



COUNCIL AGENDA – 17 – 2019 MUNICIPALITY OF HURON EAST
to be held on
TUESDAY, SEPTEMBER 3rd, 2019 – 7:00 p.m.
HURON EAST COUNCIL CHAMBERS

1. **CALL TO ORDER & MAYOR'S REMARKS**
2. **CONFIRMATION OF THE AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **MINUTES OF PREVIOUS MEETING**
 - 4.17.1 Regular Meeting – August 6th, 2019 (encl.) (Pages 4-9)
 - 4.17.2 Public Hearing – August 6th, 2019 (encl.) (Pages 10-11)
5. **PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**
 - 5.17.1 7:00 p.m. – Jan Hawley – Ryan O'Reilly Stanley Cup Parade
– video presentation
 - 5.17.2 7:15 p.m. – Mary Street Brussels
- Stop up and close and sell part of Mary Street (encl.) (Pages 12-14)
 - 5.17.3 7:20 p.m. Huron County Official Plan 5 Year Review (encl.) (Pages 15-28)
 - 5.17.4 8:30 p.m. – BMG Recreation Committee – Feasibility Study (encl.)
(Pages 29-65)
Nicole Duquette/Glen Boy – Campaign Coaches
Melissa Jackson, Chair – BMG Recreation Committee
6. **ACCOUNTS PAYABLE** \$1,721,615.99 (encl.) (Pages 66-75)
7. **REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**
 - 7.17.1 Chief Building Official – Report (encl.) (Pages 76-79)
 - 7.17.2 Public Works Coordinator – Tender HE-08-2019 – One Ton Pickup Truck (encl.) (Page 80)
 - 7.17.3 CAO/Clerk – MTO Connecting Link – Appointment of Consulting Engineer (encl.) (Pages 81-83)
 - 7.17.4 CAO/Clerk – Investing in Canada Infrastructure Program (Recreation) (encl.) (Pages 84-92)
8. **CORRESPONDENCE**
 - 8.17.1. Township of McKellar – correspondence to Premier Doug Ford enclosing resolution concerning municipal amalgamation. (encl.) (Pages 93-94)
 - 8.17.2. Municipality of West Perth – requesting appointment of member for Court of Revision being held on September 16th, 2019 at 7:00 pm for the Melville Municipal Drain 2019 (encl.) (Pages 95-99)

- 8.17.3. United Way Perth-Huron – requesting permission to hang their banner in Seaforth to assist with bringing awareness of their annual fundraising campaign which runs from September 13th to March 31st, 2020. (encl.) (Page 100)
 - 8.17.4. Winthrop Ball Park Committee – advising of a year-end ball tournament being held at the Winthrop Ball Park on September 12th, 13th and 14th, 2019 with proceeds going towards the Winthrop Ball Park and park improvements and requesting the municipality declare this a municipally significant event in order to obtain a special occasion permit for the event. (encl.) (Page 101)
 - 8.17.5. Royal Canadian Legion, Brussels Branch 218 – requesting temporary road closure to accommodate parade route on September 15th, 2019 for their Zone C-1 Fall Convention. (encl.) (Pages 102-103)
9. **UNFINISHED BUSINESS**
- 9.17.1 Strategic Planning
 - 9.17.2 Main Street Seaforth – Pedestrian Crossing
10. **MUNICIPAL DRAINS**
11. **PLANNING**
- 11.17.1 Huron County Planning and Development Department – copy of consent application C35/19 and C36/19 on Plan 207, Park Lots 19 to 24, Part Park Lots 1 and 2, and RP 22R-1566, Parts 2 to 4, Grey Ward, Murray and Marlene Fisher. (encl.) (Pages 104-113)
 - 11.17.2 Huron County Planning and Development Department – copy of consent application C60/19 on Lot 10, Concession 4 and 5, Grey Ward, James Keith Turnbull. (encl.) (Pages 114-120)
 - 11.17.3 Huron County Planning and Development Department – copy of Planners Report on consent application C60/19 on Lot 10, Concession 4 and 5, Grey Ward, James Keith Turnbull. (encl.) (Pages 121-123)
12. **COUNCIL REPORTS**
- 12.17.1 Council Member Reports
 - County Council Report
 - Other Boards/Committees or Meetings/Seminars
 - 12.17.2 Requests by Members
 - 12.17.3 Notice of Motions
 - 12.17.4 Announcements
13. **INFORMATION ITEMS**
- 13.17.1 Council Expenses – July 2019 (encl.) (Page 124)
 - 13.17.2 Huron East Water & Sewer Committee – copy of meeting minutes – July 23rd, 2019. (encl.) (Pages 125-128)
 - 13.17.3 Huron East/Seaforth Community Development Trust – copy of meeting minutes – July 4th, 2019. (encl.) (Pages 129-133)
 - 13.17.4 Seaforth & District Community Centres Management Committee – copy of meeting minutes – August 8th, 2019. (encl.) (Pages 134-136)

- 13.17.5 Town of Bradford West Gwillimbury – advising Royal Canadian Legion of resolution supporting efforts to develop the Never Forgotten National Memorial at a site on Cape Breton Island. (encl.) (Pages 137-138)
- 13.17.6 Association of Municipalities – from the AMO Conference – provincial announcements affecting municipal governments. (encl.) (Pages 139-141)
- 13.17.7 Ausable Bayfield Conservation Authority – correspondence to the Minister of Environment, Conservation and Parks providing a response to the recent legislative changes “...begin preparations and planning to wind down those activities that fall outside the scope of your core mandate...” (encl.) (Pages 142-144)
- 13.17.8 Municipality of South Huron – extending an invitation to a Community Energy Open House being held on September 9th, 2019 from 4:00 p.m. to 6:00 p.m. at the South Huron Recreation Centre. (encl.) (Pages 145-146)
- 13.17.9 Canadian Union of Postal Workers – concerning the upcoming federal election and urging the municipality to question political parties on their intentions for Canada Post. (encl.) (Page 147)
- 13.17.10 Huron County Planning and Development Department – advising of Public Open House Workshops to review proposed amendments to the Huron County Official Plan – 1) Clinton on September 10th from 7:00 to 9:00 pm 2) Exeter on September 19th from 7:00 to 9:00 pm and 3) Wingham on September 25th from 7:00 to 9:00 pm. (encl.) (Page 148)
- 13.17.11 Huron East Economic Development Committee – copy of meeting minutes – April 17th, 2019. (encl.) (Pages 149-152)
- 13.17.12 Solicitor General – advising the government has repealed the Public Reports Regulation (O.Reg. 377/18) under the *Fire Protection and Prevention Act, 1997*, scheduled to come into force on January 1, 2010. (encl.) (Page 153)
14. **OTHER BUSINESS**
- 14.17.1 BMG Recreation Board – Feasibility Study (Agenda Item 5.17.2)
15. **BY-LAWS**
- 15.17.1 62-2019 – Fees and Charges, Repeal By-Law 3-2007 (encl.) (Pages 154-176)
- 15.17.2 63-2019 – Actual Costs – Campbell Municipal Drain 2019, Amend By-Law 7-2019 (encl.) (Page 177)
- 15.17.3 64-2019 – Authorize Articles of Agreement – Minister of Employment and Social Development – Brussels Medical Dental Building (encl.) (Pages 178-186)
- 15.17.4 66-2019 – Stop Up and Close and Sell Part of Mary Street, Plan 192, Brussels Ward (1st and 2nd readings) (encl.) (Page 187)
- 15.17.5 67-2019 – Temporary Road Closure – Brussels Legion – Fall Convention Parade (encl.) (Page 188)
16. **CLOSED SESSION AND REPORTING OUT (Section 239 of the *Municipal Act, 2001*)**
17. **CONFIRMATORY BY-LAW**
- 17.17.1 By-Law 68-2019 – Confirm Council Proceedings (encl.) (Page 189)
18. **ADJOURNMENT**

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, AUGUST 6th, 2019 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Robert Fisher,
 Councillors Alvin McLellan, Dianne Diehl, Zoey Onn, John Lowe,
 Brenda Dalton, Larry McGrath and Ray Chartrand

Members Absent: Councillors Joe Steffler and Gloria Wilbee

Staff Present: CAO/Clerk, Brad Knight
 Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
 Public Works Coordinator, Barry Mills
 Economic Development Officer, Jan Hawley
 Executive Assistant, Janice Andrews

Others Present:

Brad Stephenson, applicant of the proposed Minor Variance Application A08/2019 on 42011 Mill Road, Lot 29, Concession 5, LRS, as RP 22R-4205, Part 1, Tuckersmith Ward, attended the public hearing to hear the discussion and answer any questions. (Item 5.16.1)

Danielle Wilson, Melilah Wilson, Ashley Wilson, Ryan Wilson, John Wilson, Michelle Wilson and Jay Wilson attended the meeting to hear the discussion on Zoning By-Law Amendments 52-2019 and 54-2019 on Part Lot 9, Concession 1, HRS, Tuckersmith Ward, Part 4 of RP 22R-289, Seaforth Ward. (Items 15.16.1 and 15.16.2)

Bryan Morton and Cathy Elliott attended the meeting to hear the delegation of David and Annette Stephenson concerning the Brussels Four Winds – Wedding & Events Barn. (Item 5.16.2)

Joe Terpstra and Miriam Terpstra attended the meeting to hear the discussion on By-Law 56-2019 to abandon sections of the Fourteenth Concession Municipal Drain, Fraser Municipal Drain and West Branch of Baillie Municipal Drain. (Item 15.16.3).

CALL TO ORDER & MAYOR'S REMARKS

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Larry McGrath and seconded by Raymond Chartrand:
 That the Agenda for the Regular Meeting of Council dated August 6th, 2019
 be adopted as circulated. Carried.

Adopt Agenda

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by Dianne Diehl and seconded by Alvin McLellan:
 That Council of the Municipality of Huron East approve the following Council
 Meeting Minutes as printed and circulated:
 a) Regular Meeting – July 16th, 2019
 b) Public Meeting – July 16th, 2019
 c) Public Hearing – July 16th, 2019

Meeting Minutes

Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:02 p.m. Public Hearing – Minor Variance Application 08-2019

Moved by John Lowe and seconded by Raymond Chartrand:
 That Council of the Municipality of Huron East adjourn the regular meeting of
 Council at 7:02 p.m. to go into a Public Hearing to discuss the following:
 a) Minor Variance Application – Lot 29, Concession 5, LRS, RP 22R-4205,
 Part 1, Tuckersmith Ward (Bradley Stephenson)

Adjourn to
 Public Hearing

Carried.

The regular meeting reconvened at 7:06 p.m.

Reconvene
 Regular Council

7:10 p.m. David and Annette Stephenson

David and Annette Stephenson attended before Council to express concerns from citizens surrounding the Brussels Four Winds – Wedding and Event Barn regarding noise, parking and lack of supervision. Ms. Stephenson did note the establishment is a positive feature for the community however concerns need to be addressed to ensure the success of the barn continues with a positive relationship with the surrounding neighbours.

Council acknowledged the concerns were valid and a meeting will be scheduled in the next couple of weeks to discuss options for consideration in an effort to provide a solution to the concerns raised by the citizens.

ACCOUNTS PAYABLEREPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERSChief Building Official – Report

The Chief Building Official report for July 2019 was received by Council.

CAO/Clerk – 14th Concession Drain

CAO/Clerk Brad Knight reviewed his report to Council concerning a request that was received from the owner of Lots 31 to 33, Concession 14, Grey Ward to abandon sections of municipal drains, particularly at Lot 33, Concession 14 which is in the upper end of three watersheds. The owners of the subject properties propose to close in the existing open municipal drains with private tile drains at their cost and are responsible for all engineering and permit fees. Notice was sent to adjacent landowners at the top end of the watersheds and no concerns have been expressed and no members of the public were in attendance concerning the proposed by-law. A by-law to abandon sections of Fourteenth Concession Municipal Drain, Fraser Municipal Drain and West Branch of Baillie Municipal Drain will be considered later in the meeting.

CAO/Clerk – Zulk Development Agreement

CAO/Clerk Brad Knight reviewed his report to Council concerning the proposed Development Agreement with Zulk Enterprises Inc. for the servicing of his vacant land plan of condominium on Part Lots 14 and 15, Plan 407, Seaforth Ward. The CAO advised the Plan of Condominium received draft plan approval on October 27th, 2017 and the proponent has moved the development to the point they are prepared to start servicing the site (roads, sanitary, water and storm). The stormwater management pond has already been installed. A by-law to enter into a Development Agreement with Zulk Enterprises Inc. will be considered later in the meeting.

CAO/Clerk – MTO Connecting Link Funding

CAO/Clerk Brad Knight reviewed his report to Council concerning a Connecting Link Program Contribution Agreement with the Ministry of Transportation. Council were advised the Municipality has been selected for funding through the Ministry of Transportation's 2019-2020 Connecting Links Program. The maximum provincial contribution for the project is \$1,662,494 towards the resurfacing of Goderich Street, Highway 8 East and West. Council were also advised that due to the 2020 reconstruction of the Main Street in Seaforth, staff will be requesting that the project be started in 2021 rather than 2020 due to the logistics of having both the connecting link and Main Street under construction at the same time. A by-law to enter into the Contribution Agreement will be considered later in the meeting.

Public Works Coordinator – Seaforth Connecting Link – Winter Maintenance 2019-2020

Public Works Coordinator Barry Mills advised that Owen Sound Highway Maintenance Limited (IMOS) is offering winter maintenance service for the connecting link on Highway 8 through the Ward of Seaforth for the 2019/2020 season at a cost of \$5,756.84 plus HST. The level of service required for the connecting link is 24/7 bare to centre bare with the parking lanes plowed when time permits. A by-law to authorize an Agreement with IMOS for the connecting link maintenance in Seaforth Ward will be considered later in the meeting.

Moved by Dianne Diehl and seconded by Alvin McLellan:
That Huron East Council receive the following Reports of Municipal Officers as presented:

- (1) Chief Building Official
- (2) CAO/Clerk
- (3) Public Works Coordinator

Reports of
Municipal
Officers

Carried.

CORRESPONDENCE

Moved by Raymond Chartrand and seconded by Alvin McLellan:
That Council of the Municipality of Huron East endorse the resolution of the Town of Halton Hills calling upon the Province of Ontario, through the discussion paper entitled “Reducing Litter and Waste in our Communities”, to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;
AND FURTHER that the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging.
Carried.

Endorse
Resolution
Town of
Halton Hills

Moved by Brenda Dalton and seconded by Dianne Diehl:
That the request of the Indians Ball Team to declare their Ball Tournament being held on September 6th and 7th, 2019 at the Winthrop Ball Park as a municipally significant event be approved by Council;
AND FURTHER that the Municipality of Huron East Alcohol Policy be complied with, with specific reference to Regulation 11 of said Policy, being minimum of \$2,000,000 in liability insurance naming the Municipality as an additional insured;
AND FURTHER that the Indians Ball Team consents to save harmless and keep indemnified The Corporation of the Municipality of Huron East, its officers, employees, servants, agents, successors and assigns against any and all liability for losses, damages, claims, action demands, suits, and costs arising directly or indirectly by virtue of the Municipality of Huron East allowing the Indians Ball Team use of the Property/Facility for this event. The Municipality of Huron East shall not be responsible for any accidents, injury, or loss of property to the Indians Ball Team. Carried.

No Objection
Indians Ball Team
Tournament
Winthrop Park
Municipal
Significant Event

UNFINISHED BUSINESS**MUNICIPAL DRAINS****PLANNING**

Moved by Brenda Dalton and seconded by Alvin McLellan:
That Council of the Municipality of Huron East acknowledge the report of Huron County Senior Planner Denise Van Amersfoort dated July 24th, 2019 and has no objection to severance application C26/19 of K & E De Corte on Lots 28, 29 and 30, Concession 2, McKillop Ward, subject to the conditions as per the resolution of Council dated May 7th, 2019. Carried.

No Objection
Consent C26/19
K/E DeCorte

Moved by Dianne Diehl and seconded by Larry McGrath:
That Council of the Municipality of Huron East acknowledge the report of Huron County Senior Planner Denise Van Amersfoort dated July 24th, 2019 and has no objection to severance application C51/19 of Steven Matthew Haney on Part Lot 28 and Part Lot 29, Concession 9, McKillop Ward, subject to the conditions as per the resolution of Council dated July 16th, 2019. Carried.

No Objection
Consent C51/19
Steve Haney

Moved by Raymond Chartrand and seconded by Larry McGrath:
That Council of the Municipality of Huron East acknowledge the report of Huron County Senior Planner Denise Van Amersfoort dated July 24th, 2019 and has no objection to severance application C52/19 of Isabel Martin on Lot 8, Plan 133, Vanastra, Tuckersmith Ward, provided the following conditions are met:
i) that \$500 be paid to the Municipality as cash-in-lieu of parkland
ii) that the existing sanitary sewer easement be registered on title of the severed parcel.
Carried.

No Objection
Consent C52/19
Isabel Martin

Moved by Zoey Onn and seconded by Raymond Chartrand:
That Council of the Municipality of Huron East has no objection to severance application C53/19 of Rebecca and Chris Evangelho on Part Lot 18, Concession C, Township of Howick. Carried.

No Objection
Consent C53/19
Chris Evangelho

Moved by John Lowe and seconded by Alvin McLellan:
That Council of the Municipality of Huron East has no objection to severance application C56/19 of Frederick and Alice Mulder on Part Lot 19, Concession 1, Stanley Ward, Municipality of Bluewater. Carried.

No Objection
Consent C56/19
Fred Mulder

Moved by Larry McGrath and seconded by Brenda Dalton:
 THAT WHEREAS the Council of the Municipality of Huron East has held a public meeting pursuant to Section 34(12) of the Planning Act, 1990, with respect to the proposed zoning by-law 52-2019;
 AND WHEREAS no public comments were received on this application;
 AND WHEREAS agency comments were received from the Ausable Bayfield Conservation Authority advising that floodway policies are not supportive of additional development but not withstanding that the ABCA Board of Directors has approved the application, subject to changes in the provisions of the FW-3 zone;
 AND WHEREAS agency comments were received from Huron County Planning and Development Department advising that the Huron East Plan does not support additional development within the Silver Creek Flood Plain and recommended the establishment of an accessory building in the floodway be denied;
 AND WHEREAS comments were thoroughly considered but the effect did not influence the decision of Council to approve the application as amended with changes to the FW-3 provisions;
 NOW THEREFORE, pursuant to Section 34(18) of the Planning Act, 1990, Council acknowledges the July 12th, 2019 Planning Report but recommends By-Law 52-2019 for approval. Carried.

Recommend
 By-Law 52-2019
 for Approval
 Wilson Rezoning

Moved by Raymond Chartrand and seconded by John Lowe:
 THAT WHEREAS the Council of the Municipality of Huron East has held a public meeting pursuant to Section 34(12) of the Planning Act, 1990, with respect to the proposed zoning By-Law 54-2019;
 AND WHEREAS no public comments were received on this application;
 AND WHEREAS agency comments were received from the Ausable Bayfield Conservation Authority advising the ABCA requests corrections to the mapping to reflect floodplain limits and that the ABCA does not support a permanent rezoning of the property to permit a home industry;
 AND WHEREAS agency comments were received from the Ministry of Transportation indicating they are not supportive of the rezoning to permit a home industry because of concerns with the entrance being in close proximity to an intersection but have subsequently revised their comments to request a property owner acknowledgement for an existing home occupation;
 AND WHEREAS comments were thoroughly considered but the effect did not influence the decision of Council to approve the application as amended;
 NOW THEREFORE, pursuant to Section 34(18) of the Planning Act, 1990, Council acknowledges the July 12th, 2019 Planning Report and recommends By-Law 54-2019 for approval. Carried.

Recommend
 By-Law 54-2019
 for Approval
 Wilson Rezoning

COUNCIL REPORTS

Association of Municipalities of Ontario – Conference – Delegation Request

Mayor MacLellan advised a delegation request to AMO requesting a meeting with the Minister of Municipal Affairs regarding infill lots and sewage calculations has been granted. The Mayor advised that any member of Council at the conference is welcome to attend the presentation.

Stanley Cup Parade

Mayor MacLellan complimented staff for their work in organizing the Ryan O'Reilly Stanley Cup Parade held on July 25th, 2019 in Seaforth.

INFORMATION ITEMS

Moved by Zoey Onn and seconded by Dianne Diehl:
 That Huron East Council receive the following Board and Committee meeting minutes as submitted:

Board/Committee
 Meeting Minutes

- (1) Vanastra Recreation Centre and Day Care Committee – July 15th, 2019
- (2) Huron East Personnel Committee – July 18th, 2019
- (3) Brussels Morris and Grey Board of Recreation Management Committee – July 8th, 2019
- (4) Huron East/Brussels Community Development Trust – June 11th, 2019

Carried.

OTHER BUSINESS**BY-LAWS**

- Moved* by Robert Fisher and seconded by John Lowe:
BE IT HEREBY RESOLVED that leave be given to introduce
By-Laws 52, 54, 56, 57, 58, 59, 60 and 61 for 2019. Introduce
By-Laws
- By-Law 52-2019 – Zoning Amendment – Part Lot 9, Concession 1, HRS, Tuckersmith Ward,
Part 4 of 22R-2898, Seaforth Ward, John and Michelle Wilson
- By-Law 54-2019 – Zoning Amendment – Part Lot 9, Concession 1, HRS, Tuckersmith Ward,
Seaforth ward, John and Michelle Wilson
- By-Law 56-2019 – Abandon Sections of Fourteenth Concession Municipal Drain, Fraser
Municipal Drain and West Branch of Baillie Municipal Drain
- By-Law 57-2019 – Authorize Development Agreement – Zulk Enterprises Inc., Part Lots 14 and
15, Plan 407, Seaforth Ward
- By-Law 58-2019 – Establish Area’s Subject to Special Service Area Tax Levy and repeal By-
Law 38-2003
- By-Law 59-2019 – Authorize Connecting Links Program Contribution Agreement
- By-Law 60-2019 – Authorize Agreement – Integrated Maintenance Operations Service Inc. –
Connecting Link Maintenance – Highway 8, Seaforth Ward and repeal By-
Law 74-2018
- By-Law 61-2019 – Confirm Council Proceedings Carried.
- Moved* by Larry McGrath and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that By-Law 52 for 2019, a by-law to amend the
zoning on Part Lot 9, Concession 1, HRS, Tuckersmith Ward and Part 4 of
RP 22R-2898, Seaforth Ward, John and Michelle Wilson, be given first, second,
third and final readings and signed by the Mayor and Clerk, and the Seal of the
Corporation be affixed thereto. Carried. Rezoning
Wilson
- Moved* by Raymond Chartrand and seconded by Dianne Diehl:
BE IT HEREBY RESOLVED that By-Law 54 for 2019, a by-law to amend the
zoning on Part Lot 9, Concession 1, HRS, Tuckersmith and Seaforth Wards,
John and Michelle Wilson, be given first, second, third and final readings and
signed by the Mayor and Clerk, and the Seal of the Corporation be affixed
thereto. Carried. Rezoning
Wilson
- Moved* by Dianne Diehl and seconded by John Lowe:
BE IT HEREBY RESOLVED that By-Law 56 for 2019, a by-law to abandon
sections of the Fourteenth Concession Municipal Drain, the Fraser Municipal
Drain and the West Branch of the Baillie Municipal Drain, be given first,
second, third and final readings and signed by the Mayor and Clerk, and the
Seal of the Corporation be affixed thereto. Carried. Abandon
Sections
14th Con.,
Fraser &
Baillie Drains
- Moved* by John Lowe and seconded by Robert Fisher:
BE IT HEREBY RESOLVED that By-Law 57 for 2019, a by-law to authorize the
execution of a Development Agreement between Zulk Enterprises Inc. on Part
Lots 14 and 15, Plan 407, Seaforth Ward, be given first, second, third and final
readings and signed by the Mayor and Clerk, and the Seal of the Corporation be
affixed thereto. Carried. Development
Agreement
Zulk.
Enterprises
Inc.
- Moved* by Alvin McLellan and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that By-Law 58 for 2019, a by-law to establish
special area’s subject to special service area tax levy and repeal By-Law 38-2003,
be given first, second, third and final readings and signed by the Mayor and Clerk,
and the Seal of the Corporation be affixed thereto. Carried. Special Areas
subject to
Special
Service Tax
Levy
- Moved* by Brenda Dalton and seconded by Alvin McLellan:
BE IT HEREBY RESOLVED that By-Law 59-2019, a by-law to enter into a
Connecting Links Program Contribution Agreement, be given first, second, third
and final readings and signed by the Mayor and Clerk, and the Seal of the
Corporation be affixed thereto. Carried. Connecting
Links
Contribution
Agreement

Moved by Larry McGrath and seconded by Zoey Onn:
BE IT HEREBY RESOLVED that By-Law 60 for 2019, a by-law to authorize an Agreement with Integrated Maintenance and Operations Services Inc., to provide winter maintenance on Highway 8, Seaforth Ward, and to repeal By-Law 74-2018, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Agreement
Winter Maint.
Highway 8
Seaforth Ward

CLOSED SESSION AND REPORTING OUT

CONFIRMATORY BY-LAW

Moved by Zoey Onn and seconded by Larry McGrath:
BE IT HEREBY RESOLVED that By-Law 61 for 2019, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.
Carried.

Confirm
Proceedings

ADJOURNMENT

Moved by Raymond Chartrand and seconded by John Lowe:
The time now being 8:04 p.m.
That the meeting do adjourn until September 3rd, 2019 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor



Brad Knight, CAO/Clerk

4-17-2

PUBLIC HEARING

MUNICIPALITY OF HURON EAST

Tuesday, August 6th, 2019 – 7:02 P.M.

Huron East Municipal Council met in the Council Chambers of the Municipal Office, Seaforth on Tuesday, August 6th, 2019 at 7:02 p.m. All members of Council were in attendance with the exception of Councillors Joseph Steffler and Gloria Wilbee.

Also present for the public hearing were:

Brad Stephenson, applicant of minor variance application A08-2019 on Lot 29, Concession 5, London Road Survey, as RP 22R-4205, Part 1, Tuckersmith Ward.

CALL TO ORDER & MAYORS REMARKS

Mayor Bernie MacLellan called the meeting to order at 7:02 p.m.

CONFIRMATION OF THE AGENDA

Moved by Zoey Onn and seconded by Brenda Dalton:

Adopt Agenda

That the Agenda for the Public Hearing of the Committee of Adjustment dated August 6th, 2019 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

MINOR VARIANCE APPLICATION A04-2019

The Clerk explained the purpose of the meeting was to consider a minor variance application by Brad Stephenson on 42011 Mill Road, Lot 29, Concession 5, LRS, as RP 22R-4205, Part 1, Tuckersmith Ward.

The Clerk advised that a notice of the Committee of Adjustment public hearing had been circulated to all government agencies and adjoining property owners as provided by the legislation and one reply was received from Senior Planner Denise Van Amersfoort and Planner Victor Kloeze of the Huron County Planning & Development Department dated July 31st, 2019.

Huron County Planning and Development Department

CAO Brad Knight reviewed Huron County Planning report to Council concerning the minor variance application on 42011 Mill Road, Lot 29, Concession 5, LRS, as RP 22R-4205, Part 1, Tuckersmith Ward with the following points being highlighted.

The purpose of the application is to permit the addition onto the existing dwelling which will project into the required front yard. The requested variance would reduce the front yard setback to a County Road from 25 metres to 20 metres.

The subject property contains a dwelling, shed and bank barn and is surrounded by agricultural operations. The property is 2 acres in size and is zoned AG4 (Agricultural Small Holding) and designated Agriculture in the Huron East Official Plan.

The Planning Department received comments from the County of Huron Public Works Department as the property fronts onto County Road No. 3 (Mill Road). The comments state that they have no concerns regarding the proposed reduced front yard setback for the addition. Comments were also received from the Ausable Bayfield Conservation Authority indicating that the subject lands are not within an ABCA regulated area and therefore they had no concerns.

The Planning Department advised the requested variance is considered to be minor and appropriate and maintains the intent of both the Official Plan and Zoning By-Law. The Huron County Planning Department recommended minor variance application be approved.

Moved by Raymond Chartrand and seconded by Larry McGrath:

That Council of the Municipality of Huron East, acting as Committee of Adjustment, has held a public meeting pursuant to Section 45 of the Planning Act, 1990 with respect to minor variance application A08-2019;

AND WHEREAS agency comments were received from the Huron County Planning Department recommending approval of the application;

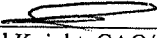
AND WHEREAS no public comments were received on this application so there was no effect on the decision;

NOW THEREFORE, the Committee of Adjustment approves the minor variance application A08/2019 by Bradley Stephenson on Lot 29, Concession 5, LRS, RP 22R-4205, Part 1, Tuckersmith Ward to permit the following variance from By-Law 52-2006:

1. Section 7.4. – front yard setback from a County Road from 25 metres to 20 metres.
Carried.

Moved by Alvin McLellan and seconded by Larry McGrath:
That the Public Hearing for the Committee of Adjustment be closed
at 7:06 p.m. Carried.

Bernie MacLellan, Mayor



Brad Knight, CAO/Clerk

**The Corporation of the
Municipality of Huron East**

7:15 pm

NOTICE is hereby given that pursuant to the Municipal Act, S. O. 2001, c.25, as amended, s.27 and 34, the Council of the Corporation of the Municipality of Huron East hereby gives notice of a proposed by-law to stop up and close and sell part of the closed road allowance.

1. By-Law 66-2019 proposes to stop up and close part of Mary Street (Brussels) and to sell part of the closed road allowance to an abutting owner.

The proposed by-law and description of the lands affected may be viewed at the Huron East Municipal Office at the address hereinafter noted or on the Huron East website (www.huroneast.com).

On Tuesday, September 3rd, 2019 at 7:15 pm. Huron East Council will consider the by-law to stop-up and close and sell part of Mary Street as indicated on the attached map. Any person wishing to be heard on this matter who claims that his or her land will be prejudicially affected by the said by-law will be heard.

Dated at the Municipality of Huron East
This 19th day of August, 2019

Brad Knight, CAO/Clerk
Municipality of Huron East
72 Main Street South
Seaforth, Ontario. N0K 1W0
519-527-0160





PRELIMINARY

JOHN STREET

SIB WIT.
(1322)

SIB W
(1322)

LOT A

PART 1, 22R-230

MARY STREET (NOT TRAVELLED) (66.00' WDE)
(ACCORDING TO REGISTERED PLAN No. 188)
P.I.N. 41339-0036

IB
(O/U)

NW Corner
Lot 76

LOT 77

P.I.N. 41339 - 0044

LOT 72

130.60'

IB (O

LOT 76

LOT 73

P.I.N. 41339-0045

P.I.N. 41339-0225

82.37'
164.75'

ALEXANDER STREET

IB
(O/U)

House Corner
6.8' Northwest

Vinyl-Sided
Addition

House Corner
7.1' Northwest

Edge of Driveway
13.5'± Northwest

Gravel
Driveway

1.3'

12.0'

Frame
Leanto

Deck

Attached
Shed

LOT 75

21 King Street

Frame
Shed

41.4'

SE Corner
Lot 75

21.3'

130.84'

82.38'

IB

LOT 74

P.I.N. 41339-0224

KING STREET (66.00' WIDE N.T.S.)

(THOMAS STREET ACCORDING TO REGISTERED PLAN No. 188)

P.I.N. 41339-0048

IB
(1246)

MARY STREET

SIB

IB

SCALE: 1"=40'

FOR: KEITH GINGERICH

PROJECT No. 18-1783

J. DON MACMILLAN LIMITED
ONTARIO LAND SURVEYORS

144 DAVIDSON AVENUE SOUTH, LUSTOWEL, ONT.(291-1313)



DRAFT

PART SCHEDULE			
PART	LOT/STREET	REGISTERED PLAN	P.L.N.
1	PART OF	192	41339-0039
2	MARY STREET		41339-0038
3	PART OF	192	41339-0025
4	LOTS 75 and 76		41339-0029

PARTS 1 AND 2 COMPRISE PART OF P.L.N. 41339-0036.
 PARTS 3 AND 4 COMPRISE ALL OF P.L.N. 41339-0025.

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

PLAN 22R--
RECEIVED AND DEPOSITED

DATE _____

DATED _____

SIGNATURE _____

NAME IN PRINT _____

REPRESENTATIVE FOR LAND REGISTRY FOR THE LAND TITLES DIVISION OF HURON (No. 22)

PLAN of SURVEY of
 LOTS 75, 76 and
 PART of MARY STREET
 REGISTERED PLAN 192
 MUNICIPALITY of HURON EAST
 (FORMER VILLAGE of BRUSSELS)
 COUNTY of HURON

SCALE: 1"=40'

J. DON MACMILLAN LIMITED

- NOTES:
- SB DENOTES STANDARD IRON BAR
 - SSB SHORT STANDARD IRON BAR
 - SD " " " " " "
 - SF SURVEY MONUMENT FOUND
 - SM SURVEY MONUMENT SET
 - WT WITNESS
 - R ROUND
 - P&W POST AND WIRE FENCE
 - N.T.S. NOT TO SCALE
 - O/A ORIGIN UNKNOW
 - 1322 S. K. HALL, O.L.S.
 - AGM ARCHIBALD, GRAY AND MURRAY LTD., O.L.S.'s
 - 1248 J. D. MACMILLAN, O.L.S.
 - PL REGISTERED PLAN No. 192
 - PL 2 DEPOSITED PLAN No. 22R-230
 - Sx SURVEY BY AGM LTD.
 - FILE No. BRUS-0192-0-1
 - O.R.P. OBSOLETE REFERENCE POINT

NONE OF THE LOTS ARE FENCED UNLESS DENOTED.
 ALL FOUND BARS ARE 1248 UNLESS OTHERWISE DENOTED.
 BEARINGS SHOWN HEREON ARE ASTRONOMIC AND ARE REFERRED TO THE SOUTHWESTERLY LIMIT OF THOMAS STREET AS SHOWN ON SURVEY BY ARCHIBALD, GRAY AND MURRAY LTD., FILE No. BRUS-0192-0-1.

DISTANCES ON THIS PLAN ARE HORIZONTAL GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE AVERAGE CORNERED SCALE FACTOR OF 0.999953.

NOTE: COORDINATES CANNOT BY THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

INTEGRATION COORDINATE TABLE

POINT ID	NORTHING	EASTING
O.R.P. A		
O.R.P. B		

ALL COORDINATES ARE IN FEET, ARE RELATED TO UTM ZONE 17 (81° WEST LONGITUDE) HANDB (CGRS) AND HAVE A RELATIVE ACCURACY TO MEET THE REQUIREMENTS OF ONT. REG. 218/10, SEC. 14(2).

SURVEYOR'S CERTIFICATE

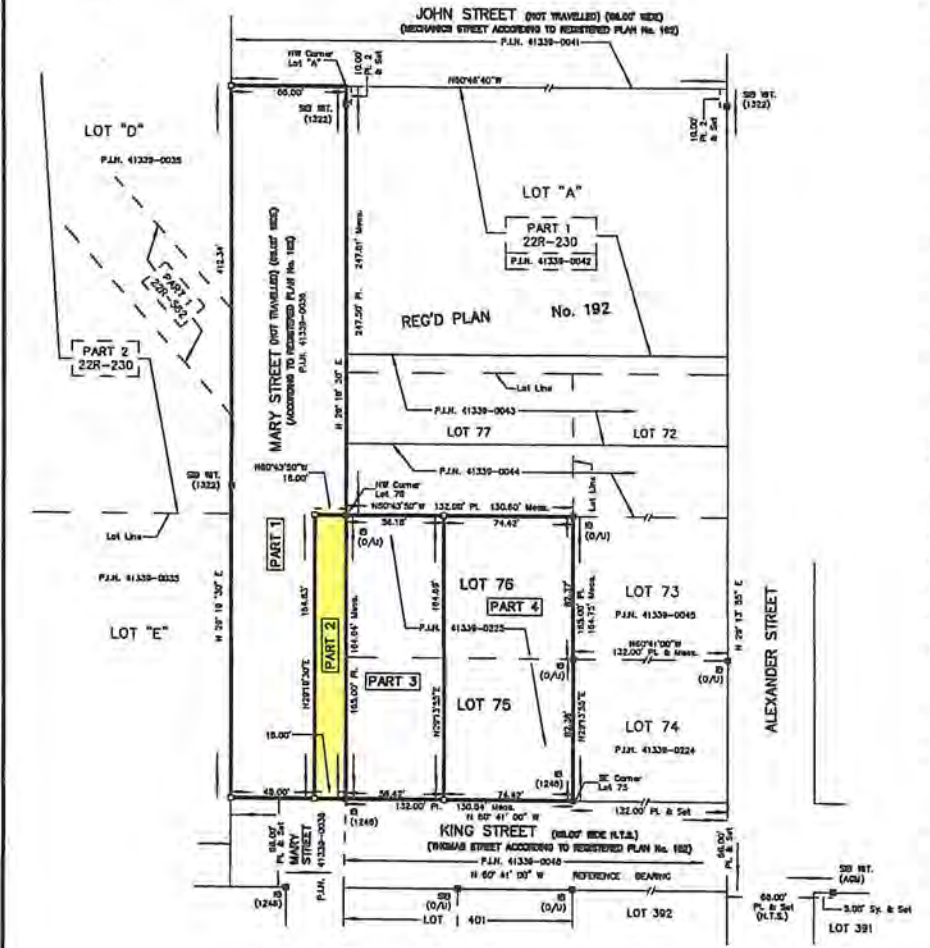
- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYORS ACT, AND THE REGULATIONS MADE UNDER THEM.
 - THIS SURVEY WAS COMPLETED 3000000000000000.

DATE _____ J. DON MACMILLAN, O.L.S.

J. DON MACMILLAN LIMITED
 ONTARIO LAND SURVEYORS
 144 DANFORTH AVENUE, SUITE 200, URBAN, ONT. (291-1313)

DATE _____ P.L.N. _____

FOR: KEITH CHISHOLM PROJECT NO. 18-1783



IMPERIAL
 DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048.

HAVE YOUR SAY HURON

Huron County Official Plan 5 Year Review

Project Update

September 3, 2019



COUNTY OFFICIAL PLAN

- An Official Plan is a strategic policy document which sets out the broad land uses and goals for a municipality, over a 25 year period.
- Official Plans are ‘living documents’ and can be amended over time.
- The policies and actions of the Huron County Official Plan are guided by community values and directions.
- Municipal Official Plans are developed based on the policy guidance of the Huron County Official Plan. They are more detailed and have policies that are locally specific.



PROJECT TIMELINE

- January, 2019 Project Start, Draft Policy Writing
- May 8, 2019 Special County Council Meeting
- May 14, 2019 Community Consultation – 90+ participants
- June-August, 2019 “Pop-up” Community Awareness (Clinton Fair, Dungannon Rodeo, Huron County Plowing Match)
- June 21, 2019 Workshop with Sustainable Huron/Planning Advisory Committee
- Ongoing: Stakeholder consultations with groups such as BIA’s, Manufacturing Assn., Homelessness Cttee.,
- Ongoing: On-line consultation
- September 2019: Public Open Houses - Geographic Areas of Huron
- October-December Provincial Review
- Early 2020: Public Meeting



Public Open House - Workshops

- Clinton: Libro Hall, Tuesday, Sept. 10, 7 p.m. to 9 p.m., 239 Bill Fleming Dr.
- Exeter: Exeter Legion Hall, Thursday, Sept. 19, 7 p.m. to 9 p.m., 316 William St.
- Wingham: Hot Stove Lounge, North Huron Westcast Community Complex, Wednesday, Sept. 25, 7 p.m. to 9 p.m., 99 Kerr Dr.



MAIN SECTIONS OF THE OFFICIAL PLAN

- Agriculture
- Community Services
- Economy
- Extractive Resources
- Natural Environment
- Settlement Patterns



Summary of Proposed Amendments 5 Main Topics

- Agriculture
- Economy
- Natural Environment
- Climate Change & Active Transportation
- Housing



Agriculture

- Local Official Plans to set policy for On Farm Diversified Uses & MDS.
- Local Official Plans to set policy for Agriculture Related Uses & MDS.
- Policy acknowledging Residential Character of Surplus Severances.
- Existing Agriculture permitted in Natural Environment.



Economy

- Acknowledgement of serious labour shortage.
- Importance of fibre-optic recognized.
- Acknowledgement of housing shortage.
- Recognition of living wage.
- Attainable Housing defined as being based on living wage.
- Strategic sites for investment to be identified by County and Local Municipalities.

Natural Environment

- Rehabilitation of gravel pits can be to Natural Environment
- Quality of Lake Huron for recreation and drinking water
- Natural Environment Update to be implemented at Local Municipal level with more detailed review and public input
- 50 metre adjacent lands from all natural features other than wetlands as per County Council direction
- Acknowledgement of landowner efforts and role of County to support landowner efforts for Natural Environment



Climate Change & Active Transportation

- Active transportation promoted to help reduce green house gas emissions.
- Local Plans directed to include policies to reduce green house gas emissions and adapt to climate change.
- Infrastructure corridors like former road allowances encouraged to be used for active transportation.
- Renewable energy and conservation of energy encouraged.
- Energy efficient development like “Passivhaus” (Passive House) encouraged.

Housing

- Acknowledgement that there is an urgent need for housing of all types.
- Freehold, leasehold and rental all encouraged.
- Housing allowed broadly in settlement areas, except where it would conflict with industrial areas. More support for residential mixed with commercial.
- More flexibility for development and re-development. Adjustments of Settlement Area boundaries allowed without a comprehensive review subject to criteria.
- Higher density infill development promoted.

Housing

- Require new “greenfield” development on full services at higher density than the rest of the settlement area.
- Secondary units has changed to “additional units”. More than one unit may be allowed per residence.
- County will develop a “Residential Intensification Guideline” to encourage density in residential areas while balancing design with affordability.
- Municipalities encouraged to pre-zone land for high density.
- Local Official Plans can permit “tiny home” villages and other alternative housing.

Thank You



Public Open House - Workshops

- Clinton: Libro Hall, Tuesday, Sept. 10, 7 p.m. to 9 p.m., 239 Bill Fleming Dr.
- Exeter: Exeter Legion Hall, Thursday, Sept. 19, 7 p.m. to 9 p.m., 316 William St.
- Wingham: Hot Stove Lounge, North Huron Westcast Community Complex, Wednesday, Sept. 25, 7 p.m. to 9 p.m., 99 Kerr Dr.



8:30 pm



SCHEDULE B
TO THE HURON EAST PROCEDURAL BY-LAW 43-2015

MUNICIPALITY OF HURON EAST
COUNCIL DELEGATION REQUEST

A "delegation" means a person or group of people who address Council or a Committee for the purpose of making a presentation. See Section 17 of the Municipality of Huron East Procedure By-law for details.

Please ensure this form is completed, with an attachment outlining your request for a Council delegation. This Request Form must be received by the Clerk no later than 4:30 on the Wednesday preceding the Council meeting. The Request must be delivered by email, fax or in person.

A schedule of the Council meetings is located on the Municipal website at www.huroneast.com

Phone: 519-527-0160 Toll Free: 1-888-868-7513
Fax: 519-527-2561 Email: bknight@huroneast.com
Address: 72 Main Street, P.O. Box 610, Seaford, ON N0K 1W0

DATE OF MEETING: September 3, 2019

NAME OF PERSON(S) MAKING PRESENTATION (and title/position, if applicable) _____
Nicole Duquette/ Glen Boy- Campaign Coaches & BMG Rec. Board - Chair Melissa Jacklin

GROUP/ORGANIZATION DELEGATION REPRESENTS: BMG Rec. Board

FULL MAILING ADDRESS OF DELEGATION(S): _____
725 Ainley St., Box 393, Brussels, ON, N0G 1H0

TELEPHONE #: 519-955-2581 EMAIL: meljacklin123@gmail.com

GENERAL NATURE OF DELEGATION: _____
Update Council regarding feasibility study and progress BMG Rec. Board is making

ADDITIONAL DOCUMENTATION & PRESENTATION MATERIALS (PLEASE ATTACH/DESCRIBE): _____

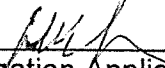
Fundraising Feasibility Study by Campaign Coaches

PLEASE INDICATE THE ACTION/DECISION BEING REQUESTED OF COUNCIL: _____
Direction on next steps

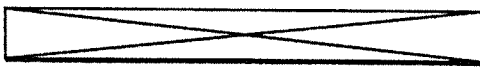
Delegations are limited to fifteen (15) minutes to address Council (including questions from Council). Groups are encouraged to appoint one or two spokespersons to address Council on behalf of the group. Where a Delegation consists of more than five persons, it shall be limited to two speakers, each limited to speaking not more than ten (10) minutes.

If the delegation would like printed information provided to Council in advance of the meeting it must be delivered to the Clerk by Noon on the Thursday prior to the meeting. This information will be placed on the Huron East Council Agenda and is posted on the corporate website and available to the public. Large submissions will be reviewed by the Clerk and included (or not) at his/her discretion. Delegation may be requested to provide multiple copies of a large document. For further information on the procedure for appearing before Council as a delegation, please contact Clerk, at 519-527-0160 or bknight@huroneast.com.

Information submitted will be considered to be public information and therefore subject to full disclosure, under the *Municipal Freedom of Information and Protection of Privacy Act*.


Delegation Applicant Signature

August 14, 2019
Date


Clerk or designate

Date Received

OFFICE USE:

Confirmed with Requestor on _____ (date) by _____ (phone/email)

Brussels Morris and Grey
Community Centre

Fundraising Feasibility Study
Final Report

June 10, 2019



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How to read this report:

This report is divided into four parts:

Section 1: Study Overview and Project Introduction

Read this part to get the report's background information. This part contains two sections: an overview of the Fundraising Feasibility Study components and an introduction to the process and objectives of Campaign Coaches' Brussels Morris and Grey Community Centre Fundraising Feasibility Study.

Section 2: Feasibility Study Findings

Read this part to gain the public's knowledge and perception of the fundraising plans. This part is broken down into five sections. Campaign Coaches interviewed local business leaders, philanthropists, and volunteers to solicit community input. Read the responses made by community individuals.





Section 3: Recommendations

Read this part to get an understanding of our recommended approach to establishing a successful community-based capital campaign.

Section 4: Appendices

See this section to review the tools used during the process and glimpse the materials shared with interviewees.

Icons Used in this Report

 Jewel	This icon indicates something being done well. Keep doing it!
 Warning	This icon indicates an area you need to be mindful of and keep an eye on.
 Leverage Opportunity	This icon indicates there is an opportunity here to take advantage of.
 Hot Spot	This icon indicates that this information comes up a lot in comments and observations.

Study Overview

Campaign Coaches spoke to 36 individuals. The following points highlight the perceptions and comments of the interviewees and shape the foundation of the final report.

Highlights

- Based on the input received during the Fundraising Feasibility Study there was a clear indication of financial support from individuals and corporations. Campaign Coaches recommends establishing a community-based fundraising campaign with a goal of \$2,000,000
- Timing of the campaign is crucial. The campaign will need to be completed prior to the completion of construction as the perceived need to raise money is quickly forgotten once the building is open. A capital campaign designed to raise \$2 million would take approximately 12 months to complete. The campaign should unfold approximately as follows: Readiness Phase – September 2019, Quiet Phase – January 2020, Community Phase – May 2020, Campaign Wrap Up – October 2020
- Many considered a community centre and arena to be a gathering place that enhances the quality of life for all residents, employers, and employees. Positioning the project to illustrate the benefits of healthy lifestyles and healthy communities by ensuring the project has something for everyone, from infants to seniors, will garner the most support
- There was a widely held perception that the community was split on the project between those in support of the project and those concerned about the need and budget. However, most interviewed believe a redevelopment of the Community Centre will enhance the community now and in the future.

Introduction

The Recreation Board for the Brussels Morris and Grey Community Centre retained Campaign Coaches to conduct a Fundraising Feasibility Study to hear the opinions and comments of supporters, community leaders, philanthropists and businesses in order to make recommendations regarding the potential to raise \$4.5 million in a capital campaign to support the redevelopment of the Community Centre.

The Fundraising Feasibility Study focused on a cross-section of philanthropic individuals and the business community, who would likely be pre-disposed to supporting such a campaign. The aim of the Study was to gather an understanding of the community's perception of the redevelopment of the Community Centre, and to determine interest in supporting the capital campaign.

This report will capture the opinions and comments from individuals interviewed. It will also identify the common trends, questions and comments uncovered in the interview process.

Every community is unique and has its own distinct character and specific needs. Campaign Coaches' approach gives careful consideration to the unique characteristics of Brussels and the surrounding communities while thoroughly examining the potential to support a capital campaign based on the perceptions gathered from business representatives, volunteers, local philanthropists and community leaders.

Campaign Coaches' previous experience in the design and implementation of capital campaigns along with the findings from the Fundraising Feasibility Study, and application of broad principles and best practices that have held true for many successful campaigns have formed the basis of this report.

Campaign Coaches conducted this Fundraising Feasibility Study to achieve the following objectives:

- To determine the capacity of the community to complete a \$4.5 million capital campaign
- To ascertain current community perceptions regarding the Community Centre
- To determine whether interviewees agree with the objectives outlined in the Project Description and whether those objectives and the need to raise a total of \$4.5 million have been clearly articulated
- To identify potential contributors and leadership candidates for a capital campaign
- To assess the data collected and provide recommendations to assist in the completion of the proposed capital campaign

Information Collection Methods

The information and data for this Fundraising Feasibility Study were collected through:

1. Meetings with the Brussels Morris and Grey Recreation Board and members of their Building and Fundraising Committees
2. Personal interviews conducted with selected community and business leaders, and individuals

The interview list was prepared in cooperation with the Recreation Board, some council members and committee members. Packages were mailed to individuals identified on the original interview list requesting that they participate in the interview process.

During the course of the Fundraising Feasibility Study, 36 individual responses were received representing businesses, volunteers, local philanthropists and community leaders.

Interviewees provided views and opinions that represent a cross-section of potential contributors and campaign leadership.

Confidentiality of responses was emphasized to all interviewees. It was clearly stated that respondents' identities would not be revealed with respect to specific comments and opinions. It is for this reason that interview questionnaires (answers) are not included and no one is quoted by name in the final report.

While a Fundraising Feasibility Study does not result in a statistically correct sample, we believe that such a Fundraising Feasibility Study can be a strong indicator of campaign potential and serves as a valuable tool to cultivate prospective donors and campaign leadership. Each individual interviewee represents the opinions of a specific market segment and the network associated with that interviewee. Consequently, every interview leads to an exponential increase in the identification of prospective donors, and leadership.

The presentation of our findings is organized according to the answers and comments we received during our interview process. A copy of the Discussion Guide used during the interview process is included with this report (See Exhibit C). Each interviewee was sent a letter prior to their interview (See Exhibit A) and received an outline of the Project Description (See Exhibit B).

The report has been prepared to summarize the findings of the Fundraising Feasibility Study and to evaluate those findings based on our experience and the available resources. Based on the analysis of the interview responses, we present a course of action and recommendations. This information will assist in the decision whether to engage the community in a capital campaign and how to develop a capital campaign for a redevelopment of the Community Centre and determine the length of time it will take to achieve such a capital campaign.

Feasibility Study Findings

1. Image and Awareness
Summary
Questions
2. Project Description
Summary
Questions
3. Potential for Support
Summary
Questions
4. Indication for Personal or Corporate
Support
Summary
Questions
5. Leadership
Summary
Questions

1. Image and Awareness

The comments listed below came directly from individuals that were interviewed.

The number in brackets indicates the number of individuals who made the same or similar comment.

Questions

What, if any, is your knowledge of the Brussels Morris & Grey Community Centre Arena?

“Individual Comments from Community”

- Existing facilities are aging
- Very aware been following the project
- Involved in recreation master plan
- Grew up here played hockey
- Everyone knows about it
- Limited awareness
- Brief knowledge before the interview
- It has been talked about a lot
- Hockey families are all for it
- Familiar with the project no surprises
- No awareness of project until I got the material
- Very aware of the need for a new arena
- On building committee and minor hockey executive committee
- Familiar with recreation funding project for Seaforth Arena
- General awareness – newspaper reports and public meeting
- Member of the Brussels Community Trust
- Newspaper reports, word of mouth and internet

Campaign Coaches’ Comment: Awareness

The majority of those interviewed had heard about the plans to renovate the Community Centre. Most had heard through word of mouth or the local paper but had limited awareness or knowledge of the actual plans. Almost everyone recognized the value that a newly renovated Community Centre has to the quality of life in a small Ontario municipality. Not all interviewed agree with the budget and believe the Municipality should invest in the redevelopment of the Community Centre.

What part of the Project Description is most compelling to you?

Comments from Community”

- Necessary to have facilities for kids (4)
- Gear the project more to kids
- It will help draw younger families to community (3)
- Provides a place for young people to go
- Multi-use is important
- Walking track makes sense (3)
- A spot for family gatherings and large crowds (3)
- Cosmetic upgrades for the hall, improvements for catering, anything to make it more attractive for weddings, buck and does, or other events like roller skating. All those types of events are a good opportunity to make money (2).
- Really like the idea of a gym (5)
- Is there potential of daycare?
- Is there space for meeting room/general use space?
- The arena is the nucleus of the community; the hub of the community and it involves everyone from age 3 to 73 (2)
- Kitchen renovation will attract more revenue and be better for the community when it is done (6)
- Nice to have more storage for all groups in one facility
- Upstairs needs some improvement – what is happening upstairs?
- Like to focus on having better options for a recreation centre vs just an arena
- Important to focus on seniors
- Like the idea of food service/snack bar
- Hall upgrades important so it can be used for more activities
- Will help keep people in the community and attract new businesses
- Location in heart of town, walkable
- It will have a ripple effect on businesses
- Good idea for the long term to draw people to the area
- This is a hockey town
- Arena was core thing when growing up
- More hockey organizations will return if the facility is improved
- The expansion of the dressing rooms – their daughter did not have access to a proper dressing room when she played on the boys’ team.
- Improved heating a viewing area – thinks more people, such as grandparents, will visit and use the facility when those things are improved
- Heating is super important (7)
- With the time commitment required by hockey having a good facility nearby is very important



- The viewing area on the is essential (7)
- More and better dressing rooms important (4)
- Do the dressing rooms first
- More space and updating the small dressing rooms will attract more teams and tournaments
- Expanding the dressing rooms makes it more viable for the future
- Currently Brussels Arena offers more ice time to teams than other clubs and the executive is working really hard to develop hockey skills with kids
- Bigger dressing rooms are important – it's a big downfall right now that girls have to change in old skate sharpening room
- Like the mini-stick zone
- Needed to attract tournaments
- Good positive project for all community (5)
- New recreation centre is a bonus to the community
- Opening the barn galvanized the community, the arena is the next step
- Creating a community atmosphere
- Brings people together
- The arena is a staple in the community (2)
- Need a community hub to be an active, working community (3)
- Focus on seniors programs because that is the growing population that needs to be engaged
- It is a great opportunity for the community. Could generate more business and would be nice to see it come back as an event centre
- The more things we can direct to seniors the better, more support to the aging demographic
- If we don't have it the outlook for the community is poor
- See the need as the arena is outdated (7)
- The plan is well thought out and took all possible aspects into consideration is designed well for the future
- Would rather see all the improvements done now rather than have to come back in a few years
- The whole plan makes sense (2)
- Would like to be able to take grandchildren to the arena
- What does the town have left without the arena? (2)
- Needs upgrades to meet current standards and improve usability
- Building committee has well respected, members who have done their homework and educated themselves on the project – should be trusted
- This is a great time to upgrade, it looks tired and needs help
- Would be great to see it get done
- Entrance and lobby don't make a good first impression. Needs improvement for aesthetics and to improve traffic flow



- This plan is better than the first attempt
- Needs to be done
- The plan is hitting all the important parts
- General aesthetic improvements need to be a tier one thing
- Roof needs to get done
- Getting operational and keeping operational even if you have to do it in stages is important rather than letting it fall into disuse
- Good to have more storage
- Perception was that it was going to be torn down and rebuilt – happy that isn't the case
- Like that the plan will make the facility more accessible
- Good chance to see what the community's wishes are
- Would like to see it be a welcoming place for all



Campaign Coaches' Comment: Case for Support

The general feeling is that it is time Brussels renovated its Community Centre. Most believed it is important to renovate now; the community needs a boost. It was widely believed that renovating the Community Centre would enhance the quality of life for all residents. The case must focus on healthy lifestyles and position the Community Centre as the hub of social, recreational and family activity. Many suggest using the campaign as a way to engage the community.

In your opinion, what are the challenges, if any that will need to be overcome in order to implement a successful community-based capital campaign?

"Individual Comments from Community"

- Not sure we should be doing this there are other priorities (roads)
- Will this project cripple others in town? Like the mill?
- Lack of businesses
- Only a few large players
- Population too small (3)
- Taxes high for businesses already
- Communication with staff and elected politicians is not the best
- Carefully consider how it will impact taxes
- Perception in community of it being frivolous spending
- How much of a tax increase will it be for Huron East?
- Will this cause debt to be accrued?



- Operating costs need to be under control
- Need to sell the plan to Huron East
- What happens if Huron East cuts funding or increases taxes? Is it a responsible use of tax dollars?
- Over ambitious project
- Not sure we need the facility
- There is value in the community building being better used, but not necessarily in the expansion
- Skeptical that a community of this size support the project
- Big gifts might be difficult to attract
- The financial goal is a very big one for the size of the community
- Costs a lot of for what is planned. Can't see where the money is going (2)
- The cost will only grow if we don't do it now
- Might get a lot of money at first, but it'll drop off
- Challenge to not know the government contributions (municipal)
- Might be possible to raise the money for capital, but what about the money to keep it going?
- Would really like to see it happen, but concerned about the cost
- The cost is prohibitive (2)
- Challenging to access the agriculture community surrounding Brussels
- Needs to be geared towards rural and farming community
- People in Grey township identify more with Listowel
- Trouble with rented farms and not knowing the tenants
- Perception that there aren't enough kids in town or kids registering for minor sports (3)
- People who don't visit the arena don't hear the complaints from visiting teams about the problems with the facility and aren't aware of the problems
- The building isn't currently being used to its full capacity
- It isn't busy enough with kids playing hockey to merit the renovation
- Make sure it is full and being utilized properly (3)
- Need to make use of rink time all the time
- People not using the arena will not want to commit funds
- Have to keep the cost of ice affordable
- Keeping busy with hockey is difficult because of amalgamation with Blyth (3)
- Seaforth is still seeing a decline in usage after renovation, how will it be different here?
- Need to know about the usage. How much will it get used? (2)
- Perception of declining enrolment – not really accurate, lost a group of girls all at once to new girls only association which caused the perception, since then holding steady, the girls association might use the arena if it was better suited



- Other teams don't want to play in Brussels
- Management of the arena isn't well handled currently – needs to be cleaner, more organized and more proactive in booking (9)
- A business plan for feasible operation after the renovations is essential (6)
- Someone in charge to care for it – has to be treated better than it is currently to justify the money being spent
- Reluctant to proceed with current management's lack of motivation to book the building
- Need to have a new staff person provided though Huron East to the manage the facility
- Need a plan to sustain good management after the renovation
- Programs don't have to be free all the time (2)
- Better management and better training for staff (3)
- Have a Huron East staff person who actively bring people in, manages programs for all recreation facilities and promotes things (6)
- Is there a way for construction choice to increase cost efficiency? For example, use solar panels to minimize hydro costs?
- Who is the anchor tenant and how can they be kept happy?
- Shocked that the project has ballooned to this large size
- Needs a business plan – council was asked over a year ago and nothing has been seen, Huron East has and should commit the money from the school sale
- Offer more programs/classes to make it interesting to people
- Don't bank on fads like pickleball to sustain the facility
- Currently visitors are not made to feel welcome. People are met with a poor attitude and it is worrying that it will only get worse as the facility gets bigger
- Cleaning is not up to standards (8)
- Preparation for rented events is poor – ex. Heat/cooling should be turned on in advance
- It's the little things that reflect badly on the community
- Need to be clear with commitment to upkeep, operating and buy-in from council to keep it going well into the future
- Current service level leaves a bad taste in your mouth and makes you want to look elsewhere next time
- Lions club has some negative feedback
- Offer part-time jobs for teens at a food stand
- Needs lighting in the parking lot and a paved parking lot
- Needs to have improved curb appeal, especially with a new entrance
- Need to get that community feeling of pride back
- Lobby doesn't make a good impression
- Still going to look awful after the expansion



- Churches don't think people should be at the arena on Sunday so church people may not be in favour
- Easy to be overwhelmed
- The businesses in town should support it because they will benefit from people being attracted downtown
- Need to think about what will happen to the area if we lose the arena
- General pessimism in the community
- Challenge to get the information to people because of mailing addresses not reflecting the town people associate with – Bluevale address gets Wingham rec info, not Brussels even though they live closer to Brussels
- There are improvements being made to benefit a variety of user groups, but hockey/ice usage overshadows those aspects
- Needs some focus on improving the community hall, not just arena, to make it more attractive for events such as wedding receptions (3)
- Community involvement – feels like a closed circle, need to engage people outside the core group
- Availability of a community room for other activities – make a plan so there's something for partnership with schools for programs during the day and before/after school program
- Need to attract more hockey tournaments
- Hockey is only part of the year
- The community is split between hockey people and non-hockey people
- The hockey crowd is too limited in their viewpoint
- Needs to be better explained why the dressing room expansion is so urgent
- Would like to see a walking path (not a built track, just an indicated path)
- Have to make it a community centre for everyone



Campaign Coaches' Comment: Challenges

The most common response when asked what challenges there might be to conduct a capital campaign was the size of the community. The fact that there are few major companies was also a concern to many. Many believe that the population of Brussels has shifted in recent years and as such a significant segment of the population has little attachment to the community. Many were also concerned about Huron East's commitment to the project. Many interviewees suggested that this is a Brussels project that will get little support from the surrounding communities. The issue of needing a formalized plan for the sustainable operation of the facility following the renovation was raised frequently and included strong concerns regarding the day to day management.

2. Potential for Support

Questions

In your opinion, do you think the community will financially support this capital campaign?

“Individual Comments from Community”

- Strong but limited support from business
- Individuals will be the key for major gifts
- Businesses and individuals should support
- All sectors should support
- Mostly businesses and some individuals
- Local businesses not sure about individuals
- Must get everyone involved
- Capacity for major gifts is in the community
- Not many businesses in town

Is \$4.5 million an attainable goal for the Community Centre?

Yes	No	Not Sure
15	5	13

- Will need to reach beyond the tax base
- Goal is a bit high
- Doesn't sound like a lot
- Too ambitious
- Will be a lot of hard work (3)
- Capacity for large gifts exists
- Focus on gifts of \$25 – 50,000
- Definitely attainable
- Might be one company that can support major gift
- Focus on smaller gifts
- Challenging to get major gifts (3)
- There might be a couple of major gifts prospects
- Can't be done the major gifts are not there
- Not a big area to draw from
- Not a lot of corporations
- The community really needs to rally around



- If we don't have recreation, we can't attract people to the community and we don't want to be a retirement community, we want to attract young families
- Need to offer more sports to get non-hockey farmers involved
- It will take a lot of effort. Look for government funding
- It will be a struggle with larger farmers because their kids are not involved in hockey and smaller farmers have lots of debt
- The same few small businesses are targeted all the time.
- Need to target big businesses not one who are just getting by
- Farmers from Morris and Grey Townships mostly go to Listowel
- Many farmers will support the church but not the community, support may depend on commodity prices
- Can you market to farmers to donate acres or grain?
- They will support as a club, but the committee needs to approach them to make a plan together. Don't wait for the Optimists to decide on their own.
- The community will for sure raise the money because Brussels raises more money than other communities (3)
- Only if they see a business plan. Need something to show what is there for them and that it is well managed
- Think the community has the money but will they give it?
- Agriculture will support a bit but depends where kids go to school and on fluctuating commodity prices
- Agriculture will support but only those with direct involvement (not just hockey, also figure skating and karate)
- Local businesses will support because they are the ones that will benefit
- Agriculture is 50/50 to support



Please name individuals or corporations who you believe might be interested in this cause and are capable of giving:

73 names have been suggested by interviewees as having the potential to give a gift of \$5,000 or more. For confidentiality reasons, the names are not identified in this report but provided to the Brussels Morris and Grey Recreation Board under separate cover and marked as confidential.



Campaign Coaches' Comment: Potential for Support

Most interviewees believe the campaign will receive support from all sectors of the community. Many believe the goal is attainable. However, they recognize it is a big goal for a small community. Some questioned whether there are enough large businesses to support the major gifts needed. Many often remarked that the Municipality needs to be a major partner to successfully complete the project.

3. Indication of Personal Support

Questions

How would you or your business/organization look upon this campaign?

As a high priority	17
Worthy of some support	13
As a low priority	3



The chart below represents the true potential of financial support based on actually speaking to the prospects and asking them to identify a gift range where they think they would likely support the campaign.

Yes	31
No	3
Not Sure	2

HIGH	LOW	# of Gifts
\$100,000	\$100,000	4
\$100,000	\$50,000	3
\$50,000	\$25,000	9
\$25,000	\$10,000	10
\$10,000	\$5,000	7
\$1,470,000	\$910,000	33

3 interviewees did not respond to the question, 3 interviewees offered a gift range but no interview

Campaign Coaches' Comment: Personal Support

The majority of those interviewed said they would consider making a donation to the project. However, of those who said "yes" only slightly more than half viewed it as a high priority. In general, there were mixed feelings about giving to The Brussels Morris and Grey Community Centre. Long standing families and relative newcomers both questioned the need. A few major gifts of \$100,000+ were identified during the study but will need to be strategically cultivated to ensure the appropriate recognition is available to maximize the gift. All those interviewed will need to have their concerns addressed in a way that gives them confidence in the long term success of the project to maximize all gifts.

4. Leadership

Questions

Can you identify an obvious champion to help lead the campaign?

40 names have been suggested by interviewees as having the potential to assist with a campaign. For confidentiality reasons, the names are not identified in this report but provided to the Brussels Morris and Grey under separate cover and marked as confidential.



Would you be willing to participate in the campaign as a campaign volunteer?

Yes	No	Not Sure
13	8	12

5. General Comments

Questions

What is your best advice for the Fundraising Working Group before moving forward with the campaign?

“Individual Comments from Community”

- Keep specifying that this is for the future, the next 40 years
Spending \$4.5 million is a way to safeguard the facility for the future
- Promote new arena to those outside the area
- Promote the idea that a better arena brings more people to town support businesses
- Communicate the gravity of the situation for our community without the arena
- Need a slogan and marketing plan
- People are opposed because of lack of information
- Make sure people know about all the different uses and market it well, especially to seniors and emphasize the social aspect of having a community facility to avoid isolation



- Open communication and more awareness needed (4)
- Focus on the consistent numbers for minor hockey and that minor hockey can do more with a better facility
- Can't keep increasing hockey fees, you have to get more people involved and make a plan to attract those people
- Have a concrete plan for how the business will be feasible once it is built
- Be creative with the operating plan – for example, lease space to businesses inside facility such as a gym
- Really make the operating plan shine and the community will be all for it
- Management could be more of a go-getter. The structural stuff is great, but communicate the benefit for the community
- The way the building has been run down is really discouraging (7)
- Guarantee regular maintenance
- Get a business plan together as fast as possible (4)
- Is there going to be any added operating cost? Lots of concerns about how it is currently run and if the operating funds are being well used
- Perception that 2 employees are being paid but not getting equivalent benefit
- In managing a \$4.5m renovation people need to be in place who are capable of running a facility of that size
- The arena needs to have people running it who are charismatic, welcoming, act as the face of the area and make people want to be there (3)
- Make sure the municipality doesn't waste the money
- Look at the Huron East taxes – without an arena what is the future viability of the municipality, it's an investment in their own future
- Need to get a commitment from the Municipality to put a business plan in place and maintain it over time
- Huron East needs to become as involved in Brussels as much as in Seaforth
- Get Huron East to cash flow the 5 year contributions
- Consider traditional financing if possible
- Work hard to get council's support. Some councilors don't think Brussels ever needs anything
- Get the cost under control
- When council is spending other people's money it is easy to let it get out of hand. Remember that it is people's hard earned money so use it well
- Council has to invest in all the towns in the Municipality including Brussels so that the Municipality can thrive. Would like to see each town have something special – the arena in Brussels
- Spread the cost across the tax base
- Don't focus on tax base
- Think carefully and do it right the first time (5)
- Keep working with the good people on the current committee



- Ask a member of service clubs – Lions, Optimist – to be on the committee
- Don't make people go out of their way to sponsor/donate – make it easy
- Need better signage from the road – Don't hide it if people invest in it, make it the centerpiece of the town
- Know some concrete stats regarding the economic benefit to communities of investing in recreation projects
- Just because the number is large don't get intimidated and let the facility get shut down
- We just what we have to do in Brussels. The arena is a hub. It'll get done (3)
- Be educated about how to handle negativity in a positive way
- Make sure all voices are heard (3)
- It is time to build the recreation centre for the future generation in the same way the older generation built it for us
- Could it become a private enterprise? Partnership with a private business?
- Don't aim too high – focus on priorities and be realistic (3)
- People don't want to get excited only to get let down part way
- Be prepared to alter the project, downsize if needed
- It is a worthwhile project. Keep moving ahead and don't give up
- Get a strategy in place and don't go in guns blazing
- No one wants to give and then regret it
- Need to attract more people, families and taxpayers rather than just farming corporations who are buying up the local farms
- We need things to change to keep small town Ontario thriving and viable
- Like the way it is being handled. Appreciate being asked for their feedback (3)
- Don't listen to the naysayers
- We're excited and really want to see it happen
- If it doesn't happen nothing in Brussels will grow
- Don't take it for granted
- Really need to get people by the heart strings if it's going to work
- Get the right people's support both emotionally and financially
- Time to get over the sticker shock and get on with it
- Keep campaign focused and short
- Older people won't want to support it
- Don't overlook the big agriculture companies
- Talk to other Townships and learn from their projects
- Be respectful of the community
- A legacy for families
- Make the campaign as broad an appeal as possible
- Must be a professional, methodical campaign use counsel
- Get the right people involved who must be able to influence others (3)



- Will be a tough battle
- Young people buying homes are stretched to the limit, don't expect much
- Make it known that the arena will keep kids off the street and involved with constructive activities
- Keep it busy with programs for seniors
- Would like to see a walking track
- Find out the number of kids – a real demographics report
- Auditorium needs to be more multi-purpose (basketball and volleyball)
- Whole building needs aesthetic improvements (2)
- Get non-hockey people involved
- Broaden it beyond hockey and sports (3)
- A lot of things can be done with the space – make good use of it
- In full support of upgrades for a multi-purpose community space, but the hockey aspect is a struggle to support
- Not just hockey, make story about quality of life in our community



Recommendations

1. Campaign Potential
2. Suggested Timeline
3. Leadership
4. Campaign Coordinator
5. Campaign Materials
6. Communications Awareness
7. Donor Recognition
8. Prospect Cultivation

Campaign Potential

After reviewing the findings and collecting the data, Campaign Coaches recommends setting a stretch campaign goal at \$2 million. Securing cornerstone gifts and recruiting well respected high-profile community leaders who are passionate about the project will greatly enhance the success of the campaign. To achieve this goal a lead gift of \$250,000 will need to be secured. Initiating a campaign is a good opportunity to engage the community to take responsibility. Based on the responses received from community leaders interviewed there is an indication of support for this project. Moving forward with the construction and establishing a campaign will only serve to heighten the excitement and encourage individual and corporate support.

The campaign should be based on the following structure:

Division	Projected Goal	Percentage of Goal
Personal Gifts	\$1,000,000	50 %
Business & Industry	\$800,000	40%
Community Engagement	\$150,000	0.75%
User Groups	\$50,000	0.25%
Public Awareness & Communications	NA	
Totals	\$2,000,000	100%

Suggested Timeline

A \$2 million capital campaign should be initiated on a 12-month timeline including a campaign readiness program, campaign implementation and solicitation and campaign wrap up. We recommend that the campaign be initiated as soon as the Municipality has made a commitment to the project and a business plan is completed. Targeting the fall of 2019 to commence the campaign will ensure the completion of the campaign prior to the end of 2020

Leadership

Establish a leadership task force to help identify and recruit community leaders able to provide access to all sectors of the community. Prepare a recruitment package which includes role descriptions for volunteers, the case for support and a campaign plan to help attract a strong well-respected leadership.

Clearly outlining the expectations and supports available to volunteers will help attract a strong community-based leadership team (see organization chart below). Securing strong community leadership is the most important component of a successful capital campaign.

A Campaign Chair, recruited by the Leadership Task Force, will head the volunteer Campaign Management Team. The Campaign Chair will then become a member of the Leadership Task Force and assist in the recruitment of the campaign team. Once the Campaign Management Team is in place each member will in turn recruit additional volunteers to assist them. One of the divisions, Public Awareness/Communications, will be responsible for internal (campaign volunteers) and external (the community) communications and promotions surrounding all aspects of the campaign to raise awareness and keep the community informed as the campaign unfolds.

Campaign Coordinator

A local part time Campaign Coordinator is required to provide the administrative support to the campaign team. Campaign Coaches will conduct regular coaching sessions to ensure the Coordinator is well prepared and capable of supporting the campaign plan and strategy.

Campaign Materials

The key messages in fundraising materials, produced primarily for the purpose of encouraging donations, should stress:

- The restored Community Centre offers something for everyone from infants to seniors
- The Community Centre will become a hub of activity centrally located in Brussels
- A focus on wellness, healthy lifestyles and the quality of life in the Brussels Morris and Grey
- Elements of a business operation plan for the future the facility
- Identify the range and scope of activity that will take place at the Community Centre

Communications Awareness

Develop a comprehensive communications strategy to: inform the public, heighten the profile about the Brussels Morris and Grey Community Centre. A communications awareness strategy should be prepared to engage and inform the community about the plans for the Community Centre redevelopment. The awareness plan should address the obstacles and questions that were identified during the study and help to build a sense of confidence in the project. Creative marketing programs such as a seat promotion which encourages community investment should be established and promoted through the local media during the community phase of the campaign.

Donor Recognition

Plan a clear consistent donor recognition program that will utilize Donor Categories and Naming Opportunities as a strategy to encourage donor investment. All donations large or small should be recognized. Naming Opportunities aligned with the major components of the facility must be made available. These Naming Opportunities are used as a marketing tool to help elevate the donor's sights and as a permanent thank you for their commitment. Naming Opportunities help attract the crucial lead gifts. Corporations are often very interested in demonstrating their commitment to and leadership in the community while heightening brand awareness through an affiliation with a prominent community project.

Prospect Cultivation

We recommend that the Recreation Board send a letter to study interviewees thanking them for their participation in the study and giving them an overview of the findings. Through this, and in all ways possible, cultivate a positive relationship with existing and potential donors.

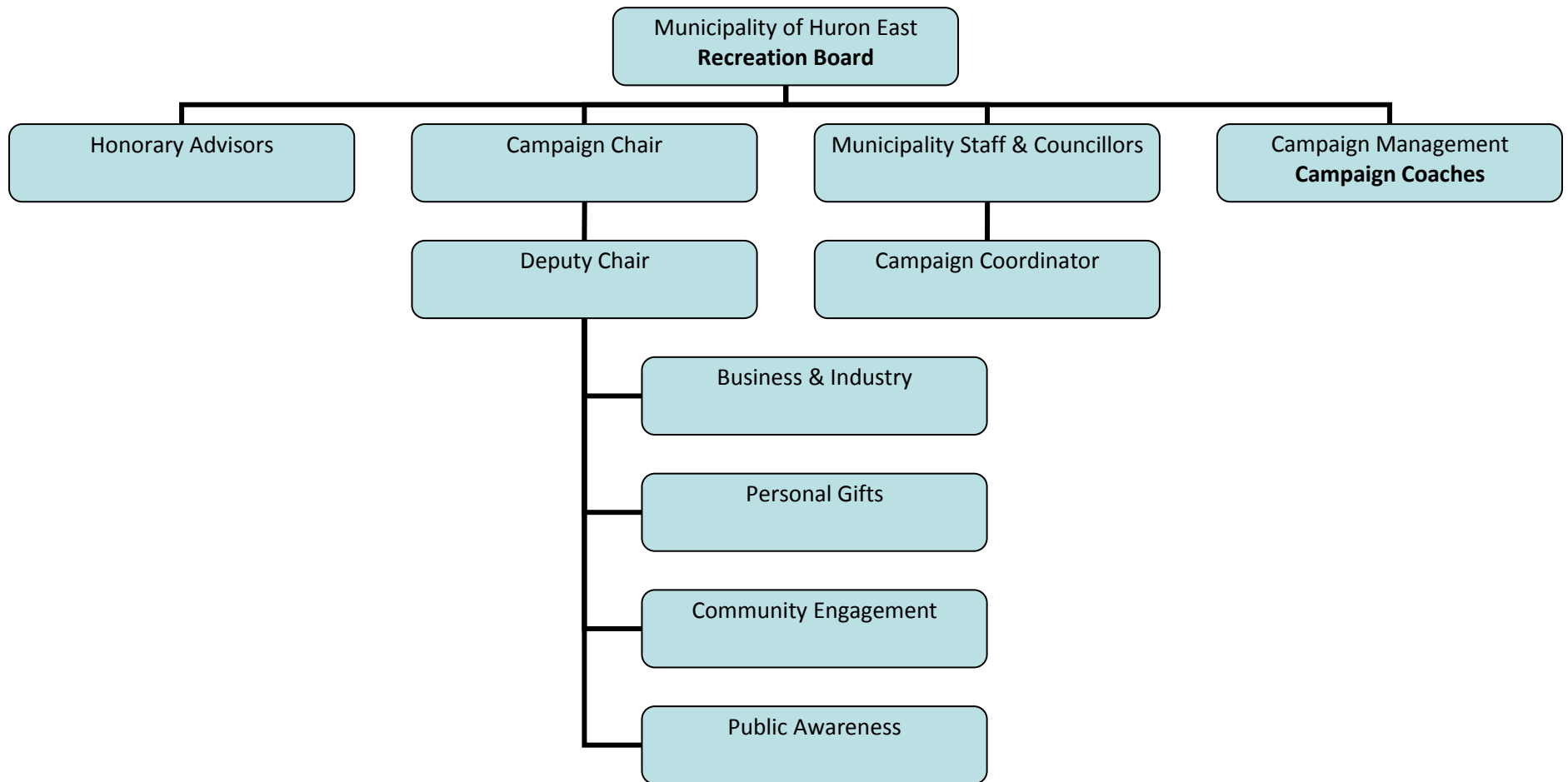
Proposed Next Steps

Campaign Stage	Dates	Projected Milestone
Readiness	Sept. 2019 – Dec. 2019	Re-write the Case for Support Prepare Campaign Materials Prepare Campaign Plan Prepare Volunteer Campaign Manual Recruit Leadership Team Team Orientation & Training Prospect identification
Quiet (\$25,000 +)	Jan. 2020 – Sept. 2020	Prospect evaluation and assignment Initiate campaign solicitation Focus on major gift solicitation
Community Campaign	May 2020 – Sept. 2020	Community engagement strategy Complete leadership gift calls
Wrap Up	Oct. 2020	Finalize campaign Thank volunteers and donors Pledge Redemption Process

Projected Campaign Budget

Item	Projected Budget Amount
Campaign Counsel	
Campaign Coaches 12-month contract (+ expenses)	\$ 90,000
Campaign Promotional Materials	\$ 8,000
Donor Recognition (Donor Wall, Plaques etc.)	\$ 15,000
Campaign Promotional Events	\$ 5,000
General Office Supplies (incl. postage)	\$ 1,000
Contingency	\$ 1,000
Total	\$ 120,000
Recommended Campaign Goal	\$ 2,000,000
Cost per dollar raised	\$.06

Campaign Organizational Structure



Brussels Morris and Grey

Proposed Campaign Goal: \$2 Million

Gift Chart (Pledges)

# Required	Suggested Gift	Total	Cumulative Total
1	\$250,000	\$250,000	\$250,000
3	\$100,000	\$300,000	\$550,000
10	\$50,000	\$500,000	\$1,050,000
20	\$25,000	\$500,000	\$1,550,000
25	\$10,000	\$250,000	\$1,800,000
30	\$5,000	\$150,000	\$1,950,000
many	>\$5,000	\$50,000	\$2,000,000

APPENDICES

- A. Interview Letter
- B. Project Description
- C. Discussion Guide

Exhibit A: Interview Cover Letter

March 6, 2019

Name

Company

Address

City, Province Postal Code

Dear _____,

After much community consultation the steering committee for the Brussels Morris & Grey Community Centre is initiating a fundraising feasibility study to explore the community financial potential to support the newly redeveloped recreation centre. The proposed new facility will have something for every resident and further advance the community as family-oriented and a desirable place to live, work and do business.

As an important part of the project's success the Capital Campaign Feasibility Study will assess the viability of conducting a \$4.5 million community-based capital campaign to support the redevelopment and expansion of the proposed Community Centre.

A vital part of the capital campaign strategy is to hear the opinions of civic and business leaders regarding the potential for individual, corporate and community financial support and involvement for such an undertaking. Your perspectives and advice will be of great assistance to us in the planning and implementation of our community-based capital campaign.

We have retained the services of Campaign Coaches Inc., (www.campaigncoaches.ca) to assist with our fundraising activity.

In the next few weeks a representative of Campaign Coaches Inc. will contact you to request a brief personal meeting to obtain your insights. We are sensitive to the importance of your time and anticipate a maximum 45-minute discussion.

If you have any questions about the feasibility study, please contact _____, Municipality of Morris Turnberry at 519 _____ or _____.

Thank you for taking the time to help shape the capital campaign planning stage for this important community project.

