighbourhood
(Proposed R1-38 in yellow, proposed R1 in red to which blue is proposed to be added)



The subject property is a largely undeveloped parcel which is approximately 4.75 acres in size. The property is surrounded by a community facility to the north, low density residential to the east and south and agricultural fields to the west.

This application proposes to permit a single residence on this large parcel in addition a paddock to house two horses. This proposal is quite unique in that it does not seek to maximize the development potential of the parcel and introduces a livestock use which is typically not permitted in Primary Settlement Areas such as Brussels.

The Huron East Official Plan is supportive of residential infill which is sensitive to the character, context and design of the surrounding area, which makes efficient use of the land and services, and maintains stable, attractive and healthy residential neighbourhoods while protecting from conflicting land uses.

In terms of the development potential of the property, the applicant was required to demonstrate why the parcel could not be developed into multiple lots. The applicant stated that the width of the parcel (69 metres) was challenging in that double sided development was not possible. For comparison purposes, Frederick Street (immediately to the south of the parcel) and the lots which flank it on the north and south sides have 100 metres in combined width. The applicant provided cost estimates to build a municipal road (66 feet wide) with a turning radius, to extend municipal water and sewer, and extend other necessary services such as hydro. When the number of lots that could be created was compared with the cost of developing the services required for those lots and the average sale price of a vacant lot in Brussels, it was concluded that while the property may be challenging to develop, it is not impossible.

Another factor is that the subject parcel has a grade change as one moves to the west. The grade change is similar on Frederick Street and in that case, necessitated the last few dwellings along that street to be serviced by septic systems as opposed to municipal sewer (due to the requirement for a pumping station). The development of the subject parcel would face a similar situation. Given the limited width and the grade change across the parcel, it is recognized that the development potential is limited for traditional, double-sided development but this parcel retains development potential.

The Provincial Policy Statement, Huron County Official Plan and Huron East Official Plan direct that development make efficient use of land and resources. The current proposal does not make efficient use of the land or resources. That said, the Sholdice proposal could be considered an 'interim' use of the property and it is plausible that the property could be redeveloped for a more intensive residential use in the future. The opportunity for redevelopment is not precluded by the proposed use and thus the vision of the Official Plan is maintained.

In addition to the single dwelling, the area zoned R1-38 would permit two horses subject to very specific criteria:

- The horses are permitted to be housed within two stalls located within an accessory structure (shed) which is located no closer than 8 metres to any property line and an outdoor paddock.
- No manure may be stored on the property for more than fourteen (14) days.
- No outdoor storage of manure is permitted.
- No electric or barbed wire fences are permitted.

The applicant has stated that he spoke to all abutting property owners about the horse proposal and received positive feedback.

The area proposed to be severed complies with the requirements of the R1 zone however, it is not recommended that this area be rezoned as the severance of the lot would hinder the development of the balance of the parcel. It is recommended that, due to the connection between the two applications, Zoning By-law Amendment Z10/18 not be approved until a decision has been made by County Council on the severance application. If, for example, the severance was not approved, Huron East Council would likely modify the zoning amendment to make the entirety of the property a R1-38 zone. Alternatively if the consent was to be approved, Council may want to include a provision which addresses the required distance between the laneway and the property line of the abutting lot to the south.

OTHERS CONSULTED

Municipal staff have no concerns with the proposed rezoning. No comments specific to the proposed use have been received from members of the public. Comments in relation to the laneway to the subject lands have been received through the associated severance file.

SUMMARY

In conclusion, the Planning Department is generally supportive of this application but due to a related severance application, it is recommended that the re-zoning be passed after a decision is made on the severance. Additional provisions may be required to address the outcome of the severance process.

Sincerely,
'Original signed by'

Denise Van Amersfoort, Senior Planner

'Original signed by'

Craig Metzger, Senior Planner

Site Inspection: January 11, 2019

6-03-3



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

NOTICE OF AN APPLICATION FOR CONSENT FOR SEVERANCE

DATE: January 23, 2019

File # C05-2019

TO:

- Owner/Applicant: Carl William Bolton & Valerie Grace Bolton
- Brad Knight, CAO/Clerk - Municipality of Huron East
- Cathy Garrick, Planning Coordinator - Municipality of Huron East
- Huron County Public Works
- Denise Van Amersfoort, Senior Planner, Huron County Planning Department

Enclosed is a copy of an application for Consent for your review and comments to the Huron County Planning & Development Department.

LOCATION OF PROPERTY

Municipality: Huron East

Lot 15, Concession 9, McKillop Ward

Address: 43630 Winthrop Road

Owner/Applicant: Carl William Bolton & Valerie Grace Bolton Solicitor: John McKercher

PURPOSE AND EFFECT

The purpose and effect of this application is for the creation of a new lot under the surplus farm residence policies. The proposed land to be severed is approximately 3 acres (1.21 ha) consisting a house and shed. The vacant agricultural land to be retained are approximately 97 acres (39.26 ha).

LAST DAY FOR RECEIVING COMMENTS

We would appreciate your comments by **February 6, 2019** as to whether or not your department or agency has any comments to this severance and whether or not any conditions should be imposed. All comments should be addressed to the Attention of Lisa Finch, Land Division Administrator at the following by e-mail address lfinch@huroncounty.ca or by regular mail to the address above and to the Attention of Lisa Finch, Land Division Administrator. We will assume you have no objections to the application if no comments are received by the time specified. If this does not provide you with sufficient opportunity to consider the application, please advise.

DECISION AND APPEAL

If you wish to be notified of the decision in respect to the proposed consent, you must make a written request to the Huron County Planning & Development Department c/o Ms. Lisa Finch, Land Division Administrator, Huron County Consent Granting Authority at 57 Napier Street, 2nd Floor, Goderich, Ontario, N7A 1W2.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make written submission to the Huron County Planning Department before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

ADDITIONAL INFORMATION

Further information regarding this application will be available to the public for inspection between 8:30 a.m. to 4:30 p.m. - Monday to Friday at:

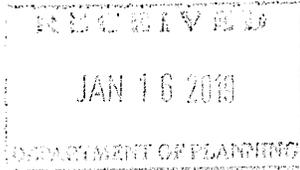
Huron County Planning & Development Department
57 Napier Street, 2nd Floor, Goderich, Ontario N7A 1W2

Alternatively, you may review the application at the local municipal office.

"Planning with the community for a healthy, viable and sustainable future."



APPLICATION FOR CONSENT



For office use only File # CO5/19

Received JAN 16, 20 19

Considered Complete JAN 17, 20 19

1. PRE-SUBMISSION CONSULTATION

Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application for information specific to their application.

Date of Applicant's consultation meeting with County Planner assigned to Municipality:

2. APPLICATION INFORMATION

Name of Applicant _____	Name of Owner <u>CARL WILLIAM BOLTON</u> <u>VALERIE GRAE BOLTON</u> <input checked="" type="checkbox"/> Check box if same as Applicant
Telephone Numbers Home _____ Work _____ Fax _____ Cell _____ Email _____ Address _____ Postal Code _____	Telephone Numbers Home <u>519-527-0205</u> Work _____ Fax _____ (Cell) <u>519 525 6430</u> Email <u>carl.bolton@tec.on.ca</u> Address <u>43322 WINTHROP ROAD RRI</u> Postal Code <u>DUBLIN ONTARIO</u>

Solicitor name (if known) JOHN McKERCHER

Address: _____

Tel: _____

Email: _____

Correspondence to be sent to: to all parties, or applicant, and/or owner

3. LOCATION OF THE SUBJECT PROPERTY – SEVERED & RETAINED (Complete applicable lines)

Municipality: <u>HURON EAST</u>	Concession: <u>9</u>
Ward: <u>McKILLOP</u>	Lot Number(s): <u>15</u>
Registered Plan: _____	Lot(s) Block(s): _____
Reference Plan: _____	Part Number(s): _____
Municipal Address (911 number and street/road name): <u>43630 WINTHROP ROAD</u>	Roll # (if available) _____

APPLICATION FOR CONSENT

a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?

b) Yes No

If Yes, describe the location of the right-of-way or easement or covenant and its effect:

c) Is any of the severed or retained land in Wellhead Protection Area C? Yes No Unknown

If Yes, please obtain a Restricted Land Use Permit from the Risk Management Official. If **Unknown**, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

d) Is the subject property systematically tiled? If yes, please submit tile maps with your application.

4. PURPOSE OF THE APPLICATION

Type of proposed transaction:

<p>Transfer:</p> <p><input checked="" type="checkbox"/> creation of a new lot</p> <p><input type="checkbox"/> Addition to lot</p> <p><input type="checkbox"/> An easement</p> <p><input type="checkbox"/> Other purpose (please specify)</p> <p>_____</p>	<p>Other:</p> <p><input type="checkbox"/> Charge</p> <p><input type="checkbox"/> Lease</p> <p><input type="checkbox"/> Correction of title</p>
---	--

Briefly, describe the proposed transaction.

Surplus farm dwelling Severance

Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser.

43639 WINTHROP RD 43722 WINTHROP RD.

If a lot addition, identify the lands to which the parcel will be added.

Municipality: _____	Concession: _____
Ward: _____	Lot Number(s): _____
Registered Plan: _____	Lot(s) Block(s): _____
Reference Plan: _____	Part Number(s): _____
Municipal Address (911 number and street/road name): _____	Roll # (if available) _____

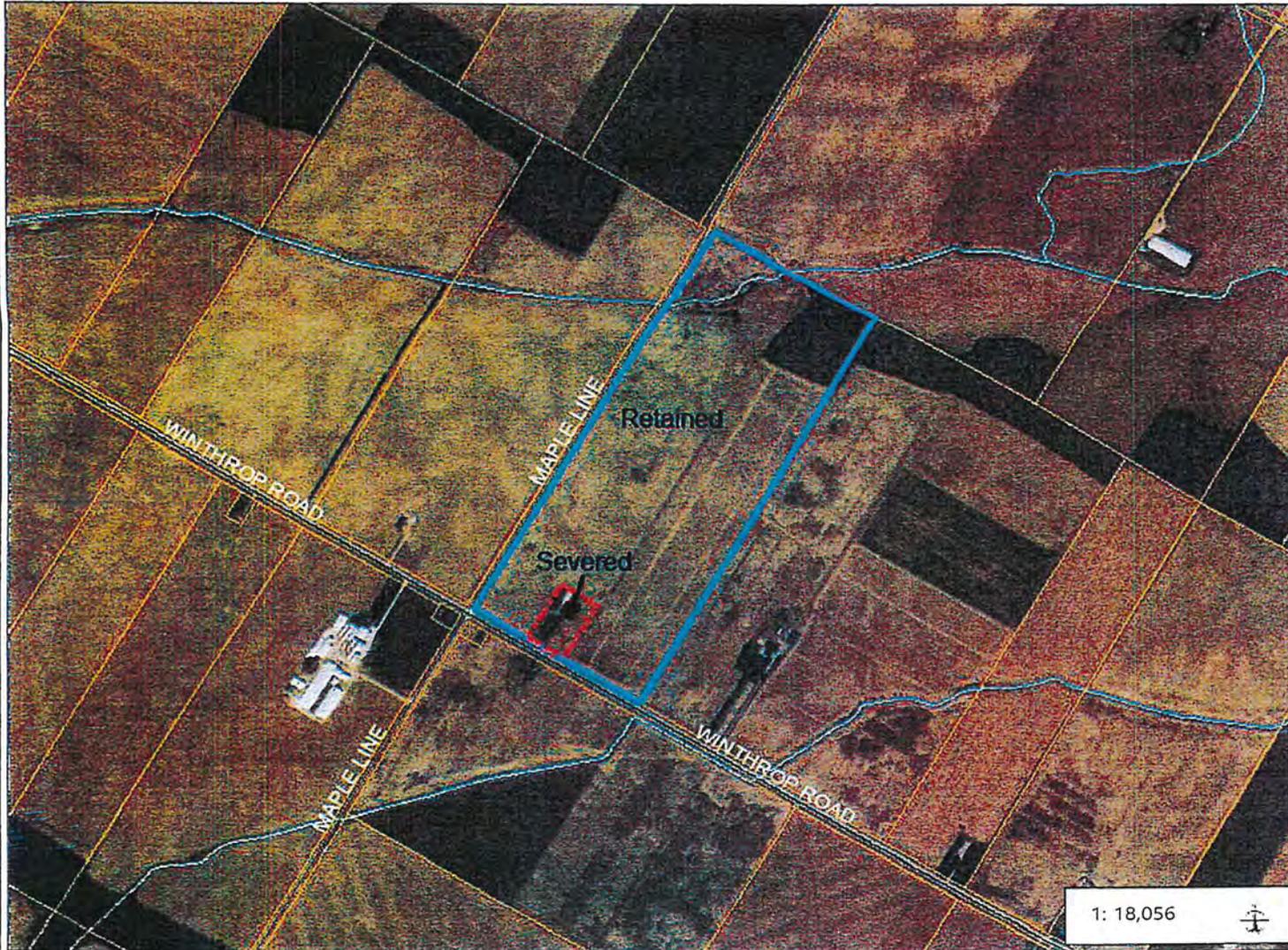
APPLICATION FOR CONSENT

5. DESCRIPTION OF SUBJECT LAND

<p>a) Description land intended to be severed:</p> <p>Frontage: <u>278 ft 84 m.</u></p> <p>Depth: <u>147 m.</u></p> <p>Area: <u>3ac</u></p> <p>Existing Use(s) <u>Dwelling</u></p> <p>Proposed Use(s) <u>Dwelling</u></p> <p>Existing Building(s) or Structure(s) <u>House + Shed.</u></p> <p>Proposed Building(s) or Structures</p> <p>b) Type of access: (check appropriate space)</p> <p><input type="checkbox"/> provincial highway</p> <p><input checked="" type="checkbox"/> county road</p> <p><input type="checkbox"/> municipal road, maintained all year</p> <p><input type="checkbox"/> municipal road, seasonally maintained</p> <p><input type="checkbox"/> other</p> <p>c) Type of water supply proposed: (check appropriate space)</p> <p><input type="checkbox"/> publicly owned and operated piped water system</p> <p><input type="checkbox"/> privately owned and operated individual well</p> <p style="padding-left: 40px;"><input type="checkbox"/> dug <input checked="" type="checkbox"/> drilled</p> <p><input type="checkbox"/> privately owned and operated communal well</p> <p><input type="checkbox"/> lake or other water body</p> <p><input type="checkbox"/> other means (please specify)</p> <p>d) Type of sewage disposal proposed: (check appropriate space)</p> <p><input type="checkbox"/> publicly owned & operated sanitary sewage system</p> <p><input checked="" type="checkbox"/> privately owned & operated individual septic tank</p> <p><input type="checkbox"/> privately owned & operated communal septic system</p> <p><input type="checkbox"/> privy</p> <p><input type="checkbox"/> other means (please specify)</p>	<p>a) Description of land intended to be retained:</p> <p>Frontage: _____</p> <p>Depth: _____</p> <p>Area: <u>97ac</u></p> <p>Existing Use(s) _____</p> <p>Proposed Use(s) <u>Ag.</u></p> <p>Existing Building(s) or Structure(s) <u>NONE</u></p> <p>Proposed Building(s) or Structures <u>NONE</u></p> <p>b) Type of access: (check appropriate space)</p> <p><input type="checkbox"/> provincial highway</p> <p><input checked="" type="checkbox"/> county road</p> <p><input type="checkbox"/> municipal road, maintained all year</p> <p><input checked="" type="checkbox"/> municipal road, seasonally maintained</p> <p><input type="checkbox"/> other</p> <p>c) Type of water supply proposed: (check appropriate space)</p> <p><input type="checkbox"/> publicly owned and operated piped water system</p> <p><input type="checkbox"/> privately owned and operated individual well</p> <p style="padding-left: 40px;"><input type="checkbox"/> dug <input type="checkbox"/> drilled</p> <p><input type="checkbox"/> privately owned and operated communal well</p> <p><input type="checkbox"/> lake or other water body</p> <p><input type="checkbox"/> other means (please specify)</p> <p>d) Type of sewage disposal proposed: (check appropriate space)</p> <p><input type="checkbox"/> publicly owned & operated sanitary sewage system</p> <p><input type="checkbox"/> privately owned & operated individual septic tank</p> <p><input type="checkbox"/> privately owned & operated communal septic system</p> <p><input type="checkbox"/> privy</p> <p><input type="checkbox"/> other means (please specify)</p>
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Enter map title here



Legend

- MTO Connecting Links
- Road Centreline
 - Provincial Highway
 - County Road
 - Municipal Road
 - Private Road - Not Urban
 - Private Road - Urban
 - Road - Not within Huron
- Watercourse
 - Intermittent
 - Permanent
- Parcel Fabric - Secure
- Municipal Boundary
- County Boundary
- Citations
- ARIP
 - Primary - No Constraints
 - Primary - 1 Constraint
 - Primary - 2 Constraints
 - Primary - 3 Constraints
 - Secondary - No Constraints
 - Secondary - 1 Constraint
 - Secondary - 2 Constraints
 - Secondary - 3 Constraints
 - Sterile

Notes

917.2 0 458.62 917.2 Meters

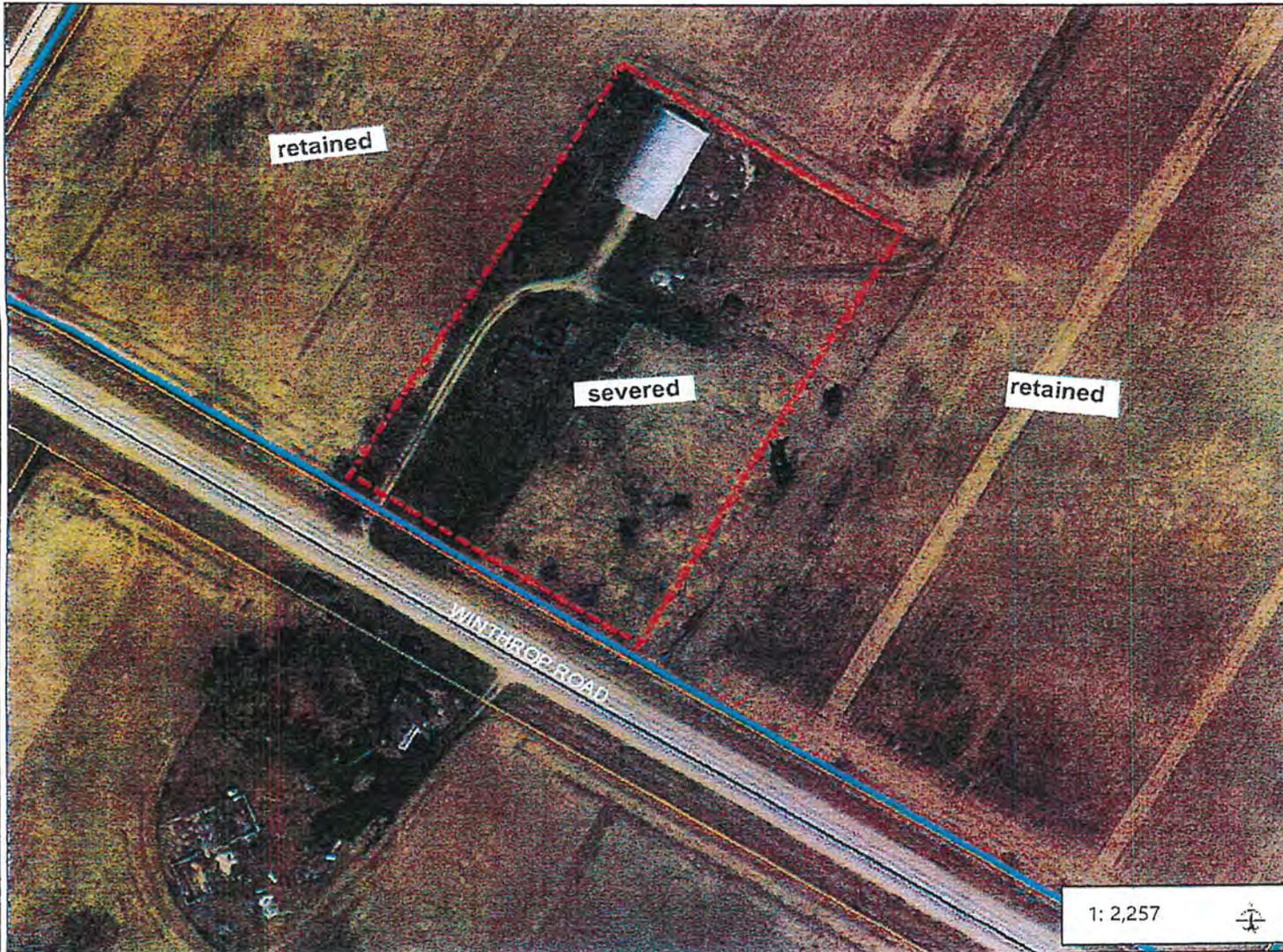
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Enter map title here



Legend

- MTO Connecting Links
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- Watercourse
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- Parcel Fabric - Secure
- Municipal Boundary
- County Boundary
- Citations
- ARIP
 - Primary - No Constraints
 - Primary - 1 Constraint
 - Primary - 2 Constraints
 - Primary - 3 Constraints
 - Secondary - No Constraints
 - Secondary - 1 Constraint
 - Secondary - 2 Constraints
 - Secondary - 3 Constraints
 - Sterile

Notes

114.7 0 57.33 114.7 Meters

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PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA
Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394
Ext. 3
www.huroncounty.ca

Consent Application Report – File C05/19 To Huron East Council

Owner/Applicant: Carl & Valerie Bolton	Date: January 30, 2019
Property Address: 43630 Winthrop Rd	
Property Description: Lot 15, Concession 9, McKillop Ward, Huron East	

Recommendation: That provisional consent be:

- granted with conditions (attached)
- deferred
- denied (referred to the County Committee of the Whole

Day 1 for a decision)

Purpose:

- enlarge abutting lot
- create new lot
- surplus farm dwelling
- right-of-way / easement
- other:

	Area	Official Plan Designation:	Zoning:	Structures:
Severed	1.21 hectare (3 acres)	Agriculture	General Agriculture (AG1)	Single detached dwelling and shed
Retained	39.3 hectares (97 acres)	Agriculture, Natural Environment	General Agriculture (AG1) Natural Environment – Limited Protection (NE2)	Vacant

Review: This application:

- Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
 - Does not require a plan of subdivision for the proper and orderly development of the municipality (s.53(1) Planning Act);
 - Conforms with section 51(24) of the Planning Act;
 - Conforms with the Huron County Official Plan;
 - Conforms with the Huron East Official Plan;
 - Complies with the Huron East Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
 - Has been recommended for approval by the local municipality; and
 - Has no unresolved objections/concerns raised (to date) from agencies or the public.
- (Applications that do not meet all of the foregoing criteria will be referred to the County Committee of the Whole Day 1 for a decision)

Agency / Other Comments:

	Not Received	No Concerns	See Conditions / Comment
Huron County Public Works		✓	
Huron East staff		✓	✓
Neighbours	✓		

Figures 1 and 2: Aerial Photo of Subject Property (severed parcel outlined in red)



Figure 3: Photographs of Subject Property



Additional comments:

- The subject property is assessed to two municipal drains, the Johnston-Irvine and Barron drains. The severed lands will be allocated a portion of the drain assessment.

Recommended Conditions (denoted by ✓)

Expiry Period

- ✓ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of the notice of decision.

Municipal Requirements

- ✓ All municipal requirements be met to the satisfaction of the municipality including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, compliance with Section 65 of the Drainage Act and any related requirements, financial or otherwise.
- ✓ Section 65 of the Drainage Act be addressed to the satisfaction of the municipality (Johnston-Irvine and Barron municipal drains).
- ✓ The sum of \$500.00 to be paid to the municipality as cash-in-lieu of parkland.

Survey / Reference Plan

- ✓ Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey.

Other

- ✓ That a new field entrance to the retained lands be established to the satisfaction of the Municipality of Huron East.

Notes:

- The applicant is hereby advised that the severed parcel will automatically be rezoned to recognize the residential parcel (eg. AG4-34) and the retained farmlands will be automatically rezoned to prohibit a new residence (eg. AG2) in the Huron East Zoning By-law.

Sincerely,

'Original signed by'

Denise Van Amersfoort, Senior Planner

'Original signed by'

Celina Whaling-Rae, Student Planner

Site Inspection: January 24, 2019



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

6-03-5

NOTICE OF AN APPLICATION FOR CONSENT FOR SEVERANCE

DATE: January 29, 2019

File # C08-2019

TO:

- Owner/Applicant: Hugh & Joanne Crawford
- Brad Knight, CAO/Clerk-Municipality of Huron East
- Cathy Garrick, Planning Coordinator-Municipality of Huron East
- Maitland Valley Conservation Authority
- Craig Metzger, Senior Planner, Huron County Planning Department

Enclosed is a copy of an application for Consent for your review and comments to the Huron County Planning & Development Department.

LOCATION OF PROPERTY

Municipality: Huron East Lot 32, West ½ Lot 33, Concession 15, South ½ Lot 32, Concession 14, Grey Ward

Address: 45232 Moncrieff Road

Owner/Applicant: Hugh & Joanne Crawford

Solicitor: Ryan Bagnell, Monteith Ritsma Phillips PC

PURPOSE AND EFFECT

The purpose and effect of this application is for the creation of a new lot. It is proposed to split a 200 acre (80 ha) farm to create two parcels, both approximately 100 acres (40 ha) each. The proposed vacant farm land to be severed is approximately 100 acres (40 ha). The lands to be retained are approximately 100 acres (40 ha) consisting of farm land, a residence and two farm sheds.

LAST DAY FOR RECEIVING COMMENTS

We would appreciate your comments by **February 12, 2019** as to whether or not your department or agency has any comments to this severance and whether or not any conditions should be imposed. All comments should be addressed to the Attention of Lisa Finch, Land Division Administrator at the following by e-mail address lfinch@huroncounty.ca or by regular mail to the address above and to the Attention of Lisa Finch, Land Division Administrator. We will assume you have no objections to the application if no comments are received by the time specified. If this does not provide you with sufficient opportunity to consider the application, please advise.

DECISION AND APPEAL

If you wish to be notified of the decision in respect to the proposed consent, you must make a written request to the Huron County Planning & Development Department c/o Ms. Lisa Finch, Land Division Administrator, Huron County Consent Granting Authority at 57 Napier Street, 2nd Floor, Goderich, Ontario, N7A 1W2.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make written submission to the Huron County Planning Department before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

ADDITIONAL INFORMATION

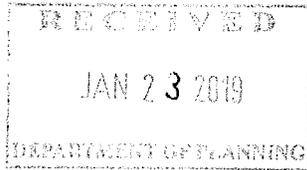
Further information regarding this application will be available to the public for inspection between 8:30 a.m. to 4:30 p.m. - Monday to Friday at:

Huron County Planning & Development Department
57 Napier Street, 2nd Floor, Goderich, Ontario N7A 1W2

Alternatively, you may review the application at the local municipal office.

"Planning with the community for a healthy, viable and sustainable future."





APPLICATION FOR CONSENT

For office use only File # C 08/19
Received JAN 23, 20 19
Considered Complete JAN 29, 20 19

1. PRE-SUBMISSION CONSULTATION

Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application for information specific to their application.

Date of Applicant's consultation meeting with County Planner assigned to Municipality: June 18, 2018

2. APPLICATION INFORMATION

Table with 2 columns: Applicant information (Name, Telephone Numbers, Address) and Owner information (Name, Telephone Numbers, Address). Includes a checked box for 'Check if same as Applicant'.

Solicitor name (if known) Ryan Bagnell, Monteith Ritsma Phillips Professional Corporation

Address Box 248 Listowel, N4W 3H4 Tel: 291-3420 x1113 Email: ryan@johnslaw.net

Correspondence to be sent to: x to all parties, or [] applicant, and/or [] owner.

3. LOCATION OF THE SUBJECT PROPERTY - SEVERED & RETAINED (Complete applicable lines)

Form for property location details including Municipality (Huron East), Ward (Grey), Concession (14), Lot Number(s) (South Half Lot 32), and Municipal Address (45232 Moncrieff Rd).

a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land? Yes [] No x
If Yes, describe the location of the right-of-way or easement or covenant and its effect:

b) Is any of the severed or retained land in Wellhead Protection Area C? Yes [] No x Unknown []
If Yes, please obtain a Restricted Land Use Permit from the Risk Management Official. If Unknown, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

APPLICATION FOR CONSENT

4. PURPOSE OF THE APPLICATION

Type of proposed transaction: (Check appropriate box)

Transfer: <input checked="" type="checkbox"/> creation of a new lot <input type="checkbox"/> addition to a lot <input type="checkbox"/> an easement <input type="checkbox"/> other purpose (please specify) _____	Other: <input type="checkbox"/> charge <input type="checkbox"/> lease <input type="checkbox"/> correction of title
--	--

Briefly, describe the proposed transaction. ___proposed to split existing 200 acre farm into 2 parcels both approximately 100 acres in size. Lot 32 , Concession 15 will be severed from the west ½ lot 33, Concession 15 and the south half of lot 32, concession 14. Access to the south half of lot 32, concession 14 will be across the northeast corner of lot 32, concession 15 via a 50' x 50' square to be severed from lot 32, concession 15 (see attached sketch)

Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

_____Hugh Crawford_____

If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser.

If a lot addition, identify the lands to which the parcel will be added.

Municipality: _____	Ward: _____
Concession: _____	Lot Number(s): _____
Registered Plan: _____	Lot(s) Block(s): _____
Reference Plan: _____	Part Number(s): _____
Name of Street/Road: _____	Street Number: _____

5. DESCRIPTION OF SUBJECT LAND

Description land intended to be severed:	Description of land intended to be retained:
a) Frontage: <u> 1320' (402 m)</u>	a) Frontage: <u> 660' (201 m)</u>
Depth: <u> 3300' (1006 m)</u>	Depth: <u> 4950' (1508 m)</u>
Area: <u> 100 acres (40 ha)</u>	Area: <u> 100 acres (40 ha)</u>
Existing Use(s) <u> farmland</u>	Existing Use(s) <u> farmland</u>
Proposed Use(s) <u> same</u>	Proposed Use(s) <u> same</u>
Existing Building(s) or Structure(s) <u> none</u>	Existing Building(s) or Structure(s) <u> residence, two farm sheds</u>
Proposed Building(s) or Structures <u> new house eventually</u>	Proposed Building(s) or Structures <u> none</u>
b) Type of access: (check appropriate space)	b) Type of access: (check appropriate space)
<input type="checkbox"/> provincial highway	<input type="checkbox"/> provincial highway
<input type="checkbox"/> county road	<input type="checkbox"/> county road
<input checked="" type="checkbox"/> municipal road, maintained all year	<input checked="" type="checkbox"/> municipal road, maintained all year
<input type="checkbox"/> municipal road, seasonally maintained	<input type="checkbox"/> municipal road, seasonally maintained
<input type="checkbox"/> other	<input type="checkbox"/> other
c) Type of water supply proposed: (check appropriate space)	c) Type of water supply proposed: (check appropriate space)

APPLICATION FOR CONSENT

<input type="checkbox"/> publicly owned and operated piped water system <input type="checkbox"/> privately owned and operated individual well <input type="checkbox"/> dug <input type="checkbox"/> drilled <input type="checkbox"/> privately owned and operated communal well <input type="checkbox"/> lake or other water body <input type="checkbox"/> other means (please specify) _____ d) Type of sewage disposal proposed: (check appropriate space) <input type="checkbox"/> publicly owned & operated sanitary sewage system <input type="checkbox"/> privately owned & operated individual septic tank <input type="checkbox"/> privately owned & operated communal septic system <input type="checkbox"/> privy <input type="checkbox"/> other means (please specify) _____	<input type="checkbox"/> publicly owned and operated piped water system <input type="checkbox"/> privately owned and operated individual well <input type="checkbox"/> dug <input checked="" type="checkbox"/> drilled <input type="checkbox"/> privately owned and operated communal well <input type="checkbox"/> lake or other water body <input type="checkbox"/> other means (please specify) _____ d) Type of sewage disposal proposed: (check appropriate space) <input type="checkbox"/> publicly owned & operated sanitary sewage system <input checked="" type="checkbox"/> privately owned & operated individual septic tank <input type="checkbox"/> privately owned & operated communal septic system <input type="checkbox"/> privy <input type="checkbox"/> other means (please specify) _____
---	---

6. LAND USE

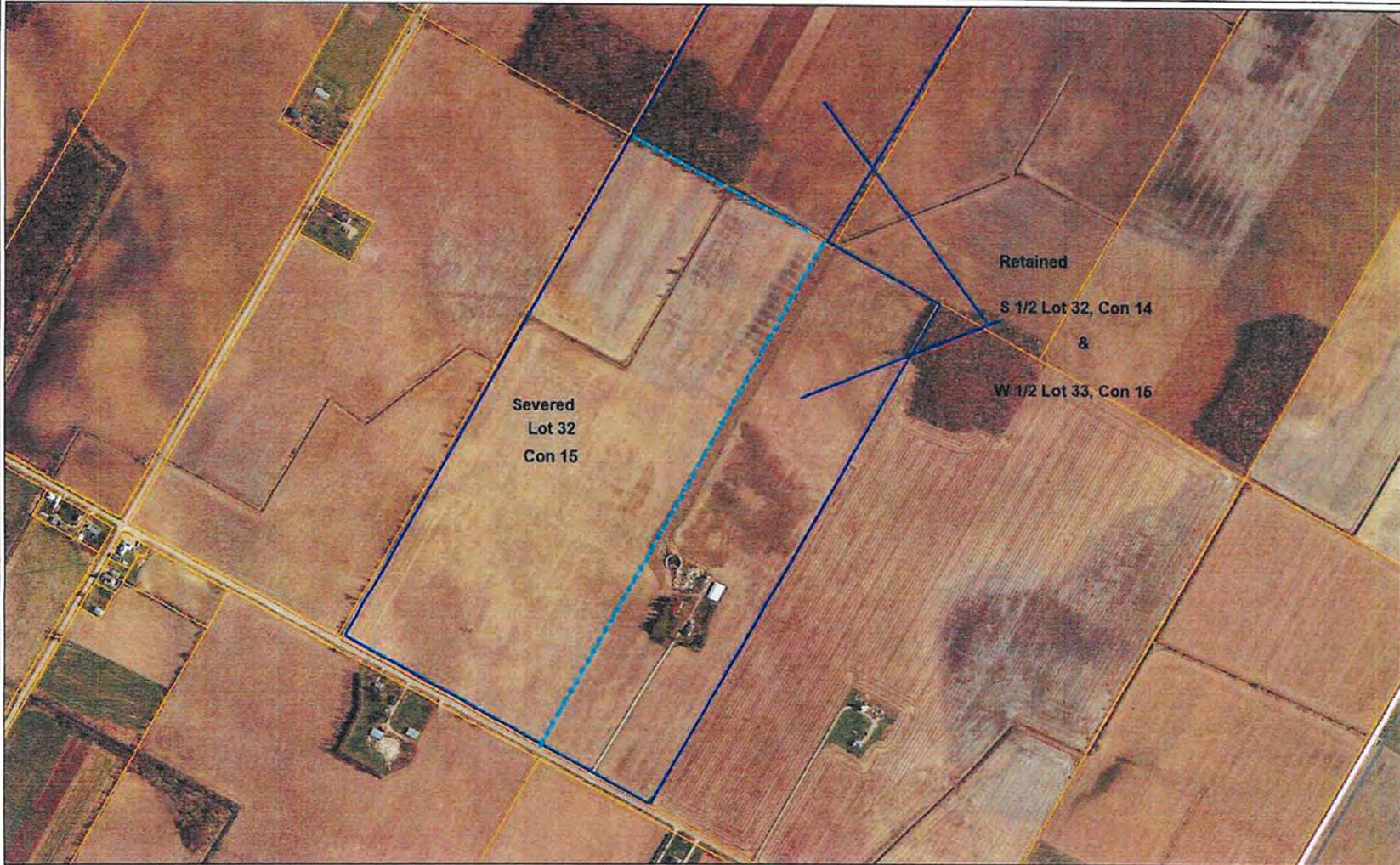
- a) What is the existing Official Plan designation of the property? Agriculture and Natural Environment
- b) What is the zoning of the property? General Agricultural (Ag 1) and Natural Environment Zone (NE 2)
- c) Are any of the following uses or features on the subject land or within 500 metres of the subject land?
 Please respond "yes" or "no" to each use or feature.

Use or Feature	On the Subject Land (yes or no)	With 500m of subject land, unless otherwise specified (indicate approximate distance) (yes or no)
An agricultural operation, including livestock facility or stockyard	No	No
A landfill	No	No
A sewage treatment plant or waste stabilization plant	No	No
A provincially significant wetland (Class 1, 2 or 3 wetland)	No	No
A provincially significant wetland within 120m of the subject lands	N/A	No
Flood plain	No	No
A rehabilitated mine site	No	No
A non-operating mine site within 1 km of the subject land	No	No
An active mine site	No	No
An industrial or commercial use (specify the use(s))	No	No
A former industrial or commercial use	No	No
An active railway line	No	No
A municipal airport	No	No
An underground storage tank or buried waste	No	No
A current Environmental Site Assessment for the site or has one been prepared within the last 5 years. If yes, please submit with application.	No	No

7. HISTORY OF PROPERTY



Hugh & Joanne Crawford - Lot 32, w 1/2 Lot 33, Concession 15 & S 1/2 lot 32, Con 14 (200 acres)



Legend

- Parcel Fabric - Secure
- Municipal Boundary
- County Boundary
- Citations

1:9,028



458.6 0 229.31 458.6 Meters

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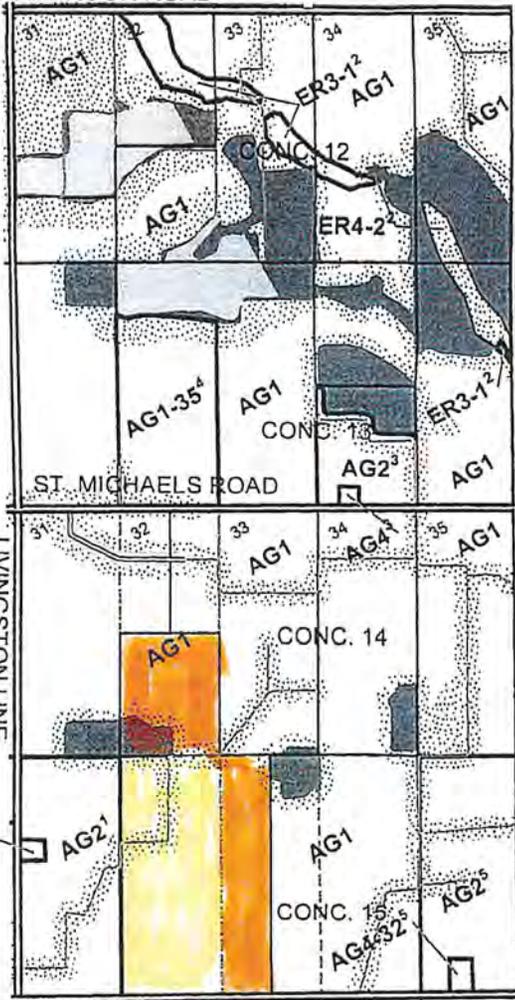
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Notes

SEE KEY MAP 12

CRANBROOK ROAD

SEE KEY MAP 15



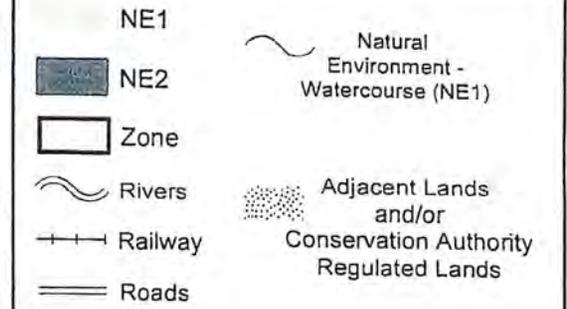
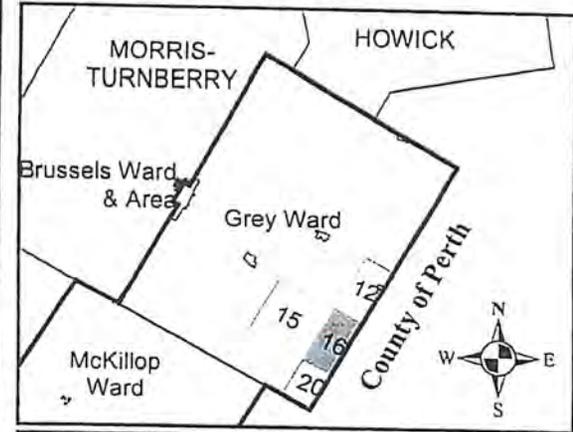
SEE KEY MAP 20

COUNTY OF PERTH

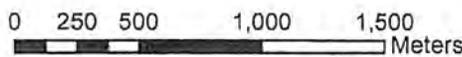
ROAD 173

 SEVERED
 RETAINED

SCHEDULE 'A'
KEY MAP 16
HURON EAST
 GREY WARD



- Amendments**
- 1 Amended by By-law 39-2008
 - 2 Amended by By-law 85-2009
 - 3 Amended by By-law 50-2012
 - 4 Amended by By-law 40-2013
 - 5 Amended by By-law 65-2015

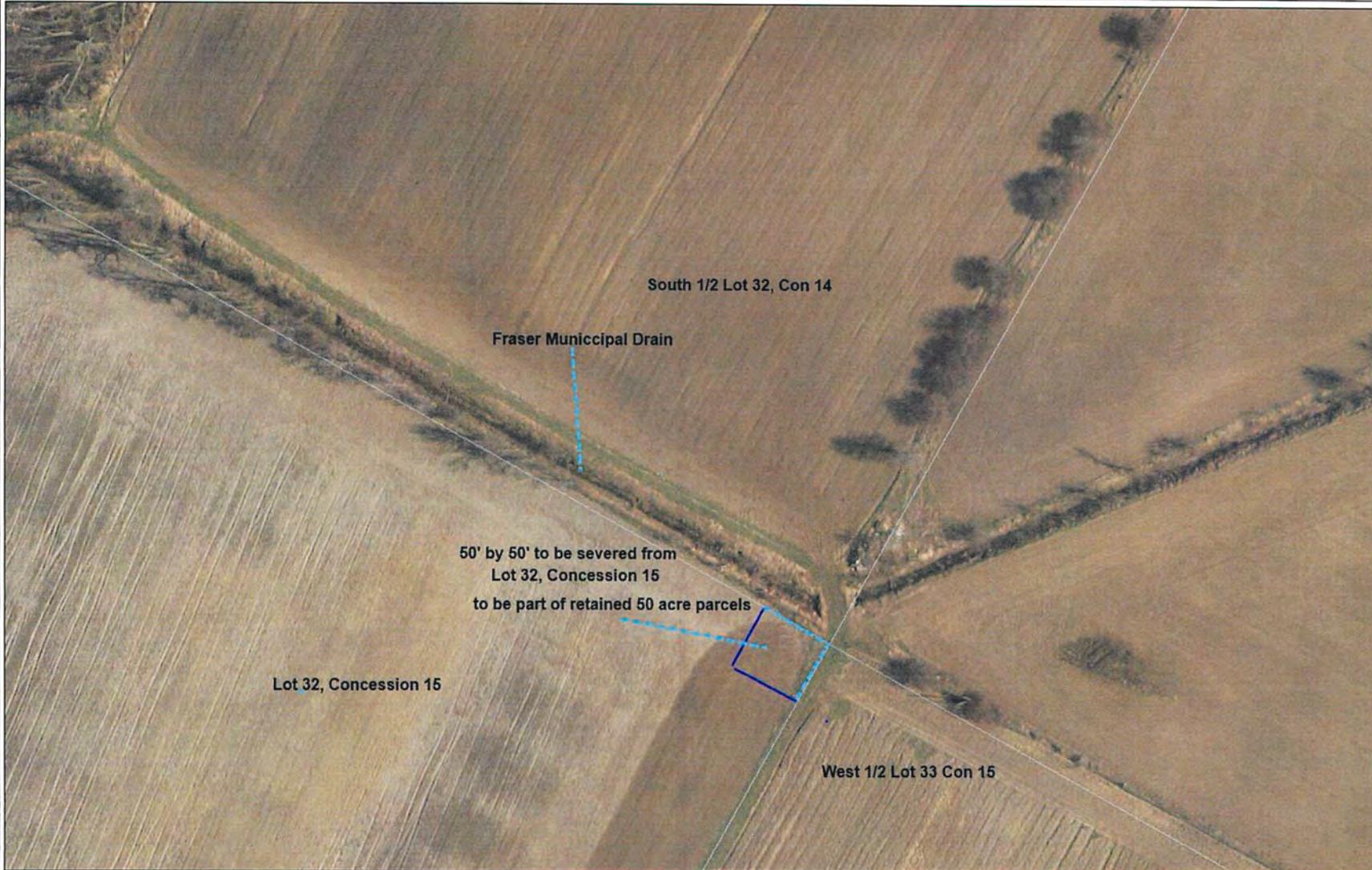


1:28,000

REVISION DATE September 29, 2016



H & J Crawford 50' by 50' square to be severed from lot 32, concession 15 to provide access to 2 50' acre parcels



Legend

-  Lots and Concessions
-  Municipal Boundary
-  County Boundary
-  Citations

1: 1,128



57.3 0 28.66 57.3 Meters

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Notes

6-03-6



PLANNING & DEVELOPMENT
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Phone: 519.524.8394 Ext. 3 **Fax:** 519.524.5677
Toll Free: 1.888.524.8394 Ext. 3
www.huroncounty.ca

To: Municipality of Huron East, Mayor and Members of Council
From: Denise Van Amersfoort, Senior Planner
Date: January 30, 2019

Re: Site Plan Control Application
North Part Lot 13, Plan 391, Seaforth Ward (36 Main Street South)
Applicant/Owner: Tuckersmith Communications Cooperative Ltd (Rob Van Aaken)

RECOMMENDATION

It is recommended that Council enter into a Site Plan Agreement with the owners of 36 Main Street South for the purposes of permitting an addition to the existing building.

PURPOSE

The purpose of this application is to facilitate a reconstruction project. The applicant proposes to remove the front portion of the building and replace with a new, single storey addition.

The Site Plan and Building Elevations are attached to this report for reference purposes.

REVIEW

The subject lands are designated Core Commercial in the Huron East Official Plan and zoned Core Commercial Zone (C4) on Zone Map 65 of the Huron East Zoning By-law. The property is located within the Downtown Seaforth Heritage Conservation District. The applicant has attended a Municipal Heritage Committee meeting and presented the plan for the exterior of the building including façade design, lighting, signage, site landscaping and building materials. The Heritage Committee has given approval to this project.

The applicant is proposing to complete this project in two phases to accommodate the construction that is anticipated on Main Street in 2020. The first phase, anticipated to be complete in 2019, is to remove the existing addition at the front of the building, construct the new addition, install the concrete ramp at the front the building and leave the rest of the site surfacing as grass at the front of the building. Phase two, which will be completed following the completion of the Main Street construction, will involve installing stamped concrete and other landscaping at the front of the building.

The new addition is proposed to be set back approximately 4.8 metres (16 feet) from the streetline; essentially at the same distance from the streetline the existing building is located. From a heritage perspective, there are arguments to support the construction of the building closer to the streetline; however, from an accessibility perspective, there are advantages to remaining set back. Due to the limited building floor plate, the applicant wished to align the floor

height of the addition with the existing floor height in the rear part of the building; this generated a need for a gentle incline at the front of this building, extending from the sidewalk to the front entrance. This incline is technically a ramp for the purposes of the Building Code and thus will be lined with handrails in Phase 1. Additional landscaping is proposed along the ramp in Phase 2.

The south side of the building is void of any architectural details or fenestration (windows). The reason for this design is because that the Ontario Building Code requires a limiting distance where buildings are built close to or on property lines. Should the property to the south, 40 Main Street South, be redeveloped, they would be permitted to build to the north property line thus blocking any windows on the south side of the TCC building.

Figure 1: Subject Property



Figure 2: Image of Subject Property in 2014



OTHERS CONSULTED

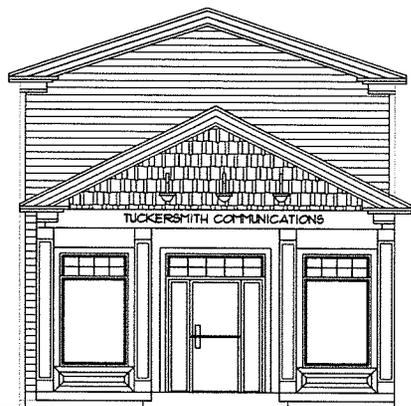
This Site Plan has been reviewed the Brad Knight, CAO/Clerk; Barry Mills, Head of Public Works and Brad Dietrich, Chief Building Official in addition to myself.

SUMMARY

It is recommended that Council enter into the attached agreement for the redevelopment of the site.

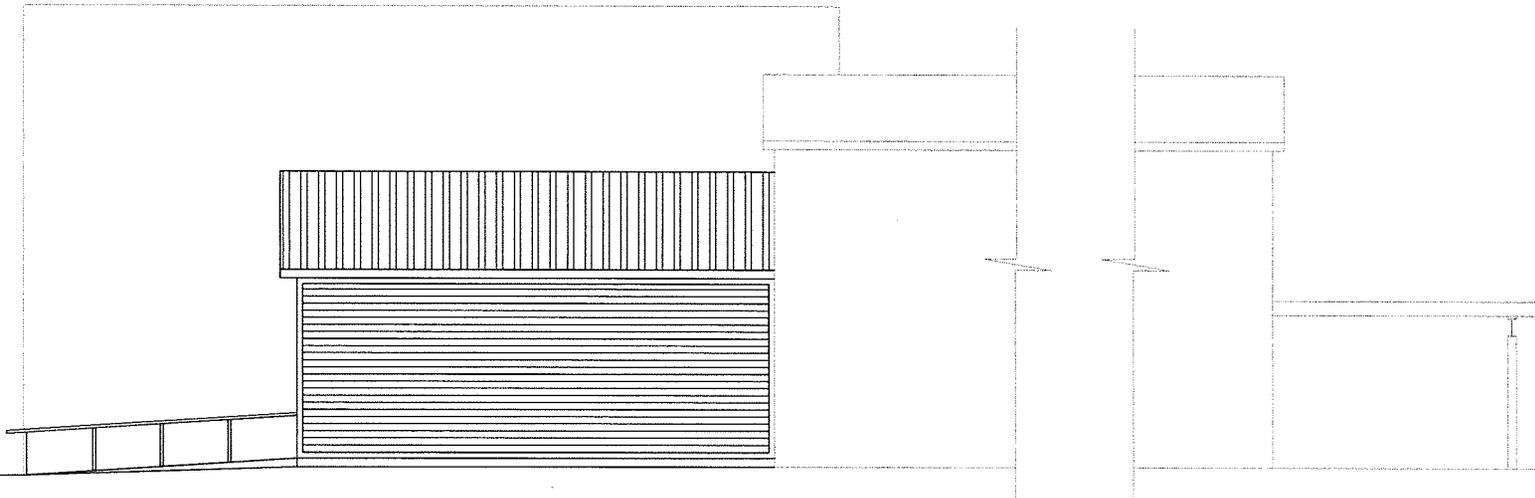
Sincerely,
'Original signed by'

Denise Van Amersfoort, RPP
Senior Planner



WEST ELEVATION

NTA

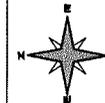


SOUTH ELEVATION

NTA

TRUE NORTH

PROJECT NORTH



DRAWN BY:

CHRIS BLAKE

DATE:

JANUARY 16/19

SCALE:

NTA

BLAKESTYLE
DESIGN & DRAFTING
INC.

CHRIS BLAKE
RR2 BRUSSELS ON
N0G 140

(519) 881-8122 (519) 885-2343

REGISTERED DESIGNER FIRM BCIN:
31069

DRAWN BY CHRIS BLAKE
PERSONAL BCIN: 21586

ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE ONTARIO BUILDING CODE AND LOCAL BY-LAWS. ALL DRAWINGS, SPECIFICATIONS AND RELATED DOCUMENTS ARE THE PROPERTY OF THE DESIGNER AND MUST BE RETURNED UPON REQUEST. REPRODUCTION OF THESE DRAWINGS IN WHOLE OR IN PART IS FORBIDDEN WITHOUT THE DESIGNER'S WRITTEN PERMISSION. ALL DIMENSIONS MUST BE CHECKED AND VERIFIED ON THE JOB SITE BY CONTRACTOR OR SUB TRADE AND ANY DISCREPANCIES MUST BE REPORTED BEFORE COMMENCING WORK. THE DESIGNER WILL NOT BE HELD RESPONSIBLE FOR CONSTRUCTION ERRORS AND/OR OMISSIONS.

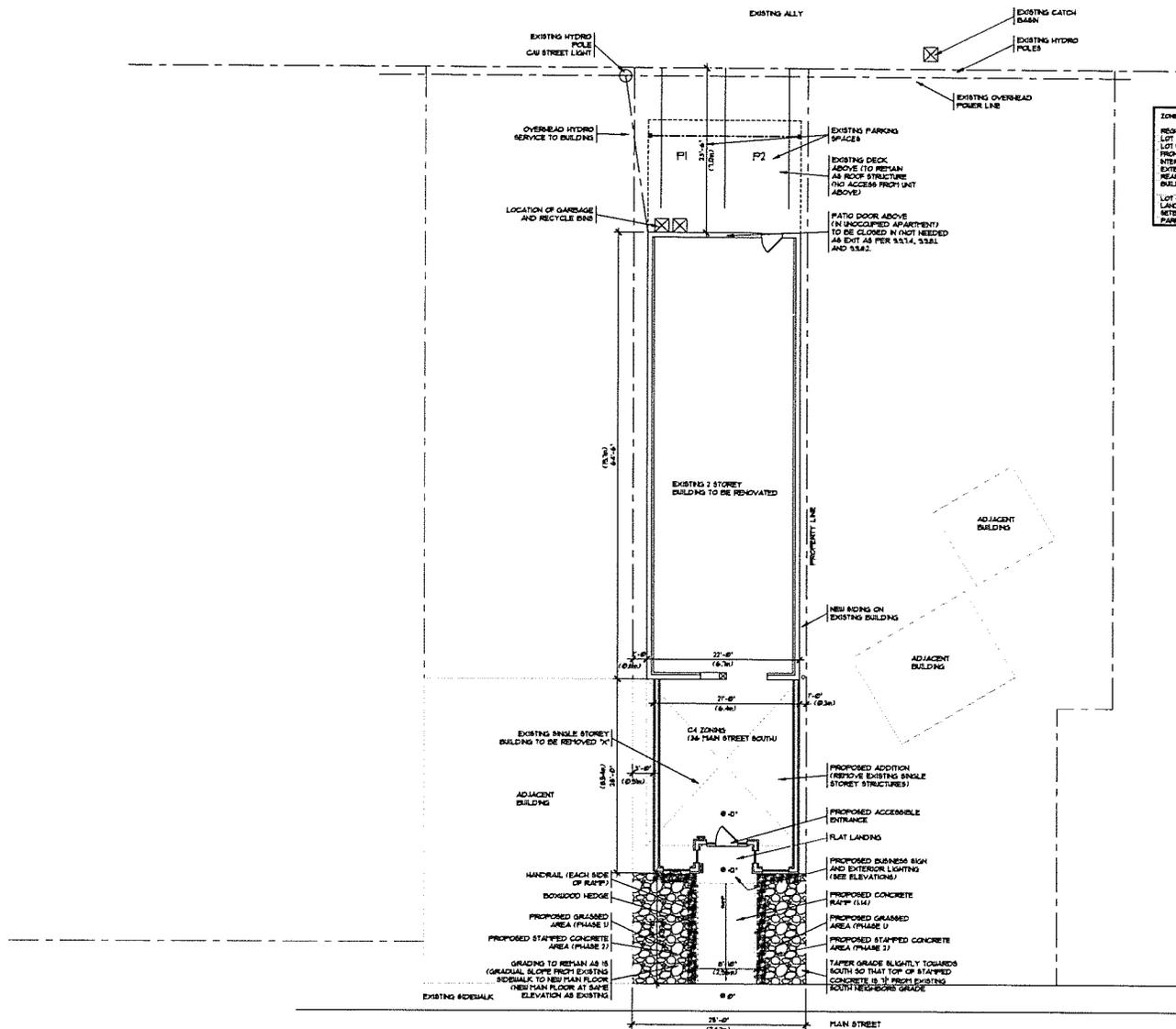
DRAWING:

ELEVATIONS

PROJECT:

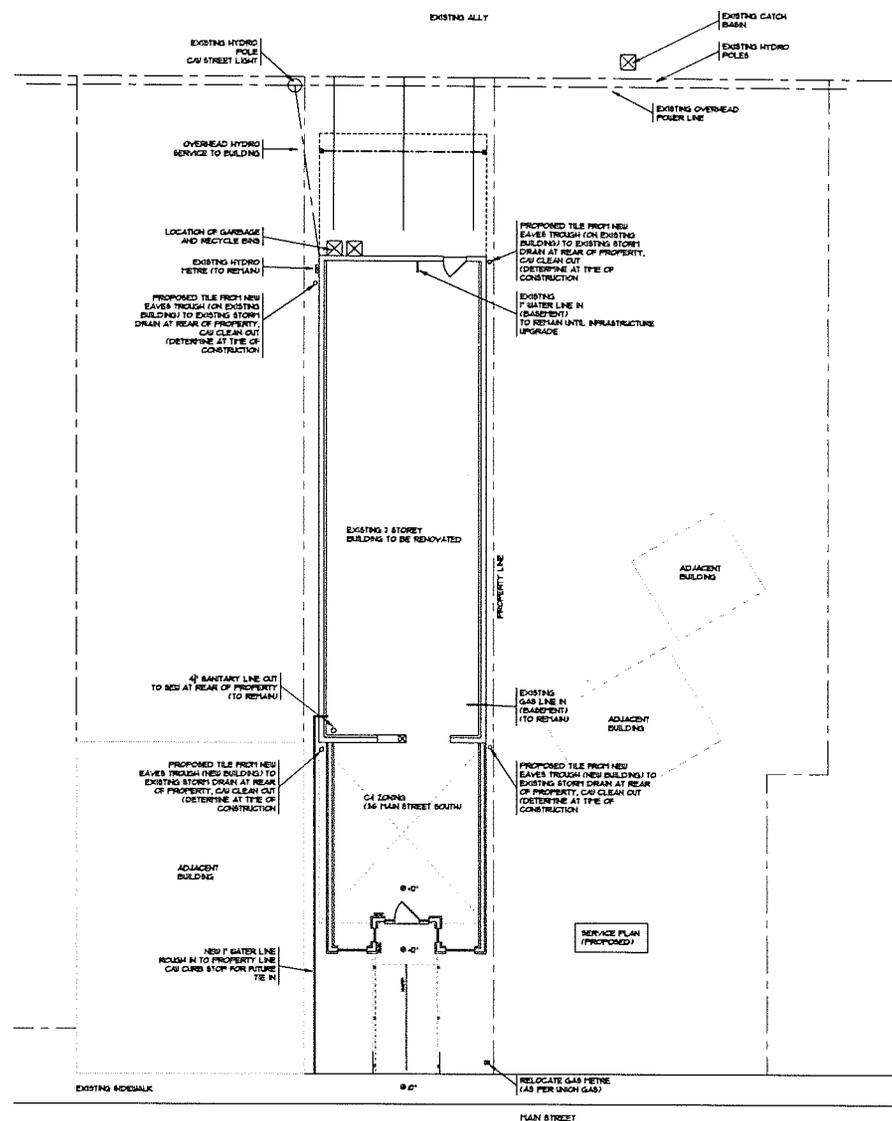
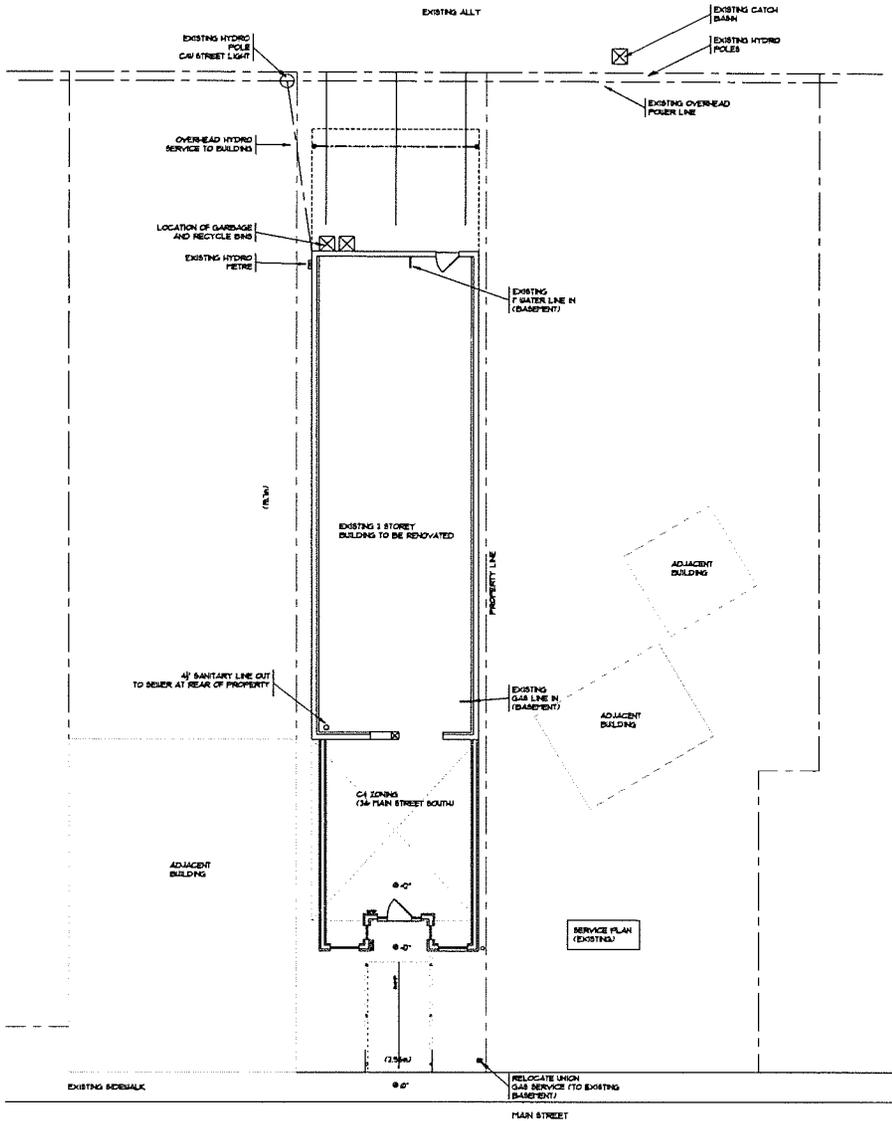
TCC OFFICE BUILDING
MAIN STREET
SEAFORTH, ON

A2



ZONE C4		
REGULATION	REQUIRED	PROVIDED
LOT AREA PERMIT	NO PERMIT	3061 SQ.F. = 3411
LOT FRONTAGE PERMIT	NO PERMIT	487 FT. = 487 FT.
FRONT YARD PERMIT	NO PERMIT	6.5 FT NORTH 6.5 FT SOUTH
INTERIOR SIDE YARD PERMIT	NO PERMIT	N/A
EXTERIOR SIDE YARD PERMIT	NO PERMIT	7.7 FT (EXISTING)
REAR YARD PERMIT	NO PERMIT	8.1 FT (PEAK OF PROPOSED SINGLE STOREY ADDITION)
BUILDING HEIGHT, MAXIMUM	SINGLE STOREY PERMITTED	8.0 FT
	(SEE BY-LAW FOR MORE DETAILS)	
LOT COVERAGE PERMIT	NO PERMIT	6.0%
LANDSCAPED OPEN SPACE PERMIT	NO PERMIT	N/A
RETRACT FROM A LAKE OR RIGHT OF WAY	NO PERMIT	N/A
PARKING SPACES PERMIT	LEGAL NON CONFORMING	N/A

TRUE NORTH	PROJECT NORTH	DRAWN BY: CHRIS BLAKE	<p>BLAKESTYLE DESIGN & DRAFTING INC.</p> <p>CHRIS BLAKE</p> <p>RR2 BRUSSELS ON</p> <p>NOG 1H0</p> <p>(519) 887-8102 (519) 955-2343</p>	<p>ALL WINDOW & DOOR SIZES MUST BE CHECKED AND VERIFIED WITH THE GENERAL CONTRACTOR AND/OR HOMEOWNER AND EXACT SIZES AND ROOF SIZES MUST BE UPDATED ON THE DRAWINGS AND GIVEN TO ALL NECESSARY TRADES</p> <p>ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE ONTARIO BUILDING CODE AND LOCAL BY-LAW. ALL DRAWINGS, SPECIFICATIONS AND RELATED DOCUMENTS ARE THE PROPERTY OF THE DESIGNER AND MUST BE RETURNED UPON REQUEST. REPRODUCTION OF THESE DRAWINGS IN WHOLE OR IN PART IS FORBIDDEN WITHOUT THE DESIGNER'S WRITTEN PERMISSION.</p> <p>ALL DIMENSIONS MUST BE CHECKED AND VERIFIED ON THE JOB SITE BY CONTRACTOR OR SUB TRADES AND ANY DISCREPANCIES MUST BE REPORTED BEFORE COMMENCING WORK.</p> <p>THE DESIGNER SHALL NOT BE HELD RESPONSIBLE FOR CONSTRUCTION ERRORS, CHANGES TO PLANS WITHOUT WRITTEN CONSENT AND/OR OMISSIONS. OBTAIN THE ITEMS INDICATED ON THESE PLANS HAVE BEEN REVIEWED. DESIGNER TAKES NO RESPONSIBILITY FINANCIALLY OR OTHERWISE FOR ANY COMPONENTS NOT INDICATED OR REVISED ON THESE PLANS, THIS INCLUDES ANY EXISTING BUILDING COMPONENT INCLUDING FIELDS, FIELDS AND RANGES.</p>	PROJECT: TCC OFFICE BUILDING MAIN STREET SEAFORTH, ON.	DRAWING: SITE PLAN	SPI
		DATE: JANUARY 16/19					
SCALE: N.T.S.	REGISTERED DESIGNER FIRM BCIN: 31069	DRAWN BY CHRIS BLAKE PERSONAL BCIN: 21566					



TRUE NORTH	PROJECT NORTH 	DRAWN BY: CHRIS BLAKE	BLAKESTYLE DESIGN & DRAFTING INC. CHRIS BLAKE RR2 BRUSSELS ON N0G 1M0 (519) 867-8102 (519) 955-2343	ALL WINDOW & DOOR SIZES FIRST BE CHECKED AND VERIFIED WITH THE GENERAL CONTRACTOR AND/OR ARCHITECT AND EXACT SIZES AND ROOMS MUST BE UPDATED ON THE DRAWINGS AND GIVEN TO ALL NECESSARY TRADES	ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE ONTARIO BUILDING CODE AND LOCAL BY-LAW. ALL DRAWINGS, SPECIFICATIONS AND RELATED DOCUMENTS ARE THE PROPERTY OF THE DESIGNER AND MUST BE RETURNED UPON REQUEST. REPRODUCTION OF THESE DRAWINGS IN WHOLE OR IN PART IS FORBIDDEN WITHOUT THE DESIGNER'S WRITTEN PERMISSION. ALL DIMENSIONS MUST BE CHECKED AND VERIFIED ON THE JOB SITE BY CONTRACTOR OR SUB TRADER AND ANY DISCREPANCIES MUST BE REPORTED BEFORE COMMENCING WORK. THE DESIGNER SHALL NOT BE HELD RESPONSIBLE FOR CONSTRUCTION ERRORS, CHANGES TO PLANS WITHOUT WRITTEN CONSENT AND/OR OMISSIONS. ONLY THE ITEMS INDICATED ON THESE PLANS HAVE BEEN REVIEWED. DESIGNER TAKES NO RESPONSIBILITY FINANCIALLY OR OTHERWISE FOR ANY COMPONENTS NOT INDICATED OR REVISED ON THESE PLANS, THIS INCLUDES ANY EXISTING BUILDING COMPONENT INCLUDING FLOOR, FOLD, AND FRAMA	PROJECT: TCC OFFICE BUILDING MAIN STREET SEAFORTH, ON	DRAWING: SITE PLAN (SERVICES)	SP2
		DATE: JANUARY 16/19				REGISTERED DESIGNER FIRM BCIN: 31069	DRAWN BY CHRIS BLAKE PERSONAL BCIN: 2586	

**HURON EAST
ADMINISTRATION**

MUNICIPALITY OF HURON EAST COUNCIL
Document No. 8-03-1, 2019
HOW DISPOSED OF

TO: Mayor and Members of Council
FROM: Paula Michiels, Finance Manager-Treasurer/Deputy Clerk
DATE: January 30, 2019
SUBJECT: 2019 Grants

RECOMMENDATION:

That Council review and determine the level of grant funding to various organizations which will then determine if the \$20,000 budgeted for grants is appropriate for 2019.

BACKGROUND:

A summary of grants that have been authorized by Council from 2016 – 2018 is attached along with the funding requests/background information for 2019.

A couple of comments with respect to the requests

→ the Municipality doesn't ask our own minor hall/park committees to submit written requests as we know what their financial position is, as their activities are consolidated into our records and the Municipality is ultimately responsible for their operations.

→ Policy 1.08 – Policy and Procedures for Municipal Grants to Local Fundraising Groups which was approved by council on October 2, 2001, states "that council of the Municipality of Huron East establish a policy that any fundraising groups that canvas the ratepayers of the municipality will not be considered for a municipal grant."

OTHERS CONSULTED

Brad Knight, CAO/Clerk

BUDGET IMPACT

Allocation of grant funding will determine if \$20,000 is sufficient in the 2019 budget.

SIGNATURES:



Paula Michiels, Finance Manager-Treasurer/Deputy Clerk



Brad Knight, CAO/Clerk

MUNICIPAL GRANTS - 2019

GROUP	2016	2017	2018	2019	2019	Financial
	Actuals	Actuals	Actuals	Actuals	Requests	Statements
Brussels Ag. - Fall Fair	1,000.00	1,000.00	1,000.00		Yes	Yes
Brussels Horticultural	550.00	550.00	550.00		Yes	Yes
Brussels Santa Claus	500.00	500.00	500.00			Internal
Ethel Minor Ball Grant	500.00	500.00	500.00			Internal
Clinton Public Hosp. - Gala Event	500.00		500.00			
Dutch Can. Remember as One		760.00				
Fed. of Agriculture - 75th Anniversary Gala	400.00					
Huron Cty. Afganistan Monument	1,000.00					
Huron Cty. Farm & Home Safety	250.00	250.00	250.00			
Huron Centennial Public Sch.-Grad Awards	40.00	40.00	40.00		Annual Commitment	
Huron Residential Hospice			500.00			
Huron Perth Agriculture and Water Festival	250.00	250.00	250.00		Yes	Yes
Huron Plowmen's Assoc.	250.00	250.00	250.00		Yes	Yes
Lionc Club - Clinton (Lions Park)	1,000.00	1,000.00	1,000.00		Yes	Yes
Lions Club - Seaforth (Santa Claus Parade)	2,000.00	2,000.00	2,000.00		Yes	Yes
Lions Club - Seaforth (Pool)	7,500.00	7,500.00	7,500.00		Yes	Yes
Maitland Bank Cemetery	400.00	400.00	400.00		Yes	Yes
North Wood Elementary School	1,000.00					
Royal Canadian Legion - Branch 468	50.00	55.00	55.00			
Royal Canadian Legion - Remembrance Day	100.00	100.00	100.00			
Seaforth Ag. Fall Fair	1,000.00	1,000.00	1,000.00		Yes	Yes
Seaforth Food Bank - Hall Rental	380.00	265.00	375.00			
Seaforth Horticultural	550.00	550.00	550.00		Yes	Yes
St. Columban Soccer	500.00	500.00	500.00		Yes	Yes
St. John Ambulance - Grey Bruce Huron Branch			250.00		Yes	
Van Egmond Foundation	1,000.00	1,000.00	1,000.00		Yes	
Walton Area Sports Club	500.00	500.00	500.00			Internal
Winthrop Ball Park	500.00	500.00	500.00			Internal
Actual (1-130-100-6001)	\$21,720.00	\$19,470.00	\$20,070.00			
Budget (1-130-100-6001)	\$20,000.00	\$20,000.00	\$20,000.00			
From Parkland Reserves (3-300-100-9525)	Maximum	Maximum	Maximum			
	Committed	Committed	Committed			
Brussels Dam - Stop Log Replacement	1,755.23					
Brussels Optimist Club - Flag Poles		500.00				
Ethel Community Centre - Furnace Replacement			2,208.20			
Winthrop Ball Park (backstop/fencing)		4,700.00				
Walton Park - Backstop			5,000.00			
Walton, Ethel Halls & Winthrop Park (water filters)	912.78					
Total from Parkland Reserves	\$1,755.23	\$5,200.00	\$7,208.20			
O:\Grants\Grants 2019 - Draft						



BRUSSELS
AGRICULTURAL SOCIETY

**Brussels
Agricultural
Society**
Box 133, Brussels, ON N0G 1H0

JAN 10 2019

President: Dorothy Cummings 887-9393
Sec.-Trea.: Brian Schlosser 226-622-2175

January 2, 2019

Munc. of Huron East
PO Box 610
Seaforth, On
N0K 1W0
Attn Brad Knight

Dear Brad ,

Our Brussels Agricultural Society every year comes up with a new theme for the Brussels Fall Fair, and this year we will be celebrating the 158th year of putting on an annual agricultural exhibition, after all those years, is it only fitting that the theme will be **“Back to our Roots”**.

Changing the theme every year allows for the categories in many of the sections to change their ideas and class definitions, which encourages lively competition between our hundreds of exhibitor entrants, but every year we still plan on offering the school programs to the area children who participate every year in our Fair.

Although we host fundraising events like the very successful Ladies Night, we still depend on the generosity of our sponsors and your continued support would be greatly appreciated. Each year we honour those contributors with a recognition wall signage, a wall banner, and publish a complete list of donors in our fair book. If you are willing to, once again donate, please send to :

Brussels Agricultural Society
Box 133
Brussels , On
N0G 1H0

Charitable donation receipts will be issued as donations are receive, for all amounts over \$10.00. If you have any questions regarding a donation, please call Brian Schlosser at 226-622-2175.

We wish to Thank you in advance for your generosity and hope that you and your family will be able to attend this year's 2019 fair , where we will be coming **“Back to our Roots”** on Sept 15th & 16th.

Sincerely

Brian Schlosser
Secretary-Treasurer



AUDIT CERTIFICATE

(TO BE USED IF NO AUDIT REPORT IS SUPPLIED BY OUTSIDE AUDITORS)

Society financial records must be audited for the protection of both the treasurer and the Society.

One of the following must be submitted:

- a completed Audit Certificate with two signatures that are not executive officers or board members of the Society **or related to one another or the treasurer.**

OR

- an Audit Report (not a Compilation, also known as, Notice to Reader) that has been completed by a professional firm (CA, CMA, (CPA, CGA)). Please send a copy of the Audit Report and retain the original for your files. This usually has only **one** signature.

Note that Compilations, also known as Notice to Readers, will no longer be acceptable as formats for reviews. If your financial statements are in this format, please also supply the Audit Certificate as described above.

We certify that the statements of receipts & disbursements and assets & liabilities of the

Brussels Agricultural Society, for the fiscal year ended 2018,
(Name of Society)

are correct, and that our examination of the books and records of the Society included tests to ensure:

1. all cash receipts were correctly recorded;
2. all recorded vouchers were accurate and authentic;
3. all investment and similar assets which were reported actually exist.

Date 04 JAN, 20 19
 Auditor / Financial Reviewer RALPH WATSON
 Signature [Signature]
 Phone 519-887-6011

Date 05 January, 20 19
 Auditor / Financial Reviewer PETER ALLISON
 Signature [Signature]
 Phone 519-887-8443

Any officer, director or auditor of an organization who makes a false statement in any report or information required under the *Agricultural and Horticultural Organizations Act* is guilty of an offence and on conviction is liable to a fine of not more than \$2000. R.S.O. 1990, c. A.9, s. 16

Banking Summary - Last year
1/1/2018 through 12/31/2018 (in Canadian Dollars)

Category	1/1/2018- 12/31/2018
INCOME	
Ambassador Income	
Ambassador Campaign	735.00
Ambassador Door Receipts	297.00
TOTAL Ambassador Income	1,032.00
Income	
Cash Gift	499.00
Fair Booth Rentals	40.00
Food Sales	
Kitchen	1,245.30
School Lunches	214.00
Snack Bar	1,259.45
TOTAL Food Sales	2,718.75
Fundraising	
Annual Campaign	6,450.00
Door receipts	1,973.90
Fair Prize Donors	2,043.58
Theme Baskets	1,517.36
TOTAL Fundraising	11,984.84
Grants	
Municipality of Huron East	1,000.00
Municipality of Morris-Turnberry	500.00
TOTAL Grants	1,500.00
Membership Fees	175.00
Midway	864.25
TOTAL Income	17,781.84
Ladies Night Out Income (Net)	6,533.63
Transfer From Manulife Acc't	7,500.00
TOTAL INCOME	32,847.47
EXPENSES	
Uncategorized	0.00
Ag Society lapel pins	720.00
Ambassador	
Conference	15.65
District 8 Entry Fee	55.00
Travel	113.56
TOTAL Ambassador	184.21
Ambassador Car Banner	56.50
Ambassador Competition	
Advertisements	100.91
Bursary	100.00
Contestant Gifts	397.78
Flowers	150.00
Meal + Snack	362.17
Photographs	25.00
Sashes	103.15
Tiara, bracelets	435.78
TOTAL Ambassador Competition	1,674.79
Cash Float	0.00

Banking Summary - Last year

1/1/2018 through 12/31/2018 (in Canadian Dollars)

1/1/2019

Page 2

Category	1/1/2018- 12/31/2018
Custom work- Construction	6,611.73
Donations	100.00
Fair	
4 H Clubs Participation	50.00
Advertising	1,102.86
Display materials	1,413.68
Entertainment	233.85
Face Painting Clowns	390.00
Fair Book	1,121.81
Food Purchases	1,601.66
Judges	
Payment	518.20
TOTAL Judges	518.20
Midway	5,058.67
Prize Money	3,830.20
Prize ribbons, etc.	169.50
Sponsor Banners	90.40
St. John Ambulance	350.00
Tractor Pull	75.77
Trophies	119.78
TOTAL Fair	16,126.38
Fair Board	
Award	25.00
Gifts	207.35
TOTAL Fair Board	232.35
Insurance	
Accident Insurance	245.91
Liability	1,521.72
Property Insurance	108.00
TOTAL Insurance	1,875.63
Misc	209.06
OASS - District 8	
Association Membership	75.00
Meals	132.00
TOTAL OASS - District 8	207.00
OASS - Provincial	
Accommodations	741.44
Auction Donation	38.00
Meals	38.94
Mileage	127.75
Provincial Membership	55.00
Registration	62.15
OASS Annual Meeting	200.00
TOTAL Registration	262.15
TOTAL OASS - Provincial	1,263.28
Office	
Office supplies	95.06
Photocopying	40.98
Postage and Delivery	489.97
Printing	266.59
Stationery	82.78

Banking Summary - Last year

1/1/2018 through 12/31/2018 (in Canadian Dollars)

1/1/2019

Page 3

Category	1/1/2018- 12/31/2018
TOTAL Office	975.38
Remembrance Day Wreath	55.00
Service Charge	
Bank Charge	111.31
Cheque Printing	24.32
TOTAL Service Charge	135.63
Transfer To Manulife Acct.	10,000.00
TOTAL EXPENSES	40,426.94
OVERALL TOTAL	-7,579.47

Brussels Horticultural Society
C/O Maurice Douma
41381 Morris Road
R R 4
Brussels, ON
N0G 1H0

January 25, 2019

Dear Council of Huron East,

On behalf of the Brussels and District Horticultural Society I am writing to request that your Council continues its generous support of the society's activities.

We are starting 2019 with a very healthy bank balance most of which was raised by a very successful fundraiser. We plan to use this money in 2019 to beautify Brussels through a civic improvement project.

The projects we are considering are:

Benches and trees on the south side of the Brussels Library by a sidewalk leading from the main street to the Four Winds Barn.

Improvements to the Gazebo area beside Solace Spa on Turnberry.

Landscaping by the Columbarium at the Brussels Cemetery.

Donation to the BMG Building Renovations.

Our members will need to vote on and approve any project that we undertake.

Yours truly,

Treasurer – Brussels Horticultural Society



AUDIT CERTIFICATE

(TO BE USED IF NO AUDIT REPORT IS SUPPLIED BY OUTSIDE AUDITORS)

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- a completed Audit Certificate with two signatures that are not executive officers or board members of the Society or related to one another or the treasurer.

OR

- an Audit Report (not a Compilation, also known as, Notice to Reader) that has been completed by a professional firm (CA, CMA, (CPA, CGA)). Please send a copy of the Audit Report and retain the original for your files. This usually has only one signature.

Note that Compilations, also known as Notice to Readers, will no longer be acceptable as formats for reviews. If your financial statements are in this format, please also supply the Audit Certificate as described above.

We certify that the statements of receipts & disbursements and assets & liabilities of the Brussels & District Horticultural, for the fiscal year ended 2018
(Name of Society)

are correct, and that our examination of the books and records of the Society included tests to ensure:

1. all cash receipts were correctly recorded;
2. all recorded vouchers were accurate and authentic;
3. all investment and similar assets which were reported actually exist.

Date Jan 6, 2019
 Auditor / Financial Reviewer PETER ALLISON
 Signature [Signature]
 Phone 519-887-8443

Date January 7, 2019
 Auditor / Financial Reviewer Leanne Armstrong
 Signature [Signature]
 Phone 519-887-6010

Any officer, director or auditor of an organization who makes a false statement in any report or information required under the *Agricultural and Horticultural Organizations Act* is guilty of an offence and on conviction is liable to a fine of not more than \$2000. R.S.O. 1990, c. A.9, s. 16



Income Statement

SOCIETY NAME: *Brussels4 District Hort. S*
FOR THE FISCAL YEAR ENDING (MM/DD/YY): *12/31/2018*

REVENUE

	ITEM	AMOUNT	
1.	<i>Membership fees 53x\$5</i>	<i>\$ 265</i>	<i>00</i>
2.	<i>Society events</i>	<i>337</i>	<i>50</i>
3.	<i>Fair prize</i>	<i>10</i>	<i>00</i>
4.	<i>Donations & grants</i>	<i>3322</i>	<i>39</i>
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
	TOTAL REVENUE	<i>\$ 3934.89</i>	<i>A</i>

EXPENSES

	ITEM	AMOUNT	
1.	<i>Fees & insurance</i>	<i>\$ 369</i>	<i>40</i>
2.	<i>Society expenses</i>	<i>216</i>	<i>00</i>
3.	<i>Fair prizes</i>	<i>300</i>	<i>00</i>
4.	<i>Speakers & judges</i>	<i>50</i>	<i>00</i>
5.	<i>Civic improvements</i>	<i>2003</i>	<i>62</i>
6.	<i>advertising</i>	<i>11</i>	<i>98</i>
7.	<i>rent for meeting hall</i>	<i>50</i>	<i>00</i>
8.			
9.			
10.			
11.			
12.			
	TOTAL EXPENSES	<i>\$ 3000.40</i>	<i>B</i>

Net Income (A minus B) \$ *934.49* **C**

Balance Sheet

SOCIETY NAME: *Brussels & District Hort. S*
as at (MM/DD/YY): *12/31/2018*

ASSETS

Cash \$ *9468.75*

ACCOUNTS RECEIVABLE

	INVESTMENTS	AMOUNT
1.	<i>None</i>	\$
2.		
3.		
	OTHER	
1.	<i>None</i>	
2.		
3.		
	FIXED ASSETS	
1.	<i>None</i>	
2.		
3.		
TOTAL ASSETS		\$ <i>0</i>

ACCOUNTS PAYABLE

	LIABILITIES	AMOUNT
1.	<i>None</i>	\$
2.		
3.		
TOTAL LIABILITIES		\$ <i>0</i>

EQUITY

Society's Equity (total assets minus total liabilities) *0* \$ *0*

Reconciliation of Statements

SOCIETY NAME: *Brussels & District Hort.*
for the fiscal year ending (MM/DD/YY): *12/31/2018*

Cash – beginning of year	\$	<u><i>8,534.26</i></u>	E
Net Income (Income Statement line C)	\$	<u><i>934.49</i></u>	F
Cash - end of year (E plus F)	\$	<u><i>9,468.75</i></u>	G
Cash - end of the year as per Balance Sheet (line D)	\$	<u><i>9,468.75</i></u>	H

Line G and H must be equal

November 2018



Dear Supporter:

Hello from the Huron Perth Agriculture and Water Festival Steering Committee! This letter is to ask you for your consideration for financial support in presenting the Huron Perth Agricultural & Water Festival, **April 9th & 10th, 2019**.

The annual Huron Perth Agriculture and Water Festival (HPAWF), in its 27th year, is a fun filled educational event serving approximately 500-600 grade 4 students from Huron and Perth counties. Our unique festival provides students with an interactive and engaging atmosphere for hands-on learning about local water conservation and agricultural practices. Stations at the festival are organized and facilitated by community partners who donate their time, such as local Conservation Authorities, Stewardship Council and Health Units, Huron and Perth Federations of Agriculture, Farm Safety Associations, Grain Farmers of Ontario, as well as Pork Producers, Beef Farmers, Dairy Producers, and Poultry Producers. This year we are excited to have both the Water Buffalo Farmers and Apiaries represented at the festival.

The HPAWF is made affordable for all participants with no entrance fee, and a bus subsidy to offset the cost of transportation. Each attending teacher receives a resource kit that contains information and activities to be used in-class. The annual operational cost of the festival is \$14,500 and could not happen without our generous sponsors!

For the convenience of our supporters, we have put together a sponsorship programme with five levels:

Community Level Donation	Less than \$100
Bronze Level Donation	\$100 - \$249
Silver Level Donation	\$250 - \$499
Gold Level Donation	\$500 - \$999
Platinum Level Donation	\$1000 or more!

Contributing sponsors are recognized on two donation display boards at the event, on the HPAWF website (hpawf.huronstewardship.ca) and a thank you in the paper for their generous donation. All sponsors are invited to attend a *special VIP tour and luncheon on April 10th, 2019*.

If you have donated in the past, we offer a huge thank you, and ask that you would consider a financial donation once again. If you have not, we would encourage & ask you to consider partnering with us in presenting this educational event.

Thank you in advance for your generous support of the Huron Perth Agriculture and Water Festival. Supporters like you make this engaging, hands-on, and effective educational experience possible for our Grade 4 students! Any donation is greatly appreciated; bringing us one step closer towards making the next Huron Perth Agriculture and Water Festival a success.

If you have any questions regarding the festival, or making a donation, please contact Johanna Hayes, Festival Coordinator at: huronperthfestival@gmail.com or (519) 301-3152

Sincerely,

Johanna Hayes,
Festival Coordinator &
The Huron Perth Agriculture & Water Festival Steering Committee

Donations (cheques) can be made Payable to:
Huron Perth Agricultural & Water Festival

Mailed to: Elizabeth Balfour (*HPAWF Treasurer)

**6565 Line 28
DUBLIN, ON, N0K 1E0**

Expenses

	2017	2018
Elizabeth Hawkins	\$1,305.08	\$560.40
Johanna Hayes		\$955.56
Pete's Paper Clip	\$32.77	
prize for Elma Township P S	\$100.00	
CAvan UCW	\$250.00	\$250.00
Heartland Church		\$250.00
Huron County Beef Producers	\$250.00	
Burk's Tent Rentals		\$1,751.24
RVS (curtains)	\$2,096.15	
Seaforth Ag Society	\$2,768.50	\$2,542.50
Seaforth Community Centre	\$1,215.88	\$1,240.20
Yvonne Hoggart	\$306.99	\$348.82
hand sanitizer	\$45.73	
Elizabeth - stamps		\$32.21
Carolyn Van Dorp	\$40.00	
roast beef	\$348.00	
CHSS supply teacher	\$128.82	
Mitchell High School bus		\$189.57
Bussing Chss students	\$292.34	\$322.46
yvonne cat litter	\$15.22	
Huronia Heat arena	\$361.60	\$84.75
Focus (thank-you ad)	\$255.38	\$271.20
st John's Ambulance	\$450.00	\$450.00
Bussing rebate	\$2,928.81	\$2,626.55
Daddy O's student lunch	\$981.00	
Fairholme student lunch	\$150.74	
bank charge	\$5.17	
TOTAL COST	\$14,328.18	\$11,875.46
Income	\$14,870.00	\$ 13,791.51





Dear Members of Council,

Jan 15/19

Thursday and Friday August 22nd and 23rd, 2019 are the dates set for the 92nd Annual Huron County Plowing Match. To date a site and host have not been secured. Warden Jim Ginn will co-host the event.

Thursday morning the 4-H Sodbusters Club are planning practice time with their plowing competition in the afternoon which serves as their achievement day. The Princess of the Furrow Competition will take place on Thursday as well, culminating in the crowning of the 2019-20 Huron Princess. 2018-19 Princess Jaden Shortreed will be assisting with the program.

Friday August 23rd will showcase plowing in various classes by both Huron and visiting plow people. Celebrity and children's plowing will again be featured. The Queen of the Furrow program takes place on Friday as well, with reigning Huron County Queen Loretta Higgins assisting with the event. Throughout the day visitors may view various displays, watch tillage demonstrations and take place in a silent auction. Food will be available on-site. The day will conclude with a banquet, awards presentation and crowing of the 2019-20 Huron County Queen of the Furrow.

Several Huron Plowmen competed at IPM2018 in Chatham Kent, in both the four day and one day junior events. Lucas Townsend was awarded a native pottery memorial award and the Barbara McAllister Memorial Scholarship. Lucas will also represent Ontario at the Canadian Junior Plowing Championships later this year. Jordan Shortreed was top plowmen in the Sulky Horse Competition, the youngest horse plowmen to capture this title.

The Huron County Plowmen's Association very much appreciates the support it has received in the past from the various municipalities, businesses, organizations and individuals who have contributed to our organization. We could not possibly hold this event without your generosity. We are therefore requesting your support to again be able to host a successful match. An alphabetical listing of contributors, monetary or in kind will be posted at the Match Site as will the previous year's contributors (2018) be recognized in our official program. It is our hope that you will support the 2019 Match. We thank you for your consideration of this request and invite you to attend and participate in the events of the Huron County Plowing Match.

Sincerely

Maja Dodds

Maja Dodds, Treasurer
Huron County Plowmen's Association
81341 Roxboro Line, R.R. 1
Seaforth, Ontario
N0K 1W0
519-527-0686

We very much appreciate your generous support to our 2018 Match

Excluded

Financial Report Nov 1/17 - Oct 31/18

Budget Nov 1/18 - Oct 31/19

Huron Plowmen's Association Budget
Nov 1/18-Oct 31 2019

Expenses

Prize Money	\$2,500.00
Trophies	\$150.00
Judges	\$450.00
Sanitation	\$475.00
PA System	\$100.00
Land Lease	\$1.00
Appreciation Plaques	\$275.00
Promotion	\$250.00
Business	\$300.00
Tent/Hall Rental	\$300.00
Queen of Furrow Program	\$1,800.00
Princess of Furrow Program	\$500.00
OPA Annual Meeting	\$1,200.00
Member Fees (to OPA)	\$430.00
Banquet	\$4,700.00
Junior Day	\$175.00

Total \$13,606.00

Revenue

50/50 draw	\$75.00
Auction	\$1,000.00
Member Fees	\$325.00
Plow Registrations	\$500.00
Gate Receipts	\$400.00
Sponsorships	\$8,200.00
Banquet	\$2,700.00
Other	\$406.00

Total \$13,606.00

Huron Plowmen's Association
Financial Statement Nov 1/17-Oct 31/18

Revenue

Sponsorship		
Junior day/4-H	\$ 308.20	
Princess of Furrow	\$ 1,528.60	
Queen of Furrow	\$ 568.00	
General	\$ 8,299.60	
Total sponsors & Donations		\$10,704.40

Banquet	\$ 2,773.00	
Registrations	\$ 475.00	
Gate receipts	\$ 694.25	
50/50draw	\$ 173.00	
Auction	\$ 1,834.00	
Membership	\$ 370.00	
Late 2017 membership	\$ 5.00	
Grant (IPM historical tent)	\$ 1,000.00	
Misc	\$ 53.90	
Total		\$7,378.15

Total Revenue \$18,082.55

Balance on hand Nov 1/2017 \$11,573.38

TOTAL \$29,655.93

In Reserve 2 GIC's totalling \$9000

Expenses

Prize Money -Jr Match	\$ 120.00	
Class 2-16	\$ 2,065.00	
Total Prize Money	\$ 2,185.00	\$ 2,185.00

Trophies + Prizes	\$ 118.26	
Judges (Incl. mileage)	\$ 457.00	
Sanitation	\$ 452.00	
Sound System	\$ 27.12	
Land Lease	\$ 1.00	

Promotion	\$ 249.61	
Appreciation Plaques	\$ 271.20	

Banquet	\$ 4,081.25	
Misc	\$ 23.70	
Total	\$ 5,681.14	\$ 5,681.14

Total Match Expense \$ 7,866.14

Queen of the Furrow	\$ 1,680.72	
Princess of the Furrow	\$ 751.03	
Total		\$ 2,431.75

4-H/Jr Day \$ 158.20 \$ 158.20

Other

Business	\$ 263.84	
50/50	\$ 86.50	
Memorial Donations	\$ 120.00	
OPA Convention/Annual meeting	\$ 1,130.47	
Membership(plus HST) to OPA	\$ 463.31	
Canadian Plowing Organization	\$ 50.00	
Auction		
Misc	\$ 39.50	
Total Other	\$ 2,153.62	\$ 2,153.62

IPM 2017 Expenses

Sponsorship		
Historical Tent		
Misc	\$ 384.35	
Total		\$ 384.35

Total \$ 12,994.06

Balance on Hand Oct 31,2018	\$ 16,751.87	
Less O/S Cheques(6) 2	\$ 90.00	\$ 16,661.87
		<u>\$ 29,655.93</u>

I have examined the Huron Plowmen's Association's bank account transactions for the year ended October 31, 2018. This statement of Revenue and Expenses accurately summarizes the financial transactions of the Association for the 2018 fiscal year.

hmcj
Nov 19/18

Maja Seclak
Nov 5/18

THE LIONS CLUB OF CLINTON
P.O. BOX 622
CLINTON ONTARIO
N0M 1L0

NOV 15 2018

Addresses of
Municipalities of
Central Huron and
Huron East

Dear Sir/Madame:

For many years, the Clinton Lions Park has been an integral part of the community and as such, it has hosted family picnics and reunions, Church services, Marriages, quiet place for lunch and dog walks. The Lions Club has hosted several events here over the years, which have brought numerous visitors to the Park and aided in promoting the area communities in the Heart of Huron County.

Over the past twenty years, a new bathroom and holding tank was installed, along with many improvements to the physical aspects of the Park. Children's area with swings and playground equipment were installed and has been maintained since. These enhancements have made the park an enjoyable place for out of town visitor's and local people, as well.

Due to rising costs of maintaining and operating the park, we are finding it increasingly difficult to meet these financial obligations. This situation will become critical in the near future and we are asking for your assistance, so we can keep the park open.

Our most significant expense is the grass cutting which costs \$3000.00/\$3400.00 per year depending on the rate of growth. We also incurred expenses this year having to replace the water hydrant as it started leaking had to be dug up by a backhoe. This cost was close to \$450.00 . We also have replaced facer boards on the pavilion and painted them and also the play equipment.

We are writing to both Municipalities, in hope that between the two, could possibly partner with a solution with monetary or "in kind" assistance.

We respectfully ask that you give this every consideration. We have not got a lot of Lion members currently left in the club and are finding it harder to fund raise for the park and community needs.

Thanks for your time and consideration:

President: _____

Charles Bodle

Clinton Lions Club

Box 622

Clinton Ontario N0M 1L0

Clinton Lions Club
Financial Statement for Clinton Lions Park
Fiscal year July1, 2017 – June 30, 2018

Beginning Balance \$2495.45

Total Income:

Park Rentals	\$ 370.00
Park Donations (Central, Huron, Huron East, Ausable Bayfield Con)	3000.00
Bank Interest Earned	<u>2.37</u>
Total Income	3372.37

Expenses:

Hydro One	\$ 296.46
Lawn Care and Maintenance (cutting, rolling and flowers)	3000.00
Septic Clean out	158.20
General Repairs and supplies	<u>62.06</u>
Total Expenses	3516.72

Ending Balance \$2351.10


President Clinton Lions



We Serve

The International Association of Lions Clubs

SEAFORTH LIONS CLUB INC.

P.O. Box 292, Seaforth, Ontario N0K 1W0

January 8, 2019

JAN 09 2019

Municipality of Huron East
72 Main Street South
Seaforth, ON
N0K 1W0

HURON EAST

To the members of Huron East Council,

2018 marked the 36th anniversary of our Santa Claus illuminated night parade. Every year, we have an enthusiastic group of participants from local businesses, schools, churches, interest groups as well as individuals. The 2018 parade had over 45 participating groups and five bands. There is no charge to participate or watch the parade. The large number of participants and spectators is a definite indication of the popularity of this community event.

The Seaforth Lions Club is grateful for the municipality's support of our annual Santa Claus parade. Without your financial support, it would be extremely challenging for our club to continue organizing a parade of this size and caliber.

The Seaforth Lions Club would be most appreciative of your continued financial support of our annual Santa Claus parade. Enclosed, please find a financial report for the 2018 parade. If additional information is required, please do not hesitate to contact me.

Thank you in advance for your consideration of our request.

Sincerely,

Cathy Elliott
Chair of Santa Claus Parade Committee

SEAFORTH LIONS SANTA CLAUS PARADE
REVENUE & EXPENSES
DECEMBER 31, 2018

<u>RECEIPTS</u>	<u>2018</u>	<u>EXPENDITURES</u>	<u>2018</u>
Account balance on January 1, 2018	31.51	Milverton Legion Band	
Municipal Grant – Huron East	2,000.00	Seaforth & District Girls Band	600.00
Deposit from activities account – Seaforth Lions Club	800.00	CHSS High School Band	500.00
		Brussels Legion Pipe Band	400.00
		St. Anne's High School Band	400.00
		Bill Wilson – Santa Claus	50.00
		Elf costume rental	20.00
		Seaforth Foodland – Santa bag treats	68.34
		Repairs/Maintenance to Float	32.25
		Sun Media – 2 weeks of parade ads	191.82
		Sun Media – thank you ad	61.02
 TOTAL	 \$2831.51	 TOTAL	 \$2723.43
		SURPLUS/(DEFICIT) as of Dec. 31, 2018	\$108.08



We Serve

The International Association of Lions Clubs

SEAFORTH LIONS CLUB INC.

P.O. Box 292, Seaforth, Ontario N0K 1W0

January 8, 2019

Mr. Brad Knight, BA
CAO/Clerk-Administrator
72 Main St S, PO Box 610,
Seaforth ON N0K 1W0

Dear Mr. Knight;

I am writing on behalf of the Seaforth Lions Club regarding the operation of the Lions Park and Pool.

First, thank you to members of the municipal council and the staff of Huron East for the generous support of \$7500 for the 2018 operating year. This contribution to the operation costs of the park and pool makes a significant difference in the club's ability to continue providing this valuable recreational service to families in the Seaforth and the surrounding area. The club would not be able to continue operating this facility without the municipality's support.

This past year we employed seven life guards and a maintenance worker. Almost all of our employees are currently registered in either college or university studies. This summer employment is crucial to addressing the costs of their ongoing studies. This past year we also hired an additional 5 part time junior lifeguards to supervise the wading pool per new government regulations. This additional staffing (\$2756 to cover four days per week) was only possible through the generosity of a local business. We project the cost of running the wading pool for 7 days per week for two months to be in excess of \$6720. If the Municipality of Huron East could assist with these costs by increasing our grant beyond the past level of \$7500 it would certainly be helpful in providing this service to the community.

Between June and September, the ball diamond was used five to six nights per week. The park pavilion was booked for 35 family and other picnics. The park has become an annual favourite destination for multiple generations of a number of families. In short, this facility is a well-used recreational gem.

Over the past year we undertook approximately \$45,000 in renovations to the bath house completely redoing the interior of the building, including new lighting and plumbing. This work was funded through our progressive lottery and the generous donations to the Seaforth Lions Park and Pool Foundation. We were also fortunate to receive a grant from the Huron East-Seaforth Community Trust. It should be

noted that the majority of the work was completed by local contractors thereby supporting our local economy.

Please find enclosed the 2018 financial report for the operation of the park and pool. I would be pleased to expand on the financial report and our request for funding in the 2019 year.

Sincerely,

A handwritten signature in black ink that reads "Bob Beuttenmiller". The signature is written in a cursive style with a large, prominent initial "B".

Bob Beuttenmiller,

Chair, Seaforth Lions Park and Pool Committee

519-527-0282

Income/Expense Comparison by Category - Last year

1/1/2017 through 12/31/2018 (in Canadian Dollars) (Cash Basis)

1/6/2019

Page 1

Category Description	1/1/2017- 12/31/2017	1/1/2018- 12/31/2018	Amount Difference
INCOME			
Admissions			
Adult	795.00	1,365.00	570.00
Child	5,205.00	5,551.00	346.00
Family	963.00	1,095.00	132.00
Student	696.00	200.00	-496.00
TOTAL Admissions	7,659.00	8,211.00	552.00
Booth Sales	2,200.54	2,695.48	494.94
Donations			
Campaign	10,753.00	9,430.30	-1,322.70
Legion Ladies	0.00	500.00	500.00
Lions Activity Fund	3,697.00	0.00	-3,697.00
Lions Club Capital Acct	10,000.00	0.00	-10,000.00
Memorial Donations	50.00	0.00	-50.00
Mun. of Huron East	7,500.00	7,500.00	0.00
Progressive Turf	0.00	2,756.00	2,756.00
Seaforth Quilters	500.00	0.00	-500.00
Stumpy's Tree Removal	0.00	500.00	500.00
TCC (Rob Van Aaken)	0.00	800.00	800.00
TD Bank	0.00	500.00	500.00
Other Donations	250.30	0.00	-250.30
TOTAL Donations	32,750.30	21,986.30	-10,764.00
Government Grant	3,477.00	10,080.00	6,603.00
HST Collected	1,226.46	1,215.37	-11.09
Lessons			
Bronze Cross & Medallion	1,000.00	3,503.95	2,503.95
Other Lessons	11,054.00	12,391.00	1,337.00
TOTAL Lessons	12,054.00	15,894.95	3,840.95
Operating Expenses	0.00	0.00	0.00
Prior Year HST Rebate	875.20	1,987.53	1,112.33
Rentals			
Ball Diamond	6,100.00	6,150.50	50.50
Picnic	1,910.00	2,011.50	101.50
TOTAL Rentals	8,010.00	8,162.00	152.00
Season's Tickets			
Child's Pass	1,181.00	1,094.00	-87.00
Family Pass	2,925.00	3,600.00	675.00
TOTAL Season's Tickets	4,106.00	4,694.00	588.00
Swim Team Revenue	2,008.90	2,673.61	664.71
TOTAL INCOME	74,367.40	77,600.24	3,232.84
EXPENSES			
Booth Supplies	2,066.15	2,017.73	48.42
Capital	2,131.00	5,012.81	-2,881.81
Capital Equipment	8,545.00	498.09	8,046.91
Equipment Maintenance			
Gas & Oil	673.23	492.89	180.34
Other Equipment Maintenance	948.96	252.96	696.00
TOTAL Equipment Maintenance	1,622.19	745.85	876.34
Garbage Disposal	218.60	516.01	-297.41

Income/Expense Comparison by Category - Last year

1/1/2017 through 12/31/2018 (in Canadian Dollars) (Cash Basis)

1/6/2019

Page 2

Category Description	1/1/2017- 12/31/2017	1/1/2018- 12/31/2018	Amount Difference
H.S.T.-H.S.T.	3,213.99	2,951.80	262.19
Hydro	3,476.37	2,820.86	655.51
Instructor Trainer Fee	0.00	1,000.00	-1,000.00
Insurance	2,905.28	3,006.64	-101.36
Memberships	100.00	0.00	100.00
Office Expense	114.57	374.03	-259.46
Payroll Expense			
CPP	858.37	1,141.59	-283.22
EI	687.54	652.15	35.39
Prior Year CPP Overpaid	-111.79	0.00	-111.79
Worker's Compensation	625.93	756.82	-130.89
TOTAL Payroll Expense	2,060.05	2,550.56	-490.51
Phone	390.97	248.63	142.34
Pool Chemicals & Supplies	4,639.02	5,132.41	-493.39
Pool Maintenance	2,587.95	2,477.42	110.53
Pool Supplies	617.70	2,776.74	-2,159.04
Repair & Maintenance - Park			
Security System	127.80	0.00	127.80
Other Repair & Maintenance - Park	4,584.53	3,226.31	1,358.22
TOTAL Repair & Maintenance - Park	4,712.33	3,226.31	1,486.02
Sewage Disposal	937.20	511.20	426.00
Swimwear	227.48	245.85	-18.37
Utilities-Water, Gas for Pool			
Gas	3,013.22	1,460.47	1,552.75
Water Heater	193.76	202.46	-8.70
TOTAL Utilities-Water, Gas for Pool	3,206.98	1,662.93	1,544.05
Wading Pool Supplies	0.00	152.44	-152.44
Wages			
Bookkeeper	1,700.00	1,700.00	0.00
Park Wages	3,014.05	5,781.00	-2,766.95
Pool Wages	27,128.00	26,664.03	463.97
Wading Pool	0.00	2,755.98	-2,755.98
TOTAL Wages	31,842.05	36,901.01	-5,058.96
TOTAL EXPENSES	75,614.88	74,829.32	785.56
OVERALL TOTAL	-1,247.48	2,770.92	4,018.40

John Beuttenmiller

*Maitland Bank Cemetery
42636 Hydro Line Road
Box 536
Seaforth, Ontario
N0K 1W0*

January 21, 2019

Municipality of Huron East
P. O. Box 610
Seaforth, Ontario
N0K 1W0

Attention: Mayor Bernie MacLellan

Dear Mr. MacLellan:

On behalf of the Maitland Bank Cemetery Board, we would like to thank you for the grant of \$400.00 in 2018.

Maitland Bank Cemetery was established over 100 years ago. Your continued support of this Seaforth area landmark is greatly appreciated.

2019 is upon us. We would like to ask you to find room in your budget this year for a grant, to aid with our increasing operating costs. Any increase in the grant amount would also be appreciated.

Should you have any questions regarding this matter, please contact Chairman Ken Scott at 519-527-0535.

Thank you again for your past contributions. We look forward to hearing from you.

Sincerely,



Lorri Ann Moore
Secretary/Treasurer

Maitland Bank Cemetery
FINANCIAL REPORT 2018 As of December 31, 2018

Opening Bank Balance – January 1, 2017 - \$ 25,708.31

January 1, 2018 - \$ 16,873.11

Receipts-	<u>2017</u>	<u>2018</u>
Interment Rights Purchases	4,400.00	3,850.00
Insurance Payment-damaged stone	890.00	0.00
Donations–Cemetery Sunday	910.00	1,047.45
-Municipality of Huron East	400.00	400.00
-Others	900.00	400.00
Church Donations –Northside United	500.00	5000.00
-Cavan United	400.00	400.00
Funeral Donations	1,337.40	0.00
Fundraiser	11,555.00	0.00
Plot Transfers-	0.00	0.00
Burials	13,503.98	11,125.50
H.S.T. collected	2,412.02	2,005.25
Scotia Trust-		
Interest –Care & Maintenance- Perpetual Care & Monuments -	1,303.85	3,286.39
Care & Maintenance- monuments	650.00	450.00
Disinterment	0.00	0.00
Certificates Matured	30,309.05	18,348.28
Interest - General	301.90	297.39
Interest – Flower	134.43	96.22
Miscellaneous- 2017-	0.00	0.00
-2018		
HST Rebate – 2018 - \$268.70 (to be received)		
2017 - \$2,096.37		
In Kind Donations-none		
Accounts Receivable –none		
Total Income-	<u>\$ 68,147.13</u>	<u>\$ 48,802.35</u>
*Income minus Investments –	<u>\$ 37,838.08</u>	<u>\$ 30,454.07</u>

Bank Balance as of December 31, 2018 - \$ 7,633.21

Bank Balance as of December 31, 2017 - \$ 19,296.60 - minus GIC (\$4,589.36) renewed in January 2018 - \$14,707.24

Maitland Bank Cemetery - FINANCIAL REPORT 2018

As of December 31, 2018

Disbursements-	<u>2017</u>	<u>2018</u>
Caretaker Salary	20,314.80	20,439.80
Secretary/Treasurer	1,500.00	1,500.00
Sills Hardware	0.00	0.00
Rona	0.00	0.00
Repairs to Lawn Tractor	68.73	298.43
Repairs to Trimmer	96.58	23.70
Gas	455.66	329.71
Flowers	320.00	205.00
Trees & Planting fee	0.00	0.00
Machine Dug Graves	2,535.00	1,650.00
Equipment Purchase –Lawn Mower (2017)	4,850.00	0.00
Equipment Repairs- Water pump		59.75
Cemetery Repairs- Tile Repair & Top Soil		1,419.80
Grave Site Repair- Gillespie Vault, top soil, etc.	0.00	816.90
Fundraiser Expenses-Postage, envelopes, mailing labels & copying	425.00	0.00
Office Supplies- 2017-postage, copying of deeds, envelopes, printer ink, paper, cheques	272.50	65.70
Insurance	142.00	160.92
Scotia Trust - Care & Maintenance – Monuments	850.00	450.00
Care & Maintenance – Perpetual Care	2,000.00	1,750.00
Interment Rights Re-Purchased by Cemetery	600.00	0.00
GIC's -Term Deposits (flower) –renewed	11,848.41	11,005.05
Term Deposits (general) – renewed	18,896.97	12,246.20
New-		5000.00
H.S.T. –paid on purchases	2,821.53	876.44
H.S.T/G.S.T. pd. To Receiver General	0.00	0.00
Miscellaneous – 2018- Bereavement Authority Of Ontario, Flowers for Cemetery Service, New Signs, Service Charges, Newspaper thank you, service charge -2017 – Flowers for Joyce Hugill, BAO, soil, Flowers for Decoration Sunday, Artech Signs, frames for maps.	642.60	988.34
Stone Replacement	1,008.85	680.00
New Buildings –Shed & outhouse	10,360.07	0.00
Equipment Rentals	<u>500.00</u>	<u>500.00</u>
Total Disbursements -	<u>\$ 80,508.70</u>	<u>60,465.74</u>
Total Disbursements minus renewed Investments -	<u>\$ 49,763.32</u>	<u>32,214.49</u>

MAITLAND BANK CEMETARY

<u>TOTAL ASSETS</u> – January 1 st -	<u>2017</u>	<u>2018</u>
Cash in chequing account	\$ 25,708.31	\$16,873.11

INVESTMENTS-GIC's

General certificates	21,006.04
Flower perpetuity	<u>6,319.75</u>
	27,325.79

GIC-Northside Church Donation - \$5,000.00 – was invested on June 4, 2018
Total GIC's- General & Flower combined, as of January 15, 2018 - \$31,915.15

*Bank error in reinvesting a Flower GIC –part was reinvested in October 2017 with the remaining balance reinvested in January 2018.

<u>TOTAL BURIALS IN 2017-</u>	<u>2018</u>
9 openings	7 openings
17 ashes	12 ashes

TOTAL LOTS SOLD IN – 2017 - 8 2018 - 7

RATES FOR 2018

1 Plot Purchase	\$550.00 + HST
1 Grave Opening	\$675.00 + HST
1 Adult without a Vault	\$900.00 + HST
1 Child	\$400.00 + HST
An Infant (under 1 year of age)	\$200.00 + HST
Cremated Remains – weekdays	\$350.00 + HST
Saturday Burials – Burials & Cremations	\$250.00 + HST added to each of the above totals
Out of Season Burials	\$250.00 + HST added to each Grave opening charges

Exhumation Fees – same as above fees

Ex. Burial	\$650.00 + HST
Cremation	\$350.00 + HST

Transfer Fee - \$25.00

CARE & MAINTENANCE OF MONUMENTS

Flat Markers less than 173 sq. inches	\$ 0.00
Flat Markers	\$ 50.00
Up to 4 ft. ht.	\$100.00
Over 4 ft. ht.	\$200.00

2018 Maitland Bank Cemetery Board

Chairman – Ken Scott
Directors – Ken Papple
 Donald McKercher
 Brian Campbell
Caretaker – Laverne & Nita McClure
Secretary /Treasurer – Lorri Ann Moore

Box 886, 140 Duke Street
Seaforth, Ontario N0K 1W0
519-527-1321



c4thagsociety@tcc.on.ca
www.seaforthagriculturalsociety.on.ca

January 10, 2018

Municipality of Huron East
Box 610
Seaforth, Ontario
N0K 1W0

Re: Financial Support for 2019

Dear Mayor Bernie McLellan and the Huron East Council,

The Executive and Directors of the Seaforth Agricultural Society would like to take this opportunity to thank you for your financial support of \$1000 last year.

At this time we would like to request a grant of \$1000 for 2019 to help defray the costs of our various events, especially the annual Seaforth Fall Fair. During the year the Seaforth Agricultural Society, as well as putting on the fair, has provided a venue free of charge for various 4-H events and benefit events for community members. We also give reduced rates for the educational programs through the local school boards especially promoting agriculture.

Taking into consideration the agricultural importance to our community, we feel that keeping our fall fair alive is very important. We promote 4-H competitions, which includes crops, beef and dairy cattle, sheep, swine, and goats, costs the Agricultural Society about \$2 000. for prizes and judges. Also included in our fair are competitions involving both heavy and miniature horses, sheep, pigs, beef and dairy. The Elementary School children take pride in displaying not only school projects but vegetables and flowers they have grown and baking they have done. The Homecraft Division displays their canning, baking, quilting, arts and crafts, vegetables and flowers. In total we pay out over \$5 600. in prize money. Proceeds from our pie auction at the fair have gone towards our Education Day, which is held Friday of the fair for school kids and includes agricultural demonstrations and our Fun Zone for Kids. It was free admission for the 2018 Fall Fair. It has been increasingly more difficult to obtain enough money to continue to promote our fair. The Seaforth Agricultural Society will proudly host the 174th Seaforth Fall Fair this year.

As Seaforth Agricultural Society President I would be happy to attend a Council Meeting to provide more information with regard to our request. We have provided a financial overview of the Society. Thank you for your consideration of a 2019 grant.

Sincerely,

A handwritten signature in black ink, appearing to read "Warren Small", is written over a large, stylized, circular flourish.

Warren Small
President
Seaforth Agricultural Society

**Seaforth Agricultural
Profit & Loss
September 2017 through August 2018**

	Sep '17 - Aug 18
Income	
Campground & Dump Station	456.15
Craft & Toy Show Table Rental	
Craft & Toy Show Door Saturday	3,823.85
Craft & Toy Show Door Sunday	2,485.25
Craft & Toy Show Table Rental - Other	7,583.00
Total Craft & Toy Show Table Rental	13,892.10
Donations	
Donations to Fair	1,620.00
Donations - Other	2,002.60
Total Donations	3,622.60
Elimination Draw+	32,836.40
Fair	
Fair Prize Money	40.00
Homecraft	2,874.00
Fair - Other	4,972.42
Total Fair	7,886.42
Farm Safety Days	
Donations - Farm Safety	1,500.00
Farm Safety Days - Other	5,808.64
Total Farm Safety Days	7,308.64
Float Received	75.00
Food Booth Income	
Food Booth - Craft & Toy Show	4,417.10
Food Booth Income - Other	5,033.60
Total Food Booth Income	9,450.70
Government Grants	3,664.18
IPM 2017	12,795.02
Membership Dues	215.00
Misc.	449.55
Rentals	
Building Rentals	15,871.00
Other	1,440.00
Total Rentals	17,311.00
Signage	3,150.00
Special Events	
Fish Fry	1,244.50
Special Events - Other	2,837.15
Total Special Events	4,081.65
Wine & Spirits	3,999.98
Total Income	121,194.39
Expense	
Advertising	2,513.25
Appreciation Night	477.70
Conferences and Meetings	3,601.79
Contract Services	4,960.00
Craft & Toy Show-	
Food Booth	1,402.47
Craft & Toy Show- - Other	2,046.12
Total Craft & Toy Show-	3,448.59
Donations to Others	190.00
Elimination Draw	25,945.99
Fall Fair	
Penny Sale	2,375.42
Prize Money	7,085.00
Fall Fair - Other	12,343.51

**Seaforth Agricultural
Profit & Loss
September 2017 through August 2018**

	Sep '17 - Aug 18
Total Fall Fair	21,803.93
Farm Safety Days Expense	
Advertising - Farm Safety	447.38
Food - Farm Safety	1,652.23
Farm Safety Days Expense - Other	2,885.29
	4,984.90
Total Farm Safety Days Expense	4,984.90
Float Expense	2,420.00
Food Booth	2,479.49
Heat	4,814.23
Hydro	2,716.84
Insurance	
Accident - Directors	1,011.10
Building & Equipment	4,048.26
Liability	2,023.92
	7,083.28
Total Insurance	7,083.28
Interest	
Bank Charges & Interest	458.34
FCC Loan 1 Interest	2,670.32
FCC Loan 2 Mortgage Interest	2,387.33
Interest - Other	35.74
	5,551.73
Total Interest	5,551.73
IPM 2017 Expense	1,105.36
Maintenance - Building	7,534.98
Maintenance - Grounds	8,995.98
Membership Fees	215.00
Miscellaneous	135.37
Office Supplies	1,400.82
Special Events Expenses	
Fish Fry	1,367.25
Special Events Expenses - Other	1,373.88
	2,741.13
Total Special Events Expenses	2,741.13
Telephone & Internet	896.73
Water & Sewage	1,057.06
Wine & Spirits Expenses	1,891.19
	118,965.34
Total Expense	118,965.34
Net Income	2,229.05

**SEAFORTH AND DISTRICT
HORTICULTURAL SOCIETY**

*c/o Glenyce Kelly
84 William St.
Egmondville, ON
N0K 1G0*

December 14, 2018

Mr. Brad Knight
Municipality of Huron East
72 Main St. South
Seaforth, ON
N0K 1W0

Dear Mr. Knight:

Re: Request for 2019 Huron East Grant

Please consider this application for a grant in 2019 for Seaforth and District Horticultural Society.

Enclosed is a copy of our Financial Statement for our fiscal year ended September 30, 2018. Also enclosed is a copy of our 2018 Audit Certificate.

David Norman has retired and I now have the responsibility as Treasurer of our Society. If you have any questions about our Society, please telephone me at 519-524-3647.

Thank you,

A handwritten signature in black ink, appearing to read 'Glenyce Kelly', with a long horizontal flourish extending to the right.

Glenyce Kelly,
Treasurer.

Encls.

FINANCIAL STATEMENTS
October 1, 2017 to September 30, 2018

INCOME

Annual Dinner Ticket Sales (79 tickets)	\$ 1,264.00
Bake Sale Receipts (net)	287.32
Bus Trip Ticket Sales (48 tickets)	4,320.00
Ciderfest Sale (net)	228.02
Donation Receipts	350.00
Door Prizes Receipts	224.20
Fundraising (Amaryllis bulbs in 2017)	292.51
Grant Receipts (Huron East and OMAFRA)	1,550.00
Membership Fees (81 paid memberships)	810.00
Plant Sale Receipts (net)	<u>560.52</u>
Total Revenue	<u>\$ 9,886.57</u>

EXPENSES

Annual Dinner Expenses	1,348.00
Bus Trip Expenses	4,018.63
Civic Improvement (12 planter boxes, 6 hanging baskets, 3 town entrance gardens, town hall, library, Legion and Northside Church gardens)	1,151.99
Donations and Gifts	215.19
Gardens Tour Expenses	50.00
Meeting Expenses - Other	210.15
Meeting Expenses - Speaker	425.00
Office Expenses and Yearbook	450.31
OHA Fees and Insurance (\$569.45 insurance premium refund)	(56.15)
OHA Meetings and Convention	<u>77.00</u>
Total Expenses	<u>\$ 7,890.12</u>

NET INCOME for year ended September 30, 2018 \$ 1,996.45

ASSETS

Chequing Account	\$ 7,386.80
Cash	436.15
Account Payable (Ciderfest bulbs paid in full Oct. 10/18)	<u>(266.44)</u>

NET ASSETS as at September 30, 2018 \$ 7,556.51

SEAFORTH AND DISTRICT HORTICULTURAL SOCIETY

AUDIT CERTIFICATE

(To be used if no audit report is supplied by outside auditors)

We certify that the attached Statement of Profit and Loss for the fiscal year ended September 30, 2018 and the attached Balance Sheet as of September 30, 2018 are correct, and that our examination of the books and records of the Seaforth and District Horticultural Society included tests to ensure:

1. all cash receipts were correctly recorded;
2. all recorded vouchers were accurate and authentic;
3. all investment and similar assets which were reported actually exist.

Date: Oct 17....., 2018

Financial Reviewer: Joe Steffler

Signature: Joe Steffler.....

Phone: 519 527-2389

Date: Oct 17....., 2018

Financial Reviewer: Brian Barry

Signature: B. Barry.....

Phone: 519 527-2063

Any officer, director or auditor of an organization who makes a false statement in any report or information required under the *Agricultural and Horticultural Organizations Act* is guilty of an offence and on conviction is liable to a fine of not more than \$2000. R.S.O. 1990, c. A.9, s. 16

Janice Andrews

From: jddietz@tcc.on.ca
Sent: Wednesday, January 30, 2019 2:05 PM
To: Janice Andrews
Subject: Financial Support - St. Columban Soccer 2019
Attachments: St. Columban Minor Soccer 2018 Financial Statement.pdf

Hi Janice,

Please accept this email as a grant request from St.Columban Soccer Club. See attached financial report from 2018.

Thanks Jason Dietz
St.Columban SC
President.
5198701139.

--

Sent from Outlook Email App for Android

----- Forwarded Message ----- From: Jamie Cronin Jamie.Cronin@ttpowergroup.com To: jddietz@tcc.on.ca Date: Monday, 28 January 2019, 09:32PM -05:00 Subject: RE: Financial Support - St. Columban Soccer 2019

Hey Jason,

See attached Draft Financials for 2018.

There are a few items missing for 2018 (sock \$, tourney fee's and expenses) but it should cover most.

Let me know what you think and if you would like me to pass these along to Huron East or if you will be along with the letter.

Thanks,

Jamie Cronin CPA, CA

**St. Columban Soccer Club Financial Statement
December 31, 2018**

	<u>2018</u>	<u>2017</u>	<u>2018 Notes</u>
<u>INCOME</u>			
Registration	\$25,788.50	\$22,685.00	total refunds: \$435 (2017 - \$770)
Donations & Grants	\$1,115.00	\$1,000.00	
Jersey Sponsorships	\$5,288.00	\$0.00	Various Businesses Sponsored Jerseys
Tourney Fees	\$0.00	\$240.00	Still some to collect and bill for 2018
OSA Fees	\$3,370.00	\$0.00	U13 OSA Girls
Adult Fees	\$3,085.00	\$4,855.00	Only 2 Men's Teams - no Ladies team in 2018
School Board Lawn Cutting	\$1,200.00	\$1,200.00	Both 2017 and 2018 Received at End of 2018
	\$39,846.50	\$29,980.00	
<u>EXPENSES</u>			
Lawn Cutting	\$2,850.00	\$4,440.00	
Ref Fees	\$6,665.00	\$6,095.00	Includes \$500 Ref-Co-ordinator
Tourney Expenses	\$788.80	\$826.89	
Bank Charges	\$126.74	\$72.25	
Equipment	\$4,977.08	\$2,735.51	
Field Lining/Maintenance	\$6,876.65	\$6,765.83	
Insurance/League Fees	\$5,390.80	\$5,310.00	
Uniforms	\$7,704.36	\$0.00	This includes Expfor socks, all money not collected as at Dec 31/18
OSA Expenses	\$3,043.80		
Website	\$1,288.20	\$1,288.20	
Advertising	\$135.00	\$260.00	
Miscellaneous	\$1,361.76	\$374.27	Year End Medallions, Coaches Tim Cards, Office/Printing
	\$41,208.19	\$28,167.95	
Net Income	<u>-1,361.69</u>	<u>\$1,812.05</u>	
Bank Balance - Dec 31	<u>\$16,219.55</u>	<u>\$12,570.36</u>	

Amalgamated Fundraiser Account into Main Account in 2018 - Fundraiser account used for booth during season, Celt's Dance and Paid off Building Loan
(Fundraising Transactions not shown in above Financials)

** soccer statement to be presented to AGM April 2019 - not audited



St. John Ambulance

SAVING LIVES
at work, home and play

COMMUNITY OF SERVICE

NOV 14 2018

MUNICIPALITY OF HURON EAST

Municipality of Huron East
72 Main Street South, P.O. Box 610
Seaforth, ON N0K 1W0

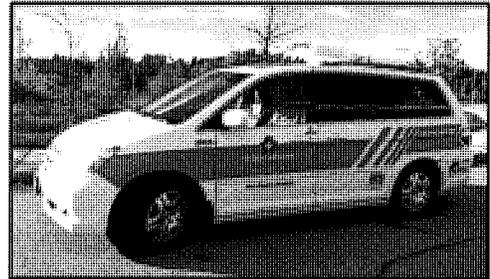
November 6th, 2018

Dear Municipality of Huron East:

The 2019 Fundraising Goal for the Grey Bruce Huron Branch of St. John Ambulance is to replace one of our aging ambulances with a more economical passenger vehicle. St. John Ambulance is one of Canada's oldest charitable organizations. It is only through the generous support of donors like you that we are able to provide community services and programming throughout Grey, Bruce and Huron.

Our 2000 Ford Ambulance, shown below, needs to be replaced due to mechanical and bodywork requirements. By replacing it with a passenger vehicle, it would meet the needs of all of our volunteers, including Therapy Dog and Medical First Response. It would be easier to drive, more fuel efficient, and less expensive to maintain. As a safety minded organization, we must ensure that our vehicles meet the standards for safe and efficient transport of our volunteers. The cost of purchasing a Community Services Support vehicle will be upwards of \$30,000. We would be grateful for a donation of **\$250, \$500, \$1,000** or an attainable amount from your organization.

If you would like a presentation regarding our local efforts at an upcoming meeting, please contact us. Learn more about the important role St. John Ambulance volunteers play in your community. Help us to continue our mission of saving lives at work, home and play.



Sincerely,

Tony Alberts, CStJ
Board Chair
St. John Ambulance
Grey Bruce Huron Branch

Grey Bruce Huron Branch | 316-5th Street, Hanover ON Canada N4N 0A7
Tel: (519) 364 - 7004 | Fax: (519) 364 - 7061 | Email: grey.bruce.huron@on.sja.ca

Charitable Registration No.: 10802 2237 RR0001

sja.ca



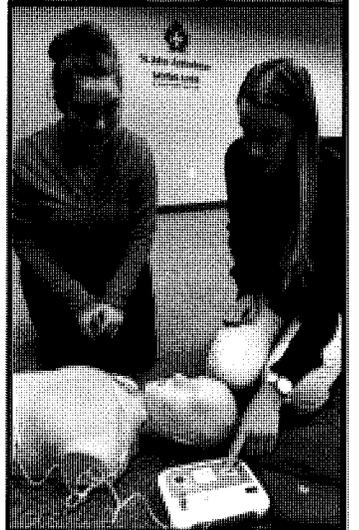
St. John Ambulance

SAVING LIVES
at work, home and play

St. John Ambulance Grey Bruce Huron Branch

Proud of our accomplishments this past year!

- **5,086 Participants Trained in First Aid & CPR/AED**
- **369 Participants in Babysitter Courses**
- **195 Participants Trained to Advanced Medical First Response**
- **20 Certified Instructors in Grey Bruce**
- **4 Fully Equipped Classrooms in Grey Bruce**
- **3 Certified Instructor Trainers/Monitors**
- **3 Full Time Staff, 2 Part Time Staff**
- **4 High School Co-op Students**
- **1 Summer Employment Student**
- **105 Years of Service and Instruction in our Area**
- **123 Volunteers in Grey Bruce Huron**
- **14,286 hours of Community Service**
- **2,203 Therapy Dog Visits**
- **139 Casualties Treated by Medical First Response Volunteers**
- **151 Events Covered by Medical First Response Volunteers**
- **26 First Aid & CPR/AED and Therapy Dog Presentations to Community Groups**
- **2 Disaster Response Practices with Grey County and Municipality of Northern Bruce Peninsula including EMS, Police & Fire.**



Grey Bruce Huron Branch | 316-5th Street, Hanover ON Canada N4N 0A7

Tel: (519) 364 - 7004 | Fax: (519) 364 - 7061 | Email: grey.bruce@on.sja.ca

sja.ca



The Van Egmond Foundation

80 Kippen Road, PO Box 7
Egmondville, ON N0K 1G0
519-527-0413

January 25, 2019

Municipality of Huron East
72 Main St., PO Box 610
Seaforth, ON N0K 1H0

Attention: Mr. Bernie Maclellan, Mayor

Dear Mayor MacLellan:

Re: Request for grant allocation - 2019

The board of directors of the Van Egmond Foundation acknowledge and thank you for your grant support of \$1,000 for 2019.

Being a non-profit organization, the Van Egmond Foundation relies on our volunteers, fund-raising activities, house-tour donations and grant monies for the continued upkeep and maintenance of this historical property.

Once again we respectfully request your consideration for financial assistance.

Yours sincerely

Dave Minhinnick, Past Chair, Board of directors
The Van Egmond Foundation

**HURON EAST
ADMINISTRATION**

MUNICIPALITY OF HURON EAST COUNCIL

Document No. R-03-2019

HOW DISPOSED OF

TO: Mayor MacLellan and Members Council

FROM: Brad Knight, CAO/Clerk

DATE: January 30th, 2019

SUBJECT: BMG – Campaign Coaches

RECOMMENDATION:

1. That Council authorize BMG Recreation to include the \$25,000 estimate of Campaign Coaches in their 2019 budget with the 2019 BMG budget, subject to the final approval of Council.
2. That Council instruct the Finance Manager to include an inter-fund reserve transfer from working capital reserves to a BMG renovation reserve in the amount of \$365,000 in the 2019 budget, subject to the final approval of Council.

BACKGROUND:

At the last meeting of Council, representatives from the BMG Recreation Committee and their sub-committee building and fundraising groups made a presentation seeking authorization to engage Campaign Coaches to conduct a campaign feasibility study to determine the level of potential financial support for renovations to the BMG Community Centre.

From the Campaign Coaches documentation, it appears that the timeline for the feasibility study is 12 weeks with the \$25,000 cost being split over 3 equal payments.

1. initial payment upon signing the contract
2. second payment due in 6 weeks
3. final payment due upon study completion

Disbursements such as mileage, telephone, postage and document production appear to be an additional cost and will be billed upon study completion.

In 2018, the BMG Community Centres started the year with an accumulated net deficit of \$81,079 which they reduced to \$35,000 at year end primarily because of extra revenue/reduced costs in three areas.

- i) additional revenue generated by the Huron-Bruce Returning Office being located in the building - \$13,000
- ii) net liquor sales were \$15,000 higher than budgeted
- iii) the condenser replacement was \$13,000 less than budgeted

→ the combined effect of the above is \$41,000 and explains in large part why the BMG accumulated deficit dropped by \$46,000. The drop in the accumulated deficit gives the BMG Committee some additional flexibility when determining priorities for 2019.

The Finance Manager has proposed a 2.5 % levy increase to all 3 recreation centres as a means to base their 2019 budgets on. BMG has proposed 2 capital projects being \$50,000 for dehumidifiers and \$40,000 for heaters for the seating areas. Their budget without the feasibility study increases their accumulated deficit from \$35,114 to \$123,700.

From an administrative perspective, if the decision is made to proceed with the feasibility study, it should be part of the BMG budget as Morris-Turnberry will remain responsible for 20% of the costs.

With respect to the BMG budget, the Committee would then have 3 capital projects to consider and the Committee should be cognizant that if they proceed with the study, that it is not an unlikely expectation that one of the other 2 projects may need to be deferred.

The commencement of a feasibility study starts to bring another issue before Council, which Council may wish to consider before budget proceedings begin.

I would expect the feasibility study will also look to determine the level of municipal support for a renovation project. To determine the level of overall project support is premature at this point as there are a number of unknowns with respect to project costs, federal/provincial funding and private donations, but it would not be unreasonable to look at what Huron East put into SDCC in 2010 as a guide to what Huron East may be prepared to look at.

In 2010 the combined cost of the SDCC renovations and some funds that went into the SDCC reserve was approximately \$1.5 million → the Huron East contribution was approximately \$365,000 with federal/provincial funding of \$700,000 and approximately \$35,000 from West Perth. The balance of the project (\$400,000) came from private donations.

In December 2017, the Finance Manager recommended to Council that Council transfer the net proceeds from the sale of the Brussels School to a reserve for the BMG Renovations. The reserve is a general fund reserve which would still be under the authority of Council. Several members of Council noted correctly, that any general fund reserve was under the control of Council and that the funds may as well remain in our working capital reserve.

As the feasibility study unfolds, I expect there will be some focus on Council as to what level of commitment there may be. Without trying to get into specific details, Council may wish to, at a minimum transfer \$365,000 to a general fund reserve (reserve is still at the discretion of Council) for BMG. Optically it demonstrates a level of commitment at this time (which may/may not change as Council controls the reserve) similar to SDCC.

OTHERS CONSULTED:

Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

BUDGET IMPACT:

1. If feasibility study is authorized by Council as part of the BMG budget, the impact can be offset if BMG defers a capital expense.
2. The \$365,000 reserve transfer has no budget impact → it is simply a transfer between reserves that are under the control of Council.

SIGNATURES:



Brad Knight, CAO/Clerk



Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

**HURON EAST
ADMINISTRATION**

TO: Mayor MacLellan and Members Council
FROM: Brad Knight, CAO/Clerk
DATE: January 24th, 2019
SUBJECT: Status of Vanastra Day Care

RECOMMENDATION:

That the inquiry by the YMCA about a partnership with the Municipality for the operation of Vanastra Early Childhood Learning Centre, be noted and filed.

BACKGROUND:

In March 2018, Councillor Fisher gave a notice of motion for discussion on options regarding the Vanastra Early Childhood Learning Centre.

The discussions generally revolved around municipal options for day care services with a view expressed by several members of Council that they wanted to see a day care service provided in Vanastra, but there may be options other than the service being provided by the Municipality. Options that had been discussed to that point included:

- i) privatization of the Day Care
- ii) move the model to a Co-Operative and the Seaforth Co-Operative had expressed an interest.

The interest expressed by the Seaforth Co-Operative did not materialize beyond an initial expression of interest.

It should also be noted that council has been made aware on several occasions of their responsibilities to staff under the *Employment Standards Act*, if there was a change in employment status caused by a change to the delivery of the service.

The discussions last March did generate some interest from YMCA and staff were directed to follow up with the YMCA to determine the level of interest.

On June 28th, Paula Michiels, Tammy Martene and myself met with Sean Dallas and Heather Forbes of the YMCA. While YMCA's are generally known for their recreation services, they do provide full day care services in Sarnia and Chatham, but only some before/after school programs in various locations in Huron.

The YMCA's also operate on the premise of a partnership with municipalities for both recreation and day care services. The partnership is generally a financial one as there is an expectation of the host municipality to financially support the service.

The representatives of the YMCA suggested that they would put together a proposal for a feasibility study for our consideration, with an expectation that the Municipality would contribute to the feasibility study.

The YMCA also expressed some interest in the recreation services provided from the VRC. Staff toured the YMCA representatives through the facilities and provided details on licensed spaces and registration numbers.

The YMCA phoned the Treasurer and myself on September 11th to discuss their initial assessments.

With respect to the day care, they noticed that we have several staff who have been with the day care for a significant period of time which would result in large severance amounts which may be mitigated by working notice or early retirements → they acknowledged that this was not their issue, but rather the responsibility of the Municipality. As noted earlier in this report, the Municipality is aware of this.

Likely more important is that our existing licence is grandfathered and a new licence would require compliance with existing regulations in terms of space and daylight. They suggested that the required renovations to be compliant with the regulations could run between \$300,000 and \$400,000.

With respect to the recreation services, they noted that the indoor pool was a competitive advantage in this area and that the condition of the pool area was relatively good. They noted the fitness room would be an area of concern for them as it is undersized with older equipment and they suggested between \$300,000 to \$500,000 to expand the area and purchase new equipment.

In summary, the YMCA questioned if the Municipality would have any desire in proceeding with the feasibility study. I am somewhat certain that given these capital numbers plus an ongoing commitment to the YMCA partnership for operations, that the Municipality would not have any interest in significant building renovations to pursue this option.

Our day care is currently licensed for 10 toddlers and 32 pre-schoolers but has been able to run under an alternate licence since this past September of 10 toddlers (16 months to 24 months), 10 tweenies (24 months to 30 months) and 16 preschoolers (30 months to 3.8 years). In February our licence goes back to the normal licence as the current tweenie group is now 30 months and with a few new children entering the program, the Day Care will continue to run at full capacity. There are currently 85 children involved in some aspect of the Daycare

Although the building as it is can't be licensed under current standards, the facility has some unique features and options that other day cares do not, i.e. an indoor gym and swimming pool.

Budgets and provincial/county commitments to funding will likely continue to be challenging. It should also be noted that the geographical location of this facility does not allow the before/after school programs to the same degree as other urban centres or where day cares are part of schools.

If Council remains committed to a day care service in Vanastra, it appears the best (and perhaps only option) is status quo. The day care service has been added to the Vanastra Recreation Committee and the enhanced reporting relationship should be beneficial to both Council and the Day Care.

OTHERS CONSULTED:

Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

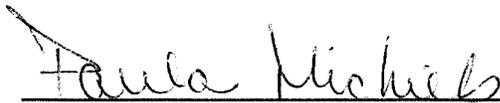
BUDGET IMPACT:

No significant costs incurred during discussions with the YMCA.

SIGNATURES:



Brad Knight, CAO/Clerk



Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

MUNICIPALITY OF HURON EAST COUNCIL

To: Document No. 9-03-1, 2019
HOW DISPOSED OF

lindsaymannila@nipigon.net; 'Beth Morton'; kkruger@norwich.ca; 'O'Connor';
'Opasatika'; wayne.miller@pelee.ca; 'Karen Landry'; jconnor@ramara.ca; 'Joanne Camiré
Laflamme'; clerk@ryersontownship.ca; 'Kim Sloss'; 'Don McArthur';
jnewman@scugog.ca; achittick@nexicom.net; sgoerke@townshipofsevern.com;
wlabel@snnf.ca; 'Sue Klatt'; jhyde@southgate.ca; cao@southwold.ca;
renee.chaperon@springwater.ca; jbaranek@stclairtownship.ca; atjoeadmin@bellnet.ca;
bbrooks@stonemills.com; clerk@strongtownship.ca; agray@tay.ca; cao@terracebay.ca;
'Sue Walton'; clerk@tyendinagatownship.com; 'Uxbridge'; wkolasa@wainfleet.ca; 'A
Gubbels'; 'Grace Kosch'; 'Tina Forsyth'; rtremblay@whitewaterregion.ca; 'Wilmot';
'Wollaston'; vhummel@woolwich.ca; clerk@zorra.on.ca; mweaver@thearchipelago.on.ca;
'Melinda Reith'; 'Lynne Duguay'; vdion@townsrf.ca; yrobert@ektwp.ca;
doug.irwin@trenthills.ca; kstevenson@trentlakes.ca; ngladun@shawbiz.ca;
MCadieux@prescott-russell.on.ca; hthomson@sdcgcounties.ca; dsauriol@lvtownship.ca;
'Burk's Falls'; sdion@casselman.ca; 'Peggy Cramp'; 'Betty Gordon'; 'Oil Springs'; 'Jim
Burns'; 'Susan Arnold'; clerk@sundridge.ca; 'Thornloe'; psnider@villageofwestport.ca;
across@wainfleet.ca; 'Centre Wellington'; 'Karren Wallace'; 'Clerk'; 'Michelle Hendry';
clerk@nalgonawil.com; ekwarciak@plympton-wyoming.ca; jault@frontofyonge.com;
christopher.raynor@york.ca; mmanitfel@blrtownship.ca; gilesp@tbaytel.net;
mavis@doriontownship.ca; clerk@tudorandcashel.com; Cc: Mary Lynn Standen;
cindy.filmore@townofkearney.ca; Barbara McEwan; kmoyle@king.ca
Cc: David Reddon; John Espinosa; Rachel Dillabough
Subject: Bill 66 - Restoring Ontario's Competitiveness Act
Attachments: Bill 66 Resolution, January 16, 2019.pdf

Good morning.

Please be advised that Town Council for the Town of Georgina considered Bill 66 – Restoring Ontario’s Competitiveness Act, 2018, and respectfully request your consideration of the attached resolution indicating Council’s position strongly recommending that Schedule 10 of Bill 66 be immediately abandoned or withdrawn by the Ontario Government.

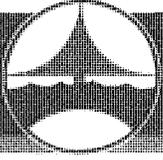
Thank you.



GEORGINA

Carolyn Lance

Council Services Coordinator
Clerk's Division | Town of Georgina
26557 Civic Centre Road, Keswick, ON | L4P 3G1
905-476-4301 Ext. 2219 | georgina.ca
Follow us on [Twitter](#) and [Instagram](#), like us on [Facebook](#)



GEORGINA

Council Resolution January 16, 2019

Moved by Councillor Neeson, Seconded by Councillor Harding

RESOLUTION NO. C-2019-0021

WHEREAS the Provincial Government introduced Bill 66 entitled "Restoring Ontario's Competitiveness Act" on the final day of sitting in the 2018 Ontario Legislature, December 6th, 2018 and;

WHEREAS significant concerns have been communicated regarding schedule 10, among other schedules contained therein by residents, community leaders, legal and environmental organizations such as the Canadian Environmental Law Association (CELA), EcoJustice, Environmental Defence Canada, Ontario Nature, South Lake Simcoe Naturalists, The Simcoe County Greenbelt Coalition, The David Suzuki Foundation, AWARE-Simcoe, Lake Simcoe Watch and the North Gwillimbury Forest Alliance that provisions within Bill 66 will weaken environmental protection, undermine democratic processes and potentially endanger public health and;

WHEREAS provisions of Bill 66 allow for an "Open for Business" bylaw, which may be approved without any public consultation of the citizens of the Town of Georgina and;

WHEREAS provisions of Bill 66 allow an "Open for Business Bylaw" which would permit major development in the Town of Georgina which most notably would no longer have to have any legislative regard for certain sections of:

- *The Planning Act*
- *The Provincial Policy Statement*
- *The Clean Water Act*
- *The Great Lakes Protection Act*
- *The Greenbelt Act*
- *The Lake Simcoe Protection Act*
- *The Oak Ridges Moraine Conservation Act and;*

WHEREAS the Town of Georgina remains committed to source water protection, *The Lake Simcoe Protection Act*, the integrity of the Greenbelt and it understands the benefits for protecting these features in support of our local economy and quality of life, and

WHEREAS notwithstanding the potential future adoption of Bill 66, that the Town of Georgina will continue to remain committed to making sound decision regarding resource and environmental preservation that remain consistent with the Clean Water Act, 2006, the Provincial Policy Statement and other legislative tools which provide for good planning, while balancing the need for economic development and providing environmental and public health protection;

NOW THEREFORE BE IT RESOLVED THAT the Town of Georgina strongly recommends that schedule 10 of Bill 66 be immediately abandoned or withdrawn by the Ontario Government and;

BE IT FURTHER RESOLVED THAT The Town of Georgina declares that notwithstanding the potential future adoption of Bill 66, the Town of Georgina's Council will not exercise the powers granted to it in schedule 10 or any successor schedules or sections to pass an "open for business planning bylaw" without a minimum of two (02) public meetings which shall be advertised twenty (20) days in advance in the Georgina Advocate or its successor, and also shall be advertised in any other local media resource that is widely available to the public in the Town of Georgina, by way of bylaw and;

BE IT FURTHER RESOLVED THAT staff be directed to draft such a bylaw for Council's consideration should Bill 66 be given royal assent and be given force and effect and;

BE IT FURTHER RESOLVED THAT the Town of Georgina requests the Province of Ontario to release draft criteria and draft regulations, and to provide a commenting period in advance of consideration by the legislature, and;

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs, Andrea Horwath, MPP and Leader of the Official Opposition and the Ontario NDP Party, MPP John Fraser, Interim Leader of the Ontario Liberal Party, MPP and Leader of the Green Party of Ontario, Mike Schreiner, the Honourable Caroline Mulroney, MPP York-Simcoe, Attorney General and Minister Responsible for Francophone Affairs and;

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Association of Municipalities Ontario (AMO), all MPP's in the Province of Ontario and all Municipalities in Ontario for their consideration.

A recorded vote was requested; the Deputy Clerk recorded the vote as follows:

	<u>YEA</u>	<u>NAY</u>
Mayor Quirk	X	
Councillor Waddington		X
Councillor Neeson	X	
Councillor Sebo	X	
Councillor Harding	X	
Regional Councillor Grossi		X
Councillor Fellini	X	

Yea – 5 Nay - 2

Carried.

Corporate Services

January 17, 2019

Via Email

The Honourable Doug Ford, M.P.P., Premier of Ontario, doug.ford@pc.ola.org
The Honourable Christine Elliott, M.P.P., Deputy Premier of Ontario, Minister of Health and Long Term Care, christine.elliott@pc.ola.org
The Honourable Steve Clark, M.P.P., Minister of Municipal Affairs and Housing, steve.clark@pc.ola.org
The Honourable Sylvia Jones, M.P.P., Minister of Community Safety and Correctional Services, sylvia.jones@pc.ola.org
Andrea Horwath, M.P.P., ahorwath-qp@ndp.on.ca

Dear Sir/Madam:

At the Town of Orangeville Council Meeting on January 14, 2019 Council passed the following resolution:

Whereas the protection of the integrity of the Green Belt is a paramount concern for our residents;

And whereas the continued legislative protection of our water – groundwater, surface water and waterways – is vitally important for the current and future environmental health of our community;

And whereas significant concerns have been raised by residents, community leaders and environmental organizations such as the Canadian Environmental Law Association (CELA), that provisions within Bill 66 will weaken environmental protections as it "...will enable municipalities to pass "open-for business" zoning by-laws that do not have to comply with..." important provincial environmental statutes;

And whereas an "Open for Business" by-law may be approved without public consultation;

And whereas provisions within Bill 66 may allow exemptions from municipal Official Plans;

And whereas the Town of Orangeville's Official Plan represents not only a significant investment of taxpayer resources but reflects our community's collective vision for current and future planning;

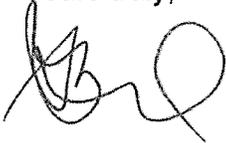
And whereas our Official Plan clearly designates land that is environmentally protected;

And whereas our Official Plan also provides clearly designated land to meet future employment land needs;

Now therefore be it hereby resolved:

1. That Orangeville Town Council opposes planned changes to the Planning Act in the proposed Bill 66 that may allow for an "open for business" planning by-law.
2. That the Government of Ontario be requested to reconsider the proposed changes to the Planning Act included in Bill 66 which speak to the creation of the open-for- business planning by-law.
3. That notwithstanding the future adoption of Bill 66, the Town of Orangeville will not exercise the powers granted to it in Schedule 10 or any successor sections or schedules to pass open-for-business planning by-laws.
4. That a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Christine Elliott, Deputy Premier of Ontario, the Honourable Sylvia Jones, Minister of Community Safety and Correctional Services, MPP Dufferin-Caledon and Andrea Horwath, MPP, Leader of the New Democratic Party.
5. That a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yours truly,



Susan Greatrix | Clerk

Town of Orangeville | 87 Broadway | Orangeville, ON L9W 1K1

519-941-0440 Ext. 2242 | Toll Free 1-866-941-0440 Ext 2242 | Cell 519-278-4948

sgreatrix@orangeville.ca | www.orangeville.ca

TM

cc The Honourable François-Philippe Champagne, M.P., Minister of Infrastructure and Communities,
Francois-Philippe.Champagne@parl.gc.ca
The Honourable Patricia A. Hajdu, M.P., Minister of Employment, Workforce Development and Labour,
Patty.Hajdu@parl.gc.ca
The Honourable Lawrence MacAulay, M.P., Minister of Agriculture and Agri-Food,
lawrence.macaulay@parl.gc.ca
The Honourable Catherine McKenna, M.P., Minister of Environment and Climate Change,
Catherine.McKenna@parl.gc.ca
The Honourable Amarjeet Sohi, M.P., Minister of Natural Resources, Amarjeet.Sohi@parl.gc.ca
David Tilson, M.P., Dufferin-Caledon, david.tilson.c1@parl.gc.ca
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



January 21, 2019

Municipality of Huron East
Box 610
Seaforth, ON
N0K 1W0

Dear Mayor Bernie MacLellan:

Re: 2019 Priorities and Draft Budget

I am writing to you at this time to outline the Maitland Valley Conservation Authority's (MVCA) priorities for 2019 along with our draft budget and levy.

Over the last few years the MVCA has been restructuring its services to focus on doing important things well. The Conservation Authority plans to continue to focus on strengthening our Flood and Erosion Safety Services due to the amount of development and land in the watershed that is at risk from flooding and/or erosion.

We also plan to continue to strengthen our Watershed Stewardship Extension Services due to the amount of agricultural land there is in the Maitland and Nine Mile River watersheds. This service is focussed on helping landowners to keep soil and nutrients on the land and out of watercourses.

MVCA's third priority is to stabilize our operating budget so that we can afford to provide effective services and maintain the essential infrastructure and equipment associated with our core services.

The MVCA considers its conservation areas to be of significant value to the municipalities and citizens in the Maitland and Nine Mile River watersheds. We want to ensure that they are maintained so that they may continue to be enjoyed by the public.

We have enclosed additional information on the conservation work that we will be undertaking in 2019.

We have also attached a copy of MVCA's draft budget and levy for 2019. The budget includes a levy increase of \$58,000 for 2019. The apportionment of the levy is based upon each municipality's assessment in the watershed. The assessment schedule is developed by the Ministry of Natural Resources and Forestry.

MVCA's members plan to vote on the 2019 work plan, budget and levy on Wednesday March 20, 2019. If your municipality has any comments regarding the draft priorities, work plan or budget, please forward your comments to the Chair and your Member by March 13, 2019.

Yours sincerely;

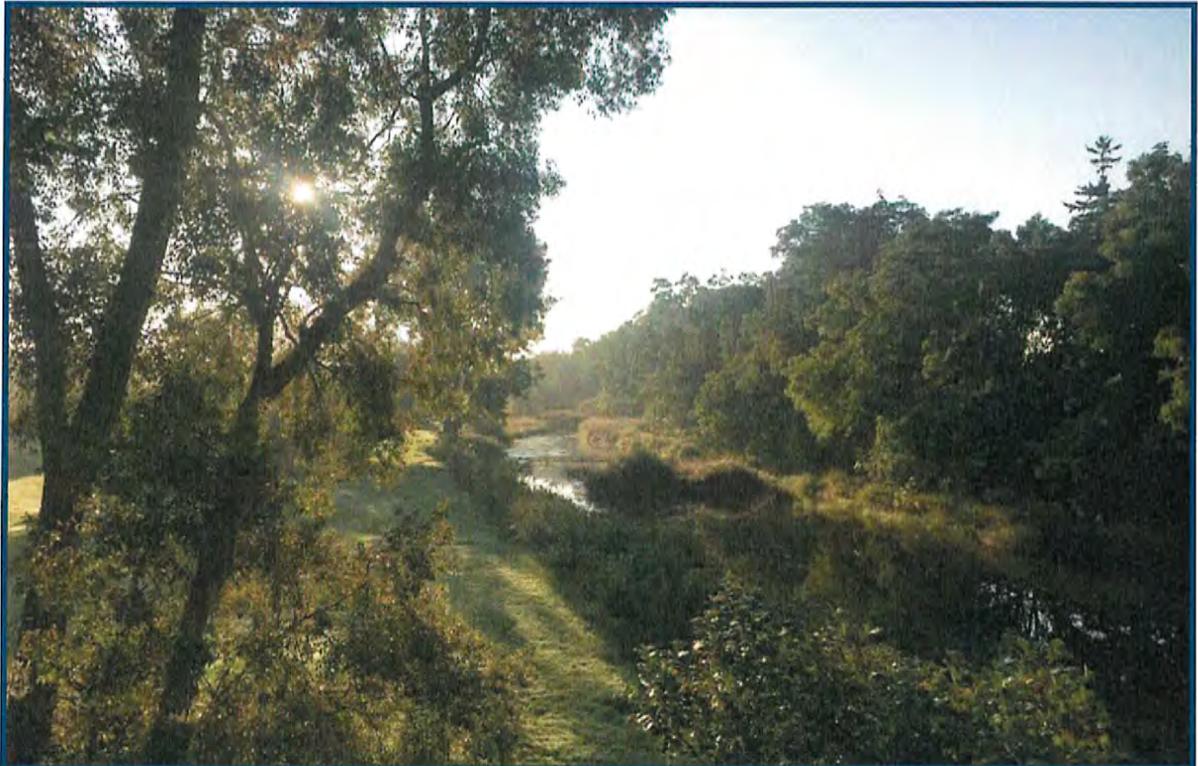
A handwritten signature in black ink that reads "Jim Campbell". The signature is written in a cursive, flowing style.

Jim Campbell
Chair
Maitland Valley Conservation Authority



2019 UPDATE

for the Municipality of Huron East

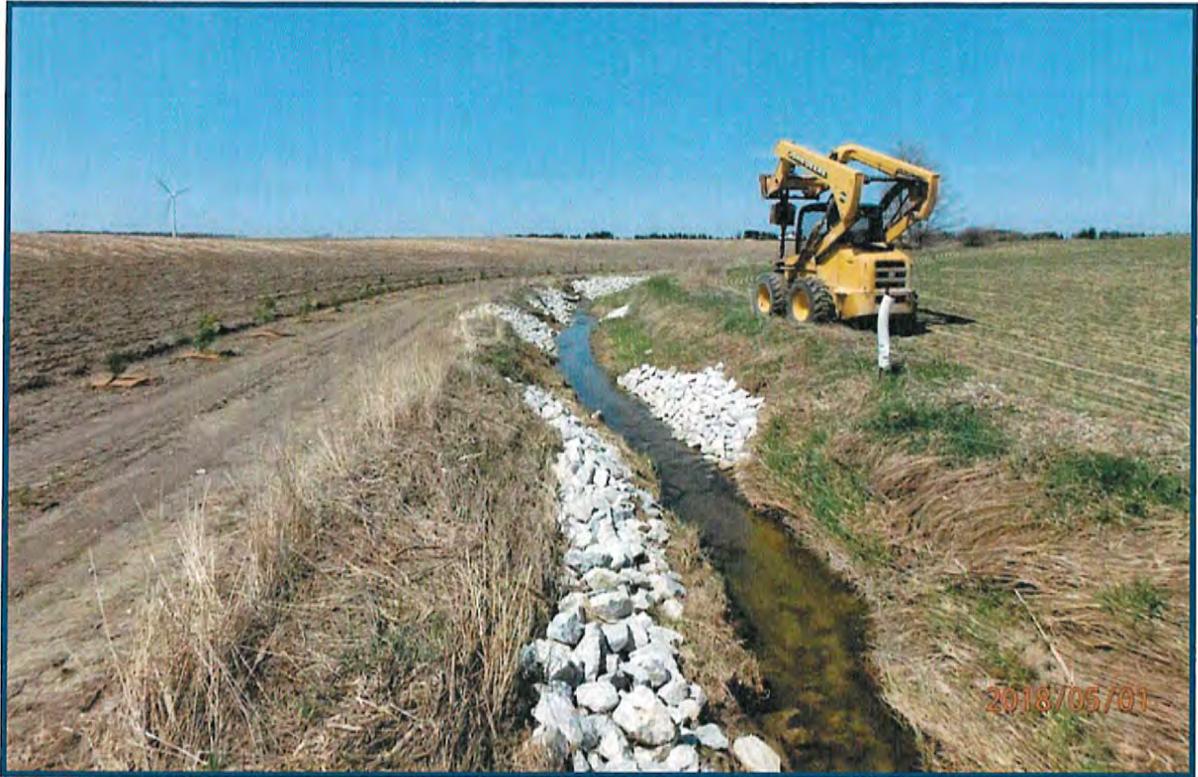


Maitland Conservation is jointly owned by its member municipalities. Conservation Authorities are established by the provincial government at the request of municipalities.

The activities of Maitland Conservation are driven by municipalities, landowners and community partners. We are committed to providing effective community-based conservation services in a cost efficient manner.

Maitland Conservation is working to protect and enhance water, forests and soils in the Maitland and Nine Mile River watersheds. We are focussing our services on mitigating the impacts of a rapidly changing climate.

Watershed Stewardship Services



Key Functions:

Assist municipalities and landowners to manage rural stormwater and develop conservation systems (reforestation, grassed waterways, berms, etc.) that build resiliency. The goal is to reduce soil and nutrient loss from farmland and to protect municipal drainage infrastructure.

2019 Stewardship Services Priorities



- Identification of areas in the watershed where cover crops, rural stormwater management and reforestation are needed.
- Development of a stewardship strategy to support the adoption of these conservation systems. This strategy will be developed as part of Healthy Lake Huron's priorities over the next five years.
- Delivery of Huron County Clean Water Project and Wellington Rural Water Quality Program.
- Middle Maitland Headwaters Restoration Project - work with landowners to restore floodplain and river valley lands and plant buffer strips.
- Garvey-Glenn Watershed Restoration Project - continue to work with landowners to create buffer strips, implement rural stormwater management measures and plant cover crops. Continue to monitor the impact of the restoration work on water quality.
- Scott Municipal Drain Restoration Project - restore the downstream section of the drain and incorporate the existing conservation measures into the municipal drainage report so that they will be maintained over the long term.

Flood and Erosion Safety Services



Key Functions:

Regulation of activities in hazardous areas to prevent loss of life and to reduce property damage due to flooding and erosion; flood forecasting; assisting municipalities with flood and erosion emergency preparedness.

2019 Flood & Erosion Safety Services Priorities



- Harriston Flood Damage Reduction Support - technical Support to be provided to the Town of Minto to assist with selecting the most appropriate option(s) for reducing the potential for flood damages in the community. Supporting the Town of Minto's advocacy efforts for Federal/Provincial funding for a flood damage reduction project.
- Flood Forecasting System Improvements - completion of improvements identified in the June 2017 flood including backup alarming and revamping River Watch program.
- Municipal Flood and Erosion Emergency Planning Support - support municipal officials with flood emergency planning within their communities.
- Erosion Damage Reduction Education - provide information to shoreline associations and municipalities.
- Flood and Erosion Infrastructure Agreements - develop agreements on the cost sharing of maintenance and repairs of flood and erosion control infrastructure. North Perth - Listowel Flood Control Infrastructure, McGuffin Gully Stabilization Project, Goderich Bluffs Stabilization Project.
- Flood mapping update for North Huron and Morris-Turnberry for the areas in and around Wingham - hydraulic modelling of floodplain using newly acquired LiDAR.
- Data collection for Listowel and Lucknow hydrology projects - water level and rating curve development for the future flood forecast model

Conservation Areas Services

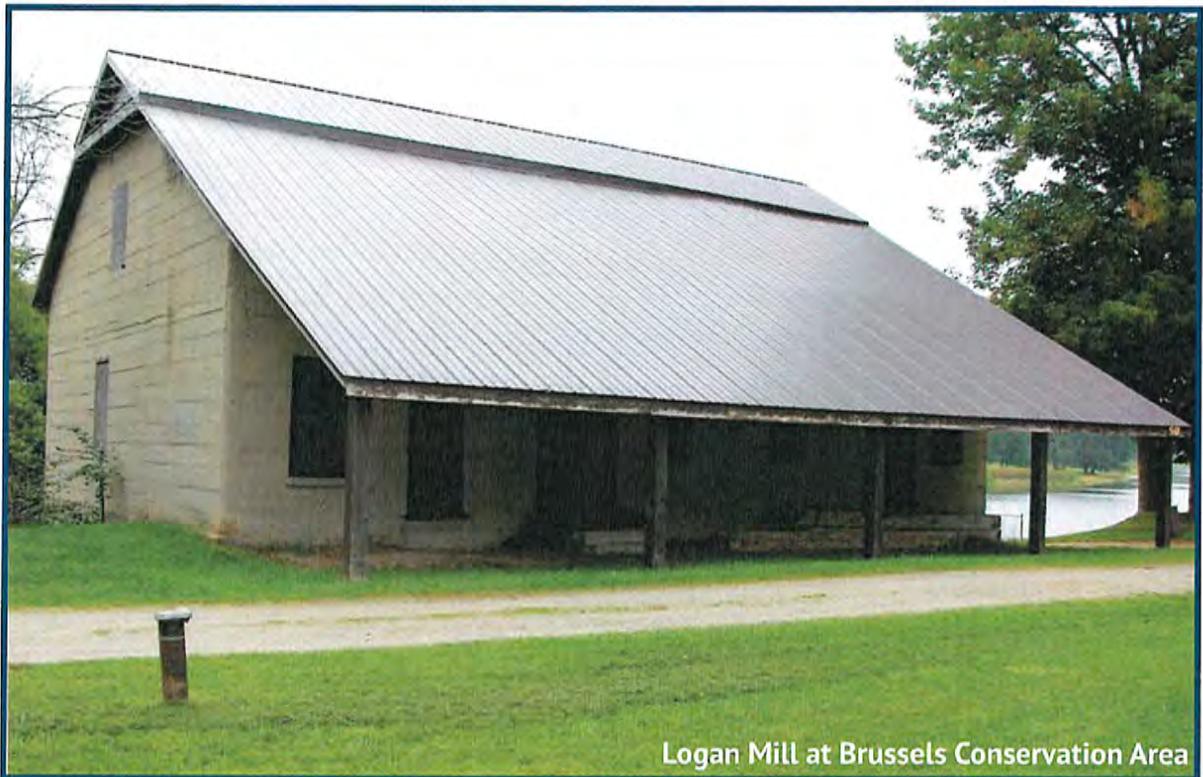


George Taylor Conservation Area

Key Functions:

Management of 28 Conservation Areas (1,862 ha); showcase good examples of soil, forest, floodplain and wetland conservation practices.

2019 Conservation Areas Priorities



- Implement best management practices on conservation lands - replant trees on marginal farmland at Saratoga Swamp Tract and develop a “low maintenance” landscape at Maitland Conservation’s Administration Centre.
- Maintain conservation areas for safe public use - removal of hazardous ash trees due to the emerald ash borer and repair a section of trail at Naftel’s Creek Conservation Area.
- Development of an agreement with the Maitland Mills Group regarding future use of the Gorrie and Brussels Mill buildings.
- Gorrie Dam and Conservation Area - Identification of future direction for the structure and associated lands working with the Township of Howick.
- Development of agreements related to the cost sharing of maintenance and repairs to recreational dams (Municipality of Huron East- Brussels Dam, Township of Morris-Turnberry- Bluevale Dam).
- Galbraith Conservation Area - determine if municipalities in the County of Perth and City of Stratford would like to lease the conservation area.
- Falls Reserve Conservation Area - replacement of septic systems in the lower river valley with a new MOECP approved system in approved location.
- Carbon Footprint Reduction Strategy - continue to identify ways to reduce the Authority’s use of fossil fuels in its motor pool and to plant trees to sequester carbon on Maitland Conservation’s properties.

For more information



For additional information contact your Maitland Conservation member or:

[e] maitland@mvca.on.ca

[t] 519-335-3557

[w] mvca.on.ca

Maitland Conservation information is also available on our Facebook page and through our Twitter account: @maitlandvalley

Dec 12/18

2019 Draft Operating Budget Summary - Maitland Valley Conservation Authority Table 1

ITEM	Expenditures	Service Area Revenue		NET COST	GRANTS		LEVIES		Reserve Funding			Program Surplus/Deficit
		General	Donations		Admin/Op	Other	General	Special	Working Capital	Forest Management	FRCA/WPCA	
<i>Flood Safety Services</i>												
Flood Control Structures	7,034			7,034	7,034							
Erosion Control Structures	2,930			2,930	2,930							
Flood Forecasting and Warning	227,780			227,780	55,297		172,483					
Ice Management	788			788	788							
Hazard Prevention	22,340			22,340	8,507		13,833					
Natural Hazard Information	106,830			106,830			106,830					
Regulations	170,777	100,000		70,777			70,777					
Total	538,479	100,000		438,479	74,556		363,923					
<i>Watershed Stewardship Services</i>												
Watershed Monitoring and Reporting	86,409	2,000	2,500	81,909			81,909					
Extension Services	121,133			121,133			121,133					
Forestry Services	97,169	94,000		3,169					3,169			
Stewardship Outreach	67,336			67,336			67,336					
Total	372,047	96,000	2,500	273,547			270,378		3,169			
<i>Conservation Areas Management Services</i>												
Falls Reserve Conservation Area	610,992	429,350	200	181,442		15,000					166,442	
Wawanosh Park Conservation Area	14,987	13,000	200	1,787							1,787	
Management/Development/Operations	178,671	4,000		174,671			174,671					
Motor Pool	22,940	52,687		-29,747								-29,747
Total	827,590	499,037	400	328,153		15,000	174,671				168,229	-29,747
<i>Corporate Services</i>												
Administration	307,424	27,179		280,245			280,245					
Financial Management	88,311			88,311			88,311					
Governance	20,370			20,370			20,370					
Services Areas Support	57,048			57,048			57,048					
Communications and IT	180,826	500	2,500	177,826			139,103	38,723				
Total	653,979	27,679	2,500	623,800			585,077	38,723				
Net Operating Budgets	2,392,095	722,716	5,400	1,663,979	74,556	15,000	1,394,049	38,723	3,169	168,229	-29,747	

Dec 12/18

2019 Project Budget Summary - Maitland Valley Conservation Authority Table 2

ITEM	Expenditures	Service Area Revenue		NET COST	GRANTS		LEVIES		Reserve Funding				
		General	Donations		Admin/Op	Other	General	Special	Deferred	Working Capital	Motor Pool	Forest Management	Program Surplus/Deficit
<i>Flood Safety Services Projects</i>													
Flood Control	15,500			15,500			15,500						
Lucknow Hydrology	6,500			6,500			6,500						
Total	22,000			22,000			22,000						
<i>Watershed Stewardship Services Projects</i>													
Garvey Glenn Coordination	77,520			77,520					85,720				-8,200
Garvey Glenn Demos	10,500		10,500										
Middle Maitland Headwaters Restoration	99,368		63,000	36,368					26,368	10,000			
Huron Clean Water Project	400,000			400,000		400,000							
Nutrient Management Monitoring MOE	3,497	3,453		44					3,285				-3,241
Carbon Footprint Initiative	503			503					503				
Watershed Stewardship Projects	76,600			76,600					76,600				
Total	667,988	3,453	73,500	591,035		400,000			192,476	10,000			-11,441
<i>Special Projects</i>													
Drinking Water Source Protection Transition up to Mar 31/19	5,000	5,000											
Total	5,000	5,000											
<i>Conservation Areas Management Services Projects</i>													
Forestry Management	14,000		500	13,500									13,500
Vehicle/Equipment Replacement	30,000			30,000						30,000			
Marginal Farmland Reforestation	2,500			2,500		1,250							1,250
MVCA Carbon Offset	600			600						600			
Footprints to Forests Carbon Offsetting	1,000			1,000					1,000				
George Taylor Improvements	1,500		1,500										
Wawanosh Valley Conservation Area	1,000		1,000										
Naftel's Conservation Area	1,000		1,000										
Naturalization Project	5,000			5,000									5,000
Total	56,600		4,000	52,600		1,250			1,000	30,600			19,750
<i>Corporate Services Projects</i>													
Admin Centre Repairs	11,000			11,000			11,000						
Computer Equipment/Hardware/Software/Database	35,800			35,800			35,800						
Total	46,800			46,800			46,800						
Net Project Budgets	798,388	8,453	77,500	712,435		401,250	68,800		192,476	11,000	30,600	19,750	-11,441

DRAFT Schedule of General Levies for 2019

December 12/18

Municipality	% of Municipality In Watershed	2018 CVA (modified) in Watershed \$	CVA Based Apportionment Percentage	2019 Draft General Levy	2018 Approved General Levy	Increase
Ashfield-Colborne-Wawanosh Twp.	100	\$ 1,091,062,982	12.38	\$ 182,431	\$ 173,397	\$ 9,035
Central Huron Municipality	76	\$ 873,971,244	9.91	\$ 146,133	\$ 142,153	\$ 3,980
Goderich Town	100	\$ 1,016,811,605	11.53	\$ 170,017	\$ 169,988	\$ 29
Howick Twp.	92	\$ 381,660,087	4.33	\$ 63,816	\$ 58,479	\$ 5,337
Huron East Municipality	72	\$ 913,840,819	10.37	\$ 152,798	\$ 144,254	\$ 8,544
Huron-Kinloss Twp.	43	\$ 569,985,901	6.47	\$ 95,305	\$ 93,378	\$ 1,927
Mapleton Twp.	5	\$ 76,337,258	0.87	\$ 12,764	\$ 12,063	\$ 700
Minto Town	64	\$ 603,579,838	6.85	\$ 100,922	\$ 98,784	\$ 2,139
Morris/Turnberry Municipality	95	\$ 441,815,912	5.01	\$ 73,873	\$ 68,847	\$ 5,027
North Huron Twp.	100	\$ 526,734,525	5.97	\$ 88,073	\$ 86,161	\$ 1,912
North Perth Municipality	98	\$ 1,872,959,435	21.25	\$ 313,168	\$ 297,141	\$ 16,026
Perth East Twp.	9	\$ 156,980,087	1.78	\$ 26,248	\$ 24,677	\$ 1,571
South Bruce Municipality	1	\$ 6,291,553	0.07	\$ 1,052	\$ 1,018	\$ 34
Wellington North	16	\$ 242,608,887	2.75	\$ 40,566	\$ 39,263	\$ 1,303
West Perth Municipality	3	\$ 41,164,368	0.47	\$ 6,882	\$ 6,446	\$ 436
		\$ 8,815,804,501	100.00	\$ 1,474,049	\$ 1,416,049	\$ 58,000



**DRINKING WATER
SOURCE PROTECTION**
ACT FOR CLEAN WATER

Ausable Bayfield
Maitland Valley
Source Protection
Region

January 29th, 2019

Dear CAO/Council:

Re: Appointment of Municipal Representative to the Source Protection Committee

Source Protection Committees were established under the Province of Ontario's *Clean Water Act, 2006* to create and carry out a plan to protect municipal sources of drinking water. The local Source Protection Committee (SPC) for the Ausable Bayfield Maitland Valley Source Protection Region is comprised of fifteen members, five of whom are municipal representatives.

1. Each municipal representative on the committee represents a group of municipalities
2. All SPC members must reside, own or rent land, be employed in or operate a business within the Source Protection Region and *cannot* be a member of the Conservation Authority Board.

With the recent election we need to replace or reconfirm who your municipal group wishes to have as representative on the Source Protection Committee.

At the time the SPC was being created, there was consensus from municipalities that sitting members of council would be appointed as representatives. However, after the 2010 election some municipal groups decided to return to the committee a person who was no longer a sitting council member. I have polled existing municipal representatives, and indicated who is willing to stay and those that have resigned. For information purposes only, I have indicated other current council members or those recently on council who have formerly participated in a 2½ year regional Drinking Water Source Protection working group and therefore have some background on the Drinking Water Source Protection program.

The municipal groups and current representation are as follows:

North: *Huron Kinloss, Ashfield-Colborne-Wawanosh, Goderich and South Bruce*
Represented by Myles Murdoch since Sept. 2015 (Current Goderich councillor)

Ausable Bayfield Maitland Valley Source Protection Region
c/o Ausable Bayfield Conservation Authority
71108 Morrison Line, R.R. 3
Exeter, ON N0M 1S5

Tel 519.235.2610
Fax 519.235.1963
Toll Free 1.888.286.2610
www.sourcewaterinfo.ca

Central: *North Huron, Morris-Turnberry, and Huron East*

Represented by David Blaney (former councillor Huron East)

Willing to remain

South: *Lambton Shores, North Middlesex, Lucan Biddulph, Warwick, Adelaide-Metcalf, and Middlesex Centre*

Represented by Ian Brebner (Former councillor North Middlesex)

Willing to remain

East: *Howick, Minto, Wellington North, North Perth, Perth East and Mapleton*

Represented by Mark MacKenzie (Former municipal Minto employee now current councillor)

Resigned position

Allan Rothwell (Current North Perth Councillor) and Art Versteeg (Former Howick Reeve) were former Drinking Water Working Group Members

West: *Central Huron, Bluewater, South Huron, Perth South, and West Perth*

Represented by Don Jones (Former councillor West Perth)

Resigned position

Dave Frayne (Former Deputy Mayor) was former Drinking Water Working Group Members

It is anticipated that there will be 3 – 4 meeting per year and committee duties include:

- Attending meetings regularly
- Complying with Source Protection Code of Conduct
<https://www.sourcewaterinfo.on.ca/the-committee/>
- Reviewing changes that need to be included in the next update of the Assessment Report as well changes are made by municipalities
- Review policy and technical work required for the mandatory 5 year review of the Source Protection Plan
- Approve Annual Reporting
- Representing interests and reporting back to municipal grouping
- Responding to requests by the MOECC
- Correspondence

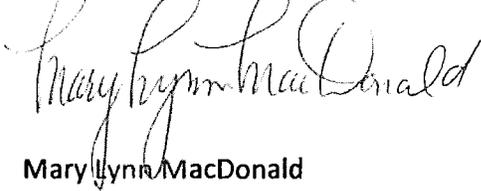
We will need direction from the Municipal Groups to confirm their consensus of who they would like as a representative by March. 29th. The next Source Protection Meeting is scheduled for Wed. March 27th in Holmesville. The earlier we have confirmation of current or new representatives; however, the more time staff will have to do orientation and training. If municipal reps have not been replaced by the next Source Protection Committee meeting, current members may attend in the interim.

We ask that the municipal groups agree on one of the following directions and advise the Project Manager as soon as possible.

- 1) A resolution from all municipalities in the group supporting that the existing member continue for a maximum 5 year period
- 2) A resolution from all municipalities in the group supporting that the existing member continue until a replacement representative be selected and orientation take place (estimated 6 months)
- 3) A resolution from all municipalities in the group naming a new appointment or providing a list of candidates for the Source Protection Authority to consider by March 29th, 2019.

Please feel free to call if you have any questions regarding this process.

Looking forward to hearing from you,



Mary Lynn MacDonald
Co-Program Supervisor
Ausable Bayfield Maitland Valley
Drinking Water Source Protection

Excerpts from the Regulation 288/07, Source Protection Committees:

2. Subject to subsection 7 (4) of the Act, the members of a source protection committee shall be appointed by the source protection authority that establishes the committee in accordance with the following rules:

1. One-third of the members to be appointed by the source protection authority, not counting any members appointed pursuant to section 6, must be persons appointed to reflect the interests of the municipalities that are located, in whole or in part, in the source protection area or source protection region.

3. (1) Each source protection authority that is required by section 7 of the Act to establish a source protection committee shall, for the purpose of appointing members to the committee pursuant to paragraph 1 of section 2,

(a) divide the municipalities that are located, in whole or in part, in the source protection area or source protection region into one or more groups, as determined by the source protection authority; and

(b) assign, to each of the groups established under clause (a), a number of members of the source protection committee determined by the source protection authority, so that the total number of members assigned to all of the groups is equal to the number of members to be appointed pursuant to paragraph 1 of section 2.

(2) The source protection authority shall consult with all of the municipalities that are located, in whole or in part, in the source protection area or source protection region before establishing groups under clause (1) (a) and assigning numbers of members under clause (1) (b).

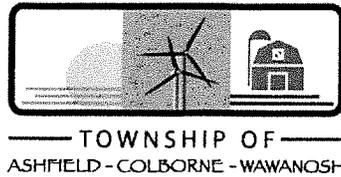
(3) For each group established under clause (1) (a), the source protection authority shall appoint the number of members of the source protection committee that are assigned to the group under clause (1) (b) from a list of persons that is submitted jointly by the councils of the municipalities that are in the group.

(8) To the extent that the source protection authority has any ability to select persons to be appointed pursuant to subsection (3) to the source protection committee for a group established under clause (1) (a), the authority shall attempt to appoint persons who, as a group, are representative of the interests of all of the municipalities that are in the group. O. Reg. 288/07, s. 3 (8).

Conditions of appointment

7. (1) A source protection authority shall not appoint a person as a member of the source protection committee unless the person resides in, owns or rents land in, is employed in, operates a business in, or is employed by a municipality that is located, in whole or in part, in the source protection area or source protection region, and every appointment made to the committee by the source protection authority is subject to the condition that the appointee must reside in, own or rent land in, be employed in, operate a business in, or be employed by a municipality that is located, in whole or in part, in the source protection area or source protection region.

(3) A source protection authority shall not appoint a person as a member of the source protection committee if the person is a member or employee of a conservation authority whose area of jurisdiction under the *Conservation Authorities Act* includes any part of the source protection area or source protection region, and every appointment made to the committee by the source protection authority is subject to the condition that the appointee must not be a member or employee of a conservation authority whose area of jurisdiction under the *Conservation Authorities Act* includes any part of the source protection area or source protection region.



January 28, 2019

Heather Watt
Chief of Staff
Ministry of Health and Long-Term Care
Hepburn Block
10th Floor
80 Grosvenor St.
Toronto, ON M7A 1E9

Ms. Watt,

Please be advised that at their January 22nd meeting, The Council of the Township of Ashfield-Colborne-Wawanosh passed the following resolution:

WHEREAS family physicians are key to the success of the Family Health Team model that provides quality and specialized healthcare to communities in rural Ontario and to the residents of Ashfield-Colborne-Wawanosh;

AND WHEREAS the Ontario Medical Association (OMA) and the Ontario Ministry of Health and Long-Term Care (MOHLTC) are currently in arbitration regarding the Physician Services Agreement;

AND WHEREAS the current position of the MOHLTC will adversely affect rural communities by creating physician shortages and loss of medical services to the public;

NOW THEREFORE the Council of the Township of Ashfield-Colborne-Wawanosh supports the review and modification of the position of the MOHLTC in the ongoing arbitration of the Physician Services Agreement in order to consider and take into account the impact it will have on rural communities.

Background:

Family physicians provide the bulk of all aspects of medical care in small towns and rural areas (primary care clinics, hospitals, nursing homes, hospice, etc), including acting as coroners, and participating in the education of physicians and other health providers.

In compliance with provincial policy, medical care in these areas is currently comprehensive and collaborative with physicians working through Family Health Organization or Family Health Network (FHO/FHN) delivery models.

Adoption of these models allowed Family Health Teams (FHTs) to be created. FHTs brought additional resources and access to specialized care from practitioners such as dietitians, social workers, psychologists, adolescent/child councillors, diabetes educators, nurses and nurse practitioners. As a result, these previously inaccessible resources are available in small towns and rural areas.

The Ontario Medical Association (OMA) and the Ontario Ministry of Health and Long-Term Care (MOHLTC) are currently in arbitration regarding the existing Physician Services Agreement. The MOHLTC arbitration position towards primary care is problematic for small and rural areas. Along with a reduction in physician compensation there would be mandated hours physicians have to spend in the office during the week, plus evening and weekend office hours. To comply with the MOHLTC requirements these physicians would not be able to work anywhere other than their medical office, greatly limiting or eliminating their ability to staff hospitals, nursing homes, or hospices. These physicians will not be able to staff the ER, care for admitted in-patients, provide anesthesia and surgical assistance in the operating room or with deliveries. They will not be available to fulfill administrative duties at these facilities, or to be on call for or work extra evenings and weekends in any of these facilities when already mandated to work one evening a week and every 3rd weekend in a medical clinic.

With the MOHLTC position, the very feasibility of FHO/FHN models is in question and with it the services and resources provided by FHTs.

In short, the MOHLTC primary care arbitration position is particularly problematic for small towns and rural areas. Its negative effects will disproportionately impact these areas, almost immediately creating physician shortages and loss of medical services to the public.

The Council of the Township of Ashfield-Colborne-Wawanosh respectfully asks that the MOHLTC primary care arbitration position be reviewed and modified, and its impact on small towns and rural areas be considered.

Sincerely,



Trevor Hallam
Deputy Clerk
Township of Ashfield-Colborne-Wawanosh

Copied:

Lisa Thompson, MPP Huron-Bruce
All Huron County Municipalities



President: *Ethan Wallace*

Office Administrator: *Lori Gordon*

P.O. Box 429, Clinton, ON N0M 1L0 519-482-9642/1-800-511-1135 ph
519-482-1416 fax ofahuron@tcc.on.ca www.hcfa.on.ca

January 18nd, 2018

To the Municipality of Huron East

We have scheduled the annual MPP/MP/Local Politician meeting for Friday March 1st, 2019 at the Clinton Legion commencing at 10 a.m. and concluding at approximately 2 p.m..

The format will be similar to last year with the commodity groups and HCFA committees presenting their briefs for discussion. Both Lisa Thompson and Ben Lobb have confirmed their attendance and they have been invited to present briefs.

Please reply if someone from your municipality will be present by Friday February 18th. Two reps are welcome to attend.

Sincerely,

Lori Gordon

Office Administrator, Huron County Federation of Agriculture



January 18, 2019

Invitation to Nominate a Conservationist of the Year

For 35 years Ausable Bayfield Conservation has honoured a person, farm, business, community group, municipality, or organization with a *Conservationist of the Year Award*. I would like to invite you to consider submitting a nomination for this award to recognize an outstanding community steward(s) who takes positive actions in our watersheds.

Adelaide Metcalfe

Bluewater

Central Huron

Huron East

Lambton Shores

Lucan Biddulph

Middlesex Centre

North Middlesex

Perth South

South Huron

Warwick

West Perth

A nomination form, with details about the award and past winners, is attached. Nominations are accepted until Friday, February 15, 2019.

The Conservationist of the Year Award will be presented at the Partners Appreciation Evening, to be held on Thursday, March 21, 2019 at Ironwood Golf Club, 70969 Morrison Line, east of Exeter. You and a guest are invited to attend. Please RSVP by March 14, 2019 to Sharon Pavkeje at spavkeje@abca.ca if you would like to attend. More details will be provided closer to the date and posted online at abca.ca.

Each award winner must be located in the Ausable Bayfield Conservation watershed or have done conservation work within the jurisdiction. Past award winners have included rural landowners and residents, agricultural producers and farms, service clubs, community organizations, companies, nature groups, and municipalities.

This award is one way we show our thanks to those who are taking positive actions in our local watershed communities to protect water, soil, and living things. I would like to thank you for your consideration of this opportunity to honour a person, farm, business, group, or organization.

Sincerely,

AUSABLE BAYFIELD CONSERVATION

George Irvin
Chair



Conservationist of the Year Award

What is the Conservationist of the Year Award?

Criteria

Ausable Bayfield Conservation has recognized outstanding achievements in conservation, each year since 1984, with an award to the Conservationist of the Year.

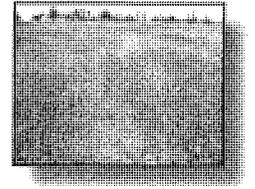
The Conservation Award acknowledges one individual, farm, business, or group per year who demonstrates positive conservation principles. The nominee must have undertaken conservation efforts over a number of years that have shown long-term benefits for water, soil, and living things. Examples include:



- Improving local water quality
- Conservation farming
- Reforestation
- Environmental education
- Providing wildlife and fish habitat
- Promoting environmental awareness + action

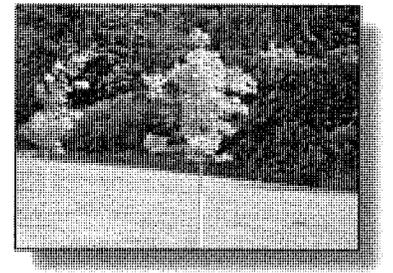
Eligibility

Individuals, farms, organizations, or companies who either reside in, or have completed conservation work within, the area of jurisdiction of the Ausable Bayfield Conservation Authority (ABCA), are eligible to win the Conservationist of the Year award. Current ABCA staff members and directors are excluded.



Recognition

Ausable Bayfield Conservation will make a donation towards a tree and plaque at a Commemorative Woods site maintained by the Ausable Bayfield Conservation Foundation.



Please go to nomination form
on the back of this page

Conservationist of the Year award winners in the past:

- | | | | |
|--|--|---|--|
| <ul style="list-style-type: none">• Rick Quinn and Diane Hawthorne and Family• Mels and Ruthanne van der Laan, of Cold Stream Ranch• Lambton Shores Phragmites Community Group• Cordner Farms – Jane Sadler Richards and Doug Richards• Bob Norris• Peter Darbshire• Joan and John Love• Ann and Bill Phelan• Exeter Lions Club• Patricia Down * and Robert Down• Lorne Teeple *• Grand Bend Community Foundation | <ul style="list-style-type: none">• Stewardson Dairy• Boys' & Girls' Club, London (Middlesex ECO Crew)• Shadyside Farms, Paul and Vic Hodgins• Ray Letheren, Friends of the Bayfield River• Environmentally Concerned Citizens of Lambton Shores• Andy deBoer• Stephanie Donaldson• Everet and Joan Van Slightenhorst• John MacPherson• Straw Family• George Cantrick *• David McClure• Brian Arnold• Fred Dobbs• Lions Club of Arkona• Village of Arkona• Township of Hibbert | <ul style="list-style-type: none">• Stephen Bright• Dinney Funeral Home• Huron Fish and Game Club• Garry Palmateer• Lions Club of Clinton• Bluewater Recycling Assoc.• Andrew Dixon• Ralph and Eleanor Smith• Elmer Trick• Armstrong East Cottage Association• Lambton Wildlife Inc.• David Ball• Adelaide Township• Arnold Westlaken• Tuckersmith Township• Van Loon Farms• Village of Hensall• Bob Montgomery• Jim Reeve• DEL Farms• Bud Walker• Bert and Margaret Daynard | <ul style="list-style-type: none">• Ausable Anglers Club• Carfrey Cann• Keith Connelly• John Deeves• Nancy Glendinning• Hayter Turkey Farms• Peter Rombouts• Bill Thirlwall• Ausable Nomads• Dearing Farms• Huron Soil and Water Conservation District• Murray and Ron McRae• Huron Board of Education• Thomas Doherty• Huron Centennial School• Jerry Giesen• Claybird Gun Club• Wayne Woods• Bayfield Anglers Association• Jay Campbell |
|--|--|---|--|

* Asterisk denotes that the award was given posthumously.

Moved by Bill Hughes that Georgina Reynolds be nominated as Vice-Chair of the SDCC Committee

The CAO asked for further nominations three times and being no further nominations asked the committee members nominated if they would stand for nomination as Vice-Chair of the Committee;

- Alvin Dow accepted the nomination
- Georgina Reynolds accepted the nomination

The CAO then conducted the vote for the position of Vice-Chair of the SDCC Committee with the following results

- ❖ Alvin Dow as Vice-Chair – 4 yeas
- ❖ Georgina Reynolds as Vice-Chair – 3 yeas

The CAO read the following motion;

Moved by Lisa Campbell and seconded by Gloria Wilbee that Alvin Dow be nominated as Vice-Chair of the SDCC Committee. **Carried**

2. **ADOPT AGENDA**

Moved by Georgina Reynolds and seconded by Alvin Dow that the agenda be adopted as circulated. **Carried**

3. **DECLARATION OF PECUNIARY INTEREST** - None

4. **DEPUTATIONS** – None

5. **MINUTES OF THE PREVIOUS MEETING**

Moved by Alvin Dow and seconded by Georgia Reynolds that the minutes of the November 12th, 2018 meeting be adopted as circulated. **Carried**

6. **BUSINESS ARISING FROM THE MINUTES**

In response to a question on the success of the Christmas sweater dance, Facility Manager Dave Meriam indicated that the deposit for the night was almost double the previous year and provided the following comparisons;

	<u>2018</u>	<u>2017</u>
Admissions	\$ 3,605	\$2,520
Bar Sales	\$14,420	\$7,360

7. **FINANCIAL**

7.1 The Secretary reviewed the 2018 financial statements to the end 2018 with the following being noted;

- Net bar 2018 revenues amounted to \$41,171 compared to \$38,828 for 2017

- Ice rentals for 2018 amounted to \$170,249 compared to the 2017 total of \$170,535. It was however noted that the 2018 revenues were approximately \$20,000 less than budgeted due to the Seaforth Generals only paying for their September to December ice with the balance of their ice time being in 2019 and being shifted to 2019 for collection
- Utility costs were \$11,000 under budget
- Wages and benefits were approximately \$9,000 under budget
- The SDCC accumulated starting deficit was \$126,062 and was budgeted to end at a deficit position of \$125,873. The deficit is currently slightly less at \$123,952 but there may be some minor adjustments yet at year-end.

Moved by Georgina Reynolds and seconded by Alvin Dow that the Financial Report be accepted as presented. **Carried**

7.2 The Secretary presented a draft 2019 budget to the Committee for consideration with the following points being noted and discussed

- The Huron East Treasurer had proposed a 2.5% increase in the municipal levies supporting the facility
- Ice rentals had been budgeted at \$191,500 with a full year of rentals from the Seaforth Generals being \$18,500. The Committee suggested that without a commitment for the following season, that this number should be reduced somewhat reflecting that the Generals used some ice time during the day that could not normally be sold
- Utilities were budgeted at \$107,000 being slightly more than 2017 and were comprised of \$10,000 for water/sewer, \$17,000 for natural gas and \$80,000 for hydro
- Repairs and maintenance were budgeted at \$ 25,000 to allow for repainting of a number of dressing rooms and an automatic door opener for the Olympia door
- No capital expenditures were budgeted for and the accumulated net deficit was projected to drop to \$117,505

The Committee suggested that \$6,000 be dropped from the budget for the Seaforth Generals and this would bring the accumulated deficit to \$123,505

Moved by Georgina Reynolds and seconded by Bill Hughes that the first draft of the 2019 budget be presented to Huron East Council for consideration. **Carried**

8. MANAGER'S REPORT

Facility Manager Dave Meriam presented the following items for discussion:

Building Operations and Maintenance Issues

- Will be bringing back some revised policies for consideration by the Committee with respect to hall/kitchen rentals by user groups in the facility and what the expectations of both groups are
- Will likely be considering an ice rental increase for the commencement of the 2019-2020 season at somewhere between 2.5% to 3%

Recreation Programs

- The Facility Manager indicated that a number of recreational programs were in currently underway;
 - o Pickle Ball, Mondays & Thursdays 1 to 3, Tuesdays & Thursdays 6:30 to 9
 - o Clogging, Tuesday nights at 7
 - o Shuffle Board, Wednesday 1 to 3:30
 - o Walking, Daily 9 to 11
 - o Seniors Fitness, Tuesdays & Thursdays 9:30 to 10:30
 - o Tuesday Tunes will be starting up after Christmas on January 22nd
 - o Archery is on Sunday mornings from 10 to 2 until the end of March

Events

- Hockey playoffs are starting and it is expected to have ice in the arena until March 24th

Moved by Alvin Dow and seconded by Joe Steffler that the Facility Manager's Report be accepted as presented. **Carried**

9. **UNFINISHED BUSINESS** - None

10. **NEW BUSINESS**

10.1 Seaforth Generals – The Facility Manager noted that the Generals were late in making their 2019 ice rental payments and with their playoffs not scheduled to start until March; there was still time for payment to be made before playoffs. He did note however that if he continued to experience delays in payment, that he would ask the General Manager to attend the next meeting of the Committee.

11. **ADJOURNMENT**

Moved by Georgina Reynolds and seconded by Gloria Wilbee that the time now being 7:15 p.m. that the meeting do now adjourn until February 21st, 2019, at 6:30 p.m. or any special meeting called by the Chair. **Carried.**

Chair, Lisa Campbell

Secretary, Brad Knight

**Huron East Water & Sewer Committee
Meeting Minutes
Huron East Town Hall – Committee Room
Thursday, January 10th, 2019 at 5:00 p.m.**

Members in Attendance: Mayor Bernie MacLellan, Councillors Joe Steffler, John Lowe
Larry McGrath & Raymond Chartrand

Members Absent: None

Staff Present: CAO/Clerk, Brad Knight
Public Works Coordinator, Barry Mills

Others Present: Jacobs Water/Wastewater Operator, Lucas Egli
Deputy-Mayor Bob Fisher

1. Call to Order & Appointment of Chair

CAO Brad Knight called the meeting to order at 5 pm

The CAO asked for nominations for Chair of the Water & Sewer Committee

Moved by Ray Chartrand and seconded by Larry McGrath that Bernie MacLellan be nominated as Chair of the Water & Sewer Committee.

The CAO asked for further nominations three times and being no further nominations, asked Mayor MacLellan if he would accept the nomination; Mayor MacLellan indicated he would accept the nomination.

The CAO then read the following motion;

Moved by Ray Chartrand and seconded by Larry McGrath that Bernie MacLellan be nominated as Chair of the Water & Sewer Committee. **Carried**

2. Disclosure of Pecuniary Interest – none disclosed

3. Delegations - none

4. Meeting Minutes

Moved by Ray Chartrand and seconded by Joe Steffler that the minutes of the December 11th, 2018 meeting be approved as circulated. **Carried**

5. Correspondence – none

6. Safety Issues – none

7. Water & Sewage Systems

Jacobs – Monthly Operating Reports – November 2018

Jacobs Operator Lucas Egli presented the monthly operations reports to the Committee with the following being noted;

- the new VFD for the new pump in Brussels well #2 had been put in place
- as requested, the inflow data into the Seaforth STP had been added to the monthly sewage readings and with December flow readings available, the average daily flow at the Seaforth STP was just over 2,000 m³/day compared to the rated capacity of 2,400 m³/day

Moved by John Lowe and seconded by Ray Chartrand that the November 2018 operating report from Jacobs Engineering be accepted as presented. **Carried**

Monthly System Report (December)

The Public Works Coordinator noted that there had been one water main break in December being at 226 Main Street North on December 26th, 2018. He further noted that there had not been any sewage by-passes in December

Moved by Larry McGrath and seconded by Joe Steffler that the December 2018 system report from the Public Works Coordinator be accepted as presented. **Carried**

Egmondville Sanitary Sewers/Seaforth STP Expansion

The CAO presented his report on the extension of sanitary sewers into Phase 1B of the Egmondville servicing project including a draft by-law and assessment schedule for review by the Committee. It was noted that the assessment schedule contained two fixed costs;

1. An engineered calculation for expansion of the Seaforth Sewage Treatment Plant and upgrades to the Oak Street pumping station of \$8,511 per property.
2. An engineering calculation for a pumping station to serve 300 properties in Egmondville of \$2,339 per property

The Committee discussed the options that were considered at previous meeting with respect to the frontage charges (100% frontage or 50% frontage with a fixed per unit cost)

The Committee noted that there was already a fixed cost per property of \$10,850 per property regardless of area or frontage and the cost of the actual sewer installation was directly influenced by the frontage of a property. It was further noted that corner lots were proposed to be assessed on the shortest side.

Moved by Joe Steffler and seconded by Ray Chartrand that the costs of the sanitary sewer mains be recovered based on a 100% frontage charge. **Carried**

The Committee discussed the possibility that a homeowner may wish to include their private connection costs in the debenture. It was noted that connection costs could range from \$2,000 to \$5,000 per property.

Moved by Ray Chartrand and seconded by Joe Steffler that private hookup costs can be included in a property owner's debenture for their property. **Carried**

The Committee discussed debenturing options with consideration of terms ranging from 10 to 20 years with interest rates of between 3% and 3.5%. The CAO noted that the interest rates were essentially the same as what Infrastructure Ontario would offer and he noted that the debentures would be collected on the property taxes of the property spread over the 4 tax installments.

Moved by John Lowe and seconded by Joe Steffler that a 20 year debenture option at 3.5% be offered to property owners. **Carried**

8. **Financial Reports** – none

9. **Other Business** - none

10. **Adjournment**

Moved by Ray Chartrand and seconded by Joe Steffler that the time now being 5:45 p.m. that the meeting do now adjourn until the next regular meeting or at the call of the Chair. **Carried.**

Bernie MacLellan, Chair

Brad Knight, Secretary

**MINUTES
VANASTRA RECREATION CENTRE
COMMITTEE MEETING
MONDAY, JANUARY 21st, 2019 at 6:00 pm**

Members Present: Huron East Councillor Brenda Dalton
Becky Kyle, Scott Townsend and Mark Stone

Members Absent: Janet Boot

Staff Present: VRC Manager, Lissa Berard
Secretary, Janice Andrews

1. CALL TO ORDER & APPOINTMENT OF CHAIR

Secretary Janice Andrews called the meeting to order at 6:05 pm and opened the floor for nominations for Chair.

Moved by Brenda Dalton and seconded by Becky Kyle:
That Janet Boot be nominated as Chair. Carried.

The Secretary called for nominations a further three times and there were no further nominations.

The Secretary advised she had spoken with Janet Boot prior to the meeting and advised Janet Boot indicated she was agreeable to be Chair should she be nominated.

Moved by Becky Kyle and seconded by Mark Stone:
That nominations be closed. Carried.

The Secretary declared Janet Boot as Chair.

Moved by Scott Townsend and seconded by Mark Stone:
That Becky Kyle be appointed as Acting Chair. Carried.

2. CONFIRMATION OF THE AGENDA

Moved by Brenda Dalton and seconded by Mark Stone:
That the Agenda for the regular meeting dated January 21st, 2019
be adopted as circulated. Carried.

3. DECLARATION OF PECUNIARY INTERESTS AND GENERAL NATURE THEREOF

4. DELEGATIONS

5. MEETING MINUTES

Moved by Scott Townsend and seconded by Brenda Dalton:
That the following meeting minutes be approved as circulated.

- i) Regular Meeting – November 26th, 2018 Carried.

6. REPORTS & RECOMMENDATIONS OF FACILITY MANAGER

Financial Report

Committee members were provided with a Year-to-Date Financial Statement for the period ending December 31st, 2018. The Facility Manager reviewed the financial statement and advised there is a year-end surplus for 2018 in the amount of \$36,509 however an amount of \$16,079 representing the unused capital will be transferred to 2019 capital and \$736 from the chicken fundraiser will be transferred to reserves resulting in an overall year-end surplus in the amount of approximately \$19,694. It was noted day camp revenues were budgeted for \$30,000 and there were significant revenues of \$45,000 as the program was well attended this year.

Moved by Brenda Dalton and seconded by Scott Townsend:
That the Vanastra Recreation Centre Committee receive the Year-to-Date Financial Statement for the period ending December 31st, 2018. Carried.

2019 Budget

Committee members were provided with a proposed 2019 budget for review. The Facility Manager reviewed the proposed budget noting the following projects in particular have been included in the budget.

Building Maintenance

- pool bottom needs to be repaired every two years, plans to drain, acid wash and patch
- deck recoating – coating is wearing off and becoming slippery, opportunity to do when pool is drained
- doors and frames paint touch up, paint weight room
- front and back entrances – replace original electric heaters and install door sweeps
- new floor mats in front lobby
- new flooring in guard room proposed, using tiles left over from other flooring project
- additional hooks and shelves in staff change room
- 2 showers need repaired
- bike rack

Equipment Repair and Maintenance

- replace pool heater (if HVAC project does not proceed)

Park Maintenance

- push taps installed in the bathrooms
- ball diamond infield repair
- booth extension (accommodate growing day camp with additional outdoor sheltered space)

Capital

The capital expenditures for 2019 include a one line item for the heating/ventilation system for the pool area in the amount of an estimated \$300,000. It was noted that actual estimates have not been received from the engineer for the project as the design process is being completed followed by a tender call to get an estimated cost of the project. Committee members expressed frustration with the length of time to obtain estimates on the project as the engineers were contracted a year ago to begin the process. The Facility Manager advised that Building & Property Maintenance Coordinator John Hill has been in contact with Callidus Engineering, noting he is monitoring their progress and will provide updates as they become available.

Committee members were advised that it is anticipated the Huron East draft 2019 budget will be presented to Council at their February 19th, 2019 meeting.

Moved by Scott Townsend and seconded by Mark Stone:
That the Vanastra Recreation Centre Committee approve the proposed 2019 Budget as submitted with the exception of capital expenditures for presentation to Huron East Council for final approval. Carried.

Moved by Mark Stone and seconded by Becky Kyle:
That the Manager’s Report for January 2019 be approved as presented. Carried.

7. CORRESPONDENCE
8. UNFINISHED BUSINESS
9. OTHER BUSINESS
10. CLOSED SESSION AND REPORTING OUT
11. ADJOURNMENT

The time now being 7:35 p.m.

Moved by Mark Stone and seconded by Becky Kyle:
That the meeting now adjourn until Monday, February 11th, 2019 at 6:00 p.m. Carried.

Acting Chair, Becky Kyle



Secretary, Janice Andrews

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 25 FOR 2018**

Being a By-law to provide for Drainage Works
in the Municipality of Huron East, in the County of Huron,
and for the borrowing on the credit of the Municipality,
the sum of \$65,500.00 for the completion of the said
Drainage Works, Carron Municipal Drain 2018.

WHEREAS the requisite number of owners have petitioned the Council of the Corporation of the Municipality of Huron East, in the County of Huron, in accordance with the provisions of the Drainage Act, R.S.O. 1990, Chapter D.17, Section 78 and amendments thereto, requesting that the area described as requiring drainage may be drained by a drainage works;

AND WHEREAS the Council of the Corporation of the Municipality of Huron East has procured a report made by Dietrich Engineering Limited, Waterloo, Ontario, which report dated March 13, 2018 shall be considered a part thereof;

AND WHEREAS the total estimated cost of the drainage works is \$65,500.00;

AND WHEREAS the Council of the Corporation of the Municipality of Huron East is of the opinion that the drainage works is desirable;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East pursuant to The Drainage Act, R.S.O. 1990 **ENACTS AS FOLLOWS:**

1. The said Report, Plans, Specifications, Estimates and Schedules of Assessment are hereby adopted, and the Drainage Works as proposed shall be constructed in accordance therewith.
2. The amount of \$65,500.00, necessary to be raised for such Drainage Works shall be made a cash assessment upon lands and roads affected by the proposed Drainage work, with interest at the rate of fifteen per cent per annum added after such date is called, provided that such sum shall be reduced by the amount of grants, if any, and commuted payments, with respect to the lands and roads assessed.
3. This By-law shall come into force on the passing thereof and may be cited as the "Carron Municipal Drain 2018".

READ a first and second time this 17th day of April, 2018.

Bernie MacLellan, Mayor,

Brad Knight, CAO/Clerk

READ a third time and finally passed this 5th day of February, 2019.

Bernie MacLellan, Mayor,

Brad Knight, CAO/Clerk

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 7 FOR 2019**

Being a By-law to provide for Drainage Works
in the Municipality of Huron East, in the County of Huron,
and for the borrowing on the credit of the Municipality,
the sum of \$270,800.00 for the completion of the said
Drainage Works, Campbell Municipal Drain 2019.

WHEREAS the requisite number of owners have petitioned the Council of the Corporation of the Municipality of Huron East, in the County of Huron, in accordance with the provisions of the Drainage Act, R.S.O. 1990, Chapter D.17, Section 78 and amendments thereto, requesting that the area described as requiring drainage may be drained by a drainage works;

AND WHEREAS the Council of the Corporation of the Municipality of Huron East has procured a report made by Dietrich Engineering Limited, Waterloo, Ontario, which report dated January 16th, 2019 shall be considered a part thereof;

AND WHEREAS the total estimated cost of the drainage works is \$270,800.00;

AND WHEREAS the Council of the Corporation of the Municipality of Huron East is of the opinion that the drainage works is desirable;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East pursuant to The Drainage Act, R.S.O. 1990 **ENACTS AS FOLLOWS:**

1. The said Report, Plans, Specifications, Estimates and Schedules of Assessment are hereby adopted, and the Drainage Works as proposed shall be constructed in accordance therewith.
2. The amount of \$270,800.00, necessary to be raised for such Drainage Works shall be made a cash assessment upon lands and roads affected by the proposed Drainage work, with interest at the rate of fifteen per cent per annum added after such date is called, provided that such sum shall be reduced by the amount of grants, if any, and commuted payments, with respect to the lands and roads assessed.
3. This By-law shall come into force on the passing thereof and may be cited as the "Campbell Municipal Drain 2019".

READ a first and second time this 5th day of February, 2019.

Bernie MacLellan, Mayor,

Brad Knight, CAO/Clerk

READ a third time and finally passed this day of 2019.

Bernie MacLellan, Mayor,

Brad Knight, CAO/Clerk

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW 8 FOR 2019**

Carron Municipal Drain 2019 – Actual Costs

BEING a by-law to amend By-law 25-2018, Carron Municipal Drain 2019, (McKillop Ward) and to provide for the raising of a greater amount than provided therein.

WHEREAS, under and by virtue of By-law 25-2018 of the Municipality of Huron East there were, as appears therein, provisions for borrowing on the credit of the Municipality of Huron East a total of \$65,500.00 for the purpose of executing and completing the said Drainage Works and for the levying the required sum \$65,500.00 or such greater required sum after taking into account allowances and applicable grants.

WHEREAS it has transpired that the cost of executing and completing the said Drainage Works to date was greater than that provided for in the said By-law and is \$81,705.18 which is 124.74 % of \$65,500.

AND WHEREAS it is expedient that said By-law shall be amended to provide for raising by assessment the amount after taking into account allowances and applicable grants.

AND WHEREAS the Municipal Council of the Municipality of Huron East has determined to amend By-law 25-2018 accordingly and as in hereafter mentioned.

SCHEDULE OF ASSESSMENT

	ORIGINAL ASSESSMENT	PRESENT ASSESSMENT
Lands	\$ 64,851.00	\$ 80,895.61
Roads	\$ <u>649.00</u>	\$ <u>809.57</u>
Total	\$ 65,500.00	\$ 81,705.18

NOW THEREFORE the Municipal Council of the Municipality of Huron East, pursuant to the provisions of the Drainage Act, R.S.O., 1990 as amended, enacts as follows:

- 1) That By-law 25-2018 of the said Municipality of Huron East be and it is hereby amended and that the Clerk of the said Municipality of Huron East be and he is hereby empowered and authorized to amend said By-law accordingly.
- 2) Assessments are due and payable on March 6, 2019. Property owners who wish to debenture their assessments, will have interest added to their assessment at a rate equivalent to tile drainage loan interest (6%) to the 6th day of March, 2019. On the 1st day of April, 2019, the Municipality of Huron East will issue a three year debenture calculated at a rate equivalent to the tile drainage loan interest (6%) with three equal annual payments due April 1, 2020, April 1, 2021 and April 1, 2022. Interest on defaulted annual payments shall be added on the first day of default and on the first day of each month thereafter at a rate of 1.25% (15% per annum) and shall be collected in a like manner as taxes.
- 3) Net assessments less than \$1,000.00 shall be due on March 6th, 2019 and will not be debentured.
- 4) That this By-law shall come into force upon and after the final passing of same.

Read a first time and second time this 5th day of February, 2019.

Read a third time and finally passed this 5th day of February, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

SCHEDULE A TO BYLAW 8 FOR 2019
SCHEDULE OF ACTUAL ASSESSMENT FOR CONSTRUCTION
Carron Municipal Drain 2018
Municipality of Huron East

LOT OR PART	CON.	APPROX. HECTARES AFFECTED	OWNER	ROLL NO.	TOTAL ESTIMATED ASSESSMENT	TOTAL ACTUAL ASSESSMENT	LESS ALLOWANCES	NET ASSESSMENT
<u>Main Drain</u>								
15	2	8.1	K. & N. Kale	2-022	\$387.00	\$482.75		\$482.75
Ept. 16	2	4.9	Arts Farms Ltd.	2-023	\$247.00	\$308.11		\$308.11
17 & Wpt. 16	2	4.5	Eckerlea Acres Ltd.	2-025	\$226.00	\$281.91		\$281.91
Spt. 15	3	7.7	Landeaux Farms Ltd.	3-022	\$391.00	\$487.74		\$487.74
16	3	27.5	Arts Farms Ltd.	3-024	\$1,360.00	\$1,696.47		\$1,696.47
Ept. 17	3	24.7	Arts Farms Ltd.	3-024-25	\$1,256.00	\$1,566.74	\$300.00	\$1,266.74
18 & Wpt. 17	3	20.2	Farm Town Ltd.	3-025	\$60,984.00	\$76,071.89	\$4,760.00	\$71,311.89
Total Assessment on Lands					\$64,851.00	\$80,895.61	\$5,060.00	\$75,835.61
Hydro Line Road		1.8	Municipality of Huron East		\$371.00	\$462.79		\$462.79
Maple Line		1.8	Municipality of Huron East		\$278.00	\$346.78		\$346.78
Total Assessment on Roads					\$649.00	\$809.57		\$809.57
Total Assessment on Lands and Roads, Carron Municipal Drain 2018					\$65,500.00	\$81,705.18	\$5,060.00	\$76,645.18

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 9 FOR 2019**

**A BY LAW TO AUTHORIZE A SITE PLAN CONTROL AGREEMENT
BETWEEN THE CORPORATION OF THE MUNICIPALITY OF HURON EAST AND
TUCKERSMITH COMMUNICATIONS CO-OPERATIVE LTD.**

WHEREAS the Corporation of the Municipality of Huron East deems it advisable and necessary to enter into a Site Plan Control Agreement with Tuckersmith Communications Co-Operative Ltd. to permit retail and commercial office uses at 39 Main Street South more particularly described as Part Lot 13, Plan 391 as in R219496 (Seaforth), Municipality of Huron East, County of Huron;

AND WHEREAS the proposed development is subject to Site Plan Control pursuant to Section 41 of the *Planning Act*, RSO 1990, and By-law # 27-2014 of the Corporation of the Municipality of Huron East;

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION
OF THE MUNICIPALITY OF HURON EAST ENACTS AS FOLLOWS:**

1. That the Mayor and CAO/Clerk be and are hereby authorized and instructed to sign all of the necessary documents to conclude the Site Plan Control Agreement between the Corporation of the Municipality of Huron East and Tuckersmith Communications Co-Operative Ltd.

**READ A FIRST AND SECOND TIME AND PROVISIONALLY ADOPTED
THIS 5th DAY of FEBRUARY, 2019.**

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

READ A THIRD TIME AND FINALLY PASSED THIS 5th DAY OF FEBRUARY, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

Site Plan Control Agreement

THIS AGREEMENT made this 5th day of February, 2019.

BETWEEN:

TUCKERSMITH COMMUNICATIONS COOPERATIVE LIMITED

(Hereinafter called the "Owner")

- and -

CORPORATION OF THE MUNICIPALITY OF HURON EAST

(Hereinafter called the "Municipality")

WHEREAS the Owner is the owner of the lands described in Schedule "A" hereto (the "Lands") and municipally known as 36 Main Street South, Seaforth, Ontario. N0K 1W0;

AND WHEREAS the Owner and the Municipality held a pre-consultation meeting on July 10, 2018;

AND WHEREAS the Municipality approved the plans and drawings submitted with the Owner's application on January 29, 2019, subject to certain conditions, including the entering into of an Agreement with respect to the provision of facilities, works or matters as permitted by subs. 41(7) of the *Planning Act*, R.S.O. 1990, c. P. 13;

AND WHEREAS subs. 41(10) of the *Planning Act* permits the registration of this Agreement against the lands to which it applies;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the mutual covenants hereinafter expressed and other good and valuable consideration, the Parties hereto agree one with the other as follows:

1. Construction in Accordance with Plans and Drawings

The Owner covenants and agrees to develop the Lands and to construct and build such buildings or structures in substantial compliance with the plans and drawings set out in Schedule "B" of this Agreement.

2. Conditions

The Owner covenants and agrees to satisfy each of the conditions set out in Schedule "C" to this Agreement.

3. Fees and Charges

The Owner covenants and agrees to pay the Municipality the fees and charges set out in Schedule "D" to this Agreement. The Owner will be responsible for any other reasonable and foreseeable charges that may occur as a direct result of this development, provided that it shall not be responsible for any indirect claims for business disruption or loss of profits of 3rd parties arising out of the work.

4. Security

In order to guarantee compliance with all conditions contained herein, the Owner covenants and agrees to file with the Municipality prior or upon execution of this Agreement, a letter of credit in the amount of \$2,000. The aforesaid letter of credit shall be in a form approved by the Municipality, and the Owner covenants and agrees that the said letter of credit shall be kept in full force and effect and that it will pay all premiums as the said letter of credit becomes due or until such time as the Municipality returns the letter of credit. The letter of credit or other security will be released by Municipality and returned to Owner in accordance with the terms of Schedule "E". The Owner hereby acknowledges and agrees that should there be a deficiency in or failure to carry out any work or matter required by any clause of this Agreement, and the Owner fails to comply, within thirty (30) days following written notice, with a direction to carry out such work or matter, the Municipality may draw on the letter of credit to the extent necessary and enter onto the subject lands and complete all outstanding works or matters, and pay all costs and expenses incurred thereby from the proceeds so drawn. In place of a letter of credit, the Owner may deposit with the Municipality cash or certified cheque in an amount equal to the letter of credit and such deposit shall be held by the Municipality as security in accordance with this Agreement, provided that no interest shall be payable on any such deposit.

5. Minor Adjustments

- a) Minor adjustments to the requirements and provisions of this Agreement may be made subject to the approval of the Municipality provided that the spirit and intent of the Agreement are maintained. Such minor adjustments shall not require an amendment to this Agreement, however, the written approval of the CAO/Clerk of the Municipality is required before such minor adjustment can be made.
- b) The Municipality retains the right to request minor adjustments to the requirements and provisions of this Agreement, at the expense of the Owner, to address compatibility issues with adjacent or adjoining lands that the Municipality may reasonably determine necessary, provided that the spirit and intent of the Agreement are maintained.

6. Municipal Infrastructure

The Owner covenants and agrees to repair, reinstate or restore any municipal infrastructure, including but not limited to boulevards, sidewalks, etc. that may be damaged during the installation of services or during site construction to the same or better condition which existed prior to the commencement of construction.

7. Notices

Any notice required to be given by either party to the other shall be mailed, delivered or sent by facsimile transmission or email to:

- (a) the Owner at:

Tuckersmith Communications Cooperative Ltd.
ATTN: Rob Van Aaken
40023 Kippen Road
Kippen, ON, N0M 2E0
phone: 519-263-5040
email: rob@tccmail.ca

- (b) the Municipality at:

ATTN: Brad Knight, CAO/Clerk
Municipality of Huron East
72 Main Street South
Seaforth, ON N0K 1W0
phone: 519-527-0160
fax: 519-527-2561
email: bknight@huroneast.com

or such other address of which the parties have notified the other in writing, and any such notice mailed, delivered or sent by facsimile transmission shall be deemed good and sufficient notice under the terms of this Agreement.

8. Registration of Agreement

The Owner hereby consents to the registration of a Notice of this Agreement to the Lands provided that if same cannot be registered on title, the Owner consents to register a Notice of an Unregistered Interest in the Lands in favour of the Municipality upon the title to the Lands. The Municipality agrees to make the original Agreement available for viewing at the Municipal Offices of the Municipality. The Owner agrees to pay the Municipality for all costs incurred in the registration of the said notice. The Owner agrees that it will obtain from any Lender of the Owner which, at the time of registration, holds security registered against title to the Lands, the Lender's consent to postpone its security to this Agreement.

9. Termination of Agreement

If the development proposed by this Agreement is not commenced with one (1) year from the date of the execution of this Agreement, the Municipality may, at its sole option and on thirty (30) days notice to the Owner, declare this Agreement null and void and of no further force or effect and the Owner shall not be entitled to any refund of fees, levies or other charges by the Owner pursuant to this Agreement.

10. Enforcement

The Owner acknowledges that the Municipality, in addition to any other remedy it may have at law, shall also be entitled to enforce this Agreement in accordance with s. 446 of the Municipal Act, 2001.

11. Successors and Assigns

This Agreement and everything herein contained shall ensure to the benefit of and be binding upon the parties hereto and their successors and assigns.

IN WITNESS WHEREOF the Parties hereto have hereunto affixed their corporate seals duly attested to by their proper signing officers in that behalf.

SIGNED, SEALED AND DELIVERED

) **TUCKERSMITH
COMMUNICATIONS
COOPERATIVE LIMITED**

Witness

)

) Rob Van Aaken, General Manager
) **CORPORATION OF THE
) MUNICIPALITY OF HURON EAST**

)
_____)
) Bernie MacLellan, Mayor

)
_____)
) Brad Knight, CAO/Clerk

SCHEDULE "A"
SUBJECT LANDS

36 Main Street South, North Part Lot 13, Registered Plan 391, Seaforth Ward, Municipality of Huron East, County of Huron.

Schedule "B"

APPROVED PLANS AND DRAWINGS

The Owner agrees and covenants to construct all buildings, structures, works, services and facilities required under this Agreement in accordance with the below referenced municipally-approved plans and drawings:

4.1 GENERAL ARRANGEMENT SITE PLAN

Identified as: Site Plan – TCC Office Building (Drawing SP1), dated January 16, 2019

Prepared by: Blakestyle Design and Drafting Inc.

Approved on: January 29, 2019

4.2 GRADING AND SERVICING PLAN

Identified as: Site Plan (Services) – TCC Office Building (Drawing SP2), dated January 16, 2019

Prepared by: Blakestyle Design and Drafting Inc.

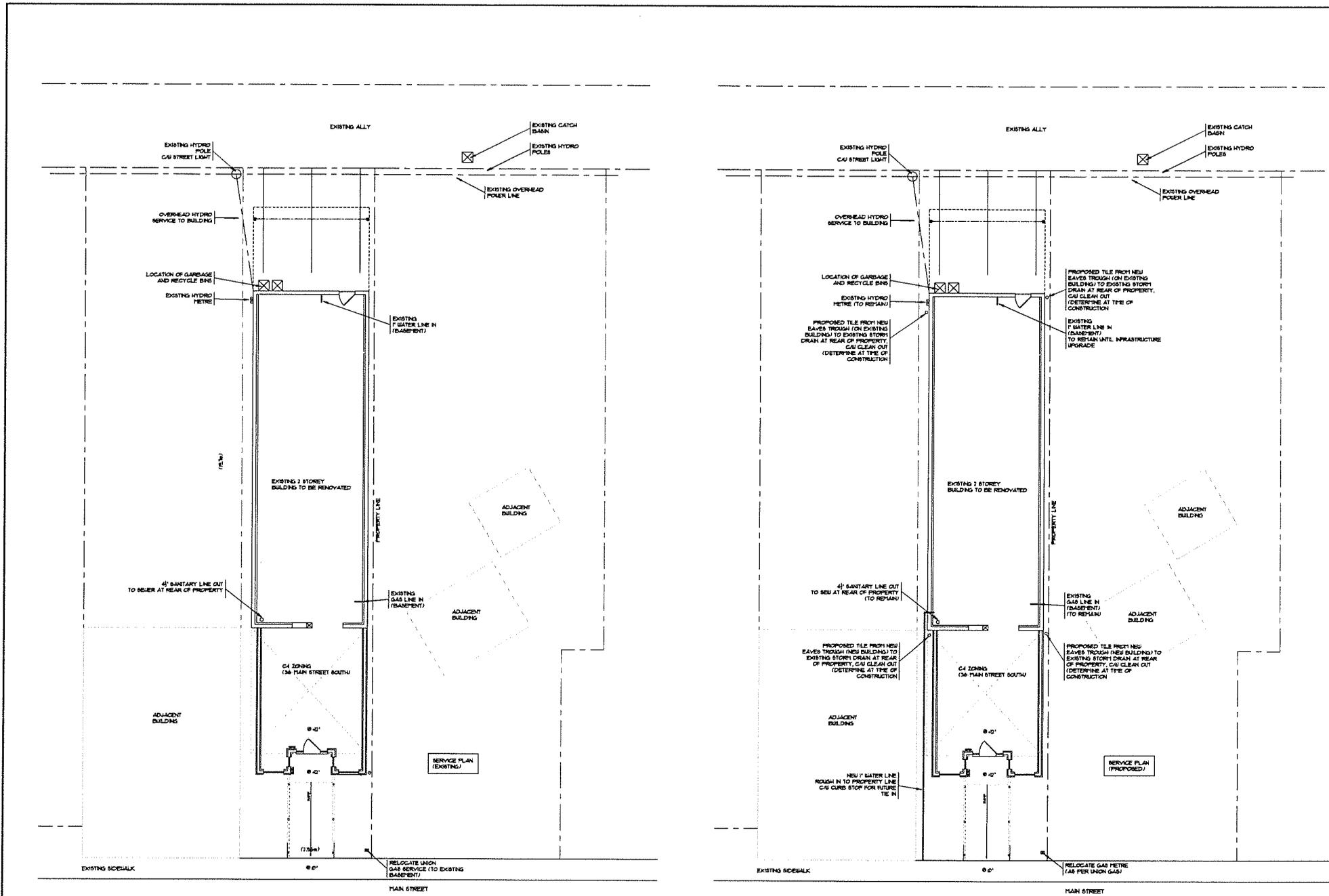
Approved on: January 29, 2019

4.3 EXTERIOR ELEVATION PLAN

Identified as: Elevations – TCC Office Building (Drawing A2), dated January 16, 2019

Prepared by: Blakestyle Design and Drafting Inc.

Approved on: January 29, 2019

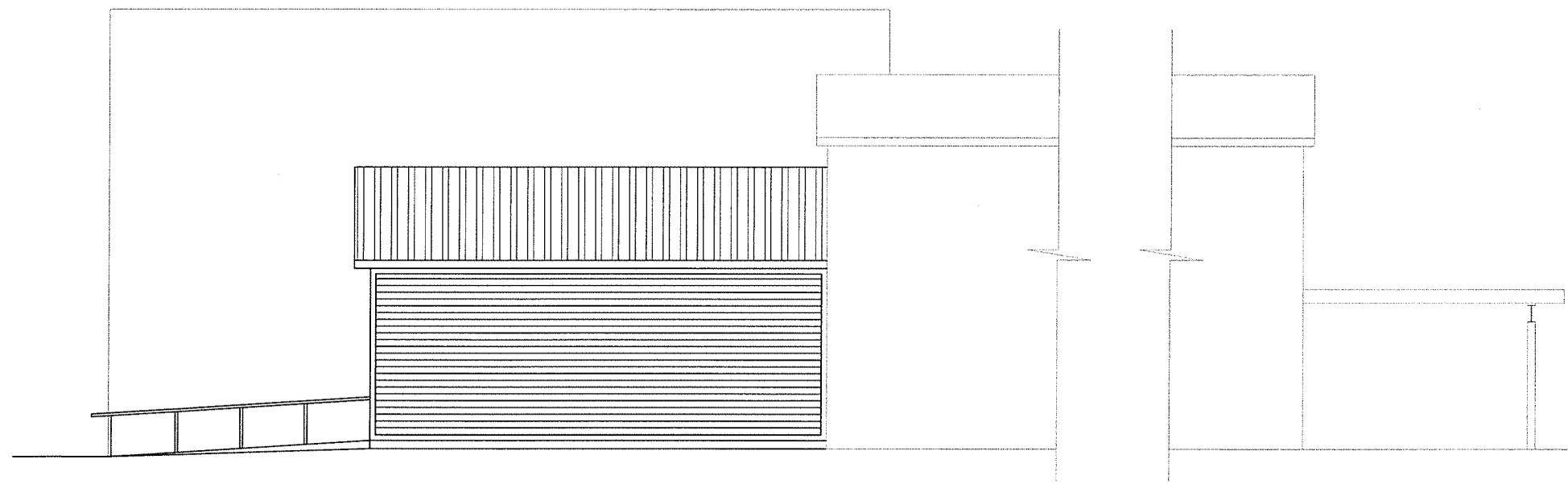


TRUE NORTH	PROJECT NORTH	DRAWN BY: CHRIS BLAKE	BLAKESTYLE DESIGN & DRAFTING INC.	ALL WINDOW & DOOR SIZES MUST BE CHECKED AND VERIFIED WITH THE GENERAL CONTRACTOR AND/OR HOPEWORKER AND EXACT SIZES AND ROOMS MUST BE UPDATED ON THE DRAWINGS AND GIVEN TO ALL NECESSARY TRADES	ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE ONTARIO BUILDING CODE AND LOCAL BY-LAW. ALL DRAWINGS, SPECIFICATIONS AND RELATED DOCUMENTS ARE THE PROPERTY OF THE DESIGNER AND MUST BE RETURNED UPON REQUEST. REPRODUCTION OF THESE DRAWINGS IN WHOLE OR IN PART IS FORBIDDEN WITHOUT THE DESIGNER'S WRITTEN PERMISSION. ALL DIMENSIONS MUST BE CHECKED AND VERIFIED ON THE JOB SITE BY CONTRACTOR OR SUB TRADES AND ANY DISCREPANCIES MUST BE REPORTED BEFORE COMMENCING WORK. THE DESIGNER WILL NOT BE HELD RESPONSIBLE FOR CONSTRUCTION ERRORS, CHANGES TO PLANS WITHOUT WRITTEN CONSENT AND/OR OMISSIONS. ONLY THE ITEMS INDICATED ON THESE PLANS HAVE BEEN REVIEWED. DESIGNER TAKES NO RESPONSIBILITY FINANCIALLY OR OTHERWISE FOR ANY COMPONENTS NOT INDICATED OR REVIEWED ON THESE PLANS, THIS INCLUDES ANY EXISTING BUILDING COMPONENT INCLUDING HOLD-UP FOLD AND PANELS	PROJECT: TCC OFFICE BUILDING MAIN STREET SEAFORTH, ON.	DRAWING: SITE PLAN (SERVICES)	SP2
		DATE: JANUARY 16/19 SCALE: N.T.S. REGISTERED DESIGNER FIRM BCIN: 31069 DRAIN BY CHRIS BLAKE PERSONAL BCIN: 21586						



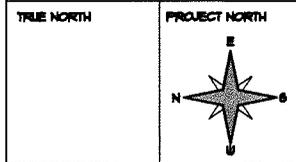
WEST ELEVATION

NTS.



SOUTH ELEVATION

NTS.



DRAWN BY: CHRIS BLAKE

DATE: JANUARY 16/19

SCALE: N.T.S.

BLAKESTYLE
DESIGN & DRAFTING
INC.
CHRIS BLAKE
RR#2 BRUSSELS ON
N2G 1H2
(519) 887-8122 (519) 355-2343

REGISTERED DESIGNER FIRM BCIN:
31069

DRAWN BY CHRIS BLAKE
PERSONAL BCIN: 21586

ALL CONSTRUCTION TO BE IN ACCORDANCE WITH THE ONTARIO BUILDING CODE AND LOCAL BY-LAWS. ALL DRAWINGS, SPECIFICATIONS AND RELATED DOCUMENTS ARE THE PROPERTY OF THE DESIGNER AND MUST BE RETURNED UPON REQUEST. REPRODUCTION OF THESE DRAWINGS IN WHOLE OR IN PART IS FORBIDDEN WITHOUT THE DESIGNER'S WRITTEN PERMISSION. ALL DIMENSIONS MUST BE CHECKED AND VERIFIED ON THE JOB SITE BY CONTRACTOR OR SUB TRADE AND ANY DISCREPANCIES MUST BE REPORTED BEFORE COMMENCING WORK. THE DESIGNER WILL NOT BE HELD RESPONSIBLE FOR CONSTRUCTION ERRORS AND/OR OMISSIONS.

DRAWING:

ELEVATIONS

PROJECT:
TCC OFFICE BUILDING
MAIN STREET
SEAFORTH, ON.

A2

Schedule "C"

CONDITIONS OF SITE PLAN APPROVAL

1. The Owners covenant and agree to:

- **Heritage Conservation District Status:** The Owner acknowledges and agrees that all façade components must be completed in accordance with the approved Heritage Permit application to the satisfaction of the Chief Building Official.
- **Maintenance of facilities and works:** The Owner acknowledges and agrees that its obligations hereunder are to construct, install and maintain the works including the replacement or relocation or repair of any of the works which are damaged or altered in connection with the installation of any such infrastructure.
- **Snow Removal:** All snow that is removed from the entrance/exit driveways, internal driveways, vehicle parking areas, and vehicle manoeuvring areas shall be kept/stored on the subject property and not on any abutting road allowance.
- **Lighting:** Exterior and/or outdoor lighting provided with the use of the subject property shall be located, installed and oriented to prevent glare on the adjacent properties and roadways.
- **Drainage:** Surface water shall be controlled in such a manner that ensures there is no new or additional run-off onto adjacent properties and road right of ways/ roads. Surface quality being discharged shall not produce any significant environmental effects and shall not compromise the operation or integrity of any municipal drainage systems
- **Landscaping:** The Owner shall complete (subject to climatic conditions) and maintain landscaping and planting on the lands in accordance with the approved site plan to the satisfaction of the Municipality.
- **Signage:** All signage for the subject property shall comply with the requirements of the Municipality of Huron East Signage By-law.
- **Garbage and Recycling:** All garbage and recyclable materials shall be stored within the building on the subject property until the appropriate collection day

Schedule "D"

FINANCIAL PAYMENTS

The Owner covenants and agrees to pay to the Municipality, upon execution of this Agreement, the following fees:

1. Legal Fees for the preparation of this Agreement, the registration of this Agreement and the registration of any accessory agreements and documentation necessary to effect this Agreement;
2. Review fees of the Municipality's Engineer for the review of drawings and plans associated with this Agreement.
3. Review Fees by the Planner for the Municipality to conduct a review for compliance with the Municipality's Official Plan and Zoning By-law

Schedule "E"

RELEASE OF SECURITIES

Securities will be released when the building is fully completed and all the site work has been completed as per the Plans and Drawings noted in Schedule "B" in accordance with the following schedule:

- a) 50% of the securities will be released upon issuance of an Occupancy Permit
- b) The Balance of the securities will be released following the completion of the Phase II works to the satisfaction of the Municipality of Huron East.

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 10 FOR 2019**

Being a by-law to authorize a Shared Data Agreement with United Way of Perth-Huron to provide access to quantitative and/or qualitative values of information to the Social Research & Planning Council.

WHEREAS Section 9 of the Municipal Act, S.O. 2001, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5 (3) of the Municipal Act, S.O. 2001, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Corporation of the Municipality of Huron East deems it advisable and necessary to enter into a Shared Data Agreement with United Way of Perth-Huron (operating as the Social Research and Planning Council);

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East **ENACTS AS FOLLOWS:**

1. That the Mayor and CAO/Clerk are hereby authorized to sign and execute a Shared Data Agreement, attached hereto as "Schedule A" with United Way of Perth-Huron (operating as the Social Research and Planning Council) to provide access to quantitative and/or qualitative values of information to the Social Research and Planning Council.
2. That this by-law shall come into force and take effect on the date of final passing thereof.

READ a first and second time this 5th day of February, 2019.

READ a third time and finally passed this 5th day of February, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk



Shared Data Agreement

THIS AGREEMENT MADE THE 5th DAY OF FEBRUARY, 2019.

BETWEEN:

United Way of Perth-Huron (operating as the Social Research and Planning Council)

Hereinafter referred to as "the SRPC"

AND

Municipality of Huron East

Hereinafter referred to as "Huron East"

WHEREAS Huron East will provide quantitative and/or qualitative values of information as outlined in Appendix A (hereinafter referred to as "data") to the SRPC to be loaded onto the myPerthHuron Software Platform.

AND WHEREAS the purpose of the myPerthHuron Software Platform is:

- To provide community indicators that reflect the interplay between social, environmental, and economic factors affecting a region's or community's well-being and that provide information about past and current trends so as to assist planners and community leaders in making decisions that affect future outcomes.
- To provide a central on-line hub for community data within Huron County, Perth County, City of Stratford and the Town of St. Marys
- To allow for data sharing, as permitted by the agencies providing data
- To provide for related news and information sharing related to community well-being in Huron and Perth Counties

AND WHEREAS public access to Huron East's data will be limited to the terms that are mutually agreed upon by Huron East and the SRPC.

NOW THEREFORE this Agreement witnesses that, in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the sufficiency of which is hereby acknowledged, and subject to the terms and conditions hereinafter set out, the Parties agree as follows:

1. The data may be used for any one or all of the following purposes:
 - a. for use by the general public accessing the myPerthHuron website;
 - b. for broad social research purposes;

- c. for internal policy/research studies by the SRPC;
 - d. by local government to investigate community issues and implement and measure policy responses.
2. Notwithstanding the limitations regarding the use of the data by the SRPC set out directly above, the data, in an aggregate form, may be used to create public documents about the social and economic health of the community.
 3. The SRPC will not, disclose, sell or otherwise distribute the data except in a manner consistent with the purposes identified at paragraph 1 and with the express written consent of Huron East.
 4. Huron East shall make reasonable efforts to ensure that the data being provided to the SRPC is accurate and current. However, given the limitations inherent in the collection of the data and time sensitivity issues, no warranty is provided by Huron East that the data is indeed accurate and current, nor that the data is suitable for any particular purpose, including the purposes identified above.
 5. The SRPC agrees to attribute credit for the data to Huron East, whenever appropriate.
 6. Huron East shall provide data on an ongoing basis to the SRPC, for the SRPC to enter into the myPerthHuron Software Platform except as otherwise agreed upon by the parties. SRPC shall take reasonable steps to ensure that the data stored within the myPerthHuron Software Platform is secure.
 7. The SRPC and Huron East agree that the data will not include personal information, as defined in the *Personal Information Protection and Electronic Documents Act* (PIPEDA).

8. Indemnification

The SRPC shall indemnify Huron East, its elected officials, officers, employees and agents from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever arising out of this Agreement or the provision of data hereunder, save and except where caused by an act or omission of Huron East. This indemnity shall survive this agreement.

9. Termination

- a. Termination upon Notice - Either party may terminate this agreement for any reason upon 10 business days' notice to the other party.
- b. Termination upon Recipient's Insolvency - This agreement will terminate immediately upon the SRPC's insolvency, bankruptcy, receivership, dissolution, or liquidation.
- c. Effect of Termination:
 - i. Return of Property. Upon termination of this agreement, the SRPC shall return to Huron East all data, both originals and copies, under its direct or indirect control.

- ii. Regulatory Reporting. In the event of any material breach or material default in the performance of any of the SRPC's obligation under this agreement, Huron East shall file all necessary reports with applicable regulatory bodies.

10. Notice

Any notice required by this Agreement shall be deemed to have been properly given if delivered in person, or mailed by prepaid registered mail addressed:

In the case of Huron East to:

Brad Knight CAO/Clerk
7 Main St
PO Box 610, Seaforth ON N0K 1W0

In the case of the SRPC to:

Social Research and Planning Council
The United Centre
32 Erie Street
Stratford, ON N5A 2M4
Attention: Director

11. Assignment

The SRPC shall not assign this Agreement.

12. Interpretation

- a. Whenever the context of this Agreement so requires, the singular shall include the plural and vice versa and words importing the masculine gender shall include the feminine and neuter genders. Headings are for convenience of reference only and do not affect interpretation.
- b. This Agreement shall be governed by and construed according to the laws of the Province of Ontario.

13. Waiver

Failure by either party to require performance of any term, agreement, obligation or condition herein contained shall not be deemed to be a waiver of such term, agreement, obligation or condition or of any subsequent breach of the same or of any other term, agreement, obligation or condition herein contained. No term, agreement, obligation or condition of this Agreement shall be deemed to have been waived by either party, unless such waiver is in writing and signed by the parties.

14. Entire Agreement

The Agreement and the schedules if any, attached hereto and forming a part hereof, set forth all the terms, obligations, covenants, promises, agreements, conditions and understandings between the SRPC and Huron East concerning their respective duties, responsibilities and functions and there are no covenants, promises, agreements, conditions or representations, either oral or written, between them other than those that are herein. Except as herein otherwise provided, no subsequent alteration, amendment, change or addition to this Agreement shall be binding upon either party unless reduced to writing and signed by them.

IN WITNESS WHEREOF the Parties hereby agree to the within Agreement.

Signed this 5th day of February, 2019.

Huron East

Per: _____
Bernie MacLellan, Mayor

Per: _____
Brad Knight, CAO/Clerk

United Way of Perth-Huron (operating as the Social Research and Planning Council)

Per: _____
Ryan Erb, Executive Director

Appendix A

List of Data Provided

Municipal elections in 2014 and 2018, if available

- No. of positions open
- No. of positions acclaimed
- No. of females elected
- Percent females
- No. of council candidates
- No. of mayoral/reeve candidates

It is mutually understood that data for the myPerthHuron website will evolve over time to reflect the priorities of the municipalities and the SRPC.

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 11 FOR 2019**

Being a by-law to confirm the proceedings of the Council of
the Corporation of the Municipality of Huron East.

WHEREAS, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East
ENACTS AS FOLLOWS:

1. The action of the Council of the Corporation of the Municipality of Huron East, at its meeting held on the 5th day of February, 2019 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

READ a first and second time this 5th day of February, 2019.

READ a third time and finally passed this 5th day of February, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk