



MUNICIPALITY OF HURON EAST

PO Box 610, 72 Main Street South, Seaforth Ontario N0K 1W0

Tel: 519-527-0160

Fax: 519-527-2561

888-868-7513

www.huroneast.com

Brad Knight, BA, CAO/Clerk
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Paula Michiels, CPA, CGA, Treasurer-Finance Manager
pmichiels@huroneast.com

Municipal Facilities: Return to Operations Plan

The following information is to be provided to the Municipality of Huron East for approval prior to your organization commencing operation in any facility.

1. Return to Play | Return to Operation Plan (using this template)
2. Resources or documents provided by your Provincial or National organizations (if applicable) that you are using or adopting as guidelines. Please provide a copy of any documents provided by your respective Provincial or National organizations. Highlight the guidelines our organization is implementing and / or include in the respective sections on this template. Ex: Hockey Canada Return to Play

Return to Play | Return to Operation Plan

Organization	
Name	
Contact Name	
Email	
Phone	
Date Submitted	
Date Approved	
Approved by (print)	
Approved by (signature)	



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Your Organization's Plan

Please outline your organization's plan according to the following criteria

1. Physical Distancing | Outline or detail the directives your organization is going to implement to ensure physical distancing during your program, meetings or events.

Examples

- Crowds reduced to 50% capacity
- Spectator limits per players for recreational activities
- Temporary floor markers
- Assigned seating spaced at 2 metres
- Enforcement by volunteers

2. Cleaning & Sanitization | Outline or detail the directives your organization is going to implement to ensure cleaning & sanitization during your program, meetings or events.

Examples

- There will be no shared equipment amongst our teams.
- Any equipment used will be sanitized after each booking.
- All surfaces used/touched will be sanitized before and after use



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3. Public Health Directives | Outline or detail the directives your organization is going to implement to ensure Public Health directives during your program, meetings or events.

Examples

- Participant attendance for contact tracing
- Participants will be directed to wash their hands upon arrival.
- Participants to provide own hand sanitizer & wipes.
- Hand sanitizer will be provided by your organization at the entrances.

4. Existing Regulations Specific to your Organization | Outline any applicable regulations/suggestions from the Ontario Government, Huron Perth Public Health Unit or National/Provincial Governing Body for your organization. Outline your plan to ensure these are met.

Examples

- Music performances require plexi-glass between performers and attendees
- No contact allowed for team sports
- No more than 50 people allowed indoors and physical distancing required
- Assigned spaces strongly recommended for fitness classes



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5. Proposed Signage | Please detail any proposed signage that your organization will need to post inside/outside the facility.

6. PPE | Describe what Personal Protective Equipment (PPE) is going to be utilized by your organization for their operation and when will it be utilized.

Examples

- Masks will be required for use by our members, coaches or players when physical distancing can't be maintained.

7. Other | Provide any other directives or notes your organization will implement to mitigate COVID-19 transmission that do not fit in the categories above.