Sincerely,

Community Centre Steering Committee

Municipality of Huron East

Exhibit B: Project Description

Brussels Morris & Grey Community Centre

Project Description March 2019

The need to enhance the quality of the recreation facility and community well-being has been talked about in Brussels for many years.

In 2018, Council appointed a Building Committee and Fundraising Committee to engage the community and gather insights and opinions regarding the recreation needs of Brussels, Morris and Grey. By conducting resident and professional consultations and studies these Steering Committees will ensure the plan going forward responds to the needs of the community today and in the future. Significant portions of the current recreation facility are at the end of their lifespan and in need of capital investment. Increased costs resulting from an aging recreation facility suggests now is the time to redevelop the Community Centre and Arena.

A redeveloped Community Centre is all about building a facility that is the right size and reflects the community's interest. The new facility is an investment that will attract new residents and businesses, improving the long-term sustainability of Brussels. Strategically located on the site of the current Recreation Centre, the proposed addition and redevelopment will feature the following:

New Components:

- Six expanded and updated dressing rooms (including 2 accessible rooms)
- Improved, unobstructed and heated ground floor viewing area
- An optional multi-purpose gymnasium and fitness centre
- Mini sticks kids zone
- Snack booth available for special events
- Large foyer optimized for traffic flow
- More storage (curling rocks, hockey, baseball, skating club etc.)

Renovated Components

- Updated Community Hall

- Expanded modernized kitchen with food prep and clean up areas
- Upgraded spectator seating with heating
- Modernized sound system with Bluetooth capability

The proposed 49,735 square foot multi-purpose facility will become a hub of community activity promoting healthy active lifestyles where residents, families and neighbours can gather and interact. The existing 34,330 square foot arena will be updated and expanded to include a 15,405 square foot addition.

Financial Impact

The funding formula for the redeveloped Community Centre will be comprised of a Municipal commitment, debentures or conventional financing and a community capital campaign. The Municipality is committed to having minimal impact on taxpayers and will extensively explore and respond to any available provincial and federal funding opportunities, to further offset the construction costs.

The total cost of to redevelop the community recreation centre as currently described is projected to be \$4.5 million.

Proposed Sources of Funding

Brussels Community Development Trust	TBD
Federal/Provincial Funding and Conventional Financing	TBD
Community Capital Campaign	\$4.5 million
Total Cost	\$4.5 million

Proposed Timeline

Fundraising Feasibility Study	April 2019
Community Fundraising Campaign Begins	Fall 2019
Construction Start	2020
Occupancy	2021

Through the successful completion of the community capital campaign the Municipality of Huron East will have an outstanding Community Centre where residents of all ages will gather, learn and play with their family and neighbours for generations to come. A new multi-use recreation facility will have something for everyone and further advance the community as a desirable, family-oriented place to live, work and do business.

Exhibit C – Campaign Study Discussion Guide

Brussels Morris and Grey Community Centre
Fundraising Feasibility Study

Confidential

Fundraising Study Discussion Guide

Interviewee:	Phone:
Address:	
Date:	Time:
Affiliation	
Corporate Industry	
Individual	
Charitable Foundation	
Community Organization	
GIK	

Notes _____

Awareness

What, if any, is your knowledge of the Brussels Morris and Grey Community Centre redevelopment?

What do you find most compelling about the redevelopment?

In your opinion, what are the challenges, if any, that will need to be overcome in order to implement a successful community-based capital campaign?

Potential for Support

In your opinion, which of the following groups do you think will financially support the capital fundraising campaign?

Local Business and Industry	
Foundations	
Service Clubs, Community Organizations	
Individuals	
Other (Name)	

Is \$4.5 million an attainable fundraising goal for this project?

Yes	No	Not Sure

If no, what amount is?

Cornerstone & Major Gifts

Please name individuals or corporations who you believe might be interested in making a significant donation to the Community Centre redevelopment and are capable of giving:

\$250,000+

\$100,000

\$50,000

\$25,000

Is the Brussels Morris and Grey Community Centre redevelopment a priority in your charitable giving?

A high priority	
Worthy of some support	
A low priority	

Indication of Personal Support

When given the opportunity, do you think you will make a donation?

Yes	No	Not Sure

If yes, would you consider pledging over 5 years?

Yes	No	Not Sure

Are you an officer or director of a foundation, service club or community group that could support this capital campaign?

Leadership

Can you identify an obvious volunteer champion to help lead the community fundraising campaign?

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

Would you be willing to participate in the campaign as a campaign volunteer?

Yes	No	Not Sure

Can you suggest others we should talk to during the study?

General Comments

What is your best advice for the Fundraising Committee before initiating a capital campaign?

6-17-1



Municipality of Huron East
Accounts Payable Listing for Council
As of August 28, 2019

Cheque Number	Date	Vendor Check Name	Invoice Description	Amount Paid
12845	7/16/2019	EXCEL BUSINESS SYSTEMS	ADMIN - COPIER COSTS	235.76
12846	7/25/2019	Tom Garrick	STANLEY CUP DAY - CABLES	147.15
12847	7/26/2019	Jacob Campbell	BIA - SUMMERFEST EXPENSES	7,574.70
12848	7/26/2019	Equitable Life of Canada	GROUP INSURANCE - AUGUST 2019	13,342.09
12849	7/26/2019	Minister of Finance	EHT - JULY 2019	4,450.24
12850	7/26/2019	Municipality of Morris-Turnberry	BRUSSELS ST LIGHTS OVER PYMNT	1,170.42
12851	7/26/2019	Receiver General	PAYROLL DEDUCTIONS -JULY 16-31	30,129.26
12852	7/26/2019	Winmaple Farms Ltd	BLDG PERMIT 872 - REFUND	11,292.80
12853	7/26/2019	Workplace Safety & Ins Board	WSIB - JULY 2019	6,435.17
12854	8/2/2019	JOHN MCMAHON	TH - STAIR REFINISHING	1,886.20
12855	8/12/2019	Lisa N. Inderwick	50% of 10,345 Tonnes @ \$1.30	6,697.24
12856	8/12/2019	Philip Kelly	1991 Tonnes @ \$1.30	1,548.30
12857	8/16/2019	A. G. Hayter Contracting Ltd	PYMNT CERT 1 - CAMPBELL DRAIN	170,657.29
12857	8/16/2019	A. G. Hayter Contracting Ltd	BALFOUR MUNICIPAL DRAIN	72,190.51
12858	8/16/2019	Lavis Contracting Co Ltd	KIPPEN RD RECONSTRUCTION	277,659.16
12859	8/16/2019	Minister Of Finance	JUNE OPP COSTS	134,158.00
12860	8/16/2019	OMI Canada Inc	W/WW - AUGUST SERVICES	61,315.67
12861	8/16/2019	Theo Vandenberk Construction Inc	PYMNT CERT 1 - M10 -HENSALL RD	170,681.48
12862	8/16/2019	552976 Ontario Limited	PW - DUST CONTROL	872.35
12863	8/16/2019	Ago Industries Inc	PW - CLOTHING ALLOWANCE	293.86
12864	8/16/2019	A. J. Stone Company Ltd	SFD - DETERGENT	87.54
12865	8/16/2019	Debra S Anderson	EDO - COMM GUIDE/BUSINESS DIR	226.25
12866	8/16/2019	Annex Publishing & Printing Inc	SFD - SUBSCRIPTION RENEWAL	31.08
12867	8/16/2019	Artech Signs & Graphics	BRSSLS PUC TRUST SIGN DEPOSIT	182.00
12867	8/16/2019	Artech Signs & Graphics	RDS - 'HURON EAST' MAGNETIC	142.38
12867	8/16/2019	Artech Signs & Graphics	EDO - O'REILLY BANNER	271.20
12867	8/16/2019	Artech Signs & Graphics	SIGN - O'REILLY EVENT	542.40
12868	8/16/2019	Barmy Tech	VRC - CLOTHING ALLOWANCE	267.81
12869	8/16/2019	B. Edwards Transfer	W/WW - CATCH BASIN CLEANING	8,993.95
12870	8/16/2019	BECKY BELFOUR	VRC - REFUND	38.50
12871	8/16/2019	Bell Canada	PHONE - SCADA - JULY	116.11
12872	8/16/2019	Bell Mobility	MOBILE CHARGES - VARIOUS	751.11
12872	8/16/2019	Bell Mobility	MOBILE CHARGES - VARIOUS	781.75
12873	8/16/2019	Bloom's and Rooms	ADMIN - GIFT - A CORBETT	48.03
12873	8/16/2019	Bloom's and Rooms	BIA - BOWS - STANLEY CUP DAY	759.36
12873	8/16/2019	Bloom's and Rooms	EDO - ST LOUIS BOWS	144.64
12874	8/16/2019	Bluewater Recycling Association-MARS	AUGUST CO COLLECTION	1,039.22
12875	8/16/2019	Municipality of Bluewater	BLUEWATER FIRE CALL - 19-043	400.00
12875	8/16/2019	Municipality of Bluewater	BLUEWATER FIRE CALL - 19-044	800.00

12875	8/16/2019 Municipality of Bluewater	BLUEWATER FIRE CALL - 19-057	2,000.00
12875	8/16/2019 Municipality of Bluewater	BLUEWATER FIRE CALL - 19-058	400.00
12875	8/16/2019 Municipality of Bluewater	BLUEWATER FIRE CALL	200.00
12875	8/16/2019 Municipality of Bluewater	BLUEWATER FIRE CALL - 19-046	400.00
12876	8/16/2019 B M Ross & Associates Limited	NORTH/THOMPSON STREETS	2,063.04
12876	8/16/2019 B M Ross & Associates Limited	PW - ZULK DEVELOPMENT	702.30
12877	8/16/2019 Box Furniture	SDCC - INSTALL VCT & BASE	5,039.47
12878	8/16/2019 Jacob Braun	WINTHROP BALL PARK - GRASS CUT	550.00
12879	8/16/2019 Bureau Veritas Canada (2019) Inc	SFD - COMPRESSED BREATHING AIR	372.90
12880	8/16/2019 Jennifer Burns	VRC - TRAINING DEPOSIT RETURN	350.00
12881	8/16/2019 Julie Campbell	WINTHROP BALL - PITCHERS PLATE	67.78
12882	8/16/2019 Canadian Red Cross	VRC - PROGRAM SUPPLIES	251.69
12882	8/16/2019 Canadian Red Cross	VRC - E-REG WS INSTRUCTOR	110.00
12883	8/16/2019 Canadian Security Concepts Inc	SDCC - EVENT SECURITY APR 26	379.57
12884	8/16/2019 Carson Supply	W/WW - PARTS	213.57
12885	8/16/2019 Cedar Signs	PW - SAFETY CONES	813.60
12886	8/16/2019 Ch2M Hill Canada Limited	WALTON L 2018 ANNUAL MONITORING	9,767.41
12887	8/16/2019 Clinton Foodland	TDN - GROCERY EXPENSE	38.16
12887	8/16/2019 Clinton Foodland	TDN - GROCERY EXPENSE	55.59
12888	8/16/2019 Comco Fasteners	RDS - SUPPLIES	87.22
12888	8/16/2019 Comco Fasteners	RD S- SUPPLIES	439.86
12889	8/16/2019 ContinuiT Corp	DUO SOFTWARE	15.26
12889	8/16/2019 ContinuiT Corp	ADMIN - NETWORK SUPPORT	1,084.80
12890	8/16/2019 COOPER ACRES INC	RDS - ELECTRIC PUMP	352.56
12891	8/16/2019 C T Environmental Ltd	W/WW - C4TH/BRUSSELS FLUSHING	16,170.30
12892	8/16/2019 DATAFIX	ELECTION MGMNT SERVICES 2022	1,779.75
12893	8/16/2019 Dave Mustard Plumbing & Heat	VRC - BOTTLE FILLER WATER FOUNTAIN	6,025.88
12894	8/16/2019 D. Culbert Ltd	5TH AVENUE SURVEY	339.00
12895	8/16/2019 Delta Power Equipment	RDS - R&M M1-10	552.98
12896	8/16/2019 Dietrich Engineering Limited	LAYTON MUNICIPAL DRAIN	7,119.00
12896	8/16/2019 Dietrich Engineering Limited	CAMPBELL MUNICIPAL DRAIN	20,679.00
12897	8/16/2019 CHRIS DUCHARME	VRC - REFUND	54.00
12898	8/16/2019 EDUCATIONAL TOY OUTLET	VRC - DAY CAMP SUPPLIES	170.81
12899	8/16/2019 Edward Fuels	BIA GIFT CERTIFICATE REDEEMED	25.00
12900	8/16/2019 Cathy Elliott	MARRIAGE SERVICE JULY 13 & 20	600.00
12901	8/16/2019 Elma Steel & Equipment Ltd	RDS - SUPPLIES	363.63
12902	8/16/2019 Everclean Mat Rentals	TH/FHT - MAT SERVICE	171.78
12902	8/16/2019 Everclean Mat Rentals	TH/FHT - MAT SERVICE	171.78
12903	8/16/2019 EXCEL BUSINESS SYSTEMS	ADMIN - COPIER COSTS	193.59
12904	8/16/2019 EXETER LAKESHORE TIMES-ADVANCE	ANNUAL SUBSCRIPTION - AUG-JULY	60.00
12905	8/16/2019 Fairholme Dairy Ltd	TDN - MILK/YOGURT/CHEESE	211.82
12905	8/16/2019 Fairholme Dairy Ltd	TDN - MILK	46.88
12905	8/16/2019 Fairholme Dairy Ltd	TDN - MILK/YOGURT	63.98
12905	8/16/2019 Fairholme Dairy Ltd	TDN - MILK	46.88
12905	8/16/2019 Fairholme Dairy Ltd	TDN - MILK/YOGURT	63.98
12906	8/16/2019 FASTENAL CANADA	GFD - MULTI GAS DETECTION UNIT	991.95
12907	8/16/2019 Festival Hydro	HYDRO - BMG - PARK LIGHTS	128.49
12907	8/16/2019 Festival Hydro	HYDRO - BMG - PAVILLION	52.63
12907	8/16/2019 Festival Hydro	HYDRO - BMG - POOL	474.60

12908	8/16/2019 Fire Marshal's Public Fire Safety Council	BFD/GFD - COMBO ALARMS	678.00
12909	8/16/2019 Fire Fighters Assoc of Ontario	SFD - FIRE STATION MEMBERSHIP	50.00
12910	8/16/2019 Food Basics	TDN - GROCERY EXPENSE	240.71
12910	8/16/2019 Food Basics	TDN - GROCERY EXPENSE	23.28
12910	8/16/2019 Food Basics	TDN - GROCERY EXPENSE	19.99
12910	8/16/2019 Food Basics	TDN - GROCERY EXPENSE	407.42
12910	8/16/2019 Food Basics	TDN - GROCERY EXPENSE	76.55
12910	8/16/2019 Food Basics	TDN - GROCERY EXPENSE	253.44
12911	8/16/2019 Foxtan Fuels	BCEM - DIESEL	224.35
12911	8/16/2019 Foxtan Fuels	BMG - DIESEL	749.22
12912	8/16/2019 Georgian Bay Fire & Safety Ltd	BMG - INSPECTION	235.49
12913	8/16/2019 GM BluePlan Engineering Limited	BAILLIE DRAIN ABANDONMENT	3,079.25
12913	8/16/2019 GM BluePlan Engineering Limited	BALFOUR MUNICIPAL DRAIN	1,983.50
12914	8/16/2019 Hoegy's Farm Supply Ltd	WINTHROP BALL PARK - TALC	124.30
12915	8/16/2019 Hoffmeyer's	TH - OAK TRIM - STAIRS	147.51
12916	8/16/2019 H.O. Jerry (1983) Ltd.	FHT - JANITORIAL SUPPLIES	500.41
12916	8/16/2019 H.O. Jerry (1983) Ltd.	VRC - JANITORIAL SUPPLIES	86.03
12916	8/16/2019 H.O. Jerry (1983) Ltd.	SFD - GARBAGE BAGS	38.50
12916	8/16/2019 H.O. Jerry (1983) Ltd.	SFD - JANITORIAL SUPPLIES	42.54
12916	8/16/2019 H.O. Jerry (1983) Ltd.	SDCC - SEALER	38.57
12916	8/16/2019 H.O. Jerry (1983) Ltd.	FHT - JANITORIAL SUPPLIES	388.63
12917	8/16/2019 Hollandia Gardens Limited	VRC - POOL SUPPLIES	149.16
12917	8/16/2019 Hollandia Gardens Limited	VRC - POOL - R&M POOL	569.01
12917	8/16/2019 Hollandia Gardens Limited	VRC - POOL SUPPLIES	727.49
12918	8/16/2019 H&R Machine	SFD - 24" RIT IRONS	1,200.06
12919	8/16/2019 Huron Tractor Ltd	BCEM - OIL FILTER	75.39
12919	8/16/2019 Huron Tractor Ltd	BCEM - OPERATING EXPENSES	99.84
12920	8/16/2019 County of Huron	PLANNING FEES APRIL-JUNE 2019	4,932.00
12921	8/16/2019 Huron Bay Co-Operative Inc	BMG - POOL SUPPLIES	47.91
12921	8/16/2019 Huron Bay Co-Operative Inc	BMG - POOL SUPPLIES	23.96
12922	8/16/2019 HURON RIDGE ACRES	RDS - FERTILIZER	1,042.43
12922	8/16/2019 HURON RIDGE ACRES	PW - HANGING BSKT/FERTILIZER	171.20
12923	8/16/2019 Ideal Supply Company Limited	SFD -SEF FLUID DIESEL VEHICLES	10.15
12923	8/16/2019 Ideal Supply Company Limited	W/WW - VISOR - HEADGEAR	16.95
12924	8/16/2019 Innovative Flooring	TDN - VINYL FLOORING	6,584.63
12925	8/16/2019 IRWIN PHYSIOTHERAPY	BIA GIFT CERTIFICATE REDEEMED	50.00
12926	8/16/2019 Jade Equipment Co Ltd	WMGMT - GREY/MCKLP COMPACTOR	31,422.05
12927	8/16/2019 Jansen Masonry	BCEM - REPAIE BLOCK WORK	3,390.00
12928	8/16/2019 J A Porter Holdings (Lucknow) Ltd	W/WW - CATCH BASIN RISER	518.67
12929	8/16/2019 Jennison Construction	RDS - GRANULAR 'M'	7,664.21
12930	8/16/2019 Josh's Gas Service	VRC - R&M POOL HEATER	395.50
12931	8/16/2019 JR's Gas Bar & Family Rest.	BMG - GAS FOR MOWER	10.01
12931	8/16/2019 JR's Gas Bar & Family Rest.	BMG - GAS FOR MOWER	10.00
12931	8/16/2019 JR's Gas Bar & Family Rest.	BMG - GAS	11.09
12931	8/16/2019 JR's Gas Bar & Family Rest.	BMG - GAS FOR MOWER	10.50
12931	8/16/2019 JR's Gas Bar & Family Rest.	BMG - GAS FOR MOWER	15.00
12931	8/16/2019 JR's Gas Bar & Family Rest.	BMG - GAS FOR MOWER	10.19
12931	8/16/2019 JR's Gas Bar & Family Rest.	BMG - GAS FOR MOWER	11.01
12931	8/16/2019 JR's Gas Bar & Family Rest.	BMG - GAS FOR MOWER	10.00

12931	8/16/2019	JR's Gas Bar & Family Rest.	BMG - GAS FOR MOWER	9.72
12931	8/16/2019	JR's Gas Bar & Family Rest.	BCEM - GAS	36.99
12931	8/16/2019	JR's Gas Bar & Family Rest.	BCEM - GAS	26.12
12931	8/16/2019	JR's Gas Bar & Family Rest.	BCEM - GAS	25.00
12931	8/16/2019	JR's Gas Bar & Family Rest.	BFD - GAS CAN	9.46
12931	8/16/2019	JR's Gas Bar & Family Rest.	FUEL - VARIOUS	348.97
12932	8/16/2019	J & T Murphy Limited	VRC - DAY CAMP BUS - EAST PARK	389.99
12933	8/16/2019	Lake Affect Media	EDO -VIDEO O'REILLY PARADE 50%	847.50
12934	8/16/2019	Lifesaving Society	BMG - BRONZE CROSS SUPPLIES	215.96
12934	8/16/2019	Lifesaving Society	BMG - AFFILIATION FEE	100.00
12935	8/16/2019	Listowel Banner	ADVERTISING - TENDER/BY LAW	602.65
12936	8/16/2019	Louise Kool & Galt Ltd	TDN - PLAYROOM SUPPLIES	1,007.34
12937	8/16/2019	Maitland Valley Conservation A	RODERICK-McKAY MD	180.00
12937	8/16/2019	Maitland Valley Conservation A	STRUCTURE G22 - GILLIS LINE	175.00
12938	8/16/2019	McDonald Home Hardware Building Centre	PW - DOORS - GREY SHOP	2.64
12938	8/16/2019	McDonald Home Hardware Building Centre	BMG - GRASS SEED	169.49
12938	8/16/2019	McDonald Home Hardware Building Centre	W/WW - TAPE	45.19
12938	8/16/2019	McDonald Home Hardware Building Centre	W/WW - PAINT BRUSHES	27.02
12938	8/16/2019	McDonald Home Hardware Building Centre	RDS - FLAGS	18.07
12938	8/16/2019	McDonald Home Hardware Building Centre	BLDG.PROP - TOOLS	45.19
12938	8/16/2019	McDonald Home Hardware Building Centre	RDS - SUPPLIES	60.08
12938	8/16/2019	McDonald Home Hardware Building Centre	BMG - HOSE NOZZLE	24.27
12938	8/16/2019	McDonald Home Hardware Building Centre	RDS - PAVERS - ALBERT ST	2.59
12938	8/16/2019	McDonald Home Hardware Building Centre	RDS - SUPPLIES	3.72
12938	8/16/2019	McDonald Home Hardware Building Centre	PW - GREY SHOP - WATER TANK	134.92
12938	8/16/2019	McDonald Home Hardware Building Centre	BMG - MURIATIC ACID	35.01
12938	8/16/2019	McDonald Home Hardware Building Centre	BMG - TAPE	30.50
12938	8/16/2019	McDonald Home Hardware Building Centre	BLIB - FAN/MAT	100.55
12938	8/16/2019	McDonald Home Hardware Building Centre	BMG - BALL PARK - SUPPLIES	14.33
12938	8/16/2019	McDonald Home Hardware Building Centre	BLIB - CLEANING SUPPLIES	146.93
12938	8/16/2019	McDonald Home Hardware Building Centre	BLIB - DUST MOP	18.07
12938	8/16/2019	McDonald Home Hardware Building Centre	BMG - SPRAY PAINT	8.46
12938	8/16/2019	McDonald Home Hardware Building Centre	BLIB - FAN	64.40
12938	8/16/2019	McDonald Home Hardware Building Centre	BRUSSELS SIGNS	2.98
12938	8/16/2019	McDonald Home Hardware Building Centre	BMG - LANSCAPE RAKE	84.74
12939	8/16/2019	MCLEAN BROTHERS CONCRETE	BMD - CONCRETE PAD	1,130.00
12940	8/16/2019	Tanya Merner	SMALL HALLS - COMMUNITY GUIDE	280.00
12940	8/16/2019	Tanya Merner	EDO - HERITAGE TRAIL MARKETING	590.00
12940	8/16/2019	Tanya Merner	BIA - CHERRYWOOD QUILT SHOW AD	355.00
12941	8/16/2019	M G M Townsend Tire	RDS - R&M L8-19	30.91
12941	8/16/2019	M G M Townsend Tire	PW - R&M DIXIE CHOPPER	64.24
12942	8/16/2019	MICROAGE BASICS	ADMIN - OFFICE SUPPLIES	28.07
12942	8/16/2019	MICROAGE BASICS	ADMIN - OFFICE SUPPLIES	32.24
12943	8/16/2019	Mid-Huron Landfill Site Board	MUNICIPAL CONTRIBUTION - 2019	4,433.00
12944	8/16/2019	MID-HURON RECYCLING CENTRE	ADDITIONAL MUN CONTRIBUTION	30,000.00
12945	8/16/2019	M & L Supply	BFD - BOOTS/EQUIPMENT	3,116.68
12945	8/16/2019	M & L Supply	BFD - BOOTS	874.62
12945	8/16/2019	M & L Supply	SFD - MASK BAGS	587.53
12946	8/16/2019	Moffatt & Powell	TH - OPP DOOR	45.77

12947	8/16/2019 Kevin Moore	BFD - CLEANING AUGUST	132.00
12948	8/16/2019 MRC SYSTEMS INC	W/WW - SCADA SYSTEM OFFLINE	163.29
12948	8/16/2019 MRC SYSTEMS INC	SFD - PAGER	675.74
12949	8/16/2019 NJS Design Event & Party Rentals	STANLEY CUP - STANCHIONS/TABLE	2,737.37
12949	8/16/2019 NJS Design Event & Party Rentals	SFD RENTAL - O'REILLY EVENT	529.25
12950	8/16/2019 Municipality of North Perth	SDCC - SWORFA REGISTRATION	843.90
12951	8/16/2019 North Star Ice Co	BMG - ICE	65.00
12951	8/16/2019 North Star Ice Co	BMG - ICE	58.50
12952	8/16/2019 NORTH HURON PUBLISHING INC	BMG - ADVERTISING - POOL	166.16
12952	8/16/2019 NORTH HURON PUBLISHING INC	ADVERTISING - VARIOUS	1,026.94
12953	8/16/2019 Ontario Historical Society	OHS MEMBERSHIP/SUBSCRIPTION	92.00
12954	8/16/2019 Ontario One Call	W/WW - JULY SERIVES	23.48
12955	8/16/2019 Orkin Canada Corporation	SDCC - PEST CONTROL	89.27
12955	8/16/2019 Orkin Canada Corporation	VRC - PEST CONTROL	61.59
12956	8/16/2019 P E Inglis Holdings Inc	BMG -PORT A JOHN MUSHBALL TOURN	971.80
12956	8/16/2019 P E Inglis Holdings Inc	BMG - HANDSANITIZER	355.95
12957	8/16/2019 PENCON EQUIPMENT COMPANY	W/WW - R&M EQUIPMENT	53.12
12957	8/16/2019 PENCON EQUIPMENT COMPANY	W/WW - R&M EQUIPMENT	48.70
12958	8/16/2019 Pete's Paper Clip	W/WW - ACCOUNT BOOKS	70.01
12958	8/16/2019 Pete's Paper Clip	BIA GIFT CERTIFICATE REDEEMED	10.00
12958	8/16/2019 Pete's Paper Clip	SFD - OFFICE SUPPLIES	51.99
12958	8/16/2019 Pete's Paper Clip	SDCC - MARKERS	17.50
12958	8/16/2019 Pete's Paper Clip	ADMIN - PACKING TAPE	9.47
12958	8/16/2019 Pete's Paper Clip	ADMIN - OFFICE SUPPLIES	13.20
12958	8/16/2019 Pete's Paper Clip	SFD - CLEAR LABELS	19.15
12958	8/16/2019 Pete's Paper Clip	TDN - TONER	363.69
12958	8/16/2019 Pete's Paper Clip	TDN - PAGE PROTECTORS	11.85
12958	8/16/2019 Pete's Paper Clip	VRC - LABELS	20.28
12958	8/16/2019 Pete's Paper Clip	EDO - STORGAE BOXES	10.81
12958	8/16/2019 Pete's Paper Clip	ADMIN - OFFICE SUPPLIES	1.23
12959	8/16/2019 JESSICA POIRIER	VRC - DAY CAMP REFUND	66.00
12960	8/16/2019 Postmedia Network Inc.	EDO/ADMIN - ADVERTISING	412.45
12960	8/16/2019 Postmedia Network Inc.	SFD - THANK YOU - BREAKFAST	61.02
12960	8/16/2019 Postmedia Network Inc.	ADVERTISING - TENDER/BY-LAW	282.50
12961	8/16/2019 PPE Solutions Inc.	GFD - TOOLS/EQUIPMENT	286.69
12961	8/16/2019 PPE Solutions Inc.	GFD - BOOTS	347.18
12961	8/16/2019 PPE Solutions Inc.	GFD - HELMET	437.36
12962	8/16/2019 Precision Print Inc	EDO - O'REILLY BANNERS/BUTTONS	695.52
12962	8/16/2019 Precision Print Inc	EDO - O'REILLY FOAM BOARDS	84.47
12962	8/16/2019 Precision Print Inc	O'REILLY FOAMBOARD	50.85
12963	8/16/2019 The Public Sector Digest	AMP REVISION/UPDATE -ROAD MAP	5,367.50
12963	8/16/2019 The Public Sector Digest	PW - CITYWIDE SOFTWARE	4,538.45
12964	8/16/2019 Purolator Inc.	BFD - R&M EQUIPMENT	13.62
12964	8/16/2019 Purolator Inc.	SFD - SHIPPING	19.34
12964	8/16/2019 Purolator Inc.	SFD - SHIPPING	9.19
12965	8/16/2019 Radar Auto Parts - Brussels	BMG - R&M BUILDING	47.57
12965	8/16/2019 Radar Auto Parts - Brussels	RDS - SUPPLIES	39.17
12965	8/16/2019 Radar Auto Parts - Brussels	RDS - SUPPLIES	54.60
12965	8/16/2019 Radar Auto Parts - Brussels	RDS - BATTERY/RAD HOSE	102.48

12965	8/16/2019 Radar Auto Parts - Brussels	RDS - HOSE	104.41
12965	8/16/2019 Radar Auto Parts - Brussels	BFD - SMOKE ALARM BATTERIES	23.59
12966	8/16/2019 Radar Auto Parts Inc-Clinton	RDS - R&M T8-09	52.39
12967	8/16/2019 Realtax Inc	TAX SALE - 160 021 11010 0000	463.30
12968	8/16/2019 Rintoul's Pools & Spas Ltd	BMG - POOL SUPPLIES	79.10
12968	8/16/2019 Rintoul's Pools & Spas Ltd	BMG - POOL SUPPLIES	92.65
12969	8/16/2019 R J Burnside & Associates Ltd	HE DRAINAGE SUPERINTENDENT	2,593.62
12970	8/16/2019 Robinson Farm Drainage Ltd	PYMNT CERT2 - HENDERSON MD	2,279.47
12971	8/16/2019 Rona Inc	TDN - TOILET LID	15.45
12971	8/16/2019 Rona Inc	PW - DOORS - MCKILLOP SHOP	68.70
12971	8/16/2019 Rona Inc	PW - DOORS - MCKILLOP SHED	90.81
12971	8/16/2019 Rona Inc	TH - R&M BUILDING	15.54
12971	8/16/2019 Rona Inc	TH - OPP - DOORS	18.65
12971	8/16/2019 Rona Inc	PW - DOORS - MCKILLOP SHED	18.17
12971	8/16/2019 Rona Inc	TH - DOOR	88.15
12971	8/16/2019 Rona Inc	TDN - WIRE IN DAYCARE	18.17
12971	8/16/2019 Rona Inc	TH - OPP DOOR	49.36
12971	8/16/2019 Rona Inc	TH - OPP DOOR	29.41
12971	8/16/2019 Rona Inc	SDCC - FLOOR	20.38
12971	8/16/2019 Rona Inc	FHT - GAZEBO	19.21
12971	8/16/2019 Rona Inc	FHT - GAZEBO	73.63
12971	8/16/2019 Rona Inc	TH - OPP DOOR	87.89
12971	8/16/2019 Rona Inc	SLIB - FRONT DOOR	76.46
12971	8/16/2019 Rona Inc	TH - FLAG HOLDER	10.58
12971	8/16/2019 Rona Inc	PW - GREY SHOP - GAS LINE	30.73
12971	8/16/2019 Rona Inc	VRC - FRONT GARDENS	239.87
12971	8/16/2019 Rona Inc	FHT - CAULKING	17.56
12971	8/16/2019 Rona Inc	FHT - FLOWER BOXES	35.17
12971	8/16/2019 Rona Inc	FHT - FLOWER BOXES	283.58
12971	8/16/2019 Rona Inc	FHT - OFFICE RENO	19.78
12971	8/16/2019 Rona Inc	TH - BANNERS	30.82
12971	8/16/2019 Rona Inc	FHT - OFFICE RENO	34.10
12971	8/16/2019 Rona Inc	FHT - OFFICE RENO	17.48
12971	8/16/2019 Rona Inc	FHT - OFFICE RENO	57.14
12971	8/16/2019 Rona Inc	VRC- FOOD BOOTH REPLACE KNOB	47.85
12971	8/16/2019 Rona Inc	FHT - FLOURESCENT TUBE	85.46
12971	8/16/2019 Rona Inc	FHT - PLASTIC PAIL	4.93
12971	8/16/2019 Rona Inc	FHT - OFFICE RENO	31.78
12971	8/16/2019 Rona Inc	PW - GREY SHOP - DOORS	68.71
12972	8/16/2019 Ron H Williams Drainage Inc	BOYD DRAIN	551.49
12973	8/16/2019 Ryan Construction	WALTON LF - JULY BACKFILL	2,056.60
12974	8/16/2019 Ryan Enterprises Truck Repair	RDS - R&M T6-13	3,278.46
12974	8/16/2019 Ryan Enterprises Truck Repair	RDS - R&M T1-04	100.85
12975	8/16/2019 Schmidt's Power Equipment	RDS - R&M CHAINSAWS	2,027.17
12976	8/16/2019 Seaforth Animal Hospital	ANIMAL CNTRL - STRAY BOARDING	280.52
12976	8/16/2019 Seaforth Animal Hospital	ANIMAL CNTRL - DOG BOARDING	72.60
12976	8/16/2019 Seaforth Animal Hospital	ANIMAL CONTROL - BOARDING FEES	132.77
12977	8/16/2019 Seaforth Foodland	SDCC - HALL SUPPLIES	31.55
12977	8/16/2019 Seaforth Foodland	STANLEY CUP DAY - CATERING	104.55

12977	8/16/2019	Seaforth Foodland	ADMIN - MEETING SUPPLIES	3.99
12977	8/16/2019	Seaforth Foodland	TH - JANITORIAL SUPPLIES	4.06
12977	8/16/2019	Seaforth Foodland	ADMIN - FRUIT BASKET	40.00
12978	8/16/2019	Seaforth Golf Course	EDO - O'REILLY EVENT	288.06
12979	8/16/2019	Seaforth Plumbing & Heating	TDN - BABY BOWL LID	46.90
12979	8/16/2019	Seaforth Plumbing & Heating	TDN - PREP - FLOORING INSTALL	173.91
12980	8/16/2019	SGS Canada Inc.	WATER SAMPLES - VARIOUS	169.50
12981	8/16/2019	SILLS HOME HARDWARE	VRC - R&M BUILDING	25.04
12981	8/16/2019	SILLS HOME HARDWARE	FHT - PICTURE HANGERS/TAPE	25.96
12981	8/16/2019	SILLS HOME HARDWARE	SFD - R&M BUILDING	244.50
12981	8/16/2019	SILLS HOME HARDWARE	SUPPLIES - VARIOUS	801.93
12982	8/16/2019	St John Ambulance, Grey Bruce Huron Branch	BFD - MEDICAL TRAINING	270.00
12983	8/16/2019	Stonetown Supply Services Inc	SDCC - JANITORIAL SUPPLIES	299.89
12983	8/16/2019	Stonetown Supply Services Inc	VRC - JANITORIAL SUPPLIES	123.69
12984	8/16/2019	Swan Dust Control Ltd	SDCC - MAT/MOP SERVICE	78.62
12985	8/16/2019	TAS EXCAVATING & BIN RENTALS	W/WW - ALBERT ST - INSTALL	27,671.44
12986	8/16/2019	Tuckersmith Comm Co-Op	TH/SFD/BFD - PHONE/INTERNET	437.04
12986	8/16/2019	Tuckersmith Comm Co-Op	BMG - POOL PHONE	86.59
12987	8/16/2019	Util-Equip Manufacturing Inc	SFD/BFD/GFD-LADDER INSPECTION	2,559.45
12988	8/16/2019	WALTON RACEWAY	SPONSERSHIP - WALTON MOTOCROSS	2,260.00
12989	8/16/2019	Warren Auto Glass	PW - SIDE WINDOW - COMMPACTOR	113.00
12990	8/16/2019	Waste Management	C4TH WASTE REMOVAL 33.68 TONNE	3,301.27
12991	8/16/2019	WaterART Fitness International	VRC - POOL NOODLES	88.20
12992	8/21/2019	Receiver General	2018 ASSESSMENT	1,970.00
12993	8/23/2019	Equitable Life of Canada	GROUP INSURANCE - SEPTEMBER	13,263.99
12994	8/23/2019	INDUSTRIAL CHOICE SUPPLY	BLDG/PROP - REPLACE DRILLS	450.87
12995	8/23/2019	Lake Affect Media	EDO - VIDEO O'REILLY PARADE	847.50
12996	8/23/2019	Minister of Finance	EHT - AUGUST 2019	4,391.97
12997	8/23/2019	Receiver General	PAYROLL DEDUCTIONS - AUG 16-31	28,066.69
12998	8/23/2019	Workplace Safety & Ins Board	WSIB - AUGUST 2019	6,341.15
12999	8/15/2019	Receiver General	PAYROLL DEDUCTIONS - AUG 1-15	28,577.18
Total Cheques for Approval				\$ 1,346,483.68

DIRECT DEBIT	7/15/2019	The Beer Store	SDCC - BEER SUPPLIES	1,437.47
DIRECT DEBIT	7/2/2019	Bell Canada	PHONE - SFD OFFICE	111.94
DIRECT DEBIT	7/2/2019	Bell Canada	PHONE - SDCC	54.86
DIRECT DEBIT	7/2/2019	Bell Canada	FAX - SDCC	45.17
DIRECT DEBIT	7/8/2019	Bell Canada	PHONE - MCKILLOP SHOP	56.47
DIRECT DEBIT	7/25/2019	Bell Canada	PHONE - GREY SHED	80.86
DIRECT DEBIT	7/25/2019	Bell Canada	PHONE - GREY TOWNSHIP OFFICE	59.79
DIRECT DEBIT	7/25/2019	Bell Canada	PHONE - BFD	148.96
DIRECT DEBIT	7/25/2019	Bell Canada	PHONE - GFD	121.78
DIRECT DEBIT	7/25/2019	Bell Canada	PHONE - BRUSSELS SHED	73.35
DIRECT DEBIT	7/25/2019	Bell Canada	PHONE - BRUSSELS OPP	67.64
DIRECT DEBIT	7/2/2019	Bell Canada	PHONE - SEAFORTH OPP	124.21
DIRECT DEBIT	7/2/2019	Bell Canada	PHONE - SCADA	64.80
DIRECT DEBIT	7/22/2019	Municipality Of Central Huron	VANASTRA WATER	6,361.60
DIRECT DEBIT	7/2/2019	Eastlink	PHONE/INTERNET/CABLE - VRC/TDN	159.34

DIRECT DEBIT	7/24/2019 Eastlink	PHON - TDN	32.05
DIRECT DEBIT	7/10/2019 Edward Fuels	FUEL - SFD	297.07
DIRECT DEBIT	7/10/2019 Edward Fuels	FUEL - PW	29.52
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - BMD	342.06
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - SFD	145.09
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - 31 OAK ST	2,081.90
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - BRUSSELS STP	2,682.74
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - BRUSSELS PUMPING STN	417.58
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - SLIB	270.13
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - SEAFORTH OPP	87.16
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - TH REAR	82.84
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - BRUSS WTP HEAT CABLE	35.79
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - TH	642.87
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - SDCC	3,030.31
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - TENNIS COURT	38.22
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - BANDSHELL	34.67
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - BBCC GRID ACCOUNT	34.66
DIRECT DEBIT	7/9/2019 Festival Hydro	HYDRO - SEAFORTH STREETLIGHTS	1,615.43
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - FHT	1,352.64
DIRECT DEBIT	7/9/2019 Festival Hydro	HYDRO - TUCKERSMITH LIGHTS	14.93
DIRECT DEBIT	7/9/2019 Festival Hydro	HYDRO - BRUSSELS STRTLIGHTS	767.72
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - BMG	1,841.04
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - BFD	169.77
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - 240 TURNBERRY ST	164.85
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - BLIB	153.32
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - 30 WELSH ST WELL	239.34
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - 66 CHURCH ST WELL	2,411.99
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - 240 TURNBERRY WELL	122.90
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - C4TH WATER TOWER	346.85
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - 40 WELSH WELL	3,066.78
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - SENTINAL LIGHTS	22.20
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - BRUSSELS OPTIMIST PARK	43.46
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - 35 WELSH ST GRID	36.19
DIRECT DEBIT	7/22/2019 Festival Hydro	HYDRO - 35 OAK ST GRID	34.66
DIRECT DEBIT	7/15/2019 Great-West Life Assurance Co	INSURANCE - SFD	272.40
DIRECT DEBIT	7/22/2019 Hensall District Co-op	FUEL - VARIOUS	17,270.77
DIRECT DEBIT	7/2/2019 Hydro One	HYDRO - GREY GARAGE	306.63
DIRECT DEBIT	7/25/2019 Hydro One	HYDRO - TUCKERSMITH SHED	255.30
DIRECT DEBIT	7/17/2019 Hydro One	HYDRO - MCKILLOP SHED	202.18
DIRECT DEBIT	7/17/2019 Hydro One	HYDRO - MCKILLOP OFFICE	353.97
DIRECT DEBIT	7/25/2019 Hydro One	HYDRO - VANASTRA WATER	1,027.15
DIRECT DEBIT	7/25/2019 Hydro One	HYDRO - VRC	2,009.16
DIRECT DEBIT	7/25/2019 Hydro One	HYDRO - VRC BALL PARK	30.91
DIRECT DEBIT	7/25/2019 Hydro One	HYDRO - VRC FOOD BOOTH	31.07
DIRECT DEBIT	7/8/2019 Hydro One	HYDRO - VRC MICOFIT GENERATOR	6.10
DIRECT DEBIT	7/25/2019 Hydro One	HYDRO - BRUCEFIELD WTP	744.64
DIRECT DEBIT	7/17/2019 Hydro One	HYDRO - SEAFORTH STP	8,428.89
DIRECT DEBIT	7/2/2019 Hydro One	HYDRO - VANASTRA STP	2,561.88
DIRECT DEBIT	7/8/2019 Hydro One	HYDRO - STREETLIGHTS	629.48

DIRECT DEBIT	7/23/2019 Hydro One	HYDRO - STREETLIGHTS	22.52
DIRECT DEBIT	7/23/2019 Hydro One	HYDRO - STREETLIGHTS	427.37
DIRECT DEBIT	7/23/2019 Hydro One	HYDRO - STREETLIGHT	302.94
DIRECT DEBIT	7/29/2019 Hydro One	HYDRO - BCEM	39.21
DIRECT DEBIT	7/31/2019 Hydro One	HYDRO - GFD	77.60
DIRECT DEBIT	7/31/2019 Hydro One	HYDRO - VANASTRA STP	2,883.97
DIRECT DEBIT	7/4/2019 Kincardine Cable	INTERNET - GFD	41.75
DIRECT DEBIT	7/4/2019 Neopost Canada Ltd	ADMIN - POSTAGE	11,300.00
DIRECT DEBIT	7/2/2019 Otis Canada Inc	SLIB - ELEVATOR CONTRACT	1,107.59
DIRECT DEBIT	7/22/2019 Telizon Inc	LONG DISTANCE CHARGES VARIOUS	11.65
DIRECT DEBIT	7/23/2019 Tuckersmith Comm Co-Op	INTERNET - SDCC	155.94
DIRECT DEBIT	7/23/2019 Tuckersmith Comm Co-Op	INTERNET/PHONE - TUCK/GREY	109.56
DIRECT DEBIT	7/23/2019 Tuckersmith Comm Co-Op	PHONE-C4TH/BRUCEFIELD/WELSH	310.75
DIRECT DEBIT	7/23/2019 Tuckersmith Comm Co-Op	PHONE/INTERNET - BMG	107.01
DIRECT DEBIT	7/23/2019 Tuckersmith Comm Co-Op	INTERNET - BRUSSELS OPP	73.45
DIRECT DEBIT	7/8/2019 Union Gas	HEAT - BMG	219.83
DIRECT DEBIT	7/8/2019 Union Gas	HEAT - SDCC	674.46
DIRECT DEBIT	7/15/2019 Union Gas	HEAT - VRC	625.83
DIRECT DEBIT	7/8/2019 Union Gas	HEAT - BMG POOL	262.27
DIRECT DEBIT	7/22/2019 Union Gas	HEAT - TUCKERSMITH SHED	27.32
DIRECT DEBIT	7/22/2019 Union Gas	HEAT - SFD	26.59
DIRECT DEBIT	7/22/2019 Union Gas	HEAT - SLIB	25.01
DIRECT DEBIT	7/22/2019 Union Gas	HEAT - TH	69.43
DIRECT DEBIT	7/8/2019 Union Gas	HEAT - BLIB	64.19
DIRECT DEBIT	7/8/2019 Union Gas	HEAT - SEAFORTH STP	24.44
DIRECT DEBIT	7/8/2019 Union Gas	HEAT - BFD	53.64
DIRECT DEBIT	7/8/2019 Union Gas	HEAT - BRUSSELS SHED	23.98
DIRECT DEBIT	7/8/2019 Union Gas	HEAT - FHT	239.01
DIRECT DEBIT	7/8/2019 Union Gas	HEAT - BMD	33.07
DIRECT DEBIT	7/22/2019 Waste Management	WASTE REMOVAL - TUCK SHED	976.12
DIRECT DEBIT	7/22/2019 Waste Management	WASTE REMOVAL - SDCC	1,296.48
DIRECT DEBIT	7/22/2019 Waste Management	WASTE REMOVAL - BMG	566.18
DIRECT DEBIT	7/22/2019 Waste Management	WASTE REMOVAL-C4TH/BRUSS/TUCK	27,519.94
Total Direct Debits for Approval			\$ 115,486.60

EFT000000001731	8/21/2019 Dale Bachert	BCEM - CLOTHING EXPENSE	200.00
EFT000000001732	8/21/2019 Lissa Berard	VRC - EAST PARK/POSTAGE	572.08
EFT000000001733	8/21/2019 Brenda Dalton	DALTON - JUNE MILEAGE	42.81
EFT000000001733	8/21/2019 Brenda Dalton	DALTON - JULY MILEAGE	83.96
EFT000000001734	8/21/2019 Dianne Diehl	DIEHL - JULYU MILEAGE	46.85
EFT000000001734	8/21/2019 Dianne Diehl	DIEHL - JUNE MILEAGE	71.83
EFT000000001735	8/21/2019 Brad Dietrich	CBO - MILEAGE - JULY 2019	2,386.18
EFT000000001736	8/21/2019 ROSANNE GROVES	BMG - ROLLER SKATES	150.00
EFT000000001737	8/21/2019 Jan Hawley	EDO - EXPENSES	54.30
EFT000000001738	8/21/2019 John Hill	BLDG/PROP - MILEAGE JULY 2019	826.70
EFT000000001739	8/21/2019 Keppel Creek	BYLAW ENFORCEMENT - JUNE 2019	2,030.41
EFT000000001739	8/21/2019 Keppel Creek	BYLAW ENFORPCMENT JULY 2019	2,030.41
EFT000000001740	8/21/2019 John Lowe	LOWE - JULY MILEAGE	107.07

EFT000000001740	8/21/2019 John Lowe	LOWE - JUNE MILEAGE	24.60
EFT000000001741	8/21/2019 Bernie MacLellan	MACLELLAN - JULY MILEAGE	63.10
EFT000000001741	8/21/2019 Bernie MacLellan	MACLELLAN - JUNE MILEAGE	46.25
EFT000000001742	8/21/2019 Alvin McLellan	MCLELLAN - JULY MILEAGE	110.90
EFT000000001742	8/21/2019 Alvin McLellan	MCLELLAN - JUNE MILEAGE	79.71
EFT000000001743	8/21/2019 Helen McNaughton	TH - CLEANING JULY 2019	877.48
EFT000000001744	8/21/2019 ONN ZOELLYN	ONN - JULY MILEAGE	47.80
EFT000000001744	8/21/2019 ONN ZOELLYN	ONN - JUNE MILEAGE	23.90
EFT000000001745	8/21/2019 Tom Phillips	SFD- STANLEY CUP PARADE FABRIC	50.85
EFT000000001746	8/21/2019 ROBERT C KELLINGTON	BMD - CLEANING JULY/AUGUST	467.48
EFT000000001747	8/21/2019 Nancy Whidden	TDN - GROCERY EXPENSE	35.65
EFT000000001748	8/21/2019 Rick White	PW - CLOTHING ALLOWANCE	386.29
EFT000000001749	8/21/2019 GLORIA WILBEE	WILBEE - JULY MILEAGE	36.33
EFT000000001749	8/21/2019 GLORIA WILBEE	WILBEE - JUNE MILEAGE	56.09

Total EFT's for Approval \$ 10,909.03

Total Payroll-Pay Period 15, 16 & 17 - Full-time, Part-time, Monthly \$ 248,736.68

TOTAL FOR APPROVAL BY COUNCIL \$ 1,721,615.99

Mayor, Bernie MacLellan

Treasurer, Paula Michiels

HURON EAST ZONING & TAX CERTIFICATES SUMMARY
JULY 31st, 2019

HOW DISPOSED OF

WARD	ZONING	NO.	TAX	NO.	TOTAL
BRUSSELS	175	5	840	24	1015
GREY	1400	40	2135	61	3535
McKILLOP	735	21	910	26	1645
SEAFORTH	595	17	1155	33	1750
TUCKERSMITH	945	27	1890	54	2835
TOTAL	\$3,850	110	\$6,930	198	\$10,780

NUMBER ISSUED TO DATE **308**

Number issued in 2018	\$6,160	176	\$10,675	305	\$16,835 481
Number issued in 2017	\$7,140	204	\$12,005	344	\$19,180 546
Number issued in 2016	\$7,595	217	\$11,130	318	\$18,725 535
Number issued in 2015	\$7,175	205	\$10,850	310	\$18,025 515
Number issued in 2014	\$6,090	174	\$10,710	306	\$16,800 480
Number issued in 2013	\$5,950	170	\$9,590	274	\$15,540 444
Number issued in 2012	\$8,650	247	\$11,655	333	\$20,305 580
Number issued in 2011	\$6,730	192	\$9,965	285	\$16,695 477

fees increased in 2011 to \$35 each for zoning and tax certificates, previously \$25 each

TOTAL 2001-2010	\$57,845	2313	\$84,255	3370	\$142,100 5685
AVERAGE 2001-2010	\$5,785	231	\$8,426	337	\$14,210 569

HURON EAST BUILDING PERMIT SUMMARY

	2019		2018		2018		Value	
	Number of Permits		Value	Value	Number of Permits		Year	
	Month	To Date	Month	Year to Date	Month	To Date	to Date	
JANUARY	5	5	1,070,728	1,070,728	6	6	144,000	144,000
FEBRUARY	6	11	2,065,000	3,135,728	6	12	1,068,500	1,212,500
MARCH	16	27	10,658,000	13,793,728	6	18	323,700	1,536,200
APRIL	32	59	3,757,500	17,551,228	20	38	2,615,480	4,151,680
MAY	17	76	2,654,000	20,205,228	25	63	3,199,800	7,351,480
JUNE	21	97	5,073,223	25,278,451	17	80	2,270,900	9,622,380
JULY	17	114	4,758,079	30,036,530	11	91	3,488,900	13,111,280
AUGUST					25	116	6,736,500	19,847,780
SEPTEMBER					13	129	3,031,700	22,879,480
OCTOBER					8	137	1,777,500	24,656,980
NOVEMBER					5	142	228,000	24,884,980
DECEMBER					1	143	100,000	24,984,980
SUBTOTAL								
not issued yet/conditional	1	#870			1			
Voided/skipped/cancelled permits	3	#826, 82 & 92			2			
TOTAL	118		30,036,530		146		24,984,980	
						<i>number</i>	<i>value</i>	<i>year</i>
In 2011, 168 Building Permits Valued at \$20,804,240 were issued in Huron East						168	\$20,804,240	2011
In 2012, 153 Building Permits Valued at \$14,079,550 were issued in Huron East						153	\$14,079,550	2012
In 2013, 165 Building Permits Valued at \$20,522,970 were issued in Huron East						165	\$20,522,970	2013
In 2014, 156 Building Permits Valued at \$42,329,546 were issued in Huron East						156	\$42,329,546	2014
In 2015, 145 Building Permits Valued at \$20,873,442 were issued in Huron East						145	\$20,873,442	2015
In 2016, 162 Building Permits Valued at \$33,345,039 were issued in Huron East						162	\$33,345,039	2016
In 2017, 147 Building Permits Valued at \$24,292,757 were issued in Huron East						147	\$24,292,757	2017
Total 2001-2010						1698	\$148,069,730	
Average 2001-2010						170	\$14,806,973	

JULY 2019 HURON EAST BUILDING PERMIT REPORT

FOLDE RSSN	ROLLNUM	MUNADDRESS	LEGALDESC	GFASQFT	GROSSARE AM2	PERMITVAL UE	WORKDESC	OWNER	BUILDERNAME
871	404042000105200	86433 MOLESWORTH LINE	CON 1 S PT LOT 48 TO S PT	6200	576	76,232	Construct a 62' X 100' Brite Span hay storage	MITCHELL ANDREW J W	PEAK BUILDERS
872	404038000901600	43562 WINTHROP RD	CON 9 PT LOT 16	22480	2088	1,500,000	Construct a dairy barn	WINMAPLE FARMS LTD	
873	404038000504100	80930 ROXBORO LINE	CON 5 N PT LOT 30	180	17	170,000	Construct a 180' dia manure storage	MCKILLOP HEIGHTS LTD	CRONIN POURED CONCRETE
874	404038000901600	43562 WINTHROP RD	CON 9 PT LOT 16	100	9	100,000	Construct a 100' X 14' round manure storage	WINMAPLE FARMS LTD	
875	404044000402100	75 QUEENSBURY ST	PLAN 195 LOT 627	4086	380	280,000	Construction of a new Single Family Home	TEN PAS HAYDEN TROY ALLEN	SELF
876	404038000902400	81714 NORTH LINE	CON 9 PT LOT 24 25 AND RP 22R1530 PART	2091	194	46,000	Construction of a 48-10 Grain Bin	EEDY ROBERT KEVIN	HURON FEEDING SYSTEMS
877	404038001306700	42533 CANADA COMPANY RD	CON 13 N PT LOT 28 N PT LOT	27449	2550	900,000	Construction of a new Lamb Facility	RINGGENBERG ALBRECHT	MIKE BOVEN
878	404044000203000	270 ALBERT ST	PLAN 192 LOT 257	3311	308	338,847	Construct a new Single Family Home	MCLEAN COLE	ROYAL HOMES
879	404044001401400	770 ELIZABETH ST	PLAN 192 PT PARK LOT K PLAN	4973	462	320,000	Construct a Single Family Home	MONAHAN JANETTE	SELF
880	404038000602302	81143 HENSALL RD	MCKILLOP CON 6 PT LOT 21 RP	4000	372	85,000	Construct a shed	VINCENT BRENNA GAIL	SELF
881	404016003012909	61 WILLIAM ST	PLAN 237 PT PARK LOT 7 RP 22R6572 PART6	1148	107	80,000	Construct an Accessory Building	UPSHALL GERALD ARTHUR	JEFF HENDERSON
882	404044000103400	251 ALBERT ST	GREY CON 9 PT LOT 1 PLAN 192	4000	372	190,000	Warehouse Addition	BRUSSELS AGROMART LTD	DON GIBSON CONSTRUCTION
883	404016000202500	78651 DIVISION LINE	CON 2 HRS LOT 22 PT LOT 21	16380	1522	405,000	Construct a new layer barn	R & B MCINTOSH EGG FARMS LTD	Vanden Heuvel Structure

**HURON EAST
PUBLIC WORKS**

TO: Mayor and Members of Council
FROM: Barry Mills, C.Tech., Public Works Manager
DATE: August 28th, 2019
**SUBJECT: TENDER HE-08-2019 - ONE 2-WHEEL DRIVE CAB & CHASSIS ONE TON
with HEAVY DUTY SUSPENSION & DUAL FUEL TANKS, CURRENT
MODEL YEAR**

RECOMMENDATION:

It is recommended that the Council of the Municipality of Huron East accept the tender of Robinson Chevrolet Inc. in the amount of \$34,405.00 plus applicable taxes for one, 1-ton Pickup Truck as tendered.

BACKGROUND:

The 2019 budget approved by Council authorized the purchase of a new 1-Ton Pick Up Truck. Tenders were sought in May and none were received due to the inability of local dealerships to supply a 1-Ton. The decision was made to retender later in the summer when vehicle availability improved. Tenders were again requested in August. One tender was received and opened on Wednesday, August 28th, 2019 in the presence of Councillor Ray Chartrand, Public Works Manager Barry Mills and CAO/Clerk Brad Knight, with the following results:

Robinson Chevrolet Inc. in the amount of \$34,405.00 plus applicable taxes

COMMENTS:

The tender met the municipality's specifications.

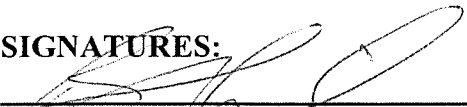
OTHERS CONSULTED:

Brad Knight, CAO/Clerk


BUDGET IMPACTS:

The 2019 approved budget included \$45,000 for the 1-ton.

SIGNATURES:



Barry Mills, Public Works Manager



Brad Knight, CAO/Clerk

HURON EAST ADMINISTRATION

TO: Mayor MacLellan and Members of Council
FROM: Brad Knight, CAO/Clerk
DATE: August 27th, 2019
SUBJECT: MTO Connecting Link – Appointment of Consulting Engineer

RECOMMENDATION:

That BM Ross & Associates be retained as the consulting engineers on the Highway 8 connecting link project and that BM Ross & Associates be directed to complete the engineering designs and perform the contract administration for the project.

BACKGROUND:

At the August 6th, 2019 meeting, Council passed By-Law 59-2019 to authorize the connecting link funding agreement with the MTO. The agreement provides Huron East with 90% funding (\$1.66 million) of \$1.85 million in eligible expenditures with total project costs estimated at \$4.5 million.

Our connecting link agreement is essentially for a 2-year period with substantial completion by December 31st, 2021. Given that we expect to complete the reconstruction of Seaforth Main Street in 2020, we had requested an extension of the agreement into 2022 to give us a little time between two major construction projects that are very disruptive. The MTO has indicated that they can't extend the timetable but we would have the option to submit another grant application if we can't complete the project within the timeline of the agreement.

Within the agreement, Milestone 1 is due by September 30th, 2019 which will provide the Municipality with the first payment from the grant. Our discussions with the MTO have indicated that our current consultant may be retained for the project provided there is evidence from our procurement policies to sole source a contract of this nature and there is a resolution from Council authorizing the sole sourcing of the contract.

Our Purchasing Policy does provide exemptions in specific circumstances and allows a negotiation method of purchase for goods and service. The exemptions include situations where the extension of an existing contract would be in the best interests of the Municipality and there is a general provision that speaks to situations where it is simply in the best interests of the Municipality to secure a service through negotiations.

BM Ross has been involved in our previous submissions to the MTO connecting links program. As the attached map indicates, the entire connecting link project will involve water main replacement and BM Ross has the working knowledge of our existing infrastructure.

BM Ross had provided estimates that were contained in the grant application of \$78,375 for design and \$146,450 for contract administration for the connecting link portion of the project.

In 2018, the County of Huron issued an RFP for engineering services for the reconstruction of County Road 12/Kippen Road. Huron East, because of our level of involvement in County Road 12/Kippen Road was involved in the RFP evaluation process and BM Ross was selected from 5 proposals received. The work next year to complete the County Road 12 will also extend into the connecting link as we connect into water mains at the main intersection.

Given that an RFP evaluation process has already been completed in 2018 for very similar work within County Road 12 and the familiarity that BM Ross already has with our existing infrastructure within the connecting link, including the work being completed within the connecting link next year, staff are recommending that BM Ross & Associates be retained as the consulting engineer for the Highway 8 connecting link project.

OTHERS CONSULTED:


Public Works Coordinator, Barry Mills

Finance Manager-Treasurer/Deputy Clerk, Paula Michiels


BUDGET IMPACTS:

The project has total estimated costs of \$4.5 million with estimated engineering and contract administration being approximately 12% of total costs. MTO Connecting Link funding amounts to \$1.66 million which leaves approximately \$2.84 million to be incurred by the Municipality. The majority of the expenses will be incurred in 2021

SIGNATURE:



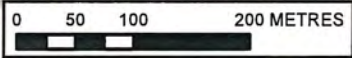
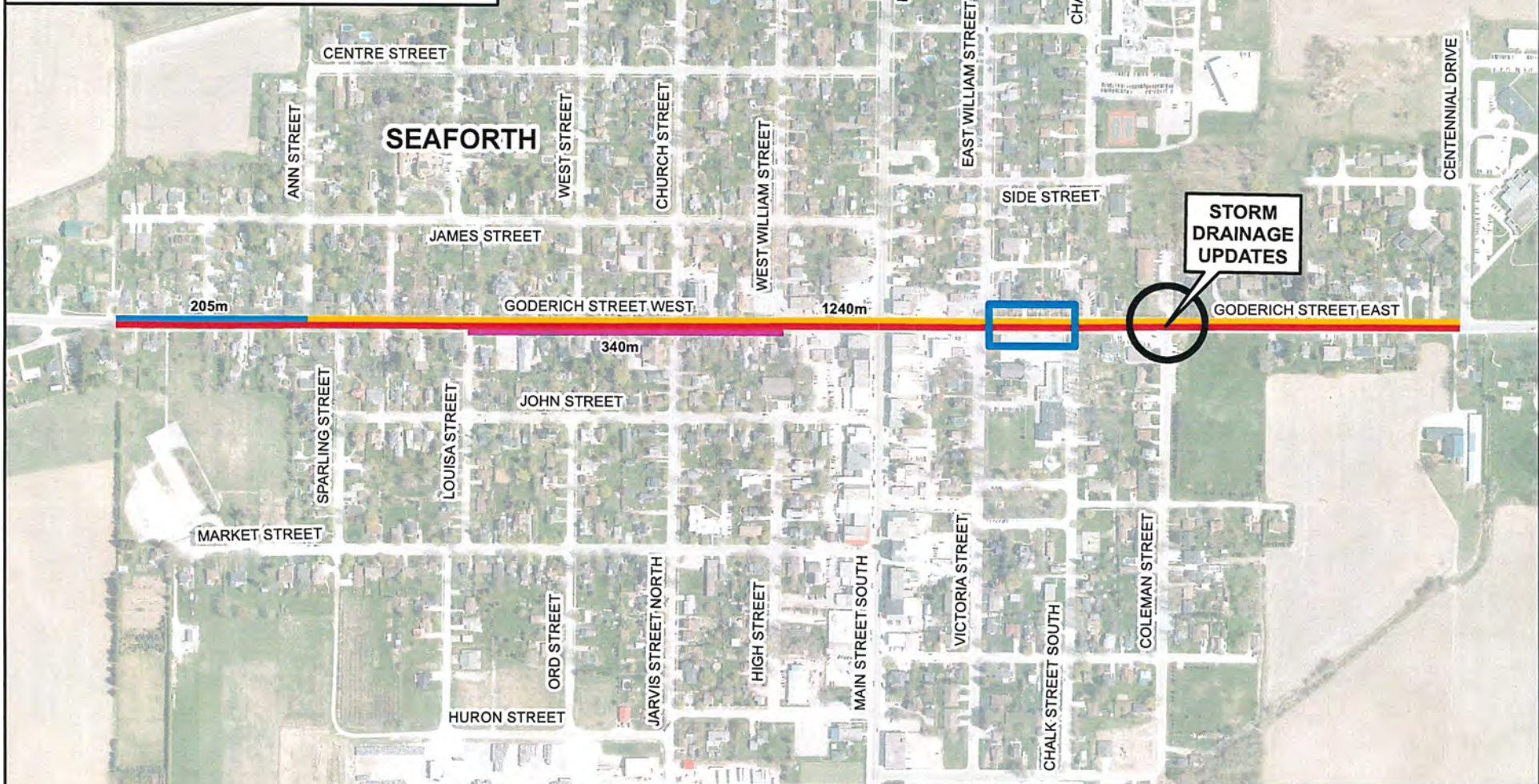
 Brad Knight, CAO/Clerk



 Barry Mills, Public Works Coordinator

 Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

- CONNECTING LINK - ROAD RESURFACING
- EX. 100mm DIA. WATERMAIN TO BE REPLACED WITH 150mm DIA. WATERMAIN
- EX. 100mm DIA. WATERMAIN TO BE REPLACED WITH 250mm DIA. WATERMAIN
- EX. SANITARY TO BE REPLACED WITH 525mm DIA. SANITARY
- FULL ROAD EXCAVATION



MUNICIPALITY OF HURON EAST
SEAFORTH CONNECTING LINK
SITE PLAN

DATE NOV. 1, 2017	PROJECT No. 10162
SCALE 1:6,500	FIGURE No. 1.2

1
**HURON EAST
ADMINISTRATION**

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-17-4, 2019

HOW DISPOSED OF

TO: Mayor MacLellan and Members of Council
FROM: Brad Knight, CAO/Clerk
DATE: August 27th, 2019
SUBJECT: Investing in Canada Infrastructure Program (Recreation)

RECOMMENDATION:

That Council consider this report as supplemental information to the BMG Recreation Committee delegation regarding the expansion/renovation of the BMG Community Centre.

BACKGROUND:

This report is being made in conjunction with the delegation from the BMG Committee regarding the BMG renovation/expansion project.

At the AMO conference, it was announced that the ICIF grant program for recreation would open up on September 3rd. The application package was not available at the time of this report, but the program guide was and I have attached a couple of reference sections.

The Recreation program will be funded with \$407 million in federal funding and \$320 million in provincial funding with two intakes being considered (Summer 2019 and 2021). The maximum cost share for projects is as follows:

Federal – 40%
Provincial – 33%
Municipal – 27%

Several other important points in the guidelines should be noted → essentially 2 streams. One for rehabilitation/renovations of less than \$5 million and one for multi-purpose new builds or larger renovations.

- joint applications are encouraged and will be given additional consideration in the assessment process
- it is a competitive based application process
- applications are due on November 12th
- Province will notify applicants if their project has been nominated for review by summer 2020 with federal notification shortly thereafter

Over the next two months, staff should meet with the building committee to review proposed drawings and estimates and work can commence on putting the grant application together. The program guidelines appear to indicate that the level of detail and supporting documentation will be very similar to other major infrastructure grant applications that we have completed.

OTHERS CONSULTED: n/a

BUDGET IMPACTS:

None at the present time.

SIGNATURE:



Brad Knight, CAO/Clerk

**Investing in Canada Infrastructure Program – Community, Culture and Recreation
Funding Stream Ontario Program Guidelines**



**INVESTING IN CANADA INFRASTRUCTURE PROGRAM:
Community Culture and Recreation**

Program Guidelines – 2019 Intake

August 2019

**Investing in Canada Infrastructure Program – Community, Culture and Recreation
Funding Stream Ontario Program Guidelines**

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**Investing in Canada Infrastructure Program – Community, Culture and Recreation
Funding Stream Ontario Program Guidelines**

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Investing in Canada Infrastructure Program – Community, Culture and Recreation Funding Stream Ontario Program Guidelines

1. Overview – Investing in Canada Infrastructure Program

The Investing in Canada Infrastructure Program (ICIP) is a federal program designed to create long-term economic growth, build inclusive, sustainable and resilient communities and support a low-carbon economy.

Through the ICIP, the federal government is providing \$11.8 billion dollars in federal infrastructure funding to cost-share projects under the following four streams:

- Public Transit
- Green Infrastructure
- **Community, Culture and Recreation**
- Rural and Northern Communities

The Province of Ontario is a cost sharing partner in these programs. Under this intake of the Community, Culture and Recreation Funding stream, Ontario is supporting community infrastructure priorities across the province. Community infrastructure is defined as publicly accessible, multi-purpose spaces that bring together a variety of different services, programs and/or social and cultural activities to reflect local community needs.

Approximately \$407 million in federal funding and \$320 million in provincial funding will be available for the Community, Culture and Recreation stream over 10 years starting in 2019-20. At least \$30 million of federal funding must be carved out for off-reserve Indigenous projects.* The following breakdown defines the maximum cost-share percentages of total eligible costs.

	Percentage
Federal Contribution	40.00
Provincial Contribution	33.33
Municipal Contribution	26.67

The following breakdown defines the maximum cost-share percentages of total eligible costs for Indigenous recipients (e.g. First Nations, Indigenous communities and organizations).

	Percentage
Federal Contribution	75.00
Provincial Contribution	18.33
Indigenous Contribution	6.67

* **Note:** Projects with an Indigenous focus will not be limited to funding from the \$30 million federal carve out for off-reserve Indigenous projects. Indigenous applicants will also be eligible for funding under the broader stream.

Investing in Canada Infrastructure Program – Community, Culture and Recreation Funding Stream Ontario Program Guidelines

2. Objectives Community, Culture and Recreation Stream

The Community, Culture and Recreation stream supports projects that improve access to and / or quality of community, cultural, and recreation priority infrastructure projects. Priority is given to projects that are community-oriented, non-commercial and open to the public. Based on current planning expectations, the Ministry of Infrastructure is proposing to roll-out this funding stream through two intakes: summer 2019 and a second anticipated in 2021. Projects must be completed prior to 2027-28.

In addition to federal criteria, **Ontario's objectives** for the current proposed Community, Culture and Recreation stream project intake are noted below. Projects will be assessed based on their alignment with these objectives:

- Meets community and user needs or service gap
- Promotes good asset management planning
- Represents good value for money
- Fosters greater accessibility

See sections 4 and 7 for more details on these assessment criteria.

The 2019 intake will include two categories of funding:

- **Multi-Purpose Category**
- **Rehabilitation and Renovation Category**

Note: A future intake may prioritize other federal and / or provincial priorities.

Note: The 2019 Community, Culture and Recreation intake is a competitive process. Funding approval is not guaranteed. In addition, the Province may contact an applicant to request additional information or for clarification on information provided in the application form or supporting documentation.

3. Applicant Eligibility

Eligible applicants under Ontario's Community, Culture and Recreation Funding stream are:

- Municipalities
- First Nations
- Other Indigenous communities / organizations
- Broader public sector organizations*
- Non-Profit organizations

* Broader public sector organizations include, for example, school boards, hospitals, colleges and universities.

Note: Joint projects between multiple eligible applicants, particularly those that service multiple communities, are encouraged and will be given additional consideration as part of the assessment process.

Investing in Canada Infrastructure Program – Community, Culture and Recreation Funding Stream Ontario Program Guidelines

Note: Education and health care facilities are ineligible for funding, with the exception of those advancing Truth and Reconciliation Commission Calls to Action. However, broader public sector organizations that typically deliver health care and education could apply for projects outside their core mandate as long as they meet federal and provincial criteria. For example, a school board could apply for funding to construct or renovate a community centre attached to a school.

4. Project Eligibility and Conditions

4.1 Eligible Projects

(1) Required Eligibility Criteria:

- a. A project must include a capital component. A project may also include pre-construction planning and design work; however, planning and design work are not eligible as stand-alone projects.
- b. A project must meet the outcome of improving access to and/or increasing quality of cultural, recreational and/or community infrastructure for Ontarians. Facilities must be publicly accessible.
- c. A project must meet the following minimum technical requirements:
 - i. Project meets federal criteria and is aligned with provincial objectives and priorities
 - ii. Demonstrated organizational capacity to implement the project
 - iii. Demonstrated ongoing financing to manage operating pressures without creating operating and/or capital cost-pressures for the Province, municipalities, Consolidated Municipal Service Managers and District Social Service Administration Boards, from new infrastructure
 - iv. Demonstrated availability of cost-shared funding to proceed with project
 - v. Demonstrated project readiness
 - vi. Operational plan developed (alignment with asset management plans for municipal projects)
 - vii. Demonstrated community need for proposed project/service (e.g., service delivery gap / lack of access to services)

For more details regarding these minimum criteria for evaluation, refer to Appendix A.

Note: Applicants are permitted to use approved funding from other project-based capital programs to demonstrate ongoing financing and availability of cost-shared funding.

(2) Eligible asset type*:

- recreation facilities (e.g., hockey arenas, multipurpose recreation centres, playing fields)
- cultural facilities (e.g., theatres, libraries, museums, cultural centres, civic squares, performing arts centres)
- community centres / hubs (e.g., multi-purpose spaces that bring together a variety of different services, community centres including recreation facilities)
- education and health facilities advancing Truth and Reconciliation Commission Calls to Action (e.g., funding for new and/or existing Indigenous healing centres, spaces in education facilities for traditional teaching/programming)

Investing in Canada Infrastructure Program – Community, Culture and Recreation Funding Stream Ontario Program Guidelines

Note: applicants are encouraged to reach out to the ICIP Community, Culture and Recreation team at ICIPculture@ontario.ca or 1-888-222-0174 if they have questions or need clarification.

(3) Eligible project types:

a. Multi-Purpose Category:

This project category focuses on the principle of integrated service delivery to address identified service gaps. The individual project cap will generally be \$50 million in total project cost, but exceptions may be made in some cases. Eligible projects consist of:

- new build / construction projects
- larger scale renovation
- expansion of existing facilities.

b. Rehabilitation and Renovation Category

This project category focuses on maximizing the funding impact of small-scale projects that would improve the condition of existing facilities. The individual project cap is \$5 million in total project cost. Eligible projects consist of:

- renovation and rehabilitations to address functionality and use of existing facilities
- Small-scale improvements to address accessibility (e.g., hand rails, ramps, accessible doors/parking/elevators, wayfinding and signage etc.)
- Small new build / construction projects of recreation, cultural or community centre infrastructure (e.g., playing fields, tennis courts, small community squares)

Note: broader facilities that include ineligible components (e.g., community centres with a neighbourhood health centre component) can be scoped to apply for only eligible components.

Note: projects that focus on vulnerable populations (e.g., low income persons) and Indigenous people will be given additional consideration as part of the assessment process.

(4) Other requirements:

Projects must meet the following other criteria to be considered eligible:

- ✓ Capital components must be owned by an eligible entity.
- ✓ Projects must be substantially completed by March 31, 2027.
- ✓ Projects must be informed by and consistent with an applicants' asset management plan (municipalities only).
- ✓ Projects components must meet or exceed the requirement of the highest published accessibility standard in Ontario in addition to applicable provincial building codes and relevant municipal by-laws, and any applicable accessible design guidelines.

Investing in Canada Infrastructure Program – Community, Culture and Recreation Funding Stream Ontario Program Guidelines

- ✓ Project components must meet or exceed any applicable energy efficiency standards for buildings outlined in the Pan-Canadian Framework on Clean Growth and Climate Change.
 - ✓ For joint projects with other eligible applicants, all applicants must also secure the endorsement of their projects by their respective municipal, CMSM/DSSAB or First Nation Band Council, board of directors, or governing body and provide the Ministry with evidence of such endorsement in the form of by-laws / resolutions / letters of agreement.
- **Integrated asset types:** Applicants must select only one primary project asset type but may integrate more than one eligible project asset type (e.g., community centre with adjoining hockey arena). Integrated projects must demonstrate that each component of the project for which the applicant is requesting funding meets eligibility requirements.
 - **Asset ownership:** Municipalities must attest to owning the infrastructure assets put forward for funding.

4.2 Joint Projects

Joint projects between eligible applicants are encouraged. Joint projects are those where each **co-applicant contributes financially** to the project or to the operation of the facility. The cap may be flexible for joint projects. All applicants must meet the applicant eligibility criteria.

Joint projects may be larger than projects submitted by a single applicant, as joint applicants may combine the grant funding they request. Neighbouring communities are encouraged to work together to assess co-use of facilities to address service level gaps and to achieve economies of scale.

If a joint project is submitted, it counts as a project put forward for each individual applicant (i.e., a non-profit organization cannot submit a joint application in addition to a stand-alone application if their project limit is one submission). The lead applicant will be required to sign a transfer payment agreement with the province and also enter into a partnership agreement with the other eligible applicant(s) that will be contributing to the project. Funds will only be made available to the lead applicant, who is responsible for the financial management of the project and meeting provincial reporting requirements. Successful joint applicants are encouraged to enter into an agreement clearly setting out the nature of their relationship and key elements of the project in line with the Community, Culture and Recreation stream application and with funding approval described in the projects ICIP transfer payment agreement.

4.3 Other Project Conditions

Projects must comply with the following conditions to be considered eligible:

- (1) **Contract Award Date:** Contracts must be awarded after federal approval of funding. Contracts awarded before approval of funding are not eligible for reimbursement.



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

July 16, 2019

Hon. Doug Ford, Premier
Legislative Building Rm 281, Queen's Park
Toronto, Ontario
M7A 1A1

Dear Premier Ford,

Re: MUNICIPAL AMALGAMATION

Please be advised that at its regular meeting held, Monday July 15, 2019 the Council of the Township of McKellar passed the following resolution:

19-355 **WHEREAS** there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;

AND WHEREAS in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the provincial deficit;

AND WHEREAS there has never been a valid evidence-based study that supported these outcomes;

AND WHEREAS forced amalgamation actually accomplished just the opposite: ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in the provincial deficit;

AND WHEREAS there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and provincial interference;

AND WHEREAS the Provincial Government has a large deficit due to their own decision-making;

AND WHEREAS recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";

AND WHEREAS this same Conservative Government is presently reviewing other provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

AND WHEREAS the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

AND WHEREAS the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

NOW THEREFORE BE IT RESOLVED that before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting “consultation” and “demand” that the Provincial Government do the following:

- 1) Hold a local referendum letting the citizens decide to amalgamate or not
- 2) Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit
- 3) Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so on their own time line and volition
- 4) To ensure that there is absolutely no conflict of interest in this consultative process
- 5) To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario

AND FURTHER that a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPPs in the Province of Ontario;

AND FURTHER that a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario municipalities for their consideration.

Carried

Sincerely,



Tammy Wylie, AMCT
Clerk Administrator

Brad Knight

From: Carla Preston <cpreston@westperth.com>
Sent: Friday, August 16, 2019 4:17 PM
To: Brad Knight
Cc: Justine Brotherston
Subject: Notice of Sitting of Court of Revision - Melville Municipal Drain 2019
Attachments: 58-2019 - Melville Municipal Drain 2019 - Provisional By-law.pdf; Notice of Sitting of Court of Revision-Huron East.pdf

Brad,

The Melville Municipal Drain 2019 has lands assessed within Huron East and will require a member appointed by your Council for the Sitting of the Court of Revision on September 16, 2019. I have attached the notice.

If you could please let me know who will be attending it would be greatly appreciated.

Carla Preston, Clerk

Municipality of West Perth | 169 St. David Street, PO Box 609 | Mitchell, ON N0K 1N0
519-348-8429 ext. 224 | cpreston@westperth.com | www.westperth.com



Please consider the environment before printing this email.

Confidentiality: The information contained in this communication is confidential and is intended only for the use of the individual or entity to whom/ which it is addressed. The contents of this communication may also be subject to legal privilege, and all rights of that privilege are expressly claimed and not waived. Any distribution, use or copying of this communication, or the information it contains, by anyone other than the intended recipient, is unauthorized. If you have received this communication in error, please notify us immediately and destroy the communication without making a copy. Thank you.

Notice of Sitting of Court of Revision

The Drainage Act, R.S.O. 1990, Chapter D 17, Section 46

Municipal Drain: Melville Municipal Drain 2019

Notice is hereby given that on the 12th day of August, 2019 the Council of the Municipality of West Perth provisionally adopted the attached by-law; said by-law adopted the Engineer's Report regarding the above-noted drain. We are now in a position to proceed towards finalizing this project and are required to hold a "Court of Revision" in order to hear any appeals.

Court of Revision will be held:

Date: **September 16, 2019**

Time: **7:00 p.m.**

Place: **Municipal Office, Council Chamber, 2nd Floor, 169 St. David Street, Mitchell, ON**

Any owner of land assessed for drainage work may submit an appeal regarding the following issues:

1. Any land or road has been assessed too high or too low;
2. That any land or road should have been assessed that has not been assessed;
3. That due consideration has not been given as to type of use of land.

Appeals must be submitted to the Clerk of the Municipality, in writing, 10 days prior to the above noted Court of Revision date. If you intend to appeal your assessment we would appreciate details as to why your assessment should be amended.

If you have any questions, please do not hesitate to contact the Clerk's Department.

Enquiries to:

Carla Preston, Clerk, 169 St. David Street, Mitchell, ON N0K 1N0

Phone: 519-348-8429 ext. 224 Email: cpreston@westperth.com

Dated this 16th day of August, 2019

Carla Preston

Clerk, Municipality of West Perth

Schedule C - Total Assessment For Construction

TOTAL ASSESSMENT							
Owner	Roll No.	Main Drain (Open)	Main Drain (Enclosure)	Total Assessment	Less 1/3 Gov't Grant	Less Allowances	Net Assessment
Owner (<u>Ward</u>)							
& C. Noom	15-033	\$2,821	\$823	\$3,644	\$940		\$2,704
Kistner	15-035	\$9,405		\$9,405	\$3,135	\$6,750	-\$480
Chan Construction Ltd.	1-166-01	\$129	\$352	\$481	\$43		\$438
Voom & N. Reyneveld-Noom	16-032	\$1,392	\$3,782	\$5,174	\$464		\$4,710
Voom	16-033	\$8,175	\$119,542	\$127,717	\$2,725	\$9,570	\$115,422
Holke	75	\$46	\$113	\$159			\$159
& J. Brown	16-035	\$2,013		\$2,013	\$671	\$1,250	\$92
Municipality of West Perth)		\$23,981	\$124,612	\$148,593	\$7,978	\$17,570	\$123,045
City of Perth		\$112		\$112			\$112
City of Perth		\$518	\$704	\$1,222			\$1,222
Municipality of West Perth)		\$630	\$704	\$1,334			\$1,334
Highways (Municipality of West Perth)		\$24,611	\$125,316	\$149,927	\$7,978	\$17,570	\$124,379



Schedule C - Total Assessment For Construction

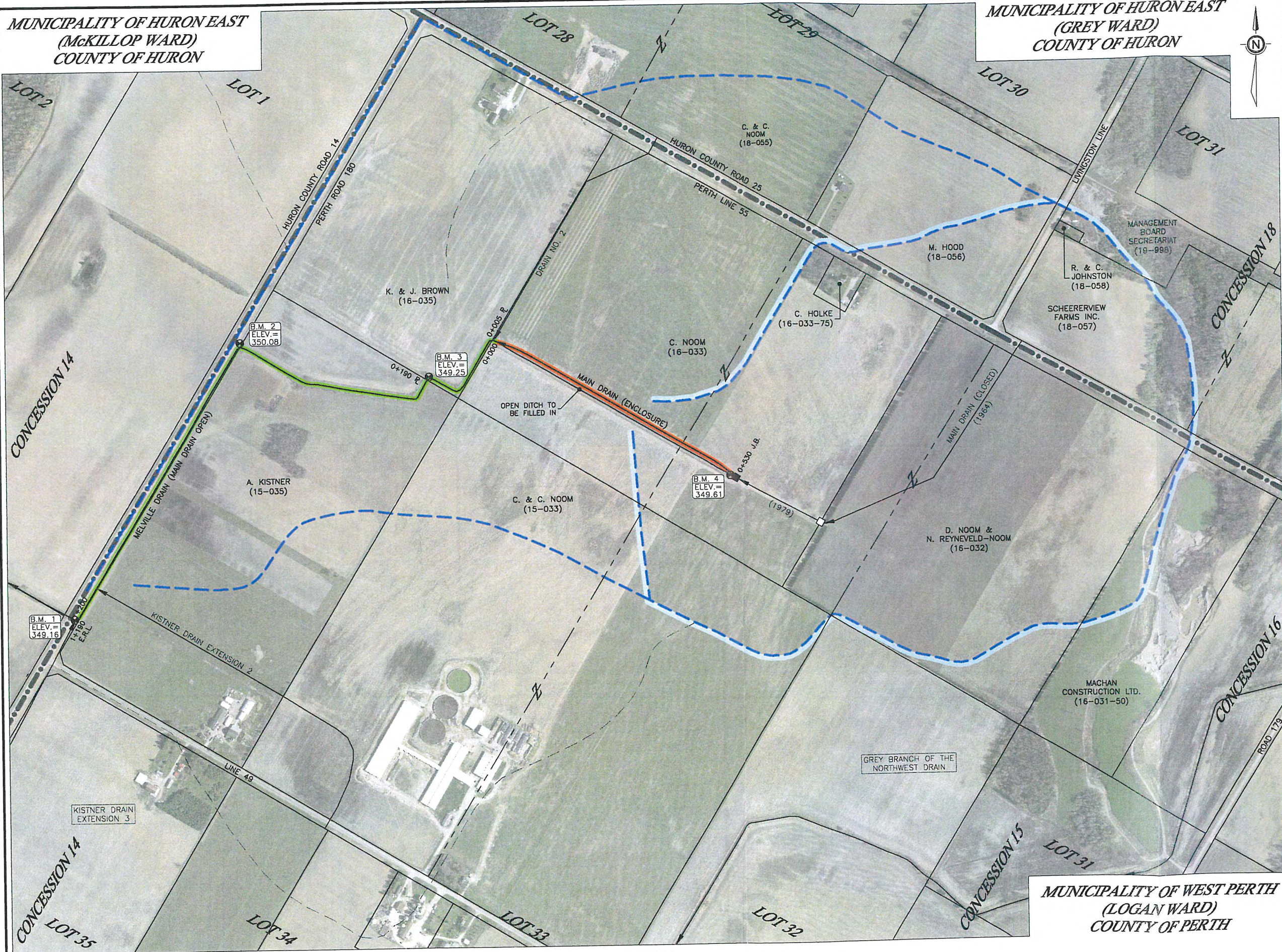
TOTAL ASSESSMENT									
Lot or Part	Con.	Landowner	Roll No.	Main Drain (Open)	Main Drain (Enclosure)	Total Assessment	Less 1/3 Gov't Grant	Less Allowances	Net Assessment
<u>Municipality of Huron East (Grey Ward)</u>									
28 & 29	18	C. & C. Noom	18-055-50	\$367		\$367	\$122		\$245
30	18	M. Hood	18-056	\$453	\$528	\$981	\$151		\$830
Pt. 31	18	Scheererview Farms Inc.	18-057	\$246	\$668	\$914	\$82		\$832
* Pt. 31	18	R. & C. Johnston	18-058	\$10	\$26	\$36			\$36
* Pt. 31	18	Management Board Secretariat	19-998	\$30	\$82	\$112			\$112
Total Assessment on Lands (Municipality of Huron East)				\$1,106	\$1,304	\$2,410	\$355		\$2,055
County Road 25		County of Huron		\$518	\$704	\$1,222			\$1,222
Livingston Line		Municipality of Huron East		\$65	\$176	\$241			\$241
Total Assessment on Roads (Municipality of Huron East)				\$583	\$880	\$1,463			\$1,463
Total Assessment on Lands and Roads (Municipality of Huron East)				\$1,689	\$2,184	\$3,873	\$355		\$3,518
Total Assessment on Lands and Roads, Melville Municipal Drain 2019				\$26,300	\$127,500	\$153,800	\$8,333	\$17,570	\$127,897

- NOTES: 1. * denotes lands not eligible for ADIP grants (applies to Main Drain (Open) only).
 2. The NET ASSESSMENT is the total estimated assessment less a one-third (1/3) Provincial grant, and allowances, if applicable.
 3. The NET ASSESSMENT is provided for information purposes only.

MUNICIPALITY OF HURON EAST
(McKILLOP WARD)
COUNTY OF HURON

MUNICIPALITY OF HURON EAST
(GREY WARD)
COUNTY OF HURON

NOTES:



- BENCHMARK No. 1 ELEV.=349.16
TOP CENTRE UPSTREAM END OF 2200mm X 3500mm
C.S.P.A. CULVERT AT STA. 1+200 (MAIN DRAIN OPEN)
- BENCHMARK No. 2 ELEV.=350.08
TOP CENTRE DOWNSTREAM END OF 400mm DIA. LANEWAY
CULVERT 8m NORTH OF STA. 0+590 (MAIN DRAIN OPEN)
- BENCHMARK No. 3 ELEV.=349.25
TOP CENTRE OF HIGHEST 250mm DIA. H.D.P.E. OUTLET PIPE
AT STA. 0+185 (MAIN DRAIN OPEN)
- BENCHMARK No. 4 ELEV.=349.61
TOP CENTRE OF SOUTHERN MOST 200mm DIA. C.S.P.
OUTLET PIPE AT STA. 0+519 (MAIN DRAIN CLOSED)

LEGEND:

—	DRAIN NAME	→	EXISTING MUNICIPAL DRAIN
- - -			INTERIOR/EXTERIOR WATERSHED BOUNDARY
- - -			PROPERTY BOUNDARY
- - -			LOT OR CONCESSION BOUNDARY
- - -			TOWNSHIP BOUNDARY
□			EXISTING CATCH BASIN OR JUNCTION BOX
—	DRAIN NAME	→	MUNICIPAL DRAIN (AREA OF WORK)
- - -			WATERSHED BOUNDARY
■			PROPOSED CATCH BASIN OR JUNCTION BOX
⊕	BENCHMARK LOCATION	⊕	BENCHMARK No. ELEV.= BENCHMARK ELEVATION

No.	ISSUES AND REVISIONS	DATE	BY
3.	REPORT SUBMISSION	2019-06-26	DE
2.	INFORMATION MEETING	2019-04-10	DE
1.	ON-SITE MEETING	2017-11-08	DE



PROJECT: MELVILLE MUNICIPAL DRAIN 2019

DRAWING: Plan



10 Alpine Court, Kitchener, ON, N2E 2M7

PROJ. MGR: C.J.D.	DESIGNED BY: C.J.D.	DRAWN BY: R.U.	CHECKED BY: V
DRAWING SCALE: AS NOTED	DATE: JUNE 26, 2019	PROJECT No. 1728	DRAWING No. 1 of 2

PLAN

PLAN SCALE



MUNICIPALITY OF WEST PERTH
(LOGAN WARD)
COUNTY OF PERTH

RECEIVED

Document No. 8-17-3, 20 19

NOW DISPOSED OF

AUG 21 2019

MUNICIPALITY OF HURON EAST

**United Way**
Perth-Huron

August 16, 2019

Brad Knight
CAO/Clerk
Municipality of Huron East
72 Main St S
Seaforth, ON N0K 1W0

Dear Mr. Knight,

We are requesting to place a street banner in Seaforth. The banner will help us raise awareness of the United Way Campaign, which runs September 13, 2019 to March 31, 2020. It is our hope the banner is raised the week of September 13th (if available) for as long as the Municipality allows.

We are planning to have banners in communities across Perth and Huron counties during our annual campaign. 100% of funds raised remain local in Huron and Perth, creating pathways out of poverty so everyone can reach their full potential.

Thank you so much for your time.

Ryan Erb
Executive Director

United Way Perth-Huron
Show Your Local Love.

The United Centre, 32 Erie St., Stratford ON N5A 2M4
519-271-7730 | 877-818-8867
perthhuron.unitedway.ca

August 28th, 2019

Municipality of Huron East
72 Main Street S
PO Box 610
SEAFORTH ON N0K 1W0

Attention: Brad Knight, CAO

Dear Mr. Knight:

Re: Year-End Ball Tournament – September 12, 13 & 14, 2019

The Warriors Men's Ball Team are hosting their year end ball tournament at Winthrop Ball Park September 12th, 13th and 14th, 2019. The Winthrop Ball Park Committee would like to utilize this opportunity as a fundraiser towards the park.

There will be 9 teams in the tournament, with the first game Thursday September 12th at 7:30 p.m. The final game is scheduled for Saturday September 14th at 4:30 p.m.

All proceeds would be designated towards Winthrop Ball Park and park improvements.

Recently Winthrop Ball Park has been utilized for Seaforth/Winthrop Minor Ball, 6 teams play from this Park.

We are requesting Council designate this event as a municipally significant event in order to apply for a liquor licence.

Yours Truly,



Julie Campbell

Acting Chair

Cc: Huron County OPP
Huron East Fire, c/o Marty Bedard
Huron County Health Unit

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 8-17-5, 2019

HOW DISPOSED OF



The Royal Canadian Legion
Brussels Branch 218

620 Turnberry St, Brussels, ON N0G 1H0
PO Box 600
Tel: 519-887-6562
Email: legion218@ezlink.ca

To: Huron East Council

From: President Jamie Mitchell

Subject: September 15th, 2019 Parade Route

To Whom It Concerns

On Sept, 15th 2019 the Royal Canadian Legion (RCL) branch 218 Brussels will be its Zone C-1 Fall Convention. The proposed parade route is as follows.

- The parade will form up on Elizabeth St behind the branch (between Catherine and Market st)
- It will then go up Elizabeth St to King St where it will turn left onto King and continue to Turnberry St (Main St)
- It will proceed up Main St and stop in front of the branch 218 for a short service

We are asking that Elizabeth St between King St and Catherine St be blocked off as well as Turnberry St from King St to Catherine St from 12:45pm to 1:30pm on September 15, 2019. We greatly appreciate your support and if you have any questions don't hesitate to contact me.

Yours in Comradeship,

Jamie Mitchell

President, Branch 218

Royal Canadian Legion

Cell: 519-440-9457

Email: jamie.mitch523@gmail.com

"They served till death! Why not we?"

Brussels Farmer's Market

Mitch

The DeWit -
Luxury Suites



Brussels Ph

CIBC Branch with ATM



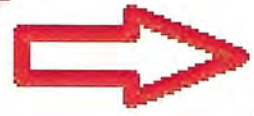
Foodland - Brussels

Brussels Post Office



LCBO

Parade Form Up



Royal Canadian
Legion Branch 218



Cenotaph Service



St. Johns
Anglican Church



Holly's Hair &



rose Church



Brussels Church



King St

Alexander St

Flora St

Fishleigh St

Market St

King St

Market St

Catherine St

McCUTCHEON ST

Street

11-17-1



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

NOTICE OF AN APPLICATION FOR CONSENT FOR SEVERANCE

DATE: August 22, 2019

File # C36-2019

TO:

- Owner/Applicant: Murray & Marlene Fischer
- Brad Knight, CAO/Clerk - Municipality of Huron East
- Cathy Garrick, Planning Assistant - Municipality of Huron East
- Huron County Health Unit
- Denise Van Amersfoort, Senior Planner, Huron County Planning Department

Enclosed is a copy of an application for Consent for your review and comments to the Huron County Planning & Development Department.

LOCATION OF PROPERTY

Municipality: Huron East

Plan 207, Park Lots 19 to 24, Part Park Lots 1 and 2, and RP22R-1565, Parts 2 to 4, Grey Ward

Owner/Applicant: Murray & Marlene Fischer

PURPOSE AND EFFECT

The purpose and effect of this application is for the creation of 3 residential lots. There are 2 concurrent severance applications being considered, this file and File C35-2019. The vacant farm land to be severed in this second application is approximately 1,895 sq metres identified as Part C. The vacant farm land to be retained is approximately 3790 sq metres identified as Part B and Part D.

LAST DAY FOR RECEIVING COMMENTS

We would appreciate your comments by **September 5, 2019** as to whether or not your department or agency has any comments to this severance and whether or not any conditions should be imposed. All comments should be addressed to the Attention of Lisa Finch, Land Division Administrator at the following by e-mail address lfinch@huroncounty.ca or by regular mail to the address above and to the Attention of Lisa Finch, Land Division Administrator. We will assume you have no objections to the application if no comments are received by the time specified. If this does not provide you with sufficient opportunity to consider the application, please advise.

DECISION AND APPEAL

If you wish to be notified of the decision in respect to the proposed consent, you must make a written request to the Huron County Planning & Development Department c/o Ms. Lisa Finch, Land Division Administrator, Huron County Consent Granting Authority at 57 Napier Street, 2nd Floor, Goderich, Ontario, N7A 1W2.

"Planning with the community for a healthy, viable and sustainable future."



APPLICATION FOR CONSENT



For office use only	File # <u>C36119</u>
	Received <u>MAY 6</u> , 20 <u>19</u>
	Considered Complete <u>AUG 21</u> , 20 <u>19</u>

** Application 2 of 2 **

1. PRE-SUBMISSION CONSULTATION

Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application..

Date of Applicant's consultation meeting with County Planner assigned to Municipality: _____

2. APPLICATION INFORMATION

Name of Applicant Murray & Marlene Fischer	Name of Owner _____
Contact Information Address: <u>43498 Newry Road</u> Town: <u>R.R. # 3, Brussels, ON</u> Postal Code: <u>N0G1H0</u> Home Phone: <u>519-887-6344</u> Cell: <u>519-357-6276</u> Work: _____ Fax: <u>519-887-6344</u> Email: <u>leneray@tcc.on.ca</u>	<input type="checkbox"/> <i>Check box if same as Applicant</i> Contact Information Address: _____ Town: _____ Postal Code: _____ Home Phone: _____ Cell: _____ Work: _____ Fax: _____ Email: _____

Solicitor name (if known) _____

Address: _____

Tel: _____ Email: _____

Correspondence to be sent to: all parties, or applicant, and/or owner

3. LOCATION OF THE SUBJECT PROPERTY – SEVERED & RETAINED (Complete applicable lines)

Municipality: <u>Huron East</u>	Concession: <u>12</u>
Ward: <u>Grey</u>	Lot Number(s): <u>15</u>
Registered Plan: <u>207</u>	Lot(s) Block(s): <u>Park Lots 1,2, 19-24</u>
Reference Plan: <u>22R-1565</u>	Part Number(s): <u>2-4</u>
Municipal Address (911 number and street/road name): <u>n/a</u>	Roll # (if available): <u>40-40-420-012-027-0000</u>

APPLICATION FOR CONSENT

- a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?
 Yes No
- b) If **Yes**, describe the location of the right-of-way or easement or covenant and its effect:

- c) Is any of the severed or retained land in Wellhead Protection Area A, B or C? Yes No Unknown
If **Yes**, please obtain a Restricted Land Use Permit from the Risk Management Official.
If **Unknown**, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.
- d) Is the subject property systematically tiled? If **Yes**, please submit tile maps with your application.
 Yes No

4. PURPOSE OF THE APPLICATION

Type of proposed transaction:

Transfer: <input checked="" type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to lot <input type="checkbox"/> An easement <input type="checkbox"/> Other purpose (please specify): _____	Other: <input type="checkbox"/> Charge <input type="checkbox"/> Lease <input type="checkbox"/> Correction of title
--	---

Briefly, describe the proposed transaction:

Divide the property into separate lots - sever Block B from Block A and Block C

Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

not known

If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser:

n/a

If creating a lot addition, identify the lands to which parcel will be added.

Municipality: _____	Concession: _____
Ward: _____	Lot Number(s): _____
Registered Plan: _____	Lot(s) Block(s): _____
Reference Plan: _____	Part Number(s): _____
Municipal Address (911 number and street/road name): _____	Roll # (if available): _____

APPLICATION FOR CONSENT

5. DESCRIPTION OF SUBJECT LAND

a) Description land intended to be severed:

Frontage: 25.91 sq metres

Depth: 73.15 sq metres

Area: 1895 sq metres (severed "C")

Existing Use(s): farm land

Proposed Use(s): residential lot

Existing Building(s) or Structure(s)
none

b) Type of access:

(Check appropriate box)

- existing building(s) or structure(s)
- provincial highway
- county road
- municipal road, maintained all year
- municipal road, seasonally maintained
- other

c) Type of water supply proposed:

(check appropriate box)

- publicly owned and operated piped water system
- privately owned and operated individual well
 - dug
 - drilled
- privately owned and operated communal well
- lake or other water body
- other means (please specify)

d) Type of sewage disposal proposed:

(check appropriate box)

- publicly owned & operated sanitary sewage system
- privately owned & operated individual septic tank
- privately owned & operated communal septic system
- privy
- other means (please specify)

a) Description land intended to be retained:

Frontage: 25.91 sq m(Part "B") 25.91 sq m(Part "D")

Depth: 73.15 sq m(Part "B") 73.15 sq m(Part "D")

Area: 3790 sq m (1895 sq m Part "B" & 1895 sq m Part "D")

Existing Use(s): farm land

Proposed Use(s): residential lots

Existing Building(s) or Structure(s)
none

b) Type of access:

(Check appropriate box)

- existing building(s) or structure(s)
- provincial highway
- county road
- municipal road, maintained all year
- municipal road, seasonally maintained
- other

c) Type of water supply proposed:

(check appropriate box)

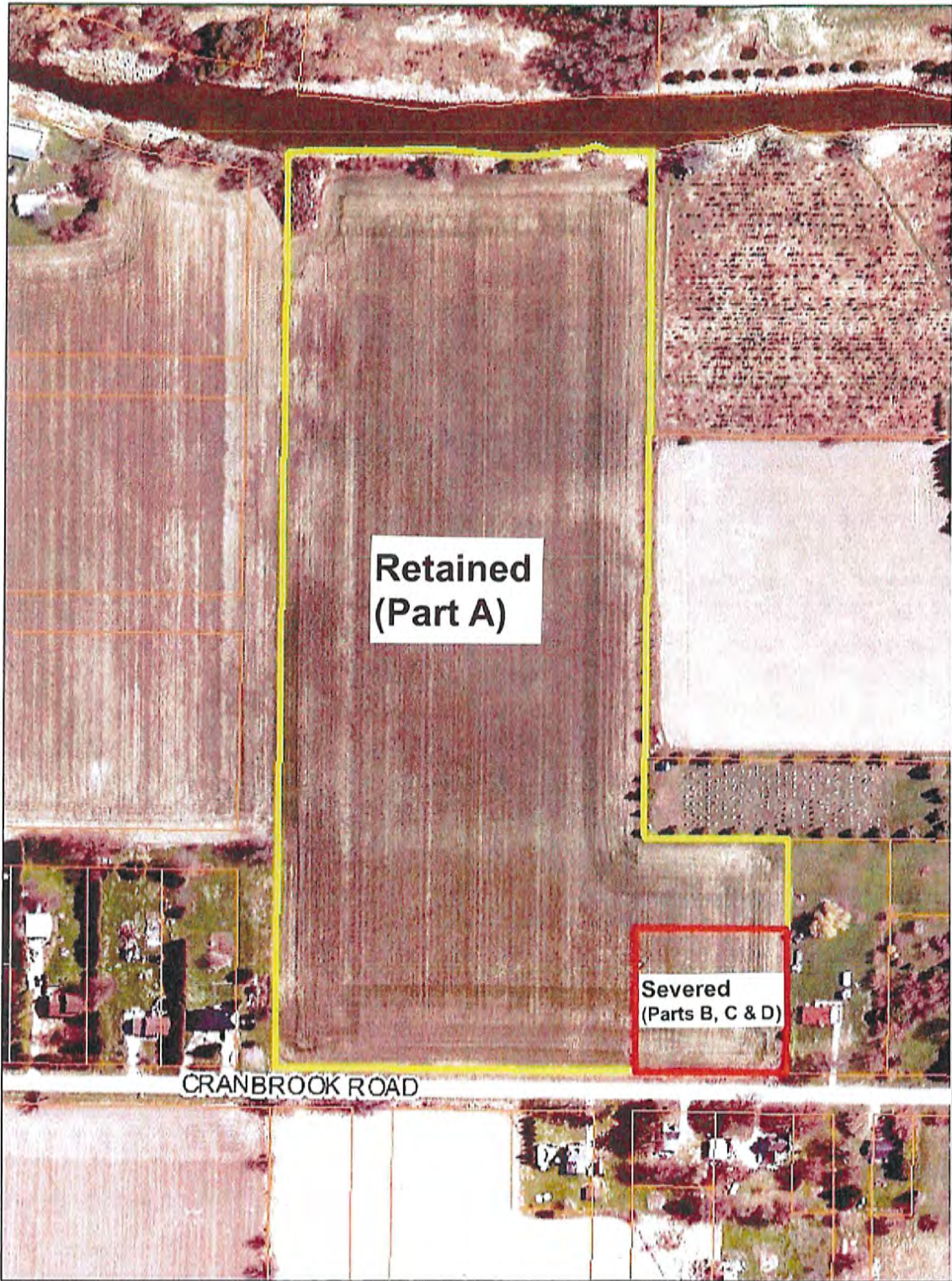
- publicly owned and operated piped water system
- privately owned and operated individual well
 - dug
 - drilled
- privately owned and operated communal well
- lake or other water body
- other means (please specify)

d) Type of sewage disposal proposed:


(check appropriate box)

- publicly owned & operated sanitary sewage system
- privately owned & operated individual septic tank
- privately owned & operated communal septic system
- privy
- other means (please specify)

Marlene & Murray Fischer
404042001102700
Severed and Retained



Legend

-  Severed
-  Retained
-  Parcel Fabric

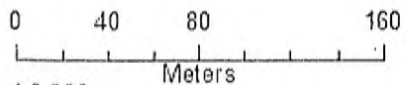
**Retained
(Part A)**

**Severed
(Parts B, C & D)**

CRANBROOK ROAD

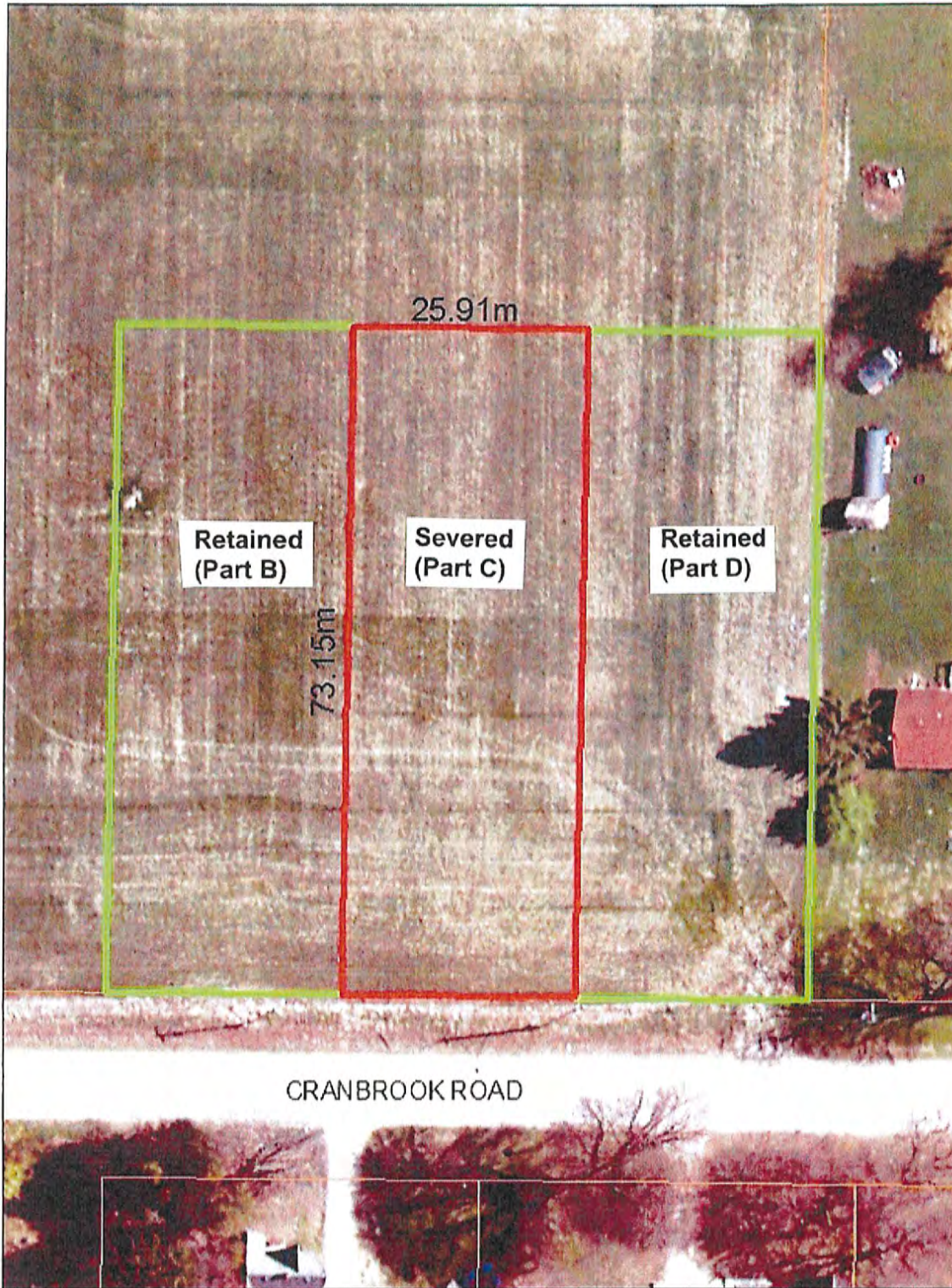


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5/6/2019



Date: 5/6/2019

Marlene & Murray Fischer
404042001102700
Severed and Retained



Legend

-  Severed
-  Retained
-  Parcel Fabric



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





0 5 10 20
Meters
1 651
Date: 5/6/2019

Marlene & Murray Fischer
404042001102700
Severed and Retained

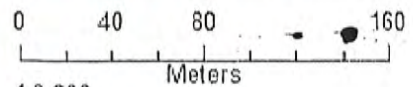


Legend

-  Severed
-  Retained
-  Severed 2
-  Retained 2
-  Parcel Fabric



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Date: 5/9/2019

May 1st, 2019.

Lisa Finch,
Huron County Land Division Administrator,
Planning & Development Department,
County of Huron,
57 Napier Street,
Goderich, Ontario.
N7A 1W2

Dear Ms. Finch:

RE: Part Lots 19 to 24, Part Park Lots 1 & 2, Plan 207 (Cranbrook), Huron East
Parts 2 to 4, Plan 22R-1565
40-40-420-011-02700

We purchased this property from the estate of Hazel Engel in 2010. We believed that 3 lots had been created by the Engel family on this property being Parts 2, 3 and 4, Plan 22R-1565.

The Municipality has advised that;

1. Only one lot was created by severance being Part 1, Plan 22R-1565
2. That while the 1982 lot configuration proposed by Plan 22R-1565 met the zoning requirements of Grey Township at that time, the proposed lots do not meet the current requirements in terms of minimum lot area.

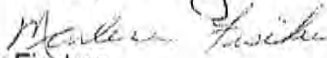
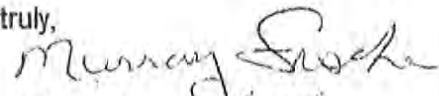
We intend to submit two severances

1. The first severance will sever as one parcel, Parts 2 to 4, Plan 22R-1565 and an additional 44' Block (shown as A, B & C) to give a total lot depth of 73.15 metres and a total area of 5.685 m².
2. The second severance will sever the middle parcel from the first severance being Part 3 and Block B to create 3 separate parcels:
 - i) Part 2 and Block C (1895 m²)
 - ii) Part 3 and Block B (1895 m²)
 - iii) Part 4 and Block A (1895 m²)

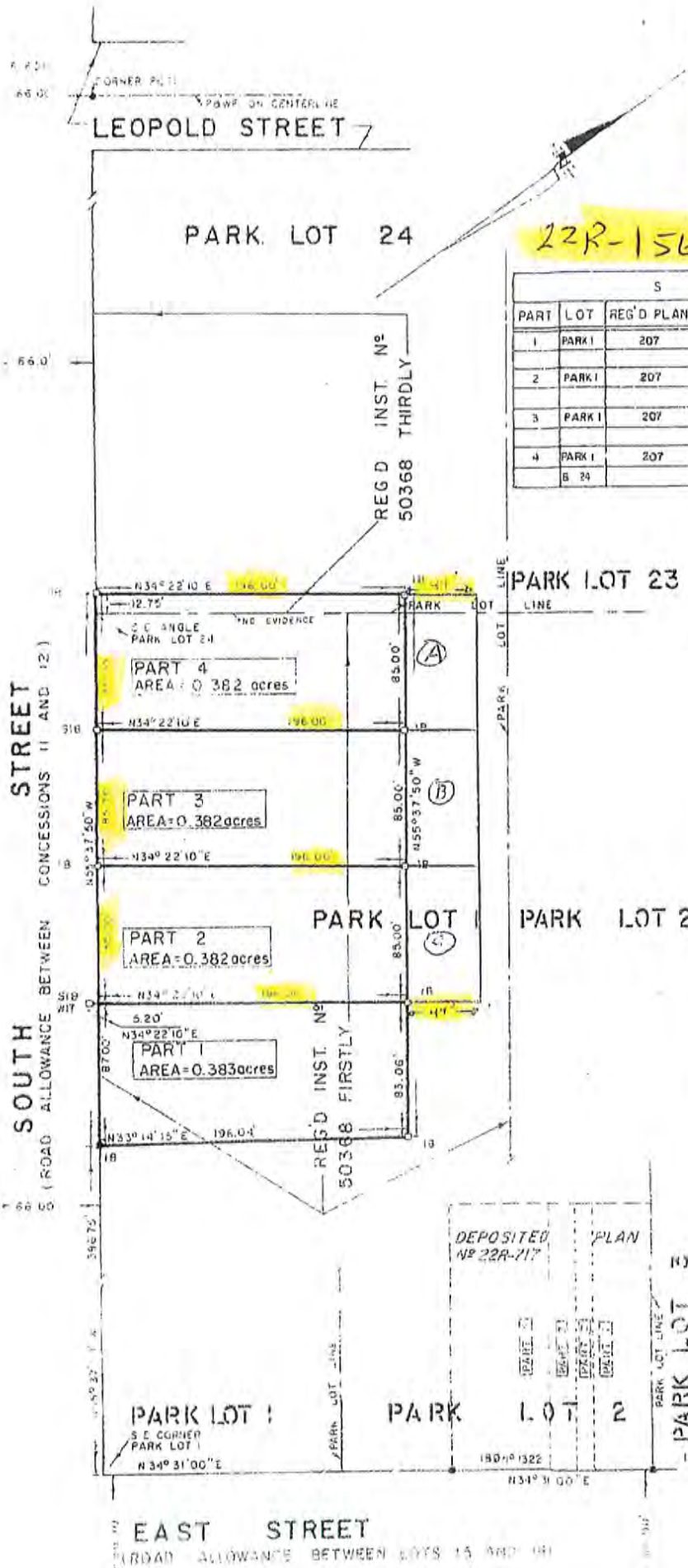
The minimum lot area in the R1 zone in Huron East Zoning By-Law 52-2006 for lots not serviced by municipal water and sewers is 1850 m².

We have enclosed two cheques payable to the County of Huron for the severance fee (\$2,121) and for the Health Unit (\$509). We understand that a second severance application fee will be required if the first severance is approved and the conditions are met.

Yours truly,



Murray Fischer
Marlene Fischer



REGISTRY ACT
 29th November 1982...
 DATE
 Kim Colling
 SIGNATURE
 KIM COLLING
 NAME IN PRINT

PLAN RECEIVED
 29-11-82
 DATED
 LAND REGISTRY
 HURON NT

22R-1565

SCHEDULE				
PART	LOT	REG'D PLAN	MUNICIPALITY	OWNER
1	PARK 1	207	TOWNSHIP OF GREY	ROSS V. ENGEL & HAZEL M. ENGEL
2	PARK 1	207	" " "	" " "
3	PARK 1	207	" " "	" " "
4	PARK 1	207	" " "	" " "
B 29				

PLAN OF SURVEY OF PARTS OF PARK 1 AND 24 REGISTERED PLAN N^o 21 TOWNSHIP OF GREY VILLAGE OF CRANBROOK COUNTY OF HURON SCALE: 1" = 60' J. DON MACMILLAN LIMITED 1981

CAUTION THIS PLAN IS NOT A PLAN OF SURVEY THE MEANING OF THE PLANNING ACT

NOTE
 S18 DENOTES 1" SQUARE x 48" LO
 I18 " " 5/8" " x 24"
 O " " 5/8" ROUND x 24"
 SET
 FOUND
 181322 MONUMENT BY C.R.
 P8WF POST AND WIRE FENCE
 WIT. WITNESS

BEARINGS SHOWN HEREON ARE ASTRONOMICAL TO THE NORTHWESTERLY LIMIT OF EAST ST 1 AND 2 AS SHOWN ON DEPOSITED PLAN N34° 31' 00" E

DEPOSITED PLAN NO 22R-717

1) SURVEYORS CERTIFICATE I CERTIFY THAT:
 1. THIS SURVEY AND PLAN ARE CONFORMANT WITH THE SURVEYS ACT AND THE REGULATIONS MADE THEREUNDER
 2. THIS SURVEY WAS COMPLETED JULY 1981
 J. DON MACMILLAN
 DATE: JUL 19, 1981

EAST STREET (ROAD ALLOWANCE BETWEEN LOTS 15 AND 18)

J. DON MACMILLAN
 ONTARIO
 360 #AL
 DISTRICT

11-17-2



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

NOTICE OF AN APPLICATION FOR CONSENT FOR SEVERANCE

DATE: August 16, 2019

File #C60-2019

TO:

- Owner: James Keith Turnbull Applicant: John McKercher
- Brad Knight, CAO/Clerk - Municipality of Huron East
- Cathy Garrick, Planning Coordinator - Municipality of Huron East
- Maitland Valley Conservation Authority
- Denise Van Amersfoort, Senior Planner, Huron County Planning Department

Enclosed is a copy of an application for Consent for your review and comments to the Huron County Planning & Development Department.

LOCATION OF PROPERTY

Municipality: Huron East
Address: 43416 Cardiff Road
Owner: James Keith Turnbull

Lot 10, Concession 4 and 5, Grey Ward

Applicant/Solicitor: John McKercher

PURPOSE AND EFFECT

The purpose and effect of this application is for an addition to a lot. The proposed land to be severed is approximately 20.2 ha (49.9 acres) consisting agricultural lands. The land to be retained is approximately 40.4 ha (99.8 acres) consisting a house, barn, 3 sheds and a silo. It is proposed that the land being severed will merge with the abutting lands owned by Terpstra Drying Inc. being Lot 9 and 10, Concession 4 and 5, Grey Ward, Municipality of Huron East located at 43331 Browntown Road.

LAST DAY FOR RECEIVING COMMENTS

We would appreciate your comments by **August 30, 2019** as to whether or not your department or agency has any comments to this severance and whether or not any conditions should be imposed. All comments should be addressed to the Attention of Lisa Finch, Land Division Administrator at the following by e-mail address lfinch@huroncounty.ca or by regular mail to the address above and to the Attention of Lisa Finch, Land Division Administrator. We will assume you have no objections to the application if no comments are received by the time specified. If this does not provide you with sufficient opportunity to consider the application, please advise.

DECISION AND APPEAL

If you wish to be notified of the decision in respect to the proposed consent, you must make a written request to the Huron County Planning & Development Department c/o Ms. Lisa Finch, Land Division Administrator, Huron County Consent Granting Authority at 57 Napier Street, 2nd Floor, Goderich, Ontario, N7A 1W2.

"Planning with the community for a healthy, viable and sustainable future."



APPLICATION FOR CONSENT



For office use only

File # C 60119
 Received Aug 1, 2019
 Considered Complete AUG 15 RECEIVED

AUG 31 2019
 DEPARTMENT OF PLANNING

1. PRE-SUBMISSION CONSULTATION

Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application..

Date of Applicant's consultation meeting with County Planner assigned to Municipality: July 19, 2019

2. APPLICATION INFORMATION

<p>Name of Applicant <u>John McKercher</u></p> <hr/> <p>Contact Information Address: <u>77 Main Street South PO</u> <u>Box 220</u> Town: <u>Seaforth, Ont.</u> Postal Code: <u>NOK 1W0</u> Home Phone: _____ Cell: _____ Work: <u>519 527 0850</u> Fax: <u>519 527 2324</u> Email: <u>jmckercher@devereauxmurray.ca</u></p>	<p>Name of Owner <u>James Keith Turnbull</u></p> <hr/> <p><input type="checkbox"/> Check box if same as Applicant</p> <p>Contact Information Address: <u>43416 Cardiff Road</u> Town: <u>Ethel Ont</u> Postal Code: <u>N0G 1T0</u> Home Phone: <u>(519) 887-9427</u> Cell: _____ Work: _____ Fax: _____ Email: _____</p>
---	---

Solicitor name (if known) John McKercher
 Address: 77 Main St. South P.O. Box 220, Seaforth, Ont NOK 1W0
 Tel: _____ Email: _____

Correspondence to be sent to: all parties, or applicant, and/or owner

3. LOCATION OF THE SUBJECT PROPERTY—SEVERED & RETAINED (Complete applicable lines)

Municipality: <u>Huron East</u>	Concession: <u>4+5</u>
Ward: <u>Grey</u>	Lot Number(s) <u>10</u>
Registered Plan: _____	Lot(s) Block(s): _____
Reference Plan: _____	Part Number(s) _____
Municipal Address (911 number and street/road name): <u>43416 Cardiff Road, Ethel, Ont. N0G 1T0</u>	Roll # (if available): <u>4046420 004 02000 000</u> <u>4040 42005 01000 0000</u>

APPLICATION FOR CONSENT

- a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?
 Yes No
- b) If **Yes**, describe the location of the right-of-way or easement or covenant and its effect:

- c) Is any of the severed or retained land in Wellhead Protection Area A, B or C? Yes No Unknown
 If **Yes**, please obtain a Restricted Land Use Permit from the Risk Management Official.
 If **Unknown**, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.
- d) Is the subject property systematically tiled? If **Yes**, please submit tile maps with your application.
 Yes No

4. PURPOSE OF THE APPLICATION

Type of proposed transaction:

<p>Transfer:</p> <p><input checked="" type="checkbox"/> Creation of a new lot</p> <p><input checked="" type="checkbox"/> Addition to lot</p> <p><input type="checkbox"/> An easement</p> <p><input type="checkbox"/> Other purpose (please specify): _____</p>	<p>Other:</p> <p><input type="checkbox"/> Charge</p> <p><input type="checkbox"/> Lease</p> <p><input type="checkbox"/> Correction of title</p>
---	---

Briefly, describe the proposed transaction:

Severance of Pt. Lot 10 Con. 4 Grey (50 acres) + merger of it with abutting lands

Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

Terpstra Drying Inc.

If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser:

If creating a lot addition, identify the lands to which parcel will be added.

Municipality: <u>Huron East</u>	Concession: <u>4 + 5</u>
Ward: <u>Grey</u>	Lot Number(s): <u>9 + 10</u>
Registered Plan: _____	Lot(s) Block(s): _____
Reference Plan: _____	Part Number(s): _____
Municipal Address (911 number and street/road name): <u>43331 Brountown Road</u>	Roll # (if available): <u>4040420040100000</u> <u>404042005009000000</u>

APPLICATION FOR CONSENT

5. DESCRIPTION OF SUBJECT LAND

a) Description land intended to be severed:

Frontage: 201 m

Depth: 1005 m

Area: 202 ha.

Existing Use(s): agricultural

Proposed Use(s): agricultural

Existing Building(s) or Structure(s)

none

b) Type of access:

(Check appropriate box)

- existing building(s) or structure(s)
- provincial highway
- county road
- municipal road, maintained all year
- municipal road, seasonally maintained
- other

c) Type of water supply proposed:

(check appropriate box)

- publicly owned and operated piped water system
- privately owned and operated individual well
 - dug
 - drilled
- privately owned and operated communal well
- lake or other water body
- other means (please specify)

none

d) Type of sewage disposal proposed:

(check appropriate box)

- publicly owned & operated sanitary sewage system
- privately owned & operated individual septic tank
- privately owned & operated communal septic system
- privy
- other means (please specify)

none

a) Description land intended to be retained:

Frontage: 402 m

Depth: 1005 m

Area: 40.4 ha.

Existing Use(s): agricultural

Proposed Use(s): agricultural

Existing Building(s) or Structure(s)

Barn, House, Sheds (3), Silo

b) Type of access:

(Check appropriate box)

- existing building(s) or structure(s)
- provincial highway
- county road
- municipal road, maintained all year
- municipal road, seasonally maintained
- other

c) Type of water supply proposed:

(check appropriate box)

- publicly owned and operated piped water system
- privately owned and operated individual well
 - dug
 - drilled
- privately owned and operated communal well
- lake or other water body
- other means (please specify)

d) Type of sewage disposal proposed:

(check appropriate box)

- publicly owned & operated sanitary sewage system
- privately owned & operated individual septic tank
- privately owned & operated communal septic system
- privy
- other means (please specify)

Consent Memorandum

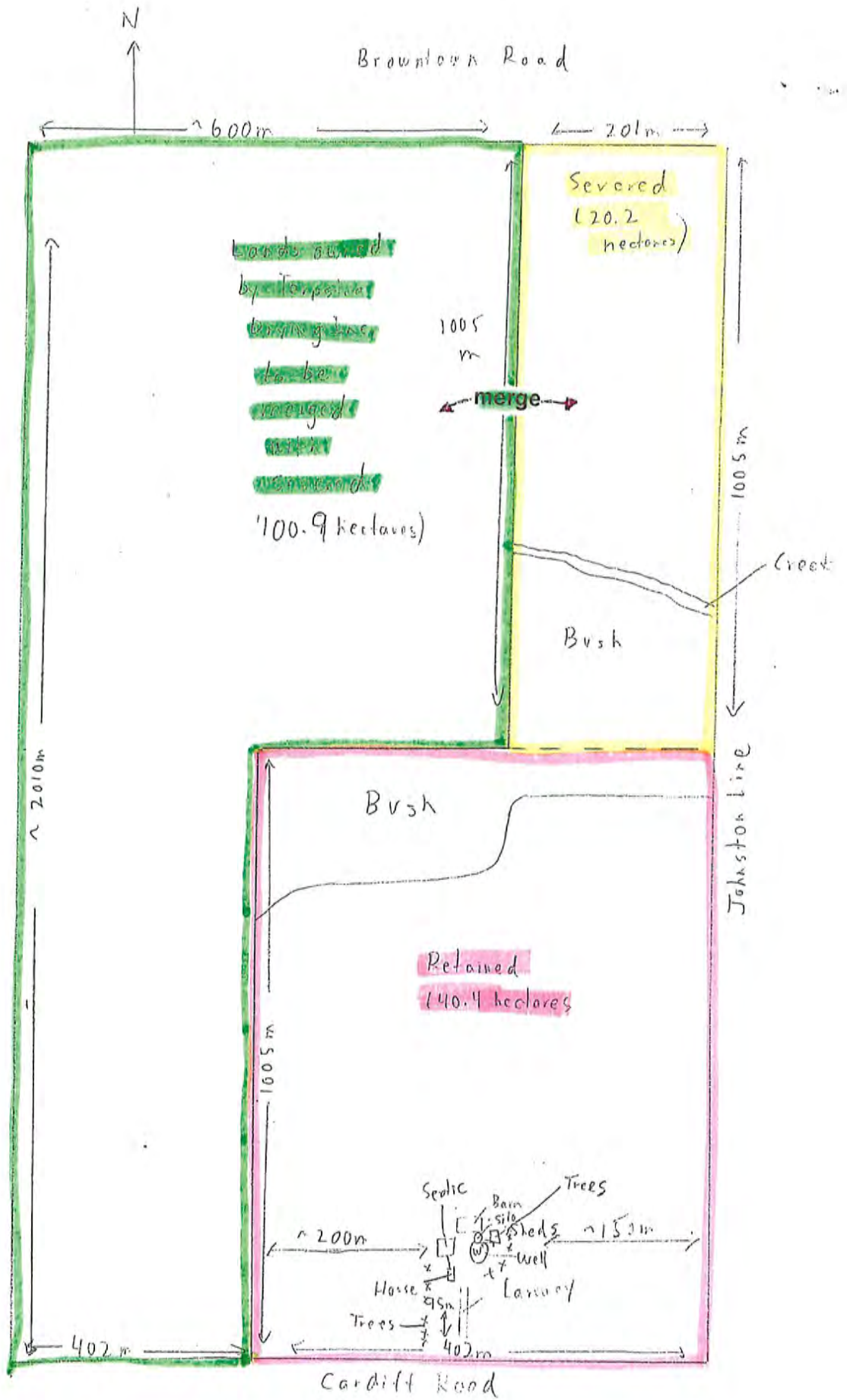
This application is for the severance of a 20.2 hectare parcel from a 60.8 hectare parcel to be merged with abutting lands that are 100.9 hectares in size, which will result in a 121.1 hectare parcel.

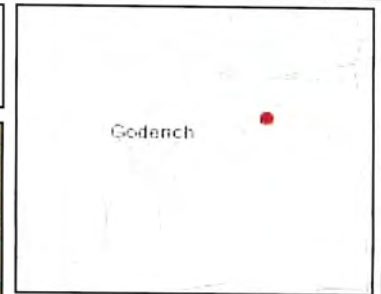
The retained parcel will be 40.4 hectares in size.

There are no buildings on the severed parcel.





There is a house, barn, sheds, silo, well and septic system on the retained parcel.


This application complies with the Municipality of Huron East Official Plan and the Provincial Policy Statement.

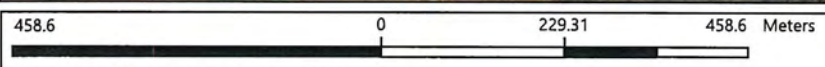




Legend

-  Parcel Fabric - Secure
-  Municipal Boundary
-  County Boundary
-  Citations

1: 9,028 



Notes



PLANNING & DEVELOPMENT

11-17-3

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA
 Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394
 Ext. 3
 www.huroncounty.ca

Consent Application Report – File C60/19 To Huron East Council

Owner/Applicant: J. McKercher for James Turnbull	Date: August 28, 2019
Property Address: 43416 Cardiff Road	
Property Description: Concession 4, East Part Lot 10 and Concession 5, Lot 10, Grey Ward, Huron East	

Recommendation: That provisional consent be:

- granted with conditions (attached)
- deferred
- denied (referred to the County Committee of the Whole Day 1 for a decision)

Purpose:

- enlarge abutting lot
- create new lot
- surplus farm dwelling
- right-of-way / easement
- other:

	Area	Official Plan Designation:	Zoning:	Structures:
Severed	20.2 hectares (50 acres)	Agriculture Natural Environment	General Agriculture (AG1) Natural Environment (NE2)	Vacant
Retained	40.4 hectares (100 acres)	Agriculture, Natural Environment	General Agriculture (AG1) Natural Environment (NE2)	Dwelling, barn, sheds

Review: This application:

- Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- Does not require a plan of subdivision for the proper and orderly development of the municipality (s.53(1) Planning Act);
- Conforms with section 51(24) of the Planning Act;
- Conforms with the Huron County Official Plan;
- Conforms with the Huron East Official Plan;
- Complies with the Huron East Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- Has been recommended for approval by the local municipality; and
- Has no unresolved objections/concerns raised (to date) from agencies or the public.
 (Applications that do not meet all of the foregoing criteria will be referred to the County Committee of the Whole Day 1 for a decision)

Agency / Other Comments:

	Not Received	No Concerns	See Conditions / Comment
Neighbours	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Huron East staff	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Additional Comments:

- This application is for the severance of a 20.2 hectare parcel from a 60.8 parcel to be merged with abutting lands which are 100.9 hectares in size, resulting in a 121.1 hectare parcel (as a result of the merger) and a 40 hectare parcel (as the retained).

Figure 1: Aerial Photo of Subject Property (severed parcel outlined in red, retained in yellow)



Recommended Conditions (denoted by ✓)

Expiry Period

- ✓ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of the notice of decision.

Municipal Requirements

- ✓ All municipal requirements be met to the satisfaction of the municipality including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, compliance with Section 65 of the Drainage Act and any related requirements, financial or otherwise.

Survey / Reference Plan

- ✓ Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey.

OR

- with the agreement of the County, the solicitor acting for the parties to provide to the County a registerable description of the severed parcel acceptable to the Land Registrar.

Merging

- ✓ The severed land merge on title with the abutting property to the west described as Concession 4, Lot 9 West and Part Lot 10, Grey Ward upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended to the satisfaction of the County.
- ✓ A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that:

- a) the severed land and the abutting property to the west described as Concession 4, Lot 9 West and Part Lot 10, Grey Ward will be consolidated into one P.I.N. under the Land Titles system; or
 - b) where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.
- ✓ Section 50(3) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the retained land.

Drainage

- ✓ That Section 65 of the Drainage Act be addressed to the satisfaction of the municipality for the Hall and Roderick-McKay Drains.

Sincerely,

'Original signed by'

Denise Van Amersfoort, Senior Planner

13-17-1

July 2019 Council Expenses

Date	Meetings	Raymond Chartrand	Brenda Dalton	Dianne Diehl	Bob Fisher	John Lowe	Bernie MacLellan	Larry McGrath	Alvin McLellan	Zoey Onn	Joe Steffler	Gloria Wilbee	Total
June 10	VRC Committee Meeting		72.92 27.55										100.47
June 11	Brussels/HE Development Trust									N/C			0.00
July 2	Council	150.98	150.98 14.82		150.98	150.98 23.90	150.98 10.52	150.98	150.98 33.46	150.98 23.90	150.98	150.98 18.16	1,634.56
July 6	Bartend BMG - Leo Much Music Dance					N/C							0.00
July 8	BMG Recreation Board					72.92			72.92 10.52				156.36
July 10	CHIP					72.92 35.37							108.29
July 8	Lawyers meeting - one each June/July						72.92 21.03						93.95
July 15	VRC Committee Meeting		72.92 26.77										99.69
July 16	Council	150.98	150.98 14.82	150.98 12.43	150.98	150.98 23.90	150.98 10.52	150.98	150.98 33.46	150.98 23.90	150.98	150.98 18.16	1,797.97
July 18	Personnel Meeting	72.92		72.92 34.42		72.92	72.92 10.52		72.92 33.46				443.00
July 19	Meet with PW Manager -Brussels Issues					N/C							0.00
July 23	Sewer/Water Meeting	72.92				72.92 23.90	72.92 10.52	72.92			72.92		399.02
		447.80	531.76	270.75	301.96	700.71	583.83	374.88	558.70	349.76	374.88	338.28	4,833.31

13-17-2

**Huron East Water & Sewer Committee
Meeting Minutes
Huron East Town Hall – Committee Room
Tuesday July 23rd, 2019 at 5:00 p.m.**

Members in Attendance: Mayor Bernie MacLellan, Councillors John Lowe, Raymond Chartrand, Joe Steffler and Larry McGrath (5:15 pm)

Members Absent: Nil

Staff Present: CAO/Clerk, Brad Knight
Public Works Coordinator, Barry Mills

Others Present: Jacobs Project Manager Luca Egli

1. **Call to Order** – Mayor MacLellan called the meeting to order at 5:00 pm
2. **Disclosure of Pecuniary Interest** – none disclosed
3. **Delegations** - none
4. **Meeting Minutes**

Moved by John Lowe and seconded by Ray Chartrand that the minutes of the March 12, 2019 meeting be approved as circulated. **Carried**

5. **Correspondence**

Correspondence from Jacobs advising of the retirement of Joseph Arnold as the Project Manager for Huron East Water and Wastewater systems and Overall Responsible Operator for Huron East drinking water systems was reviewed. The correspondence indicated Lucas Egli would assume the role of Project Manager and drinking water system ORO with Richard Marsh as the alternate ORO effective June 28, 2019.

Moved by John Lowe and seconded by Joe Steffler that the Mayor be authorized to sign and accept the notice of appointment from Jacobs for Lucas Egli as Project Manager and Overall Responsible Operator. **Carried.**

6. **Safety Issues** – none

7. **Water & Sewage Systems**

Jacobs – Monthly Operating Reports – February to May, 2019

Jacobs Operator Lucas Egli presented the monthly operations reports to the Committee with the following being noted;

- Difficulties were experienced in February with the SCADA system and the older computer at the Valastro STP
- Somers Generators had completed all annual service checks at the generators within the 9 systems in March
- In April, the SCADA system was fully operational with Vanastra as new software had been installed.
- Jacobs and SAI Global had completed the DWQMS on the water plants with 2 minor issues of non-compliance (no evidence that Best Management Practices were reviewed and no evidence that a risk assessment of potential hazardous events had been conducted) – both issues have since been addressed
- Fluoride and sodium levels in Seaforth exceeded the Ontario Drinking Water standards which were a result of naturally occurring fluoride in the raw water. The Committee was advised that the Health Unit required a notice to be sent to users of the system and an insert had been placed in the water bills for Seaforth. The Committee requested a copy of the notice be placed in the next Committee package
- Spring hydrant flushing had been completed in Seaforth, Brussels and Brucefield

At 5:15 pm Councillor McGrath entered the meeting

Internal Audit (DWQMS) and Huron East Operational Plan

The Committee was presented with a copy of the March 28th, 2019 DWQMS internal audit for the distribution system. It was noted that the audit was conducted to ensure compliance with the new Ontario Drinking Water Standard Version 2.0. and there were no issues of non-conformity found during the audit.

The Drinking Water Quality Management System Operational Plan for the four Huron East Water Systems was presented to the Committee for review and endorsement

Moved by John Lowe and seconded by Larry McGrath that the Drinking Water Quality Management Operational Plan for all Huron East water systems be accepted and the Mayor/CAO be authorized to endorse the Plan. **Carried**

Monthly System Report (March to June)

Water Main Breaks – Sanitary Sewage By-Passes – The Public Works Coordinator noted that there had been three water main breaks since the last meeting.

- March 7th – 7th Avenue, between 12th Street and Toronto Blvd, Vanastra
- March 22nd – rear alley at 36 Main Street South, Seaforth
- March 28th – 55 Dunedin Drive, Brussels

He further noted that there had not been any sewage by-passes since the last meeting.

County Road 12/Kippen Road Reconstruction - The Public Works Coordinator advised the Committee that the reconstruction project was progressing well with sanitary sewer main currently being installed between Nicholson and Stapleton Street. He noted that base coat of asphalt and curbs

have been completed to just north of Thompson Street. He advised that the contractor is pleased with the progress of the project noting that the contractor had positive comments for consulting engineers BM Ross with respect to the details and organization of the tender. The Public Works Coordinator also noted that as the project moved further south, that the main detour would be moved off Brantford Street onto Lloyd Eisler Street.

The Public Works Coordinator noted the presentation that BM Ross had made to the July 16th, 2019 meeting of Council concerning Phase 2 of the County Road reconstruction which would involve the Seaforth Main Street from Goderich Street to Lloyd Eisler Street. He noted the work will involve storm sewers, full reconstruction of the road base and surface along with the Huron East components which involve moving water mains from the back alley to Main Street, some minor sanitary sewer work, new sidewalks and street light services. He reminded the Committee that Council would have to make decisions with 3 aspects of the project to move design forward;

- i. Street light pole and arm replacement
- ii. Pedestrian crossing type and location
- iii. Consideration of changing Gouinlock from Main Street to Victoria Street to a one-way street.

Brussels Well # 1 High Lift Pump Replacement – the Committee was advised that the high lift pump which had been installed 16 years ago and runs 24/7 would be replaced tomorrow as preventative maintenance

Cowbell Sewage Proposal – the Committee was advised that based on an analysis completed by Jacobs on the effluent from the Cowbell Brewery that a decision was made to not accept any of the effluent in Huron East sewage treatment plants as the effluent would upset the operating balances in the plants.

Moved by Joe Steffler and seconded by Ray Chartrand that the systems report from March to June, 2019 from the Public Works Coordinator be accepted as presented. **Carried**

8. **Financial Reports** - none

9. **Other Business**

Mayor MacLellan requested that the grid placement of Water Operator Shawn Bromley be reviewed at the next Personnel Committee meeting

Councillor McGrath inquired as to the impacts a Clearford system would have on maintaining the plant balance if a blended system was being considered. Lucas Egli noted that heavy rainfall events for an extended duration can affect the balance of the plant, but agreed to look into the impacts on a sewage treatment plant.

Councillor McGrath noted that he had discussions with the Huron County Health Unit regarding the connection of Egmondville properties to the new sanitary sewer at the property line and advised that the Health Unit had indicated they did prefer the connection of the private sewer to the vertical leg of the clean-out, but could not provide any evidence in the plumbing regulations to prevent it. He

advised that the Health Unit was going to contact the Municipality for their connection policy at the property line.

The Public Works Coordinator indicated he has not been contacted yet, but it was his opinion that the connection to the vertical leg of the cleanout would be acceptable to the Municipality provided that it did not contravene the Building (Plumbing) Code which is applicable on the private side of the service

10. **Adjournment**

Moved by Ray Chartrand and seconded by Joe Steffler that the time now being 6:00 p.m. that the meeting do now adjourn until the next regular meeting or at the call of the Chair. **Carried.**

Bernie MacLellan, Chair

Brad Knight, Secretary

13-17-3

Minutes of the Huron East/Seaforth Community Development Trust Meeting
Thursday, July 4, 2019

7 pm @ Post Office



To use the reserve funds to promote the health, safety, morale, and welfare of the rate payers of the former Town of Seaforth; and to promote Economic Development of the geographic area known as the former Town of Seaforth.

Trust members present: Christie Little, Joe Steffler, Bob Fisher, Neil Tam, Ray Chartrand, Cathy Elliott, Ellen Whelan

Others present: Property Manager Chance Coombs

1. The meeting was called to order in the boardroom by Chair Christie Little @ 7 p.m.
2. Deputation/Requests/Presentation/Correspondence -
 - John Steffler, president and co-founder of Tanner Steffler Foundation spoke about the youth mental health and substance misuse awareness, education and support being provided. This registered charity raised over \$200,000 in 2018. The head office is located at 32B Centennial Drive in Seaforth, which allows proximity to family health team. To date, TSF has provided suicide prevention training for 45 people. TSF has committed \$38,000/yr. for 3 years as a full partner in the "My Journey" program which will launch Sept. 2019. Geared to 12-24 yr. olds, the program will help them find sources of support for mental health and substance misuse issues. Kelly Buchanan, FHT executive director is managing the program.
 - Neil asked how much of fundraised monies go to wages. There have been no wages paid but in 2019, the Canada Summer Jobs program is funding 2 paid positions. John explained that TSF is not a service provider but a service enhancer.
 - Bob asked for an explanation of the FHT component of the program. John explained that for his son, the wait to see an OHIP funded psychologist was 2 months so they sought private counseling. Unfortunately, the information obtained through counseling wasn't readily available to medical staff when Tanner was in medical crisis. Also, OHIP funding alone for the "My Journey" program would mean that only patients of Seaforth FHT could access the services. By funding the program through publicly raised funds, it will be available to any patient in need.
 - John thanked HESCDT for the \$10,000 donation to the 2018 Six-String Music Festival and would greatly appreciate a donation for the 2019 event being held on July 27.

3. Additions to Agenda & Approval of Agenda

Moved by Bob, seconded by Ellen for approval of agenda. Carried.

4. Disclosure of Trustees' Pecuniary Interest – None

5. Accounts Payable – Financial Reports

- Total of \$9578.37 paid
- There are no investments maturing in July
- A decrease in energy costs (hydro & gas) in 2018-19 of \$1600 will result in a \$632.98 reimbursement to Canada Post

Moved by Bob, seconded by Neil for approval of Accounts Payable of \$9578.37 and the Financial Reports. Carried.

6. Property Manager's Report – Chance Coombs (see attached)

- Canada Post is requesting a new A/C unit for south end of post office. Neil suggested using one of the three units that are presently sitting unused on the 3rd floor. Chance received a text from Postmistress wondering when concrete repair will be done. Christie will contact Smith Construction again for this information.

Moved by Bob, seconded by Ray for approval of Property Manager's report. Carried.

7. Huron East Health Centre Report – None

8. Minutes of June 6, 2019 meeting

Moved by Neil, seconded by Joe for approval of the minutes. Carried.

Unfinished Business

Code of Conduct –

- This will be moved to another meeting and kept on the agenda until addressed.

Fire Inspection -

- Cathy sent out safety inspection reports to trustees. She will contact Paul Stephen, Innovative Security for clarification on what is being provided at post office bldg. She will contact the LHIN to share the report and have them sign off on receipt of their copy.

- Christie reported that we do not have a contract with Georgian Bay for fire extinguisher and emergency lighting maintenance.

Moved by Joe, seconded by Neil that Cathy contact contact Huronia regarding the service they offer in these areas. Carried.

Heritage Workshop -

- Cathy will e-mail to trustees a copy of the notes she made at the workshop

Post Office Lawn Care & Exterior Maintenance—

- Christie, Cathy, Paul Vandermolen, Harold Smith and Doug Smith met at the post office on June 28 to view and discuss the condition of the ramp, stairs and back loading dock. As major road and sidewalk work is being done by the municipality in 2020, it was decided to patch the ramp for now.
- Cathy will investigate available accessibility grants. As Dr. Chris Cooper has entered into an agreement with the municipality to bring his distance education school to Seaforth, Cathy will consult with him as to what services he can offer.
- Bob suggested we consult with the county's accessibility committee.
- Joe suggested we investigate Form and Build, a company that resurfaces and seals concrete surfaces.
- Paul Vandermolen stated that for a cost of \$700, he would cut the post office grass when he cuts the CIBC lawn. For a cost of \$2500, he will cut off the pine trees against the building, remove the fence on the north side and vegetation growing against the building.

Moved by Joe, seconded by Ray to contract Paul to do the grass cutting, tree and vegetation removal at a total cost of \$3200. Carried.

Carpet Cleaning –

- Clean Freak cleaned the carpets in the 3rd floor apartment, 2nd floor hallway and all staircases on July 3.

New Business – Discussion from Item 2

- Joe declared a conflict of interest and stepped back from the table.
- At the May 8, 2018 HESCDT meeting, the following motion was made, "Motion made by Nathan Marshall, seconded by Bob Fisher to make a one time donation of \$10,000.00 to the Tanner Steffler Foundation to support the 2018 'Six String Music Festival' that will be held July 21st. This event will be full day of Reaching Out for mental health and substance misuse. Carried." Bob explained that the motion was

for a one time donation because it was felt that the funding was being used for Huron County, not specifically for Seaforth.

- Neil spoke in favour of a \$10,000 donation again in 2019 as he felt it was contributing to the Seaforth community. Bob felt that since the previous motion specified a “one time donation”, the motion would have to be rescinded in order to make another donation.
- There was disagreement between trustees as to the number of trustee votes required to rescind the motion. It was decided to defer the motion until the August meeting. Bob and Ray will contact Brad Knight for clarification.

Fireworks Volunteer Group, Advertising –

- Joe reported that the arena board will not be hosting a beer garden as they felt it was not appropriate at this family friendly event.
- Suggestions were made as to community groups that might be approached to collect donations at the fireworks which the group would keep. At the risk of overlooking a community group, Cathy will obtain the municipality’s community group data base and forward it to Christie for circulation to the trustees.
- There will be no print advertising for this event.

**Moved by Neil, seconded by Bob that the advertising budget not exceed \$1500.
Carried.**

9. In Camera – (not necessary)

10. Adjournment -

Motion for adjournment at 8:27 pm by Bob.

Next meeting – Thursday August 1, 2019 @ 7:00 pm. at town hall

Chair Christie Little _____

PROPERTY MANAGER'S REPORT

Post Office

I received a request from Andra for new air conditioner for south end of post office.
I received a request from Naturopath to repair toilet. Repaired.
Ordered salt Monday the 17th.
Delivered 6 bags of salt the 21st for softener.
Andra text regarding safety issues with front ramp. Forwarded concerns to Christie and Cathy.
Cleaned out dehumidifier in basement.
Continue to supply custodian with needed supplies.
Continuing to clean up garbage, etc in Parkette.
Cut grass & trimmed X 3.
Checking in regularly with employees. (issues?)
All good!

L.H.I.N.

I received an email from Nick at LHIN regarding their front door not latching properly again. I worked on the door on the 6th and again on the 7th. I contacted Bill Teall and asked if it was Horton Automatics that last serviced the automatic doors. I explained the situation to them and they added a stronger actuator. All good.
I called Elligsen Electric to install GFCIs in mens washroom and main kitchen.
I received another email from Nick over a week later saying door wasn't latching again. I responded with... "Ok..your going to have to leave one inside door open as the positive air flow is too much for the mechanism in the door. The service tech advised that if he installs anything stronger on the door..someone might get hurt. Either that or push it the extra half of an inch shut."
If we have to deal with this again, we need to look at HVAC.
All good!
P.M. Chance Coombs

13-17-4

**MINUTES OF THE
SEAFORTH & DISTRICT COMMUNITY CENTRES
MANAGEMENT COMMITTEE MEETING
SDCC BOARD ROOM
Thursday August 8th 2019 – 6:30 P.M.**

MEMBERS PRESENT:	Huron East	- Lisa Campbell - Georgina Reynolds - Cheri Bell
	West Perth	- Alvin Dow
MEMBERS ABSENT:	Huron East	- Joe Steffler - Gloria Wilbee
STAFF PRESENT:	Facility Manager CAO/Clerk	- David Meriam - Brad Knight

1. CALL TO ORDER & ADOPT AGENDA

Chair Lisa Campbell called the meeting to order at 6:30 p.m.

Moved by Georgina Reynolds and seconded by Cheri Bell that the agenda for the meeting be adopted with the following amendment;

- Request by Seaforth Jr. broomball for additional storage and locker space. **Carried**

2. DECLARATION OF PECUNIARY INTEREST - None

3. DEPUTATIONS – None

4. MINUTES OF THE PREVIOUS MEETING

Moved by Alvin Dow and seconded by Georgina Reynolds that the minutes of the June 20th, 2019 meeting be adopted as circulated. **Carried**

5. BUSINESS ARISING FROM THE MINUTES - None

6. FINANCIAL

The Secretary reviewed the July financial statement with the following being noted;

- With the outstanding ice bill being paid by the Seaforth Generals, total ice revenue to the end of July was \$77,180 compared to \$66,363 in 2018
- Net bar revenues to the end of July, 2019 were \$20,263 compared to \$11,615 in 2018
- Salaries and utility costs combined were approximately \$11,000 higher at the end of July this year compared to last year
- The operating surplus for July was \$18,612; the accumulated deficit to the end of July was \$146,537 compared to the budgeted year-end projected deficit of \$124,140

Moved by Alvin Dow and seconded by Georgina Reynolds that the Financial Statement be accepted as presented. **Carried**

7. MANAGER'S REPORT

Facility Manager Dave Meriam presented his manager's report and highlighted the following;

Building Operations and Maintenance Issues

- anticipate the ice plant will start up on August 21st
- new floor in the entrance to the hall and bar has been completed. This project will be funded from the fundraising reserve
- the Generals account has been paid in full
- it was noted that there was some additional activity in the parking lot at the arena that was resulting in some extra police surveillance. He noted that staff are cognizant of the need to keep doors locked and he expected the situation to improve once the normal winter activities started. The Facility Manager noted that staff will be taking measures to increase the security of the building during the winter months to limit unauthorized access and/or unsupervised access to parts of the building.

Capital Projects – Progress Report

- A quote from M & M Painting & Decorating Ltd. to supply labour and material for painting of 4 dressing rooms, hallway outside of dressing rooms and doors/frames in that area with water base epoxy colour the same colour as it is now was presented to the Committee. It was noted that this was the only quote received and it had taken some time to get this quote

The Committee suggested that the work be deferred until next year and that quotes should be obtained from local painters for the project. It was suggested that staff may wish to include this in a tender with work at other Huron East facilities and perhaps other municipalities could be involved as well.

Staffing Issues

- The Facility Manger is going to advertise for a part-time facilities attendant to perform similar duties to Cory Stackhouse who continues to be employed in a part-time role

Recreation Program

- Pickleball numbers have fallen off during the summer months and rather than keeping the building open for limited use, the group has agreed to come back to the auditorium in October when the building is used for other purposes
- It was noted that a deposit of \$3,770 had been made from the July street dance which was approximately half of what the deposit was in 2018

Moved by Georgina Reynolds and seconded by Cheri Bell that the Facility Manager's Report be accepted as presented. **Carried**

8. UNFINISHED BUSINESS

- Revised Alcohol policy will be presented at a future meeting.
- Seaforth Trust Fireworks will be held on the Labour Day Weekend

9. **NEW BUSINESS**

9.1 Seaforth Jr. Broomball - Georgina Reynolds indicated that Jr. Broomball had requested to extend their locker and storage space at their own cost – the Committee expressed no concerns provided that the extent of the expansion meets with the approval of the Facility Manager

9.2 Rollin' Roaster – Chair Lisa Campbell circulated a letter of appreciation from the Rollin' Roaster for allowing him to lease the kitchen space until he secured a permanent location for his business.

10. **ADJOURNMENT**

Moved by Georgina Reynolds and seconded by Alvin down that the time now being 6:55 p.m. that the meeting do now adjourn until September 12th, 2019 at 6:30 p.m. or any special meeting called by the Chair. **Carried.**

Chair, Lisa Campbell

Secretary, Brad Knight

13-17-5



Town of Bradford West Gwillimbury
100 Dissette St., Units 7&8
P.O. Box 100, Bradford, Ontario, L3Z 2A7

Telephone: 905-775-5366

Fax: 905-775-0153

www.townofbwg.com

August 14, 2019

VIA EMAIL

Royal Canadian Legion
Orville Hand Branch 521
115 Back Street
Bradford, Ontario
L3Z 1W8

Dear Lt. Col. Ferguson Mobbs and members of the Royal Canadian Legion,

At its meeting of August 6, 2019, the Council of The Corporation of The Town of Bradford West Gwillimbury passed the following motion with respect to the Never Forgotten National Memorial.

Resolution 2019-275 Leduc/Contois

WHEREAS the residents of Bradford West Gwillimbury have a proud tradition of honouring those who made the supreme sacrifice on behalf of Canada in armed conflicts across the world;

AND WHEREAS the Never Forgotten National Memorial Foundation has been established to develop commemorative programming, exhibits and monuments at a site on Cape Breton Island as a place of remembrance and thanks for those brave individuals who lost their lives so far from home;

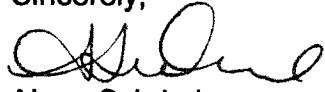
AND WHEREAS the Orville Hand Branch 521 of the Royal Canadian Legion has endorsed the Never Forgotten National Monument Program;

AND WHEREAS the Foundation is seeking the support of businesses, agencies, government organizations, and individuals across Canada to bring life to this important national memorial;

NOW THEREFORE BE IT RESOLVED that the Council of The Corporation of the Town of Bradford West Gwillimbury supports efforts to develop the Never Forgotten National Memorial and so advises Mr. Scot Davidson – Member of Parliament, the Honorable Caroline Mulroney – Member of Provincial Parliament, the Federation of Canadian Municipalities and all municipalities in Ontario.

CARRIED.

Sincerely,



Alana Schrieder
Administrative Assistant

c: Scot Davidson, MP
Hon. Caroline Mulroney, MPP, York-Simcoe
Federation of Canadian Municipalities, and all municipalities of Ontario

13-17-6

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August 23, 2019

Things you need to know coming from the AMO Conference

Provincial Announcements affecting municipal governments:

Child Care:

- Previously announced changes to implement an 80-20 provincial municipal cost-sharing for child care expansion starting in 2020 will now be phased-in over a three-year period.

Public Health:

- The cost sharing arrangement in 2020 will be at 70-30 provincial-municipal split and those public health units already contributing 30% or more will not be impacted. Those that are impacted will see one-time transitional funding.
- In the first year, no public health unit will experience an increase over 10 per cent of current public health costs as a result of this cost-sharing change.
- The Ministry will soon launch renewed consultation on the province's proposed larger regional public health structure approach, recognizing it "inspired widespread and spirited discussion". The consultation will see a discussion paper available, it will ensure enough time is provided and it will be supported by an expert advisor. AMO will keep members posted on these next steps.

Paramedic Services:

- Paramedic services will receive a 4% increase in 2019.
- A further increase in 2020 can be expected, subject to the next provincial budget.
- Funding letters have been sent to EMS services informing them of the new allocation.
- Consultation on paramedic services restructuring is also to be done by the expert advisor.

Ontario Municipal Partnership Fund (OMPF):

- There will be no changes to the structure of the 2020 Ontario Municipal Partnership Fund and the allocations will come in time to provide municipal governments with greater certainty for their 2020 budget work.

Social Assistance funding:

- There will be no changes for 2020 to the Ontario Budget's planned Ontario Works program administration funding.

Infrastructure:

- On September 3, 2019, the province is opening up the Community, Culture and Recreation Stream under the Investing in Canada Infrastructure Program for projects such as community centres, sports arenas and cultural centres. Watch for this announcement.
- The province (Infrastructure and Transportation) will work with AMO as they review the Ontario Community Infrastructure Fund (OCIF) and the Ontario Gas Tax for Transit.

Conservation Authorities:

- Conservation Authorities received letters on August 16th from the Ministry of Environment, Conservation and Parks regarding direction on expected CA core business. This raises questions on what happens to non-core activities. AMO will look at this and other implications of the province's plans.

Federal Gas Tax program:

- In July, AMO distributed \$970 million in gas tax funds. It included \$650 million in top-up funding along with the first installment of the existing 2019 allocation.
- The remainder of the 2019 allocation will be distributed in November. That payment will be supplemented with an additional \$12 million in funding generated through efficiencies in the administration of the program.

Recent AMO work of interest to members:**Community Benefit Charges (CBC) - Submission:**

- The AMO Board endorsed the Municipal Financial Officers Association detailed submission on this new tool which allows for the collection of fees on soft services needed as generated by development. Community facilities, and parks for example are no longer eligible for Development Charges fees. DCs are restricted to hard services which now includes waste and ambulance. Both tools come with additional conditions and reporting requirements. A panel discussion occurred at the conference on Wednesday and can be viewed here.
- Minister Clark continues to state his commitment to ensuring that growth continues to pay for growth. It is a key principle of importance to the successful financing of the public services which support new housing and development.

Housing:

- AMO has released "Fixing the Housing Affordability Crisis: Municipal Recommendations for Housing in Ontario." The paper consolidates AMO's outstanding recommendations to address housing affordability and will guide future advocacy on federal and provincial housing initiatives.

Looking at Property Assessment:

- AMO has developed an interactive map to show how the property tax burden has shifted over time in every Ontario municipality. Check out our tax map!
- This is some preliminary work on investigating the impact that the disruptive economy may bring to the market value assessment and tax equation. The conference had four speakers on topics related to the disruptive economy and property assessment. All are on AMO's website. Look for plenary hall speakers on Monday and Tuesday.

Contact: Michael Jacek, Senior Advisor, mjacek@amo.on.ca, 416-971-9856 ext. 329.

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13-17-7



August 23, 2019

The Honourable Jeff Yurek, MPP (Elgin-Middlesex-London)
 Minister of Environment, Conservation and Parks
 777 Bay Street, 5th Floor
 Toronto ON M7A 2J3

Adelaide Metcalfe

Bluewater

Dear Minister Yurek:

Central Huron

We have received your letter of Friday, August 16, 2019. Thank you for the opportunity to respond.

Huron East

The Ausable Bayfield Conservation Authority (ABCA) is Ontario's first conservation authority, created in 1946 through the vision of our local municipalities and the Province of Ontario. They did so in response to critical issues such as flooding, the loss of natural areas that impacts water quality and soil health, and the unintended consequences of poorly planned development. These issues continue to require management on a watershed basis in this rural community and in Ontario.

Lambton Shores

Lucan Biddulph

Middlesex Centre

Ontario's ecosystem model of watershed management, that is delivered by conservation authorities, is an international success story. This model has saved lives and reduced social disruption and financial loss to Ontarians for more than seven decades. It has efficiently benefitted Ontario's people and resources under all governments.

North Middlesex

Perth South

We are heartened to hear you say you appreciate the work of conservation authorities. However, some of the requests, as written in your letter, would result in harm – even irreparable harm – to the success of the watershed management model in this great province. This would be most profoundly felt by people in rural watersheds like the one served by ABCA.

South Huron

Warwick

West Perth

We ask you to recognize that programs addressing community and provincial needs, such as tree planting; water quality and soil health initiatives; environmental monitoring; conservation education; watershed stewardship; and others, have direct benefits for natural hazard risk reduction; and protection of drinking water sources. In many cases these programs are possible thanks to funding from community, private-sector, and not-for-profit sources. These programs help to achieve the goals you have articulated in the *Made-in-Ontario Environment Plan*.

... 2



Our community's vision is one of healthy watersheds where our needs and the needs of the natural environment are in balance. Our community understands environmental and land use issues are complicated. Decisions must be made thoughtfully or they could have negative costs to individuals, their properties, or the natural environment. Now more than ever, we need to understand the consequences of these decisions.

Re: Public transparency and accountability

We share with you a belief in the need for continued public transparency and accountability in conservation authority operations. We accomplish this in a number of ways. Our municipally appointed Board of Directors regularly evaluates our activities, to ensure they fulfil our mandate. Where transparency and accountability can be improved even more, we are happy to work with you and our municipalities to ensure continued effective oversight while continuing to meet the needs of our people, economy, and resources in this rural part of Ontario.

Re: 'Consistency' in conservation authority operations

In rural Ontario, people often lament 'made-in-Toronto' solutions. Attached is a copy of the *ABCA Conservation Strategy-The Path Forward*. This local, rural plan was developed by agricultural producers, anglers and hunters, youth, shoreline residents, municipal representatives, and other community stakeholders here. The plan is an example of how people from all walks of life in this community told us what they want from their conservation authority. We feel the approach recommended by our community fits well with the mandate for conservation authorities envisioned in the *Conservation Authorities Act* since its beginning. It also supports your government's goals in the *Made-in-Ontario Environment Plan*.

Re: Municipal control through legislative changes

Your government has updated the *Conservation Authorities Act* through the *More Homes, More Choice Act, 2019* which was passed on June 6, 2019. Your August 16, 2019 letter outlines that legislative changes "... will give greater control to individual municipalities on conservation authority programs and budgets." We invite you to visit our watershed to find out more about how the ABCA sets its programs and budgets. You will learn how we have responded in a fiscally-responsible way to manage our budgets and keep increases below the cost of inflation.

Re: 'Winding down' programs prematurely

Your letter also indicates we should "... begin preparations and planning to wind down those activities that fall outside the scope of your core mandate ..." It is premature to make decisions, in haste, without first having consultation about the extent of what programs are 'core' and about 'non-core programs' which may be identified by the needs of our municipalities and community. Many of our programs support the 'core' programs you have listed and many programs – even if they were to be considered 'non-core' – are efficient, cost-effective, needed, and endorsed by our municipally-appointed Board of Directors. An example is tree planting, which is self-sustaining through user fees and helps to prevent demands on our municipal levy.

It is important to note that outside of the list you included, these other programs and activities are not funded by the Province of Ontario but do support provincial goals.

Re: Municipal, community and conservation authority consultation

Conservation authorities have been informed that your government will be “... *reviewing all of the relevant legislation and regulations that govern Ontario's conservation authorities to explore even more opportunities to re-focus their efforts and to ensure they are best serving the interests of the people of Ontario.*” As you conduct this review, we ask that any decisions you make be made with robust, meaningful consultation with conservation authorities, municipalities, community members, and experts in the field who can speak to the internationally acknowledged success of Ontario's watershed management model. As well as the need for many of the programs that support our mandate, provincial, municipal and community goals, but are not expressly included in your list.

We thank you for the invitation to provide further input and recommendations. To that end, I feel a full and informed discussion is critical – before more than seventy years of success is lost.

On behalf of members of the ABCA team, I respectfully ask for a meeting with you so that we may discuss concerns cooperatively. Please let me know when we can meet to discuss these concerns in person.

Your sincerely,

AUSABLE BAYFIELD CONSERVATION AUTHORITY



George Irvin
Chair

cc: Hon. Monte McNaughton, MPP (Lambton-Kent-Middlesex)
Hon. Lisa Thompson, MPP (Huron-Bruce)
Randy Pettapiece, MPP (Perth-Wellington)
Mayors and Members of Council (ABCA Watershed Municipalities)

Encl. *ABCA Conservation Strategy - The Path Forward*

13-17-8

Brad Knight

From: Rebekah Msuya-Collison <clerk@southhuron.ca>
Sent: Thursday, August 22, 2019 11:57 AM
To: Brad Knight; Brenda MacIsaac; Carol Watson; Carson Lamb; Chandra Alexander; Florence Witherspoon; Janice Hallahan; Trevor Hallam; Susan Cronin
Cc: Mayor Finch; Stacey Jeffery
Subject: IESO Event Poster
Attachments: IESO Open House Poster 19Aug21.pdf

Good morning everyone,

Please find attached IESO Open House poster for Community Energy open house to be held in South Huron on September 9, 2019. The IESO works with community members (including economic development and planning offices of municipalities) in each region across Ontario to discuss and take into account future development and work together to plan for the future electricity needs of the planning region.

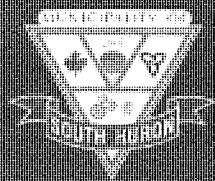
I was wondering if you would include the attached communication item for an upcoming Council meeting and/or share this information with any members of Council, staff or stakeholders you believe would be interested in attending.

Thank you,

Rebekah

Rebekah Msuya-Collison | Director of Legislative Services/Clerk
Municipality of South Huron | 322 Main Street South | Exeter, ON N0M 1S6
519-235-0310 x 227 | clerk@southhuron.ca | www.southhuron.ca

Confidentiality: The information contained in this communication, including any attachments, is intended for the use of the individual to whom it is addressed and may contain information that is privileged and confidential. If you are not the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited. The contents of this communication may also be subject to legal privilege, and all rights of the privilege are expressly claimed and not waived. If you have received this communication in error, please notify the sender and erase this e-mail message immediately. Thank you.



COMMUNITY ENERGY OPEN HOUSE



Thinking about your electricity future and want to be a part of the dialogue?

The Municipality of South Huron invites you to an energy-focused Community Open House on Monday, September 9, 2019 from 4:00 p.m. to 6:00 p.m. at the South Huron Recreation Centre (94 Victoria Street East, Exeter).

Guest speakers from Ontario's Independent Electricity System Operator (IESO) will talk about how they plan and manage Ontario's electricity system and engage with community members to support local development and help shape our community's electricity future.

The event will inform attendees on how to:

- Get involved and help shape the electricity future of our community
- Find out how you can better manage your electricity consumption and costs
- Learn about available energy efficiency programs
- Lessen your environmental footprint through South Huron's climate change initiatives

Join us for the opportunity to network, share your electricity projects and ideas, and energy efficiency and sustainability priorities.

Everyone is welcome!

Date

Monday September 9th, 2019

Location

South Huron
Recreation Centre
(94 Victoria St E, Exeter)

Time

4:00 p.m. to 6:00 p.m.

- IESO Presentation at 4:14 p.m.
- Networking and exhibits from 4:45 p.m. to 6:00 p.m.

Light snacks and refreshments will be provided.

For more information about the event, please contact:

Stacey Jeffery
Climate Change Officer
E: sjeffery@southhuron.ca
P: 519-235-0310 ext. 247



377, rue Bank Street,
Ottawa, Ontario K2P 1Y3
tel./tél. 613 236 7238 fax/télé. 613 563 7861

13-17-9

August 22, 2019

Brian Knight
CAO & Clerk-Treasurer
Municipality of Huron East
PO Box 610 72 Main St
Seaforth, ON N0K 1W0

RECEIVED

AUG 21 2019

MUNICIPALITY OF HURON EAST

Dear Brian Knight,

The 2019 federal election is fast approaching, bringing public discussion and debates on many issues affecting the public and all municipalities.

When the Liberal government led the latest public review on the future of Canada Post, several municipalities became actively involved in the process. As a result, the government decided to maintain door-to-door delivery and immediately stop the rollout of community mailboxes.

However, there is nothing to stop a new government from bringing those plans, and other service cuts, back into play. Further, Canada Post's indifference towards climate change may have direct repercussions on all Canadians.

Did you know Canada Post has the largest public fleet of vehicles in the country, with over 13,000 vehicles travelling over 96 million kilometres yearly?

In the run-up to the federal election, we urge you to question the political parties on their intentions for Canada Post, and insist they make clear, public commitments regarding the following issues:

- Establishing postal banking to offset the loss of financial services in many communities;
- Creating an ambitious climate change action plan for Canada Post;
- Maintaining door-to-door mail delivery;
- Preserving our universal and public postal service;
- Maintaining rural post offices.

More information is available at deliveringcommunitypower.ca.

Sincerely,

Jan Simpson
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, Regional and National Union Representatives, specialists, campaign coordinators

/bk sepb 225 cd/cupe1979

AUTHORIZED BY THE OFFICIAL AGENT FOR THE CANADIAN UNION OF POSTAL WORKERS.
Canadian Union of Postal Workers • 377 Bank Street • Ottawa, ON • K2P 1Y3 • 613-236-7238
AUTORISÉ PAR L'AGENT OFFICIEL DU SYNDICAT DES TRAVAILLEURS ET TRAVAILLEUSES DES POSTES.
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13-17-10



You Are Invited to Participate.
Huron County Official Plan Review

The County of Huron has identified proposed amendments to the Huron County Official Plan as part of a 5 Year Review of the Plan. Information regarding the proposed amendments will be available on the Huron County Website and at Public Open House Workshops.

The Official Plan is a land use planning document that is a statement of where and how development should take place. The Plan includes the vision, goals and policy directions for the County, as identified by the community.

Three Public Open House Workshops will be held to review the proposed amendments and identify any changes required to the proposed amendments. You are invited to join us at 7p.m. for the workshop of your choice, which will be two hours in length.

Clinton: Libro Hall, Tuesday, Sept. 10, 7p.m. to 9p.m., 239 Bill Fleming Dr.

Exeter: Exeter Legion Hall, Thursday, Sept. 19, 7p.m. to 9p.m., 316 William St.

Wingham: Hot Stove Lounge, North Huron Westcast Community Complex, Wednesday, Sept. 25, 7p.m. to 9p.m., 99 Kerr Dr.

For further information, contact the Huron County Planning and Development Department at (519) 524-8394 Ext. 3 or visit <https://www.huroncounty.ca/plandev/county-official-plan/huron-county-official-plan-five-year-review/>

**Huron East Economic Development Committee
Meeting Minutes
Wednesday April 17th, 2019
Council Chambers, Town Hall, Seaforth ON**

Members in Attendance: Chair Dianne Diehl
Councillor Members Ray Chartrand, Zoey Onn, Joe Steffler, Gloria Wilbee

Staff Present: EDO Jan Hawley (Secretary)

Guest: Sharon (Xiaoyuan) Wan, University of Guelph Master Planning Student

1. **Call to Order:**

Chair Diehl called the meeting together at 10:30 am & welcomed all Board Members and Guest Presenter Sharon (Xiaoyuan) Wan, Master Planning Student from the University of Guelph Planning and Environmental Design Faculty

2. **Adopt Meeting Agenda**

Councillor Onn requested that a discussion of the Huron East Website be added to the agenda.

Motion:

Moved by Councillor Ray Chartrand and seconded by Councillor Joe Steffler that the Agenda of the Economic Development Committee with Amendment dated Wednesday, April 17th, 2019 be adopted, as presented. *Carried.*

No pecuniary interests were declared.

3. **Deputation:**

Actions following pathology report completed in the summer of 2018:

Town of Seaforth Main Street Community Improvement Plan

An initiative submitted to the University of Guelph’s “Student Lead Planning” project in late Fall of 2018 to develop a CIP (Community Improvement Plan) for Downtown Seaforth was selected and the final report was presented by Sharon (Xiaoyuan) Wan, Master Planning Student/Team Leader. As graduate students of the University of Guelph in the Rural Planning and Development program, Sharon Wan and her colleagues undertook the Seaforth Community Improvement Plan project as part of their Advanced Planning Practice course.

A Community Improvement Plan (CIP) is a tool that allows a municipality to direct **funds** and implement **policy initiatives** toward a specifically defined project area.

**Examples of Incentive-Based Programs:
(grant, loan and property tax assistance)**

- preservation and adaptive reuse of heritage and industrial buildings
- brownfields environmental assessment, remediation and redevelopment
- commercial building façade improvements
- downtown/core area and waterfront revitalization
- project feasibility studies
- space conversion for residential and commercial uses
- structural improvements to buildings (e.g., building code upgrades)
- property tax assistance for remediation purposes

Goal of CIP:

The purpose of the Town of Seaforth CIP is to:

- Introduce guidelines regarding community improvement within the Town of Seaforth, specifically through heritage building revitalization;
- Establish goals for community improvement that will help improve and maintain the identified heritage needs of the Town of Seaforth's Main Street;
- Designate a Community Improvement Project Area within the Town of Seaforth where community improvement funds and grants will be applied to; and
- Provide implementation procedures for the CIP, which will ensure that the program is an effective and successful municipal tool.

Purpose of CIP:

The need to produce a CIP for the Main Street of the Town Seaforth is based on the following themes identified by the Town of Seaforth Master Plan and other relevant research, including:

- Improve visual and structural state of historic buildings in the downtown core area;
- Address the long-term viability of the historic buildings along the Main Street, and;
- Concentrate funds to support improvement of buildings in the downtown Heritage Conservation District along the Main Street.

Funding:

Commercial Façade Improvement Grant

- Supports the restoration of commercial façades within the Town of Seaforth Community Improvement Project Area
- Could offer up to \$10,000.00 grants per project (to be decided) to eligible building owners and tenants for front façades, within the designated CIP project area

Next steps:

- Work with the Huron East Planner for presentation to Public and Council
- Adoption by Municipality of Huron East
- Secure funding for program. (2020 Budget, Community Development Trust)

Moved by Gloria Wilbee and seconded by Zoey Onn that the Huron East Economic Development Committee endorse the Community Improvement Plan, as presented. ***Carried.***

The Committee thanked Ms. Wan and her colleagues for their efforts in preparing and presenting the document.

4. **Meeting Minutes:**

Minutes of December 27th, 2018 were circulated.

Motion:

Moved by Councillor Zoey Onn and seconded by Councillor Gloria Wilbee that the minutes of the meeting of Thursday, December 27th, 2018 be adopted, as presented. *Carried.*

5. **Economic Development Report:**

- Facilitated two (2) “Student Lead Planning Projects” by the University of Guelph. Strategies to mitigate financial impact to Downtown Seaforth during 2020 Road construction & Community Improvement Plan (CIP). To view full reports follow links below:
http://www.huroneast.com/he_gov/documents/Seaforth2020VisionStrategiesRoadConstruction.pdf
- http://www.huroneast.com/he_gov/documents/CIPCommunityImprovementPlan-Seaforth_DRAFT.pdf
- Brussels Industrial Land Strategy funding was approved. Preparing next steps to include public consultation. Final report due by February 2020.
- SLED (Supporting Local Economic Development) funding approved by the County of Huron for the Vanastra Heritage Tour. Signs to be erected in time for Jane’s Walk on May 4th 2019. Jane’s Walk is a community lead event hosted each year on the first weekend of May in honour of celebrated author, activist and urban planner, Jane Jacobs. This initiative will showcase the Village of Vanastra and hopefully qualify the community for TODS, a Tourism Orientation Direction Signage.
- Prepared literature for Heritage Walking Tour, booked media and populated Facebook with event schedules
- Updated Huron East business directory for uploading to website and mapping software.
- Attended and helped facilitate meeting on Seaforth road construction (Phase I).
- Attended Board Meetings, which I continue to be an active member;
 - Community Futures Huron – Treasurer
 - Seaforth BIA Board Meetings – Municipal Liaison
 - Huron County Library Community Engagement Meeting
 - Huron Manufacturing Association – Treasurer
 - Huron Manufacturing Association - Assisted with AGM preparation
- Attended to investment opportunities for Vanastra (3 separate projects – Vanastra Housing & purchase of commercial space)
- Facilitated Memorandum of Understand between Huron East and Edifice Guild & Atelier for potential trade school in Seaforth

- Lent support to past Win This Space contestants, and new Huron East business start ups
- Collaborated with RIO (Rural Institute of Ontario) on developing a “Win This Space Case Study” for OBIAA. To be published early summer.
- Accomplishments:
 - Awarded first time “Pinnacle Award” for outstanding leadership in Economic Development at 49th OBIAA National Conference in Ottawa
- Facilitated workshop at OBIAA Conference. Topic: Downtown London Ontario – Revitalizing Back Alleys (This initiative will be considered during the Seaforth Road Construction)
- Prepared funding structure for Main Street Road Construction Improvements Seaforth BIA
- Facilitated Road Construction Steering Committee & developed newsletter to update residents and business owners on upcoming road construction

Moved by Ray Chartrand and seconded by Zoey Onn that the Economic Development Report dated April 17th, 2019 be adopted, as presented. *Carried.*

6. **New Business:**

(i) **Huron East Website**

There was considerable discussion on the current website and the development of a new site. Some improvements to be considered;

- More accessible – needs to meet new accessibility criteria/regulations
- Easier navigation
- Improve access to business directory
- Easy access to forms
- Easy access to things to know if you live in Huron East (ie. Garbage/Waste Disposal, Events, Community Groups, etc.)

A new recreational booking software was also discussed. This feature would allow users to tentatively book on-line as opposed to calling staff at the arenas/communities centres to determine what was available before booking time and date. It was felt that this feature would be a more effective means of utilizing/filling ice time and hall rentals. This web feature had been investigated in the past; however, it was not pursued due to cost. Following discussion, it was felt it should be looked into once again.

It was suggested that committee members bring their recommendations/suggestions back to the next meeting to be considered in a RFP (Request for Proposal). The Huron East Website RFP from 2010 was made available for reference.

5. **Next meeting date: At the call of the Chair**

6. **Adjournment**

Moved by Ray Chartrand that the Huron East Economic Development meeting be adjourned at 12:07 pm. *Carried.*

Dianne Diehl, Chair

Jan Hawley, Secretary

13-17-12

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau de la solliciteure générale

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél.: 416 325-0408
MCSCS.Feedback@Ontario.ca



August 26, 2019

As you may be aware, the Public Reports Regulation (O. Reg. 377/18) under the *Fire Protection and Prevention Act, 1997*, was scheduled to come into force on January 1, 2020. The regulation was established to standardize the reporting of fire department response time data and make this information available to the public.

Our government has heard concerns about the Public Reports Regulation, including the system updates that would be required for operationalization and the scope of the reporting requirements. After hearing this feedback, our government has decided to repeal the regulation effective August 26, 2019.

Repealing the regulation will allow the ministry to work with stakeholders on a broader review of how fire service data is collected by the province. After this review is completed, we will develop balanced options and decide about the potential publication of fire service data, to best meet the needs of all our fire safety partners.

We are committed to listening to municipalities and our first responders as we work to create a public safety regime that puts people first and provides our frontline heroes with the tools and resources they need to keep communities safe.

Should you have any questions or comments, please contact SOLGENinput@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sylvia Jones', written in a cursive style.

Sylvia Jones
Solicitor General

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

BY-LAW NO. 62 FOR 2019

Being a by-law to establish fees and charges to be collected by The Municipality of Huron East and to repeal By-laws 3-2007, 18-2010, 15-2012, and 17-2012 as amended.

WHEREAS Section 11(2)7 of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended authorizes municipalities to pass by-laws for services and things that the municipality is authorized to provide;

AND WHEREAS Section 391 of the *Municipal Act, S.O. 2001, c.25*, as amended, authorizes municipalities to impose fees or charges on persons:

- a. for services or activities provided or done by or on behalf of it;
- b. for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c. for the use of its property including property under its control.

AND WHEREAS Section 398 of the *Municipal Act* provides that fees and charges imposed by a municipality or local board on a person constitute a debt of the person to the municipality or local board, respectively;

AND WHEREAS Section 69(1) of the *Planning Act, R.S.O. 1990, c. P.13*, authorizes a municipality, by by-law, and a planning board, by resolution, to establish a tariff or fees for the processing of applications made in respect of planning matters;

AND WHEREAS Section 7 of the *Building Code Act, S.O. 1992, c.23*, as amended by the *Services Improvement Act, S.O. 1997, c.30*, empowers municipal councils to pass by-laws respecting construction, demolition and change of use permits and inspections;

AND WHEREAS Section 2(1) of the *Development Charges Act, 1997 S.O. 1997, c.27*, authorized the Council of a municipality to pass by-laws for the imposition of development charges against land located in the municipality where the development of land would increase the need for municipal services;

AND WHEREAS Council of the Municipality of Huron East deems it expedient to consolidate and update the fees and charges to be collected by municipal departments, local boards and authorized agents of the Municipality of Huron East;

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 62 FOR 2019**

NOW THEREFORE the Council of the Municipality of Huron East **ENACTS
AS FOLLOWS:**

1. That the Municipality of Huron East hereby adopts the lists of fees in the attached Schedules to this By-Law.
2. That this By-Law shall be known as the “Consolidated Fee By-Law”.
3. That any Schedule can be amended by resolution or by By-Law of Council and that the amended Schedules shall form part and be included in the Consolidated Fee By-Law:

SCHEDULE “A” - GENERAL GOVERNMENT AND ADMINISTRATION

SCHEDULE “B” - PROTECTION SERVICES

“B-1” - FIRE DEPARTMENT

“B-2” - BUILDING DEPARTMENT

SCHEDULE “C” - TRANSPORTATION SERVICES

SCHEDULE “D” - ENVIRONMENTAL SERVICES

“D-1” - RECYCLING AND GARBAGE

“D-2” - WATER AND WASTEWATER SERVICE

“D-3” - WATER METER AND MISCELLANEOUS

SCHEDULE “E” – HEALTH SERVICES

SCHEDULE “F” – SOCIAL AND FAMILY SERVICES

SCHEDULE “G” – RECREATION AND CULTURAL SERVICES

SCHEDULE “H” - PLANNING AND DEVELOPMENT

4. The fees and charges described in the attached Schedules will be subject to Harmonized Sales Tax (HST), where applicable and shall be paid in addition to any fees and charges.
5. Council does hereby delegate to each Department Manager of the Corporation of the Municipality of Huron East, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 62 FOR 2019**

6. The fees set out in this By-Law shall be reviewed by Council on an annual basis. Relevant Committees of Council may review and authorize changes to their fees and charges throughout the year. If there is a discrepancy in fee prices, any fees adopted by Committee motion after the passing of this By-Law will supersede any fees listed in this by-law.
7. Subject to any provision to the contrary in a specific By-Law, all fees and charges imposed under any By-Law of the Municipality shall be due and payable on the specified due date, or where no due date is stipulated, within thirty (30) days of the date of issuance of the invoice setting out the fee or charge. Any amount remaining unpaid after thirty (30) days shall bear interest from the due date until paid at a rate per annum of fifteen percent (15%), not compounded, to be calculated at a rate of one and a quarter percent (1.25%) per month.
8. Section 398(2) of the *Municipal Act, 2001, S.O. 2001, c.25.* authorizes the Treasurer of a local municipality to add fees and charges imposed by the municipality, upper-tier municipality or local board, respectively, to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes:
 - a. In the case of fees and charges for the supply of a service or thing to a property, the property to which the service or thing was supplied.
 - b. In all other cases, any property for which all of the owners are responsible for paying the fees and charges.
9. That any other fee in any By-Law inconsistent with these fees and charges are hereby repealed.
10. All fees outlined in the Schedules to this By-Law shall come into full force and effect upon its final passage.
11. That By-Laws 3-2007, 18-2010, 15-2012 are 17-2012 are hereby repealed.

READ a first and second time this day of 2019.

READ a third time and finally passed this day of 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "A"
BY-LAW 62-2019**

GENERAL GOVERNMENT AND ADMINISTRATION

Administration Fees	
Fax Transmissions/Receipt	\$1.00 per page Local
	\$2.00 per page Long Distance
Freedom of Information Request	\$5.00 per application
	\$7.50 per 15 minutes of time spent researching for, retrieving and preparing a record for disclosure, including the time to sever any part of the record in accordance with the exemptions under the act
	\$1.00 per page for photocopying and computer printouts
	Reasonable estimate of cost will be provided if the request will cost more than \$25.00.
Marriage Licence	\$115.00 per licence
Photocopies	\$1.00 per page Black and White
	\$2.00 per page Colour
Registration of Death	\$10.00 death occurred within Huron East
	\$20.00 death occurred outside Huron East
Travel Letter	\$25.00
Finance Charges	
Convenience Fee (online payments)	3.35%
Finance Charge for unpaid Property Taxes, Utilities or Accounts Receivable	1.25% per month of balance owing
NSF Cheques/Pre-Authorized Payments	\$35.00
History Books	
Brussels Township	\$25.00
Egmondville	\$8.00
Grey Township	\$10.00
McKillop Township	\$5.00
Tuckersmith Township	\$25.00
Licences	
Hawkers & Peddlers Licence – Resident ¹	\$75.00
Hawkers & Peddlers Licence – Non-Resident ⁵	\$300.00
Pawnbroker's Licence – Initial ²	\$60.00
Pawnbroker's Licence – Renewal ²	\$30.00
Sidewalk Café Licence Application Fee ³	\$75.00
Sidewalk Patio Licence Application Fee ³	\$150.00

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "A"
BY-LAW 62-2019**

GENERAL GOVERNMENT AND ADMINISTRATION

Licences Continued	
Taxi Driver's Licence – Initial year of Licensing ³	\$25.00
Taxi Driver's Licence – Renewal ⁴	\$15.00
Taxi Owners Licence – Initial year of licensing ³	\$60.00
Taxi Owner's Licence – Renewal ⁴	\$30.00
Taxi Owner's Licence – For each additional vehicle used as a Taxi where one or more taxi is owned ³	\$30.00
Lottery Licensing Fees	
Break Open Ticket Lotteries where tickets are not sold in conjunction with another gaming event	3% of total prizes per unit
Raffles under \$50,000, Bazaar, Bingo and Catch the Ace Lotteries	3% of the total value of all prizes to be awarded
Miscellaneous Fees	
Brussels Trailer Park Lot Rental ⁵	\$96.05 per month
Huron East Flags	\$81.00
Pewter Ornaments	\$5.00
Tax Certificates	
Rushed Tax Certificates – Same or Next Day	\$75.00
Tax Certificate for property taxes only ²	\$55.00
Tax & Zoning Certificate for zoning requirements, building compliance ⁶	\$110.00
Tax Sale Tender Package	\$10.00
Zoning Certificate only for zoning requirements, building compliance ⁶	\$55.00

¹ Hawkers & Peddlers Licence fees established under the provisions of Seaforth By-law 42-1984.

² Pawnbrokers Licence fees established under the provisions of By-law 42-2003.

³ Sidewalk Patio and Café Licence fees established under the provisions of By-law 35-2015.

⁴ Taxi Licence fees established under the provisions of By-law 75-2017.

⁵ Rates are adjusted annually in accordance with the guidelines established by the Ontario Rental Housing Tribunal.

⁶ Tax certificate fees established under the provisions of By-law 18-2012. any fees adopted by Committee motion after the passing of this by-law will supersede any fees listed in this by-law.

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "B-1"
BY-LAW 62-2019**

**PROTECTION SERVICES
FIRE DEPARTMENT FEES**

1. Motor Vehicle Incidents on Provincial Highways

All motor vehicle accidents, fires, etc. on Provincial Highways shall be charged to the Ministry of Transportation of Ontario (MTO) as per the rates set out by the Ministry of Transportation of Ontario.

DESCRIPTION	FEES AND CHARGES
First hour or part thereof per vehicle	As per current MTO rates
Each additional half hour or part thereof per vehicle	As per current MTO rates
Charges under the Spills Act or the Transportation or Dangerous Goods Act shall be charged in addition	On a cost recovery basis

2. Non-Resident Motor Vehicle Incidents at Locations Other than Provincial Highways

All motor vehicle accidents, fire, etc. involving non-residents of the Municipality of Huron East at all other locations other than on Provincial Highways shall be charged as per the Ministry of Transportation of Ontario rates.

DESCRIPTION	FEES AND CHARGES
First hour or part thereof per vehicle	As per current MTO rates
Each additional half hour or part thereof per vehicle	As per current MTO rates
Charges under the Spills Act or the Transportation of Dangerous Goods Act shall be charged in addition	On a cost recovery basis

3. False Alarm Response Fees

The following procedures and fees shall apply only when it has been determined by the Chief of the responding Fire Department of Huron East that the false alarms were preventable, the fire alarm system was improperly installed or maintained or the alarm resulted from a malicious act by an individual.

The totals shall be calculated cumulatively, with each false alarm to be subtracted from the total twelve (12) months after its occurrence.

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "B-1"
BY-LAW 62-2019**

**PROTECTION SERVICES
FIRE DEPARTMENT FEES**

FREQUENCY OF FALSE ALARMS	FEES AND CHARGES
Two or more false fire alarms to the same property in any 30 day period.	\$450 flat fee for the second false fire alarm and for any subsequent false fire alarm in that 30 day period.
Three or more false fire alarms to the same property in any twelve month period.	\$600 flat fee for the third false fire alarm and subsequent false fire alarm in that 12 month period.

4. Unauthorized Open Air Burn Fees

FREQUENCY OF FALSE ALARMS	FEES AND CHARGES
Emergency Response to Unauthorized Open Air Burn under Ontario Fire Code – First Offence	Written warning
Emergency Response to Unauthorized Open Air Burn under Ontario Fire Code – Subsequent Offences <i>Charges will be based upon the discretion of the Fire Chief of responding department</i>	\$400 flat fee plus any associated cleanup costs required

5. Inspection and Miscellaneous Fees

INSPECTION/SERVICE	FEES AND CHARGES
All Requested Fire Inspections	\$75.00 per unit
Complaint Inspections	No charge to owner
Copy of Fire Incident Report	\$50.00 per report
File Search & Letter	\$40.00
Retention of private contractor, and/or rental of special equipment to determine origin and cause, suppress or extinguish fire, preserve property, prevent fire spread and make safe.	Actual Cost as authorized by the Fire Protection and Prevention Act, 1997

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE “B-2”
BY-LAW 62-2019**

**PROTECTION SERVICES
BUILDING DEPARTMENT FEES**

Class of Permit	Fee
a) New Residential and Additions thereto	\$60.00 plus \$ 0.40 per square foot of gross floor area including attached garages, porches, covered verandas and covered sundecks plus \$0.25 per square foot for basements and uncovered sundecks
b) Mobile Homes	\$60.00 plus \$ 0. 20 per square foot
c) New Commercial, Industrial, Institutional and additions thereto	\$60.00 plus \$7.00 per \$1,000.00 of total construction costs
d) New farm buildings and additions thereto	\$60.00 plus \$0.20 per square foot of gross floor area plus \$400.00 for liquid manure storage under barns
e) New Accessory Building	\$60.00 plus \$0.20 per square foot of gross floor area
f) Manure Storage Facilities (Liquid) round (free standing)	\$60.00 plus \$6.00 per foot of diameter
Rectangular or square liquid tanks	\$60.00 plus \$1.00 per foot of tank perimeter. Minimum for round, square or rectangular manure tanks is \$400.00
Dry manure storage facilities	\$60.00 plus \$0.20 per square foot of gross floor area of structure
g) Silos – Tower or Bunker (without roof)	\$300.00
h) Steel Granary	\$125.00
i) Swimming Pools – in ground	\$150.00
Permanent above ground pools	\$75.00
j) Occupancy Permit (Where a Building permit has not been issued)	\$60.00 plus \$35.00 per hour
k) Inspection only – No permit	\$60.00 plus \$35.00 per hour
l) Renovations	\$60.00 plus \$7.00 per \$1,000.00 of actual construction costs
m) Demolitions	\$100.00 flat fee Returned after clean-up completed to the satisfaction of the CBO
n) Change of Use Permit	\$60.00 plus \$7.00 per \$1,000.00 of actual construction costs
o) Sun decks over 108 sq. ft. without roof	\$60.00 plus \$0.25 per square foot

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "B-2"
BY-LAW 62-2019**

**PROTECTION SERVICES
BUILDING DEPARTMENT FEES**

Class of Permit	Fee
p) Stand alone chimneys, wood stoves, masonry fireplaces, factory built fireplaces	\$60.00 plus \$7.00 per \$1,000.00 of actual construction costs
q) Green Houses (permanent)	\$60.00 plus \$7.00 per \$1,000.00 of actual construction costs
r) Wind generators	\$60.00 plus \$15.00 per \$1,000.00 of actual construction costs of the base and tower supporting the generator
s) Communication Towers over 60 ft. high	\$60.00 plus \$7.00 per \$1,000.00 of actual construction costs of structure
t) Tents over 60 square metres	\$60.00 (fee may be waived for non-profit organizations)
u) Sign permits	\$35.00 per sign
v) Any construction not listed above that may require a permit	\$60.00 plus \$7.00 per \$1,000.00 of actual construction costs
w) Solar panels located on a building	\$60.00 plus \$0.15 per square foot of solar panels installed

x) Roof cladding, eaves troughs, and siding of a building which does not involve structural changes. No Permit Required.

NOTE:

- Actual construction costs include all Labor, materials, professional fees (such as Architects and engineers fees), excavating, landscaping, demolition and other associated costs.
- Wind generator costs are the cost of the footings and foundation as well as the cost of the tower, not including the blades and Generator.

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "C"
BY-LAW 62-2019**

TRANSPORTATION SERVICES FEES

Equipment	Fee
Backhoe and Operator	\$85.00 per hour
Bucket Truck and Operator	\$90.00 per hour
Grader and Operator	\$100.00 per hour (minimum \$50)
Labourer	\$35.00 per hour
Lawnmower and Operator	\$62.00 per hour (minimum \$200)
Light truck and Operator	\$50.00 per hour
Loader and Operator	\$85.00 per hour
One Tonne Delivery and Operator	Minimum \$50.00 per hour
Street Sweeper and Operator	\$110.00 per hour
Tandem truck and Operator	\$85.00 per hour
Tractor/Bush Hog and Operator	\$80.00 per hour
Water Operator	\$40.00 per hour
Water Operator and Van	\$55.00 per hour
Materials	Fee
3/4" stone	\$6.50 per Tonne
"A" Gravel (1 Yard =1.36 Tonnes)	\$6.00 per Tonne
Sand and salt	\$15.00 per Tonne plus Minimum Delivery Charge of \$50.00
Top Soil (not screened)	\$20.00 per cubic yard
Services	Fee
Cutting curbs for driveway (minimum of \$300)	Actual costs
Application for a New Entrance	\$75.00
Application for a New Road Crossing/Bore	\$75.00
Tile Drain Loan Inspection	\$45.00
Snow Plowing at Seaforth Arena	Billed at Equipment rate
Snow Plowing at Brussels Arena	Billed at Equipment rate
Tree Removal when tree is a nuisance (See Public Works Policy 3.05)	Billed at 100% cost of time, material and boulevard restoration
911 property blade or post (supply only)	NO CHARGE
911 property blade and post Installation	\$50.00

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE “D-1”
BY-LAW 62-2019**

**ENVIRONMENTAL SERVICES
RECYCLING AND GARBAGE FEES**

Bag Tags	Fees
All Wards of Huron East	\$2.50/tag
Recycling Bin	Fees
Recycling Bin – Initial or Replacement Blue Box	NO CHARGE
Recycling Bin – Additional Blue Boxes	\$10.00/each
Walton Landfill – Tipping Fees (Grey & McKillop Wards)	Fees
Garbage Bags – 26” x 38” with maximum weight of 45lbs	\$2.50/bag
Car Trunks	\$7.00
Small trailers, pickup trucks and vans	\$25.00
Farm Wagons – Large Trailers	\$50.00
Barrels in Back of Trucks	\$5.00/barrel
Trucks – Single Axle	\$90.00
Trucks – Tandem Axle	\$150.00
Trucks – Commercial Packer Trucks	\$90.00/Tonne
Large Industrial Household Items (Sofa, Mattress, etc.)	\$12.50/item
Refrigerators, freezers, air conditioning units and other appliances not tagged “Freon-free”	\$25.00/item
Entrance to Landfill site after normal operating hours	\$50.00
Brush & Clean Wood By-Products	NO CHARGE
E-Waste	NO CHARGE
Scrap Metal	NO CHARGE
Tires	NO CHARGE
White Plastic Bale Wrap & Bunker Plastic	BANNED

NOTE:

- Residents of Brussels ward are required to use the Morris-Turnberry Landfill Site and will be subject to the fees established by the Municipality of Morris-Turnberry.
- Residents of the Seaforth or Tuckersmith wards are required to use the Mid-Huron Recycling Centre and will be subject to the fees established by the Board of the Mid-Huron Recycling Centre.

THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST

SCHEDULE "D-2"
BY-LAW 62-2019

ENVIRONMENTAL SERVICES
WATER AND WASTEWATER SERVICE RATES

2016 to 2022

	Current	Effective January 1, 2016	Effective January 1, 2017	Effective January 1, 2018	Effective January 1, 2019	Effective January 1, 2020	Effective January 1, 2021	Effective January 1, 2022
WATER								
Brussels								
Mthly Flat Rate	46.00	46.00	46.00	46.00	46.00	46.00	46.00	46.00
Mthly Meter Rate	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75
Consumption per M ³	1.69	1.69	1.69	1.69	1.69	1.69	1.69	1.69
Connection Charge ¹	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Minimum Charge	46.00	46.00	46.00	46.00	46.00	46.00	46.00	46.00
Out of Town Rate	2x	1.5x	1.5x	1.5x	1.5x	1.5x	1.5x	1.5x
Brucefield								
Mthly Flat Rate	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00
Connection Charge ¹	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Seaforth								
Mthly Flat Rate	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00
Mthly Meter Rate	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75
Consumption for 1 st 109 M ³	2.09	-	-	-	-	-	-	-
Consumption for 2 nd 109 M ³	1.93	-	-	-	-	-	-	-
Consumption for balance of M ³	1.37	-	-	-	-	-	-	-
Consumption per M ³	-	1.69	1.69	1.69	1.69	1.69	1.69	1.69
Connection Charge ¹	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Minimum Charge	38.00	38.00	38.00	38.00	38.00	38.00	38.00	38.00
Vanastra								
Mthly Meter Rate - Residential	13.31	14.11	14.96	15.85	16.80	17.81	18.88	20.01
Mthly Meter Rate - Commercial	17.11	18.14	19.22	20.38	21.60	22.90	24.27	25.73
Consumption per M ³	2.81	2.98	3.16	3.35	3.55	3.76	3.99	4.23
Connection Charge ¹	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
SEWER								
Brussels								
Mthly Flat Rate	36.00	36.00	36.00	36.00	38.00	38.00	38.00	38.00
Metered Rate - % of Water Consumption Rate	95.45%	95.45%	95.45%	95.45%	100.75%	100.75%	100.75%	100.75%
Connection Charge ¹	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Out of Town Rate	1.5x	1.5x	1.5x	1.5x	1.5x	1.5x	1.5x	1.5x
Seaforth								
Mthly Flat Rate	44.00	44.00	44.00	44.00	46.00	46.00	46.00	46.00
Metered Rate - % of Water Consumption Rate	115%	115%	115%	115%	120%	120%	120%	120%
Connection Charge ¹	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Vanastra								
Mthly Residential Flat Rate	62.50	62.50	60.63	58.20	55.87	53.64	51.49	49.43
Connection Charge ¹	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00

¹ - Connection charge is per residential/commercial unit on a lot

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "D-3"
BY-LAW 62-2019**

**ENVIRONMENTAL SERVICES
WATER METER AND MISCELLANEOUS FEES**

Water Meters billed on a cost recovery basis:	Fee
Bulk Water	\$3.00 per cubic meter with minimum \$25.00 charge
Final Reads	Estimated from previous bill
Final Reads –if actual read is required	Minimum charge of \$45.00
Flow testing at fire hydrants by outside contractors	\$150.00
New Sanitary Service Installation	100% cost of time and material
New Water Service Installation (See Public Works Policy 4.01)	100% cost of time and material
Sewage and Liquid Waste Disposal	\$5.50/m ³
Temporary or Seasonal Water Shut Off/Turn On of Water Service (See Public Works Policy 4.08)	\$25.00 per Shut Off \$25.00 per Turn On
Water Meter 3/4" Ipearl water meter package Approx. \$195.00+HST	At Municipal Cost
Water Meter 1" Ipearl water meter package Approx. \$250.00+HST	
Water Meter 2" Ipearl water meter package Approx. \$910.00+HST	
Water Services	
Frozen Water Service – Thawing as per Policy 4.06	Billed at 100% of cost for time and materials for previously frozen water service
Meter Horn/Meter Extension for existing house	Billed at cost
Meter Horn/Meter Extension for new houses	NO CHARGE
Water Operator	\$40.00 per hour
Water Operator & Van	\$55.00 per hour
Water Operator & Valve Trailer	\$120.00 per hour

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "E"
BY-LAW 62-2019**

HEALTH SERVICES FEES

	Brussels	Cranbrook	Mount Pleasant
Burial Plots	\$800.00 (\$320.00 to perpetual care)	\$625.00 (\$250.00 to perpetual care)	\$625.00 (\$250.00 to perpetual care)
Columbarium (Brussels)			
Top Row	\$2000		
2 nd Row	\$1950		
3 rd Row	\$1900		
4 th Row	\$1850		
Interments			
Adult Opening & Closing	\$650.00	\$500.00	\$500.00
Child Opening & Closing	\$200.00	\$200.00	\$200.00
Infant Opening & Closing	\$125.00	\$125.00	\$125.00
Disinterment Charge – Ashes	\$300.00		
Disinterment Charge – Casket	\$500.00	\$500.00	\$500.00
Extra deep interment		\$50.00	\$50.00
Placement of Cremated Ashes	\$450.00	\$250.00	\$250.00
Weekend Burial or Placement of Ashes	\$250.00 additional charge		
Marker Installation			
Flat Marker over 172 sq. in.	\$50.00	\$50.00	\$50.00
Setting horizontal marker in concrete	\$70.00		
Upright monument up to 4 ft. in height or width	\$100.00	\$100.00	\$100.00
Upright monument over 4 ft. in height or width	\$200.00	\$200.00	\$200.00
Miscellaneous			
Burial chapel use when buried elsewhere	\$100.00		\$100.00
Dressing of Grave where applicable (for other cemeteries)	\$50.00		

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "F"
BY-LAW 62-2019**

SOCIAL AND FAMILY SERVICES FEES

VANASTRA EARLY CHILDHOOD LEARNING CENTRE

Age Category	2019 Fees
Toddlers (16 – 30 months old)	
Full Day (5 – 9 hours)	\$40.00
Half Day (4 - 5 hours)	\$31.50
Preschoolers (31 months – kindergarten)	
Full Day	\$37.00
Half Day	\$28.50
School age (Grades 1 and up)	
Snow/PA Day (Full Day)	\$28.50
Snow/PA Day (Half Day)	\$23.00
Before <i>or</i> After	\$14.00
Before <i>and</i> After	\$18.00

Fee Policy

1. Notice of program schedule changes (holidays, PA days etc.) must be given one week in advance or full fees will be charged;
2. Fees must be paid weekly or bi-weekly. A notice will be given at the end of the month for fees owing. Childcare will be withdrawn if fees are not paid, or if fees owing are more than \$500 and a payment plan has not been set up. Daycare fees will then be turned over to the Municipality of Huron East where interest will be charged. If Supervisor is not in the office, fee payments can be place in office mailbox and a receipt will be issued for income tax purposes as soon as possible;
3. A late fee charge of \$1.00 per minute past closing time of 6:00 pm will be paid in cash directly to the staff member who is closing Centre;
4. Subsidy (fee assistance) is available for qualifying families (ask Supervisor for details);
5. Notice of program withdrawal must be given two weeks in advance or full program fees will be charged;
6. No fees will be charged if the Day Care is closed due to winter road closures;
7. Yearly income tax receipts are available upon request.

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "G"
BY-LAW 62-2019**

RECREATION AND CULTURAL SERVICES FEES

BRUSSELS, MORRIS AND GREY COMMUNITY CENTRE

Brussels, Morris and Grey Community Centre Ice Rental Rates		
Ice rates as of the start of each ice season (September)		
	2018/2019 Season Fees	2019/2020 Season Fees (effective September 1, 2019)
Minor Hockey and Figure Skating w/ contract	\$120.29/hour	\$123.30/hour
Minor Sports other than Hockey and Figure Skating	\$124.60/hour	\$127.72/hour
Non-Prime Time	\$95.64/hour	\$98.04/hour
Prime Time Ice Rentals	\$137.76/hour	\$141.21/hour
Brussels, Morris and Grey Community Centre Hall Rental Rates		
	2019 Regular Fee per day	2019 Non-Profit Fee per day
Arena floor no ice	\$749.69	\$416.86
Auction sale per day	\$594.81	\$267.76
Appointed recreation representative (rate per hour)	\$14.00	
Auditorium w/ cold meal	\$576.97	\$285.60
Auditorium w/ hot meal	\$624.20	285.60
Auditorium Meeting	\$199.38	\$132.37
Funeral Lunch	\$315.19	N/A
Kitchen cold	\$89.53	N/A
Kitchen hot	\$136.77	N/A
Upstairs meeting	\$136.77	N/A
Upstairs w/ bar	\$327.34	\$201.57
Upstairs with kitchen no bar	\$201.57	\$196.09
Upstairs Kitchen only	\$66.24	N/A

If the auditorium is booked for the day before the wedding for decorating purposes the cost will be \$199.38 to hold the auditorium from 8 am – 4 pm and \$25/hour each additional hour after 4 pm.

Round tables are available to rent at a cost of \$6.00/table. Please ask for availability.

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "G"
BY-LAW 62-2019**

RECREATION AND CULTURAL SERVICES FEES

BRUSSELS, MORRIS AND GREY COMMUNITY CENTRE

Brussels Lions Pool Fees	
Single Admission	Fee
Family Swim	\$15.00
High School Student or Adult (unsubsidized rate \$6)	\$2.00/High School \$3.00/Adult
Preschool Child (unsubsidized rate \$4)	\$1.00
Public School Age Child (unsubsidized rate \$5)	\$2.00
Pool Private Rental	\$50.00/hour
Season Pass	
Family Annual Pass (unsubsidized rate \$250)	\$150.00/year
Single Annual Pass (unsubsidized rate \$125)	\$75.00/year
Senior Annual Pass (55+) (unsubsidized rate \$100)	\$75.00/year
Swimming Lessons	
Bronze Medallion/Cross	\$155.00 plus cost of book
Salamanders	\$52.00
Swim Kids 1	\$52.00
Swim Kids 2,3,4	\$57.00
Swim Kids 5,6	\$62.00
Swim Kids 7-10	\$67.00
Brussels, Morris and Grey Community Centre Sports Fields Rates	
Brussels Minor Ball Levy	\$20.33/per player for diamond maintenance
Brussels Minor Soccer Levy	\$20.33/ per player for field maintenance
Ball Diamond Fees	
Pavilion rental	\$52.25
Per day for Tournaments	\$128.13
Per game	\$20.50
Per game with lights	\$32.85
Per game weekends	\$51.25

NOTE: -The 1st Swimming lesson session of 2019 will be 4 days longer at an additional cost of \$10.00 to the listed fees.

-The Brussels Lion Club has subsidized 2019 individual pool admission fees and family, single and senior annual passes, the unsubsidized rates are noted in brackets for reference.

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "G"
BY-LAW 62-2019**

RECREATION AND CULTURAL SERVICES FEES

SEAFORTH & DISTRICT COMMUNITY CENTRE

Seaforth & District Community Centre Ice Rental Rates		
Ice rates as of the start of each ice season (September)		
Ice Rentals	2018/2019 Season Fees	2019/2020 Season Fees (Effective September 1, 2019)
Minor Sports Prime Time Ice Rentals	\$119.15/hour	\$122.12/hour
Adult Sports Prime Time Ice Rentals	\$137.58/hour	\$141.02/hour
Non-Prime Time Ice Rentals	\$99.02/hour	\$101.50/hour
Minor Sports Tournament Rate	\$140.48/hour	\$144.09/hour
Adult Sports Tournament Rate	\$146.05/hour	\$149.70/hour

Seaforth & District Community Centre Hall Rentals		
Community Centre Rentals	2018/2019 Fees	2019/2020 Fees (Effective September 1, 2019)
Main Hall Rental (per hour)	\$56.38/hour	\$57.79/hour
Buck and Doe or Wedding Reception	\$551.41/day	\$565.20/day
Small Hall Rental	\$21.96/hour	\$22.51/hour
Kitchen Rentals	\$92.25/day	\$94.56/day
Floor Rental (ball hockey)	\$35.00/hour	\$35.00/hour
School Rental Rate	\$40.00/hour	\$40.00/hour
Arena Rink Board Advertising	\$200.00/season	\$200.00/season
Olympia Advertising	\$500.00/side per season	\$500.00/side per season
On-Ice Advertising 4x8 space	\$300.00/season	\$300.00/season
Public Skating or Moms and Tots Skate Sponsorship	\$50.00 (taxes included)	\$50.00 (taxes included)

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "G"
BY-LAW 62-2019**

RECREATION AND CULTURAL SERVICES FEES

VANASTRA RECREATION CENTRE

Vanastra Recreation Centre Fees		
Course Description	2017-2018 Fees	2018-2019 Fees
Standard First Aid	\$144.00	\$144.00
Standard First Aid & CPR	\$144.00	\$144.00
Standard First Aid & CPR Recertification	\$57.00	\$65.00
Assistant Lifeguard	\$209.00	\$218.00
Water Safety Instructor – Skills Evaluation, Pool & In-Class Session	\$193.00	\$350.00
Red Cross Lifeguard Service	\$350.00	\$300.00
Red Cross Lifeguard & Red Cross Instructor Recertification	\$85.00	\$90.00
Adult Learn to Swim	\$70.00 for 10 classes	\$6.75/class or \$57.00 for 10 classes
Aqua Aerobic Classes		
Class Description	2017-2018 Fees	2018-2019 Fees
Drop-in	\$11	\$11.25
10 Class pass	\$93.00	\$96.00
Gentle Fit	\$6.50 per class or \$55.00 for 10 classes	\$6.75 per class or \$57.00 for 10 classes
Advanced Circuit Aqua Aerobics (no instructor)	\$5.25 per workout	\$6.75 per workout
Aqua Fit	\$70.00 for 10 classes	\$6.75 per class or \$57.00 for 10 classes

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "G"
BY-LAW 62-2019**

RECREATION AND CULTURAL SERVICES FEES

VANASTRA RECREATION CENTRE

Children's Programs		
Class Description	2017-2018 Fees	2018-2019 Fees
Drop In	\$6.50	\$6.75
30 minute lesson	\$74.00 - 8 week course	\$76.00 – 8 week course
45 minute lesson	\$81.00 - 8 week course	\$83.00 – 8 week course
Private	\$26.00 per 30 min (min. 8 lessons booked, max 2 people)	\$28.00 per 30 min (min. 8 lessons booked, max 2 people)
Day camp Full day	\$28.00	\$30.00
Day camp half day	\$18.00	\$19.00
Day camp full week	\$120.00	\$120.00
Babysitting Course advanced registration	\$53.00	\$65.00
Stay safe course (Ages 9-11) advanced registration	\$53.00	\$55.00
Single Admission	2017-2018 Fees	2018-2019 Fees
Child	\$3.25	\$3.25
Student (13+ yr.)	\$4.25	\$4.25
Adult/Senior	\$5.25	\$5.25
Parent & Tot Swim – 1 parent per one tot	\$6.25	\$6.25
Family Rate	\$13.50	\$13.50
Family Special (Wednesday)	\$12.00	\$12.00
Rentals	2017-2018 Fees	2018-2019 Fees
Pool Rental (Public)	\$79.00	\$83.00
Swim Team/School	\$45.00	\$47.00
Hall Rental (Public)	\$30.00	\$32.00
Hall Rental (Group)	\$19.00	\$21.00
Birthday Party Pool & Hall	\$109.00	\$115.00
Extra Guard	\$15.00	\$16.00
Instructor	\$23.00	\$24.00
Sunday swim sponsor	\$177.16	\$210.00
1 hour swim sponsor	\$88.05	\$105.00

THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST

SCHEDULE "G"
BY-LAW 62-2019

RECREATION AND CULTURAL SERVICES FEES

VANASTRA RECREATION CENTRE

Memberships	2017-2018 Fees 3 months	2017-2018 Fees 1 year	2018-2019 Fees 3 months	2018-2019 Fees 1 year
Student	\$169.00	\$361.00	\$177.00	\$379.00
Adult	\$180.00	\$419.00	\$188.00	\$439.00
Family	\$252.00	\$540.00	\$264.00	\$566.00
Child	Summer	\$95.00	\$97.00	\$314.00
Family Summer Swim Pass	Summer	\$146.00	Summer	\$149.00
Home for the holidays (Christmas)	3 weeks	\$36.00	3 weeks	\$38.00

THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST

SCHEDULE "G"
BY-LAW 62-2019

RECREATION AND CULTURAL SERVICES FEES

COMMUNITY HALL RENTALS

Community Hall Rentals	
Brussels Public Library	\$20.00 per rental for upstairs common room
Cranbrook Community Hall	\$100.00 per event; \$50.00 deposit
Ethel Ball Park	\$25.00 kitchen rental
	\$200.00 for ball tournament rental
Ethel Community Centre	\$50.00 per event
	\$200.00 for ball tournament rental
Walton Park	\$20.00, \$35.00 if lights required
Walton Hall	\$125.00 per event
Winthrop Ball Park	Pavilion and diamond rental \$75.00; ball diamond only with lights \$50.00; ball diamond without lights \$25.00

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST**

**SCHEDULE "H"
BY-LAW 62-2019**

PLANNING AND DEVELOPMENT FEES

Types of Applications	2017 Fees (Effective Jan. 1/17)			2018 Fees (Effective Jan. 1/18)			2019 Fees (Effective Jan. 1/19)			2020 Fees (Effective Jan. 1/20)			2021 Fees (Effective Jan. 1/21)		
	Municipal	County	Total	Municipal	County	Total	Municipal	County	Total	Municipal	County	Total	Municipal	County	Total
Official Plan Amendment (OPA) - County OPA, local OPA	\$1,020	\$2,550	\$3,570	\$1,040	\$2,601	\$3,641	\$1,051	\$2,653	\$3,704	\$1,092	\$2,706	\$3,798	\$1,104	\$2,750	\$3,854
Zoning By-law Amendment (ZBLA)	\$512	\$1,254	\$1,866	\$524	\$1,249	\$1,873	\$536	\$1,273	\$1,809	\$549	\$1,298	\$1,847	\$562	\$1,324	\$1,886
Minor Variance															
- 1 or 2 variances	\$512	\$816	\$1,428	\$524	\$832	\$1,456	\$536	\$848	\$1,484	\$549	\$865	\$1,514	\$562	\$892	\$1,644
- 3 or more variances	\$816	\$1,020	\$1,836	\$832	\$1,040	\$1,872	\$849	\$1,060	\$1,909	\$866	\$1,081	\$1,947	\$883	\$1,102	\$1,986
Consent	\$510	\$1,530	\$2,040	\$520	\$1,590	\$2,080	\$530	\$1,591	\$2,121	\$541	\$1,623	\$2,164	\$551	\$1,656	\$2,208
Plan of Subdivision/Condominium															
- 1 to 10 lots/A-blocks/E14	\$2,040	\$4,080	\$6,120	\$2,080	\$4,162	\$6,242	\$2,121	\$4,245	\$6,366	\$2,163	\$4,330	\$6,493	\$2,206	\$4,417	\$6,623
- 11 or more lots/A-blocks/units	\$2,040	\$4,080	\$6,120	\$2,080	\$4,162	\$6,242	\$2,121	\$4,245	\$6,366	\$2,163	\$4,330	\$6,493	\$2,206	\$4,417	\$6,623
- \$51 per lot, unit or block over 10															
- \$102 per lot, unit or block over 10															
- \$163 per lot, unit or block over 10 to a max. of \$16,300															
Draft Approval/Extension	\$153	\$357	\$510	\$155	\$354	\$509	\$159	\$371	\$530	\$162	\$378	\$540	\$165	\$385	\$551
Phasing Fee: Approval	\$306	\$714	\$1,020 For phases over 2	\$312	\$728	\$1,040 For phases over 2	\$318	\$742	\$1,060 For phases over 2	\$324	\$757	\$1,081 For phases over 2	\$330	\$772	\$1,102 For phases over 2
Changes following Draft Approval															
- to Plan	\$153	\$357	\$510	\$155	\$354	\$509	\$159	\$371	\$530	\$162	\$378	\$540	\$165	\$385	\$551
- to Conditions	\$153	\$357	\$510	\$155	\$354	\$509	\$159	\$371	\$530	\$162	\$378	\$540	\$165	\$385	\$551
Combined Applications															
	Municipal	County	Total	Municipal	County	Total	Municipal	County	Total	Municipal	County	Total	Municipal	County	Total
Local OPA & ZBL	\$1,278	\$3,213	\$4,491	\$1,301	\$3,277	\$4,578	\$1,327	\$3,342	\$4,669	\$1,353	\$3,409	\$4,762	\$1,380	\$3,477	\$4,857
County OPA & local OPA	\$1,173	\$4,742	\$5,915	\$1,195	\$4,838	\$6,033	\$1,220	\$4,934	\$6,154	\$1,244	\$5,033	\$6,277	\$1,269	\$5,134	\$6,403
County OPA, local OPA & ZBLA	\$1,530	\$5,355	\$6,885	\$1,561	\$5,462	\$7,023	\$1,592	\$5,571	\$7,163	\$1,624	\$5,682	\$7,306	\$1,657	\$5,795	\$7,452
Other Types of Applications															
	Municipal	County	Total	Municipal	County	Total	Municipal	County	Total	Municipal	County	Total	Municipal	County	Total
Removal of Holding (H) Symbol - where combined with or following a related planning application, or when the H was imposed by the municipality	\$255	\$255	\$510	\$250	\$250	\$500	\$255	\$255	\$510	\$270	\$270	\$540	\$275	\$275	\$550
Renewal of Temporary Use Zoning By-law	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
By-law to Deem Lots not in a Plan of Subdivision, or the repeal of such By-law - where combined with any other planning (in both cases, applicants cover all legal costs & by-law fees)	\$459	\$918	\$1,377	\$455	\$916	\$1,404	\$477	\$955	\$1,432	\$487	\$974	\$1,481	\$497	\$993	\$1,490
By-law to Deem Lots not in a Plan of Subdivision, or the repeal of such By-law - where combined with any other planning (in both cases, applicants cover all legal costs & by-law fees)	\$204	\$204	\$408	\$209	\$208	\$418	\$212	\$212	\$424	\$216	\$216	\$432	\$220	\$220	\$440
Part Lot Control Exemption - following a related planning (applicants cover all legal costs & by-law fees)	\$102	\$102	\$204	\$104	\$104	\$208	\$106	\$106	\$212	\$108	\$108	\$216	\$110	\$110	\$220
Part Lot Control Exemption - following a related planning (applicants cover all legal costs & by-law fees)	\$1,020	\$1,020	\$2,040	\$1,040	\$1,040	\$2,080	\$1,061	\$1,061	\$2,122	\$1,082	\$1,082	\$2,164	\$1,104	\$1,104	\$2,208
Agreements: site plan control, subdivision, condominium, development/lot grading & drainage (Planning costs to be reimbursed for legal and engineering costs)	\$510	\$510	\$1,020	\$520	\$520	\$1,040	\$530	\$530	\$1,060	\$541	\$541	\$1,082	\$552	\$552	\$1,104
Natural Heritage Review by County Biologist (development proposed within 100' of a Natural Heritage feature) - comments on planning application - Review of Terms of Reference and EIC		\$200 \$40/hour	\$200 Variable		\$204 \$40.80/hour	\$204 Variable		\$208 \$41.60/hour	\$208 Variable		\$212 \$42.40/hour	\$212 Variable		\$216 \$43.20/hour	\$216 Variable

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW 63 FOR 2019**

Campbell Municipal Drain 2019 Actual Cost

BEING a by-law to amend By-law 7-2019, the Campbell Municipal Drain 2019, (McKillop Ward) and to provide for the raising of a lesser amount than provided therein.

WHEREAS, under and by virtue of By-law 7-2019 of the Municipality of Huron East there were, as appears therein, provisions for borrowing on the credit of the Municipality of Huron East a total of \$270,800.00 for the purpose of executing and completing the said Drainage Works and for the levying the required sum \$270,800.00 or such reduced required sum after taking into account allowances and applicable grants.

WHEREAS it has transpired that the cost of executing and completing the said Drainage Works to date was less than that provided for in the said By-law and is \$236,849.28 which is 87.46% of \$270,800.00.

AND WHEREAS it is expedient that said By-law shall be amended to provide for raising by assessment the amount after taking into account allowances and applicable grants.

AND WHEREAS the Municipal Council of the Municipality of Huron East has determined to amend By-law 7-2019 accordingly and as in hereafter mentioned.

SCHEDULE OF ASSESSMENT

	ORIGINAL ASSESSMENT	PRESENT ASSESSMENT
Lands (McKillop)	\$223,969.00	\$ 198,055.62
Roads (McKillop)	\$ 46,831.00	\$ 38,793.66
Total	\$270,800.00	\$236,849.28

NOW THEREFORE the Municipal Council of the Municipality of Huron East, pursuant to the provisions of the Drainage Act, R.S.O., 1990 as amended, enacts as follows:

- 1) That By-law 7-2019 of the said Municipality of Huron East be and it is hereby amended and that the Clerk of the said Municipality of Huron East be and he is hereby empowered and authorized to amend said By-law accordingly.
- 2) Assessments are due and payable on October 4th, 2019. Property owners who wish to debenture their assessments, will have interest added to their assessment at a rate equivalent to tile drainage loan interest (6%) to the 1st day of November, 2019. On the 1st day of November, 2019, the Municipality of Huron East will issue a three year debenture calculated at a rate equivalent to the tile drainage loan interest (6%) with three equal annual payments due November 1, 2020, November 1, 2021 and November 1, 2022. Interest on defaulted annual payments shall be added on the first day of default and on the first day of each month thereafter at a rate of 1.25% (15% per annum) and shall be collected in a like manner as taxes.
- 3) Net assessments less than \$1,000.00 shall be due on October 4th, 2019 and will not be debentured.
- 4) That this By-law shall come into force upon and after the final passing of same.

Read a first time and second time this 3rd day of September, 2019.

Read a third time and finally passed this 3rd day of September, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 64 FOR 2019**

Being a by-law to enter into an Articles of Agreement with Her Majesty The Queen In Right Of Canada, as represented by the Minister of Employment and Social Development.

WHEREAS the Corporation of the Municipality of Huron East has submitted an application to the Federal Ministry of Employment and Social Development under the Enabling Accessibility Fund;

AND WHEREAS the municipal application has been confirmed eligible by the Ministry of Employment and Social Development for funding under the Enabling Accessibility Fund;

AND WHEREAS the Ministry of Employment and Social Development requires the Municipality to enter into an Agreement for funding under the Enabling Accessibility Fund;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. That the Mayor and CAO/Clerk are hereby authorized to sign and execute an Articles of Agreement, attached hereto as Schedule "A" with Her Majesty The Queen In Right Of Canada, as represented by the Minister of Employment and Social Development.
2. That this by-law shall come into force and take effect on the date of final passing thereof.

Read a first and second time this 3rd day of September, 2019.

Read a third time and finally passed this 3rd day of September, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk



ARTICLES OF AGREEMENT

BETWEEN

HER MAJESTY THE QUEEN IN RIGHT OF CANADA

(HEREINAFTER REFERRED TO AS "CANADA"), AS REPRESENTED BY

THE MINISTER OF EMPLOYMENT AND SOCIAL DEVELOPMENT

AND

Corporation of The Municipality of Huron East

(HEREINAFTER REFERRED TO AS "THE RECIPIENT")

HEREINAFTER COLLECTIVELY REFERRED TO AS "THE PARTIES"

Whereas the Recipient has applied to Canada for funding to carry out the project;

Whereas Canada has determined that the Recipient is eligible for a grant under the Program mentioned in Schedule A - Project Description and Signatures and that the Project qualifies for support; and

Whereas Canada has agreed to provide a grant to the Recipient to help it to implement the project;

Now, therefore, the Parties agree as follows:

1.0 AGREEMENT

1.1 The following documents, and any amendments thereto, constitute the entire agreement between the Parties with respect to its subject matter and supersedes all previous understandings, agreements, negotiations and documents collateral, oral or otherwise between them relating to its subject matter:

- (a) These Articles of Agreement
- (b) Schedule A - Project Description and Signatures



2.0 INTERPRETATION

2.1 Unless the context requires otherwise, the expressions listed below have the following meanings for the purposes of this Agreement:

"**Eligible Expenditures**" means the expenditures listed in the Project budget in *Schedule A - Project Description and Signatures*;

"**Fiscal Year**" means the period commencing on April 1 in one calendar year and ending on March 31 in the next calendar year;

"**Grant**" means the grant funds provided by Canada under this Agreement;

"**Project**" means the project described in *Schedule A - Project Description and Signatures*;

"**Project Period**" means the period beginning on the Project Start Date and ending on the Project End Date specified in *Schedule A - Project Description and Signatures*; and

"**Working Day**" means Monday through Friday except statutory holidays.

3.0 EFFECTIVE DATE AND DURATION

3.1 This Agreement shall come into effect on the date it is signed by both Parties and, subject to section 3.2, shall expire at the end of the Project Period unless the Agreement is terminated on a prior date in accordance with the terms of this Agreement.

3.2 Notwithstanding section 3.1, the rights and obligations of the parties, which by their nature, extend beyond the expiration or termination of this Agreement shall survive such expiration or termination.

4.0 PURPOSE OF THE GRANT

4.1 The purpose of the funding granted by Canada according to the terms of this Agreement is to enable the Recipient to carry out the Project. The Recipient shall use the grant for paying the Eligible Expenditures of the Project.

5.0 PAYMENT OF THE GRANT

5.1 Canada will pay the Recipient a grant in the amount specified in *Schedule A - Project Description and Signatures*. The grant will be paid in instalments in accordance with the instalment schedule set out under Payment Method *Schedule A - Project Description and Signatures*.

6.0 APPROPRIATION

6.1 Any payment under this Agreement is subject to the appropriation of funds by Parliament for the Fiscal Year in which the payment is to be made.

7.0 REDUCTION OR TERMINATION OF FUNDING

7.1 Canada may, upon not less than ninety (90) days' notice, reduce its funding under this Agreement or terminate the Agreement as per article 15.0 if:

- (a) the level of funding for the Program named in this Agreement for the Fiscal Year in which the payment is to be made under the Agreement is reduced as a result of a governmental or departmental spending decision, or
- (b) Parliament reduces the appropriation of funds for grants under the Program named in this Agreement.

7.2 Where, Canada gives notice of its intention to reduce its funding pursuant to section 7.1, and the Recipient is of the opinion that it will be unable to complete the Project in the manner desired by the Recipient, the Recipient may terminate the Agreement upon not less than thirty (30) days notice to Canada.

8.0 RECIPIENT DECLARATIONS

8.1 The Recipient

- (a) declares that it has provided Canada with a true and accurate list of all amounts owing to the Government of Canada under legislation or funding agreements which were past due and in arrears at the time of the Recipient's Application for Funding under the Program named in this Agreement;
- (b) agrees to declare any amounts owing to the Government of Canada under legislation or funding agreements which have become past due and in arrears following the date of its Application for Funding;
- (c) recognizes that Canada may recover any amounts referred to in paragraph (a) or (b) that are owing by deducting or setting off such amounts from any sum of money that may be due or payable to the Recipient under this Agreement; and
- (d) declares to use a fair, accountable and transparent process when procuring goods and/or for services in relation to the Project.

8.2 The Recipient declares that any person who has been lobbying on its behalf to obtain the grant that is the subject of this Agreement was in compliance with the provisions of the *Lobbying Act (R.S.C., 1985, c. 44 (4th Supp.))*, as amended from time to time, at the time the lobbying occurred and that any such person to whom the Lobbying Act applies has received, or will receive, no payment, directly or indirectly, from the Recipient that is in whole or in part contingent on obtaining this Agreement.

9.0 PROJECT RECORDS

9.1 The Recipient shall keep proper books and records of the grant received and of all expenditures made using the grant relating to the Project.

9.2 The Recipient shall retain the books and records referred to in section 9.1 for a period of three (3) years following the Project Period.

9.3 During the period of the project as well as the period referred to in section 9.2, the Recipient shall give access to its files, books and records related to the project, upon request and within a reasonable time, to representatives of Canada for the purpose of verifying the use of the grant and compliance with the terms and conditions of this Agreement. The Recipient shall permit Canada's representatives to take copies and extracts from such books and records. The Recipient shall also provide Canada with such additional information as Canada may require with reference to such books and records.

10.0 INQUIRY BY THE AUDITOR GENERAL OF CANADA

10.1 If, during the Project Period or within the period referred to in 9.2, the Auditor General of Canada, in relation to an inquiry conducted under subsection 7.1(1) of the *Auditor General Act (R.S.C., 1985, c. A-17)*, requests that the Recipient provide him or her with any records, documents or other information pertaining to the utilization of the funding provided under this Agreement, the Recipient shall provide the records, documents or other information within such period of time as may be reasonably requested in writing by the Auditor General of Canada. (Not applicable to municipalities or other recipients excluded by the application of the Act)

11.0 REPORTING

11.1 The Recipient shall submit to Canada, a complete final report acceptable to Canada that outlines the results of the Project within thirty (30) days following the Project Period.

12.0 CONTINUOUS ELIGIBILITY

12.1 The Recipient must, during the Project Period, continue to meet the eligibility requirements of the Program named in this Agreement which were effective upon signature of the agreement. As such, the Recipient agrees to promptly notify Canada should a change in the Recipient's status or a change in Project activities result in the Project no longer meeting the eligibility criteria of the Program which were effective upon signature of this Agreement.

13.0 EVALUATION

13.1 The Recipient recognizes that Canada is responsible for the evaluation of the Program named in this Agreement. The Recipient agrees to cooperate with Canada for the duration of the Project and within a period of three (3) years thereafter by providing access to the information required to carry out the evaluation.



14.0 TERMINATION OF AGREEMENT

Termination for Default

14.1 (1) The following constitute Events of Default:

- (a) the Recipient becomes bankrupt, has a receiving order made against it, makes an assignment for the benefit of creditors, takes the benefit of a statute relating to bankrupt or insolvent debtors or an order is made or resolution passed for the winding up of the Recipient (section 14.1(1)(a) not applicable to municipalities or school boards);
- (b) the Recipient ceases to operate (section 14.1(1)(a) not applicable to municipalities or school boards);
- (c) the Recipient is in breach of the performance of, or compliance with, any provision of this Agreement;
- (d) the Recipient, in support of its Agreement, has made materially false or misleading representations, statements or declarations, or provided materially false or misleading information to Canada; or
- (e) in the opinion of Canada, the risk in the Recipient's ability to complete the Project has changed substantially and unfavorably.

(2) If

- (a) an Event of Default specified in paragraph (1)(a) or (b) occurs (section 14.1(1)(a) not applicable to municipalities or school boards); or
- (b) an Event of Default specified in paragraphs (1)(c), (d) or (e) occurs and has not been remedied within thirty (30) days of receipt by the Recipient of written notice of default or within such longer period as Canada may specify, or a plan satisfactory to Canada to remedy such Event of Default has not been put into place within such time period

Canada may terminate the Agreement immediately by written notice. Effective on that date, Canada has no more obligations to pay any remaining instalments of the grant as specified in the Agreement.

(3) Pursuant to paragraph 14.1 (2)(b), Canada may suspend payment of any further instalment of the grant under this Agreement.

(4) The fact that Canada refrains from exercising a remedy it is entitled to exercise under this Agreement shall not be considered to be a waiver of such right and, furthermore, partial or limited exercise of a right conferred upon Canada shall not prevent Canada in any way from later exercising any other right or remedy under this Agreement or other applicable law.

14.2 Either Parties may also terminate this Agreement at any time without cause upon not less than ninety (90) days written notice of intention to terminate.

15.0 REPAYMENT REQUIREMENTS

15.1 (1) When a written notice is provided by either one of the Parties pursuant to section 7 or section 14.

- (a) the Recipient must not make any new commitment related to the project which may generate eligible expenditures and must cancel any ongoing commitments, or where possible, reduce the amount of such expenditures arising from any commitment, and
- (b) all eligible expenditures incurred by the Recipient up to the date of termination will be paid by Canada, including direct costs and incidentals related to the cancellation of obligations of the Recipient for the termination of the agreement; a payment or a reimbursement will be made under this paragraph only if it has been demonstrated to the satisfaction of Canada that the Recipient has actually incurred the expenses and they are reasonable and related to the termination of the agreement.

(2) If this Agreement is terminated by the Recipient in accordance with section 14.2, the latter shall reimburse Canada the unused grant funds in its possession or under its control within thirty (30) days.

15.2 Notwithstanding section 15.1, if the Agreement is terminated under section 14.1 by Canada because the Recipient uses the grant for a purpose or expenditures not agreed upon under this Agreement, Canada may in addition to the rights conferred upon it under this Agreement or in law or in equity, demand from the Recipient the repayment of the grant funds that were used by the Recipient for purposes other than the Project or used for costs that were not Eligible Expenditures.

15.3 If Canada demands the repayment of any part of the grant pursuant to section 15.1 or section 15.2, the amount demanded shall be deemed to be a debt due and owing to Canada and the Recipient shall pay the amount to Canada immediately unless Canada directs otherwise.



15.4 Interest shall be charged on overdue repayments owing under this Agreement in accordance with the *Interest and Administrative Charges Regulations (SOR/96-188)* (the "Regulations") made pursuant to the *Financial Administration Act (R.S.C., 1985, c. F-11)*. Interest is calculated and compounded monthly at the "average bank rate", within the meaning of such expression as contained in the Regulations, plus three per cent (3%) during the period beginning on the due date specified in the notice to repay and ending on the day before the day on which payment is received by Canada.

16.0 INDEMNIFICATION

16.1 The Recipient shall, both during and following the Project Period, indemnify and save Canada harmless from and against all claims, losses, damages, costs, expenses and other actions made, sustained, brought, threatened to be brought or prosecuted, in any manner based upon, occasioned by or attributable to any injury or death of a person, or loss or damage to property caused or alleged to be caused by any wilful or negligent act, omission or delay on the part of the Recipient or its employees or agents in connection with anything purported to be or required to be provided by or done by the Recipient pursuant to this Agreement or done otherwise in connection with the implementation of the Project. It is understood that Canada cannot claim compensation under this section in case of accident, loss or damage caused by Canada or its employees.

17.0 RELATIONSHIP BETWEEN THE PARTIES AND NON-LIABILITY OF CANADA

17.1 The management and supervision of the Project are the sole and absolute responsibility of the Recipient. The Recipient is not in any way authorized to make a promise, agreement or contract on behalf of Canada. This Agreement is a funding agreement only, not a contract obtaining services or a contract of service or employment. Canada's responsibility is limited to providing financial assistance to the Recipient in support of the Project. The parties hereto declare that nothing in this Agreement shall be construed as creating a partnership, an employer-employee, or agency relationship between them. The Recipient shall not represent itself as an agent, employee or partner of Canada.

17.2 Nothing in this Agreement creates any undertaking, commitment or obligation by Canada respecting additional or future funding of the Project beyond the Project Period, or that exceeds the amount of Canada's funding as indicated in the Agreement. Canada shall not be liable for any loan, capital lease or other long-term obligation which the Recipient may enter into in relation to carrying out its responsibilities under this Agreement or for any obligation incurred by the Recipient toward another party in relation to the Project.

18.0 CONFLICT OF INTEREST

18.1 No current or former public servant or public office holder to whom the *Conflict of Interest Act (S.C. 2006, c. 9, s. 2)*, the *Policy on Conflict of Interest and Post-Employment* or the *Values and Ethics Code for the Public Sector* applies shall derive a direct benefit from the Agreement unless the provision or receipt of such benefit is in compliance with the said legislation or codes.

18.2 No member of the Senate or the House of Commons shall be admitted to any share or part of the Agreement or to any benefit arising from it that is not otherwise available to the general public.

19.0 INFORMING CANADIANS OF THE GOVERNMENT OF CANADA'S FUNDING

19.1 The Recipient shall allow Canada sixty (60) days from the date of signature of the Agreement to announce the Project. The parties will collaborate for the first public announcement of the project, including all communication, event or ceremony used to promote the project. The time, place and agenda for such communication activities must be appropriate for Canada.

19.2 To enable Canada's participation in any subsequent communications activities about the project the Recipient will inform Canada no later than twenty (20) calendar days preceding such communication activities.

19.3 The Recipient shall ensure that all communication activities, publications and advertising (including on social media or websites) relating to the project include the recognition of Canada's financial assistance to the satisfaction of Canada.

20.0 ACCESS TO INFORMATION

20.1 The Recipient acknowledges that Canada is subject to the *Access to Information Act (R.S.C., 1985, c. A-1)*, and information obtained by Canada pertaining to this Agreement may be disclosed by Canada to the public upon request under the aforementioned act.

21.0 PROACTIVE DISCLOSURE

21.1 The Recipient acknowledges that the name of the Recipient, the amount of Canada's funding and the general nature of the Project may be made publicly available by Canada in accordance with the Government of Canada's commitment to proactively disclose the awarding of grants and contributions.



22.0 NOTICES

22.1 Any notices to be given and all reports, information, correspondence and other documents to be provided by either party under this Agreement shall be given or provided by personal delivery, mail, courier service, fax or email to the postal address, fax number or email address, as the case may be, of the receiving party. If there is any change to the postal address, fax number or email address or contact person of a party, the party concerned shall notify the other in writing of the change as soon as possible.

22.2 Notices, reports, information, correspondence and other documents that are delivered personally or by courier service shall be deemed to have been received upon delivery, or if sent by mail five (5) working days after the date of mailing, or in the case of notices and documents sent by fax or email, one (1) working day after they are sent.

23.0 ASSIGNMENT OF THE AGREEMENT

23.1 The Recipient shall not assign this Agreement or any part thereof without the prior written consent of Canada.

24.0 SUCCESSORS AND ASSIGNS

24.1 This Agreement is binding upon the parties and their respective successors and assigns.

25.0 COMPLIANCE WITH LAWS

25.1 This Agreement shall be governed by and interpreted in accordance with the applicable laws of the province or territory where the Project will be performed. The parties agree that the Court of the province or territory where the Project will be performed is competent to hear any dispute arising out of this agreement.

25.2 The Recipient shall carry out the Project in compliance with all applicable laws, by-laws and regulations, including any environmental legislation and any legislation regarding protection of information and privacy. The Recipient shall obtain, prior to the commencement of the Project, all permits, licenses, consents and other authorizations that are necessary to the carrying out of the Project.

26.0 AMENDMENT

26.1 This Agreement may be amended, with respect to applicable laws, by mutual consent of the parties. To be valid, any amendment to this Agreement shall be in writing and signed by the parties.

27.0 UNINCORPORATED ASSOCIATION

27.1 If the Recipient is an unincorporated association, it is understood and agreed by the persons signing this Agreement on behalf of the Recipient that in addition to signing this Agreement in their representative capacities on behalf of the members of the Recipient, they shall be personally, jointly and severally liable for the obligations of the Recipient under this Agreement, including the obligation to pay any debt that may become owing to Canada under this Agreement.

28.0 COMMUNICATION WITH THE PUBLIC

28.1 The Recipient shall clearly identify the project's clientele, and shall take the appropriate steps to communicate with the target audience

29.0 AGREEMENT WITHOUT PREJUDICE [clause applicable only in Québec]

29.1 This Agreement is without prejudice to discussions underway between the Quebec Government and Canada for the purpose of establishing new standard agreements for the application of *An Act respecting the Ministère du Conseil exécutif* (CQLR, chapter M-30) in regards to Funding Agreements related to the programs of the Department of Employment and Social Development.

SECTION C Schedule A - Project Description and Signatures (to be completed by ESDC)	
Common System for Grants and Contributions (CSGC) File Number: 1590085	
Project Title:	Brussels Medical Dental Building - Elevator installation
Program Name:	Enabling Accessibility Fund - Grants
This Application Is:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Grant Amount:	



FOR THE RECIPIENT (to be completed by the recipient)

- I certify that I have the capacity and that I am authorized to sign the Articles of Agreement of this grant on behalf of the "Recipient" organization;
- I have read, understand and agree to these Articles of Agreement and I agree that once approved and signed by both parties, these Articles of Agreement will be effective immediately and shall constitute a legally binding agreement.

Bernie MacLellan

Signatory Name (please print)

Signature

Mayor

Title (please print)

September 3, 2019

Date (yyyy-mm-dd)

Brad Knight

Signatory Name (please print)

Signature

CAO/Clerk

Title (please print)

September 3, 2019

Date (yyyy-mm-dd)

Signatory Name (please print)

Signature

Title (please print)

Date (yyyy-mm-dd)

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 66-2019**

Being a by-law to stop up, close and sell part of
Mary Street, Plan 192, Geographic Village of
Brussels, Municipality of Huron East.

WHEREAS Section 27(1) of the Municipal Act, S.O. 2001, Chapter 25, as amended (the "Act") provides that the Council of every municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway;

AND WHEREAS Section 34 (1) of the Act states that a by-law permanently closing a highway does not take effect until a certified copy of the by-law is registered in the land registry office;

AND WHEREAS Section 35 of the Act provides for a municipality to pass by-laws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway ("stop up and close");

AND WHEREAS the Council of the Corporation of the Municipality of Huron East (the "Council") deems it expedient to stop up and close part of Mary Street Plan 192, being Parts 1, 2 and 4, Plan 22R- , Geographic Village of Brussels, Municipality of Huron East, County of Huron, (Part of PIN 41339-0036), a highway that Council has jurisdiction over;

AND WHEREAS the Council of the Corporation of the Municipality of Huron East (the "Council") deems it expedient to sell part of Mary Street Plan 192, which is being stopped up and closed, being Part 2, Plan 22R- , Geographic Village of Brussels, Municipality of Huron East, County of Huron, (Part of PIN 41339-0036), a highway that Council has jurisdiction over;

AND WHEREAS the provisions of the Act prescribing the procedures to stop up, close and sell a highway and the policies of the Corporation of the Municipality of Huron East (the "Municipality") regarding the sale of land have been complied with;

NOW THEREFORE the Council ENACTS AS FOLLOWS:

1. That part of Mary Street, Plan 192, being Parts 1, 2 and 4, Plan 22R- , Geographic Village of Brussels, Municipality of Huron East, County of Huron (Part of PIN 41339-0036) is hereby stopped up and closed.
2. That Part of Mary Street legally described as Part 2, Plan 22R- which is stopped up and closed shall be sold, conveyed and transferred to Keith Gingrich and David Allan Rapien for the consideration of \$510 (\$7,500 per acre).
 - i) That as a term of the sale, conveyance and transfer, Keith Gingrich and David Allen Rapien shall, at their own expense, register an application to consolidate their property legally described as Lots 75 and 76, Plan 192, Brussels, Municipality of Huron East with Part 2 Plan 22R- .
3. That all legal, surveying and conveyancing costs regarding the stopping, closing and selling of said lands shall be paid by the said purchasers.
4. That the Mayor and Clerk are authorized and instructed to sign all necessary documents in connection with the transfer of the aforesaid municipal Road Allowances.
5. That the municipal solicitor is hereby authorized and instructed to register a certified copy of this By-Law in the Land Titles Office for the Land Titles Division of Huron.

READ a first and second time this 3rd day of September, 2019.

READ a third time and finally passed this day of 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 67 FOR 2019**

Being a by-law to temporarily stop up a portion of Elizabeth Street, King Street and Turnberry Street (County Road 12), within the Brussels Ward.

WHEREAS the Municipal Act, S.O. 2001, c.25, s.42, as amended, authorizes a municipality to delegate to a committee of council or to an employee of the municipality, subject to any conditions which the municipality may impose, the power to close a highway temporarily for any purpose specified in the by-law;

AND WHEREAS the Council of the Corporation of the Municipality of Huron East is desirous of closing specific roads in the Brussels Ward of the Municipality of Huron East to accommodate the Royal Canadian Legion Branch 218 Brussels, Zone C-1 Fall Convention Parade being held on September 15th, 2019;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. Turnberry Street (County Road 12) will be closed in accordance with the requirements of the County of Huron dated September 2019 as follows:
 - a) Sunday, September 15th, 2019 from 12:45 p.m. to 1:30 p.m. between King Street and Catherine Street, Brussels Ward (Parade)
2. The following streets will be closed for the Royal Canadian Legion branch 218 Brussels Zone C-1 Fall Convention Parade on Sunday, September 15th, 2019 from 12:45 p.m. to 1:30 p.m.:
 - a) Elizabeth Street from Catherine Street to King Street
 - b) King Street from Elizabeth Street to Turnberry Street
3. This by-law shall come into force and take effect on the date of final reading thereof.

Read a first and second time this 3rd day of September, 2019.

Read a third time and finally passed this 3rd day of September, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 68 FOR 2019**

Being a by-law to confirm the proceedings of the Council of
the Corporation of the Municipality of Huron East.

WHEREAS, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East
ENACTS AS FOLLOWS:

1. The action of the Council of the Corporation of the Municipality of Huron East, at its meeting held on the 3rd day of September, 2019 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

READ a first and second time this 3rd day of September, 2019.

READ a third time and finally passed this 3rd day of September, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk