



Employment Opportunity

Deputy Treasurer

The Municipality of Huron East is a progressive and growing municipality of approximately 10,000 residents. Located in beautiful Huron County, Huron East is a blend of vibrant urban areas, rural communities, and productive farm land. Located 30 minutes west of Stratford and one hour north of London, Huron East provides an impressive level of services and opportunities for our residents.

The Municipality of Huron East is seeking a motivated and dedicated individual for the position of Deputy Treasurer. The Deputy Treasurer position is responsible for completing financial analysis, developing, implementing and maintaining the municipal asset management program, the accounting for municipal drains, bank reconciliations and in-house IT trouble shooting.

Qualifications:

- University degree or three year diploma in accounting, finance or related field. Certification in Asset Management will be considered an asset.
- Working knowledge of regulatory requirements, asset management standards and O.Reg 588/17.
- Minimum two years of experience with similar responsibilities, preferable in a municipal environment.
- Thorough knowledge of applicable legislation, acts, statutes and regulations.
- Strong computer and records management skills
- Ability to deal effectively, courteously, and tactfully with the general public.
- Well-developed oral communication skills, writing skills, and organizational skills with an attention to detail
- Ability to work with constant interruptions and under pressure.
- Strong sense of confidentiality

The annual salary range for this position is \$67,000 to \$77,700. The Municipality also offers a comprehensive benefits package.

A complete job description is available at www.huroneast.com.

Please submit your resume and cover letter by 4:30pm on Friday, September 17, 2021:

Municipality of Huron East
Attn: Paula Michiels, CPA, CGA, Finance Manager-Treasurer
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Email: pmichiels@huroneast.com

We thank all who apply, however, only those candidates selected for an interview will be contacted