



**COUNCIL AGENDA – 01 – 2019 MUNICIPALITY OF HURON EAST
to be held on
TUESDAY, JANUARY 8th, 2019 – 7:00 p.m.
HURON EAST COUNCIL CHAMBERS**

1. **CALL TO ORDER & MAYOR'S REMARKS**
2. **CONFIRMATION OF THE AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **MINUTES OF PREVIOUS MEETING**
 - 4.01.1 Regular Meeting – December 18th, 2018 (encl.) (Pages 3-12)
5. **PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**
 - 5.01.1 7:00 p.m. – County of Huron and BM Ross & Associates Limited
- Egmondville Project – Phase 1
6. **ACCOUNTS PAYABLE**
7. **REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**
 - 7.01.1 CAO/Clerk – Egmondville Project & BM Ross Presentation (encl.)
(Pages 13-17)
 - 7.01.2 CAO/Clerk – 2019 Meeting Schedule (encl.) (Page 18)
 - 7.01.3 CAO/Clerk – Land Rental (2019 – 2022) (encl.) (Page 19)
 - 7.01.4 CAO/Clerk – Scott Street – Brucefield United Church (encl.) Pages 20-25)
8. **CORRESPONDENCE**
 - 8.01.1. Municipality of Mattice – Val Cote – resolution requesting the Ministry of Municipal Affairs and Housing modify the wording of the Declaration of Office to make it more inclusive and representative of the times. (encl.)
(Pages 26-27)
 - 8.01.2. Bluewater Recycling Association – advising each member municipality is required to appoint a representative to the Association and the next General Meeting is scheduled for January 24th, 2019. (encl.) (Pages 28-32)
9. **UNFINISHED BUSINESS**
 - 9.01.1 Strategic Planning
 - 9.01.2 Main Street Seaforth – Pedestrian Crossing
10. **MUNICIPAL DRAINS**
11. **PLANNING**
 - 11.01.1 Notice of Intent to Remove a Holding Zone – Lot 4 E/S of Centre Street, Registered Plan 232, Tuckersmith Ward, 69 Kippen Road, Adriano Paola. (encl.) (Pages 33-46)

12. COUNCIL REPORTS

- 12.01.1 Council Member Reports
 - County Council Report
 - Other Boards/Committees or Meetings/Seminars
- 12.01.2 Requests by Members
- 12.01.3 Notice of Motions
 - Citizen Committee Appointments (encl.) (Page 47)
- 12.01.4 Announcements

13. INFORMATION ITEMS

- 13.01.1 Association of Municipalities of Ontario – Policy Update providing a summary of 2018 completed legislation. (encl.) (Pages 48-49)
- 13.01.2 Walton Landfill Committee – copy of meeting minutes – December 17th, 2018. (encl.) (Pages 50-52)
- 13.01.3 Ray Storey – comments/interpretation of Section 448 of the *Municipal Act*. (encl.) (Page 53)
- 13.01.4 Huron East Personnel Committee – copy of meeting minutes – November 19th, 2018. (encl.) (Pages 54-55)
- 13.01.5 Huron East Water & Sewer Committee – copy of meeting minutes – December 11th, 2018. (encl.) (Pages 56-58)
- 13.01.6 Huron East/Brussels Community Development Trust – copy of meeting minutes – December 6th, 2018. (encl.) (Pages 59-60)
- 13.01.7 Seaforth & District Community Centres Management Committee – copy of meeting minutes – December 12th, 2018. (encl.) (Pages 61-63)
- 13.01.8 Council Expenses – December 2018 (encl.) (Page 64)
- 13.01.9 Huron East Health Centre – Management Committee – copy of meeting minutes – December 12th, 2018. (encl.) (Pages 65-67)
- 13.01.10 Ontario Clean Water Agency – reminder – Standard of Care training sessions being held on January 16th, 2019, 1:00 to 4:00 pm and 5:00 to 8:00 pm at the Huron East municipal office. (encl.) (Page 68)

14. OTHER BUSINESS**15. BY-LAWS**

- 15.01.1 By-Law 1-2019 – Borrowing (encl.) (Page 69)
- 15.01.2 By-Law 2-2019 – Removal of Holding Zone – Lot 4, E/S of Centre Street, Registered Plan 232 Tuckersmith Ward, Adriano Paola (encl.) (Pages 70-72)

16. CLOSED SESSION AND REPORTING OUT (Section 239 of the *Municipal Act*, 2001)**17. CONFIRMATORY BY-LAW**

- 17.01.1 By-Law 3-2019 – Confirm Council Proceedings (encl.) (Page 73)

18. ADJOURNMENT

**MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, DECEMBER 18th, 2018 – 7:00 P.M.**

Members Present: Mayor Bernie MacLellan, Deputy Mayor Robert Fisher, Councillors John Lowe, Zoey Onn, Dianne Diehl, Alvin McLellan, Brenda Dalton, Gloria Wilbee, Joseph Steffler, Raymond Chartrand and Larry McGrath

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
Public Works Coordinator, Barry Mills
Economic Development Officer, Jan Hawley
Executive Assistant, Janice Andrews

Others Present: Shawn Loughlin, Editor, The Citizen
Daniel Caudle, Reporter, Clinton News Record/Huron Expositor

Melanie Horton, MCIP, RPP, Harrington McAvan Ltd. was present representing Kurtis Smith, the applicant of the OPA/Zoning application on Lot 30, Concession 5, Grey Ward.

CALL TO ORDER

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

CONFIRMATION OF THE AGENDA

Moved by Larry McGrath and seconded by Brenda Dalton: Adopt Agenda
That the Agenda for the Inaugural Meeting of Council dated December 18th, 2018 be adopted as circulated. Carried.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Alvin McLellan declared a pecuniary interest on agenda item 15.22.9 – By-Law 85-2018 concerning the Tindell Municipal Drain as he is an owner of lands assessed under the Drain.

Mayor Bernie MacLellan declared a pecuniary interest on agenda item 14.22.1 – Tax Write Offs, as he is owner of a property subject to a tax reduction.

MINUTES OF PREVIOUS MEETING

Moved by Zoey Onn and seconded by Alvin McLellan: Meeting Minutes
That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
a) Inaugural Meeting – December 4th, 2018 Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:00 p.m. Official Plan Amendment No. 6 (2) and Zoning Amendment
Lot 30, Concession 5, Grey Ward (Kurtis Smith/Mark Horst)

County of Huron Senior Planner Denise Van Amersfoort attended before Council to present her report concerning the application for an Official Plan Amendment and Zoning By-Law Amendment on Lot 30, Concession 5, Grey Ward. She advised that the application proposes to permit the expansion of a licensed aggregate operation and that the public meeting for the proposed designation change was held on February 21st, 2012. She noted that a decision on the application was deferred due to the presence of endangered species and that the applicant has since altered the proposed pit to include underwater extraction which resulted in some additional studies. To address the requirements of the Huron East Official Plan and the Class A Pit License under the Aggregate Resources Act, the application has submitted the following studies:

- Summary Statement (April 2018) prepared by Harrington McAvan Limited
- Archaeological Assessment (March 2010), prepared by Amick Consultants Limited
- Environmental Impact Study (January 2018), prepared by Riverstone Environmental Solutions Inc.
- Hydrogeological Assessment (January 2018), prepared by Groundwater Science Corp.

The public meeting for the zoning by-law amendment was held on June 26th, 2018 and the application was deferred due to outstanding comments on a number of studies by the reviewing agencies. All clearance letters have now been received.

Ms. Van Amersfoort advised that the applications now comply with the Huron East Official Plan and are consistent with the Provincial Policy Statement and both the Zoning By-Law Amendment and Official Plan Amendment are recommended for approval.

ACCOUNTS PAYABLE

Moved by Raymond Chartrand and seconded by Joseph Steffler: Accounts
That the accounts payable in the amount of \$3,521,334.64 be approved Payable
for payment. Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

Chief Building Official – Report

The Chief Building Official report for December 2018 was received by Council.

CAO/Clerk – Egmondville Project – Egmondville Bridge

CAO/Clerk Brad Knight reviewed his report to Council concerning Phase 1B of the Egmondville servicing project scheduled for 2018. Council were advised of the following dates and timelines that will be part of presentations to both Huron East Council and Huron County Council.

- January 2, 2019 – report to Huron County Council
- January 8, 2019 – report to Huron East Council

(If direction is given to move the project to tender the following timelines are being proposed)

- January 15, 2019 – public information meet at Seaforth arena from 3:00 pm to 7:00 pm with presentations at 3:30 pm and 5:30 pm.
- February 8, 2019 – tender ad (or sooner)
- March 1, 2019 – close tenders
- March 6, 2019 – report from BM Ross and Huron County and Huron East
- March 20, 2019 – recommendation to County Council
- April 3, 2019 – acceptance by County Council
- March 19, 2019 – recommendation by Huron East Council

Council were also advised the County of Huron staff requested direction from Huron East Council on the level of interest in improving the accessibility of the Egmondville Bridge, noting both County staff and Huron East staff have concerns about the feasibility, costs and timing of the improvements. BM Ross has prepared a summary of work required and estimates to extend the sidewalks from Front Road across the bridge which would also involve widening the sidewalks on the bridge. It was noted the bridge is over 70 years old and could be in line for replacement over the next 10-20 years. BM Ross prepared an estimate of \$316,000 for the work with \$75,000 to be assigned to Huron East.

Moved by Raymond Chartrand and seconded by Larry McGrath: Sidewalks
That Huron East Council advise the County of Huron that Council does not envision, Egmondville
at this time, the extension of municipal sidewalks along Kippen Road from south Bridge
of Bayfield Street to the Egmondville Bridge as part of Phase 1B of the Egmondville
servicing project. Carried.

CAO/Clerk – Retail Cannabis Locations

CAO/Clerk Brad Knight reviewed his report to Council providing background on the new *Cannabis Licence Act, 2018*. Council were advised that Section 41 of the *Act* establishes that municipalities have a one-time opportunity to refuse to allow private cannabis retail stores to operate within their municipality and the deadline for opting out is January 22nd, 2019. The CAO noted that the location of the St. James School and the Provincial requirement of a 150 metre setback from schools would eliminate most of the commercial core area of Seaforth. He also noted that the Alcohol Gaming Commission of Ontario, as the regulator of cannabis retail outlets, has recently announced that the Province will now phase in retail licences and will licence up to 25 stores in the initial phase with stores to be determined through a lottery system.

Moved by John Lowe and seconded by Dianne Diehl: Cannabis
Retail Stores
That the Municipality of Huron East advise the Alcohol and Gaming Commission of Ontario that the Municipality will not exercise its right under the provisions of Section 41 of the *Cannabis Licence Act* to opt out of permitting cannabis retail stores. Carried.

Finance Manager-Treasurer/Deputy Clerk – Year-to-Date Financial Statement

Finance Manager-Treasurer/Deputy Clerk Paula Michiels reviewed the 2018 Year-to-Date Financial Statements dated December 13th, 2018. The Finance Manager recommended transfers from reserves from the sale of recreational properties, deferred 2018 projects and additional debt payment.

Moved by Raymond Chartrand and seconded by Alvin McLellan: Transfer of
Reserves
That the Municipality of Huron East transfer the following to reserves from the sale of recreational properties, deferred 2018 projects and additional debt payment.

\$100,000 additional lump sum debenture payment from the Huron East Health Centre.

\$ 16,079 from Vanastra Recreation – HVAC/Dehumidification Project 2018 Budget balance be transferred to the Vanastra Recreation Reserves to be utilized for this project in 2019.

\$ 45,000 defer the Public Works 1 Tonne Truck replacement until 2019 due to availability of 1 tonne trucks.

\$ 86,641 from the sale of the Moncrieff Hall and Park be transferred to Working Capital Reserves for future utilization.

Carried.

Moved by Zoey Onn and seconded by Brenda Dalton: Receive
Municipal Reports
Huron East Council receive the following Reports of Municipal Officers as presented:
1) Chief Building Official
2) CAO/Clerk
3) Finance Manager-Treasurer/Deputy Clerk

Carried.

CORRESPONDENCE

Moved by Raymond Chartrand and seconded by Larry McGrath: ABCA 2019
Budget
That Council of the Municipality of Huron East acknowledge the 2019 Budget of the Ausable Bayfield Conservation Authority with a 2.12% overall increase for 2019 and the total Huron East levy projected at \$59,506 (4.24%). Carried.

Moved by Dianne Diehl and seconded by Alvin McLellan: Machan
Construction
Pit Licence
Storage of
Equipment
That Council of the Municipality of Huron East have no objection to the request of Machan Construction Ltd. to permit the continued storage of aggregate and farm equipment in the north east corner of their gravel pit located at Lot 31, Concession 17 (Pit Licence #4560) provided that the subject area is being progressively rehabilitated to eventually be removed from the licensed area. Carried.

UNFINISHED BUSINESS

MUNICIPAL DRAINS

PLANNING

COUNCIL REPORTS

BMGCC – New Years Eve Dance

Councillor Alvin McLellan advised that the BMGCC will be hosting a New Years Dance on December 31st and advanced tickets are available.

Recreation Program Director

Councillor Alvin McLellan requested Council explore the budget impacts of hiring a Recreation Director and requested a report from staff be prepared for Council's consideration.

Traffic Control – Ethel

Mayor MacLellan advised that during his election campaigning he received comments from residents in Ethel expressing concern with traffic control in the area, specifically enforcement of the 50 km/hour speed limits and an additional stop sign at the intersection of County Road 19 (Ethel Line) and Brandon Road. He advised that he has made County staff aware of the stop sign request as it is a County Road.

INFORMATION ITEMS

Moved by Gloria Wilbee and seconded by Joseph Steffler:

That Huron East Council receive the following Board and Committee Meeting Minutes as submitted:

Meeting Minutes

- 1) Seaforth & District Community Centres Management Committee – November 8th, 2018
- 2) Seaforth Area Fire Board – November 28th, 2018
- 3) Brussels Morris & Grey Board of Recreation Management Committee
– November 14th and December 12th, 2018

Carried.

OTHER BUSINESS

Moved by John Lowe and seconded by Robert Fisher:

The following tax reductions (Minutes of Settlement) as authorized under Section 39.1 of the *Assessment Act*, R.S.O. 2000, as amended, be approved under Section 361(10.1) of the *Municipal Act*, R.S.O. 2001, as amended.

| Name/Roll # | Assessment Changed | | | | | Tax Reduction | Effective Date |
|--|--------------------|---------|----|----|---------|---------------|----------------|
| Wheeler Wayne William 420-003-00200 | RT | 29,500 | to | | 0 | 208.98 | 2017-01-01 |
| | FT | 644,750 | to | FT | 691,428 | | |
| Vogels Paul 160-008-00505 | RT | 217,500 | to | RT | 133,070 | 981.73 | 2018-01-01 |
| Thomas Walter 380-008-05900 | RT | 68,300 | to | RT | 18,000 | 553.35 | 2018-01-01 |
| 1742841 Ont Ltd 420-001-00100 | RT | 140,638 | to | | 0 | 1,527.93 | 2018-01-01 |
| | FT | 659,850 | to | FT | 677,532 | | |
| Knott Anthony 420-006-00500 | EN | 386,700 | to | EN | 199,200 | 60.44 | 2018-01-01 |
| | RT | 82,506 | to | RT | 81,906 | | |
| | FT | 104,250 | to | FT | 85,100 | | |
| Huron East 420-012-02700 | RT | 8,900 | to | | 0 | 112.52 | 2016-01-01 |
| | RT | 10,025 | to | | 0 | 121.73 | 2017-01-01 |
| | RT | 10,025 | to | | 0 | 129.58 | 2018-01-01 |
| Horst Richard 160-001-06510 | RT | 318,500 | to | RT | 298,500 | 246.16 | 2017-01-01 |
| Cargill Ltd 160-001-09200 | CT | 468,750 | to | CT | 433,000 | 786.46 | 2017-01-01 |
| 1025343 Ontario Inc 160-031-25401 | RT | 12,300 | to | RT | 7,300 | 803.12 | 2018-01-01 |
| | IT | 137,700 | to | IT | 113,700 | | |

Section 361 (Change of Assessment) Reductions

\$5,532.00

Carried.

Moved by Dianne Diehl and seconded by John Lowe:

The following tax reductions (Amended Property Assessment Notice) as authorized under Section 32(1.1) and Section 19(7) of the Assessment Act, R.S.O. 2000, as amended, be approved under Section 362 of the Municipal Act, R.S.O., 2001, as amended.

| Name/Roll # | | Assessment Changed | | | Tax Reduction | Effective Date |
|---|----------|---------------------|----|-------------------------------|---------------|----------------|
| John H McLlwain Const 380-007-03500 | RT | 142,518 | to | FT 161,055 | 1,124.90 | 2018-01-01 |
| Lenair Holdings Inc 420-016-01600 | RT | 1,032,222 | to | FT 851,500 | 9,190.46 | 2018-01-01 |
| 10276499 Canada Corp 420-003-03800 | RT | 848,487 | to | FT 720,800 | 7,496.06 | 2018-01-01 |
| Van Miltenburg Michael 160-009-00100 | RT | 1,325,264 | to | FT 1,080,439 | 12,269.10 | 2018-01-01 |
| Matt & Dawn Klaver Farms Inc 160-013-01100 | RT | 508,825 | to | FT 508,825 | 4,598.16 | 2017-01-01 |
| Matt & Dawn Klaver Farms Inc 380-014-00600 | RT | 589,250 | to | FT 589,250 | 5,019.75 | 2017-01-01 |
| Grosvenor Elaine 380-014-01400 | RT | 1,324,324 | to | FT 1,074,000 | 11,615.09 | 2018-01-01 |
| Hayward Jeremy 420-002-02305 | RT | 301,500 0 | to | RT EX 251,220 54,700 | 563.98 | 2018-01-01 |
| Hopper Candace 160-001-03500 | RT | 89,000 | to | RT 46,414 | 505.68 | 2018-01-01 |
| H & B Farms Inc 160-005-01100 | FT RT | 1,181,450 28,050 | to | FT 0 | 291.52 | 2018-01-01 |
| Alderdice Geoffrey 160-011-01000 | RT | 487,334 | to | RT 381,955 | 1,225.32 | 2018-01-01 |
| Denys Matthew 160-022-02100 | FT | 1,413,159 | to | FT 1,406,178 | 20.30 | 2018-01-01 |
| 1050071 Ontario Inc 160-024-00600 | FT | 45,000 | to | FT 33,572 | 33.22 | 2018-01-01 |
| Cronin Jeremiah 380-001-02600 | RT | 146,250 | to | RT 28,923 | 1,348.09 | 2018-01-01 |
| Melady Sandra 390-018-00800 | RT | 107,000 | to | RT 39,000 | 912.55 | 2018-01-01 |
| Wheeler Julie 420-003-00200 | FT RT | 761,800 55,700 | to | FT 0 | 470.11 | 2018-01-01 |
| Lichtensteiger Bruno 420-016-04100 | FT | 1,529,150 | to | FT 1,494,863 | 96.15 | 2018-01-01 |

| | | | | | | | |
|-----------------------------------|----|-----------|----|----|-----------|-----------|------------|
| Stewart Jane 420-019-04015 | RT | 105,500 | to | RT | 63,881 | 479.80 | 2018-01-01 |
| Willaims Evan 390-022-02620 | RT | 440,000 | to | RT | 45,500 | 5,294.11 | 2018-01-01 |
| Armstrong Arthur 420-002-02200 | RT | 1,032,222 | to | FT | 833,930 | 9,239.73 | 2018-01-01 |
| Adams Nancy 420-003-03300 | FT | 334,019 | to | FT | 263,500 | 197.75 | 2018-01-01 |
| | | 0 | to | EX | 66,100 | | |
| Zieleman Willem 420-002-02400 | RT | 2,114,420 | to | RT | 134,200 | 17,580.89 | 2018-01-01 |
| | | 0 | to | FT | 1,651,406 | | |
| Richard Gregory 380-006-01900 | FT | 1,136,050 | to | FT | 1,177,451 | 492.86 | 2018-01-01 |
| | RT | 34,450 | to | | 0 | | |
| Fines Richard 390-005-00300 | RT | 308,500 | to | RT | 275,605 | 441.45 | 2018-01-01 |
| Storey Cindy 380-008-05800 | FT | 1,739,800 | to | FT | 1,737,516 | 6.28 | 2018-01-01 |

Total Section 362's (Tax Incentive Approval)

\$90,513.31

Carried.

Moved by Brenda Dalton and seconded by Larry McGrath:

The following applications for the cancellation, reduction and refund of taxes under the provisions of Section 357 of the Municipal Act, R.S.O. 2001 as amended, be approved as presented:

| Name/Roll # | Assessment Change & Reason | Tax Reduction | Effective Date |
|---|---|------------------------------------|--------------------------|
| Cronin Jeremiah 380-001-02600 | RT 138,975 to RT Damaged and Substantially Unusable | 27,484 141.53 | 2017-11-23 |
| H & B Farms Inc 160-005-01100 | RT 25,725 to FT 994,025 to FT Demolition | 0 279.16 1,004,250 | 2017-01-01 |
| Lichtensteiger Bruno 420-016-04100 | FT 1,334,875 to FT Damaged and Substantially Unusable | 1,304,944 73.99 | 2017-02-27 |
| Machan Tammy 420-018-06000 | FT 485,375 to FT Removal of Building | 470,069 27.72 | 2015-05-19 |
| H & B Farms Inc 160-005-01100 | FT 806,600 to FT RT 23,400 to Demolition | 815,000 142.46 0 | 2016-06-18 |
| Williams Evan 390-022-02620 | RT 495,000 to RT RT 440,000 to RT Gross or Manifest Error | 46,000 4,632.71 45,500 5,393.54 | 2016-04-01 2017-01-01 |
| Cedar Grove Pork Ltd 420-002-01900 | RT 169,300 to FT 1,774,302 to FT Demolition | 0 1,337.65 1,784,412 | 2018-04-15 |
| JR Terpstra Farms Ltd. 420-003-01700 | FT 750,396 to FT Demolition | 715,978 48.13 | 2018-07-03 |
| Charters William 160-023-03100 | FT 1,071,650 to FT Demolition | 1,054,918 29.58 | 2018-05-24 |

| | | | | | |
|---|--|----|-----------------|---------------------------|------------|
| VanderBorgh David 420-001-03900 | FT 859,533 RT 75,400 Demolition | to | FT 869,608 0 | 548.74 | 2018-05-01 |
| Hayward Jeremy 420-002-02305 | RT 251,220 Demolition | to | RT 115,177 | 563.98 | 2018-10-30 |
| Venture View Swine Ltd 160-005-01200 | FT 1,821,450 Demolition | to | FT 1,813,362 | 9.86 | 2018-08-01 |
| Dorssers Terry 160-006-00300 | FT 1,285,550 Demolition | to | FT 1,209,057 | 149.25 | 2018-05-01 |
| Coleman Brandon 160-021-02500 | RT 100,100 FT 286,000 Demolition | to | 0 FT 320,998 | 535.47 | 2018-07-01 |
| Terpstra Dryig Inc 420-003-01800 | FT 848,231 RT 89,400 Demolition | to | FT 826,253 0 | 583.24 | 2018-06-15 |
| Taylor Owen 380-005-02715 | RT 137,000 Demolition | to | RT 106,225 | 170.67 | 2018-07-01 |
| Ritzema Gerhard 160-024-01500 | FT 973,898 Demolition | to | FT 932,742 | 119.90 | 2018-01-01 |
| Total Section 357- Refund of Taxes | | | | <u>\$14,787.58</u> | |

Carried.

Moved by Zoey Onn and seconded by John Lowe:
The following tax reductions be acknowledged as presented:

Vacancy Rates (Commercial & Industrial Building), Section 364 of the Municipal Act

| Name/Roll # | Assessment Changed | Tax Reduction | Effective Date |
|--|--|---------------------------|----------------|
| MacLELLAN WELDING 160-021-08900 | IT 66,406 to IU 66,406 CT 158,004 to CU 158,004 | 1,510.57 | 2017-01-01 |
| 1025343 Ontario Inc 160-031-22100 | IT 65,772 to IU 65,772 | 609.89 | 2017-01-01 |
| 1025343 Ontario Inc 160-031-25401 | IT 137,700 to UT 137,700 | 1,276.86 | 2017-01-01 |
| FLOWERS, R Andrew 380-001-00300 | CT 158,100 to CU 158,100 | 1,045.52 | 2017-01-01 |
| INKRATAS, John 390-013-02300 | CT 109,000 to CU 109,386 | 876.81 | 2017-01-01 |
| WILBEE, Bruce & Sharon 390-017-01300 | CT 51,488 to CU 51,488 | 414.17 | 2017-01-01 |
| SEAFORTH Elevators & Expediting Inc 390-017-02800 | CT 35,249 to CU 35,249 | 251.49 | 2017-01-01 |
| LAMONT David J 420-019-05300 | IT 36,875 to IU 36,875 | 250.94 | 2017-01-01 |
| 239066 Ontario Ltd 440-001-00200 | CT 90,200 to CU 90,200 IT 115,800 to IU 115,800 | 1,531.76 | 2017-01-01 |
| McCALL HOLDINGS 440-013-02100 | CT 149,800 to CU 149,800 | 1,096.55 | 2017-01-01 |
| Total Vacancy Rebates | | <u>\$ 8,864.56</u> | |

Carried.

Moved by Gloria Wilbee and seconded by Brenda Dalton:
 The following tax reductions be authorized under Section 361(1) of the Municipal Act, S.O. 2001 as amended.

(Royal Canadian Legion – County Wide Rebate)

| <u>Name/Roll #</u> | <u>Assessment Changed</u> | <u>Tax Reduction</u> | <u>Effective Date</u> |
|---|---------------------------|--------------------------|-----------------------|
| ROYAL CANADIAN LEGION 390-021-00700 | RT 305,000 | 4,093.15 | 2018-01-01 |
| ROYAL CANADIAN LEGION 390-021-00900 | RT 38,750 | 520.02 | 2018-01-01 |
| ROYAL CANADIAN LEGION 440-015-00900 | RD 513,500 | 872.95 | 2018-01-01 |
| Total Section 361(1) (Legion Exemption) Reductions | | <u>\$5,486.12</u> | |

Carried.

BY-LAWS

Moved by Raymond Chartrand and seconded by Joseph Steffler:
 BE IT HEREBY RESOLVED that leave be given to introduce
 By-Laws 26, 48, 49, 80, 81, 82, 83, 84, 85 and 86 for 2018

Introduce
 By-Laws

- By-Law 26-2018 – Henderson Municipal Drain (3rd Reading)
- By-Law 48-2018 – Official Plan Amendment No. 6 (2) – Lot 30, Concession 5, Grey Ward (Kurtis Smith/Mark Horst)
- By-Law 49-2018 – Zoning Amendment – Lot 30, Concession 5, Grey Ward (Kurtis Smith/Mark Horst)
- By-Law 80-2018 – Actual Costs – Knechtel Municipal Drain 2016, Amend By-Law 35-2016
- By-Law 81-2018 – Actual Costs – Sanders Municipal Drain 2017, Amend By-Law 57-2017
- By-Law 82-2018 – Actual Costs – Henderson Municipal Drain 2018, Amend By-Law 26-2018
- By-Law 83-2018 – Actual Costs – McKee Municipal Drain 2017, Amend By-Law 22-2017
- By-Law 84-2018 – Drain Maintenance Assessment Schedules
- By-Law 85-2018 – Actual Costs – Tindell Municipal Drain 2017, Amend By-Law 10-2017
- By-Law 86-2018 – Confirm Council Proceedings

Carried.

Moved by Joseph Steffler and seconded by Larry McGrath:
 BE IT HEREBY RESOLVED that By-Law 26 for 2018, a by-law to authorize borrowing on the credit of the Municipality for the completion of the Henderson Municipal Drain 2018, be given third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Henderson
 Drain
 3rd reading

Moved by Zoey Onn and seconded by Gloria Wilbee:
 BE IT HEREBY RESOLVED that By-Law 48 for 2018, a by-law to amend the Huron East Official Plan for Official Plan Amendment No. 6 (2), be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

OPA 6 (2)
 Smith/Horst
 Lot 30, Con. 5
 Grey Ward

Moved by Dianne Diehl and seconded by Alvin McLellan:
 BE IT HEREBY RESOLVED that By-Law 49 for 2018, a by-law to amend the zoning on Lot 30, Concession 5, Grey Ward, Kurtis Smith/Mark Horst, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Zoning
 Lot 30, Con. 5
 Grey Ward
 Smith/Horst

Moved by John Lowe and seconded by Robert Fisher:
 BE IT HEREBY RESOLVED that By-Law 80 for 2018, a by-law to provide for the actual costs in the amount of \$45,751.34 to complete the Knechtel Municipal Drain 2016 and to amend By-Law 35-2016, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Actual Costs
 Knechtel Drain

- Moved** by Robert Fisher and seconded by John Lowe:
BE IT HEREBY RESOLVED that By-Law 81 for 2018, a by-law to provide for the actual costs in the amount of \$219,839.56 to complete the Sanders Municipal Drain 2017 and to amend By-Law 57-2017, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.
- Actual Costs
Sanders Drain
- Moved** by Gloria Wilbee and seconded by Zoey Onn:
BE IT HEREBY RESOLVED that By-Law 82 for 2018, a by-law to provide for the actual costs in the amount of \$110,681.39 to complete the Henderson Municipal Drain 2018 and to amend By-Law 26-2018, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.
- Actual Costs
Henderson Drain
- Moved** by Alvin McLellan and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that By-Law 83 for 2018, a by-law to provide for the actual costs in the amount of \$191,211.10 to complete the McKee Municipal Drain 2017 and to amend By-Law 22-2017, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.
- Actual Costs
McKee Drain
- Moved** by Brenda Dalton and seconded by Alvin McLellan:
BE IT HEREBY RESOLVED that By-Law 84 for 2018, a by-law to revise the drain maintenance assessment schedules, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.
- Revise Drain
Maintenance
Schedules
- Moved** by Larry McGrath and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that By-Law 85 for 2018, a by-law to provide for the actual costs in the amount of \$132,235.25 to complete the Tindell Municipal Drain 2017 and to amend By-Law 10-2017, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.
- Actual Costs
Tindell Drain
- CLOSED SESSION AND REPORTING OUT**
- Moved** by Larry McGrath and seconded by Brenda Dalton:
That Council of the Municipality of Huron East, pursuant to Section 239(2) of the *Municipal Act*, adjourn the regular meeting of council at 8:43 pm to go into Closed Session to discuss the following:
- Closed Session
- i. 239(2)(e) – litigation or potential litigation, including matters before administrative tribunals affecting – LPAT hearing, Terpstra appeal
 - ii. 239(2)(k) – a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Municipality and CAO/Clerk, Brad Knight shall remain for the Closed Session.
- Carried
- Moved** by Brenda Dalton and seconded by Larry McGrath:
That Council of the Municipality of Huron East resumes the regular Council meeting at 9:35 pm
- Resume Regular
Council Mtg.
Carried
- Mayor MacLellan reported out from the Closed Session that staff had been given direction on a legal matter and a property issue.
- CONFIRMATORY BY-LAW**
- Moved** by Raymond Chartrand and seconded by Gloria Wilbee:
BE IT HEREBY RESOLVED that By-Law 86 for 2018, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.
- Confirm
Proceedings

ADJOURNMENT

Moved by John Lowe and seconded by Raymond Chartrand:
The time now being 9:38 p.m.
That the meeting do adjourn until January 8th, 2019 at 7:00 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor



Brad Knight, CAO/Clerk

**HURON EAST
ADMINISTRATION**

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-01-1, 20 19

HOW DISPOSED OF

TO: Mayor MacLellan and Members of Council

FROM: Brad Knight, CAO/Clerk

DATE: January 4th, 2019

SUBJECT: Egmondville Project & BM Ross Presentation

RECOMMENDATION:

None, for information purposes.

BACKGROUND:

Council will note that there is a delegation/presentation by Huron County staff and BM Ross & Associates on the Egmondville project. This report will likely be similar to the report that was presented to County Council on January 2nd.

Council will recall that in August 2018 Council deemed this as the priority project for our Ontario Community Infrastructure Fund (OCIF) and an application was submitted for \$956,000 in funding to assist with the installation of new sidewalks and sanitary sewers. Announcements regarding the grant funding are expected by the end of January or early February, 2019

A public information meeting for this project will be held on Tuesday, January 15th at SDCC from 3:00 pm to 7:00 pm. Notices were mailed out and hand delivered to all abutting properties on January 3rd, 2019. A copy of the notice is attached.

In addition, BM Ross had sent a letter on November 1st, 2018 offering assistance in orientation/training for Council in several areas where they are involved with municipalities. Given that BM Ross was going to be attending the January 8th meeting of Council, I asked their staff to make presentations to Council on three topics.

1. Development Standards for Subdivision and Site Plan Approvals
2. Sewage Collection and Wastewater Treatment Facilities
3. Reserve Capacities for Water and Wastewater


OTHERS CONSULTED: Barry Mills, Public Works Coordinator

BUDGET IMPACTS: None

SIGNATURES:



Brad Knight, CAO/Clerk



Barry Mills, Public Works Coordinator



HURON COUNTY AND THE MUNICIPALITY OF HURON EAST EGMONDVILLE – PHASE 1



KIPPEN ROAD (CTY RD 12) RECONSTRUCTION (INCLUDING NORTH, THOMPSON AND SILVER CREEK TERRACE) PHASE 1 CONSTRUCTION

NOTICE OF PUBLIC INFORMATION CENTRE

THE PROJECT:

Phase 1 - Huron County along with the Municipality of Huron East are partnering to make improvements to Kippen Road (County Road 12), North Street, Thompson Street and Silver Creek Terrace in the Community of Egmondville (Refer to the map on the back of this page). The project will be tendered in early 2019, with construction planned to begin in the spring. Due to the extent of work proposed, detours will be established for traffic in and around Egmondville. A description of the planned upgrades is listed below:

PHASE 1 PRIMARY COMPONENTS:

- Installation of sanitary sewers and services to individual properties within the construction zone.
- Replacement of the aging storm sewers and structures within the construction zone.
- Roadway reconstruction, including new roadbase, asphalt and curbing. Sidewalks are also scheduled to be replaced on Kippen Road.

PUBLIC INFORMATION CENTRE:

A Public Open House is planned to provide further information to the public and project stakeholders on the planned road upgrades and anticipated construction staging and detours associated with the proposed works for Phase 1. Engineering and design drawings for planned construction activities will be available for viewing at the public information centre open house.

| | |
|------------------|---|
| Date: | Tuesday January 15th, 2019 (in the case of inclement weather January 16 th will be the backup date) |
| Time: | Open House 3:00 p.m. – 7:00 p.m. (Short presentations at 3:30pm and 5:30pm) |
| Location: | Seaforth and District Community Centre – 122 Duke Street, Seaforth |

Representatives from Huron County, The Municipality of Huron East and B.M.Ross and Associates Limited (project designer) will be available at the meeting to answer the public's questions.

Following the Open House, comments are invited from interested members of the public.

Stay tuned for Phase 2 – Main Street Reconstruction in Seaforth. A future Public Information Centre is planned for Phase 2 in the spring of 2019. Phase 2 – Main Street Construction will not begin until 2020.

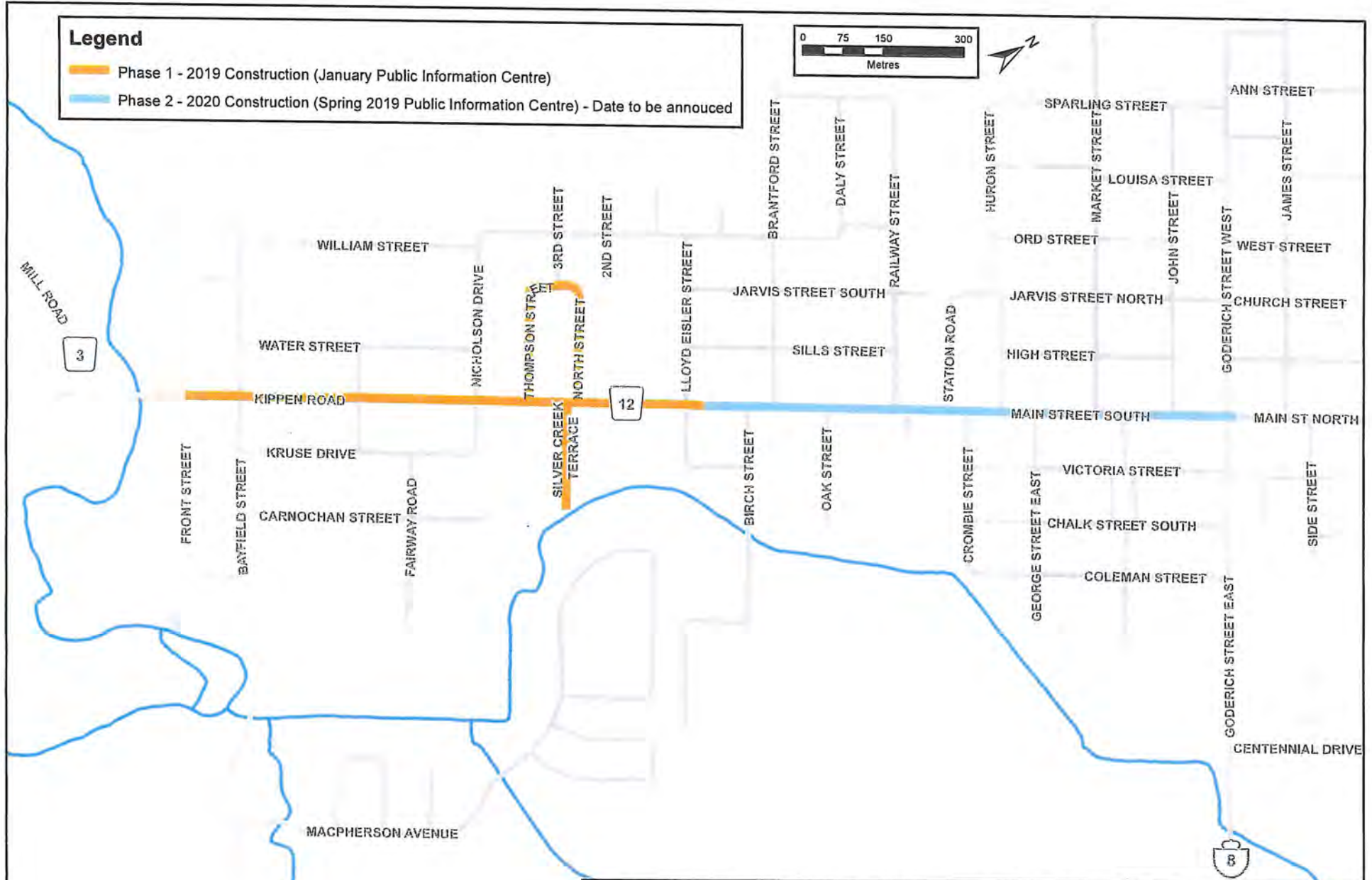
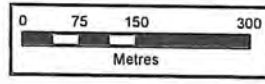
Mike Hausser, P.Eng - Manager of Public Works - Huron County
Email: mhausser@huroncounty.ca
Phone: (519) 524-8394 ext. 3280

Barry Mills, C.Tech - Public Works Manager - Municipality of Huron East
Email: bmills@huroneast.com
Phone: (519) 527-1710 ext. 32

This Notice issued December 18, 2018

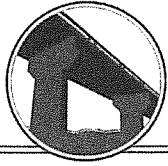
Legend

- Phase 1 - 2019 Construction (January Public Information Centre)
- Phase 2 - 2020 Construction (Spring 2019 Public Information Centre) - Date to be announced



| | | |
|---|--|-------------------------------|
| <p>HURON COUNTY AND THE MUNICIPALITY OF HURON EAST KIPPEN ROAD/MAIN STREET (CTY RD 12) RECONSTRUCTION PROJECT PHASING PHASE LIMITS MAP</p> | | <p>DATE DEC. 04, 2018</p> |
| | | <p>SCALE 1:10,000</p> |

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BMROSS
engineering better communities

B. M. ROSS AND ASSOCIATES LIMITED
Engineers and Planners
62 North Street, Goderich, ON N7A 2T4
p. (519) 524-2641 • f. (519) 524-4403
www.bmross.net

File No. 14250

November 1, 2018

Brad Knight, Administrator/Clerk
Municipality of Huron East
72 Main Street South, Box 610
Seaforth, ON N0K 1W0

RECEIVED
NOV 12 2018
MUNICIPALITY OF HURON EAST

RE: Council Orientation

The Municipal election for 2018 has passed and most municipalities have new council members for the coming term. You may be considering providing your new politicians with orientation and information sessions to assist in their knowledge of municipal procedures and regulations.

We at BMROSS value the relationship we have with your municipality and would like to offer our assistance in training sessions, at no cost to the municipality. We can make one or two members of our senior staff available to provide assistance in explaining legislation, design and planning procedures, and/or development standards as it may relate to your municipal operation. On the reverse side of this letter we have provided a list of topics which may be of value.

Should you wish to consider our offer, please contact the undersigned.

Yours very truly,

B. M. ROSS AND ASSOCIATES LIMITED

Per

Bruce W. Potter, P. Eng.
President

BWP:es
c.c. Barry Mills, Public Works Manager

Possible Topics for Municipal Council Training

- ✿ • Development Standards for Subdivision and Site Plan Approvals ✿
- Road and Infrastructure Design and Construction
- Connecting Links
- Stormwater Management Standards
- Bridge and Culvert Design and Approvals
- Inspections of Bridges and Buildings
- ✿ • Sewage Collection and Wastewater Treatment Facilities
- Water Supply, Storage, and Distribution Facilities
- ✿ • Reserve Capacities for Water and Wastewater
- Regulations Pertaining to Water and Wastewater
- Current and Future Issues or Constraints with Water or Wastewater Facilities
- Environmental Assessment Requirements and Procedures
- Development Charges
- Public Works Financing Opportunities
- Asset Management
- Funding Programs

HURON EAST ADMINISTRATION

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-01-2 2019

HOW DISPOSED OF

TO: Mayor MacLellan and Members of Council

FROM: Brad Knight, CAO/Clerk

DATE: January 2nd, 2019

SUBJECT: 2019 Meeting Schedule

RECOMMENDATION:

That Council establish the following meeting schedule for 2019:

- January 8 and 22
- February 5 and 19
- March 5 and 19
- April 1 and 16
- May 7 and 21
- June 4 and 18
- July 2 and 16
- August 6
- September 3 and 16
- October 1 and 15
- November 5 and 19
- December 3 and 17

BACKGROUND:

Our procedural by-law indicates that regular Council meetings will be held on the first and third Tuesday of each month, but there are provisions in Section 6.1(a) that calls for Council to establish a schedule at the beginning of the year and this allows some recognition of the impact of holidays, conferences, etc.

Our regular meeting schedule will have the following conflicts during 2019.

- August 18th to 21st, 2019 – AMO Conference
- September 17th and 18th, 2019 – Brussels Fall Fair

In the past couple of years, Council has tried to eliminate one meeting during the summer months and it has usually worked well around the timing of the AMO conference. The AMO conference in 2019 will be held on August 18th to 21st and it is being suggested that we drop the second meeting in August.

The Brussels Fall Fair will be held on September 17th and 18th, 2019 and conflicts with the 2nd meeting in September. I would suggest we move that meeting to Monday, September 16th.


OTHERS CONSULTED:

Paula Michiels, Finance Manager-Treasurer/Deputy Clerk


BUDGET IMPACTS:

The elimination of one regular Council meeting saves approximately \$2,000 in per diem rates and expenses.

SIGNATURE:



Brad Knight, CAO/Clerk



Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

**HURON EAST
ADMINISTRATION**

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-01-3, 2019

HOW DISPOSED OF

TO: Mayor MacLellan and Members of Council
FROM: Brad Knight, CAO/Clerk
DATE: January 2nd, 2019
SUBJECT: Land Rental (2019 to 2022)

RECOMMENDATION:

That the CAO be authorized to advertise farmland owned by the Municipality for lease for a term from 2019 to 2022 in the January 30th, 2019 edition of the Expositor, News Record and The Citizen with tenders to close on February 15th, 2019 at 4:00 p.m.

BACKGROUND:

The Municipality has 3 parcels of land that have been tendered out for rent for the same cycle as Council terms.

It is proposed to follow essentially the same process as 2015 with tender packages being mailed to all parties who expressed an interest along with a summary of the successful bids received. The Municipality currently receives \$326 per acre for the 54 acres at the Tuckersmith pit, \$291 per acre for the 24 acres at the Seaforth Sewage Plant and \$151.50 per acre for the Brussels Sewage Plant.

Tenders would be opened at the February 19th, 2019 meeting of Council.

OTHERS CONSULTED:

Finance Manager-Treasurer/Deputy Clerk, Paula Michiels

BUDGET IMPACT:

The rental of the Tuckersmith pit property is general revenue of the Municipality, the rental of the farmland around the Seaforth and Brussels sewage plants is a revenue to the specific systems.

SIGNATURES:



Brad Knight, CAO/Clerk

Paula Michiels, Finance Manager-Treasurer-Deputy Clerk

**HURON EAST
ADMINISTRATION**

TO: Mayor MacLellan and Members of Council

FROM: Brad Knight, CAO/Clerk

DATE: January 2nd, 2019

SUBJECT: Scott Street – Brucefield United Church

RECOMMENDATION:

That Council acknowledge the non-existence of Scott Street on property owned by the Brucefield United Church and that staff, working in conjunction with the Church re-establish a defined entrance/exit to the Church off MacLellan Drive.

BACKGROUND:

On December 5th, 2018 Barry Mills and myself met with Brucefield United Church representatives Robert McCartney and Joe Laurie to discuss the laneway on the Church property and their primary concern was that the Municipality no longer appeared to be plowing snow beyond the end of MacLellan Drive.

Council may recall that in 2018 MacLellan Drive was repaved but we did not repave beyond the limits of MacLellan Drive.

A couple of years ago we had been approached by the Church with respect to a septic system issue on their property. We never had any reason to look at their property before and I expect this may have also been the case with the former Township of Tuckersmith. In any event, although the zoning maps shows the existence of "Scott Street" when we looked at the assessment maps and PIN maps, there is no evidence of any road allowance.

It may be reasonable to conclude that over a period of time, from a convenience standpoint, traffic to and from the Church parking lot simply gave the laneway the appearance of a roadway. Older zoning maps from Tuckersmith show this as "Church Street", although other Official Plan mapping doesn't show any streets.

It may have been that Tuckersmith Council/staff had no knowledge of this either and over a period of time it evolved in appearance.

- i) there is a MTO sign for Scott Street
- ii) there is a MTO stop sign on the exit coming out onto Highway 4
- iii) there are 2 streetlights
- iv) the laneway appears to have been tar and chipped when MacLellan Drive was done

Our staff has made the decision to not plow snow beyond the end of MacLellan Drive. Our snow plow typically turned around on Highway 4 which has high liability potential.

We spoke to our insurance company and it is difficult for the Municipality to justify any presence on the property simply because of the liability exposure.

In our discussions with the Church representatives, we have also suggested that for liability concerns it might be in everyone's interest to discontinue the use of Scott Street on private property. The Church, now that they are aware that their property is used as a roadway, should discourage this use and clearly identify that the area is Church parking and laneway only.

We would suggest that the Municipality would work with the Church to make improvements which would include the following;

- i) grading of the laneway and parking lot to remove the balance of the tar and chip
- ii) redefining the entrance at the rear of the Church off MacLellan Drive to indicate that it is a parking lot only for the Church → we would make use of signage, reflective markers and perhaps seed out part of the existing laneway
- iii) notify MTO that their signage should be removed, including the stop sign

The time of the year doesn't give the Municipality/Church the opportunity to immediately make these changes but it should be incorporated into our work schedule later this spring.

OTHERS CONSULTED:

Barry Mills, Public Works Coordinator

BUDGET IMPACTS:

In our discussion with the Church, we suggested that the Municipality would work with the Church to grade the parking lot/laneway to remove the tar and chip and re-establish a rear entrance/exit to their parking lot. The Municipality has the equipment and staff to complete this work and it is suggested that the required signage be covered by the Municipality.

SIGNATURES:



Brad Knight, CAO/Clerk






Barry Mills, Public Works Coordinator

Brucefield Church - laneway



Legend

-  Parcel Fabric - Secure
-  Municipal Boundary
-  County Boundary
- Citations

1:1,128



WGS_1984_Web_Mercator_Auxiliary_Sphere
© 2017 County of Huron

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

9A

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SEE

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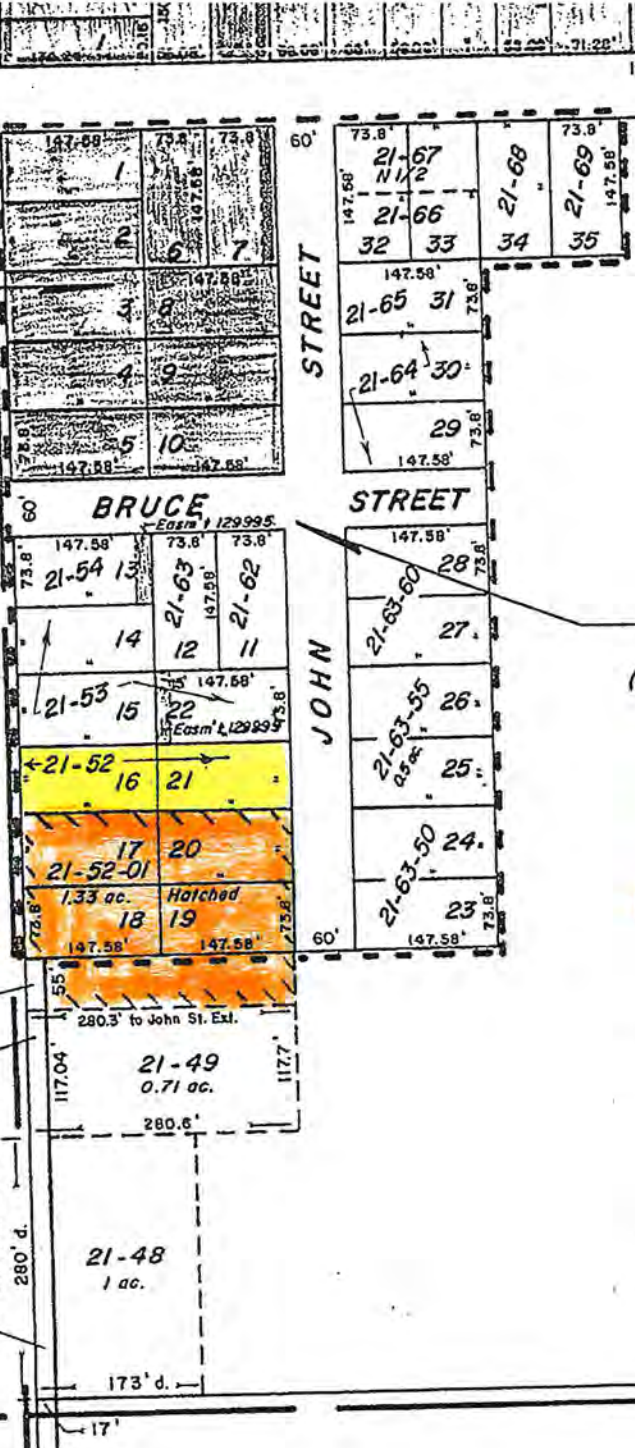
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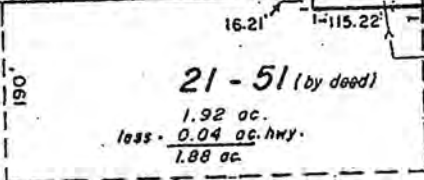
BRUCE

JOHN

STREET



OCCUP. LIMIT
See 22R-1401



Pl. 1, 2 - 0.04 ac.
Cty., Ins. 202338

R. P. N° 182₉
(ARMSTRONG'S SURVEY)

21-52 BRUCEFIELD CHURCH MANSE
21-52-01 BRUCEFIELD CHURCH

LOT 30 41281-0046 C
SEE P. 2

HWY. PL. 1574 - 0.021 ac.

HWY. PL. 1574 - 0.156 ac.

21-49
0.71 ac.

21-48
1 ac.

less -
less
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BLOCK 41213

CONCESSION 1
TOWNSHIP OF STANLEY

LONDON ROAD HIGHWAY 4

JOHN STREET

MILL ROAD

SHEET 2

BRUCE ST

LOT 30

TOWNSHIP OF TUCKERSMITH

0062

0063

REG PLAN 185

REG PLAN 185

ROAD ALLOWANCE BETWEEN THE TOWNSHIPS OF STANLEY AND TUCKERSMITH PLAN 2235 (P-2012-80)

006

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PLAN 227-86
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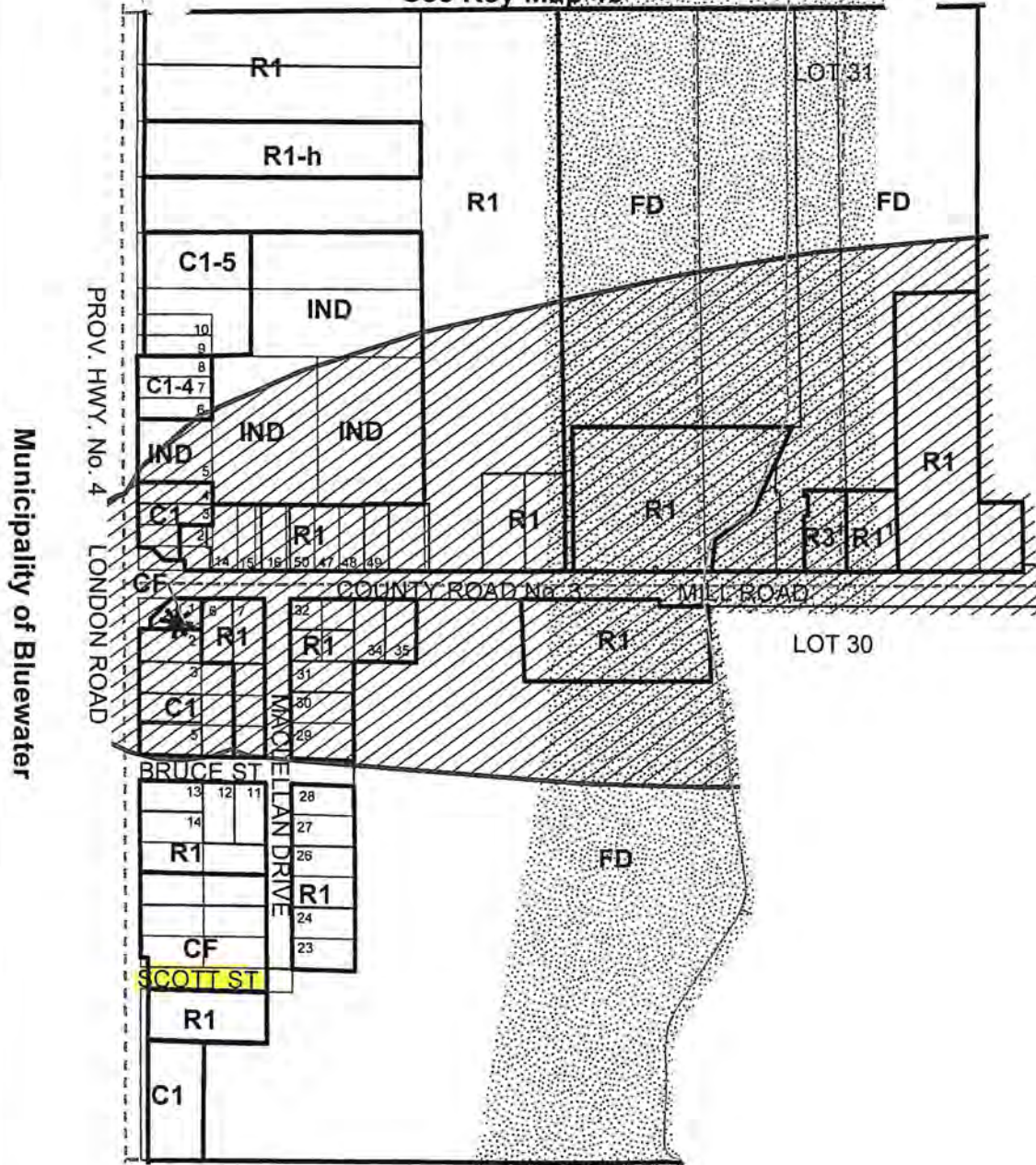
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See Key Map 43



See Key Map 44

Municipality of Bluewater

See Key Map 43

See Key Map 44

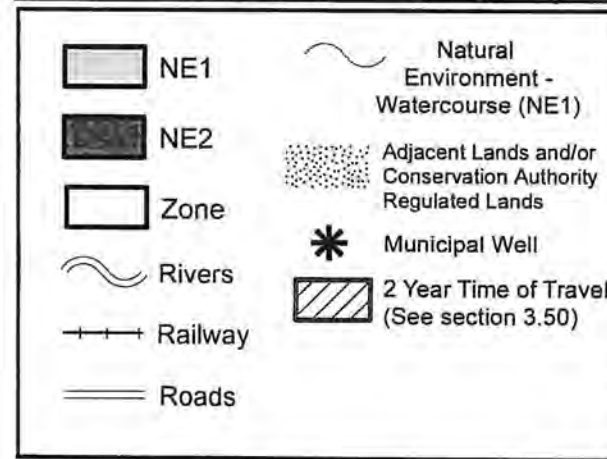
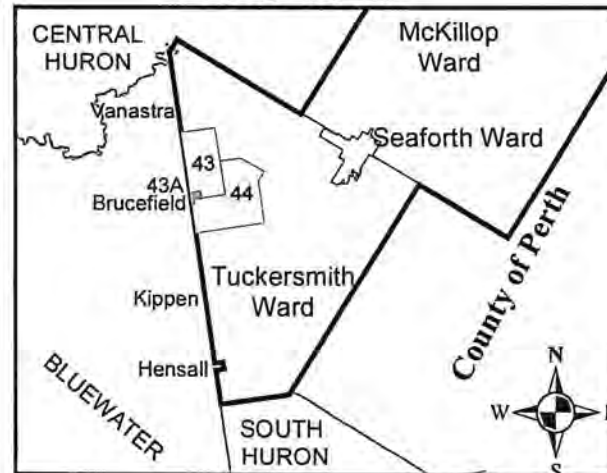
SCHEDULE 'A'

KEY MAP 43A

HURON EAST

TUCKERSMITH WARD

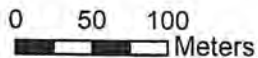
BRUCEFIELD



Amendments

Amended by By-law 85-2009 (adding the Identification of Municipal Wells and 2 year time of travel)
 1 Amended by By-law 25-2014

REVISION DATE August 27, 2014



1:5,000

Municipalité de
Municipality of**MATTICE-
VAL CÔTÉ**Sac postal / P.O. Bag 129, Mattice, Ont. P0L 1T0
(705) 364-6511 – Fax: (705) 364-6431December 11th, 2018Ministry of Municipal Affairs and Housing
Office of the Minister
777 Bay Street, 17th Floor
Toronto, ON
P5G 2E5

Attention: Honourable Steve Clark, Minister

Honourable Minister,

Re: Paragraph 4 of the Declaration of Office

Section 232 of the *Municipal Act, 2001 (Ontario)* provides that a person cannot take a seat on the council of a municipality until he or she takes the declaration of office on the form established by the Minister for that purpose.

In its current version, the declaration of office contains a statement whereby newly elected members of Council promise and declare their faith and allegiance to the Queen. Said statement is considered by many as irrelevant to the current political state of affairs, while many others find it simply offensive.

The Municipality of Mattice – Val Côté recently passed the enclosed resolution requesting that your Ministry amend paragraph 4 of the Declaration of Office in order to address these very legitimate concerns.

Sincerely yours,

Marc Dupuis
Mayor

Encl. Resolution no. 18-190

Municipalité de
Municipality of

MATTICE- VAL CÔTÉ



Sac postal / P.O. Bag 129, Mattice, Ont. P0L 1T0
(705) 364-6511 – Fax: (705) 364-6431

Meeting no. 18-15

Resolution no. 18-190

Date: December 10th, 2018

Moved by: Daniel Grenier

Seconded by: Steve Brousseau

WHEREAS the requirement for members of municipal Council to be faithful and to bear true allegiance to the Queen is considered by many to be outdated and representative of a different era, and;

WHEREAS said requirement can go against or be contrary to an individual's culture, principles and beliefs, and;

WHEREAS said requirement presents an obstacle for some individuals who would have otherwise been willing to run for Council and serve at the municipal level of government;

NOW THEREFORE BE IT RESOLVED THAT the Ministry of Municipal Affairs and Housing and its Minister modify the wording of paragraph four of the Declaration of Office to make it more inclusive and representative of the times, and;

BE IT FURTHER RESOLVED THAT the Ministry consider replacing paragraph four of the Declaration of Office with the following wording: "I will be faithful and bear true allegiance to my country, Canada, and to its three founding nations", and;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Ministry of Municipal Affairs and Housing, to the Premier of Ontario, Doug Ford, to our provincial and federal parliament representatives, Guy Bourgouin and Carol Hughes, and to all Ontario municipalities.

Carried Defeated Deferred

Mayor, Marc Dupuis
Presiding Officer

Recorded Vote

(unanimous unless indicated below)

| Name | Yeas | Neas | Abstention |
|------------------|------|------|------------|
| Dupuis, Marc | | | |
| Brousseau, Steve | | | |
| Grenier, Daniel | | | |
| Lemay, Richard | | | |
| Malenfant, Joyce | | | |

Certified by:

Guylaine Coulombe, CAO/Clerk

From: Bluebox [<mailto:bluebox@bra.org>]
Sent: Thursday, January 03, 2019 5:38 PM
To: Francis Veilleux
Subject: Bluewater Membership Representative Reminder

Hello:

The October 22nd municipal election brought to an end a highly successful term of the Directors on the Board of the Bluewater Recycling Association.

As you are aware, each member municipality is required to appoint, by bylaw, a representative to the Association to ensure that lines of communications are open between your municipality and the directors and management of the Association. Appointment of a representative who must be an elected official should be made as soon as possible. All appointed representative are required to complete the community and representative information sections of the member representative profile (Part 1 and 2) and forward the completed forms to the Association. It can be done electronically and emailed to us.

At the next General Meeting scheduled for Thursday January 24, 2019, a new Board of eight individuals will be elected by municipal representatives. Board members chosen to serve for the next four years will find the experience both interesting and challenging. Major decisions will have to be made to ensure that the Association meets the needs of its members, remains competitive, and continues to lead the way in waste reduction/resource management initiatives. If your appointed representative is up to the challenge and wishes to apply for a position on the Board of Directors, they are encouraged to complete Part 3 of Member Representative Profile so that the most qualified individuals serve in an area where their skills, knowledge, and experience will be most beneficial. Also enclosed is the job description for the position of Director.

Thank you for your cooperation in appointing a representative who I look forward to meeting on January 24. Should you have any questions or concerns, please feel free to contact me at 1-800-265-9799 extension 225 or email me at bluebox@bra.org.

Yours truly,

In this cleaner environment.

Francis Veilleux | President

Bluewater Recycling Association
P.O. Box 547
415 Canada Avenue
Huron Park, ON N0M 1Y0

| Part 1 - Member Community Profile | | | |
|--|---|--|--|
| Community Name | | | |
| Mailing Address | Town | Province | Postal Code |
| | | Ontario | |
| Website Address | Fax Number | Phone | Email |
| | | | |
| Contact Information | Name | Phone | Email |
| CAO | | | |
| Treasurer | | | |
| Public Works | | | |
| Landfill Office | | | |
| Other | | | |
| Services Provided | Type | Frequency | Area Representing |
| <input type="checkbox"/> Recycling Collection | <input type="checkbox"/> Automated <input type="checkbox"/> Manual | <input type="checkbox"/> Weekly <input type="checkbox"/> Biweekly <input type="checkbox"/> Variable | <input type="checkbox"/> Huron <input type="checkbox"/> Lambton <input type="checkbox"/> Middlesex <input type="checkbox"/> Perth |
| <input type="checkbox"/> Waste Collection | <input type="checkbox"/> Automated <input type="checkbox"/> Manual | <input type="checkbox"/> Weekly <input type="checkbox"/> Biweekly <input type="checkbox"/> Variable | |
| <input type="checkbox"/> E-Waste Collection | <input type="checkbox"/> Permanent Site(s) <input type="checkbox"/> Special Event(s) | | |
| Regular Council Meetings | | | |
| Held on | Day | Time | Notes |
| <input type="checkbox"/> First <input type="checkbox"/> Second <input type="checkbox"/> Third <input type="checkbox"/> Fourth <input type="checkbox"/> Fifth | <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday | <input type="checkbox"/> Morning <input type="checkbox"/> Afternoon <input type="checkbox"/> Evening | |

| Part 2 - Member Representative Profile | | | |
|--|------------------|---|-------------|
| Representative Name | | | |
| Mailing Address | Town | Province | Postal Code |
| | | Ontario | |
| Work Number | Fax Number | Home Phone | Email |
| | | | |
| Council Position | Years on Council | Interested to serve on the Association Board? | |
| | | <input type="checkbox"/> Yes, complete Part 3 <input type="checkbox"/> No | |

Director Eligibility

Directors must be elected officials and;

- (1) A person must not become or act as a director of a company unless that person is an individual who is qualified to do so
- (2) An individual is not qualified to become or to act as a director of a company if that individual is
 - (a) under the age of 18 years
 - (b) found by a court, in Canada or elsewhere, to be incapable of managing the individual's own affairs
 - (c) an undischarged bankrupt, or
 - (d) convicted in or out of Ontario of an offense in connection with the promotion, formation or management of a corporation or unincorporated business, or of an offence involving fraud, unless
 - (i) the court orders otherwise,
 - (ii) 5 years have elapsed since the last to occur of
 - (A) the expiration of the period set for suspension of the passing of sentence without a sentence having been passed,
 - (B) the imposition of a fine
 - (C) the conclusion of the term of any imprisonment, and
 - (iii) a pardon was granted or issued under the under the Criminal Records Act (Canada)

A director who ceases to be qualified to act as a director of a company must promptly resign.

Bluewater Recycling Association Director Candidate

The Board of Directors is the governing body of the Bluewater Recycling Association and has the ultimate policy and fiscal responsibilities of the organization. The Board is elected by the membership to provide vision, leadership and oversight of the organization. Directors are expected to be fully engaged in the organization and attend all Directors' meetings. Directors should know the "big picture" of the Board's major functions. Most organizations rely on the Board to fulfill four fundamental roles.

1. **Governance** Through the authority granted in the articles of incorporation and bylaws, the Board is responsible for governing the organization. Governance is a broad oversight and is not considered a function of management or administration.
2. **Policy and Position Development** The Board reviews and develops policy and positions that will guide the organization and its stakeholders. Policies are adopted for the recurring and critical issues that arise, in the form of a motion, to guide future boards and staff. Positions tend to relate to governmental or industry platforms.
3. **Visionary** The Board sets the course for the organization well into the future. Directors should think beyond their term in order to guide the organization and the industry it represents. Evidence of being visionary is a reliance on the strategic plan, including a clear mission and vision as well as promoting the organization's image.
4. **Fiduciary** The Board has responsibility for the finances and resources of the organization. Ensure legal and ethical integrity and maintain accountability.

If you wish to be considered for the position of Director on the Board, please complete Part 3.

| Part 3 - Member Representative Core Capability (Board of Director Candidates Only) | | | | | |
|--|---|---|--|---|--|
| Core Capability | Informed | Contributor | High Contributor | Expert | Deep Expertise |
| | A low-moderate fit, representing limited knowledge gained through reading and other similar exposure. | A moderate fit, representing enough knowledge to contribute at a foundational level to boardroom. | A moderate-high fit, representing knowledge gained through direct "hands on" or substantial governance experience. | A high fit, representing expertise and proven success usually gained through senior leadership roles. | The highest level of fit, representing defining leadership experience and proven success creating competitive advantage. |
| Leadership Experience | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Technology Experience | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Finance Experience | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Industry Experience | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marketing Experience | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Government Experience | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

1. **Leadership experience.** We believe that directors who have held significant leadership positions, especially CEO positions, over an extended period, provide the company with unique insights. These people generally possess extraordinary leadership qualities, and the ability to identify and develop those qualities in others. They demonstrate a practical understanding of organizations, processes, strategy and risk management, and know how to drive change and growth.
2. **Technology experience.** As a sciences and technology company and leading innovator, we seek directors with backgrounds in technology because our success depends on developing and investing in new technologies and access to new ideas.
3. **Finance experience.** We believe that an understanding of finance and financial reporting processes is important for our directors as the Association measures its operating and strategic performance by reference to financial goals. In addition, accurate financial reporting and robust auditing are critical to BRA's success. We expect all of our directors to be financially knowledgeable. As part of this qualification, we also seek directors who have relevant risk management experience.
4. **Industry experience.** We seek to have directors with experience as executives or directors or in other leadership positions in the industries in which we participate. For example, we seek directors with experience with transportation, engineering and manufacturing companies.
5. **Marketing experience.** BRA seeks to grow organically by identifying and developing new markets for its products. Therefore, marketing expertise is important to us.
6. **Government experience.** We seek directors with experience with government because our operations are heavily regulated and are directly affected by governmental actions and socioeconomic trends.

BEF. Role Clarity Tools

BEFA. Board Volunteer Job Description

Job Description: Board Member

Position Title: Director

Positions supervised: Committee volunteers

Reporting to: The Board of the Association

Area of Authority: The Board member as a director works with the Board in governing the Association's affairs through the development, approval and evaluation of policy. As a committee member the director provides planning and implementation services to the Board. The director acts on the Board's behalf within the Board motions and policy guidelines.

Summary of Duties: Board members are expected to be fully informed on organizational matters, to contribute to debate on issues, and to contribute to the Board's policy deliberations. The Board member performs duties in the following areas:

- a) Development, approval and evaluation of framework, governance and operational policies including both planning and administrative statements;
- b) Approval and evaluation of the budget and financial year end reports;
- c) Chairing or participating on a standing committee or subcommittee;
- d) Monitoring public response to the work and policies of the Association;
- e) Development, approval and evaluation of the annual and four-year operational plan;
- f) Assisting in the development and maintenance of relations among the Board, the committees, the staff, the members and the community.

Qualifications

Education: University degree or diploma or certificate or equivalent experience in Business Administration, Management, Marketing, Public Administration, Finance, Program Development, Adult Education, Engineering, Environmental Studies.

Experience: Minimum of three years progressively responsible position with a profit or not-for-profit organization in a board or a management position. Minimum of two years experience in one of the following functions: financial planning; personnel planning and administration; program planning and evaluation; advocacy and lobbying.

Knowledge, Skills and Abilities:

An understanding of environmental issues. Some knowledge of management theory and policy processes for not-for-profit organizations. Strong writing and communication skills, and effective public speaking.

Personal Suitability: Sensitivity to group dynamics and familiarity with chairing board and/or committee meetings. Decisive, innovative, flexible, with strong service orientation.

Time and Financial Commitment:

The Board member is required to attend a monthly Board meeting and to possibly attend bimonthly standing committee meetings. Board members are also required to attend the annual general meeting. Expected time commitment is 90 hours and 110 preparation hours, a total of 25 days per year.

Term

Directors are elected at the annual general meeting of the membership, for a four-year term. Termination may occur at the end of the elected term, by resignation or pursuant to Article 6 of the Bylaws.

Renewal

The Board will review the Board member job description annually.

11-01-1

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST

NOTICE OF INTENTION TO REMOVE A HOLDING ZONE

PERSUANT TO SECTION 36(4) OF *THE PLANNING ACT*, R.S.O. 1990

RE: REMOVAL OF HOLDING ZONE APPLICATION FILE # Z11/18
LOCATION: Lot 4 E/S of Centre Street, Registered Plan 232, Tuckersmith Ward
(69 Kippen Road)
Roll No. 4040 160 030 21200 0000
OWNER/APPLICANT: Adriano Paola

Please be advised that Council of the Corporation of the Municipality of Huron East intends to pass an amending by-law to remove a holding zone for the above described lands at their regularly scheduled Council meeting in the Huron East Council Chambers, 72 Main Street South, Seaforth, Ontario on:

Tuesday, January 8th, 2019 at 7:00 pm.

You are being notified of this application because you are the applicant/owner of the lands or are an agency requiring notice.

EFFECT OF THE REMOVAL OF THE HOLDING ZONE

The subject property was re-zoned in May of 2018 from Village Commercial (C1) to Residential Low Density-Special Zone with a Holding Zone (R1-37-H). The Holding Zone was to remain in place until such time that an archaeological assessment was completed to the satisfaction of the Municipality. A Stage 1 and 2 archaeological assessment has been completed and no further work is necessary; as such, the holding zone can be removed from the property.

This by-law amends By-law 52-2006 (Comprehensive Zoning By-law) of Huron East. Maps showing the general location of the lands to which this by-law applies are shown on the following pages.

PROVIDING COMMENTS

Any person may attend the Council meeting and/or make written or verbal representation either in support or in opposition to the proposed amending by-law to remove a holding zone. You may also comment by mail, email, or fax. Written submissions should be sent to the attention of the Clerk, Brad Knight, and received no later than noon on Wednesday, January 2nd, 2019.

Please note that comments and opinions submitted on these matters, including the originator's name and address, become part of the public record and may be viewed by the general public and may be published in a Planning Report, Council Agenda or Council Minutes.

ADDITIONAL INFORMATION

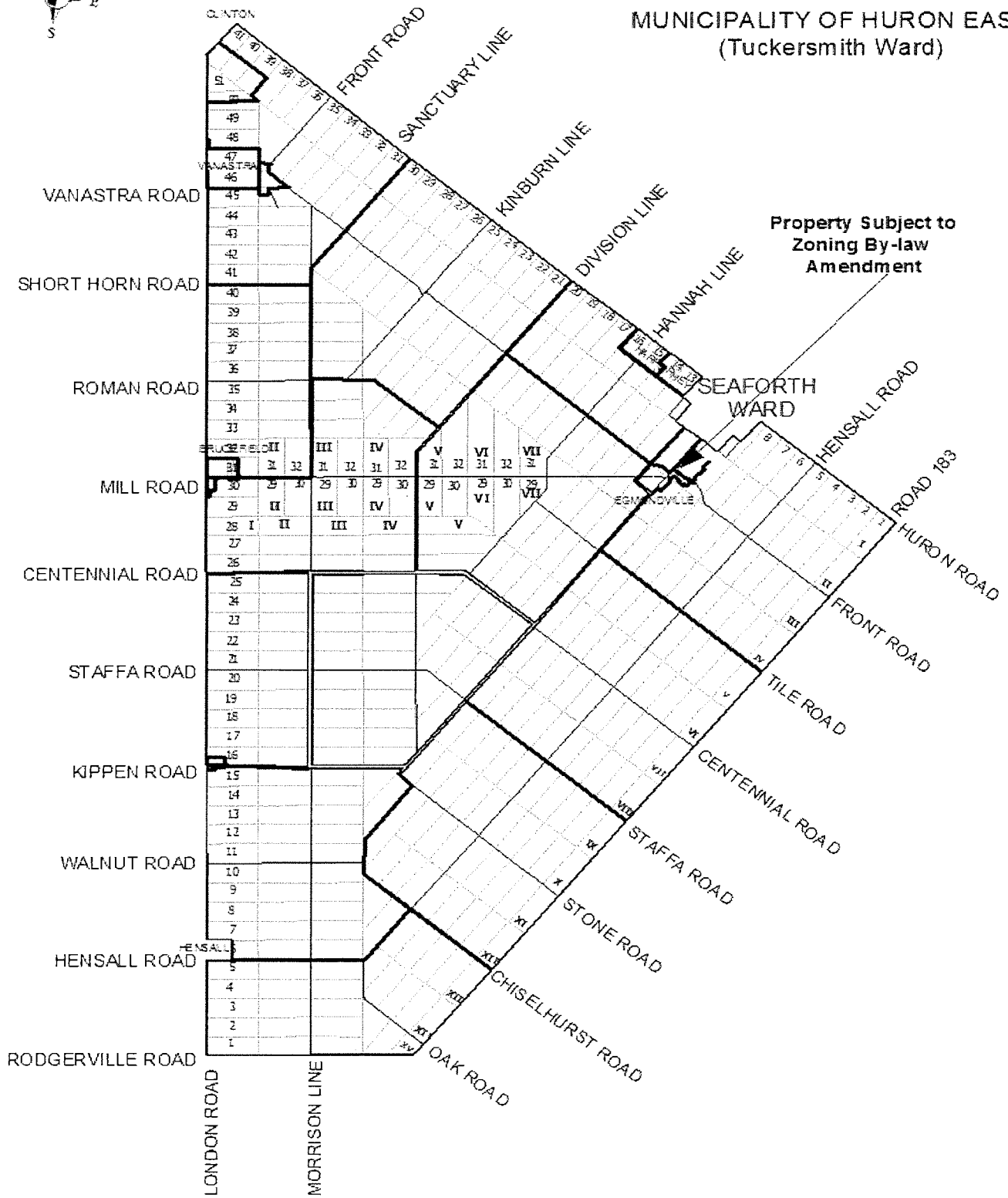
Additional information related to this application may be obtained at the municipal office, 72 Main Street South, Seaforth, Ontario (519-527-0160), between the hours of 8:30 a.m. and 4:30 p.m. (Monday to Friday).

Dated at the Municipality of Huron East this 12th day of December 2018.

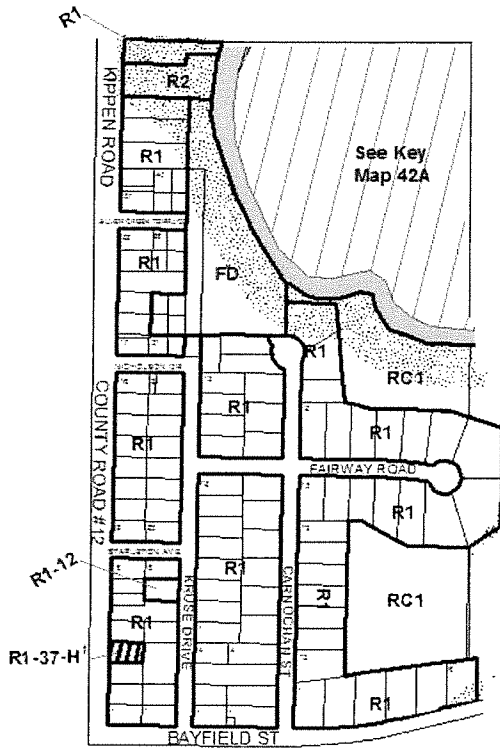
Brad Knight, CAO/Clerk-Administrator



SCHEDULE 'A' LOCATION MAP MUNICIPALITY OF HURON EAST (Tuckersmith Ward)



SEAFORTH WARD
See Key Map 66

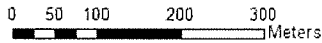


See Key Map 42A

See Key Map 40C

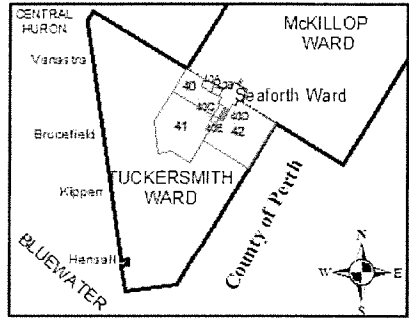
Zone change from R1-37-H (Residential Low Density - Special - Holding) to R1-37 (Residential Low Density - Special)

See Key Map 40E

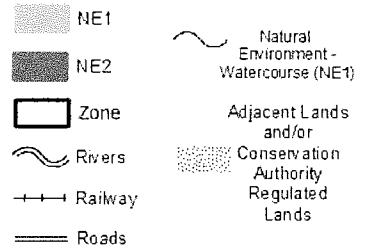


1:6,000

SCHEDULE 'A'
KEY MAP 40D
HURON EAST
TUCKERSMITH WARD
EGMONDVILLE

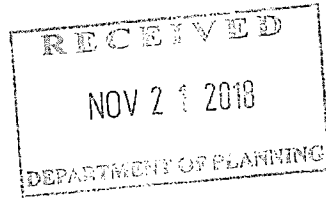


See Key Map 42



Amendments
1 Amended by By-law 39-2018

REVISION DATE December 07, 2018



SHAPING GREAT COMMUNITIES

November 20, 2018

File No: 18007

Huron County
Planning & Development Department
57 Napier Street, 2nd Floor
Goderich, ON
N7A 1W2

Attn: Denise Van Amersfoort
Senior Planner

**Re: 69 Kippen Road, Egmondville, Municipality of Huron East
Application for a Zoning By-law Amendment – H Removal**

GSP Group Inc. is the planning consultant to Adriano Paola, owner of the property known municipally as 69 Kippen Road, Egmondville, Municipality of Huron East (herein referred to as the "Site"). On behalf of the owner, we are submitting an application for the removal of a Holding Symbol. By-law 39-2018 was approved on May 15, 2018 rezoning the Site from "Village Commercial (C1)" to "Residential Low Density (R1-37-H)".

The Holding Symbol is to remain in effect until an Archaeological Assessment is completed and accepted by the Ministry. Attached to this letter you will find the acknowledgement letter from the Ministry of Tourism, Culture and Sport, entering the completed Archaeological Assessment into the registry.

With the attached letter and application form, we kindly request the application for Holding Symbol Removal be advanced to the next available Huron East Council Meeting.

In support of the Application, please find enclosed the following:

- One (1) copy of the completed Zoning By-law Amendment Application Form (for H Removal);
- Letter from Ministry of Tourism, Culture and Sport
- Removal of a Holding Symbol Fee \$520

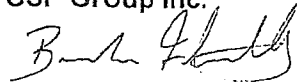
PLANNING | URBAN DESIGN | LANDSCAPE ARCHITECTURE

72 Victoria Street South, Suite 201, Kitchener, ON N2G 4Y9 519 569 8883
162 Locke Street South, Suite 200, Hamilton, ON L8P 4A9 905 572 7477
gspgroup.ca

Should you have any questions or require any additional information, please do not hesitate to contact us.

Yours truly,

GSP Group Inc.

A handwritten signature in black ink, appearing to read "Brandon Flewwelling". The signature is written in a cursive style with a large initial "B".

Brandon Flewwelling, MCIP, RPP
Associate – Senior Planner

cc. Adriano Paola

| | |
|------------------------------------|--------------|
| For office use only | File # _____ |
| Received _____, 20 ____ | |
| Considered Complete _____, 20 ____ | |

MUNICIPALITY of Huron EAST / COUNTY OF HURON
PLANNING APPLICATION FORM

1. PURPOSE OF THE APPLICATION

Please indicate appropriate APPLICATION TYPE

| Application Type | 2017 Fee effective Jan 1, 2017 | 2018 Fees effective Jan1, 2018 | 2019 Fees effective Jan1, 2019 | 2020 Fees effective Jan 1, 2020 | 2021 Fees effective Jan 1, 2021 |
|--|---|--|--|--|--|
| Removal of Holding (H) Symbol - where combined with or following a related planning application, or when the H was imposed by the municipality | \$510 \$0 | \$520 \$0 | \$530 \$0 | \$540 \$0 | \$550 \$0 |
| Draft Approval Extension Phasing Final Approval Changes following Draft Approval - to Plan - to Conditions | \$510 \$1,020 for phases over 2 \$510 \$510 | \$520 \$1,040 for phases over 2 \$520 \$520 | \$530 \$1,060 for phases over 2 \$530 \$530 | \$540 \$1,081 for phases over 2 \$540 \$540 | \$550 \$1,102 for phases over 2 \$551 \$551 |
| By-law to Deem Lots not in a Plan of Subdivision, or the repeal of such By-law*, - where combined with any other planning application <i>(*in all cases, applicants cover all legal costs & by-law prep)</i> | \$408 \$204 | \$416 \$208 | \$424 \$212 | \$432 \$216 | \$440 \$220 |
| Part Lot Control Exemption* - following a related planning application, <i>(*applicants cover all legal costs & by-law prep)</i> | \$2,040 \$1,020 | \$2,080 \$1,040 | \$2,122 \$1,060 | \$2,164 \$1,082 | \$2,208 \$1,104 |
| Renewal of Temporary Use Zoning By-law | \$1,377 | \$1,404 | \$1,432 | \$1,461 | \$1,490 |
| Natural Heritage Review by County Biologist <i>(if development proposed within 120 m of a Natural Heritage feature)</i> - Comments on planning application - Review of Terms of Reference and EIS | \$204 Variable | \$204 Variable | \$208 Variable | \$212 Variable | \$216 Variable |
| Agreements - site plan control, subdivision, condominium, development, lot grading & drainage. <i>(Planning costs to be reimbursed like legal and engineering costs.)</i> | Variable Cost recovery for legal, engineering & planning costs. Application fee determined by local municipality. | | | | |

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2. APPLICANT INFORMATION

| | |
|---|--|
| Name of Applicant Adriano Paola | Name of Owner <input checked="" type="checkbox"/> Check if same as Applicant |
| Telephone Numbers: Home _____ Work <u>519-274-5678</u> Fax _____ Email <u>festivalcityplaza@gmail.com</u> Address <u>101 Willow Street, Stratford, ON N5A 7N5</u> | Telephone Numbers: Home _____ Work _____ Fax _____ Email _____ Address _____ |

3. LOCATION OF THE SUBJECT LAND (Complete applicable lines and provide a sketch or diagram)

| | |
|---|---|
| Municipality: <u>Huron East</u> | Property Roll #: _____ |
| Ward: <u>Tuckersmith Ward</u> | Lot Number(s): _____ |
| Concession: _____ | Lot(s) Block(s): <u>Lot 4 E/S Centre Street</u> |
| Registered Plan: <u>232</u> | Part Number(s): _____ |
| Reference Plan: _____ | Street Number: <u>69</u> |
| Name of Street/Road: <u>Kippen Road</u> | |
| Municipal number (911) and address: _____ | |

4. DESCRIPTION OF SUBJECT LAND

Frontage: 25 m Depth: 40 m Area: 1013.5 sq. m

Existing Use(s) / Building(s) or Structure(s) vacant

Proposed Use(s) / Building(s) or Structure(s) Single detached dwelling

Type of access: (check appropriate space)

provincial highway
 county road
 municipal road, maintained all year
 municipal road, seasonally maintained

Type of water supply proposed: (check appropriate space)

publicly owned and operated piped water system
 privately owned and operated communal well
 privately owned and operated individual well
 dug drilled

Type of sewage disposal proposed: (check appropriate space)

publicly owned & operated sanitary sewage system
 privy
 privately owned & operated individual septic tank
 privately owned & operated communal septic system

5. OTHER RELATED PLANNING APPLICATIONS

Has the subject land ever been the subject of an application under the Planning Act?

Yes No Unknown

If Yes, and known, provide file number of the application and the decision made on the application.

File Number: Z04/18 - Zone Change from VC Zone to R1-37 zone - with holding provision requiring archaeological assessment

Decision: Approved - By-law #39-2018

6. OTHER REQUIRED INFORMATION

Please list any supporting or attached documents: (e.g. deeming or part lot control exemption by-laws; a site plan).

Please see attached Ministry of Tourism, Culture and Sport Letter.

Only complete section 7 if making application to extend draft plan approval for a plan of subdivision/condominium

7. NATURAL HERITAGE

Has the Planner advised the Applicant that this application needs to be reviewed by the Huron County Stewardship Coordinator for comments on Natural Heritage matters.

Yes No

8. DRAFT PLAN APPROVAL EXTENSION OF SUBDIVISION/CONDOMINIUM

The responsibility for fulfilling the conditions of draft approval rests solely with the applicant. The County of Huron has no responsibility to ensure the applicant fulfills the conditions of draft plan approval or obtains final approval.

a) What conditions are outstanding on the plan of subdivision/condominium? Please list and refer to the conditions by name and number. For example: condition #5 – Development Agreement

b) What factors/reasons are preventing you from fulfilling the conditions of draft approval of the plan of subdivision/condominium?

Planning Application Form (Other)

c) Attach letters indicating whether the following agencies support the extension of the draft plan of subdivision/condominium. See Appendix 1 for a form letter to have these agencies complete.

- Municipality Conservation Authorities (if applicable) Huron County Health Unit (if applicable)

Office Use Only – Draft Plan Approval Extension

Date of original approval: _____

Approval authority when approved: _____

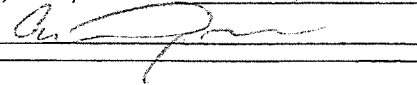
Has draft approval been extended previously: _____

 If YES, date extension approved: _____

9a) **OWNER'S AUTHORIZATION (If the Owner is NOT FILING THE APPLICATION)**
(If Multiple Owners – an authorization letter from each owner is required)

If the PERSON filing the application as the Applicant is not the Owner, the registered Owner(s) must complete the following:

I (we) Adriano Fasola, being the registered owner(s) of the
 Subject lands, hereby authorize GSP Group Inc. to prepare this application for approval.

Signature: 

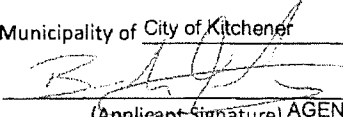
9b) **APPLICANT'S DECLARATION** Authorized Agent
This Must be completed by the Person filing the Application for the proposed development site.

I, Brandon Flewwelling of the City of Kitchener
 (name of Applicant) (name of City, Town, Municipality, etc.)

In the Region/County/District of Waterloo solemnly declare that all of the
 Statements contained in this application requesting the removal of a Holding Provision
 (description)

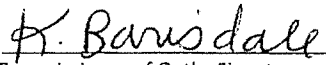
And all supporting documents and plans are true and complete, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act".

Declared before me at:
 Region/County/District of Waterloo in the Municipality of City of Kitchener

This 9th day of November, 2018. 
 (Day) (Month) (Year) (Applicant Signature) AGENT

Please PRINT name of Applicant AGENT

Kristen Barisdale
 Please PRINT name of Commissioner of Oaths


 Commissioner of Oaths Signature

Kristen Alexa Barisdale, a Commissioner, etc.,
 Regional Municipality of Waterloo, for GSP Group Inc.
 Expires February 22, 2019.

Section 2 – To be completed by the Municipality or Agency

I _____ on behalf of the _____
(name) (organization)

recommend the County of Huron extend draft plan approval for plan of subdivision/condominium file number

(file #)

I _____ on behalf of the _____
(name) (organization)

do not recommend the County of Huron extend draft plan approval for plan of subdivision/condominium file

number _____ for the following reasons:
(file #)

Date

Signature

Municipality/Agency Name

Ministry of Tourism, Culture and Sport

Archaeology Programs Unit
Programs and Services Branch
Culture Division
401 Bay Street, Suite 1700
Toronto ON M7A 0A7
Tel.: (807) 475-1628
Email: Paige.Campbell@ontario.ca

Ministère du Tourisme, de la Culture et du Sport

Unité des programmes d'archéologie
Direction des programmes et des services
Division de culture
401, rue Bay, bureau 1700
Toronto ON M7A 0A7
Tél. : (807) 475-1628
Email: Paige.Campbell@ontario.ca



Oct 22, 2018

Walter Frank McCall (P389)
Detritus Consulting
48 Charles Brantford ON N3T 1B3

RE: Review and Entry into the Ontario Public Register of Archaeological Reports: Archaeological Assessment Report Entitled, "Archaeological Assessment (Stages 1-2) 69 Kippen Road, Egmondville, Lot 4 E/S of Centre Street, Plan 232, Tuckersmith Ward, Originally Part of Lot 10, Concession 2 South of Huron Road, Geographic Township of Tuckersmith, Municipality of Huron East, Huron County ", Dated Oct 12, 2018, Filed with MTCS Toronto Office on Oct 19, 2018, MTCS Project Information Form Number P389-0351-2018, MTCS File Number 0008969

Dear Dr. McCall:

This office has reviewed the above-mentioned report, which has been submitted to this ministry as a condition of licensing in accordance with Part VI of the Ontario Heritage Act, R.S.O. 1990, c 0.18.¹ This review has been carried out in order to determine whether the licensed professional consultant archaeologist has met the terms and conditions of their licence, that the licensee assessed the property and documented archaeological resources using a process that accords with the 2011 Standards and Guidelines for Consultant Archaeologists set by the ministry, and that the archaeological fieldwork and report recommendations are consistent with the conservation, protection and preservation of the cultural heritage of Ontario.

The report documents the assessment of the study area as depicted in Figure 3 of the above titled report and recommends the following:

No archaeological resources were documented during the Stage 1-2 assessment of 69 Kippen Road; therefore, no further archaeological assessment is recommended for the Study Area.

Based on the information contained in the report, the ministry is satisfied that the fieldwork and reporting for the archaeological assessment are consistent with the ministry's 2011 Standards and Guidelines for Consultant Archaeologists and the terms and conditions for archaeological licences. This report has been entered into the Ontario Public Register of Archaeological Reports. Please note that the ministry makes no representation or warranty as to the completeness, accuracy or quality of reports in the register.

Should you require any further information regarding this matter, please feel free to contact me.

Sincerely,

Paige Campbell
Archaeology Review Officer

cc. Archaeology Licensing Officer
Caroline Baker, GSP Group Inc.
Cathy Garrick, Municipality of Huron East

¹In no way will the ministry be liable for any harm, damages, costs, expenses, losses, claims or actions that may result: (a) if the Report(s) or its recommendations are discovered to be inaccurate, incomplete, misleading or fraudulent; or (b) from the issuance of this letter. Further measures may need to be taken in the event that additional artifacts or archaeological sites are identified or the Report(s) is otherwise found to be inaccurate, incomplete, misleading or fraudulent.

MUNICIPALITY OF HURON EAST

January 8th, 2019

MOTION

Moved by

.....
Seconded by
.....

THAT: Council of the Municipality of Huron East appoint the following citizen representatives to the various boards and committees and that amending by-laws be prepared for the Trust Funds.

| | |
|-------------------------------|--|
| BMG Recreation | _____ _____ |
| SDCC Recreation | Lisa Campbell, Georgina Reynolds, Bill Hughes |
| Vanastra Recreation/Day Care | Scott Townsend, Becky Kyle, Janet Boot _____ |
| Brussels Trust | _____ _____ |
| Seaforth Trust | _____ _____ |
| Brussels Medical Dental | Mary Stretton, Debbie Seili, Frank Workman |
| Huron East Heritage Committee | Cathy Elliott, Bev Coleman, Neil Tam, Laureen Walker |

Brad Knight

From: AMO Communications <communicate@amo.on.ca>
Sent: Thursday, December 20, 2018 2:36 PM
To: Brad Knight
Subject: AMO Policy Update - At Queen's Park: Summary of 2018 Completed Legislation

December 20, 2018

At Queen's Park: Summary of 2018 Completed Legislation

The House is expected to rise later today marking the conclusion of legislative sittings for 2018.

Significant municipal wins include legislative changes for enhanced protection for volunteer firefighters, fire interest arbitration process enhancements, and restoring municipal planning authority on renewable energy projects. These were all long-standing municipal asks. AMO made submissions and/or attended Standing Committees that held hearings on various Bills. For more background and the input to improving various Bills, go to the AMO website and search the titles.

The following Bills have direct municipal government interest. Each has received Royal Assent:

Bill 4 — Cap and Trade Cancellation Act — Received Royal Assent October 31st, 2018

It wound down the previous government's cap and trade program. Notably, it requires the Province to establish targets for the reduction of greenhouse gas emissions and to develop a Climate Change Plan. [Ontario's Environment Plan](#), released on November 29, 2018, has a comment period until January 28, 2019. AMO's comments on Ontario's Environmental Plan are expected to be public by mid-January.

Bill 5 — Better Local Government Act — Received Royal Assent August 14th, 2018

Bill 5 reduced the size of Toronto Council and changed the election of Heads of Council in the District of Muskoka, Region of Niagara, Region of Peel, and the Region of York.

Bill 32 — Access to Natural Gas Act — Received Royal Assent December 6th, 2018

This Act encourages natural gas distributors to invest in capital expansion in underserved communities. It allocates some costs to all current natural gas customers.

Bill 34 — Green Energy Repeal Act — Received Royal Assent December 6th, 2018

It restores municipal planning authority over new local renewable energy projects. It repeals the *Green Energy Act* and amends the *Electricity Act* to re-establish requirements for municipal governments to report on energy consumption and prepare Energy Conservation and Demand Management Plans.

Bill 36 — Cannabis Statute Law Amendment Act — Received Royal Assent October 17th, 2018

Bill 36 establishes the private retail model for cannabis sales in Ontario and creates a licensing framework administered by the Alcohol and Gaming Commission of Ontario. It also amends the *Smoke Free Ontario Act* to align cannabis consumption rule with rules regulating tobacco consumption. Under Bill 36, Ontario municipal governments have until January 22, 2019 to opt-out of private retail stores in their jurisdictions and exempts retail stores from municipal planning processes. The first 25 retail stores will open April 1, 2019. AMO continues to work with the Province to advance municipal cannabis-related interests, including a greater municipal role in the storefront siting process. AMO has also prepared a [briefing document](#) to help municipal governments with the transition to legal cannabis. It is a must read for municipal officials.

Bill 47 — Making Ontario Open for Business Act — Received Royal Assent November 21st, 2018

It repeals various Bill 148 provisions that negatively affected municipal governments, including scheduling and on-call provisions, and stops the anticipated increased costs resulting from Bill 148 requirements. Throughout AMO's discussions on these matters, it was emphasized that municipal governments are not precarious employers, but employers of choice with good wages and benefit packages that provide stable, mostly unionized, employment throughout the province.

Bill 57 - Restoring Trust, Transparency and Accountability Act — Received Royal Assent December 6th, 2018

This [mini-budget bill](#) contains numerous provisions affecting municipal governments.

- It protects double haters when firefighters volunteer in their home communities on their own time.
- It changes the interest arbitration process for fire (e.g., single arbitrator, timing for decisions and written decisions). Importantly, it provides new criteria that an arbitrator must consider. The criteria give an employer a better opportunity to advance arguments about its fiscal health. Municipal employers will need to continue to provide well-researched arguments, and specifically to build solid local and regional economic and comparator evidence to make a compelling case on municipal fiscal capacity.
- Other changes in the Bill included: amendments to the *Assessment Act* making Royal Canadian Legions exempt from municipal property taxes where they are not already exempt; technical amendments to the *Construction Act* that bring clarity for municipal governments related to adjudication rules and liens; and, an amendment to the *Municipal Act* clarifying that municipal governments can enact by-laws to create stricter public cannabis consumption rules within their boundaries.

*For more information, contact AMO's Director of Policy, Monika Turner at mturner@amo.on.ca.
You can also reach AMO's Policy Team at policy@amo.on.ca.*

Fire Services Negotiations: MFIPPA SITUATION

**Municipality of Huron East – Waste Management Committee
Walton Landfill Committee Meeting –Monday, December 17th, 2018, 7:00 p.m.
Huron East Council Chambers**

Members Present: Councillors Brenda Dalton and Dianne Diehl

Members Absent: nil

Staff Present: CAO/Clerk Brad Knight (Secretary)
Landfill Attendants Dave Perrie and Armand Roth

The minutes of the March 7th, 2018 meeting were reviewed. The CAO noted that the Committee kept the same tax levy (\$110,000) as the previous year and had acknowledged that improvements to the fencing and entrance gates would be required to comply with an October, 2017 site inspection by the MOE.

2017 Annual Report

The CAO reviewed the landfill capacity, landfill operations and conclusions/recommendations sections from the 2017 annual report with the Committee with the following being noted;

- The volume of waste and daily cover material at 978 m³ was very similar to the 2016 rate of 1,024 m³ with the landfill site expectancy until 2037 remaining unchanged. The Committee noted that it appeared the closure of the Mid-Huron landfill site was having some impact on the Walton site and it would be interesting to see the impact on life expectancy in the 2018 report
- The contents of the October 19th, 2017 MOE inspection report were contained within the annual report along with the details of the remedial actions of the Municipality which were outlined in a January 29th, 2018 response to the MOE. It was noted that the attendants would have to ensure that only clean wood/brush was burnt to ensure compliance with MOE guidelines and regulations and that this was a critical component to MOE inspections
- It was noted that the entrance fencing/gates had been improved to discourage scavenging at the landfill site after hours
- Lockable steel protective casing had been installed at monitoring wells TW1, TW2, TW5, TW8 and TW10

2018 YTD Budget

The CAO reviewed the 2018 ytd budget with the Committee with the following being noted;

- Bag tag revenue at \$13,866 exceeded the budget of \$12,000 but it was noted that all Huron East bag tags had been set at \$2.50 in May and that the 25% increase should result in annual bag tag revenue for McKillop/Grey of \$15,000
- The cost of the new fencing/gates was close to \$5,000
- Grey/McKillop waste management had a surplus to the end of November of \$23,540 but it was noted that \$20,000 in consultant/annual monitoring costs would still be incurred for 2018.

Other Business

The Committee was advised that that the Site was unable to ship any tires in 2018. The CAO noted that through his discussions with the hauling company (Retire your Tires) that with the discontinuation of the Ontario Tire Stewardship program at the end of 2018, there was a backlog of tires in the system across the Province and companies were not picking tires up at most municipal landfill sites. It was noted that through used tire regulation O. Reg 225/18, a new system based on individual producer responsibility (IPR) had been implemented which required producers to recover 85% (by weight) of tires produced based on a 3-year rolling average. The CAO noted that producers are not required to collect from municipal sites, but they have to meet “accessibility” targets to provide collection from individual municipalities. He noted that if a collection was made from the Walton Site, he expected it to be late in 2019 as producers would likely focus on larger more accessible collection sites in the urban areas. The CAO noted that because the Site was unable to ship tires this past year and because of the uncertainty of the next pickup, Huron East public works staff had moved the tire pile away from the scrap steel bin and had stacked the tires in the tire storage bunkers to maximize the storage – he noted that because of the number of tires, some tires had been stacked on the berm adjacent to tire bunkers. The Committee also acknowledged that the tipping fee for tires which was used in 2009 before the Ontario Tire Stewardship Program was implemented, was put back into place until further notice and may be lifted once the requirements of the new system are determined and how successful the program is.

The CAO advised the Committee that the MOE had conducted an inspection on November 16th, 2018. The MOE noted a continuing concern with materials that were being burnt in the burn trench and an Order would be issued against the Municipality. The CAO noted that he was uncertain of the contents of the Order as it had not been received – he noted that the inspection had occurred shortly after the public works staff had torn down a small cottage on property that the Municipality had acquired – he noted that the cottage had started to collapse and that staff had tried to separate as much for the burn trench as possible, but he expected that there had been some metals in the loads when they were dumped in the burn trench. The CAO confirmed that the landfill site attendants were not involved in this incident.

The Committee discussed the increase in non-Grey/McKillop residents using the site. It was acknowledged that the “closure” of the Mid-Huron Landfill Site and subsequent operation as a transfer station had been poorly communicated by the Mid-Huron Board and in the Seaforth/Tuckersmith wards there was a general lack of understanding of the services, including waste disposal options, that were still available at the Mid-Huron Site. The CAO noted that information flyers had been sent out in the December water bills to all Seaforth, Vanastra and Brucefield residents indicating the hours of operation of Mid-Huron and confirming that wastes would continue to be accepted into transfer bins at the Mid-Huron Site. A supply of the flyers was given to the landfill attendants to use as needed. The Committee acknowledged that it was difficult to deny access to Huron East residents from other than the Grey/McKillop wards who came to the site, but encouraged the attendants to make them aware of their options. The Committee also noted that the tipping fee schedule should be updated to reflect the new price of bag tags, the tipping fees for tires and a statement clearly indicating that if waste was coming in from non-Grey/McKillop residents that the Mid-Huron transfer site fees would apply. The following changes were acknowledged to Appendix 5.D of the Operations Manual (Tipping Fee Schedule):

| | |
|--|----------|
| Garbage Bags | \$2.50 |
| Tires | |
| Passenger car tires, light truck tires & implement tires < 16" in diameter | \$ 5.00 |
| - with rim | \$ 8.00 |
| Truck & implement tires 16" to < 20" | \$ 10.00 |
| - with rim | \$ 16.00 |
| Tires 20" to 29" | \$ 25.00 |
| Tires 30" to 48" | \$ 50.00 |
| Tires > 48" & large industrial tires | \$200.00 |

The Walton Landfill Site services the Huron East waste of McKillop and Grey only. The closure of the Mid-Huron Landfill Site and its continued operation as a transfer station has resulted in waste materials from other Huron East waste being diverted to the Walton Landfill Site. Landfill attendants have the right to refuse these materials or alternatively charging based on the Mid-Huron Transfer Site rates → minimum charge of \$20, all dumpsters, trailers, wagons and trucks based on a rate of \$120 per tonne.

The landfill attendants asked if the public works staff could ensure the laneway above the scrap steel bin is opened in the winter time when the rest of the site is plowed. It was noted that it may be difficult for the snowplow to plow the area given the limited amount of room – staff will monitor the situation and Armand Roth offered to blow it out if needed.

The meeting adjourned at 8:00 p.m.

Brad Knight, CAO/Clerk

December 27, 2018

Huron East Council

Congratulations on being my municipal council for the next four years. I have read and researched several Provincial Acts including the Municipal Act and Planning Act. I believe it is imperative that all councilors understand the reason council, passes a By-Law at the end of each council meeting with regards to Section 448 of the Municipal Act with states the following...

448 (1) No proceeding for damages or otherwise shall be commenced against a member of council or an officer, employee or agent of a municipality or a person acting under the instruction of the officer, employee or agent for any act done in good faith in the performance or intended performance of a duty or authority under this Act or a By-Law passed under it or for any alleged neglect or default in the performance in good faith of the duty or authority.

(2) Subsection (1) does not relieve a municipality of liability to which it would otherwise be subject in respect to a TORT committed by a member of council or an officer, employee or agent of the municipality or a person acting under the instructions of the officer, employee or agent.

The purpose of the By-Law is not to relieve councilors of personal liability, but is to inform, define and remind councilors of possible personal liabilities in the event of a litigation caused by a tort.

EXAMPLE #1

Council passes a By-Law to temporarily close several streets for a parade. During this time, a house fire on the parade route claims a life and causes extensive property damage. The court finds the council of Huron East liable for harm caused by delayed emergency response time. The solicitors for the Corporation's insurance company; after reviewing evidence of a recorded vote; file counter claims against councilors personally for a tort of not having a proper emergency back-up plan in place for each property on the parade route.

EXAMPLE #2

Council passes a By-Law upon private property without the owners written consent that causes harm to the property owner. After reviewing evidence of a recorded vote, the property owner files a claim against councilors personally. The court finds that the councilors committed a Tort of trespass on private property, therefore being personally liable for harm.

These two examples show why it is imperative for all new and returning councilors to understand why the Municipality informs, defines, and reminds councilors of their personal liability for every By-Law that they have passed.

Ignorance of the law is not a defense or good faith. Under Common Law only a man or woman can act in good or bad faith; because a Corporation contains no faith.

Respectfully,
Ray Storey 519-527-1049



**MUNICIPALITY OF HURON EAST
PERSONNEL COMMITTEE MEETING**

**Huron East Committee Room
Tuesday, November 19th, 2018, 7:30 pm**

Members Present: Mayor Bernie MacLellan, Deputy Mayor Joe Steffler
Councillors Alvin McLellan, Dianne Diehl and John Lowe

Members Absent: nil

Staff Present: Brad Knight, CAO/Clerk

Others Present: Councillors Ray Chartrand and Bob Fisher

1. Call to Order

Chair Bernie MacLellan called the meeting to order at 7:30 p.m.

2. Adopt Agenda

Moved by Dianne Diehl and seconded by Alvin McLellan that the agenda be adopted as circulated. **Carried.**

3. Declaration of pecuniary interests and general nature thereof

There were no declarations of pecuniary interests.

4. Adoption of Meeting Minutes

Moved by Joe Steffler and seconded by John Lowe that the Personnel Committee meeting minutes of June 19th, 2018 be adopted as circulated. **Carried**

5. Councillor 1/3 Tax Free Allowance

The CAO reviewed a report concerning the elimination of the 1/3 tax free allowance for municipal officials by the Federal government effective January 1, 2019. The Committee had been provided with the Canada Revenue Agency interpretation bulletin on the matter, a guide produced by the Federation of Canadian Municipalities, a November report from the County CAO to County Council and a summary of the 2017 remuneration of Huron East Council. Written comments had also been received from Councillors Fisher and Wilbee

The CAO noted that the County Treasurer had initially calculated that an increase of 8.36% was required for County Councillors to remain revenue neutral, but that he had revised his calculation to 10.98%

The CAO further noted with the size of Council dropping by one, and the average 2017 councillor cost of \$9,170, the projected saving for the cost of Council by the reduction of one

member was 7.9%

There was general consensus of the Committee to adjust the Council remuneration to compensate for the loss of the exemption. There was discussion if the compensation should be applied to just the honourarium or also include the meeting rates. It was noted that the October CPI (not yet available) would be applied to both honourariums and meeting rates

The Committee noted that because the October CPI was not yet available, that final rates would not be set until later this year or early 2019.

Moved by John Lowe and seconded by Alvin McLellan that the Committee will make a recommendation to Council when the 2018 Council remuneration is finalized, but the intent of the Committee is to follow the position taken by the County of Huron. **Carried**

6. Drainage Clerk Position

The CAO reviewed a report concerning a revised job description for the Drainage Clerk and the proposed posting of the position.

He noted that with some internal restructuring in 2016, the duties of the Drainage Clerk had been consolidated into the Deputy-Clerk's position. He confirmed that the Deputy-Clerk's position had been vacant since May, 2018 and that drainage responsibilities had been covered by some existing staff along with some assistance from a recent retiree. He recommended to Council that rather than posting for a Deputy-Clerk that the Municipality post for a Drainage Clerk with additional duties as a Treasury Assistant and he discussed the revised job description with the Committee. He further noted that he had delayed bringing this recommendation to the Committee until after the conclusion of the 2018 municipal election

Moved by Dianne Diehl and seconded by Alvin McLellan that the Personnel Committee acknowledges the advertising of a Drainage Clerk/Treasury Assistant position by the CAO. **Carried.**

7. Adjournment

Moved by Joe Steffler and seconded by Dianne Diehl that the time now being 8:15 p.m. that the meeting do now adjourn until the next meeting at the call of the Chair. **Carried.**

Chair, Bernie MacLellan

CAO/Clerk, Brad Knight

**Huron East Water & Sewer Committee
Meeting Minutes
Huron East Town Hall – Committee Room
Tuesday, December 11th, 2018 at 5:00 p.m.**

Members in Attendance: Mayor Bernie MacLellan, Councillors Joe Steffler,
Larry McGrath & Raymond Chartrand

Members Absent: Councillor John Lowe

Staff Present: CAO/Clerk, Brad Knight
Public Works Coordinator, Barry Mills

Others Present: Jacobs Water/Wastewater Operator, Lucas Egli
Deputy-Mayor Bob Fisher

1. **Call to Order** – Chair MacLellan called the meeting to order at 5:00 pm
2. **Disclosure of Pecuniary Interest** – none disclosed
3. **Delegations** - none
4. **Meeting Minutes**

Moved by Ray Chartrand and seconded by Larry McGrath that the minutes of the November 13th, 2018 meeting be approved as circulated. **Carried**

5. **Correspondence** – none
6. **Safety Issues** – none
7. **Water & Sewage Systems**

Jacobs – Monthly Operating Reports – October 2018

Jacobs Operator Lucas Egli presented the monthly operations reports to the Committee with the following being noted;

- the Johnston turbine line shaft pump in Brussels well #2 had been replaced with Grundfos submersible well pump
- the clarifier sludge collector drive chain had been tightened at the Seaforth Sewage Treatment Plant
- the fall hydrant flushing program had been completed in Brussels, Brucefield and Vanastra

The Committee discussed the monthly sewage flow readings for the Seaforth Sewage Treatment Plant with it being noted that the flow readings were based off the discharge from the plant and not the inflow into the plant. Mr. Egli confirmed that the MOE uses the inflow numbers for calculations of sewage capacity and the Committee asked Mr. Egli to include the additional data in the monthly totals for the plant

Moved by Joe Steffler and seconded by Ray Chartrand that the October 2018 operating report from Jacobs Engineering be accepted as presented. **Carried**

Monthly System Report (December)

The following items were highlighted by the Public Works Coordinator

- the MOE had completed its inspection of the Vanastra water system and there were no non-compliance items and the system received a ranking of 100% - the Brussels and Seaforth systems were inspected on December 5th, but the report would not be available until early 2019
- the Public Works Coordinator was recommending that a valve/vacuum trailer unit be included in the 2019 water/sewer budget – he noted that staff currently manually turn about 75% of the 669 valves in the water systems and it is very physically demanding. He also noted that the small hydro-vac unit would allow staff to complete repairs in a timelier manner and it would also be used by public works to install poles/posts. He noted that there would be some cost recovery from public works similar to the backhoe when used for water main repairs. He advised that the estimate for such a unit was \$90,000. In response to a question from the Committee about existing costs for a contractor to do hydro-vac work, the Public Works Coordinator indicated that staff typically try to schedule several jobs for Parker and Parker and the annual costs are usually between \$8,000 and \$10,000

Moved by Joe Steffler and seconded by Ray Chartrand that the Water & Sewer Committee recommends that valve/vacuum trailer unit at an estimated cost of \$90,000 be submitted for consideration in the 2019 water and sewer budget. **Carried.**

Moved by Larry McGrath and seconded by Ray Chartrand that the December 2018 system report from the Public Works Coordinator be accepted as presented. **Carried**

Egmondville Sanitary Sewers/Seaforth STP Expansion

The CAO presented his report on the extension of sanitary sewers into Phase 1B of the Egmondville servicing project. It was noted that the following timelines were being followed by Huron County and BM Ross & Associates

- January 2, 2019 – report to Huron County Council
- January 8, 2019 – report to Huron East Council
 - If direction is given to move the project to tender the following timelines are being proposed:
- January 15, 2019 – public information meet at Seaforth arena from 3:00 pm to 7:00 pm with presentations at 3:30 pm and 5:30 pm.
- February 8, 2019 – tender ad (or sooner)
- March 1, 2019 – close tenders
- March 6, 2019 – report from BM Ross and Huron County and Huron East

- March 20, 2019 – recommendation to County Council
- April 3, 2019 – acceptance by County Council
- March 19, 2019 – recommendation by Huron East Council

It was noted that BM Ross had prepared a spreadsheet of the assessable properties for Phase 1B with a combination of flat rate and average charges but that Huron East staff had refined the spreadsheet based on two concepts

1. The flat rate charge should be defined as charge for a specific upgrade with it being noted that BM Ross had calculated separate charges for the treatment plant/Oak Street pumping station and a pumping station for Egmondville as follows;
 - i) STP and SPS expansion/upgrades - \$8,511
 - ii) Share of sewage pumping station for 298 Egmondville properties - \$2,339
2. A frontage charge could be implemented for the estimated \$994,900 cost for the sanitary sewer costs in Kippen Road, North and Thompson Streets and Silver Creek Terrace. Based on the current estimates the frontage charge was approximately \$460/metre but this charge would be variable based on actual tendered costs

The CAO indicated that some time would be needed to put together the required by-laws which would include mandatory connection to the system and debenturing options. He suggested a 10 year debenture with payments to be collected on the property taxes as a reasonable option with it being noted that the annual operating costs would be a flat rate charge with the monthly water bills, similar to Seaforth. The Committee asked for examples of various debenturing options/terms to be considered at the next meeting. It was noted that these options should be reviewed by the Committee prior to the January 15th public information meeting. The Committee also asked that a timetable be reviewed/ established for potential future phases at a future meeting

8. **Financial Reports** – none

9. **Other Business**

10. **Adjournment**

Moved by Joe Steffler and seconded by Larry McGrath that the time now being 7:15 p.m. that the meeting do now adjourn until the next regular meeting or at the call of the Chair. **Carried.**

Bernie MacLellan, Chair

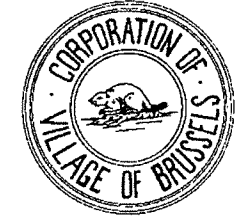
Brad Knight, Secretary



Huron East/Brussels Community Development Trust

John Lowe, Secretary, jlowe@huroneast.com 519-887-9799

Ralph Watson, Chairman, sunetry@ezlink.ca 519-887-9231



*Huron East/Brussels Community Development Trust meeting
Thursday, December, 2018 - 7:30pm
Brussels Library – Community Room*

Present: Ralph Watson - Chair, John Lowe (Councillor), Zoey Onn (Councillor), Charlie Hoy, Joe Seili, Doug Sholdice

Absent: Paul Nichol **Guests:** none

Call to Order: by Chairman Ralph Watson at 7:34pm. A welcome was extended to Councillor Onn.

Agenda: Moved by John Lowe and seconded by Charlie Hoy: "To accept the agenda as presented." Motion carried.

Declaration of Pecuniary Interest: none

Deputations: none

Minutes of the Previous Meeting: The minutes from the September meeting were emailed out prior to the meeting. Moved by Joe Seili and seconded by Charlie Hoy: "To accept the minutes of September 6, 2018 meeting as presented." Motion carried.

Financial Report: Copies of the finances were distributed out to all by Treasurer Doug.

- Manulife account: \$12,051.32 including interest as at November 30, 2018
- 6 GICs including accrued interest: \$540,302.90
- MCAN Mortgage Corp GIC renewed November 29, 2018 at 3.30%
- Total funds available: \$552,354.22
- Original Trust Principal \$529,150.23.

Doug reminded the group we have committed yearly donations to both the Horticultural Society and the Santa Claus parade group.

Moved by John Lowe and seconded by Joe Seili: "That the treasurer's report be accepted as presented." Motion carried.

Correspondence: 1) Thank you from Huron East Fire – Brussels for the assistance of purchasing the combo smoke/CO2 alarms distributed during Fire Prevention week.

2) Brussels Santa Claus parade committee showing yearly donations and associated costs.

Old Business:

MVCA Park/Playground – No further progress. Will revisit at Spring meeting.

Electronic sign: John reported speaking with Barry Mills, Public Works manager and reviewing options for placement of sign. 1) current location 2) Lion's park hill 3) lot adjacent to Fire hall 4) old McCutcheon motors lot. Barry stated not a lot of hoops to jump through regarding County approval. Discussion about locations, make sign higher and keep at current site or relocate at current site south of sidewalk also took place. Artech – Charlie stated Paul had the sign info however, was absent. Will defer to next meeting.

Leo Club: Zoey states again the club is interested in assisting with the MVCA park. Would like to possibly add to existing equipment.

New Business: none

Closed Session: none

Adjournment and Next Meeting: Ralph was thanked for his time on the Trust as he has indicated he is stepping down. Moved by John Lowe and seconded by Ralph Watson: "That the time now being 8:03pm the meeting be adjourned." Motion carried.

Date of next meeting: Thursday, March 7, 2019 at 7:30pm in the Brussels Library meeting room or at the call of the Chairman.

Ralph Watson, Chairman

John Lowe, Recording Secretary

**MINUTES OF THE
SEAFORTH & DISTRICT COMMUNITY CENTRES
MANAGEMENT COMMITTEE MEETING
SDCC BOARD ROOM
Wednesday, December 12th, 2018 – 6:00 P.M.**

MEMBERS PRESENT:

| | | |
|------------|---------------------------|--|
| Huron East | - Lisa Campbell (6:25 pm) | |
| | - Georgina Reynolds | |
| | - Gloria Wilbee | |
| West Perth | - Nicholas Vink | |
| | - Alvin Dow | |

MEMBERS ABSENT:

- Joe Steffler
- Deb Ward

STAFF PRESENT:

| | | |
|------------------|----------------|--|
| Facility Manager | - David Meriam | |
| CAO/Clerk | - Brad Knight | |

1. **CALL TO ORDER** – Vice- Chair Alvin Dow called the meeting to order at 6:20 pm

Moved by Nicholas Vink and seconded by Georgina Reynolds that the agenda be adopted with the following amendment;

- delegation by Seaforth Jr. Broomball **Carried**

2. **DECLARATION OF PECUNIARY INTEREST** - None

3. **DEPUTATIONS** – None

4. **MINUTES OF THE PREVIOUS MEETING**

Moved by Nicholas Vink and seconded by Georgian Reynolds that the minutes of the November 8th, 2018 meeting be adopted as circulated. **Carried**

5. **BUSINESS ARISING FROM THE MINUTES** - None

6. **FINANCIAL**

The Secretary reviewed the 2018 financial statements to the end of November with the following being noted;

- Net bar revenues to the end of November were \$21,863 and were virtually unchanged from the end of October and were approximately \$7,000 less than last year. The Facility Manager noted that the “Movember” event was held on December 1st and was a large bar event which would be part of the December deposits
- Ice rentals were \$144,132 to the end of November compared to \$138,955 at the end of November last year – it was noted that more than \$45,000 was required for December ice rentals to meet the budget of \$190,000 with the Seaforth Generals currently under budget by close to \$12,000

- The accumulated deficit to the end of November was \$128,534 compared to a budgeted year-end deficit of \$125,873. It was noted that the “Movember” bar and Christmas sweater dance would result in sizeable “non-ice” deposits and staff were optimistic that they could still meet budget

Moved by Lisa Campbell and seconded by Georgina Reynolds that the Financial Report be accepted as presented. **Carried**

Lisa Campbell assumed the Chair of the meeting

7. MANAGER'S REPORT

Facility Manager Dave Meriam presented the following items for discussion:

Building Operations and Maintenance Issues

- Scott Saunders (Rollin Roaster) will be leaving the building, likely sometime in March. The Facility Manager noted that they would work with Mr. Saunders to ensure the kitchen remained operational for any events during the March break but that staff may have to shut the kitchen for a couple of weeks to reinstall equipment, etc
- A quote of approximately \$1,900 has been received for the advertising wrap on the new Olympia. The Facility Manager noted the cost is somewhat dependent on the final design, artwork etc – the Secretary indicated that he had not heard back from Northland Power if they were interested, but he would follow up with them

Staffing

- The Facility Manager will be advertising for a couple of bartending staff early in 2019

Recreation Programs

- The Facility Manager indicated that a number of recreational programs were in currently underway or would be shortly for the winter months;
 - o Pickle Ball, Mondays & Thursdays 1 to 3, Tuesdays & Thursdays 6:30 to 9
 - o Clogging, Tuesday nights at 7
 - o Shuffle Board, Wednesday 1 to 3:30
 - o Walking, Daily 9 to 11
 - o Seniors Fitness, Tuesdays & Thursdays 9:30 to 10:30
 - o Tuesday Tunes started on December 11
 - o Archery to start second Sunday in January

Events

- December 22nd – Seaforth Centenaries vs Clinton and Christmas sweater dance that evening
- Will be closing at noon on December 24th and although closed for Boxing Day, 7 hours of ice have been rented out to various groups, family Christmas, etc
- Senior Broomball tournament the weekend of January 4th

Moved by Georgina Reynolds and seconded by Gloria Wilbee that the Facility Manager's Report be accepted as presented. **Carried**

8. **UNFINISHED BUSINESS**

8.1 Committee Appointments – Committee members were reminded that if they wished to reapply for the Committee that applications had to be submitted to the Clerk's office by December 14th

9. **NEW BUSINESS**

9.1 Seaforth Junior Broomball – Susan Campbell, Secretary of Seaforth Jr Broomball presented a letter to the Committee outlining their organization's needs for more ice time for their program. She indicated that their numbers have continued to grow with 114 children currently registered and a total of 8 teams. She noted that the 6 hour ice allotment was not enough for their organization and requested that consideration be given to allotting additional ice time to the organization

Facility Manager Dave Meriam noted that with 8 different organizations using the facility it was difficult to book enough hours during the "prime ice" hours and he agreed that children could not be expected to be on the ice later in the evening. He did note however that some groups like Minor Hockey have taken ice time starting at 4:30 while Broomball indicated that they could not start that early. He suggested that it was difficult to take prime ice away from one group when they were making the effort to take some time earlier in the day to make the schedule work. It was also noted that there was an hour of ice time available early on Saturday morning at a reduced rate if that was an option open to their organization

The Committee noted the success of the Junior broomball program and their needs would be taken into consideration when ice is scheduled for the 2019-20 season. The Committee noted that some of the other user groups may not need as much ice time or can adjust their schedules to help accommodate this demand.

Chair Lisa Campbell thanked Ms. Campbell for bringing the matter to the Committee's attention

10. **ADJOURNMENT**

Moved by Georgina Reynolds and seconded by Alvin Dow that the time now being 7:00 p.m. that the meeting do now adjourn until January 10th, 2019 at 6:30 p.m. or any special meeting called by the Chair. **Carried.**

Chair, Lisa Campbell

Secretary, Brad Knight

December 2018 Council Expenses

| Date | Meetings | Raymond Chartrand | Brenda Dalton | Dianne Diehl | Bob Fisher | John Lowe | Bernie MacLellan | Larry McGrath | Alvin McLellan | Zoey Onn | Joe Steffler | Gloria Wilbee | Total |
|--------------|--|-------------------|-----------------|-----------------|---------------|-----------------|------------------|---------------|-----------------|-----------------|---------------|-----------------|-----------------|
| Nov. 6 | Municipal Council Training | | | | | | | | | 188.60 | | 188.60 | |
| | | | | | | | | | | 39.36 | | 26.57 | 443.13 |
| Dec. 4 | Council | 147.30 | 147.30 14.38 | 147.30 33.87 | 147.30 | 147.30 23.20 | 147.30 10.21 | 147.30 | 147.30 32.48 | 147.30 23.20 | 147.30 | 147.30 17.63 | 1,775.27 |
| Dec. 6 | Brussels Trust | | | | | N/C | | | | N/C | | | 0.00 |
| Dec. 10 | Library/Economic Development | | | | | | 94.75 10.21 | | | | | | 104.96 |
| Dec. 11 | Water & Sewer Committee | 70.75 | | | | | 70.75 10.21 | 70.75 | | | 70.75 | | 293.21 |
| Dec. 12 | Huron East Health Care Management SDCC Recreation | | | | | | | | | | | 94.75 17.63 | 112.38 |
| Dec. 12 | BMG Recreation Board | | | | | 70.75 | | | 70.75 10.21 | | | | 151.71 |
| Dec. 17 | Walton Landfill Committee | | 70.75 11.14 | 70.75 10.21 | | | | | | | | | 162.85 |
| Dec. 18 | Council | 147.30 | 147.30 14.38 | 147.30 33.87 | 147.30 | 147.30 23.20 | 147.30 10.21 | 147.30 | 147.30 32.48 | 147.30 23.20 | 147.30 | 147.30 17.63 | 1,775.27 |
| Dec. 27 | Economic Development | 70.75 | | 70.75 33.87 | | | | | | 70.75 23.20 | 70.75 | 70.75 17.63 | 428.45 |
| | 1 month council remuneration | | | | | | | | | 373.90 | | 373.90 | 747.80 |
| Total | | 436.10 | 405.25 | 547.92 | 294.60 | 411.75 | 500.94 | 365.35 | 440.52 | 1,036.81 | 436.10 | 1,119.69 | 5,247.23 |

**Huron East Health Centre – Management Committee
Meeting Minutes
Huron East Health Centre – Room A-146
Wednesday, December 12th, 2018 at 4:30 p.m.**

Members in Attendance: Huron East Councillors – Brenda Dalton, Gloria Wilbee
Huron East/Seaforth Community Development Trust – Maureen Agar
and Christie Little
Huron Community Family Health Team – Kelly Buchanan and Tony
Van den Hengel

Members Absent: None

Staff Present: Huron East CAO/Clerk Brad Knight

1. Call to Order, and Adopt Agenda

Chair Agar called the meeting to order at 4:30 p.m.

Moved by Tony Van den Hengel that the agenda be adopted as circulated. **Carried**

2. Declaration of Pecuniary Interest

There was no declaration of pecuniary interests

3. Meeting Minutes

Moved by Brenda Dalton and seconded by Tony Van den Hengel that the minutes of the meeting of April 11th, 2018 be approved as circulated. **Carried.**

4. 2018 YTD Budget

2018 Year-to-Date Financial Statement

The CAO reviewed the 2018 year-to-date financial statement with the Committee with the following being noted;

- overall rental income should be slightly more than the budgeted \$209,018
- wages/benefits will be approximately 8% higher than budgeted
- utilities appear to be \$5,000 under budget, all of which is from hydro costs
- building repairs are over budget by approximately \$5,000 but it was noted that the door security system had to be replaced at a cost of \$4,800

The CAO noted that the facility should end the year very close to its projected operating surplus of \$52,600 and once combined with the accumulated surplus from previous years, the facility would have an accumulated surplus of over \$118,000 – he recommended that the Committee consider making a prepayment on the debenture for the building

Moved by Brenda Dalton and seconded by Christie Little that the Huron East Health Centre make a prepayment of \$100,000 on outstanding debenture for the building. **Carried**

Moved by Tony Van den Hengel and seconded by Brenda Dalton that the 2018 year-to-date financial statement be acknowledged as presented. **Carried.**

Lease – Tanner Steffler Foundation

The CAO noted that he had been approached early in the fall by the Tanner Steffler Foundation to lease the two offices that had previously been occupied by Sonja Marzo. He advised the Committee that he had given the office space to the Huron Residential Hospice to store their records in while their building was being renovated, but that the Tanner Steffler Foundation had been able to move in by mid-September and he had entered into a 3 year lease with the Foundation at the same rate that Sonja Marzo had paid (\$400/month) with this rate to remain in effect for the balance of 2018 and all of 2019. He further indicated that the FHT building had some appeal to the Steffler Foundation because of the close proximity to the doctors and the availability of the seminar room.

Lease – Salus Studios (Mandi Layton)

The CAO advised the Committee that Mandi Layton had indicated that she would be vacating her space on March 1st and was relocating to a location above a store in Seaforth. FHT Executive Director Kelly Buchanan advised the Committee that Dr. Adam Gavsie, a certified Integrative Medicine Physician and Yoga Instructor was interested in joining the FHT and he would provide locum coverage for the physicians as well as running Mindfulness group classes and individual mental health counselling. She noted that his type of practice would require some physical space and that the current space leased by Ms. Layton may be suitable. She indicated that Dr. Gavsie would not be able to start his practice in this area before June but that the FHT would be interested in the space if a suitable lease could be worked out. The Committee agreed to consider a revision to the lease early in 2019.

Rental Rates for 2019

The CAO noted that the Ontario CPI index for the 12 months ending in October was 2.5% and that the Federal Index for the same period was 2.4%. He noted that provisions in the lease agreements allow the Committee to use the Ontario CPI index for annual increases.

Several Committee members noted that the building was doing well financially and with the Steffler Foundation and Dr. Gavsie coming into the building, the building was for all intensive purposes fully occupied and therefore did feel that an increase of 2.5% was warranted. The Committee did however note that some of their rental income for equipment leases would expire in 2019.

Moved by Brenda Dalton and seconded by Gloria Wilbee that the 2019 lease rates be increased by 1.25%. **Carried**

5. Property & Building Maintenance

The Committee members noted that the building was being well maintained by the custodians and Property and Building Maintenance Coordinator John Hill. The Committee acknowledged that some painting had been completed this year and other areas within the building were likely due for repainting. A list of maintenance projects will be presented when the 2019 budget is considered in February

6. Adjournment

Moved by Tony Van den Hengel and seconded by Brenda Dalton that the time now being 5:35 p.m., that the meeting do now adjourn until the next regular meeting called by the Chair.
Carried.

Maureen Agar, Chair

Brad Knight, Secretary

OCWA is pleased to host a Standard of Care training session delivered by the Walkerton Clean Water Centre

Be informed about your responsibilities under the *Safe Drinking Water Act*

The Standard of Care course is designed to inform municipal councillors and officials of their oversight responsibilities under Section 19 of the Safe Drinking Water Act, which came into effect on December 31, 2012. Severe penalties are possible for municipal officials who fail to act in good faith and do not exercise honesty, competence and integrity to ensure the protection and safety of the users of municipal drinking water systems.

Who is this course for?

This course is designed for mayors, councillors and municipal officials with oversight responsibility for drinking water treatment and/or distribution systems.

Course description:

- Several examples of waterborne disease outbreaks are examined that highlight the importance of competent oversight.
- General information about drinking water systems, the multi-barrier approach to treatment and some of the risks associated with drinking water production and distribution.
- Information about additional specialized training that's available.

Details:

DATE: January 16, 2019 Two sessions - 1-4pm and 5-8pm

LOCATION: Municipality of Huron East

STREET ADDRESS: 72 Main St. South, Seaforth, ON, N0K 1W0

RSVP by January 9, 2018 to Jackie Muller at jmuller@ocwa.com



**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 1-2019**

Being a By-Law authorizing the borrowing of money to meet current expenditures of the Council of the Municipality of Huron East (the "Municipality").

- A. In accordance with the Municipal Act, S.O. 2001, c. 25, as amended, s. 407 (1), (the "Act"), the Municipality considers it necessary to borrow the amount of \$2,000,000.00 to meet, until taxes are collected, the current expenditures of the Municipality for the year 2018.
- B. Pursuant to subsection 407 (2) of the Act, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection.
- C. The total amount previously borrowed by the Municipality pursuant to section 407 that has not been repaid is nil.

THEREFORE, the Council of the Municipality **ENACTS AS FOLLOWS**:

1. The Mayor and the Treasurer are authorized on behalf of the Municipality to borrow from time to time by way of promissory note or bankers' acceptance from CANADIAN IMPERIAL BANK OF COMMERCE ("CIBC") a sum or sums not exceeding in the aggregate \$2,000,000.00 to meet, until taxes are collected, the current expenditures of the Municipality for the year (including the amounts required for the purposes mentioned in subsection 407 (1) of the Act) and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Municipality and signed by the Mayor and Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC.
2. All sums borrowed pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from CIBC for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all proceeding years as and when this revenue is received.
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
4. The Treasurer is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

READ a first and second time this 8th day of January 2019.

READ a third time and finally passed this 8th day of January 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

CORPORATION OF THE MUNICIPALITY OF HURON EAST

TUCKERSMITH WARD

BY-LAW NO. 02 – 2019

BEING a by-law to amend By-law 39-2018, as amended, of the Municipality of Huron East to remove the 'H' holding zone on the lands known as Lot 4 E/S of Centre Street, Plan 232, Tuckersmith Ward.

WHEREAS the Corporation of the Municipality of Huron East passed By-law 39-2018 to amend the Municipality of Huron East Zoning By-law 52-2006, as amended;

AND WHEREAS the Council of Corporation of the Municipality of Huron East considers it advisable to remove the Holding Provision from Zoning By-law 52-2006, as amended by Zoning By-law 39-2018, as hereinafter set out;

NOW THEREFORE, the Council of the Corporation of the Municipality of Huron East ENACTS as follows:

1. This by-law shall apply to Lot 4 E/S of Centre Street, Plan 232, Tuckersmith Ward, Municipality of Huron East as described and shown on the attached Schedules A.
2. By-law 52-2006 is hereby amended by changing from 'Residential Low Density- Special Zone – Holding Zone' (R1-37-h) to 'Residential Low Density- Special Zone' (R1-37) on the attached Schedule 3.
3. Key Map 40D, Schedule A, By-law 52-2006 is hereby replaced with amended Key Map 40D attached hereto, which is declared to be part of the by-law.
4. All other provisions of By-law 52-2006 shall apply.
5. This by-law shall come into force upon final passing, pursuant to Section 36(4) of the Planning Act, RSO 1990, as amended.

READ A FIRST TIME ON THE 8th DAY OF January 2019.

READ A SECOND TIME ON THE 8th DAY OF January 2019.

READ A THIRD TIME AND PASSED THIS 8th DAY OF January 2019.

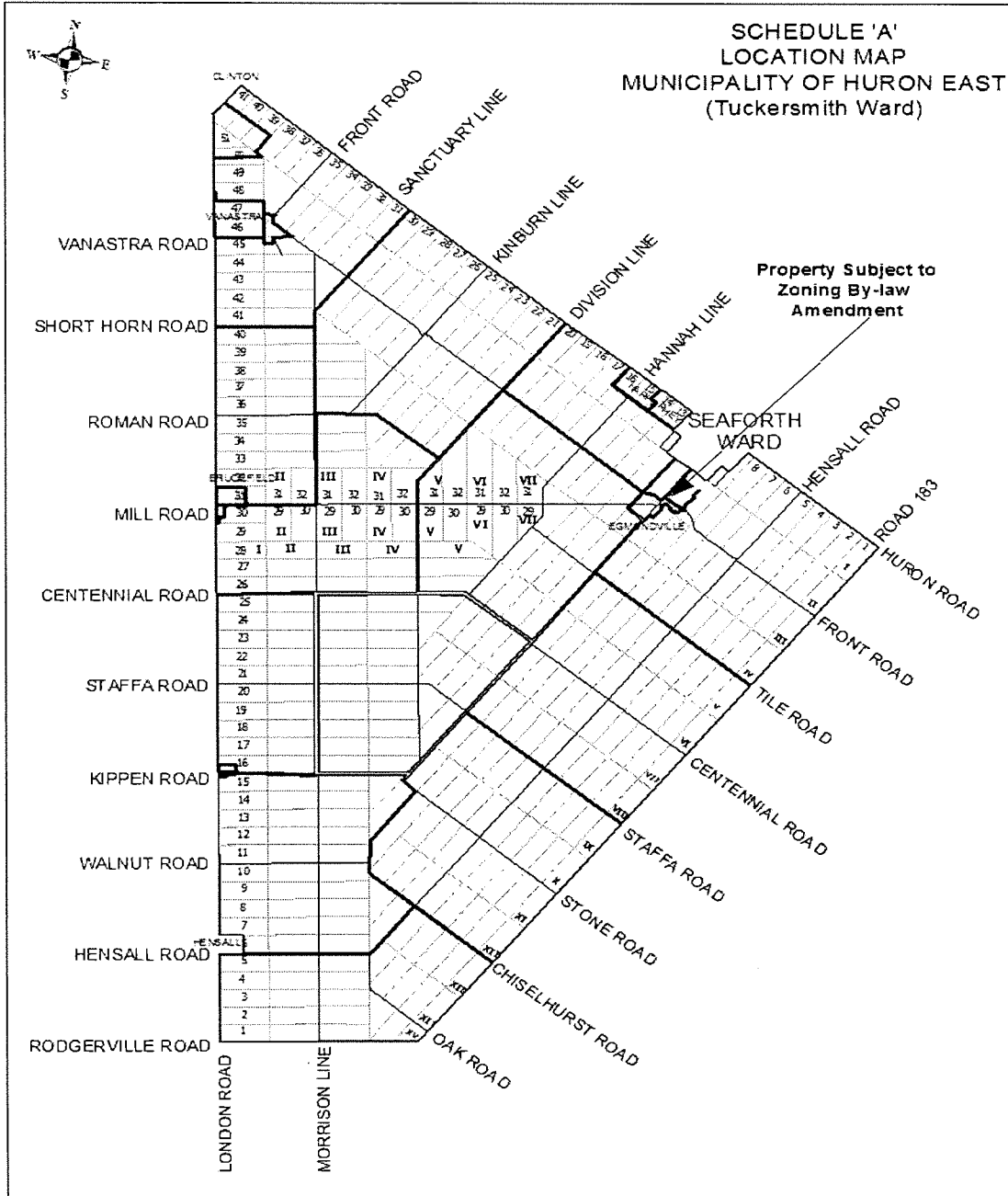
Bernie MacLellan, Mayor

Brad Knight, Clerk/CAO

CORPORATION OF THE MUNICIPALITY OF HURON EAST

TUCKERSMITH WARD

BY-LAW NO. 02 – 2019



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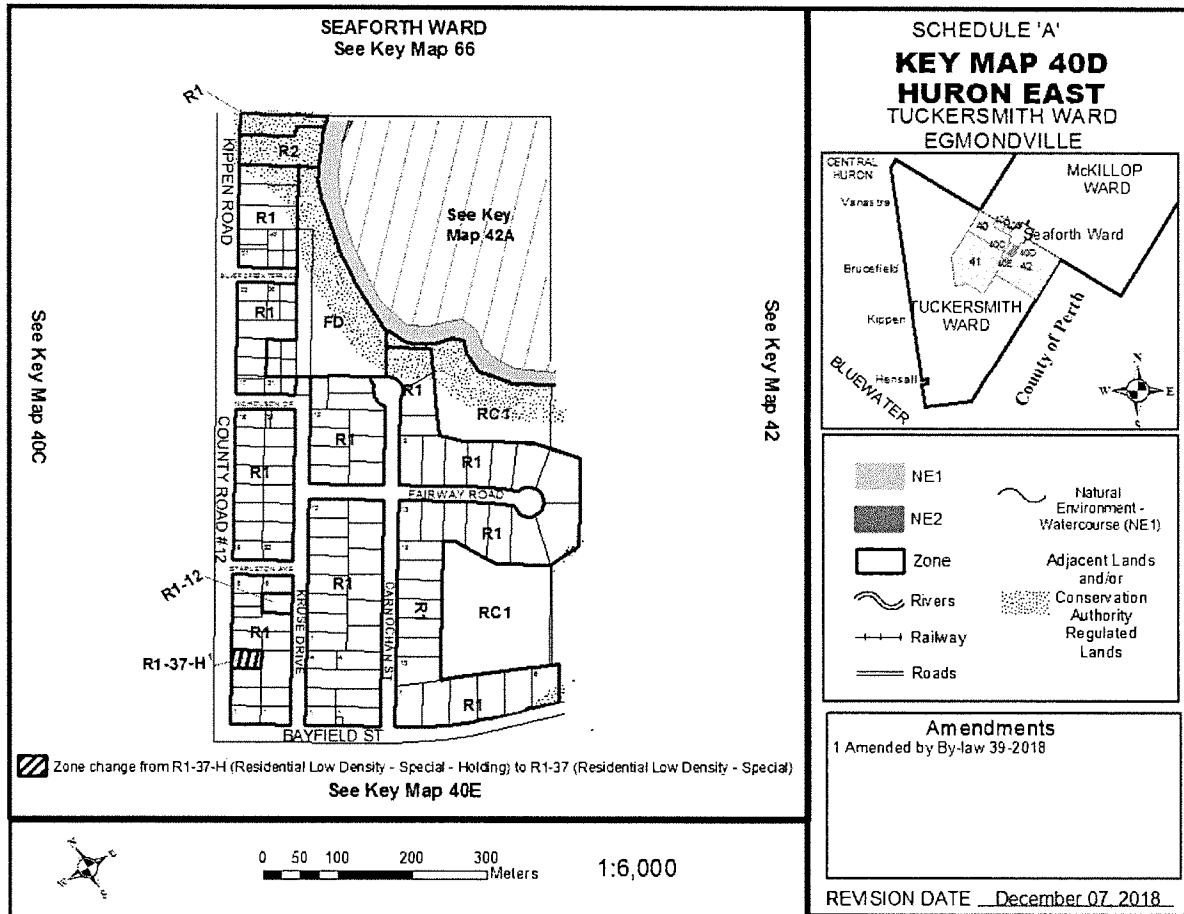
Bernie MacLellan, Mayor

Brad Knight, Clerk/CAO

CORPORATION OF THE MUNICIPALITY OF HURON EAST

TUCKERSMITH WARD

BY-LAW NO. 02 – 2019



READ A FIRST TIME ON THE 8th DAY OF January 2019.

READ A SECOND TIME ON THE 8th DAY OF January 2019.

READ A THIRD TIME AND PASSED THIS 8th DAY OF January 2019.

 Bernie MacLellan, Mayor

 Brad Knight, Clerk/CAO

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 3 FOR 2019**

Being a by-law to confirm the proceedings of the Council of
the Corporation of the Municipality of Huron East.

WHEREAS, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East
ENACTS AS FOLLOWS:

1. The action of the Council of the Corporation of the Municipality of Huron East, at its meeting held on the 8th day of January, 2019 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

READ a first and second time this 8th day of January, 2019.

READ a third time and finally passed this 8th day of January, 2019.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk