



COUNCIL AGENDA – 08 – 2020 MUNICIPALITY OF HURON EAST

to be held on

TUESDAY, MAY 5th, 2020 – 4:30 p.m.

HURON EAST COUNCIL CHAMBERS

1. **CALL TO ORDER & MAYOR'S REMARKS**
2. **CONFIRMATION OF THE AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **MINUTES OF PREVIOUS MEETING**
 - 4.08.1 Regular Meeting – March 17th, 2020 (encl.) (Pages 4-9)
 - 4.08.2 Special Meeting – April 9th, 2020 (encl.) (Pages 10-12)
5. **PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**
6. **ACCOUNTS PAYABLE** \$ 1,345,250.43 (encl.) (Pages 13-21)
7. **REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**
 - 7.08.1 CAO/Clerk – Community garage sale weekends (encl.) (Pages 22-24)
 - 7.08.2 CAO/Clerk – 2019 Energy Report (encl) (Pages 25-34)
 - 7.08.3 Public Works Coordinator – installation of stop signs (encl) (Pages 35-38)
 - 7.08.4 Economic Development Officer – EDO Activity & Recovery Report (Pages 39-40)
 - 7.08.5 Finance Manger – COVID relief measures (encl) (Pages 41-46)
8. **CORRESPONDENCE**
 - 8.08.1. County of Norfolk – requesting support regarding issues with mapping of Provincially Significant Wetlands. (encl.) (Page 47)
 - 8.08.2. Township of Arnprior – requesting the Province to make substantial investments in high-speed internet connectivity in rural Ontario (encl) (Pages 48-50)
 - 8.08.3. Township of Mapleton – requesting the Province to review the farm property class tax rebate program (encl) (Pages 51-61)
 - 8.08.4. Isabel White – requesting lease agreement for proposed purchase of mobile home in Brussels Trailer Park presently owned by Margaret Williams (encl) (Page 62)

9. UNFINISHED BUSINESS

- 9.08.1 Strategic Planning
- 9.08.2 Huron & Area Search and Rescue

10. MUNICIPAL DRAINS

- 10.08.1 Section 4 Petition by John Van Miltenburg for extension of Geiger Drain to be incorporated into Geiger Drain report (Tuckersmith) currently being prepared. Petition and proposed resolution (encl.) (Pages 63-66)
- 10.08.2 Section 78 Request for Drain Improvement by Huron East Public Works Coordinator Barry Mills to update design of Burrows Drain into the Cox Drain report (Grey) currently being prepared. Request and proposed resolution (encl.) (Pages 67-70)
- 10.08.3 Section 78 Request for Drain Improvement by Miriam Terpstra to close in East Branch of Baillie Drain on lot 35, concession 14 (Grey) (encl.) (Pages 71-73)

11. PLANNING**12. COUNCIL REPORTS**

- 12.08.1 Council Member Reports
 - County Council Report
 - Other Boards/Committees or Meetings/Seminars
- 12.08.2 Requests by Members
- 12.08.3 Notice of Motions
- 12.08.4 Announcements

13. INFORMATION ITEMS

- 13.08.1 Huron East/Brussels Community Development Trust – copy of meeting minutes – March 12th, 2020. (encl.) (Pages 74-75)
- 13.08.2 Vanastra Recreation Centre/Day Care Committee – copy of meeting minutes – March 21st, 2020. (encl.) (Pages 76-78)
- 13.08.3 Seaforth & District Community Centres – copy of meeting minutes – March 11th, 2020. (encl.) (Pages 79-81)
- 13.08.4 Huron East Water & Sewer Committee – copy of meeting minutes – March 12th, 2020. (encl.) (Pages 82-85)
- 13.08.5 Huron East/Seaforth Community Development Trust – copy of meeting minutes – Annual Meeting January 4th, 2019; regular meetings January 2nd, 2020; January 30th, 2020 and March 5th, 2020. (encl.) (Pages 86-96)
- 13.08.6 Town of Midland – correspondence to Honourable Justin Trudeau concerning direct payment of federal funds to municipalities to waive property taxes for the year 2020. (encl.) (Pages 97-98)
- 13.08.7 Council Expenses – March 2020. (encl.) (Page 99)

- 13.08.8 Ministry of Finance – providing an update on the government’s plan to respond to COVID-19. (encl.) (Pages 100-101)
 - 13.08.9 Bluewater Recycling – April 16th, 2020 Board meeting highlights (encl.) (Pages 102-104)
 - 13.08.10 Minister of Agriculture & Food Ernie Hardeman – amendments made to emergency order to allow community gardens (encl.) (Pages 105-106)
 - 13.08.11 Anja McGowan/Paul Tetzlaff – acknowledging the drive-through by Seaforth Fire Department and others through The Bridges on Easter Sunday (encl.) (Page 107)
 - 13.08.12 Township of Limerick –encouraging all Ontario municipalities to lower their flags to honour the 22 victims of the Nova Scotia mass shooting on April 19th, 2020 (encl.) (Page 108)
 - 13.08.13 Nova Scotia Federation of Municipalities – thanking Ontario municipalities for their support (encl.) (Page 109)
 - 13.08.14 Community Futures Huron – summary of annual general meeting and the involvement of Community Futures within the business community during the Covid pandemic (encl.) (Pages 110-111)
 - 13.08.15 David Clarke, CEMC – COVID-19 update to April 28, 2020 (encl.) (Pages 112-115)
 - 13.08.16 AMO – COVID-19 update – Provincial re-opening approach, PPE access, LTC orders, Increased COVID pay, Community Gardens (encl.) (Pages 116-119)
 - 13.08.17 AMO – COVID-19 update – Pandemic pay extended to paramedics and list of essential workers eligible for free emergency child care expanded (encl.) (Pages 120-123)
 - 13.08.18 HPPH COVID-19 April 29th, 2020 teleconference minutes (encl.) (Pages 124-129)
 - 13.08.19 Ryan O’Reilly Sanitizer Drive – press release (encl.) (Pages 130-131)
 - 13.08.20 United Way – Urgent Fund Needs details (encl.) (Pages 132-133)
14. **OTHER BUSINESS**
15. **BY-LAWS**
- 15.08.1 By-Law 22-2020 – Authorize installation of stop signs at road intersections and intersections of roads with railway crossings (encl) (Pages 134-135)
16. **CLOSED SESSION AND REPORTING OUT (Section 239 of the *Municipal Act, 2001*)**
17. **CONFIRMATORY BY-LAW**
- 17.08.1 By-Law 23-2020 – Confirm Council Proceedings (encl.) (Page 136)
18. **ADJOURNMENT**

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
TUESDAY, MARCH 17th, 2020 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Robert Fisher,
Councillors Zoey Onn, Alvin McLellan, John Lowe, Dianne Diehl
Gloria Wilbee, Ray Chartrand and Larry McGrath

Members Absent: Councillors Brenda Dalton and Joe Steffler

Staff Present: CAO/Clerk, Brad Knight
Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
Public Works Coordinator, Barry Mills
Economic Development Officer, Jan Hawley

Others Present: Shawn Loughlin, Editor, The Citizen

Daryl Pol, Pol Quality Homes Inc., attended the meeting concerning By-Law 11-2020 to authorize a Subdivision Pre-Servicing Agreement for Pol Quality Homes Inc.

CALL TO ORDER & MAYOR’S REMARKS

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m.

Mayor MacLellan advised that due to the Covid-19 pandemic and the state of emergency declared by the Province (March 17th, 2020) that he has been involved with the County Emergency Control Group meetings and that both the County and lower tiers are putting measures in place to “flatten” the curve.

CONFIRMATION OF THE AGENDA

Moved by Gloria Wilbee and seconded by Zoey Onn:

Adopt Agenda

That the Agenda for the Regular Meeting of Council dated March 17th, 2020 be adopted with the following amendment:

16.06.3.1 2019 Water Systems – Annual Reports Carried.

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by Dianne Diehl and seconded by Larry McGrath:

Meeting Minutes

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

a) Regular Meeting – March 3rd, 2020

Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:05 p.m. Pol Quality Homes Inc. – Subdivision Pre-Servicing Agreement

CAO/Clerk Brad Knight reviewed his report to Council regarding the 3-phase subdivision being proposed by Pol Quality Homes at the north end of Seaforth east of the existing Briarhill subdivision. Council were advised that draft plan approval for the proposed subdivision was received on August 14th, 2019. The CAO recommended Council consider enter into a pre-servicing agreement to allow the Developer onto the property to install a majority of the services prior to the registration of the subdivision agreement. Council were advised the Developer has indicated his intention to be on site installing servicing by early April noting the Subdivision Agreement will likely come to Council in May, 2020. By-Law 11-2020 to enter into a pre-servicing agreement will be considered by Council later in the meeting.

ACCOUNTS PAYABLE

Moved by Larry McGrath and seconded by Ray Chartrand:

Accounts Payable

That the accounts payable in the amount of \$3,026,361.20 be approved for payment. Carried.

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**Drainage Clerk – ‘A’ Drain of the Dolmage Municipal Drain 2019 – Tenders**

The CAO presented the report of the Drainage Clerk concerning tenders received for the construction of the ‘A’ Drain of the Dolmage Municipal Drain 2019. The following tenders were received before 12:00 noon on March 11th, 2020 and opened by Councillor Raymond Chartrand, Finance Manager-Treasurer/Deputy Clerk Paula Michiels and Drainage Clerk Miranda Boyce.

Contractor	Price (excluding taxes)
Robinson Farm Drainage Limited	\$48,526.00
A.G.Hayter Contracting Ltd.	\$48,779.00
Van Bree Drainage & Bulldozing Ltd.	\$53,950.00
Engineer’s Estimate	\$50,410.00

Moved by Gloria Wilbee and seconded by Zoey Onn:
That Council of the Municipality of Huron East accept the tender of
Robinson Farm Drainage Limited in the amount of \$48,526.00 plus applicable
taxes for completion of the ‘A’ Drain of the Dolmage Municipal Drain 2019. Carried

Tender
Dolmage
Drain

Drainage Clerk – Rodeick-McKay Municipal Drain 2019 – Tenders

The CAO presented the report of the Drainage Clerk concerning tenders received for the construction of the Roderick-McKay Municipal Drain 2019. The following tenders were received before 12:00 noon on March 11th, 2020 and opened by Councillor Raymond Chartrand, Finance Manager-Treasurer/Deputy Clerk Paula Michiels and Drainage Clerk Miranda Boyce.

Contractor	Price (excluding taxes)
Robinson Farm Drainage Limited	\$225,741.00
A.G.Hayter Contracting Ltd.	\$242,800.00
Van Bree Drainage & Bulldozing Ltd.	\$253,202.00
Engineer’s Estimate	\$272,360.00

Moved by Dianne Diehl and seconded by Alvin McLellan:
That Council of the Municipality of Huron East accept the tender of
Robinson Farm Drainage Limited in the amount of \$225,741.00 plus
applicable taxes for completion of the Roderick-McKay Municipal Drain
2019. Carried.

Tender
Roderick
McKay Drain

COVID-19 Update

The CAO updated Council on recent developments from the Covid-19 pandemic. He noted that the lower tiers in the County had several conference calls since the end of last week to discuss a uniform response to the situation. He noted that the lower tiers wanted consensus on municipal responses to avoid any public confusion and they had decided to close all recreation centres at the end of the day on March 13th and with schools being closed for an additional 2 weeks after March break, municipal daycares were closed at the end of the day on March 13th. He noted these actions were in conformity with announcements made by the Province on March 17th ordering recreation facilities and daycares closed.

Council were advised that Vanastra Daycare staff and school crossing guards had been laid off and recreation staff were completing maintenance projects in their facilities, but the facilities were closed to the public. It was also noted that the interior doors to the Town Hall had been closed to the public on March 18th.

He advised that both he and the Mayor were involved in number of teleconferences with the Huron Perth Public Health Unit and Council would be updated as information became available. He noted that the next meeting of Council was scheduled for April 7th and involved public meetings for three zoning-by-law amendments, including a housekeeping amendment. He suggested to Council that the April 7th meeting be cancelled with all business from that meeting be transferred to the following meeting as the Provincial declaration banned all organized public events of more than 50 people.

Moved by Larry McGrath and seconded by Alvin McLellan:
That pursuant to Section 6.6 of Procedural By-Law 43-2015, that Huron East Council, due to the Covid-19 pandemic, cancels the April 7th, 2020 meeting of Council with all business from that meeting being transferred to the April 21st meeting of Council. Carried.

Cancel
April 7th
Council
Meeting

CORRESPONDENCE

Moved by Gloria Wilbee and seconded by Zoey Onn:
That Huron East Council fully supports the efforts of Tuckersmith Communications Co-operative to extend fibre to the community of Henfryn and support an application by TCC to the CRTC Broadband Fund for funding assistance with the project. Carried.

Support TCC
Broadband Fund
Extend Fibre
Henfryn

UNFINISHED BUSINESS

MUNICIPAL DRAINS

PLANNING

Moved by Alvin McLellan and seconded by Dianne Diehl:
That Council of the Municipality of Huron East has no objection to severance application C22/20 of Hugh and Joanne Crawford on Part Lots 32 and 33, 22R-6573 Part 2, Concession 15 and South Part Lot 32, Concession 14, Grey Ward, provided the following conditions are met:

No Objection
Consent C22/20
Hugh Crawford

- i) that the severed and retained lands be rezoned to AG4 and AG2 respectively
- ii) that \$750 be paid to the Municipality as cash-in-lieu of parkland
- iii) that Section 65 of the *Drainage Act* be addressed to the satisfaction of the Municipality

Carried.

COUNCIL REPORTS

Mayor MacLellan – Electric Vehicle Charging Stations

Mayor MacLellan advised that the County of Huron has reconsidered submitting an application to the government for government funding to assist with the installation of electric vehicle charging stations. It was noted that should the application be approved, it would provide 50% of the cost for a minimum of 20 electric vehicle charging stations.

Deputy Mayor Bob Fisher – Nursing Homes – Critical Level

Deputy Mayor Fisher advised the County of Huron is experiencing a labour shortage at nursing homes. He advised of the difficulty in hiring staff for the positions and that the situation is nearing a critical level.

Councillor Larry McGrath – By-Law 12-2020 – Egmondville Sanitary Sewer System

Councillor McGrath expressed concern with By-Law 12-2020 that will establish actual costs for the Egmondville sanitary sewers phase 1B project. Councillor McGrath suggested the mandatory deadline to connect be extended from July 1st to December 1st. Mayor MacLellan advised this matter was discussed in detail at the recent Water & Sewer Committee meeting and noted anyone have difficulty in meeting the deadline could contact the municipal office to make arrangements.

INFORMATION ITEMS

Moved by John Lowe and seconded by Alvin McLellan:
That Huron East Council receive and accept the 2019 Annual Summary Reports from Jacobs OMI Canada for the following Huron East Water Systems:

2019 Annual
Summary
Reports
Water Systems

<u>System</u>	<u>System Number</u>
Brucefield	220007604
Brussels	220001487
Seaforth	220001511
Vanastra	210001585

Carried.

Moved by Ray Chartrand and seconded by Larry McGrath:
That Huron East Council receive the following Board and Committee meeting minutes as submitted:

Board/Committee
Meeting Minutes

- (1) Walton Landfill Committee – February 26th, 2020
- (2) Vanastra Recreation Centre/Day Care Committee – March 9th, 2020

Carried.

OTHER BUSINESS

BY-LAWS

Moved by Zoey Onn and seconded by Ray Chartrand:
BE IT HEREBY RESOLVED that leave be given to introduce
By-Laws 2, 3, 11, 12 and 13 for 2020.

Introduce
By-Laws

By-Law 2-2020 – ‘A’ Drain of the Dolmage Municipal Drain 2019 (3rd reading)
By-Law 3-2020 – Roderick-McKay Municipal Drain 2019 (3rd reading)
By-Law 11-2020 – Authorize Subdivision – Pre-Servicing Agreement – Pol Quality Homes Inc.
By-Law 12-2020 – Establish Actual Costs – Egmondville Sanitary Sewers Phase 1B, amend By-Law 21-2019
By-Law 13-2020 – Confirm Council Proceedings

Carried.

Moved by Alvin McLellan and seconded by Gloria Wilbee:
BE IT HEREBY RESOLVED that By-Law 2 for 2020, a by-law to provide for the borrowing on the credit of the Municipality the sum of \$75,900 for completion of the ‘A’ Drain of the Dolmage Municipal Drain 2019 be given third and final reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Dolmage
Drain
3rd reading

Moved by John Lowe and seconded by Larry McGrath:
BE IT HEREBY RESOLVED that By-Law 3 for 2020, a by-law to provide for the borrowing on the credit of the Municipality the sum of \$380,700 for completion of the Roderick-McKay Municipal Drain 2019 be given third and final reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Roderick-
McKay Drain
3rd reading

Moved by Dianne Diehl and seconded by Gloria Wilbee:
BE IT HEREBY RESOLVED that By-Law 11 for 2020, a by-law to authorize a Subdivision Pre-Servicing Agreement with Pol Quality Homes Inc. be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Pre-Servicing
Agreement
Pol Quality
Homes Inc.

Moved by Gloria Wilbee and seconded by Ray Chartrand:
BE IT HEREBY RESOLVED that By-Law 12 for 2020, a by-law to establish actual costs for the Egmondville Sanitary Sewers, Phase 1B Project, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Defeated.

Defeat
Actual Costs
Egmondville
Sewers
Phase 1B

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

8:00 p.m. Public Meeting – 2020 Budget

Finance Manager-Treasurer/Deputy Clerk Paula Michiels provided a powerpoint presentation giving an overview of the 2020 budget process. The final draft of the 2020 budget recommended a 10% increase to the general municipal levy and she noted that the 2020 budget projects total expenditures of \$16,643,637 including \$6,290,048 in capital expenditures. It was noted the County levy increase is 6.90%. The Education levy has been finalized by the Province at a 2.44% increase, resulting in an overall taxation increase in Huron East of 7.06%. She further advised that there had been a tax levy increase of \$611,994 and due to increases in assessment values, tax rates for all wards would increase. She further noted that the shifts in assessment values impacted the tax levies in each ward differently ranging from an increase in the Seaforth ward of 2.80% to an increase in the McKillop ward of 9.20%.

Moved by John Lowe and seconded by Robert Fisher:
That Council of the Municipality of Huron East adopt the 2020 Budget as presented with projected operation and capital expenditures in the amount of \$16,863,637 and staff be directed to prepare a by-law to establish the 2020 tax rates, based on a 10% increase in the general municipal levy. Carried.

Adopt 2020
Budget

Moved by Dianne Diehl and seconded by Larry McGrath:
That Huron East Council receive the following Reports of Municipal Officers a presented:

Reports of
Municipal
Officers

- (1) Finance Manager-Treasurer/Deputy Clerk
- (2) Drainage Clerk

Carried.

BY-LAWS

Moved by John Lowe and seconded by Zoey Onn:
That pursuant to Section 24.1 of Procedural By-Law 43-2015, that By-Law 12-2020, a by-law to establish actual costs for the Egmondville Sanitary Sewers Phase 1B be reintroduced. Carried.

Reintroduce
By-Law 12-2020

Moved by Alvin McLellan and seconded by Ray Chartrand:
BE IT HEREBY RESOLVED that By-Law 12 for 2020, a by-law to establish actual costs for the Egmondville Sanitary Sewers, Phase 1B Project, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Establish
Actual Costs
Egmondville
Sewers
Phase 1B

A recorded vote was requested by Councillor McGrath.

Chartrand, Ray	Yes	Tuckersmith Ward
Dalton, Brenda	--	McKillop Ward
Diehl, Dianne	Yes	Grey Ward
Fisher, Robert	Yes	Deputy Mayor
Lowe, John	Yes	Brussels Ward
MacLellan, Bernie	Yes	Mayor
McGrath, Larry	No	Tuckersmith Ward
McLellan, Alvin	Yes	Grey Ward
Onn, Zoey	Yes	Brussels Ward
Steffler, Joe	--	Seaforth Ward
Wilbee, Gloria	Yes	McKillop Ward

Motion Carried.

CLOSED SESSION AND REPORTING OUT

Moved by Ray Chartrand and seconded by Alvin McLellan:
That Council of the Municipality of Huron East, pursuant to Section 239(2) of the *Municipal Act*, adjourn the regular meeting of Council at 8:47 p.m. to go into Closed Session to discuss the following:

Closed Session

- i) 239(2)(c) – proposed or pending acquisition or disposition of land by the municipality (Design Concrete)
- ii) 239(2)(e) – litigation or potential litigation and advice that is solicitor-client privilege (23 Goderich Street East, Seaforth)

and CAO/Clerk Brad Knight, Public Works Coordinator Barry Mills and Finance Manager Paula Michiels shall remain for the Closed Session.

Carried.

Moved by Larry McGrath and seconded by Ray Chartrand:
That Council of the Municipality of Huron East resumes the regular Council meeting at 9:12 p.m. Carried.

Reconvene
Regular
Council

CONFIRMATORY BY-LAW

Moved by Alvin McLellan and seconded by Dianne Diehl:
BE IT HEREBY RESOLVED that By-Law 13 for 2020, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Confirm
Proceedings

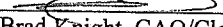
Carried.

ADJOURNMENT

Moved by Zoey Onn and seconded by Gloria Wilbee:
The time now being 9:15 p.m.
That the meeting do adjourn until April 21st, 2020 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor



Brad Knight, CAO/Clerk

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS, SEAFORTH, ONTARIO
THURSDAY, APRIL 9th, 2020 – 4:30 P.M.

- Members Present:** Mayor Bernie MacLellan, Deputy Mayor Robert Fisher, Councillor Larry McGrath
- Remotely:** Councillors Zoey Onn, Alvin McLellan, Dianne Diehl, Gloria Wilbee, Brenda Dalton, Joe Steffler and Ray Chartrand
- Absent:** Councillor John Lowe
- Staff Present:** CAO/Clerk, Brad Knight
Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
Public Works Coordinator, Barry Mills
- Remotely:** Fire Chief, Marty Bedard
Economic Development Officer, Jan Hawley

CALL TO ORDER & MAYOR’S REMARKS

Mayor Bernie MacLellan called the meeting to order at 4:30 p.m.

Mayor MacLellan advised that the special meeting had been called to pass a by-law to allow electronic participation in Council meetings during declared emergencies and to deal with some unfinished business. He noted that Deputy Mayor and Councillor McGrath were both in attendance and that they would sign all motions for the meeting and if there were no objections when the motions were read, he will assume everyone is in favour.

BY-LAWS

Moved by Robert Fisher and seconded by Larry McGrath:
BE IT HEREBY RESOLVED that leave be given to introduce Introduce
By-Laws 18, 19 and 20 for 2020. By-Laws

- By-Law 18-2020 – Authorize Amending Agreement – Bell Mobility Inc. – Seaforth Water Tower
 - By-Law 19-2020 – Amend Procedural By-Law 43-2015 – Electronic Participation – Council Meetings
 - By-Law 20-2020 – Confirm Council Proceedings
- Carried.

Moved by Larry McGrath and seconded by Robert Fisher:
BE IT HEREBY RESOLVED that By-Law 19 for 2020, a by-law to allow for Allow
electronic participation in Council meetings be given first, second, third and Electronic
final readings and signed by the Mayor and Clerk, and the Seal of the Participation
Corporation be affixed thereto. Carried.

CONFIRMATION OF THE AGENDA

Moved by Robert Fisher and seconded by Larry McGrath: Adopt Agenda
That the Agenda for the Special Meeting of Council dated April 9th, 2020
be adopted as circulated.
Carried.

DISCLOSURE OF PECUNIARY INTEREST

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

CAO/Clerk – Status Update

CAO/Clerk Brad Knight reviewed his report to Council and provided a status update on the municipal services during the Covid-19 pandemic.

The CAO noted that Bill 187 received Royal Assent on March 19th, 2020 and contains provisions to allow for electronic participation in meeting, but an amendment to the Procedural By-Law is required. He further noted that public participation/observation in such meetings and referred to information item 7.07.2 from Planning Director Sandra Weber and solicitor Greg Stewart indicating

that in essence planning processes are frozen at this time.

Council were advised that the Emergency Control Group meets on a weekly basis by teleconference allowing the group to be updated on the status of municipal services and of any pending issues. The CAO advised that in addition to the daycare and recreation staff that had been laid off, 2 office staff have taken layoffs and 2 staff are taking time off resulting in no more than 4-5 staff are in the office at one time, noting staff are rotating in and out as well.

Public Works Coordinator – Status Update

Public Works Coordinator Barry Mills reviewed his report to Council and provided a status update on public works during the Covid-19 pandemic.

Council were advised that a pre-construction meeting with Lavis/Miller was held today regarding the Main Street Seaforth reconstruction project. It was noted the scope of the project is evolving and it is now proposed to start north of the tracks at Crombie Street and come through the downtown. He acknowledged that while road construction is permitted under the list of essential services, he asked requested Council to consider a resolution acknowledging the Huron East component as an essential service. It is anticipated the project will commence on April 20th and staff are being updated with protocols regarding Covid-19.

The Public Works Coordinator also advised that 16 sewer connections in Egmondville have been issued and permits/inspections will continue as this is an essential service.

Council were also advised the public works and water/sewer department is currently operating with half the normal staffing levels, noting the two patrols work separate from each other.

<p><i>Moved</i> by Robert Fisher and seconded by Larry McGrath: That Huron East Council acknowledges that the reconstruction of Seaforth Main Street from Crombie Street to Highway 8 by the County of Huron involves the replacement of 480 metres of 250 mm water main for the Municipality of Huron East and is deemed by the Municipality as a critical infrastructure project for Huron East. Carried.</p>	<p>Main Street Reconstruction Seaforth Critical Infrastructure Project</p>
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Fire Chief – Status Update

Fire Chief Marty Bedard reviewed his report to Council and provided a status update on the fire department. Council were advised that currently there are no firefighters on self-isolation. The Fire Chief reports to OFMEM on a weekly basis providing inventory of PPE including masks, gloves, eye protection, hand sanitizer, disinfecting spray, soap, paper towel and much more. It was noted that based on the current call volume and reduced exposure procedures implemented the mask supply should last several months. All training, practices and social events have been cancelled until May 1st and firefighters can complete on-line training during this time.

Fire Chief Bedard advised the Emergency Control Group meets on a weekly basis or as necessary during this pandemic. It was noted that CEMC David Clarke provides regular updates and advice and currently the municipality is in a monitoring stage.

<p><i>Moved</i> by Larry McGrath and seconded by Larry McGrath: That Huron East Council receive the following Reports of Municipal Officers a presented: (1) CAO/Clerk (2) Public Works Coordinator (3) Fire Chief</p>	<p>Reports of Municipal Officers</p>
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Carried.

COUNCIL REPORTS

Mayor Bernie MacLellan – Covid-19 Pandemic

Mayor MacLellan advised that due to the Covid-19 pandemic he is involved in numerous meetings with the County and the Municipality. The Mayor noted that Huron East is currently in a position to maintain all of our services and it was not necessary at this time to declare an emergency. The Mayor also acknowledged Huron East staff for their efforts during this pandemic.

Mayor Bernie MacLellan – Council Meetings

Mayor MacLellan suggested to Council that the meeting schedule should be flexible based need, noting the challenges in public participation/observation of meetings in an electronic format. He suggested having monthly meetings electronically with the CAO/Clerk providing weekly updates to Council. Council was in agreement to meet once per month along with weekly status updates.

INFORMATION ITEMS

BY-LAWS

Moved by Larry McGrath and seconded by Robert Fisher:
BE IT HEREBY RESOLVED that By-Law 18 for 2020, a by-law to authorize an amending agreement with Bell Mobility Inc. – Seaforth Water Tower, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Amending
Agreement
Bell Mobility
Inc.

CONFIRMATORY BY-LAW

Moved by Robert Fisher and seconded by Larry McGrath:
BE IT HEREBY RESOLVED that By-Law 20 for 2020, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
Proceedings

ADJOURNMENT

Moved by Larry McGrath and seconded by Robert Fisher:
The time now being 5:19 p.m.
That the meeting do adjourn until April 21st, 2020 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

6-08-01



Municipality of Huron East
Accounts Payable Listing for Council
As of April 28, 2020

Cheque Number	Date	Vendor Check Name	Invoice Description	Amount Paid
13867	3/15/2020	Receiver General	PAYROLL DEDUCTIONS MARCH 1-15	33,606.52
13868	3/24/2020	D & J Construction	BMD - ELEVATOR	82,267.59
13869	3/24/2020	Altruck Int'l Truck Centres	SFD - SAFETY INSPECTION	2,770.84
13870	4/15/2020	2737468 Ontario Inc	PW/HEFD - HAND SANITIZER	960.00
13871	4/15/2020	Josh's Gas Service	VRC - POOL HEATERS	50,047.70
13872	4/15/2020	Marsh Canada Ltd	INSURANCE - 2020	196,808.00
13872	4/15/2020	Marsh Canada Ltd	ADMIN - INSURANCE	75.60
13873	4/15/2020	OMI Canada Inc	W/WW - MARCH SERVICES	62,389.09
13873	4/15/2020	OMI Canada Inc	W/WW - APRIL SERVICES	62,389.09
13874	4/15/2020	Bell Canada	PHONE - SCADA MARCH 2020	116.11
13875	4/15/2020	Bell Mobility	MOBILE CHARGES - VARIOUS	869.99
13876	4/15/2020	BELL MOBILITY - WPCI CEDAR POINTE	SDCC - PHONE CASE	101.69
13876	4/15/2020	BELL MOBILITY - WPCI CEDAR POINTE	SDCC - CELL PHONE REPLACEMENT	335.61
13877	4/15/2020	B & H Mechanical	W/WW - SEWER 772 ELIZABETH ST	565.00
13878	4/15/2020	BRENWOOD SIGNS	BRUSSELS SIGN	1,005.70
13878	4/15/2020	BRENWOOD SIGNS	GATEWAY SIGN	994.40
13879	4/15/2020	Brussels Horticultural Society	BRUSSELS PUC TRUST	1,500.00
13880	4/15/2020	Brussels Santa Claus Parade	DONATION - BRUSSELS PUC TRUST	500.00
13881	4/15/2020	Brussels Legion Building Fund	BRUSSELS PUC TRUST	2,500.00
13882	4/15/2020	Canadian Rink Services	BMG - LEVELER REPAIRS	1,462.72
13882	4/15/2020	Canadian Rink Services	BMG - EDGER REPAIRS	638.45
13883	4/15/2020	Clinton Foodland	TDN - GROCERIES	32.89
13884	4/15/2020	Courtney, Michelle	VRC - SWIM LESSON REFUND	152.00
13885	4/15/2020	Dollar Haven & Discount	BIA GIFT CERTIFICATE REDEEMED	30.00
13886	4/15/2020	Dougall, Stephanie	VRC - SWIM LESSON REFUND	83.00
13887	4/15/2020	Dynamic Millwrights Inc	WW- VAN WWTP CLARIFIER UPGRADE	20,221.35
13888	4/15/2020	FASTENAL CANADA	GFD - BATTERIES/SCREWDRIVERS	33.64
13888	4/15/2020	FASTENAL CANADA	GFD - TOOLS	55.75
13888	4/15/2020	FASTENAL CANADA	GFD - TOOLS/BATTERIES/N95 MASK	111.70
13889	4/15/2020	Festival Hydro	PW - STREETLIGHT CHALK/CROMBIE	1,143.53
13890	4/15/2020	Fisher's Regalia	SFD - CROSS STRIPS/LONG SERVIC	80.47
13891	4/15/2020	Food Basics	TDN - GROCERIES	224.92
13892	4/15/2020	Frank Kling Limited	PW - COARSE SAND	2,476.76
13893	4/15/2020	G. Heard Construction Ltd	SNOW REMOVAL - C4TH CORE - MAR	2,847.60
13894	4/15/2020	Harry's Spring Service Limited	PW - T1-04 BROKEN SPRING	956.32
13895	4/15/2020	Harrington McAvan Ltd.	KELLY PIT INVESTIGATIONS	545.23
13896	4/15/2020	Patti Hendriks	BIA GIFT CERTIFICATE REDEEMED	25.00
13897	4/15/2020	Hetek Solutions Inc	W/WW - O2 SENSOR CALIBRATION	393.77
13898	4/15/2020	HOMEWOOD HEALTH INC	EMPLOYEE ASSISTANCE SERVICES	1,871.28

13899	4/15/2020 HR Downloads	HR DOWNLOADS	4,518.87
13900	4/15/2020 Hydro One Networks Inc	STREETLIGHTS - EGMONDVILLE	3,023.87
13901	4/15/2020 Innovative Security Systems	BMD - RESET SYSTEM CLOCKS	67.80
13901	4/15/2020 Innovative Security Systems	VRC - ANNUAL MONITERING	271.20
13901	4/15/2020 Innovative Security Systems	FHT - ANNUAL MONITERING	366.12
13902	4/15/2020 Jade Equipment Co Ltd	RDS - REPAIR G2-05	1,945.26
13902	4/15/2020 Jade Equipment Co Ltd	PW - REPAIR - GRADER	2,505.58
13903	4/15/2020 Jeffrey Environmental Consultants Inc	TAX SALE - 390 013 00200 0000	1,107.40
13904	4/15/2020 JLH EXCAVATING INC	SOUTH BEAUCHAMP MD	1,344.70
13904	4/15/2020 JLH EXCAVATING INC	BARRON MUNICIPAL DRAIN	1,582.00
13904	4/15/2020 JLH EXCAVATING INC	14TH CONCESSION MD	1,107.40
13905	4/15/2020 Keating's Pharmacy Ltd.	BIA GIFT CERTIFICATE REDEEMED	25.00
13905	4/15/2020 Keating's Pharmacy Ltd.	ADMIN - LYSOL/ ALCOHOL WIPES	9.36
13906	4/15/2020 Langford Lumber & Builders Ltd	VRC - PAINT ROLLER REFILLS	12.40
13907	4/15/2020 Drusilla Leitch	VRC - WINTER SESSION CLASSES	459.00
13908	4/15/2020 Marco-Clay Products Inc	VRC - PARK MAINTENANCE	580.59
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - PAINT & PAINT SUPPLIES	149.21
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - PAINT	65.47
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - PAINT/PRIMER	775.13
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - PAINT TRAY LINER	11.27
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - DOOR	39.95
13909	4/15/2020 McDonald Home Hardware Building Centre	BLDG/PROP - TOOLS	23.12
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - DOOR	13.88
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - PAINT	40.67
13909	4/15/2020 McDonald Home Hardware Building Centre	BLIB - CLEANING SUPPLIES	14.09
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - PAINT/WOODFILLER	65.52
13909	4/15/2020 McDonald Home Hardware Building Centre	VRC - CLIPS	21.65
13909	4/15/2020 McDonald Home Hardware Building Centre	BFD - SOAP REFILL	18.06
13909	4/15/2020 McDonald Home Hardware Building Centre	RD S- SUPPLIES	63.26
13909	4/15/2020 McDonald Home Hardware Building Centre	RDS - SUPPLIES	90.81
13909	4/15/2020 McDonald Home Hardware Building Centre	RDS - SUPPLIES	36.15
13909	4/15/2020 McDonald Home Hardware Building Centre	BLIB - GARBAGE BAGS	23.11
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - PAINT	237.22
13909	4/15/2020 McDonald Home Hardware Building Centre	BFD - CLEANER	18.06
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - REPAIR DOORS	336.73
13909	4/15/2020 McDonald Home Hardware Building Centre	PW - BRUSSELS SHED	77.85
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - TAPE/CABLE TIES	19.75
13909	4/15/2020 McDonald Home Hardware Building Centre	VRC - CEDAR	1,252.49
13909	4/15/2020 McDonald Home Hardware Building Centre	BCEM - PLYWOOD	115.23
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - CEILING TILES	7,333.43
13909	4/15/2020 McDonald Home Hardware Building Centre	BMG - KEYS	8.11
13909	4/15/2020 McDonald Home Hardware Building Centre	WALTON LF - CLEANER	14.64
13909	4/15/2020 McDonald Home Hardware Building Centre	WALTON LF - GLOVES	20.33
13909	4/15/2020 McDonald Home Hardware Building Centre	RDS - CLEANER	18.06
13909	4/15/2020 McDonald Home Hardware Building Centre	TH - CONCRETE MIX	53.00
13910	4/15/2020 MDF Industries	SDCC - SHARPENER GRIND WHEEL	327.70
13911	4/15/2020 Michelin North America Inc	PW - G3-95 REPAIRS	2,162.32
13912	4/15/2020 Mid Western Newspapers	ADMIN - ADVERTISING	635.96
13913	4/15/2020 Minister of Finance	EHT - MARCH 2020	4,617.35
13914	4/15/2020 Ontario Good Roads Association	2020 OGRA MEMBERSHIP	1,054.00
13915	4/15/2020 PBJ Cleaning Depot Inc	HEFD - GLOVES/HAND SANITIZER	343.23

13916	4/15/2020 Purolator Inc.	PW - COURIER CHARGES	5.96
13916	4/15/2020 Purolator Inc.	RDS - COURIER SERVICES	4.53
13916	4/15/2020 Purolator Inc.	W/WW - COURIER COSTS	4.53
13916	4/15/2020 Purolator Inc.	W/WW - WATER SAMPLES	14.74
13917	4/15/2020 Radar Auto Parts - Brussels	BLDG/PROP - 12 STEP DRILL	79.09
13917	4/15/2020 Radar Auto Parts - Brussels	RDS - SUPPLIES	97.11
13917	4/15/2020 Radar Auto Parts - Brussels	RDS - SUPPLIES	13.56
13917	4/15/2020 Radar Auto Parts - Brussels	RDS - SUPPLIES	757.04
13917	4/15/2020 Radar Auto Parts - Brussels	RDS - SUPPLIES	78.67
13917	4/15/2020 Radar Auto Parts - Brussels	PW - REPAIR WOOD CHIPPER	208.94
13917	4/15/2020 Radar Auto Parts - Brussels	PW - REPAIR CHIPPER	1.04
13917	4/15/2020 Radar Auto Parts - Brussels	RDS - REPAIR GRADER	228.80
13917	4/15/2020 Radar Auto Parts - Brussels	RDS - FILTERS	500.61
13917	4/15/2020 Radar Auto Parts - Brussels	BFD - SHOP TOWELS	5.60
13917	4/15/2020 Radar Auto Parts - Brussels	BFD - NITRILE GLOVES	29.36
13917	4/15/2020 Radar Auto Parts - Brussels	BFD - SAFETY GLASSES	90.29
13917	4/15/2020 Radar Auto Parts - Brussels	PW - REPAIR BACKHOE	65.82
13918	4/15/2020 Radar Auto Parts Inc-Clinton	RDS - SUPPLIES/L6-13	72.12
13918	4/15/2020 Radar Auto Parts Inc-Clinton	RDS - SHOP SUPPLIES	337.93
13918	4/15/2020 Radar Auto Parts Inc-Clinton	RDS - REPAIR M1-14	33.95
13918	4/15/2020 Radar Auto Parts Inc-Clinton	RDS - REPAIR L2-19	138.62
13918	4/15/2020 Radar Auto Parts Inc-Clinton	RDS - SUPPLIES	22.54
13918	4/15/2020 Radar Auto Parts Inc-Clinton	RDS - REPAIR M1-14	57.61
13918	4/15/2020 Radar Auto Parts Inc-Clinton	RDS - REPAIR M1-14	37.90
13918	4/15/2020 Radar Auto Parts Inc-Clinton	RDS - REPAIR G4-19	58.95
13918	4/15/2020 Radar Auto Parts Inc-Clinton	PW - SHOP SUPPLIES	121.90
13918	4/15/2020 Radar Auto Parts Inc-Clinton	PW - SHOP SUPPLIES/M1-14	89.24
13918	4/15/2020 Radar Auto Parts Inc-Clinton	PW - SHOP SUPPLIES	84.05
13919	4/15/2020 Receiver General	PAYROLL DEDUCTIONS MARCH 15-31	31,029.99
13920	4/15/2020 Renner, Tricia	VRC - SWM LESSON REFUND	152.00
13921	4/15/2020 Seaforth Animal Hospital	ANIMAL CONTROL DOG BOARDING	108.76
13921	4/15/2020 Seaforth Animal Hospital	ANIMAL CONTROL DOG BOARDING	131.36
13921	4/15/2020 Seaforth Animal Hospital	ANIMAL CONTROL DOG BOARDING	72.60
13922	4/15/2020 Seaforth Country Classic	EDO - 2020 COUNTRY CLASSIC	2,000.00
13923	4/15/2020 Seaforth Foodland	ADMIN - SOAP/CREAM	7.44
13924	4/15/2020 SGS Canada Inc.	WATER SAMPLES - VARIOUS	364.99
13925	4/15/2020 Somers Electric	BMG - REPAIRS - POWER SURGE	1,724.33
13925	4/15/2020 Somers Electric	BMG - R&M LIGHTS/BREAKERS	1,408.50
13926	4/15/2020 Staffen Lawn Care	FHT - SNOW PLOW CONTRACT (4/5)	1,998.97
13926	4/15/2020 Staffen Lawn Care	FHT - SNOW CONTRACT (5of5)	1,618.73
13927	4/15/2020 Technical Standards & Safety Authority	BMD - ELEVATOR LICENSE	103.00
13928	4/15/2020 Michael Thomas	BRUSSELS TRUST - COMPUTER-SIGN	282.49
13929	4/15/2020 Upshall Backhoe Service	SNOWPLOWING - MARCH 2020	2,220.45
13930	4/15/2020 Warren Auto Glass	PW - INSTALL WINDOW - GRADER	423.75
13931	4/15/2020 Municipality of West Perth	NORTHWEST MUNICIPAL DRAIN	3,519.87
13931	4/15/2020 Municipality of West Perth	COYNE MUNICIPAL DRAIN	259.65
13932	4/15/2020 WILLIAMS MOBILE SERVICE	PW - T1-04 REPAIR TO BOOM	4,364.43
13932	4/15/2020 WILLIAMS MOBILE SERVICE	PW - T1-04 ANNUAL INSPECTION	1,506.80
13933	4/15/2020 Wolseley Canada Inc	W/WW - AIR RELEASE VALVE	2,624.11
13934	4/17/2020 RUTH ZIELMAN	Swim Lesson Refund-Bergen/Zehr	152.00
13935	4/15/2020 Receiver General	PAYROLL DEDUCTIONS APRIL 1-15	26,151.75

13936

1/31/2020 Tomahawk Audio Visual Integration

SDCC - WIFI IMPROVEMENTS

2,758.20

Total Cheques for Approval \$ 660,437.34

DIRECT DEBIT	3/4/2020 The Beer Store	BEER SUPPLIES - BMG	879.38
DIRECT DEBIT	3/25/2020 Bell Canada	PHONE - GREY TWNSHP	59.79
DIRECT DEBIT	3/25/2020 Bell Canada	PHONE - BFD	148.96
DIRECT DEBIT	3/25/2020 Bell Canada	PHONE - GFD	121.78
DIRECT DEBIT	3/25/2020 Bell Canada	PHONE - BRUSSELS SHED	73.35
DIRECT DEBIT	3/25/2020 Bell Canada	PHONE - BRUSSELS OPP	67.64
DIRECT DEBIT	3/2/2020 Bell Canada	PHONE - SEAFORTH OPP	121.36
DIRECT DEBIT	3/2/2020 Bell Canada	PHONE - SCADA	70.45
DIRECT DEBIT	3/2/2020 Bell Canada	PHONE - SFD OFFICE	116.64
DIRECT DEBIT	3/2/2020 Bell Canada	PHONE - SDCC	60.51
DIRECT DEBIT	3/2/2020 Bell Canada	FAX - SDCC	44.22
DIRECT DEBIT	3/9/2020 Bell Canada	PHONE - MCKILLOP SHOP	55.52
DIRECT DEBIT	3/25/2020 Bell Canada	PHONE - GREY SHED	80.86
DIRECT DEBIT	3/2/2020 Municipality of Bluewater	QUARTERLY TAXES	821.98
DIRECT DEBIT	3/20/2020 Municipality Of Central Huron	VANASTRA WATER	7,947.80
DIRECT DEBIT	3/16/2020 De Lage Landen Financial Serv	VRC - QUARTERLY CONTRACT	319.64
DIRECT DEBIT	3/2/2020 Eastlink	INTERNET/CABLE/PHONE-VRC/TDN	159.34
DIRECT DEBIT	3/24/2020 Eastlink	PHONE - TDN	32.14
DIRECT DEBIT	3/10/2020 Edward Fuels	FUEL - SFD	213.10
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - BMD	580.56
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - SFD	170.04
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - SLIB	363.02
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - SEAFORTH OPP	229.61
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - BRUSSELS WTP HEAT CABL	40.37
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - TH	1,023.75
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - SDCC	11,322.86
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - TENNIS CORP	27.21
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - BANDSHELL	27.21
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - BBCC GRID ACCT	27.21
DIRECT DEBIT	3/12/2020 Festival Hydro	HYDRO - SEAFORTH STREETLIGHTS	1,636.02
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - FHT	1,154.79
DIRECT DEBIT	3/12/2020 Festival Hydro	HYDRO - BRUSSELS STREETLIGHTS	782.85
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - TH REAR	95.11
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - 31 OAK ST	1,852.55
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - BRUSSELS PUMP STATION	535.12
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - 30 WELSH	1,090.38
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - 66 CHURCH ST	2,414.18
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - 240 TURNBERRY	284.98
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - C4TH WATER TOWER	409.71
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - 40 WELSH ST	3,985.17
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - 31 OAK ST	22.26
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - OPTIMIST PARK	28.88
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - 35 WELSH GRID ACCT	29.48
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - 35 OAK ST GRID	27.21
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - BFD	134.60
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - BMG	8,097.77
DIRECT DEBIT	3/30/2020 Festival Hydro	HYDRO - BRUSSELS LIBRARY	153.05

DIRECT DEBIT	3/30/2020	Festival Hydro	HYDRO - 240 TURNBERRY	306.55
DIRECT DEBIT	3/12/2020	Festival Hydro	HYDRO - TUCKERSMITH LIGHTS	12.62
DIRECT DEBIT	3/16/2020	Great-West Life Assurance Co	INSURANCE - SFD	272.40
DIRECT DEBIT	3/20/2020	Hensall District Co-op	FUEL/PROPANE - VARIOUS	25,705.73
DIRECT DEBIT	3/2/2020	Hydro One Networks Inc	HYDRO - GFD	103.71
DIRECT DEBIT	3/3/2020	Hydro One Networks Inc	HYDRO - GREY GARAGE	371.66
DIRECT DEBIT	3/25/2020	Hydro One Networks Inc	HYDRO - TUCKERSMITH SHED	353.82
DIRECT DEBIT	3/23/2020	Hydro One Networks Inc	HYDRO - MCKILLOP SHED	526.59
DIRECT DEBIT	3/23/2020	Hydro One Networks Inc	HYDRO - MCKILLOP OFFICE	460.46
DIRECT DEBIT	3/25/2020	Hydro One Networks Inc	HYDRO - VANASTRA WATER	1,915.85
DIRECT DEBIT	3/25/2020	Hydro One Networks Inc	HYDRO - VRC	1,900.96
DIRECT DEBIT	3/25/2020	Hydro One Networks Inc	HYDRIO - VANASTRA BALL	29.11
DIRECT DEBIT	3/25/2020	Hydro One Networks Inc	HYDRO - VRC FOOD BOOTH	29.11
DIRECT DEBIT	3/9/2020	Hydro One Networks Inc	HYDRO - VRC - MICROFIT GEN	6.10
DIRECT DEBIT	3/26/2020	Hydro One Networks Inc	HYDRO - BRUCEFIELD WTP	670.53
DIRECT DEBIT	3/23/2020	Hydro One Networks Inc	HYDRO - SEAFORTH STP	8,373.25
DIRECT DEBIT	3/3/2020	Hydro One Networks Inc	HYDRO - VANASTRA STP	2,629.01
DIRECT DEBIT	3/2/2020	Hydro One Networks Inc	HYDRO - BRUSSELS CEMETERY	37.34
DIRECT DEBIT	3/31/2020	Hydro One Networks Inc	HYDRO - BRUSSELS CEMETERY	36.00
DIRECT DEBIT	3/24/2020	Hydro One Networks Inc	HYDRO - STREETLIGHTS	18.24
DIRECT DEBIT	3/12/2020	Hydro One Networks Inc	HYDRO - STREETLIGHTS	535.98
DIRECT DEBIT	3/24/2020	Hydro One Networks Inc	HYDRO - STREETLIGHTS	434.44
DIRECT DEBIT	3/24/2020	Hydro One Networks Inc	HYDRO - STREETLIGHTS	309.94
DIRECT DEBIT	3/24/2020	Hydro One Networks Inc	HYDRO - CRES DR	8.54
DIRECT DEBIT	3/9/2020	Kincardine Cable	INTERNET - GFD	41.75
DIRECT DEBIT	3/24/2020	Telizon Inc	LONG DISTANCE CHARGES-VARIOUS	7.59
DIRECT DEBIT	3/23/2020	Tuckersmith Comm Co-Op	INTERNET - SDCC	155.94
DIRECT DEBIT	3/23/2020	Tuckersmith Comm Co-Op	INTERNET - BRUSSELS OPP	73.45
DIRECT DEBIT	3/23/2020	Tuckersmith Comm Co-Op	PHONE/INTERNET - TUCK/GREY	110.00
DIRECT DEBIT	3/23/2020	Tuckersmith Comm Co-Op	PHONE-C4TH/BRCFLD/TUCKERSMITH	310.75
DIRECT DEBIT	3/23/2020	Tuckersmith Comm Co-Op	PHONE/INTERNET - BMG	107.35
DIRECT DEBIT	3/23/2020	Tuckersmith Comm Co-Op	PHONE/INTERNET - TH/SFD/BFD	433.75
DIRECT DEBIT	3/5/2020	Union Gas	HEAT - BMG	976.82
DIRECT DEBIT	3/5/2020	Union Gas	HEAT - SDCC	2,627.25
DIRECT DEBIT	3/16/2020	Union Gas	HEAT - VRC	1,446.11
DIRECT DEBIT	3/5/2020	Union Gas	HEAT - BMG POOL	108.08
DIRECT DEBIT	3/5/2020	Union Gas	HEAT - BMD	83.74
DIRECT DEBIT	3/23/2020	Union Gas	HEAT - TUCKERSMITH SHED	604.13
DIRECT DEBIT	3/23/2020	Union Gas	HEAT - SFD	641.88
DIRECT DEBIT	3/23/2020	Union Gas	HEAT - SLIB	282.67
DIRECT DEBIT	3/23/2020	Union Gas	HEAT - TH	507.83
DIRECT DEBIT	3/5/2020	Union Gas	HEAT - BLIB	319.08
DIRECT DEBIT	3/5/2020	Union Gas	HEAT - SEAFORTH WTP	25.43
DIRECT DEBIT	3/5/2020	Union Gas	HEAT - BFD	198.55
DIRECT DEBIT	3/5/2020	Union Gas	HEAT - BRUSSELS SHED	162.43
DIRECT DEBIT	3/5/2020	Union Gas	HEAT - FHT	545.63
DIRECT DEBIT	3/23/2020	Waste Management	WASTERMVL-C4TH/TUCK/BRSSLS/VAN	27,999.46
DIRECT DEBIT	3/23/2020	Waste Management	WASTE RMVL - TUCKERSMITH SHED	1,583.95
DIRECT DEBIT	3/23/2020	Waste Management	WASTE RMVL - SDCC	997.33
DIRECT DEBIT	3/23/2020	Waste Management	WASTE REMOVAL - BMG	666.93
DIRECT DEBIT	3/24/2020	Equitable Life of Canada	GROUP BENEFITS - APRIL 2020	14,122.82

DIRECT DEBIT	3/24/2020 Workplace Safety & Ins Board	WSIB - MARCH 2020	6,748.32
DIRECT DEBIT	4/3/2020 CIBC Visa	OGRA CONFERENCE	27.56
DIRECT DEBIT	4/3/2020 CIBC Visa	PW - FUEL	81.40
DIRECT DEBIT	4/3/2020 CIBC Visa	ADMIN - WINZIP 24	39.95
DIRECT DEBIT	4/3/2020 CIBC Visa	AMO REGISTRATION	3,340.28
DIRECT DEBIT	4/3/2020 CIBC Visa	PW - AMAZON PRIME	9.03
DIRECT DEBIT	4/3/2020 CIBC Visa	ADMIN - ADOBE ACROPRO	24.79
DIRECT DEBIT	4/3/2020 CIBC Visa	BMG - LIQUOR SUPPLIES	179.36
DIRECT DEBIT	4/3/2020 CIBC Visa	BMG - FUEL	10.39
DIRECT DEBIT	4/3/2020 CIBC Visa	BMG - HALL SUPPLIES	13.96
DIRECT DEBIT	4/3/2020 CIBC Visa	BMG - LIQUOR	56.16
DIRECT DEBIT	4/3/2020 CIBC Visa	BMG - LIQUOR	2,597.64
DIRECT DEBIT	4/3/2020 CIBC Visa	EMPLOYEE COMPUTER PURCHASE	237.19
DIRECT DEBIT	4/3/2020 CIBC Visa	EMPLOYEE COMPUTER PURCHASE	607.94
DIRECT DEBIT	4/3/2020 CIBC Visa	PW - OGRA CONFERENCE	50.53
DIRECT DEBIT	4/3/2020 CIBC Visa	PW - FUEL	75.00
DIRECT DEBIT	4/3/2020 CIBC Visa	OGRA CONFERENCE	523.92
DIRECT DEBIT	4/3/2020 CIBC Visa	EDCO MEMBERSHIP	380.81
DIRECT DEBIT	4/3/2020 CIBC Visa	OBIAA CONFERENCE 2020	58.54
DIRECT DEBIT	4/3/2020 CIBC Visa	BMG - TRAINING	1,452.05
DIRECT DEBIT	4/3/2020 CIBC Visa	HWIN REGISTRATION 44264 NEWRY	50.00
DIRECT DEBIT	4/3/2020 CIBC Visa	CBO APPLICATION 1-638627043	116.00
DIRECT DEBIT	4/3/2020 CIBC Visa	SFD - REPAIR VEHICLE	1,080.26
Total Direct Debits for Approval			\$ 165,890.13

EFT000000002142	3/27/2020 Ausable Bayfield Conservation	HANEY DRAINAGE WORKS	300.00
EFT000000002143	3/27/2020 Don Baan	PW - WORKBOOTS	200.00
EFT000000002144	3/27/2020 B M Ross & Associates Limited	NORTH & THOMPSON RECONSTRUCTIO	3,041.74
EFT000000002144	3/27/2020 B M Ross & Associates Limited	STRUCTURE T26 - RD 183	6,260.55
EFT000000002144	3/27/2020 B M Ross & Associates Limited	STRUCTURE T13 - KINBURN LINE	19,527.98
EFT000000002144	3/27/2020 B M Ross & Associates Limited	CONNECTING LINK (HWY 8) RECON	10,709.46
EFT000000002145	3/27/2020 Cimco Refrigeration London Br	SDCC- REPLACE BELTS COMPRESSOR	459.76
EFT000000002146	3/27/2020 Comco Fasteners	RDS - SUPPLIES	551.55
EFT000000002146	3/27/2020 Comco Fasteners	RDS - SUPPLIES	18.81
EFT000000002147	3/27/2020 ContinuIT Corp	ADMIN - EMAIL	213.23
EFT000000002147	3/27/2020 ContinuIT Corp	ADMIN - SOFTWARE	4,730.18
EFT000000002148	3/27/2020 Dietz Agri Centre Inc	RDS - REPAIR M1-14	16.88
EFT000000002149	3/27/2020 Edifice Magazine	EDO - 2020 CONSTRUCTION PROMO	5,000.00
EFT000000002150	3/27/2020 Elligsen Electric Ltd	BFD - SERVICE GENERATOR	241.74
EFT000000002151	3/27/2020 Eric Cox Sanitation Equipment & Supplies	SDCC - JANITORIAL SUPPLIES	325.33
EFT000000002152	3/27/2020 EXCEL BUSINESS SYSTEMS	ADMIN - COPIER TONER	233.91
EFT000000002153	3/27/2020 GM BluePlan Engineering Limited	BRIARHILL - PEER REVIEW	1,423.97
EFT000000002153	3/27/2020 GM BluePlan Engineering Limited	BRYANS/ANDERSON SUB DIVISION	406.80
EFT000000002154	3/27/2020 H.O. Jerry (1983) Ltd.	FHT - DISINFECTANT WIPES	268.35
EFT000000002154	3/27/2020 H.O. Jerry (1983) Ltd.	FHT - SANITIZER	103.93
EFT000000002154	3/27/2020 H.O. Jerry (1983) Ltd.	VRC - MOP HEAD/ ACID CLEANER	210.79
EFT000000002154	3/27/2020 H.O. Jerry (1983) Ltd.	VRC - JANITORIAL SUPPLIES	79.46
EFT000000002154	3/27/2020 H.O. Jerry (1983) Ltd.	VRC - JANITORIAL SUPPLIES	111.02
EFT000000002154	3/27/2020 H.O. Jerry (1983) Ltd.	TH - JANITORIAL EXPENSES	127.45
EFT000000002154	3/27/2020 H.O. Jerry (1983) Ltd.	FHT - JANITORIAL SUPPLIES	224.23

EFT00000002155	3/27/2020 Lifesaving Society	BMG - AFFILIATION FEE 2020	100.00
EFT00000002156	3/27/2020 Max Print & Copy	VRC - CHICKEN DINNER POSTER	18.36
EFT00000002156	3/27/2020 Max Print & Copy	VRC - CHICKEN DINNER POSTER	61.02
EFT00000002157	3/27/2020 McGavin Farm Equipment Ltd.	RDS - REPAIR - M1-14	111.67
EFT00000002157	3/27/2020 McGavin Farm Equipment Ltd.	RDS - REPAIR - M1-14	47.47
EFT00000002157	3/27/2020 McGavin Farm Equipment Ltd.	RDS - G1-07	5.38
EFT00000002158	3/27/2020 M G M Townsend Tire	RDS - REPAIR G95	126.56
EFT00000002159	3/27/2020 M & L Supply	BFD - AIR PACKS ANNUAL SERVICE	973.64
EFT00000002159	3/27/2020 M & L Supply	SFD - AIR PACKS ANNUAL SERVICE	2,659.73
EFT00000002159	3/27/2020 M & L Supply	SFD - SCBA COMPRESSOR SERVICE	818.13
EFT00000002159	3/27/2020 M & L Supply	BFD/GFD SCBA COMPRESSOR SERVIC	769.36
EFT00000002159	3/27/2020 M & L Supply	SFD - TOOLS/EQUIPMENT	5,544.15
EFT00000002160	3/27/2020 M & M Painting & Decorating Ltd	VRC - PAINT/EPOXY	231.76
EFT00000002161	3/27/2020 MRC SYSTEMS INC	BFD - PAGERS	2,047.00
EFT00000002162	3/27/2020 Orkin Canada Corporation	SDCC - PEST CONTROL	89.27
EFT00000002162	3/27/2020 Orkin Canada Corporation	FHT - PEST CONTROL	66.65
EFT00000002163	3/27/2020 Pete's Paper Clip	ADMIN - OFFICE SUPPLIES	69.46
EFT00000002163	3/27/2020 Pete's Paper Clip	TH - BANKERS BOXES	33.89
EFT00000002163	3/27/2020 Pete's Paper Clip	ADMIN - ENVELOPES	31.63
EFT00000002163	3/27/2020 Pete's Paper Clip	PW - OFFICE SUPPLIES	15.36
EFT00000002163	3/27/2020 Pete's Paper Clip	ADMIN - POST ITS	7.90
EFT00000002164	3/27/2020 Resurface Corp	BMG - BLADE SHARPENING	136.05
EFT00000002165	3/27/2020 R J Burnside & Associates Ltd	HE DRAINAGE SUPERINTENDENT	676.31
EFT00000002166	3/27/2020 Rona Inc	BMD - FURNACE FILTER	11.80
EFT00000002166	3/27/2020 Rona Inc	FHT - OFFICE RENO	4.40
EFT00000002166	3/27/2020 Rona Inc	FHT - OFFICE RENO	25.98
EFT00000002166	3/27/2020 Rona Inc	FHT - OFFICE RENO	72.81
EFT00000002166	3/27/2020 Rona Inc	FHT - OFFICE RENO	207.87
EFT00000002166	3/27/2020 Rona Inc	BMG - DOOR	45.83
EFT00000002166	3/27/2020 Rona Inc	RDS - SUPPLIES	54.24
EFT00000002166	3/27/2020 Rona Inc	RDS - SUPPLIES	177.45
EFT00000002167	3/27/2020 Ryan Enterprises Truck Repair	RDS - R&M T6-13	408.74
EFT00000002168	3/27/2020 Sparling's Propane	SDCC- PROPANE CYLINDER RENTAL	33.84
EFT00000002168	3/27/2020 Sparling's Propane	PW - PROPANE TANK RENTAL	67.74
EFT00000002169	3/27/2020 Stonetown Supply Services Inc	SDCC - JANITORIAL SUPPLIES	118.60
EFT00000002170	3/27/2020 Strongco Equipment	RDS - REPAIR G1-07	15.42
EFT00000002170	3/27/2020 Strongco Equipment	PW - REPAIRS G95	61.29
EFT00000002170	3/27/2020 Strongco Equipment	RDS - G1-07	182.42
EFT00000002171	3/27/2020 Swan Dust Control Ltd	TH - MAT SERVICE	84.75
EFT00000002171	3/27/2020 Swan Dust Control Ltd	FHT - MAT SERVICE	87.58
EFT00000002172	4/22/2020 A. G. Hayter Contracting Ltd	PYMNT CERT 3 CARRON- HOLDBACK	1,950.70
EFT00000002173	4/22/2020 A. J. Stone Company Ltd	SFD/BFD/GFD - WIPES	305.76
EFT00000002173	4/22/2020 A. J. Stone Company Ltd	BFD - GAS DETECTOR	828.89
EFT00000002174	4/22/2020 Janice Andrews	ADMIN - MILEAGE APRIL	14.40
EFT00000002175	4/22/2020 Lissa Berard	VRC - TRAINING	1,502.90
EFT00000002176	4/22/2020 Bilcke Electric	W - BRUCEFIELD - CHECK UPS	146.90
EFT00000002177	4/22/2020 Bluewater Recycling Association-MARS	APRIL CO-COLLECTION	1,056.86
EFT00000002177	4/22/2020 Bluewater Recycling Association-MARS	Q2 RECYCLING	52,080.76
EFT00000002178	4/22/2020 B M Ross & Associates Limited	C4TH STP/OAK ST SPS EXPANSION	7,077.99
EFT00000002178	4/22/2020 B M Ross & Associates Limited	DUKE ST EXTENSION	6,079.29
EFT00000002178	4/22/2020 B M Ross & Associates Limited	STRUCTURE T26 - RD 183	3,308.53

EFT00000002178	4/22/2020 B M Ross & Associates Limited	STRUCTURE T13 - KINBURN LINE	1,247.97
EFT00000002178	4/22/2020 B M Ross & Associates Limited	NORTH/THOMPSON ST RECON	895.53
EFT00000002179	4/22/2020 Carson Supply	W/WW - PARTS INVENTORY	361.71
EFT00000002180	4/22/2020 Coca-Cola Bottling Co	SDCC - HALL/BOOTH SUPPLIES	977.31
EFT00000002180	4/22/2020 Coca-Cola Bottling Co	BMG - BOOTH SUPPLIES	474.40
EFT00000002181	4/22/2020 Cochrane's Repairs	PW - OIL CHANGE - L3-05	70.17
EFT00000002181	4/22/2020 Cochrane's Repairs	PW - L1-09 OIL CHANGE	71.30
EFT00000002182	4/22/2020 Coco Paving Inc	PW - COLD MIX	1,417.82
EFT00000002183	4/22/2020 ContinUIT Corp	DUO SOFTWARE SUBSCRIPTION	25.43
EFT00000002183	4/22/2020 ContinUIT Corp	ADMIN - NETWORK SUPPORT	1,084.80
EFT00000002183	4/22/2020 ContinUIT Corp	CBO - SOFTAWRE ON IPAD	73.45
EFT00000002183	4/22/2020 ContinUIT Corp	ADMIN - EMAIL	213.23
EFT00000002184	4/22/2020 Dale Pump & Farm Service Ltd	PW - M3-19 REPAIR	15.96
EFT00000002184	4/22/2020 Dale Pump & Farm Service Ltd	PW - T8-09 - HYDRAULIC HOSE	522.29
EFT00000002185	4/22/2020 Jutzi Water Technologies	BMG - MONTHLY SERVICE	271.20
EFT00000002186	4/22/2020 Dietz Agri Centre Inc	PW - SHOP SUPPLIES	97.63
EFT00000002187	4/22/2020 Brad Dietrich	CBO - MILEAGE MARCH 2020	1,726.08
EFT00000002188	4/22/2020 Donnelly & Murphy Barristers & Solicitors	TAX SALE - 390 013 00200 0000	847.50
EFT00000002189	4/22/2020 Eric Cox Sanitation Equipment & Supplies	SDCC - JANITORIAL SUPPLIES	943.55
EFT00000002189	4/22/2020 Eric Cox Sanitation Equipment & Supplies	SDCC - JANITORIAL SUPPLIES	842.64
EFT00000002190	4/22/2020 EXCEL BUSINESS SYSTEMS	ADMIN - COPIER COSTS	372.84
EFT00000002190	4/22/2020 EXCEL BUSINESS SYSTEMS	PW - COPIER REPAIR	107.35
EFT00000002191	4/22/2020 Georgian Bay Fire & Safety Ltd	BFD - INSPECT FIRE EXTINGUISHE	169.22
EFT00000002192	4/22/2020 John Hill	BLDG/PROP - MILEAGE MARCH 2020	672.43
EFT00000002193	4/22/2020 H.O. Jerry (1983) Ltd.	FHT - TOILET TISSUE	66.03
EFT00000002193	4/22/2020 H.O. Jerry (1983) Ltd.	FHT - HAND SANITIZER	89.90
EFT00000002193	4/22/2020 H.O. Jerry (1983) Ltd.	TH - JANITORIAL SUPPLIES	66.03
EFT00000002193	4/22/2020 H.O. Jerry (1983) Ltd.	SFD - JANITORIAL SUPPLIES	184.58
EFT00000002194	4/22/2020 Hollandia Gardens Limited	VRC - POOL SUPPLIES	5,183.48
EFT00000002194	4/22/2020 Hollandia Gardens Limited	VRC - POOL SUPPLIES	690.91
EFT00000002195	4/22/2020 Keppel Creek	BYLAW ENFORCEMENT MARCH 2020	2,044.74
EFT00000002196	4/22/2020 Lavis Contracting Co Ltd	MAIN ST RECONSTRUCTION	31,080.64
EFT00000002197	4/22/2020 L MCGRATH PLUMBING & HEATING INC	SFD - REPLACE TOILETS	196.33
EFT00000002198	4/22/2020 McGavin Farm Equipment Ltd.	PW - REPAIR RETRIEVER	1,300.29
EFT00000002199	4/22/2020 Helen McNaughton	TH - CLEANING MARCH 2020	879.60
EFT00000002200	4/22/2020 MICROAGE BASICS	ADMIN - LEGAL FOLDERS/NOTEPADS	48.56
EFT00000002200	4/22/2020 MICROAGE BASICS	FHT - LED VIEWBOARD	4,808.15
EFT00000002201	4/22/2020 Kevin Moore	BFD - CLEANING MARCH 2020	142.00
EFT00000002202	4/22/2020 Municipality of Morris-Turnberry	2020 Q1 LANDFILL/PERPETUAL CAR	3,617.90
EFT00000002203	4/22/2020 MRC SYSTEMS INC	BFD - PAGER BATTERIES	262.19
EFT00000002203	4/22/2020 MRC SYSTEMS INC	SFD - HANDHELD RADIO BATTERIES	512.83
EFT00000002203	4/22/2020 MRC SYSTEMS INC	SFD - PAGER BATTERIES	166.88
EFT00000002204	4/22/2020 NORTH HURON PUBLISHING INC	BMG - PHONE BOOK	30.51
EFT00000002204	4/22/2020 NORTH HURON PUBLISHING INC	ADMIN - ADVERTISING	1,333.80
EFT00000002205	4/22/2020 Pete's Paper Clip	CBO - WIRELESS MOUSE	22.59
EFT00000002206	4/22/2020 Postmedia Network Inc.	ADMIN - ADVERTISING	1,022.65
EFT00000002207	4/22/2020 Precision Print Inc	BIA - POSTCARDS	863.15
EFT00000002208	4/22/2020 RCAP Leasing Inc	SDCC - FLOOR SCRUBBER RENTAL	590.94
EFT00000002209	4/22/2020 Resqtech Systems Inc	SFD - VEHICLE REPAIRS	2,008.58
EFT00000002210	4/22/2020 Richardson Fire Systems Inc	SDCC - FIRE ALARM SERVICE	452.00
EFT00000002211	4/22/2020 R J Burnside & Associates Ltd	HANEY DRAINAGE WORKS	13,826.89

EFT000000002211	4/22/2020 R J Burnside & Associates Ltd	MCKENZIE MD	1,438.11
EFT000000002211	4/22/2020 R J Burnside & Associates Ltd	GEIGER MD	6,297.86
EFT000000002211	4/22/2020 R J Burnside & Associates Ltd	COX MUNICIPAL DRAIN	8,030.21
EFT000000002212	4/22/2020 ROBERT C KELLINGTON	BMD - CLEANING/LAWN MAINTENANC	310.00
EFT000000002213	4/22/2020 Rona Inc	PW - SHOP SUPPLIES	9.30
EFT000000002213	4/22/2020 Rona Inc	PW - SHOP SUPPLIES	63.33
EFT000000002214	4/22/2020 Ryan Construction	PLOW TRUCK - MARCH 2020	4,578.39
EFT000000002215	4/22/2020 Schmidt's Power Equipment	PW - CHAINSAW REPAIR	78.99
EFT000000002215	4/22/2020 Schmidt's Power Equipment	PW - SAFETY EQUIPMENT	280.32
EFT000000002216	4/22/2020 Seaforth Plumbing & Heating	VAN STP - REPLACE LAUNDRY TUB	606.78
EFT000000002217	4/22/2020 SILLS HOME HARDWARE	SDCC - BATTERIES/PAINT SUPPLIE	165.96
EFT000000002217	4/22/2020 SILLS HOME HARDWARE	FHT - GLOVES/SALT/DOORBELL	1,216.23
EFT000000002217	4/22/2020 SILLS HOME HARDWARE	VRC - JANITORIAL SUPPLIES	20.83
EFT000000002217	4/22/2020 SILLS HOME HARDWARE	SFD - CANADA FLAGS/CLEANER	142.32
EFT000000002217	4/22/2020 SILLS HOME HARDWARE	W/WW/PW/TH/SLIB-SUPPLIES	580.38
EFT000000002218	VOIDED		
EFT000000002219	4/22/2020 Sparling's Propane	HEAT - GREY GARAGE	633.95
EFT000000002220	4/22/2020 Strongco Equipment	PW - G1-07 REPAIR	379.71
EFT000000002221	4/22/2020 Swan Dust Control Ltd	SDCC - MAT/MOP SERVICE	50.62
EFT000000002222	4/22/2020 Sysco - Southwestern Ontario	TDN - GROCERIES	492.08
EFT000000002223	4/22/2020 Robert Trick	ANIMAL CONTROL FEBRUARY 2020	981.36
EFT000000002224	4/22/2020 Van Driel Excavating Inc	VRC - SNOW PLOW FEBRUARY	2,079.49
EFT000000002224	4/22/2020 Van Driel Excavating Inc	SNOW REMAOVL VAN - FEB/MARCH	4,838.94
EFT000000002224	4/22/2020 Van Driel Excavating Inc	GRADER - CONTRACT HE-10-2019	5,244.24
EFT000000002224	4/22/2020 Van Driel Excavating Inc	PLOW CONTRACT - HE-11-2019	10,805.29
EFT000000002225	4/22/2020 JENNETTE ZIMMER	CBO - MILEAGE MARCH 2020 (CH)	171.22
EFT000000002225	4/22/2020 JENNETTE ZIMMER	CBO - MILEAGE MARCH 202/CELL	309.12
		Total EFT's for Approval	\$ 280,240.60

Total Payroll-Pay Period 6, 7, 8 & 9 - Full-time, Part-time, Monthly \$ 238,682.36

TOTAL FOR APPROVAL BY COUNCIL \$ 1,345,250.43

Mayor, Bernie MacLellan

Treasurer, Paula Michiels

**HURON EAST
ADMINISTRATION**

MUNICIPALITY OF HURON EAST COUNCIL
Document No. 7-08-01, 2020
HOW DISPOSED OF

TO: Mayor MacLellan and Members of Council
FROM: Brad Knight, CAO/Clerk
DATE: April 30th, 2020
SUBJECT: 2020 community garage sales weekend

RECOMMENDATION:

That Council pass a resolution issuing a directive that community yard sales weekends in Brussels (last weekend in May) and Seaforth (first weekend in June) be cancelled for 2020

BACKGROUND:

For some time, the "community-wide" garage sales weekends have been recognized as the last weekend in May in Brussels and the first weekend in June in Seaforth. Although municipal involvement in these weekends has been limited, the Brussels Business Group and the BIA have from time to time promoted these events and there has been some limited advertising

Attached is an excerpt from the questions and answers from the April 28th Provincial Emergency Operations Centre update. Although individual garage sales are not required to be closed, the overtone of the Province doesn't promote garage sales and to take it a step further, it may be viewed as irresponsible to promote "community-wide garage sales".

As noted, although our past involvement has been limited, Council may wish to be proactive and consider a resolution indicating that "community-wide garage sale weekends" are cancelled for 2020

OTHERS CONSULTED:

Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

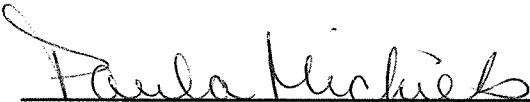
BUDGET IMPACTS:

Some costs to be incurred for small ads to be placed in local newspapers and on community cable channels

SIGNATURE:



Brad Knight, CAO/Clerk



Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

What's new: 2020-04-28

Provincial declaration

Are outdoor community gardens allowed to be used during this emergency?

The emergency order closing outdoor recreational amenities (O.Reg. 104/20) has been amended to allow the use of outdoor allotment gardens and community gardens. Anyone using such a garden must comply with the advice, recommendations and instructions of public health officials.

Essential businesses (O.Reg. 82/20)

Do any emergency orders for COVID-19 prevent homeowners from carrying out home improvements on their own private residence?

O.Reg. 82/20 permits businesses to continue residential construction projects where:

- i. a footing permit has been granted for single family, semi-detached and townhomes,
- ii. an above grade structural permit has been granted for condominiums, mixed use and other buildings, or
- iii. the project involves renovations to residential properties and construction work was started before April 4, 2020.

There are no provincial emergency orders that explicitly restrict a home owner from conducting their own repairs or improvements. However, if they contract any business, then that business must comply with O.Reg. 82/20 and any other relevant laws and by-laws.

Home repairs, construction, improvements, and other renovations must still comply with relevant laws and by-laws.

Are garage sales prohibited under the essential businesses emergency order?

Garage sales that are not operated as a business are not required to be closed under the emergency order closing non-essential businesses (O.Reg. 82/20). However, they should still comply with physical distancing guidelines and advice from public health officials.

Social gatherings of more than five people are prohibited by [O.Reg. 52/20](#). There may be requirements set out in municipal by-laws for garage sales.

The Ontario government continues to urge people to [stay home](#).

Health and public health

What are the strategies and specific guidance used to assist fighting the spread of COVID-19 in congregate living?

The Ministry of Health has provided a number of resources to provide guidance on infection prevention and control in both health and non-health congregate living situations. Specific guidance for Group Homes, Homeless Shelters, Food Services, Funeral and Bereavement Services, and more can be found [here](#).

On April 24th, the emergency order [O.Reg. 177/20](#) was issued that contains restrictions on labour movement between congregate living settings.

Provincial assistance

Where can I get information on fire protection service issues?

We request that all questions pertaining to fire protection service matters be addressed by the Fire Chief to the municipality's assigned Fire Protection Adviser, from the Office of the Fire Marshal (OFM), primarily or to other OFM sections as appropriate, and as per previous practices.

HURON EAST ADMINISTRATION

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-08-02, 20 20

HOW DISPOSED OF

TO: Mayor MacLellan and Members of Council

FROM: Brad Knight, CAO/Clerk

DATE: April 15th, 2020

SUBJECT: 2019 Energy Report

RECOMMENDATION:

None, for information purposes only.

BACKGROUND:

Attached is a spreadsheet summary of our 2018-2019 energy consumption/costs for all of our Huron East facilities. Our records are maintained in a manner that allows us to compare costs between facilities based on costs per square foot.

Generally speaking our energy costs for the last half of 2019 were higher than the first half of the year. Information from LAS is particularly useful in explaining the variations.

Natural Gas – our 2019 commodity price from LAS declined from 11.9¢ to 10.6¢/m³ (1.3¢) and the 3.31¢/m³ cap and trade tax was eliminated in the last quarter of 2018, so our natural gas pricing was 4.6¢ lower to start 2019. However, carbon taxes were implemented on April 1, 2019 which imposed a charge of 3.9¢/m³. However, since the new charges came in after the winter heating season, the net impact of the changes should be lower natural gas costs for 2019 – the first half of the season was 4.6¢ lower and the last half was relatively neutral, or perhaps slightly less as there is a .7¢/m³ difference. A table of carbon charges is shown below. Council should note that the April 2020 carbon charges came into effect as scheduled → the carbon tax on natural gas increased by a further 1.96¢/m³ and propane increased by another 1.54¢/litre.

Federal Fuel Charge Rates					
Type	Unit (\$ per)	April 2019 (\$20/tonne)	April 2020 (\$30/tonne)	April 2021 (\$40/tonne)	April 2022 (\$50/tonne)
Marketable natural gas	m ³	0.0391	0.0587	0.0783	0.0979
Gasoline	litre	0.0442	0.0663	0.0884	0.1105
Heavy fuel oil	litre	0.0637	0.0956	0.1275	0.1593
Light fuel oil	litre	0.0537	0.0805	0.1073	0.1341
Propane	litre	0.0310	0.0464	0.0619	0.0774

Electricity – Electricity pricing was more volatile in 2019. In 2017 under the Ontario Fair Hydro Plan, residential hydro rates were reduced by 25% effective July 1st, 2017 and global adjustment modifier was applied to all retail accounts. The global adjustment modifier was initially 3.19¢/kwh and was increased to 4.44¢/kwh which remained in place until April 30th, 2019. The Global Adjustment can be defined generally as the difference the wholesale price of electricity and the cost to produce electricity – the cost to produce electricity includes the refurbishment and/or the building of new infrastructure

LAS noted the following in their electricity market commodity commentary for 2019.

- the Global Adjustment (GA) remained mostly hefty through July to December averaging 11.81¢/kwh with a high of 17.88¢/kwh in October
- the allocation of nuclear unit refurbishment cost and the growth of general supply costs were among the main reasons in driving the increase of the GA
- Ontario's total electricity commodity cost for 2019 averaged 12.58¢/kwh or 7.1% higher than the 2018 average of 11.73¢/kwh

Generally speaking, for our facilities we noticed an increase in costs at the end of year compared to the first part of the year and the unanticipated increase in the GA caused most of our electricity accounts to be over budget. It is interesting to compare electricity costs at the Seaforth arena.

	<u>Feb. 15 to March 19</u>	<u>Oct. 15 to Nov. 15</u>
Cost	\$10,694.16	\$15,023.52
Consumption	68,168	69,403
Cost per kwh	.157¢	.216¢
Total Global Adjustment	\$5,988	\$10,166

Interesting to note that at SDCC, for 2 months where the consumption was virtually the same, the cost was \$4,329 more and it can be attributed to the variance in the GA (4,178).

When the 2018 summary was completed, we had projected our 2019 natural gas costs to be slightly above 2018 → if anything, they should be slightly lower. We had also projected that our electricity costs would remain comparable → if anything due to surge in the GA for the last half of the year, our electricity costs will be higher. The average GA for July to December 2018 was 11.81¢/kwh. For the same period in 2019 it was 13.66¢/kwh.

Administration – Hydro consumption dropped by 4.4%, but costs increased by 6.4%. Natural gas consumption dropped by 6% and costs dropped by \$356 or 12%.

Fire – Generally the same trend as the Town Hall. The hydro consumption at the Brussels firehall was virtually unchanged, but hydro costs rose by \$139 or 10%. The difference between the costs of natural gas and propane are shown here. It costs more to heat the Grey firehall (propane) than the Seaforth and Brussels firehalls (natural gas) combined. The cost to heat Seaforth is 49¢/sq.ft. Brussels is 31¢/sq.ft. while Grey is \$1.37/sq.ft.

Public Works – In looking at the four public works buildings, there are differences in their operations.

- ❖ **Tuckersmith & Brussels** – natural gas tube heat, electric heat in office areas
- ❖ **Grey & McKillop** – propane tube heat, electric heat in offices. McKillop used on a seasonal basis

The natural gas consumption at Tuckersmith shed should be investigated. From 2015 to 2017 consumption ranged from 5,684 m³ to 7,400 m³. In 2019 consumption rose to 11,381 m³ which is more than double the consumption in 2016.

The Grey public works building has also experienced a significant increase in propane consumption although some of this could be attributing to the timing of the tank being filled. From 2015 to 2017 consumption ranged from 13,500 litres to 15,472 litres. In 2018 consumption was 15,196 litres, but in 2019 was 22,942 litres. Hydro consumption also increased significantly at the Grey shed (52%) in 2019. The chart below compares the energy costs for the four sheds.

	Tuckersmith	McKillop	Grey	Brussels
Electricity Costs (per sq. ft.)	\$0.43	\$.58	\$.49	\$.52
Heating Costs (per sq. ft.)	<u>1.75</u>	<u>.78</u>	<u>1.70</u>	<u>.32</u>
	\$2.18	\$1.36	\$2.19	\$.84
2018 Energy Costs (per sq. ft.)	.84	\$1.71	\$1.56	\$.83
Increase/Decrease (per sq. ft.)	1.34	(.35)	.63	.01

Streetlighting – Our streetlighting was all converted to LED at the end of 2015 and the 400,000 annual kwh savings is passed on directly to the properties assessed for streetlights. All streetlight systems except the Bridges have completely paid for their LED conversions from their energy savings. These savings are continued to be passed through to property owners through reduced tax levies for this local improvement charge. The table below shows a comparison in the tax levies from 2013 to 2020. 2013 was well before a conversion to LED was considered.

	<u>2013</u>	<u>2020</u>	<u>Decrease in Levy</u>
Molesworth	\$ 950	\$ 800	\$ (150)
Ethel	2,500	2,000	(500)
Cranbrook	1,700	1,500	(200)
Walton	2,300	1,000	(1,300)
Brussels	25,000	15,000	(10,000)
Dublin	500	500	--
St. Columban	1,200	1,200	--
Seaforth ¹	45,000	30,000	(15,000)
Harpurhey	2,300	1,500	(800)
Egmondville	11,000	5,000	(6,000)
Vanastra	12,500	5,000	(7,500)
Brucefield	1,800	1,000	(800)
Kippen	<u>1,000</u>	<u>500</u>	<u>(500)</u>
	<u>\$107,750</u>	<u>\$65,000</u>	<u>\$42,750</u>

¹ The Seaforth levy was increased by \$45,000 in 2020 to start paying for the Main Street lighting upgrades.

Sewage Facilities – All facilities with the exception of the Seaforth Sewage Treatment Plant saw small decreases in their consumption. The increase of 20,500 kwh at the Seaforth STP is relatively minor (less than 5%) and given the nature of the operation, a reasonable fluctuation. For the 2020 report it will be interesting to note what the combined impact of one by-pass event and one near by-pass event along with the connection of an additional 90 homes will have on the system → the most pronounced impact will likely be at the pumping station. Overall, while total consumption dropped from 1,038,000 kwh to 1,028,000 kwh net hydro costs increased by \$10,500 or 7.5%.

Water Facilities – Similar to the sewage facilities, the water systems remained relatively consistent. Total consumption in 2018 was 685,000 kwh and was 686,000 kwh in 2019. However net costs increased by \$4,000 or 5%.

Health Centres – Both facilities are fully occupied. Very slight decreases in both hydro and natural gas consumption in Brussels while the Seaforth facility had very slight increases in consumption. Net operating costs declined by 9% in Brussels by 6% in Seaforth. Higher natural gas consumption in Seaforth may be from the conversion of a seminar room to office space. It should also be noted that hydro consumption may increase in the future because of an electric vehicle charging station on site.

Recreation Centres – Our recreation centres are high energy consumers and fluctuations with hydro pricing can cause havoc with their budgets. As noted earlier the fluctuations with the Global Adjustment in the last half of the year had significant impacts on recreation facilities and in particular the two arenas.

1. **Vanastra** – Energy consumption at Vanastra is relatively consistent from year to year, but 2019 saw a decline in consumption in both utilities. Hydro consumption dropped by 4,400 kwh (4%) but costs increased by 2.5%. However, natural gas consumption dropped by 6,400 m³ (11%) and costs dropped by \$3,100 (20%). Overall, the energy costs for VRC dropped by \$2,700 or 15%.
2. **Seaforth** – The Seaforth arena is our biggest single user of electricity and natural gas and the facility had increases in consumption of both utilities. Hydro consumption increased by close to 30,000 kwh (5.5%) with increased costs of \$11,250 or 14%. Natural gas consumption increased by 4,100 m³ (7%), but net costs decreased by 5%. The SDCC ice season was extended by 9 days in 2019, most of it coming at the end of March. The difference in hydro consumption between the summer months and winter months is approximately 1,500 kw/day and over 9 days the additional consumption would amount to 13,500 kwh or approximately half of the increase. Staff should also be cognizant of natural gas usage at SDCC during the summer months → some of the additional usage can likely be attributed to the kitchen facilities being rented by a local caterer, but there may be other measures that can be considered.
3. **Brussels** – Concerns were raised by the BMG Committee near the end of 2019 as their hydro costs were significantly higher than had been budgeted. Their consumption has increased by 100,000 kwh or about 30% and their net hydro costs increased by \$20,000 or 39% over 2018. There appears to be several reasons for the increase.
 - i) similar to SDCC, BMG experienced cost fluctuations with hydro costs near the end of the year because of increases to the Global Adjustment.

- ii) the BMG ice season was 19 days longer in 2019 → the difference in consumption is approximately 1,500 kwh/day. 19 additional days will account for 28,500 kwh of extra consumption
- iii) in looking at the billing history for BMG, the typical demand charges for the last 2 billing cycles of the year average 135 kw, but in 2018 the last 2 months were only billed at 20 kw which produced some financial savings to BMG. It appears BMG was under-billed somewhat at the end of 2018 and while it does not account for any of the increased consumption, it does account for some of the difference in costs between 2018 and 2019.

Staff should continue to monitor the consumption at BMG closely. We had a power surge at BMG in February which will require the replacement of the capacitor bank, the auditorium air conditioning units and several other electrical components, but it appears there may have been something drawing power as there is a significant increase in consumption that can't be fully explained

BMG Pool – Hydro usage was virtually unchanged from 2018 but natural gas consumption increased from 1,116 m³ to 3,516 m³. While the natural gas increase is significant, with an outdoor pool, consumption will fluctuate based on weather conditions and length of the season. While the increase over 2018 is significant, the consumption in 2017 was 6,500 m³.

Libraries – The hydro consumption for the Seaforth library was virtually unchanged, while natural gas consumption dropped by 1,000 m³ or 16% → some of this decrease may be attributed to the replacement of the furnaces in 2019. Hydro consumption at the Brussels library dropped slightly, but natural gas consumption increased by 1,000 m³. Overall both facilities experienced small drops in their net energy costs for 2019.

Renewables and Energy Conservation Measures – The Municipality has 8 Micro-Fit locations and our first two trackers went into production in 2011 and our revenue stream will remain consistent until 2031. There were very little differences in production from 2018 to 2019 → in 2018 our facilities produced 99,020 kwh and \$65,161 in revenues and in 2019 produced 98,315 kwh and \$64,548 in revenues.

Council has developed a Solar Photovoltaic Reserve Policy which has dedicated our net proceeds from our solar projects to a solar reserve which will be used to provide funding for energy efficiency upgrades in our facilities. Two projects have already been funded from this reserve and an allocation should be made from the reserve to BMG for the dehumidifiers that were installed in 2019.

The financial position of the reserve is shown below:

2018	Ending Reserve Balance	\$(14,525)
2019	Operating Surplus	<u>23,630</u>
2019	Ending Reserve Balance	\$9,105

Projects Funded

→ 2017	SDCC Floating Head Pressure (Condenser VFD)	\$23,055
→ 2017	BMG Ice Pad Lighting Upgrades	<u>24,000</u>
		<u>\$47,055</u>

The Municipality started to track energy consumption in 2007 and electricity consumption was consistently more than 4 million kwh annually (4.3 million kwh in 2010). Energy conservation measures have reduced this consumption to 3.4 to 3.5 million kwh annually with the conversion of streetlight to LED being the most significant measure (400,000 kwh). The Municipality is considering further lighting retrofits at facilities, and will take advantage of incentive programs that may still be available. Lighting retrofits of facilities will not likely generate significant savings as many of these facilities have been subject to retrofits in the last 15 years. However there are mechanical upgrades that will generate significant savings,(i.e. aeration blower systems at Brussels and Vanastra sewage plants) that will become more economical as the existing systems near the end of their useful life.

The Covid-19 pandemic will certainly influence the 2020 statistics for our energy consumption and costs. All recreation facilities were closed to the public on March 13th and remain closed. Ice was still be maintained in the Seaforth arena but was taken out on March 17th which reduces the 2020 ice season by 12 or 13 days. Energy consumption at the libraries will also be reduced as they were closed to the public on March 17th. While the pandemic does not appear to have a significant impact on natural gas prices, the global drop in oil prices may actually put upward pressure on natural gas prices if domestic oil production is scaled back. The pandemic and the resulting Provincial direction to reduce time-of-use electricity pricing may have a negative impact on the global adjustment calculation for retail energy contracts, but it is still too early to determine the impact

OTHERS CONSULTED:

BUDGET IMPACTS:

SIGNATURE:



Brad Knight, CAO/Clerk

Summary of Facilities

	Hydro (2019)					Natural Gas (2019)		Retrofits			
	Festival Hydro	Hydro One	kwh	Demand	Power Factor ¹	Cost	m ³	Cost	Company	Gross Cost	Net Cost
Administration											
▶ Seaforth Town Hall	19974-001 ²		77,557			\$ 10,180	9,709	\$ 2,461	Enershare (\$3,667), Power Saver (\$872)	\$ 4,539	\$ 3,667
▶ McKillop Office		200051927101	24,233			\$ 3,930			Power Saver	\$ 491	\$ -
Fire											
▶ Seaforth Fire Hall	19933-001		11,656			\$ 1,753	12,544	\$ 3,148	Save on Energy (2012) - lighting retrofits	\$ 5,808	\$ 4,050
▶ Grey Fire Hall		200019408859	5,090			\$ 950	propane 11,136	\$ 4,781	Power Saver	\$ 864	\$ -
▶ Brussels Fire Hall	18608-001		9,943			\$ 1,549	3,835	\$ 1,156	Enershare (\$387), Power Saver (\$1,046)	\$ 1,433	\$ 387
Public Works											
▶ Tuckersmith Shed		200004970916	16,206			\$ 2,803	11,381	\$ 2,885	Enershare (2003)-lighting retrofits	\$ 3,641	
▶ McKillop Shed		200011608039	16,668			\$ 2,803	propane 8,383	\$ 3,764	Enershare (2003)-lighting retrofits	\$ 1,991	
▶ Grey Public Works		200099776793	17,499			\$ 2,921	propane 22,942	\$ 10,175	Enershare (\$5,146), Power Saver (\$917)	\$ 6,063	\$ 5,146
▶ Brussels Shed	18611-002		11,254			\$ 1,608	3,068	\$ 970	Enershare (2003)-lighting retrofits	\$ 936	
Streetlights - Festival	Various		190,414			\$ 27,830					
Streetlights - Hydro One		Various	73,057			\$ 14,515					
Sewage Systems											
▶ Vanastra STP		200127486966	152,617			\$ 26,198			Enershare (2003)-lighting retro, JP Enterprise(2009) capacitor	\$ 4,138	
▶ Seaforth STP		200092084693	447,840	386	92%	71,357			Enershare (2003)-lighting retrofits	\$ 1,550	
▶ Seaforth SPS	33163-001		122,751	742	80.4%	17,618			VRS Energy (2007)-capacitor installation	\$ 2,394	
▶ Brussels STP	33163-002		269,052			\$ 31,144			Enershare (\$585), Power Saver (\$2,112)	\$ 1,697	\$ 1,697
▶ Brussels SPS	33163-003		35,997			\$ 4,455					
Water Systems											
▶ Brucefield Pump House		200110966755	38,521			\$ 6,328					
▶ Vanastra Pump House		200090501573	86,787			\$ 13,533					
▶ Seaforth 30 Welsh St Well	33163-004		55,031			\$ 6,365	31	\$ 268	Enershare (2003)-lighting retrofits	\$ 984	
▶ Seaforth 40 Welsh St Well	33163-011		260,080			\$ 29,702					
▶ Seaforth Water Tower	33163-009		29,908			\$ 3,822					
▶ Brussels Turnberry Well	33163-006		15,938			\$ 2,128					
▶ Brussels Church Well	33163-005		199,795			\$ 23,959					
Health Services											
▶ Brussels Medical-Dental	18819-005		37,606			\$ 4,596	1,243	\$ 547	Power Saver	\$ 3,057	\$ 90
▶ Seaforth Health Centre	22222-004		112,253			\$ 13,054	14,840	\$ 3,652			
Recreation											
▶ Vanastra Pool & Daycare		200017033672	117,931			\$ 18,573	50,526	\$ 12,430	Enershare (\$7,180), Power Saver (\$350)	\$ 7,530	\$ 7,180
▶ Vanastra Ball Park and Foodbooth ²		200058800458	79			\$ 693					

Summary of Facilities

		Hydro (2019)				Natural Gas (2019)		Retrofits			
	Festival Hydro	Hydro One	kwh	Demand	Power Factor ¹	Cost	m ³	Cost	Company	Gross Cost	Net Cost
▶ Seaforth Arena	20016-001		575,967	1,432	97.0%	\$ 91,317	61,227	\$ 14,912	Enershare (2003)-lighting retrofits	\$ 10,170	
									VRS Energy (2008)-capacitor installation	\$ 4,462	
									Save on Energy - new lights on ice pad/stands	\$ 28,517	\$ 21,800
▶ Seaforth Tennis Courts	20031-001		154			\$ 382					
▶ Ethel Community Centre			-			\$ -	oil - litres	- \$ -	Power Saver	\$ 713	\$ -
▶ Ethel Ball Park			-			\$ -					
▶ Cranbrook Com Centre			6,531			\$ 1,315			Power Saver	\$ 966	\$ -
▶ Moncrieff Com Centre (Sold 2018)			-			\$ -	Propane	- \$ -			
▶ Brussels MVCA Park	34988-001		658			\$ 454					
▶ Brussels Arena	18468-001		435,927	1,017	0.0%	\$ 69,054	23,868	\$ 5,831	Enershare (\$10,394), Power Saver (\$402)	\$ 11,336	\$ 10,934
									Somers (2006)-new ice pad lights	\$ 11,640	
									VRS Energy (2008)-capacitor installation	\$ 3,590	
▶ Brussels Fair Barns	18468-002		692			\$ 294					
▶ Brussels Pool	18751-001		11,882			\$ 1,509	3,516	\$ 1,073			
▶ Brussels Ball Park	22558-001 ²		4,241			\$ 745					
▶ Winthrop Ball Park		200029983475	-			\$ -		- \$ -			
▶ Walton Community Hall			5,240			\$ 1,136	Propane	936 \$ 553			
▶ Walton Ball Park		200117814248	-			\$ -		- \$ -			
Libraries											
▶ Seaforth Library	19962-001		28,335			\$ 3,534	4,870	\$ 1,404	Power Saver	\$ 2,157	\$ 1,107
▶ Brussels Library	18758-001		10,837			\$ 1,656	8,434	\$ 1,812	Power Saver	\$ 927	\$ -
▶ Brussels Business & Cultural Centre (Sold 2017)	20040-002		-			\$ -		- \$ -			
			3,516,227	3,577		\$515,761	252,490	\$ 71,822		\$ 121,594	\$ 56,058
							natural gas	209,092	\$ 52,549		
							propane	43,398	\$ 19,274		

Micro FIT Revenues

▶ Brussels STP	31163-013	16,439	\$ 13,130
▶ Seaforth WTP (Twin)	31163-012	17,301	\$ 13,811
▶ Seaforth WTP (Single)	45629-001	12,380	\$ 9,864
▶ Brussels Business & Cultural Centre	20040-003	7,963	\$ 5,410
▶ Brussels PW Shed	18611-003	9,948	\$ 5,397
▶ Seaforth Fire Hall	19933-002	12,814	\$ 6,970
▶ Vanastra Recreation Centre	200014361627	10,741	\$ 5,896
▶ Seaforth Public Works	48602-001	10,729	\$ 4,070
		98,315	64,548

Summary of Facilities

	Hydro (2018)					Natural Gas (2018)		Retrofits			
	Festival Hydro	Hydro One	kwh	Demand	Power Factor ¹	Cost	m ³	Cost	Company	Gross Cost	Net Cost
Administration											
▶ Seaforth Town Hall	19974-001 ²		81,139			\$ 9,570	10,361	\$ 2,817	Enershare (\$3,667), Power Saver (\$872)	\$ 4,539	\$ 3,667
▶ McKillop Office		200051927101	21,283			\$ 3,480			Power Saver	\$ 491	\$ -
Fire											
▶ Seaforth Fire Hall	19933-001		11,300			\$ 1,553	13,023	\$ 3,406	Save on Energy (2012) - lighting retrofits	\$ 5,808	\$ 4,050
▶ Grey Fire Hall		200019408859	3,372			\$ 819	propane 7,147	\$ 3,780	Power Saver	\$ 864	\$ -
▶ Brussels Fire Hall	18608-001		9,969			\$ 1,410	4,605	\$ 1,444	Enershare (\$387), Power Saver (\$1,046)	\$ 1,433	\$ 387
Public Works											
▶ Tuckersmith Shed		200004970916	15,780			\$ 2,657	9,751	\$ 2,787	Enershare (2003)-lighting retrofits	\$ 3,641	
▶ McKillop Shed		200011608039	16,787			\$ 2,818	propane 10,209	\$ 5,444	Enershare (2003)-lighting retrofits	\$ 1,991	
▶ Grey Public Works		200099776793	11,452			\$ 2,138	propane 15,196	\$ 7,174	Enershare (\$5,146), Power Saver (\$917)	\$ 6,063	\$ 5,146
▶ Brussels Shed	18611-002		12,091			\$ 1,647	2,441	\$ 896	Enershare (2003)-lighting retrofits	\$ 936	
Streetlights - Festival	Various		180,538			\$ 24,638					
Streetlights - Hydro One	Various		74,664			\$ 15,078					
Sewage Systems											
▶ Vanastra STP		200127486966	162,989			\$ 26,318			Enershare (2003)-lighting retro, JP Enterprise(2009) capacitor	\$ 4,138	
▶ Seaforth STP		200092084693	427,320	403	92%	61,051			Enershare (2003)-lighting retrofits	\$ 1,550	
▶ Seaforth SPS	33163-001		127,440	821	80.4%	18,438			VRS Energy (2007)-capacitor installation	\$ 2,394	
▶ Brussels STP	33163-002		280,493			\$ 29,895			Enershare (\$585), Power Saver (\$2,112)	\$ 1,697	\$ 1,697
▶ Brussels SPS	33163-003		39,660			\$ 4,559					
Water Systems											
▶ Brucefield Pump House		200110966755	39,986			\$ 6,269					
▶ Vanastra Pump House		200090501573	85,164			\$ 13,192					
▶ Seaforth 30 Welsh St Well	33163-004		48,100			\$ 5,486	36	\$ 266	Enershare (2003)-lighting retrofits	\$ 984	
▶ Seaforth 40 Welsh St Well	33163-011		262,080			\$ 29,605					
▶ Seaforth Water Tower	33163-009		29,299			\$ 3,446					
▶ Brussels Turnberry Well	33163-006		12,530			\$ 1,690					
▶ Brussels Church Well	33163-005		208,124			\$ 22,123					
Health Services											
▶ Brussels Medical-Dental	18819-005		37,675			\$ 4,197	1,382	\$ 588	Power Saver	\$ 3,057	\$ 90
▶ Seaforth Health Centre	22222-004		110,084			\$ 11,630	13,705	\$ 3,769			
Recreation											
▶ Vanastra Pool & Daycare		200017033672	122,316			\$ 18,132	56,913	\$ 15,562	Enershare (\$7,180), Power Saver (\$350)	\$ 7,530	\$ 7,180
▶ Vanastra Ball Park and Foodbooth ²		200058800458	88			\$ 644					

Summary of Facilities

	Hydro (2018)					Natural Gas (2018)		Retrofits			
	Festival Hydro	Hydro One	kwh	Demand	Power Factor ¹	Cost	m ³	Cost	Company	Gross Cost	Net Cost
▶ Seaforth Arena	20016-001		546,000	1,390	95.0%	\$ 80,065	57,107	\$ 15,680	Enershare (2003)-lighting retrofits VRS Energy (2008)-capacitor installation Save on Energy - new lights on ice pad/stands	\$ 10,170 \$ 4,462 \$ 28,517	\$ 21,800
▶ Seaforth Tennis Courts	20031-001		125			\$ 380					
▶ Ethel Community Centre			-			\$ -	oil - litres	- \$ -	Power Saver	\$ 713	\$ -
▶ Ethel Ball Park			-			\$ -					
▶ Cranbrook Com Centre			4,886			\$ 1,050			Power Saver	\$ 966	\$ -
▶ Moncrieff Com Centre (Sold 2018)			-			\$ -	Propane	- \$ -			
▶ Brussels MVCA Park	34988-001		1,112			\$ 480					
▶ Brussels Arena	18468-001		325,800	904	95.8%	\$ 49,558	23,128	\$ 6,153	Enershare (\$10,394), Power Saver (\$402) Somers (2006)-new ice pad lights VRS Energy (2008)-capacitor installation	\$ 11,336 \$ 11,640 \$ 3,590	\$ 10,934
▶ Brussels Fair Barns	18468-002		522			\$ 256					
▶ Brussels Pool	18751-001		11,382			\$ 1,461	1,116	\$ 504			
▶ Brussels Ball Park	22558-001 ²		4,497			\$ 611					
▶ Winthrop Ball Park		200029983475	1,741			\$ 5,578					
▶ Walton Community Hall			5,469			\$ 1,161	Propane	1,007 \$ 714			
▶ Walton Ball Park		200117814248	6,812			\$ 1,332					
Libraries											
▶ Seaforth Library	19962-001		28,174			\$ 3,318	5,820	\$ 1,690	Power Saver	\$ 2,157	\$ 1,107
▶ Brussels Library	18758-001		12,675			\$ 1,689	7,445	\$ 2,142	Power Saver	\$ 927	\$ -
▶ Brussels Business & Cultural Centre (Sold 2017)	20040-002		-			\$ -	-	\$ -			
			3,370,891	3,518		\$433,543	239,885	\$ 74,642		\$ 121,594	\$ 56,058
							natural gas	206,326	\$ 57,531		
							propane	33,559	\$ 17,112		

Micro FIT Revenues

▶ Brussels STP	31163-013		17,682			\$ 14,133
▶ Seaforth WTP (Twin)	31163-012		18,322			\$ 14,631
▶ Seaforth WTP (Single)	45629-001		15,486			\$ 12,360
▶ Brussels Business & Cultural Centre	20040-003		5,100			\$ 2,746
▶ Brussels PW Shed	18611-003		10,519			\$ 5,710
▶ Seaforth Fire Hall	19933-002		10,076			\$ 5,472
▶ Vanastra Recreation Centre		200014361627	10,750			\$ 5,902
▶ Seaforth Public Works	48602-001		11,085			\$ 4,197
			99,020			65,151

HURON EAST
PUBLIC WORKS

TO: Mayor and Members of Council
FROM: Barry Mills
DATE: April 28, 2020
SUBJECT: Stop Signs at Rail Crossings

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-08-03, 2020

HOW DISPOSED OF

RECOMMENDATION:

It is recommended that Council pass By-law 21-2020 to install stops signs at all Genesee & Wyoming Railway Crossings in Huron East.

BACKGROUND:

On November 13, 2018 Transport Canada performed an inspection of Goderich- Exeter Railway Company crossing Mile 28.58 Kinburn Line and identified the following concern with the crossing sightlines: earthen berms on private property are obstructing the sight lines. The inspector's report recommends the installation of Stop Signs or an Automatic Warning Device (AWD) as the corrective action for the crossing.

COMMENTS:

As a result of Transport Canada's inspection we inspected our other 6 crossings and found issues with sight restrictions or grade changes that would warrant stops signs or AWD at our other crossings. We also reviewed adjoining municipalities and found their crossings were signed with a stop. We will be recommending the stop signs versus the AWD for cost, maintenance and consistency.

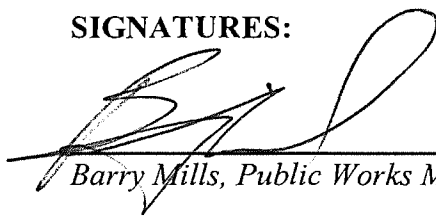
OTHERS CONSULTED:

N/A

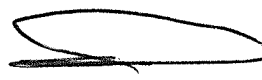
BUDGET IMPACTS:

Part of the 2020 budget cost per crossing \$100 total \$700

SIGNATURES:

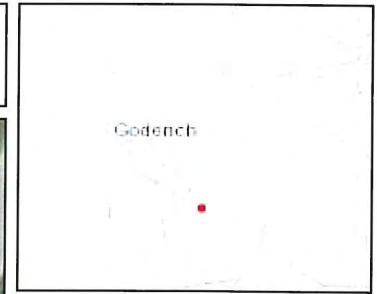
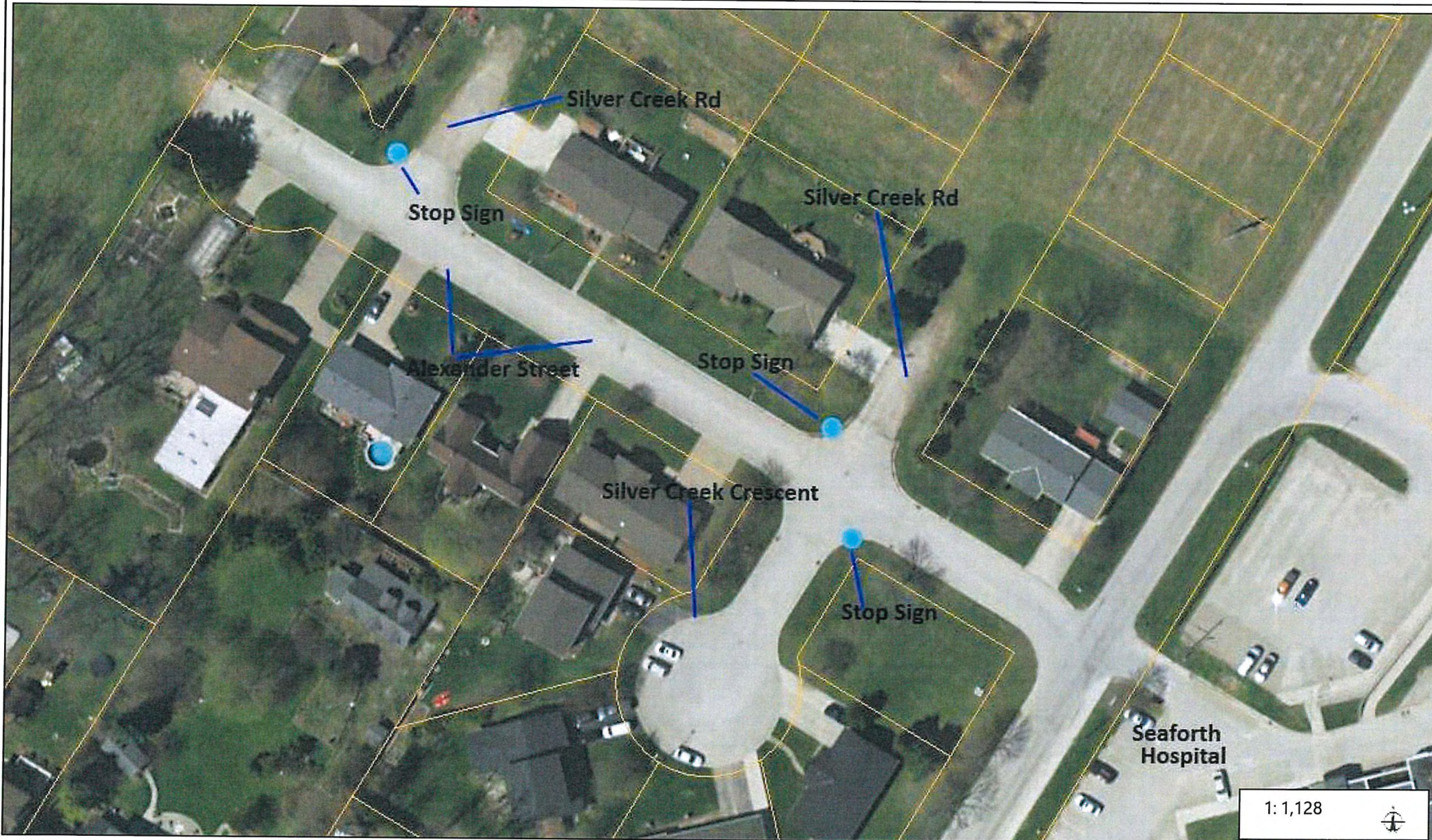


Barry Mills, Public Works Manager



Brad Knight, CAO/Clerk

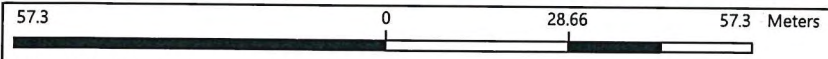
Proposed Stop Signs - Silver Creek Road & Silver Creek Crescent



Legend

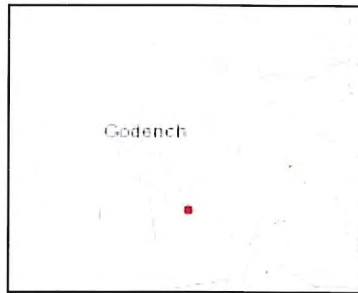
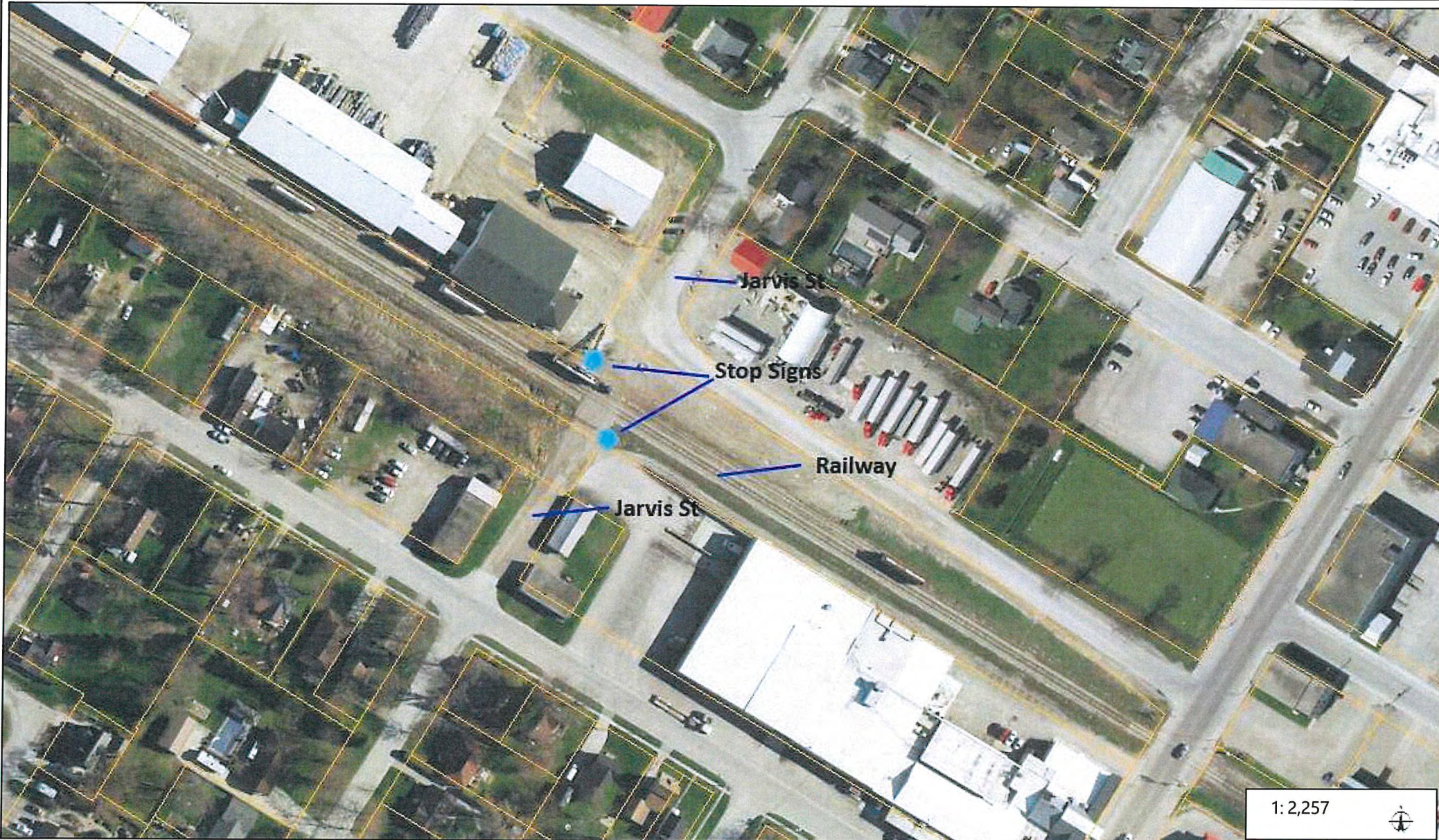
- Parcel Fabric
- Municipal Boundary
- County Boundary
- Citations

1:1,128



Notes

Proposed Stop Signs - Jarvis Street



Legend

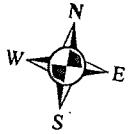
- Parcel Fabric
- Municipal Boundary
- County Boundary
- Citations

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114.7 0 57.33 114.7 Meters

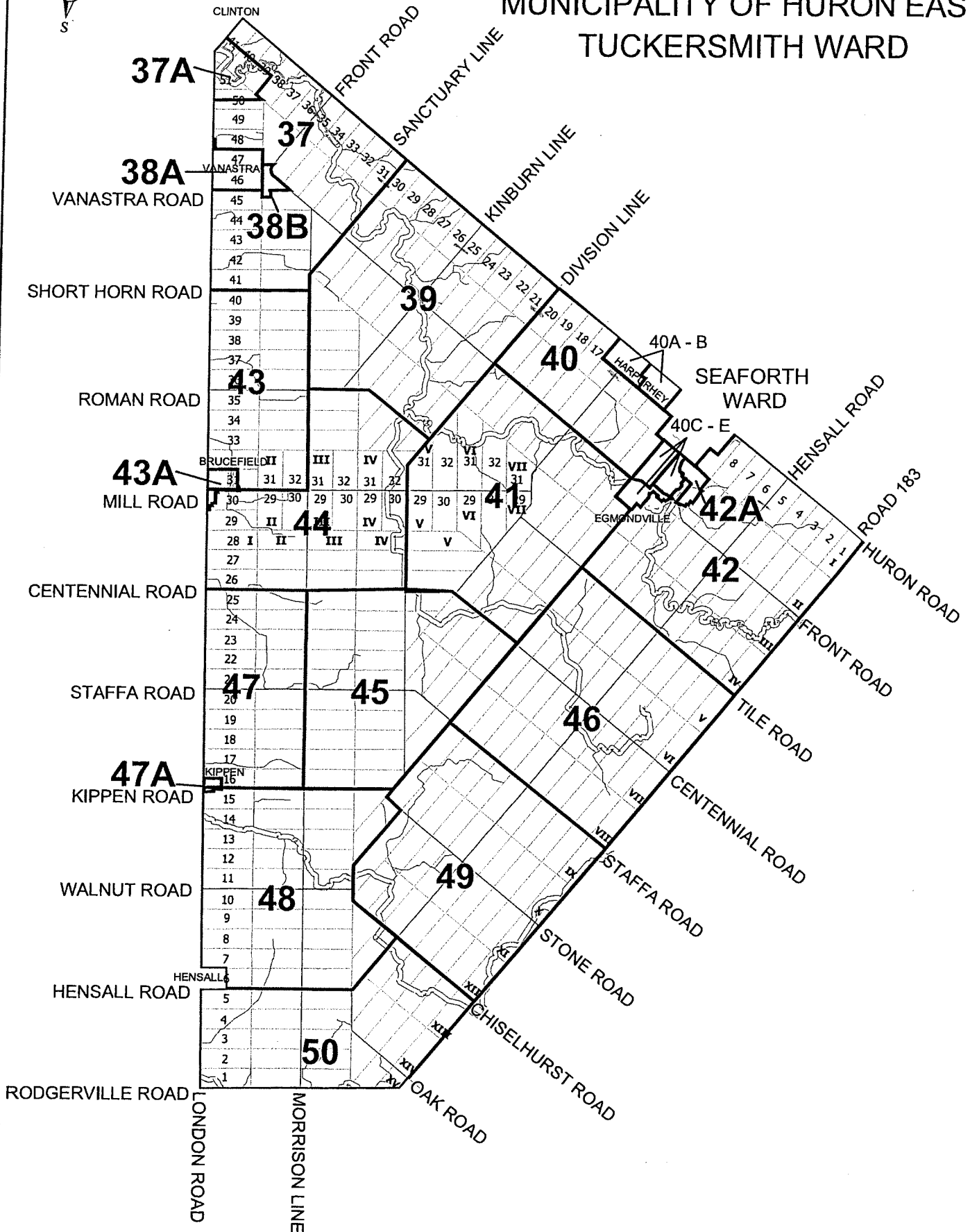
Notes



INDEX MAP

MUNICIPALITY OF HURON EAST

TUCKERSMITH WARD



HURON EAST ECONOMIC DEVELOPMENT DEPARTMENT

TO: MEMBERS OF HURON EAST COUNCIL
FROM: JAN HAWLEY, HURON EAST EDO
SUBJECT: EDO ACTIVITY REPORT
DATE: APRIL 30TH, 2020

MUNICIPALITY OF HURON EAST COUNCIL
Document No. 7-08-04, 2020
HOW DISPOSED OF

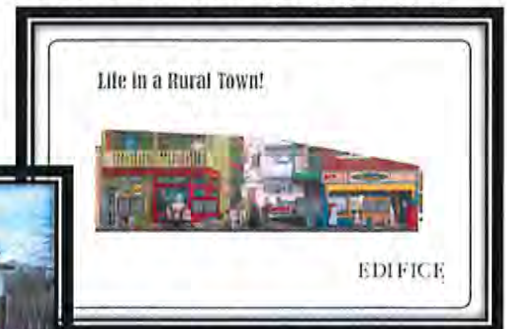
BUSINESS ACTIVITY - PROJECTS/REPORTS/FUNDING APPLICATIONS:

BUSINESS ARISING FROM COVID-19:

- Liaise directly with Huron East businesses RE: Financial support through Provincial and Federal programs via e-blasts, social media and one-on-one calls. Many Huron East businesses have taken advantage of these programs. (CERB, Interest Free Loan, *pending* Rent Subsidy)
- Continue to field inquiries RE: New business start-ups, investment opportunities.
- Working closely with local realtors providing support documentation on local property inquiries. Interest is being received from across the province (Toronto, Stratford, Seaforth). Downtown Seaforth & Brussels, alone, have 4 commercial parcels for sale in their cores.
- Administer six (6) Huron East social networking accounts and circulate posts daily regarding educational opportunities, business & community information.
- Collaborating with Joan Brady, Food Hub & Farmers' Market Coordinator, Community Futures Huron to facilitate an on-line Farmers' Market involving the Seaforth Community Market. All markets in Huron County to be invited to participate.
- Member of the Community Futures Huron Board and its respective loan and finance committees. The year 2019 proved to be one of the most successful lending years for CFHuron, and continues to be strong. This year marks my 12th year as a member of the Board. Annual Report included in Council Package.

ROAD CONSTRUCTION:

- Continue to work closely with Public Works Manager to communicate and coordinate construction issues dealing with the Seaforth BIA and to facilitate recommendations of the Downtown Seaforth Road Construction Steering Committee.
- Assisted with detour signage & routes
- Develop and implement road construction marketing strategy. Assisted Seaforth BIA in delivery of customer incentive program. The "Shop To Win Campaign" was launched May 1st through radio, print, video and social networking.
- Assisting with facilitation of Seaforth Legion Veteran's Banner program with Legion Members to be installed along Main Street following construction.
- Finalized the ordering/delivery of lights poles, flower baskets, banners & brackets for downtown Seaforth.
- Created a downtown back alley beautification program "**Looking Out My Back Door**" to encourage use of back alleys and rear access to stores during and after construction. The murals and art displays will remain after construction. Sponsors to date include; Tuckersmith Communications, Community Futures Huron, BM Ross & Associates, Huron East Economic Development & Lavis Contracting (waiting approval)



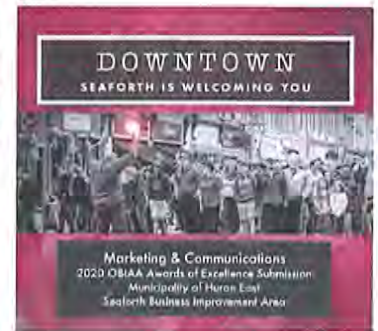
MUNICIPAL BOARD & COMMITTEE COMMITMENTS:

- Member of Huron East Municipal Heritage Committee
- Seaforth BIA Board Liaison
- Community Futures Huron Director (Treasurer) & Huron Manufacturing Association (Treasurer)
- North Huron/Huron County Acute Labour Shortage Committee
- OMAFRA/Huron County 2020 Municipal Ag Economic Development & Planning Forum

PARTNERSHIPS & AWARD RECOGNITIONS:

- Production of two videos in partnership with Dr. Christopher Cooper, Rediscovering Canada Television.
"Downtown....Seaforth is Welcoming You"

- In partnership with Rediscovering Canada Television/Edifice Studios and the Seaforth BIA, EDO Hawley co-produced a promotional video for downtown Seaforth, which will become the cornerstone for its road construction marketing campaign. In February, the initiative was recognized for Rural Excellence at the 63rd EDCO (Economic Developers' Council of Ontario) Conference in Toronto. Recently, it was nominated for a National Award, which if given the nod, will be honoured at the OBIAA 50th Conference in Toronto later this year. To date, the video has been viewed 327,904+ times.



- "Putting Vanastra on the Map – Through Adversity to the Stars" is another video co-produced by Rediscovering Canada on behalf of the Economic Development Department. This has been in the making for 2 years, and is somewhat fitting to be released on the 75th Anniversary of the end of WWII. This video has also been submitted for an OBIAA Award of Excellence. Since being released the video has had 865,229+ views. Both videos can be viewed at the link below.

<https://rediscoveringcanada.ca/rc-magazine-2020/>

- EDO Hawley was also honoured at the EDCO Conference receiving the Joseph A. Montgomery Economic Development Achievement Award presented annually to a leader in the economic development profession to celebrate his or her significant contribution to the profession based on their demonstration of the following:
 - ◇ a strong role in projects/initiatives with substantive impact on their community;
 - ◇ employed a partnership approach to build effective relationships/collaboration with diverse stakeholder groups (e.g. levels of government, business, academia and the community)
 - ◇ demonstrated effect of the economic development profession.



SIGNATURE:


Jan Hawley, Economic Development Officer

HURON EAST ADMINISTRATION

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-08-05, 2020

TO: Mayor MacLellan and Members of Council
FROM: Paula Michiels, Finance Manager-Treasurer/Deputy Clerk
DATE: April 28, 2020
SUBJECT: COVID-19 Financial Relief

HOW DISPOSED OF

RECOMMENDATION:

That the council of the Municipality of Huron East implement the following COVID-19 relief measures:

- Utilize \$100,000 from the former ward restricted reserves to reduce the 2020 tax levy by the respective ward contributions. (Brussels - \$4,143, Grey - \$17,498, McKillop - \$21,159, Seaforth - \$22,200 and Tuckersmith - \$35,000)
- Reduce the debenture interest rate by 1% for all three debenture options. (10year - 2%, 20 year - 2.5% and 30 year - 3%)
- Waive the non-sufficient fund fee (NSF) of \$35 for the period of May 05, 2020 to July 06, 2020
- Delay initiating any new property tax sales until the 2021
- The quarterly water/sewer billing for June 2020 be billed based on estimates from the previous quarter billing vs actual meter reads

BACKGROUND:

The global pandemic of COVID-19 in which Canada is currently facing will undoubtedly cause implications to the Canadian economy and finances of Huron East ratepayers. The Government of Canada and Province of Ontario have established several programs to assist Canadians as well as businesses in Ontario with the impacts of COVID-19. The Government of Canada's economic response plan is available online at <https://www.canada.ca/en/department-finance/economic-response-plan.html> and Provincial information is available at <https://covid-19.ontario.ca/>. Both of these sites are being continually updated as information changes.

Municipal governments will experience an impact to their finances, the extent of the impact will in part depend on how long the Province remains in a state of emergency. There will be some cost savings realized as well related to reduced fuel prices, meeting expenses, conferences and mileage expenses. Currently Municipal councils and staff are investigating relief options available to be provided at the Municipal level of government to assist local businesses and ratepayers in a consistent and fair manner. Attached to this report is a summary of the area lower tiers and the measures that they have implemented to date.

The Finance Manager-Treasurer has participated in several webinars/discussion panels over the last couple of weeks related to the financial impacts to Municipalities regarding COVID-19. This participation will continue to ensure the Municipality is aware of what impacts are being realized by other Municipalities and any financial relief measures being provided in relation to the current COVID-19 pandemic.

Some measures that have been taken which impact Municipalities are as follows:

- 2020 is the fourth and final year of the phase-in of assessments for the 2016 assessment cycle. The 2021 taxation year should have been the start of a new four year reassessment phase however the 2021 property re-assessment has been delayed. This eliminates phased in market values as property values in 2021 will remain at 2020 values rather than adjusting to current market values.

- The Ministry of Education has deferred the Municipality's quarterly education payment portion of the tax levy from June 30 and Sept 30 to Sept 30 and Dec 15 respectively. This will cause two payments to be due in December but may assist Municipalities with any cash flow issues experienced from non payment of property taxes.
- Request for Reconsideration deadlines have been extended until after the emergency declaration has been lifted.

Based on current information available municipal staff are recommending that Council consider the following relief effort:

- At the time of municipal amalgamation, all wards were required to contribute 3% of their weighted assessment as working capital for the new municipality. Any excess over and above this amount was to be used for the benefit of the specific ward. Over time these surplus funds have been used to establish a parkland reserve fund (using the same original percentages) or for something specific to the ward. Attached at the back of this report is a breakdown of the original contributions by ward and the proposed contributions for the proposed relief measure.

Council could provide relief to all rate payers by simply utilizing \$100,000 from these former ward restricted reserves and be applied directly to their wards tax levies. A breakdown of the former ward restricted reserves is below:

Ward	Balance as of Dec 31, 2019	Proposed Utilization COVID-19 Relief	Proposed Balance Remaining
Brussels	4,143	4,143	0
Grey	17,498	17,498	0
McKillop	21,159	21,159	0
Seaforth (1)	171,014	22,200	148,814
Tuckersmith	105,931	35,000	70,931
Total	319,745	100,000	219,745

(1) – Seaforth has a \$125,000 commitment to the Barnim Property.

The utilization of these former ward restricted reserves has to be agreed upon by the current councillors of the respective wards. By utilizing these former ward restricted reserves council would be providing tax relief to all members of the ward they represent in a fair and consistent manner. The following chart is a comparison of the current approved 2020 municipal tax levy by ward and the proposed municipal tax levy with the utilization of the former ward restricted reserves.

Ward	Approved 2020 Municipal Levy Increase	Proposed 2020 Municipal Levy Increase	Proposed 2020 Municipal Levy decrease
Brussels	4.09%	3.42%	0.67%
Grey	11.56%	10.36%	1.20%
McKillop	11.42%	9.77%	1.65%
Seaforth	6.15%	4.57%	1.58%
Tuckersmith	9.22%	7.48%	1.74%
Total	9.04%	7.56%	1.48%

If Council wants to reduce the overall taxation by \$100,000, the restricted reserves could be used for this purpose as the amounts utilized would be for the specific benefit of each ward. This measure would reduce the municipal taxation increase by approximately 1.5%.

Other relief measures being presented for Councils consideration are as follows:

- The Municipality may experience an increase in the number of returned payments for non-sufficient funds (NSF) from posted dated cheques being presented for payment as well as returned Pre-Authorized Payments on both Tax and Utility accounts. There have not been any NSF's to date since March 16th. It is recommended that the NSF fee (\$35) be waived for 60 days for the period of May 5th to July 6th, 2020.
- Interest rates have dropped since the initial debentures were proposed for the Egmondville Sewer Expansion local improvements and should in turn be reduced by the Municipality. Reduction of the Egmondville Sewer Expansion local improvement debentures by 1% for the 10 year, 20 year and 30 year debentures to 2%, 2.5% and 3% respectively is recommended by staff.
- Finance staff had prepared approximately 26 properties to initiate the tax sale process for property taxes 2 years or greater in arrears at the time of the emergency declaration. There are 10 properties that are scheduled for sale this fall if not paid in full, however the emergency declaration has halted the timeline for these 10 properties. It is recommended that Council delay initiating any new properties for tax sale until 2021.
- To maintain the safety of staff and residents the June 2020 Water/Sewer billing is recommended to be billed at estimated amounts based on the March 2020 billing. Actual readings will be obtained for the September 2020 billing if social distancing measures have relaxed by this time.

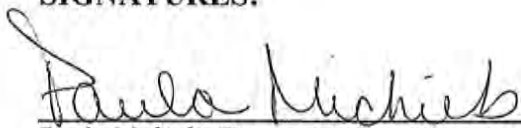
BUDGET IMPACTS:

- Utilization of the Former Ward Restricted Reserves in the amount of \$100,000
- Reduced interest revenue from the Egmondville Sewer Expansion Debentures (TBD)
- Cash flow impact on delaying the collection of properties 2 years in tax arrears to 2021

OTHERS CONSULTED:

Brad Knight, CAO-Clerk

SIGNATURES:



Paula Michiels, Finance Manager-Treasurer/Deputy Clerk



Brad Knight, CAO-Clerk

COVID-19 Lower Tier Responses

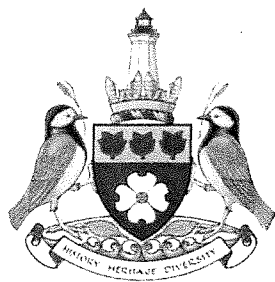
As of April 24th, 2020

Municipality	Due Date Extended (Taxes)	Due Date Extended (Water)	Waiving Interest/Penalty	PAD Changes	Collection Activity	Other
ACW	No		No deferrals or grace period			
South Huron			Providing a grace period for payment penalties until April 5th, starting March 16, 2020. On April 6th, extended to June 5th.	Will pull from PAP process if requested		
Goderich			Providing a grace period for payment penalties until May 1st, 2020, further extended to June 30th at April 14th meeting.			
Huron East	No		No deferrals or grace period established. Delayed applying April Interest by 1 week. Awaiting Council direction for May interest.	Will pull from PAP process if requested		May offer grace period closer to next instalment, still working on Options report.
North Huron			Providing a grace period for payment penalties until May 1st, starting March 24th, 2020	Will pull from PAP process if requested		Will re-visit after May 1st.
Howick	No		No deferrals or grace period			Will accommodate those in need through process if requested in writing

Municipality	Due Date Extended (Taxes)	Due Date Extended (Water)	Waiving Interest/Penalty	PAD Changes	Collection Activity	Other
Central Huron	No		Holding off applying penalty or interest until May 31st to allow residents to make alternate payment arrangements.			
Morris Turnberry	No		No deferrals or grace period	Will pull from PAP process if requested		– At the April 7 Council Mtg, Council passed a motion to authorize the CAO/Clerk to waive penalty on late payments due April 30 until the second installment date (June 25) on a case by case basis upon request by ratepayers.
Lambton Shores	No		No deferrals or grace period			
West Perth			Providing a grace period for payment penalties until further notice, starting March 16, 2020	Will pull from PAP process if requested		
South Perth			Nothing due until end of May			Will consider on April 7th
North Middlesex			Providing a grace period for payment penalties, starting March 16, 2020	Will pull from PAP process if requested		

Former Ward Restricted Reserves

	Original		Proposed	
	Contributions	%	Contributions	%
Brussels	119,744	10%	4,143	4%
Grey	244,094	20%	17,498	17%
McKillop	212,727	18%	21,159	21%
Seaforth	282,205	23%	22,200	22%
Tuckersmith	347,297	29%	35,000	35%
	1,206,067	100%	100,000	100%



Norfolk County Office of the Mayor

A-6-m

8-08-01

March 1, 2020

Ontario Municipalities

Dear Heads of Council and Councillors:

Re: Issues regarding the mapping of Provincially Significant Wetlands (PSWs)

Norfolk County Council is working to address significant issues that have come to our attention regarding the mapping of Provincially Significant Wetlands (PSWs).

Following the Ministry's updated mapping related to PSWs, the County updated its Official Plan to bring its policies in line with the new mapping. Following that, the County planning staff introduced a Zoning By-Law amendment to update the zoning to reflect the new mapping and to provide consistency between the Zoning By-Law and the Official Plan. Though the mapping is wholly outside the County's process and control, the zoning by-law amendment was not approved by Council, flowing from significant public concern about the updated mapping affecting people's properties. In some cases, some of these changes were very significant.

The County submitted comments to the province as part of the review of the Provincial Policy statement requesting that the process for PSW mapping be significantly improved to allow for transparency and better land owner engagement, including, for example, a right of appeal or formal dispute resolution process. This will allow for land owners to be properly informed and engaged where land use designations that affect their property may result. The current process appears to be severely underfunded and without any meaningful way for affected residents to engage.

The County is seeking support from other rural municipalities who may be affected by this to address this issue with the province.

Thank you for your consideration of this matter.

Yours Truly,

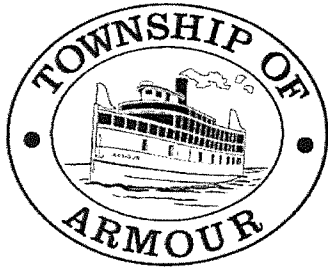
Handwritten signature of Kristal Chopp in cursive.

Mayor Kristal Chopp
Norfolk County

cc. The Honourable Steve Clark,
Minister of Municipal Affairs and Housing

○ Governor 50 Colborne St., S. • Simcoe ON N3Y 4H3
Simcoe T: 519.426.5870 Ext. 1220 • F: 519.426.7366
Square norfolkcounty.ca

The logo for Norfolk County, featuring the word "Norfolk" in a large, stylized serif font, with "COUNTY" in a smaller, sans-serif font below it, and a small star to the right.



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332
(705) 382-2954
Fax: (705) 382-2068
Email: info@armourtownship.ca
Website: www.armourtownship.ca

A/Copy.
8-08-02

April 29, 2020

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Re: Support Resolution - High Speed Internet Connectivity in Rural Ontario

At its meeting held on April 28, 2020, the Council of the Township of Armour passed Resolution #6 supporting our Councillor Rod Ward's letter regarding the need to make substantial investments in high-speed internet connectivity in the rural areas of Ontario.

A copy of Council's Resolution #6 dated April 28, 2020 and Councillor Ward's letter is attached for your consideration.

Sincerely,

Charlene Watt
Deputy Clerk

Cc: MPP Norm Miller, MP Scott Aitchison and Ontario Municipalities

Enclosures



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: April 28, 2020

Motion # 6.

That the Council of the Township of Armour supports the letter, dated April 15, 2020 from Councillor Rod Ward, on the need to make substantial investments in high-speed internet connectivity in rural areas. Furthermore, that this resolution and the letter be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka and all Ontario municipalities requesting their support.

Moved by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input checked="" type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Seconded by:

Blakelock, Rod	<input checked="" type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated 

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod
 Brandt, Jerry
 MacPhail, Bob
 Ward, Rod
 Whitwell, Wendy

For	Opposed
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

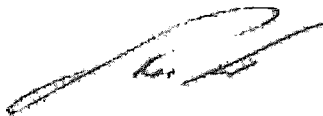
April 15, 2020

To whom it may concern,

The COVID-19 pandemic in Ontario has highlighted both our positive responses to a crisis, and some definite shortcomings in infrastructure, systems and services which need to be addressed on a long-term basis. Setting priority on solving these issues will be a challenge, given the differing agendas and the strained budgets. Solving fundamental issues should focus on the most basic needs as a starting point. One of the clear needs in a rural community such as the Almaguin Highlands, highlighted further by recent events, is the need for proper high-speed internet connectivity. Healthcare and education are both going down a path where appropriate connectivity is assumed. Like many models that move outward from metropolitan areas, this assumption is lost on rural areas. For the vast majority of households in our community, true high-speed connectivity simply does not exist. For the vast majority of future strategies in healthcare and education, there is an assumption that it does exist.

Even in areas in the Almaguin Highlands which have 'high-speed' internet, the overall infrastructure is still limited. It is certainly not designed to deal with a sudden huge peak in demand. Whereas the capacity in large urban centres is built to handle the added throughput, there are clear limitations here. The best way to explain it is a comparison to hydro. Imagine if everyone went home at the same time and turned their lights on, but because there wasn't enough hydro capacity overall, all lights were 50% dimmer than normal and some appliances simply didn't work. We no longer have to imagine what happens with internet speed during peak usage. Suddenly during the COVID pandemic, people are working from home who have never worked from home. Kids are trying to do courses on-line. People who are not working are turning on-line to stay connected. Video-conferencing, which was a totally foreign concept to many, is now part of daily routine. Any idea how much internet bandwidth video uses? It's no wonder we hit a wall.

The future of healthcare sees patients being monitored and cared for in their own homes, through the use of technology. The future of education sees students doing much of their learning on-line. The future of business and commerce sees the ability to function outside the 'bricks and mortar' of an office location. Malls disappear and on-line shopping is the norm. For some, that future has already arrived. Our area has already been drastically affected by cutbacks in the area of healthcare and education through gradual decreases in budgets and services. Technology offers us the ability to level the playing field to a great extent. High-speed connectivity cannot be seen as a luxury or a nice-to-have, any more than hydro should be seen that way. In order to solve some other problems (i.e. skyrocketing budgets in healthcare and education) the wise investment is in providing connectivity for every resident in the province.



Rod Ward
Councillor
Armour Township



A-1-17-
8-08-03

April 21, 2020

To: Municipalities of Ontario – by email

Re: A Resolution to Request the Province of Ontario Review the Farm Property Class Tax Rate Programme in Light of Economic Competitiveness Concerns between Rural and Urban Municipalities

Please be advised that at its March 10, 2020 meeting, the Council of the Township of Mapleton carried the following Resolution 2020-04-14:

WHEREAS the Province of Ontario implemented changes to property assessment and introduced taxation reform which came into effect in 1998;
AND WHEREAS prior to 1998 farm properties were subject to taxation at the base residential tax rate and qualified farmers applied annually to the province to be reimbursed 75% of the farm portion of the taxes paid to the local municipality;
AND WHEREAS the province changed the method of delivering farmer's rebates by creating the Farm Property Class Tax Rate Programme under the jurisdiction of the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA);
AND WHEREAS rather than apply annually and wait for property tax rebates, the delivery of the programme shifted to local municipal governments and onto the property tax system;
AND WHEREAS eligible farmland assessment values are now locally subsidized by 75% of their full current value assessment (CVA) to produce a lower weighted assessment base which is used for tax rate setting purposes;
AND WHEREAS the effect of the locally subsidized weighted assessment shifts an increased burden of tax onto all other property classes within the municipality;
AND WHEREAS these taxation reforms were originally supposed to be revenue neutral and offset by funding from the Ontario Municipal Partnership Fund (OMPF) and its predecessor the Community Reinvestment Fund (CRF);
AND WHEREAS the province has been reducing support from the Ontario Municipal Partnership Fund while the cost of the farm tax rebate programme is continuously increasing;
AND WHEREAS an economically competitive agricultural industry provides affordable food and agricultural products to all Ontarians and is a provincial objective that should be cost shared amongst all of its citizens;
AND WHEREAS the cost of this programme disproportionately falls upon property taxpayers in rural municipalities;
AND WHEREAS higher property taxes in rural municipalities is creating economic competitiveness issues between rural and urban municipalities;

(over for page two)



Page 2 of 2, Mapleton Resolution

Re: Prov. Review of Farm Property Class Tax Rate Programme

AND WHEREAS the province hasn't undertaken a review of this programme since it was implemented in 1998;

NOW THEREFORE the Council of the Township of Mapleton requests that:

1. The Province of Ontario undertake a review of the Farm Property Tax Class Rate Programme to determine:
 - a. The appropriateness of the cost of the Farm Property Tax Class Rate Programme falling disproportionately amongst rural residential and business property owners when the benefit of an economically competitive agricultural industry and affordable food and agricultural products is a provincial objective that should be shared amongst all taxpayers in Ontario;
 - b. The adequacy of funding being provided to rural municipalities to offset the cost of the Farm Property Tax Class Rate Programme;
 - c. The differences between the amount of property taxes paid in rural and urban municipalities and the root causes of those differences;
 - d. Economic competitiveness concerns with disproportionately higher average property taxes being paid in rural municipalities;
 - e. Other methods of delivering the farm tax rebate programme to farmland owners where the cost can be shared province-wide.

AND BE IT FURTHER RESOLVED THAT this motion be sent to Hon. Doug Ford, Premier of Ontario, Hon. Steve Clark, Minister of Municipal Affairs and Housing, Hon. Rod Phillips, Minister of Finance, Hon. Ernie Hardeman, Minister of Agriculture, Food & Rural Affairs, MPP Randy Pettapiece, Hon. Ted Arnott, all Ontario Municipalities, Rural Ontario Municipal Association (ROMA) and Association of Municipalities of Ontario (AMO).

Attached you will find the County of Wellington Committee Report dated January 16, 2020 regarding the 'Farm Property Class Tax Rate Programme' for review and consideration.

Should you have any questions or concerns, please contact the undersigned.

Sincerely

Larry Wheeler
Deputy Clerk

Attach. (1)



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Thursday, January 16, 2020
Subject: Farm Property Class Tax Rate Programme

Background:

The Province of Ontario implemented changes to property assessment and introduced taxation reform which came into effect in 1998. Prior to this, farm properties were subject to taxation at the base residential tax rate and farmers applied annually to the Minister of Finance to be reimbursed 75% of the farm portion of taxes paid to the local municipality.

As part of assessment reform, the Province changed the method of delivering farmer's rebates by creating the Farm Property Class Tax Rate Programme under the jurisdiction of the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA). Under the new programme, rather than apply annually and wait for property tax rebates, delivery of the programme shifted to local municipal governments and onto the property tax system. Eligible farmland assessment values are now discounted by -75% of their full current value assessment (CVA) to produce a lower weighted assessment base which is used for tax rate setting purposes. With residential tax rates being the benchmark ratio of 1.0, farmlands have been set in legislation to have a 0.25 ratio or lower. The effect of the discounted weighted assessment shifts an increased burden of tax onto all other property classes in the County by way of increasing the benchmark tax rate. Doing so has a pronounced effect on the residential sector which comprises 78% of the County's levy base. By comparison, farmland taxes comprise 7% of the total levy base.

	2019 CVA	% raw CVA	WTD CVA	% Wtd CVA	2019 Levy	% of Levy
Residential	12,584,607,345	68.02%	12,584,474,157	77.91%	77,709,877	77.91%
Multi Residential	86,932,592	0.47%	165,171,925	1.02%	1,019,946	1.02%
Farmland	4,499,862,369	24.32%	1,124,965,592	6.96%	6,946,730	6.96%
Commercial	863,761,038	4.67%	1,287,867,708	7.97%	7,952,660	7.97%
Industrial	368,081,028	1.99%	882,959,280	5.47%	5,452,326	5.47%
Pipeline	41,303,954	0.22%	92,933,897	0.58%	573,872	0.58%
Managed Forest	55,959,714	0.30%	13,989,929	0.09%	86,389	0.09%
County Total	18,500,508,040	100.00%	16,152,362,486	100.00%	99,741,800	100.00%

Challenges facing Rural Municipalities

Shifting of farmland discounted assessment onto residential taxpayers is specific to rural municipalities. Schedule A shows the difference between raw (unweighted) assessment roll values and resulting weighted assessment in Wellington County as compared to a typical urban municipality. In 2019 the residential tax class comprised 68.02% of Wellington County's assessment base, but the residential class pays 77.91% of property taxes once tax ratios are factored in. The farmland ratio of 0.25 has the effect of increasing the residential tax burden by approximately 10% across the County.

Conversely, in an urban municipality with very little farm tax class, the residential assessment base of 78.50% is reduced to 66.27% of total weighted assessment used for tax rate setting purposes. A reduction of more than 12% off the residential tax burden. This causes Wellington County economic competitiveness issues for the County's southern municipalities that border a number of urban municipal centres. Tax policy treatment greatly favours urban municipalities in Ontario.

Since the cost of providing the Farm Property Class Tax Rate Programme was downloaded by the province in 1998; provincial funds have been allocated annually to rural municipalities to offset the tax loss. This was supposed to be a revenue neutral allocation. However, each year transfer amounts from the Ontario Municipal Partnership Fund (OMPF) continue to decline. The Table below shows that a total tax levy of \$34,669,691 was necessary in order to provide the farmland tax incentive rebate benefiting 5,807 farm property owners in Wellington. The OMPF allocation county-wide in 2019 was \$7,065,800 leaving a shortfall of more than \$27 million in levy which is shifted onto every other property owner in Wellington County. This translates to \$754 per property in the County or 15.7% of total taxes for the typical homeowner. This is a significant amount of additional property tax burden that our residents continue to bear annually and which are subject to increase depending on market value of farmlands.

In essence, County residents are providing the -75% rebate instead of the Province for the Farm Property Class Tax Rate Programme, creating significant financial hardship amongst our ratepayers and limiting the County's economic competitiveness with neighbouring jurisdictions.

**WELLINGTON COUNTY - 2019 FARMLAND PROPERTIES
OMPF FUNDING TO MITIGATE COST OF FARM PROPERTY CLASS TAX REBATE**

Municipality	Municipal Rebates	Municipal OMPF Grant	Municipal Levy Impact	County Rebate* Distribution	Total Additional Levy Required
Puslinch	\$ 232,040	\$ 415,700	\$ (183,660)	\$ 2,846,353	\$ 2,662,693
Guelph/Eramosa	\$ 1,137,235	\$ 490,300	\$ 646,935	\$ 3,120,713	\$ 3,767,649
Erin	\$ 890,468	\$ 593,300	\$ 297,168	\$ 2,852,697	\$ 3,149,866
Centre Wellington	\$ 1,987,127	\$ 319,600	\$ 1,667,527	\$ 5,553,231	\$ 7,220,758
Mapleton	\$ 5,235,570	\$ 837,400	\$ 4,398,170	\$ 1,961,338	\$ 6,359,507
Minto	\$ 1,446,483	\$ 1,604,600	\$ (158,117)	\$ 1,153,001	\$ 994,884
Wellington North	\$ 2,900,554	\$ 1,296,800	\$ 1,603,754	\$ 1,844,780	\$ 3,448,534
Wellington County	\$ 20,840,213	\$ 1,508,100	\$ 19,332,113		
Total	\$ 34,669,691	\$ 7,065,800	\$ 27,603,891	\$ 19,332,113	\$ 27,603,891

Additional levy required to provide farm rebate after OMPF grant

Total Properties **	36,607	Tax per property	\$754
Less # of Farms	5,807		
	30,800	Excluding farms	\$896
Population	97,610	Tax per resident	\$283

* County farm rebate distribution based on local municipal levy % share

** excludes special/exempt properties

Farm Application Deadline Requirements

Another challenge faced by rural municipalities is how the farm application and deadline requirements are administered by OMAFRA (now by AgriCorp). In any given year, many farm owners do not submit their applications within the specified deadline. The result is that many bona fide farm properties end up 'flipping' out of the discounted farm class and into the full residential tax class upon the next roll return. The assessment of these farm values are no longer discounted when calculating total weighted assessment, which is used for tax rate setting purposes.

This creates two distinct ongoing problems for rural municipalities. One is that the benchmark residential tax rate is lower than it otherwise would be; and two, upon approval of the late applications by OMAFRA, municipalities must refund the -75% difference in farm taxes retroactive to January of the current or sometimes even the preceding taxation year. There is no administrative or monetary penalty for late applications. Each year Wellington County finds approximately \$20,000,000 of farmland valuation excluded from the farmland discount programme due to late applications.

This year staff identified a major anomaly with farmland assessment loss of close to \$90,000,000. Upon enquiry, it was reasoned that the extremely high change in farm CVA was due to administrative changes as programme delivery shifted from OMAFRA to AgriCorp. County staff expect that most of the outstanding farm applications will be approved and revert back to the farm tax rate during 2020. Staff have included an additional \$300,000 in estimated property tax write-offs into the 2020 budget to set aside additional funds in preparation for the County's share of potential write-offs as tabled below:

2019 FARMLAND CVA CHANGE OVER TO RESIDENTIAL RT CLASS
(Between September 25 in-year growth and final November 2019 growth)
Possible write-off amounts IF all properties revert back to AGRICORP approved FTIP

	PUSLINCH	GET	ERIN	CTR WELL	MPLTN	MINTO	WN	COUNTY
Est Prop Count	-20	-24	-26	-18	-22	-19	-28	-157
Farm CVA Loss	8,500,000	17,500,000	13,000,000	10,000,000	19,000,000	5,000,000	16,500,000	89,500,000
Res Tax Rate	0.00167135	0.00260652	0.00295749	0.00321969	0.00476387	0.00544891	0.00481749	0.00617506
Res Taxes	14,206	45,614	38,447	32,197	90,514	27,245	79,489	552,668
Farm Tax Rate	0.00041784	0.00065163	0.00073938	0.00080492	0.00119097	0.00136223	0.00120437	0.00154376
Farm Taxes	3,552	11,404	9,612	8,049	22,628	6,811	19,872	138,167
Potential w/o *	(\$10,655)	(\$34,211)	(\$28,835)	(\$24,148)	(\$67,885)	(\$20,433)	(\$59,616)	(\$414,501)
							Grand Total'	(\$660,285)

* excludes Education Tax Component

Farmland Property Assessment Valuation

The Municipal Property Assessment Corporation (MPAC) is responsible for placing current market value assessment (CVA) on all properties in Ontario. The most recent province-wide reassessment updating the base year to January 1, 2016 was returned for the 2017 tax year. As mandated by the Province, any assessment increases are phased-in over a 4-year cycle. MPAC reported the average farmland increase province-wide was 64% and residential CVA increased by 18%. By comparison, Wellington County CVA has increased by 68% and 13% respectively.

In the 2016 Assessment Update Summary, MPAC reports they have strengthened the accuracy and equity of farm valuations by improved sales verification processes of bona fide farmer-to-farmer sales along with undertaking a comprehensive review of vacant farmland sales as far back as January 2008. They report that upward trends continue to increase provincially as demand for farmland outweighs the supply and non-agricultural buyers continue to purchase farmlands creating competition. Agri-Food Canada reported the net worth of an average farm was expected to reach \$2.8 million in 2017.

Staff conducted a preliminary review of open market farm sales in Wellington County during 2018 and 2019. The data reveals that the current 2016 base year CVA of farm properties sold continue to be under-assessed by 27.43%. Sale prices ranged from \$26,000 to \$4,200,000.

Wellington County	2019 Farm Sales	2018 Farm Sales	Total Sales
Number of valid farm sales	97	108	205
Total CVA of farm sales	90,515,500	89,366,400	179,881,900
Combined sale prices	130,333,790	117,533,356	247,867,146
Difference sales to assessment	39,818,290	28,166,956	67,985,246
As a percentage	30.55%	23.97%	27.43%

* source MPAC Municipal Connect

Assessment Act Considerations

Current value assessment is defined as “the amount of money the fee simple, if unencumbered, would realize if sold at arm’s length by a willing seller to a willing buyer.” For farm properties, the province has clearly indicated that farm properties are to be treated different from the concept of current value. Section 19(5) of the Assessment Act requires that current value of the land and buildings should only be used when sales are for farm-purposes only and reflect the productivity of the land for farming purposes.

MPAC assessment methods must only consider farmer-to-farmer sales. In this case, the Assessment Act requires MPAC to exclude any sales to persons whose principal occupation is other than farming. This has the effect of excluding any other type of buyer and highest and best-use considerations from current value assessment.

From a land productivity perspective, land classes are adjusted for their productivity. For example, Class 1 farmlands are the most productive for crops, while on the other end of the scale, Class 6 is for swamp and scrublands that are the least productive. Lands in Wellington County and in particular, the southern portion of the County sell for far more per acre than what farms are assessed at for farm purposes. Analysis undertaken with regard to current assessment appeals shows that the best lands (Class 1) are currently being assessed in the \$14,000 to \$16,000 per acre range for farms. Sales of larger land holdings are selling in the range of \$20,000 to \$25,000 per acre range.

The intent of Section 19(5) of the Assessment Act is to limit and protect farm property from current value considerations outside of farming. This means that generally speaking, farms are naturally under-assessed from general market considerations – providing favourable assessments to the farming community in comparison to true market value.

Other Assessment Considerations

- Farm owners who reside on the property do pay a residential tax component for their home plus one acre of land at the farmland rate. However, the valuation is based on a replacement cost method that produces a much lower value (\$223,125) than non-farm residences (\$424,187) as shown here on the average (County) property value and tax comparison.

Average 2019 Farm and Residential Value and Taxes

2019 farm house CVA	223,125	2019 Average Residential Property CVA	\$424,187
2019 Farmland CVA	901,900		
Average 2019 total farm CVA	\$1,125,025		
2019 farm house taxes	\$2,526		
2019 farmland taxes	\$2,553		
2019 total farm taxes	\$5,079	2019 Average residential taxes	\$4,803

- As seen above, while the average farm value is assessed at over 2.6x the value of the average residential property, overall taxes are comparable.
- According to MPAC's 2019 Market Change Profile report, of the 6,465 properties classified as farms, 1,892 are owned and/or occupied by non-farmers. Although the property owners are not engaged in farm activity or business, their properties are valued as if they are. These non-farmers benefit from lower residential structure values and lower land values, which translate to lower taxes simply by nature of leasing their land to a bona fide local farmer. This treatment can be perceived as rather unfair to typical residential property owners in Wellington County.
- Many owners of farmland also enjoy other property tax discounts if they are eligible to enter into either the Managed Forest Tax Incentive Programme (0.25 ratio) or the Conservation Land Programme which is fully exempt from property taxes.
- In order to receive the farm class tax discount, the owner must have a Farm License and be in the business of farming. Municipal taxes paid are then able to be written off as a business expense on annual income tax returns. Whereas residential property owners are not able to do so.

Impacts of Assessment Increases on the Farming Community

Being predominantly a rural community with strong roots planted in farm trades, Wellington County farmers observed significant increases in their farmland valuation. It is acknowledged that farmland values have increased significantly in the County of Wellington. In the 2012 base year valuation, farmland made up 19.8% of the County's assessment base and 5.4% of the taxable assessment base. For the 2016 base year valuation, farmland now makes up 25.1% of the Wellington County assessment base and 7.2% of the taxable assessment base.

Recently, groups such as the Christian Farmers Federation of Ontario (see correspondence received on this agenda) and the Ontario Federation of Agriculture began approaching local Councils to lower the farmland ratio below 0.25 in order to help offset property tax increases. Their efforts have been successful in some municipalities. Schedule B lists the municipalities that have implemented farmland ratio reductions in Ontario as reported to BMA Consultants in the 2019 Municipal Study Report.

When reviewing the list of municipalities on Schedule B, the majority of those municipalities have very little farmland valuation. Many of the urban municipalities that have granted farm ratio reductions have a much higher commercial and industrial base and farmland makes up a much lower percentage of their assessment base than Wellington County.

Many of the other Counties and rural municipalities that have granted ratio reductions (Brant, Chatham-Kent, Dufferin, Grey, Lambton and Oxford) are located further away from the GTA. These municipalities generally have lower residential assessment values and are not competing with GTA municipalities for business to the same extent as Wellington County.

Property Taxes as a Percentage of Income

- OMAFRA reported that in 2018, Wellington County farmers generated \$804,000,000 of revenue at the farm gate. The table below shows farm property taxes as a percentage of farm income to be 1.49%. Average household income in Wellington County for the same period was \$118,474. Average property tax as a percentage of residential income was significantly higher at 4.02%.

Average Farm and Residential Assessment and Taxation	2018
County average residential value	409,368
Total average property taxes *	4,764
Average income	118,474
Portion of residential income devoted to property taxes	4.02%
Total farm taxes paid in Wellington County *	11,971,488
County farmers income **	804,000,000
Portion of farm income devoted to property taxes	1.49%

* total taxes include County, local and Education

Closing Comments

Farmland values have been increasing significantly in the County of Wellington, much like other areas of the province. However, there does not appear to be an imbalance in the level of property tax burden shared by the local farming community in comparison to the average residential taxpayer in Wellington County. Under current legislation, farmland benefits from favourable property tax and assessment treatment.

The County's current assessment base cannot bear a further shift from farmland taxes onto other property types and maintain its economic competitiveness. Wellington County does not have a comparable commercial and industrial assessment base to neighbouring urban municipalities that would support such a shift without significantly burdening our residential and business class owners. Provincial grants such as the Ontario Municipal Partnership Fund, which were originally setup to compensate rural municipalities for the loss in farm taxes has been declining, leaving Wellington County taxpayers to support the industry without adequate province-wide cost sharing.

Wellington County is supportive of its local farming community. We recognize the importance of the agricultural industry on the County and in the Province of Ontario. Wellington supports the farming communities' interests in remaining economically competitive. The County is supportive of returning

the responsibility of funding the farm property class tax rebate programme back to the Province where it could be shared province-wide. Residents in urban municipalities, while retaining the benefits of cheap food and agricultural products, are not contributing financially to the economic competitiveness of the industry.

Recommendation:

That the Farm Property Class Tax Rate Programme report be received for information; and

That Wellington County support agricultural industry efforts in lobbying the Province to provide adequate funding to rural municipalities; and

That County Council pass a resolution in support of returning the responsibility of administering the Farm Property Class Tax Rate Programme back to the Province.

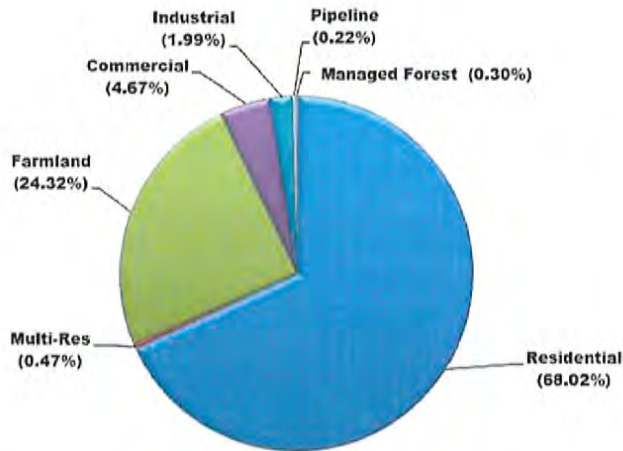
Respectfully submitted,



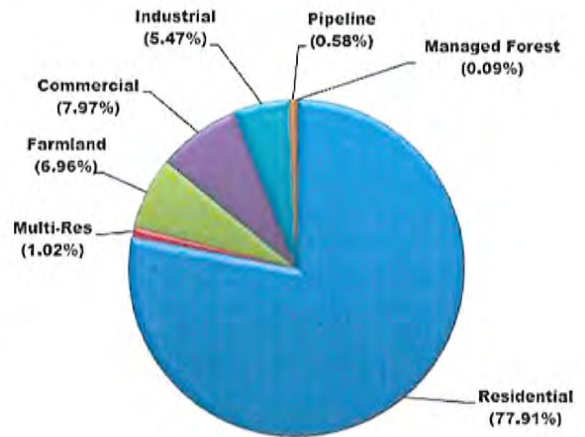
Ken DeHart, CPA, CGA
County Treasurer

SCHEDULE A Farm Property Class Tax Rate Programme

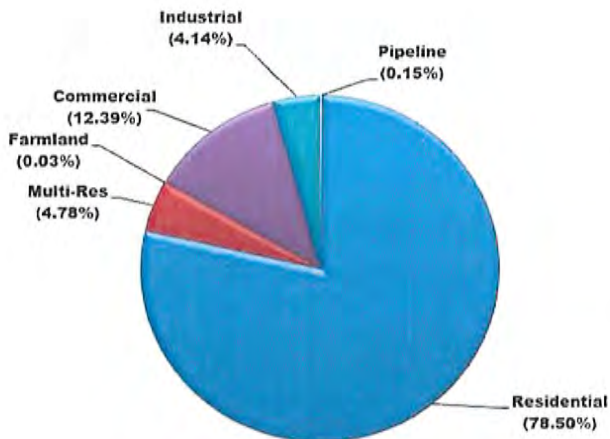
**Unweighted Assessment by Property Tax Class 2019
(Share of Property Value - Wellington - Rural)**



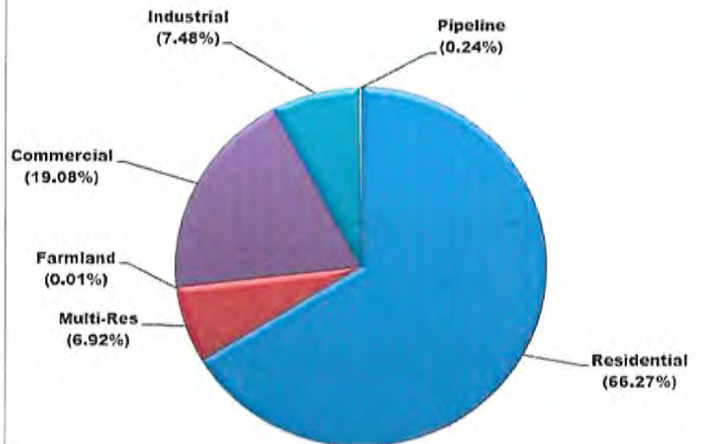
**Weighted Assessment by Property Tax Class 2019
(Share of Property Taxes - Wellington - Rural)**



**Unweighted Assessment by Property Tax Class 2019
(Share of Property Value - Urban)**



**Weighted Assessment by Property Tax Class 2019
(Share of Property Taxes - Urban)**



SCHEDULE B

Farm Property Class Tax Rate Programme

Municipalities with Farmland Ratio Reductions Implemented - 2019

Municipality *	Ratio	Farmland CVA **
Brant County	0.2400	1,319,886,818
Caledon	0.1708	998,099,123
Chathan-Kent	0.2200	5,281,633,220
Dufferin County	0.2300	1,174,945,084
Durham Region	0.2000	2,416,491,305
Greater Sudbury	0.2000	30,618,833
Grey County	0.2400	2,659,127,624
Halton Region	0.2000	971,078,709
Hamilton	0.1767	1,390,781,027
Kingston	0.2125	81,575,403
Lambton County	0.2260	4,794,630,528
London	0.1028	425,488,846
North Bay	0.1500	605,465
Ottawa	0.2000	1,561,813,865
Oxford County	0.2350	5,665,102,027
Prince Edward County	0.2319	401,646,726
Sarnia	0.2260	181,579,114
Average Ratio & CVA	0.2036	1,726,770,807
Wellington County	0.2500	4,464,961,956

* 2019 BMA Study Report - participating municipalities

** from MPAC Provincial Market Change Profile Report

Brad Knight

From: Isabel White <isabel.white69@icloud.com>
Sent: Tuesday, March 24, 2020 4:51 PM
To: Janice Andrews
Cc: Brad Knight
Subject: 23 trailer pk rd Brussels

8-08-04

Hello,

We are looking at buying Margaret Jean Williams modular home in Brussels and the bank was wondering if we could get a tentative agreement with land fee and what water and sewage would be for this home. If you could help us out or direct us to whomever could it would be appreciated so we can get the ball rolling. My number is 519-441-0354 if you have any questions or you could respond to this email address.

Thank you
Isabel

Sent from my iPhone



Petition for Drainage Works by Owners
Form 1

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

10-08-01

This form is to be used to petition municipal council for a new drainage works under the Drainage Act. It is not to be used to request the improvement or modification of an existing drainage works under the Drainage Act.

To: The Council of the Corporation of the Municipality of Huron East.

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

extension of Geiger Drain to Lot 5. On 3 LRS

In accordance with section 9(2) of the Drainage Act, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the Drainage Act for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the Drainage Act, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name) <u>Van Muldenburg</u>	(First Name) <u>John</u>	Telephone Number <u>519 821 5379</u> ext.
Address		
Road/Street Number <u>40466</u>	Road/Street Name <u>Hensall Road.</u>	

Location of Project			
Lot <u>6</u>	Concession <u>3</u>	Municipality <u>Huron East</u>	Former Municipality (if applicable) <u>Tuckersmill</u>

What work do you require? (Check all appropriate boxes)

- Construction of new open channel
- Construction of new tile drain
- Deepening or widening of existing watercourse (not currently a municipal drain)
- Enclosure of existing watercourse (not currently a municipal drain)
- Other (provide description ▼)

Geiger Drain

Name of watercourse (if known) 66 Feet

Estimated length of project

General description of soils in the area

What is the purpose of the proposed work? (Check appropriate box)

- Tile drainage only
- Surface water drainage only
- Both

Petition filed this 2 day of May, 2019

Name of Clerk (Last, first name)

Knight, Brad.

Signature

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description <i>Con 3 LRS Lot 6</i>
--------	--

Ward or Geographic Township <i>Tuckersmitch</i>	Parcel Roll Number <i>4040 160 02300900</i>
--	--

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

Sole Ownership

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
--	-----------	-------------------

Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print) <i>VAN MILTENBURG FARMS LTD</i>	Signature <i>John Van Miltenburg</i>
Name of Corporation	I have the authority to bind the Corporation.
Position Title	Date (yyyy/mm/dd) <i>02/05/2019</i>

Number	Property Description
--------	----------------------

Ward or Geographic Township	Parcel Roll Number
-----------------------------	--------------------

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

Sole Ownership

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
--	-----------	-------------------

Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)	Signature
Name of Corporation	I have the authority to bind the Corporation.
Position Title	Date (yyyy/mm/dd)

Check here if additional sheets are attached Clerk Initial *SK*

- Petitioners become financially responsible as soon as they sign a petition.**
- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act, R.S.O. 1990, c. D. 17 subs. 8(1).*
 - After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act, R.S.O. 1990, c. D. 17 subs. 10(4).*
 - After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act, R.S.O. 1990, c. D. 17 s. 43.*
 - If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act, R.S.O. 1990, c. D. 17 s. 61.*

Notice of Collection of Personal Information
 Any personal information collected on this form is collected under the authority of the *Drainage Act, R.S.O. 1990, c. D.17* and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.



John Van Miltenburg

John Van Miltenburg

Buchanan Drain

Gieger Municipal Drain

Slavin Drainage Works

Hensall Rd

LOT 8

LOT 7

LOT 6

LOT 6

LOT 5
CON 2 EAST OF
LONDON ROAD
TUCKERSMITH

LOT 4

LOT 4

"C"

LOT 6

"B"

CON 13 SOUTH
OF HURON ROAD
TUCKERSMITH

LOT 4

LOT 7

LOT 2

EAST
N ROAD
SMITH

LOT 4

29

290

280

280

270

MUNICIPALITY OF HURON EAST

May 5th , 2020

MOTION

Moved by

Seconded by

That the May 2nd, 2019 petition by John Van Miltenburg for an extension of the Geiger Municipal Drain into Lot 6, Concession 3, LRS (Tuckersmith) be accepted and that Council instruct R.J. Burnside & Associates to incorporate this petition request into the Engineer's Report (authorized by Council on April 2, 2019) being prepared for improvements to the Geiger Municipal Drain

1

Notice of Request for Drain Improvement
Drainage Act, R.S.O. 1990, c. D.17, subs. 78(1)

10-08-02

To: The Council of the Corporation of the Municipality of Huron East

Re: Burrows Municipal Drain
(Name of Drain)

In accordance with section 78(1) of the *Drainage Act*, take notice that I/we, as owner(s) of land affected, request that the above mentioned drain be improved.

The work being requested is (check all appropriate boxes):

- Changing the course of the drainage works;
- Making a new outlet for the whole or any part of the drainage works;
- Constructing a tile drain under the bed of the whole or any part of the drainage works;
- Constructing, reconstructing or extending bridges or culverts;
- Constructing, reconstructing or extending embankments, walls, dykes, dams, reservoirs, pumping stations or other protective works in connection with the drainage works;
- Otherwise improving, extending to an outlet or altering the drainage works;
- Covering all or part of the drainage works; and/or
- Consolidating two or more drainage works.

Provide a more specific description of the proposed drain improvement you are requesting:

Updating the design of the Burrows Drain to current drainage standards for future maintenance purposes and some minor improvements to the arrangement of the Burrows Drain. The Burrows Drain is up stream of the Cox drain that is currently under a section 78 review by Burnside Consulting. The report for improvements of the Burrows Drain should be combined with the Cox Municipal Drain Report as per section 8 (4) of the Drainage Act.

Property Owners:

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

Municipality Of Huron East

Ward or Geographic Township

Parcel Roll Number

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request a drain improvement.

Corporation

Corporate Ownership

Name of Signing Officer (Last Name, First Name) (Type/Print)

Brad Knight

Name of Corporation

Huron East

Position Title

CAO

Signature

Date (yyyy/mm/dd)

2020/04/24

I have the authority to bind the Corporation.

Enter the mailing address and primary contact information of property owner below:

Last Name

Barry

First Name

Mills

Middle Initial

Mailing Address

Unit Number

Street/Road Number

72

Street/Road Name

Mail Street .S

PO Box

610

City/Town

Seaforth

Province

Ontario

Postal Code

N0K 1W0

Telephone Number

519 527-1710

Cell Phone Number (Optional)

519 525-7070

Email Address (Optional)

bmills@huroneast.com

To be completed by recipient municipality:

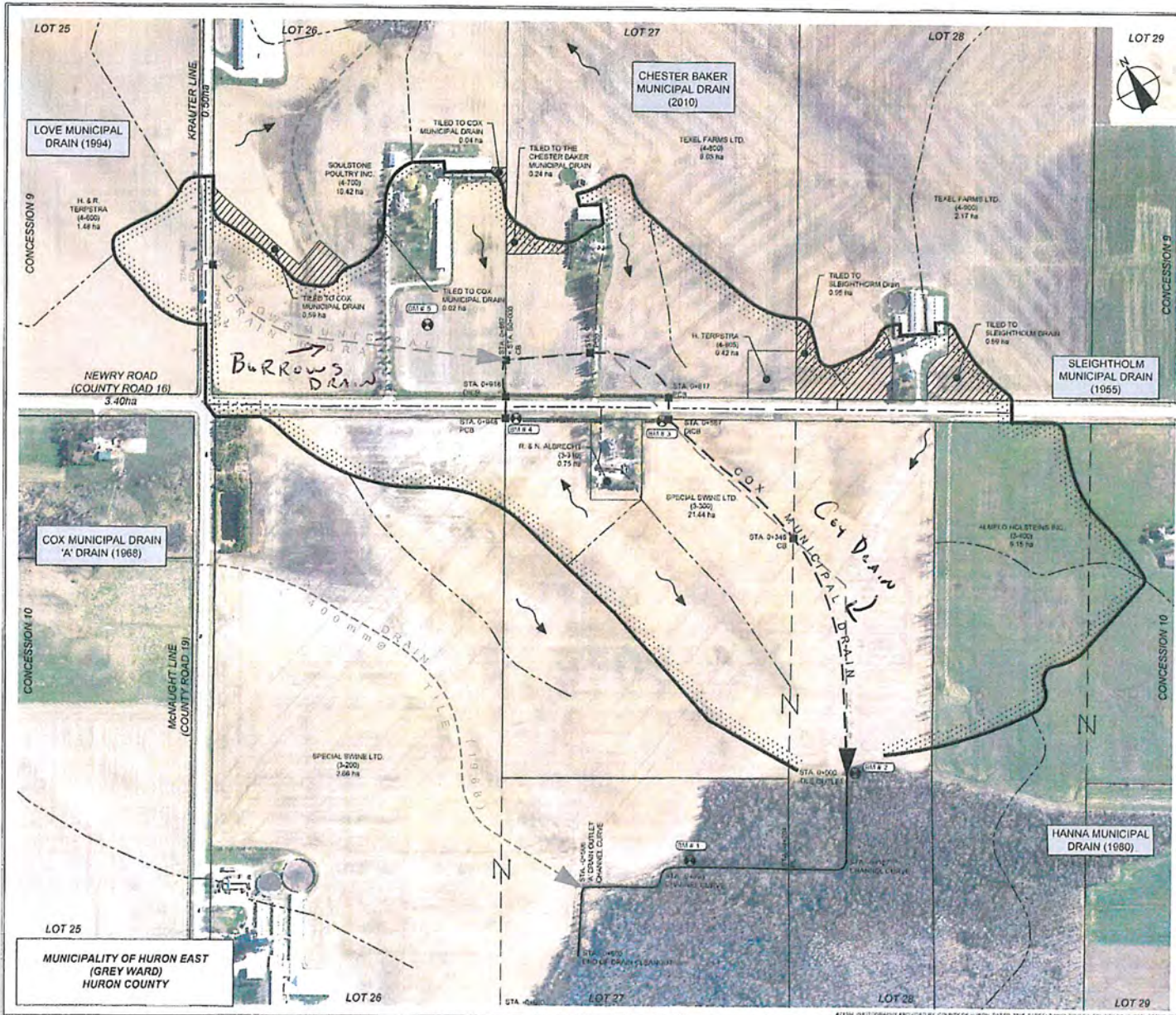
Notice filed this 24 day of April 2020

Name of Clerk (Last Name, First Name)

Brad Knight

Signature of Clerk





KEY PLAN
SCALE: 1/4" = 1' N.T.S.

LEGEND

- WATERSHED BOUNDARY
- SUB WATERSHED BOUNDARY
- DRAIN LOCATION & DIRECTION
- BENCHMARK NUMBER
- PROPOSED STRUCTURE
- ACCESS ROUTE
- DIRECTION OF SURFACE FLOW
- ROLL NUMBER
- AFFECTED AREA
- SHARED ROLL NUMBER

- Notes**
- This drawing is the intellectual property of B.J. Burnside & Associates Limited. The reproduction of any part without prior consent is prohibited.
 - The responsibility for the design, construction, and maintenance of this project rests with the client. Burnside & Associates Limited is not responsible for any errors or omissions.
 - The drawing is to be read and understood in conjunction with the contract and specifications.
 - All dimensions are in meters unless otherwise specified.

NOT FOR CONSTRUCTION

Rev	Date / Revision	Date	Auth
1	ISSUED FOR INFORMATION MEETING NO. 1	2019-09-22	EMD

BURNSIDE
B.J. Burnside & Associates Limited
322 E. Line Avenue East
London, Ontario, N6A 6S4
Telephone: (519) 271-5111 Fax: (519) 271-3702
www.burnside.ca

Client: **MUNICIPALITY OF HURON EAST**
P.O. BOX 810, 72 MAIN STREET SOUTH
DEARBOTH, ONT.
N4K 1W0

Drawing Title: **COX MUNICIPAL DRAIN**

WATERSHED PLAN

Drawn by	Checked by	Drawn by	Checked by	Drawing No.
JK	EMD	JR	EMD	1 OF 3

Date: 2019-09-22 Project No.: 300044444.0009
Scale: 1:2,500

AERIAL PHOTOGRAPHY PROVIDED BY: COUNTY OF HURON. DATUM: THE NORTH AMERICAN DATUM OF 1983 (NAD 83).

May 5th, 2020

MUNICIPALITY OF HURON EAST

MOTION

Moved by

Seconded by

THAT:

That the April 24th, 2019 Section 78 request for a municipal drain improvement by the Huron East Public Works Coordinator for the Burrows Municipal Drain (Lots 25 & 26, Con 9, Grey) be accepted and that Council instruct R.J. Burnside & Associates to incorporate this improvement request into the Engineer's Report (authorized by Council on April 2, 2019) being prepared for improvements to the Cox Municipal Drain

Notice of Request for Drain Improvement

Drainage Act, R.S.O. 1990, c. D.17, subs. 78(1)

10-08-03

To: The Council of the Corporation of the municipality of Huron East

Re: east branch of Baillie Municipal Drain
(Name of Drain)

In accordance with section 78(1) of the *Drainage Act*, take notice that I/we, as owner(s) of land affected, request that the above mentioned drain be improved.

The work being requested is (check all appropriate boxes):

- Changing the course of the drainage works;
- Making a new outlet for the whole or any part of the drainage works;
- Constructing a tile drain under the bed of the whole or any part of the drainage works;
- Constructing, reconstructing or extending bridges or culverts;
- Constructing, reconstructing or extending embankments, walls, dykes, dams, reservoirs, pumping stations or other protective works in connection with the drainage works;
- Otherwise improving, extending to an outlet or altering the drainage works;
- Covering all or part of the drainage works; and/or
- Consolidating two or more drainage works.

Provide a more specific description of the proposed drain improvement you are requesting:

enclose east branch of Baillie Municipal Drain

Property Owners:

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

Lot 35 Con. 14

Ward or Geographic Township

Grey

Parcel Roll Number

4040-420-014-04200-0006

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may request a drain improvement.

Select Ownership Type

Enter the mailing address and primary contact information of property owner below:

Last Name Terpstra	First Name Miriam	Middle Initial H
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Mailing Address

Unit Number 84483C	Street/Road Number	Street/Road Name Mc Naught Line	RR # 3	PO Box
City/Town Brussels	Province Ontario		Postal Code N0G 1H0	
Telephone Number 519-440-8116	cell	Cell Phone Number (Optional)	Email Address (Optional) miriamt@xplernet.ca	

To be completed by recipient municipality:

Notice filed this 22 day of April 2020

Name of Clerk (Last Name, First Name) Krivicki, Brian	Signature of Clerk 
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Miriam Terpstra -Lot 35, Concession 14 (Baillie Drain - East Branch)

Godencht



Legend

-  Parcel Fabric - Secure
-  Municipal Boundary
-  County Boundary
- Citations

**Baillie Drain
East Branch to
Closed**

**Lot 35
Concession 14**

North Perth

1:4,514



229.3 0 114.66 229.3 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere
© 2017 County of Huron

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

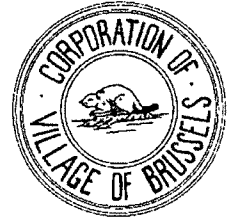
Notes



Huron East/Brussels Community Development Trust

John Lowe, Secretary ~ jlowe@huroneast.com 519-887-9799

Kathy Sebastian, Chair ~ kathleen.sebastian@ed.amdsb.ca 519-450-9627



13-08-01

*Huron East/Brussels Community Development Trust meeting
Thursday, March 12th, 2020 - 7:30pm
Brussels Library – Community Room*

Present: Paul Mutter, Kathy Sebastian, Mike Thomas, Paul Nichol, Zoey Onn, John Lowe, Joe Seili @ 1940

Absent: none **Guests:** none

Call to Order: Called by Chair Kathy Sebastian at 7:33pm.

Agenda: *Moved by Paul Nichol and seconded by Zoey Onn: "To accept the agenda as presented." Motion carried.*

Declaration of Pecuniary Interest: none

Deputations: none

Minutes of the Previous Meeting: *Moved by Mike Thomas and seconded by Paul Mutter: "To accept the minutes of December 30th, 2019 meeting as circulated." Motion carried.*

Financial Report:

- Manulife account: \$22,213.42 as at February 29, 2020 including accrued interest with 1 deposit of investment interest of \$21.16.
- 6 GICs held at Sholdice Financial in the amount of \$535,000.
- Total funds available: \$557,213.42
- Original Trust established on September 7, 2001 with an opening balance of \$529,150.23.

Moved by Mike Thomas and seconded by Paul Nichol: "That the financial report be accepted as presented." Motion carried.

The Gabel Electric invoice for the work on the sign from back in December was billed to the Brussels Medical Dental Building in the amount of \$253.01. John has asked Paula to please correct and take from our account. Huron East Treasurer Paula is asking permission to go ahead and issue the motioned funds for Brussels Horticultural Society \$1500; Brussels Santa Claus parade committee \$500; and Brussels Legion (final installment for reno) \$2500.

Paula has also requested the transfer for the outstanding sign amount of \$14,991.58.

Moved by Zoey Onn and seconded by Paul Nichol: "That we proceed with the payouts, as listed above, requested from the Huron East Treasurer." Motion carried.

Correspondence:

Old Business:

MVCA Park/Playground upgrades: – Spring installation. No firm date as of yet. When the date arrives some assistance of rakes and shovels will be all that is required. The company will perform the majority of the work.

Electronic sign:

John is awaiting to connect with Toyan from Brussels Pharmacy to have a photo taken before all 4 donations are printed in the newspaper.

Mike has offered to stop in to MicroAge Basics in Goderich to price a simple laptop with Windows and will communicate his findings to the group by email.

Moved by Joe Seili and seconded by Zoey Onn: "That we expend up to \$400 for a laptop for the electronic sign." Motion carried.

6 new logos were shown to the group drafted by hCreates. It was decided to go with 1B and ask that the most outer circle be darkened or made black. John will email Heather with our request.

Butterfly Garden:

John sent out the letter to Wingham Memorials on or about January 29th. There has been no response. Paul Nichol agreed to pay a kindly visit and see if we could get things wrapped up.

New Business: none

Closed Session: none

Adjournment and Next Meeting: *Moved by Zoey Onn and seconded by John Lowe: "That the time now being 8:03pm the meeting be adjourned." Motion carried.*

Date of next meeting: Wednesday, June 18th, 2020 at 7:30pm in the Brussels Library meeting room or at the call of the Chair.

Kathy Sebastian, Chairperson

John Lowe, Recording Secretary

**MINUTES
VANASTRA RECREATION CENTRE / DAY CARE
COMMITTEE MEETING
SATURDAY, MARCH 21st, 2020 at 12:00 pm**

- Members Present:** Janet Boot, Scott Townsend and Mark Stone
- Members Absent:** Huron East Councillor Brenda Dalton and Becky Kyle
- Staff Present:** VRC Manager, Lissa Berard
Secretary, Janice Andrews

1. CALL TO ORDER

Chair Janet Boot called the meeting to order at 12:05 p.m.

The special meeting was called regarding the dehumidification/ventilation project and the Annual Chicken Dinner fundraiser.

2. CONFIRMATION OF THE AGENDA

Moved by Scott Townsend and seconded by Mark Stone:
That the Agenda for the special meeting dated March 21st, 2020 be adopted as circulated with the following addition: Other Business – Fundraising. Carried.

3. DECLARATION OF PECUNIARY INTERESTS AND GENERAL NATURE THEREOF

4. DELEGATIONS

9. UNFINISHED BUSINESS

Dehumidification/Ventilation Project (Phase I)

The Facility Manager provided an update and reviewed the proposal received from Josh’s Gas Service for the upgrades to heating and ventilation of the pool area at the facility. Committee members were advised that the proposal includes two 200 CFM Hydronic Heat Air Handling Units combined with 2 Venmar 1200 DD Pool HRV units that would provide the required supply air and outdoor ventilation air required to maintain good swimming pool room air quality while recovering 65% to 70% of the heat and moisture from the air being exhausted and returning it into the pool area and the condensate to the pool. A gas fired boiler to provide the hydronic heating coils with a source of hot water for air heating, and the existing pool heater system can continue to heat the pool as is currently done. This system would provide approximately a 70% reduction in the heating required to warm the outdoor air entering the pool area from outdoors in the winter, and would provide the ability to maintain 55% RH in the swimming pool area on an ongoing basis. All of the equipment proposed operates on 115v single phase power – 15 amp circuits for each unit (4 units total). It would cost less to operate than the existing exhaust fans and furnace system currently installed due to the heat recovery savings. The equipment would be installed on two elevated platforms attached to the end wall of the pool area in the pool room, and ductwork would be run to and from outdoors from the HRV’s and spiral duct from the air handlers

along the length of the walls on either side of the pool. Should engineered drawings be required they would arrange for that to be done and all electrical work would be completed by others. It was also noted the shut down time for the project would be minimal and work could commence immediately.

The Manager had questioned the positioning of the platform and is in discussions with the company on having the units installed in the corners to avoid having posts on the travelled portion of the deck area.

The Manager advised that the quotation does not include the electrical panel change noting John Hill, Building & Property Maintenance Coordinator, has contacted Elligsen Electric to provide a quotation for the upgrades.

Committee members discussed the proposal noting the system was less expensive than the system recommended by the engineer, would have lower maintenance costs and in particular the energy savings would be significant. The Facility Manager advised Josh's Gas Service has installed and maintained the pool heaters currently in the facility noting service has been satisfactory over the years. Committee members were all in agreement to accept the proposal as submitted by Josh's Gas Service and have the work commence as soon as possible to take advantage of the temporary shut down of the facility due to the Covid-19 pandemic.

Moved by Scott Townsend and seconded by Mark Stone:

That the Vanastra Recreation Centre/Day Care Committee accept the quotation of Josh's Gas Service in the amount of \$75,043.20 plus applicable taxes to provide and install the ventilation/dehumidification system including mechanical upgrades in the pool area of the facility. Carried.

Pool Heaters (Phase II)

Josh's Gas Service also provided a quotation for a new type of pool heater that would be more efficient than what is currently being used. It was noted the new ETi 400 high efficient unit would provide 96% energy efficiency and is constructed with a titanium direct-fire heat exchanger.

Committee members were in agreement to accept the quotation for the pool heaters in an effort to maximize energy efficiency for the facility.

Moved by Mark Stone and seconded by Scott Townsend:

That the Vanastra Recreation Centre/Day Care Committee accept the quotation of Josh's Gas Service in the amount of \$47,635.00 to provide and install two Sta Rite ETi 400 high-efficiency pool heaters in the amount of \$47,635.00 plus applicable taxes. Carried.

It was noted that \$302,500 had been included in the 2020 Budget for Phase I of the project and with the costs coming in considerably less than anticipated that both Phase I and Phase II of the project be completed.

Pool Bottom Repairs

The Facility Manager advised she has contacted Hollandia Pools & Spas to schedule the repairs to the pool bottom during the shut down period. Committee members were advised the repairs were included in the 2020 budget and taking advantage of the temporary shut down now would eliminate having to shut the pool down again later in the year.

10. **OTHER BUSINESS**

Annual Chicken Dinner Fundraiser

As a result of the Covid-19 pandemic it was decided to postpone the Annual Chicken Dinner Fundraiser scheduled for April 24th, 2020

Moved by Scott Townsend and seconded by Mark Stone:
That the Vanastra Recreation Centre/Day Care Committee postpone the Annual Chicken Dinner Fundraiser scheduled for April 25th, 2020. Carried.

Triathlon

The Facility Manager suggested that due to the Covid-19 pandemic that the indoor triathlon fundraiser scheduled for April 26th, 2020 be postponed until 2021.

12. **MEETING DATES**

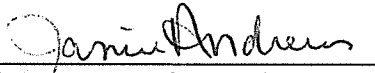
Upcoming meetings for the Committee are scheduled for April 14th and May 12th, 2020.

13. **ADJOURNMENT**

The time now being 12:55 p.m.

Moved by Scott Townsend and seconded by Mark Stone:
That the meeting now adjourn until Tuesday, April 14th, 2020 at 6:00 p.m. Carried.

Chair, Janet Boot


Secretary, Janice Andrews

MINUTES OF THE
SEAFORTH & DISTRICT COMMUNITY CENTRES
MANAGEMENT COMMITTEE MEETING
SDCC BOARD ROOM
Wednesday, March 11th, 2020 – 6:30 P.M.

MEMBERS PRESENT: Huron East - Lisa Campbell
- Barry Young
- Gloria Wilbee
- Georgina Reynolds

West Perth

MEMBERS ABSENT: - Cheri Bell
- Alvin Dow
- Joe Steffler

STAFF PRESENT: Facility Manager - David Meriam
CAO/Clerk - Brad Knight

1. CALL TO ORDER & ADOPT AGENDA

Chair Lisa Campbell called the meeting to order at 6:30 p.m.

Moved by Georgina Reynolds and seconded by Gloria Wilbee that the agenda for the meeting be adopted as circulated. **Carried**

2. DECLARATION OF PECUNIARY INTEREST - None

3. DEPUTATIONS – None

4. MINUTES OF THE PREVIOUS MEETING

Moved by Barry Young and seconded by Georgina Reynolds that the minutes of the January 22nd, 2020 meeting be adopted as circulated **Carried**

5. BUSINESS ARISING FROM THE MINUTES – None

6. CORRESPONDENCE

6.1 Letters to Bob Fisher and Theresa Ladd – The Committee reviewed letters that had been sent in response to suggestions/concerns raised by Bob Fisher regarding general operations and possible fundraising ideas and from Theresa Ladd regarding the Tuesday Tunes. The Committee was of consensus that both letters addressed the concerns sufficiently.

7. FINANCIAL

7.1 2020 Budget- The Secretary presented a report to the Committee to outline Council's response to the 2020 budget. He noted that when the 2020 budget was presented to Council that Council were also advised of the following;

- the 2019 year end accumulated deficit was projected to come in at \$124,140 but came in \$35,000 over budget at \$159,429
- the 2020 budget had projected that the accumulated deficit would increase from \$159,429 to \$215,505

The Secretary noted that although Council was aware of the reasons for the year-end accumulated deficit growing by \$35,000 to \$159,429, Council expressed concerns with the deficit being projected to increase from \$159,000 to \$215,000 in 2020. He noted both municipal Councils were under significant budgetary pressures which added some additional scrutiny to budgets of various Committees

The Secretary advised the Committee that Council had allocated an additional levy to the recreations centres in 2016 (deficit reduction levy) to acknowledge the impact that high utility costs were having on the recreation centres. He advised the Committee that Council had revisited this concept the reset the deficit reduction levy to 50% of the utility costs for the facilities which resulted in adjustments to the Brussels and Seaforth arenas. He further advised the Committee that Council did not view the deficit reduction levy as permanent, but wanted to see the accumulated deficit reduced in future years. The Secretary provided the following as a summary of the approved levy for 2020:

	<u>Original Deficit Base Levy</u>	<u>Additional Deficit Reduction Levy</u>	<u>Net 2020 Reduction Levy (2020)</u>	<u>Levy</u>
Huron East (91%)	\$152,826	\$18,585	\$37,667	\$209,078
West Perth (9%)	<u>15,114</u>	<u>1,857</u>	<u>3,707</u>	<u>20,678</u>
	\$167,940	\$20,442	\$41,374	\$229,756
Accumulated Deficit	\$235,947	\$215,505	\$174,131	\$174,131

7.2 February Financial statement – The Secretary reviewed the financial statement to the end of February with the following being noted:

- Ice rentals to the end of February were \$55,287 compared to \$39,741 in 2019
- Utilities totalled \$ 21,241 compared to \$23,496 in 2019
- Net bar revenues to the end of February were \$7,580 (see additional comments in manager's report)
- Operating deficit to the end of February was \$7,883 compared to \$25,463 in 2019

Moved by Georgina Reynolds and seconded by Gloria Wilbee that the Financial Statement be accepted as presented **Carried**

8. MANAGER'S REPORT

Facility Manager Dave Meriam presented his manager's report and highlighted the following;

Building Operations and Maintenance Issues

- Ice plant will be shut down on March 30th – compressor one will require a new pulley
- Shower in old dressing room area requires some work in the off season

Recreation Programs

- Pickleball – Monday & Thursday 1:00 to 3:00, Tuesday & Thursday 6:30 to 9:00
- Clogging – Tuesday 6:30 to 8:00
- Tuesday Tunes – will continue until April 21st
- Shuffle Board – Wednesday 1:00 to 3:30
- Walking (Daily) – 9:00 to 11:00
- Senior Fitness – Tuesday and Thursday 9:30 to 10:30

Events

- The 3 playoff games between the Seaforth Centenaires and Clinton Radars in February were huge draws which contributed to the increase in February bar revenues
- The Seaforth Generals had a playoff bye and started their playoffs the March 7th weekend
- Novice tournament on March 16th & 17th
- Knight of Columbus tournament on March 21st and 22nd
- Rec Hockey League tournament – March 27th weekend (full with 16 teams)

Questions were raised about the impact the rotating strikes were having on school events booked in the buildings. The Facility Manager noted that the water festival had been cancelled and the science fair was questionable

Moved by Barry Young and seconded by Georgina Reynolds that the Facility Manager's Report be accepted as presented. **Carried**

9. UNFINISHED BUSINESS

9.1 Revised Alcohol policy will be presented at a future meeting.

10. NEW BUSINESS

10.1 The Chair noted that she had spoke to BIA Chair Tracey Sills about the potential of the BIA Christmas party being held at SDCC this year and she indicated that the BIA may be interested – they will check into available dates and discuss at a later date

11. ADJOURNMENT

Moved by Georgina Reynolds and seconded by Gloria Wilbee that the time now being 7:15 p.m. that the meeting do now adjourn until April 8th, 2020 at 6:30 p.m. or any special meeting called by the Chair. **Carried.**

Chair, Lisa Campbell

Secretary, Brad Knight

**Huron East Water & Sewer Committee
Meeting Minutes
Huron East Town Hall – Committee Room
Thursday, March 12th 2020, 5:00 p.m.**

Members in Attendance: Mayor Bernie MacLellan, Councillors Raymond Chartrand, Joe Steffler, John Lowe and Larry McGrath

Members Absent: nil

Staff Present: CAO/Clerk, Brad Knight
Public Works Coordinator, Barry Mills

1. **Call to Order** – Mayor MacLellan called the meeting to order at 5:00 p.m.
2. **Disclosure of Pecuniary Interest** – none disclosed
3. **Delegations** - none
4. **Meeting Minutes**

Moved by Ray Chartrand and seconded by Larry McGrath that the minutes of the February 10th, 2020 meeting be accepted as circulated. **Carried**

5. **Correspondence** - none

6. **Safety Issues** – none

7. **Water & Sewage Systems**

Jacobs – Monthly Operating Reports – January 2020

Public Works Coordinator Barry Mills presented the monthly operations reports to the Committee with the following being noted;

- The January report confirmed the by-pass events that happened at all sewage plants during the heavy rainfall events on January 11/12 with 6,188 m³ at the Seaforth pumping station, 3,442 m³ at the Brussels pumping station and 25 m³ at the Vanastra treatment plant – the required reports have been filed with the MOE
- Sludge pump #1 at the Seaforth sewage treatment plant was taken out of service and rebuilt

Moved by John Lowe and seconded by Joe Steffler that the January, 2020 operational report from Jacobs Engineering be accepted as presented. **Carried**

Jacobs – 2019 Annual/Summary Reports – Water Systems

The Public Works Coordinator noted that the annual reports as required by Section 11 (1) of O. Reg 170/03 had been prepared and submitted on February 26th by Jacobs OMI Canada. He further noted that as required under Schedule 22 of O. Reg. 170/03, Council must receive and accept the reports by the end of March and he noted the following points of interest from each system;

Brucefield

- two issues of non-compliance
 - not all ultra-violet (UV) “off” specification occurrences were properly documented – a written procedure was developed for staff acknowledging that “off specification” events are documented according to legislation
 - Ultraviolet disinfection equipment shut-off mechanism was not set at the proper set-point – the manufacturer (Trojan) provided a letter stating the minimum intensity requirements and the UV was set to that point
- 2019 production of 16,494 m³ and the average monthly daily flows of 45 m³ were 9.8%% of the rated capacity of 458 m³

Brussels

- no issues of non-compliance
- total 2019 production from Main Well (Well 1) amounted to 171,486 m³ and the average monthly daily flows of 469 m³ were 42.8% of the rated capacity of 1,097m³

Seaforth

- no issues of non compliance
- total 2019 production from TW 1, PW 1 & PW 2 amounted to 379,615 m³ and the average monthly daily flows of 1,036 m³ were 11% of the rated capacity of 9,417 m³

Vanastra

- one issue of non-compliance with the replacement of chlorine pump #2 prior to a notification being sent to the MOE (records of minor modifications to be submitted to MOE prior to work being completed) – staff have updated the operations manual.
- total distribution from Clinton system amounted to 77,380 m³ or 18% of system’s rated capacity

The Clinton water system report from the Municipality of Central Huron for the supply of water to Vanastra was also reviewed by the Committee. It was noted that their system had two issues of non-compliance related to O/Reg 170;

- loss of pressure at various times between December 13th, 2019 and January 9th, 2020 due to issues with the programmable controller/SCADA system malfunctions
- interruptions in chlorine applications caused by issues with programmable controller/SCADA systems malfunctions
- the Public Works Coordinator noted that neither of these issues of non-compliance would affect Vanastra as water to Vanastra is supplied from the reservoir with chlorine levels maintained by equipment at the Vanastra reservoir
- average daily flows of 1,293 m³ were 13.4% of the rated capacity of 9,619 m³

Moved by John Lowe and seconded by Ray Chartrand that the 2019 Annual Reports for the Huron East Water Systems be presented to Council and that Water & Sewer Committee recommends that Council accept the Reports. **Carried**

Monthly System Report (March)

The Public Works Coordinator presented the March 2020 monthly system report with the following being noted.

- there had been one water main break since the last meeting – Brussels on February 20th at the intersection of Maple and Ellen Street
- there has been a sewage by-pass at the Brussels pumping station on March 9th but the quantity/duration had not been confirmed with the system operator
- repairs to the Vanastra clarifier had commenced on February 6th and the clarifier was back in operation on February 12th

Moved by Larry McGrath and seconded by Joe Steffler that the Huron East Systems report for January 2020 from the Public Works Coordinator be accepted as presented. **Carried**

8. Other Business

- 8.1 Egmondville Sanitary Sewer Connections** – The CAO and Public Works Coordinator reviewed a connection package that was proposed to be mailed to the 90 properties being connected to the Seaforth Sanitary sewer system. It was noted that the specifications for the plumbing permit, installation and inspection requirements were essentially unchanged from the previous meeting, but staff had been able to reconcile the construction costs and the frontage charge of \$512.50/metre was less than the \$536.00 in the original by-law. It was noted that Council would be required to amend the original by-law and there was some urgency in having the packages mailed to property owners as the by-law required mandatory connection by July 1st, 2020

Councillor McGrath suggested the mandatory connection be pushed back in the year as it may not be possible to have all properties connected by July 1st. He acknowledged that all properties, regardless of being connected would be charged for both capital and operating costs effective July 1st. Staff advised that a deadline was necessary for property owners to connect as it would start the process of connections and that staff would follow up with property owners who had not filed the required application and permit – it was noted that there was a little flexibility in the actual connection deadline, but for owners that wanted to include their connection costs in the debenture, the work either had to be completed or an estimate approved by the owner but that the first debenture payment would be on the September 2020 tax instalment and that staff couldn't wait until the end of August to make calculations.

Moved by Joe Steffler and seconded by John Lowe that the Committee recommend to Council that Council amend By-law 21-2019 to set a frontage rate of \$512.50/metre for the Egmondville sanitary sewer extension and that a connection package with a July 1st, 2020 connection date be sent to all property owners affected.

Carried

9. **Adjournment**

Moved by Ray Chartrand and seconded by John Lowe that the time now being 6:00 p.m. that the meeting do now adjourn until the next regular meeting or at the call of the Chair. **Carried.**

Bernie MacLellan, Chair

Brad Knight, Secretary

Annual Meeting – Seaforth Community Trust
January 4th, 2019, 6:58 pm
Huron East/Seaforth Community Development Trust Boardroom
52 Main Street South, Seaforth Ontario

Members Present: Ray Chartrand, Ellen Whelan, Cathy Elliott Neil Tam, Christie Little, Joe Steffler & Bob Fisher

Members Absent: None

Others Present: Huron East CAO Brad Knight
Seaforth Trust Property Manager Chance Coombs

The meeting was called to order by Vice-Chair Christie Little at 6:58 pm

Moved by Neil Tam and seconded by Bob Fisher that the minutes of the annual meeting of the Huron East/Seaforth Community Development Trust held on January 4th, 2018 be adopted as circulated. **Carried.**

Huron East CAO Brad Knight advised that he had been requested by Vice-Chair Christie Little to attend the meeting to conduct the elections for the positions of Chair, Vice-Chair and Secretary of the Trust for 2019.

Huron East CAO Brad Knight declared the positions of Chair, Vice-Chair and Secretary as now being vacant and elections would be conducted for these positions by calling for nominations.

Nominations for Chair

Moved by Bob Fisher and seconded by Neil Tam that Christie Little be nominated as Chair of the Huron East/Seaforth Community Trust for 2019.

The CAO asked for further nominations three times and being no further nominations, closed nominations and requested Trustee Little to confirm that she would accept the position. Trustee Little indicated she would accept the position.

The CAO read the following motion:

Moved by Bob Fisher and seconded by Neil Tam that Christie Little be nominated as Chair of the Huron East/Seaforth Community Trust for 2019. **Carried**

Nominations for Vice Chair

Moved by Ray Chartrand and seconded by Joe Steffler that Bob Fisher be nominated as Vice - Chair of the Huron East/Seaforth Community Trust for 2019.

The CAO asked for further nominations three times and being no further nominations, closed nominations and requested Trustee Fisher to confirm that he would accept the position. Trustee Fisher indicated that he would accept the position.

The CAO read the following motion:

Moved by Ray Chartrand and seconded by Joe Steffler that Bob Fisher be nominated as Vice - Chair of the Huron East/Seaforth Community Trust for 2019. **Carried**

Nominations for Secretary

Moved by Joe Steffler and seconded by Bob Fisher that Cathy Elliott be nominated as Secretary of the Huron East/Seaforth Community Trust for 2019.

The CAO asked for further nominations three times and being no further nominations, closed nominations and requested Trustee Elliott to confirm that she would accept the position. Trustee Elliott indicated that she would accept the position.

The CAO read the following motion:

Moved by Joe Steffler and seconded by Bob Fisher that Cathy Elliott be nominated as Secretary of the Huron East/Seaforth Community Trust for 2019. **Carried**

Moved by Neil Tam and seconded by Bob Fisher that the 2019 annual meeting of the Huron East/Seaforth Community Development Trust be adjourned at 7:07 pm and the next annual meeting be scheduled for January 2, 2020 at 7:00 pm. **Carried**

**Brad Knight, CAO/Clerk
Municipality of Huron East**

Minutes of the Huron East/Seaforth Community Development Trust Meeting
Thursday, January 2, 2020

7:09 pm @ Post Office



To use the reserve funds to promote the health, safety, morale, and welfare of the rate payers of the former Town of Seaforth; and to promote Economic Development of the geographic area known as the former Town of Seaforth.

Trust members present: Christie Little, Joe Steffler, Bob Fisher, Neil Tam, Ellen Whelan, Ray Chartrand, Cathy Elliott

Others present: Property Manager Chance Coombs

1. The meeting was called to order in the boardroom by Chair Christie Little @ 7:09 p.m.

2. Deputation/Requests/Presentations/Correspondence – None

3. Additions to Agenda & Approval of Agenda

Moved by Ray, seconded by Bob for approval of agenda. Carried.

4. Disclosure of Trustees' Pecuniary Interest

- Cathy declared pecuniary interest

5. Accounts Payable – Financial Reports

- Total of \$7549.10 paid
- Christie reported that the trust's December 31 bank account balance was \$97,595.77
- Due to Christmas holidays, there are a few outstanding rents and HE debenture payment.

Moved by Ellen, seconded by Joe that the Accounts Payable of \$7549.10 be paid and the financial report be approved. Carried.

6. Property Manager's Report – Chance Coombs (see attached)

- It was suggested Chance purchase a replacement faucet for the LHIN women's washroom. Rona currently has a sale. Ray suggested that a Moen faucet would be a good choice as it comes with a lifetime warranty.

Moved by Ray, seconded by Neil for approval of Property Manager's report. Carried.

7. Huron East Health Centre Report – Ellen Whelan & Neil Tam, December 9, 2019
- Ellen reported that they were on track with the 2019 budget.
 - No major building issues were noted.
 - Lease renewals would increase by 1% for tenants except for a 0% increase for the Tanner Steffler Foundation.
 - Interior painting is planned for 2019.
 - They are hoping to replace the non-functioning SmartBoard in 2020.
 - Ray asked if their meeting minutes were posted online for public viewing. Ellen did not know but will find out and report back.

Moved by Joe, seconded by Bob to accept the Huron East Health Centre report as presented. Carried.

8. Minutes of December 4, 2019 meeting

Moved by Neil, seconded by Ray for approval of the minutes as amended. Carried.

Unfinished Business -

Code of Conduct

- deferred

Dr. Cooper Update

- Cathy emailed the pathology report and addendums to trustees for their perusal prior to the Tuesday January 7, 2020 presentation by Dr. Cooper. Trustees were asked to read the report and formulate their questions prior to the presentation. We will meet at 11:30 am in the post office lobby. Trustees Cathy, Ray, Neil, Bob, Joe, Christie and property manager Chance indicated they would attend.
- Cathy raised the idea of an aluminum ramp to replace the existing concrete ramp when needed. Ellen mentioned that the back entrance of the Clinton Library has an aluminum ramp for those who wish to see what it looks like.

New Business –

Post Office Cleaner

- Cathy was notified by Brenda Wilkinson (Brenda's Sparkle & Shine) that she is having surgery in mid-January 2020 and will be off work until the end of June. Brenda did not have a replacement so Cathy suggested Debra Anderson (SIMPLY by Debra). Brenda and Debra met on December 30 and agreed that Debra will be covering Brenda's medical leave as post office building cleaner at the same rate of compensation.

Environmental Assessment Documents on Queen's Hotel Property

- Christie emailed owner Bob Hulley and he indicated he was interested in discussing the EA.
- Christie must contact Burnside regarding cost of selling the report to Bob and how to proceed.
- Christie will continue her contact with Bob Hulley on this topic.

Small Office – Unit 204, 52 Main Street South

- Cathy has repaired a drawer in the filing cabinet. She is willing to clean out the office, take photos and measurements and share the information with HE EDO and local real estate agents for the purpose of renting the space. Potential tenants will be directed to contact Christie Little.
- Discussion about monthly rent reminded trustees that as a commercial space, 13% HST must be charged.
- It was decided to rent the space for \$300 + \$39 (13% HST) = \$339/month. The rental fee includes heat, hydro and internet.
- Bob asked what the allowable rent increase is on commercial space. Christie said there was no set figure.
- It was agreed that the successful tenant would be required to pay rent by direct deposit or 12 months of post-dated cheques.

Other –

- The February 6 trust meeting will have both chair Christie and secretary Cathy absent. It was decided to move the next meeting to Thursday January 30 so that chair Christie could attend.
- Bob felt that a motion was needed to pay the interim secretary the stipend that goes with the position and its duties.

Moved by Ray, seconded by Bob that the secretary's stipend be paid to Ellen when she assumes secretarial duties in Cathy's absence. Carried.

9. In Camera – Not required

10. Adjournment-

Motion for adjournment at 8:05 pm by Joe.

Next meeting – Thursday January 30, 2020 @ 7:00 pm.

Minutes of the Huron East/Seaforth Community Development Trust Meeting
Thursday, January 30, 2020

7 pm @ Post Office



To use the reserve funds to promote the health, safety, morale, and welfare of the rate payers of the former Town of Seaforth; and to promote Economic Development of the geographic area known as the former Town of Seaforth.

Trust members present: Christie Little, Joe Steffler, Bob Fisher, Neil Tam, Ray Chartrand

Absent: Cathy Elliott, Ellen Whelan

Others present: Property Manager Chance Coombs, Deputation Guests: Susan Hundertmark, Connie Trotter, Terry Trotter, Seaforth Climate Action

1. The meeting was called to order in the boardroom by Chair Christie Little @ 7:00 p.m.
2. Deputation – C4th Climate Action (presentation with slides)
 - Group started last June (2019), held two public information sessions with Blue Bayfield
 - Proposing that having 1-2 charging stations, Seaforth only community in Huron County without a station
 - Map presented with levels of charging stations across the county.
 - Level 3 will charge 20 min to half an hour, Level 2 is recommended by C4th Climate Action to encourage people to linger in town, also more affordable (30 km/hour when charging)
 - Goderich - 3 stations on map, 2 in downtown core, plans to put in 10 more - have 2 municipal vehicles are electric
 - Clinton - 2, Exeter - 3, Blyth - 2, Bayfield - 2, Walton - 1, Wingham - 1 (stations)
 - Map of charging stations accessible by app
 - Check ins for each unit vary from about 100 to 12 per unit since 2014 - subject to people logging their visits, not necessarily representative of use
 - Charging model is recommended to dissuade loitering
 - Quotes (handouts provided): Chosen for reliability as users of chargers
 - Sun Country - \$5000/charger, no installation (may be able to have 2 ports)
 - Charge Point - dual \$8920, have warranty and service program for additional \$300/year
 - Flow - dual \$10500, no install
 - Behind Town Hall is the preferred spot, with work on Main Street can prepare for it at the same time - visibility helps for usage, signage/wording is important
 - Cheaper units in more public locations
 - Climate change statistics/information presented
3. Additions to Agenda & Approval of Agenda
 - Deputation request added - Doug Perks

Moved by Neil, seconded by Ray for approval of agenda. Carried.

4. Disclosure of Trustees' Pecuniary Interest - None

5. Accounts Payable – Financial Reports

- Total of \$11,931.74 paid

Moved by Neil, seconded by Joe that the Accounts Payable of \$11,931.74 be paid and the financial report be approved. Carried.

6. Property Manager's Report – Chance Coombs (see attached)

Moved by Neil, seconded by Bob for approval of Property Manager's report. Carried.

7. Huron East Health Centre Report – No report

8. Minutes of Thursday, January 2, 2020 meeting

Additions and Corrections - None

Moved by Ray, seconded by Bob for approval of the minutes. Carried.

Business Arising from the Minutes -

Unfinished Business - Dr. Cooper update: project management contract

- Roof repairs - Dr. Cooper asking for \$7500 to act as project manager
- Making sure that the entire roof is subject of the quotes collected

Moved by Neil, seconded by Ray to approve Dr. Cooper's contract to act as project manager to repair the roof of the Post Office for \$7500. Carried.

New Business -

Environmental Assessment Documents

- Bob Hulley would incur some costs for the transfer of the Environmental Assessment from Burnside

Moved by Ray, seconded by Neil to present the Environmental Assessment to Bob Hulley for sale at \$10,000 plus HST. Carried.

January 8 walk-through

- Bylaws not located to indicate payment for walk-through, or unofficial meeting
- Motion made at the walk-through, but official motion made at today's meeting

Deputation request

Doug Perks

- \$500 given in the past, 800 registration fees for kids in Seaforth to play hockey

Moved by Neil, seconded by Bob to give \$500 to the Doug Perks Foundation. Carried.

C4th Climate Action

- Hesitations and conversation around location of unit
- Engineering group needs to know as soon as possible if Trust means to go ahead
- Ask Council to see if they will participate with the Trust to buy/install EV unit
- Level 2, double head charger is preferred

Motion for adjournment at 8:26 pm by Neil.

Next meeting – Thursday March 5, 2019, 7:00 pm. @ Post Office boardroom.

Chair Christie Little _____

Minutes of the Huron East/Seaforth Community Development Trust Meeting
Thursday, March 5, 2020

7 pm @ Post Office



To use the reserve funds to promote the health, safety, morale, and welfare of the rate payers of the former Town of Seaforth; and to promote Economic Development of the geographic area known as the former Town of Seaforth.

Trust members present: Christie Little, Joe Steffler, Bob Fisher, Neil Tam, Ray Chartrand, Ellen Whelan

Absent: Cathy Elliott

Others present: Property Manager Chance Coombs

1. The meeting was called to order in the boardroom by Chair Christie Little @ 7:02 p.m.
2. Correspondence –
 - Thank you from the Perks Tournament, they raised \$5000 to help support children with hockey registration fees
 - TW Johnston letter in regards to the gas main with Main St. reconstruction
3. Additions to Agenda & Approval of Agenda
 - Quotes for air conditioner units for the Post Office Space

Moved by Neil, seconded by Ray for approval of agenda. Carried.

4. Disclosure of Trustees' Pecuniary Interest - None
5. Accounts Payable – Financial Reports
 - Total of \$2,404.67 paid

Moved by Bob, seconded by Neil that the Accounts Payable of \$2,404.67 be paid and the financial report be approved. Carried.

6. Property Manager's Report – Chance Coombs (see attached) – report additions
 - LIHN a call came on March 3 as employees were smelling gas
 - Seaforth Plumbing was called to address it and had to replace a gas regulator as it was leaking, response was quick
 - John was contacted about the excessive amount of salt that was being used at the Post Office and indicated that he would be looking into it to correct
 - When the new steps are in place the snow removal/salt needs to be addressed with any future contractor

Moved by Bob, seconded by Neil for approval of Property Manager's report. Carried.

7. Huron East Health Centre Report – Meeting held February 26, 2020

- Building maintenance – offices and exam rooms will gradually be painted within a three month timeline
- A new interactive whiteboard and projector is to be purchased to support the use of the community meeting room's functionality at a cost of about \$4,300.
- The lighting retrofit rebate has come around again and will be pursued for the Huron East Health Centre Report
 - Neil will follow up with Brad Knight about the rebate the Trust owned buildings
- Budget was presented – equipment leases are expiring, \$100,000 prepayment projected for the end of 2020, indicated a need to be proactive about the furnace
- Information presented around the impacts of new legislation for long term beds in the Seaforth Community
- The agenda for these meetings can be found on the Huron East website through the events calendar

Moved by Ray, seconded by Joe for approval the Huron East Health Centre Report for information. Carried.

8. Minutes of Thursday, January 30, 2020 meeting

Additions and Corrections - None

Moved by Neil, seconded by Bob for approval of the minutes. Carried.

Business Arising from the Minutes -

Unfinished Business –

- Post Office Work: project management update (Dr. Chris Cooper)
 - No new information on the work, contract and first installment of payment sent
 - From Neil and the Heritage Committee Meeting – indicated that Dr. Cooper was working on tenders
- EA sale
 - Bob Hulley still interested in purchasing the environmental assessment at proposed price
 - Need to find out more information before proceeding
 - Will keep the trust informed
- Update from Council members re: EV
 - Council seems supportive to help the Trust with this project
 - Brad Knight will come back to council with numbers and information after investigating further
 - The County may be putting in a proposal for some funding to support more EV chargers in the County

New Business -

- Souper Saturday (April 18th)
 - Christie will be taking the lead again on creating the soup
- Air Conditioner quote for the Post Office
 - Quotes received from Seaforth Plumbing and De Jong Plumbing and Heating
 - Seaforth - \$3000 +HST, electrical work not included – 1 ductless unit
 - De Jong – 2 options, including electrical. Option 1, 2 indoor, 1.5 ton units with 2 outdoor unit \$5300. Option 2, 2 indoor units, separate controls, 3 ton unit with 1 outdoor unit \$7600.
 - Will likely still need a window unit for the back room in any scenario
 - Need to consult Dr. Chris Cooper on the viability of placement
 - Request to investigate extended warranty for chosen option

Moved by Neil, seconded by Ray for acceptance of the second option from De Jong Plumbing and Heating. Carried.

- Be aware
 - Trust may be approached to help with new poles for streetlights for the Main St reconstruction

Motion for adjournment at 7:58 pm by Neil.

Next meeting – Thursday April 2, 2019, 7:00 pm. @ Post Office boardroom.

Chair Christie Little _____



March 23, 2020

13-08-06

By Fax to: 613.941.6900 & Twitter @CanadianPM, @JustinTrudeau

The Right Honourable Justin Trudeau
Prime Minister of Canada
Langevin Block,
Ottawa, Ontario, K1A 0A2

Dear Prime Minister:

Re: Direct Payment of Federal Funds to Municipalities to Waive Property Taxes for the Year 2020 - Financial help to alleviate the suffering from COVID-19 Pandemic

It is trite to repeat the human and financial toll of the COVID-19 Pandemic. Similarly, the commitment of the federal, provincial and municipal governments toward alleviating the suffering of Canadians does not require repeating.

We, at the Town of Midland, in the Province of Ontario, are proposing what we believe to be a simple but effective solution to facilitate the delivery of our common and shared commitment to the financial and psychological well-being of all Canadians.

Proposal:

1. Residential Properties (primary residence only)

- a. Waive 100% of the 2020 property taxes for all residential properties currently assessed at or below \$ 500,000.00 by each governing provincial property assessment body; and
- b. Waive 50% of the 2020 property taxes for all residential properties currently assessed below \$ 1,000,000.00; and
- c. Waive 25% of the 2020 property taxes for all residential properties currently assessed above \$1,000,000.00.

2. Industrial, Commercial and Farm Properties

- a. Waive 100% of the 2020 property taxes for all; industrial, commercial and farm properties currently assessed at under \$ 10,000,000.00; and
- b. Waive 50% of the property taxes for the year 2020 for all industrial, commercial and farm properties currently assessed between \$10,000,000.00 and \$ 50,000,000.00; and
- c. Waive 25% of the property taxes for the year 2020 for all industrial, commercial and farm properties assessed above \$50,000,000.00.

3. Federal Transfer Payment to Canadian Municipalities

- a. In lieu of the annual municipal property taxes, the Federal Government transfers funds to municipalities across Canada, as a one-time grant.

Advantages of the Proposal:

1. Quick and timely relief;
2. Direct relief to all Canadian homeowners and the business community;
3. Directly protects Canadians who although may be solvent, are unable to easily meet the financial pressures beyond their personal capacity due to COVID-19;
4. No additional resources required to assess individual need and delivery of the relief;
5. Negligible overhead costs for the disbursement of the relief. In fact, it may cut-down on some of the work for municipal staff; and
6. The financial stimulus received from the federal government will come into circulation immediately and will stay in the community.

There are a multitude of other direct and indirect financial and non-financial benefits that will result from the implementation of this proposal. The biggest non-financial impact is that Canadians will see an immediate financial relief respecting the pressures to make their property tax payments and be better positioned to address other essential needs. In turn, removing this added stress will provide some relief to the already strained financial and health systems.

As you are aware, Canadians are entering this time of crisis with a very high amount of house-hold debt and a great deal of financial fragility. Taking this simple step should alleviate some of those pressures. At the same time, it will keep your municipal governments, and school boards primed for continued productivity and forward momentum to address the fallout from COVID-19.

Thanking you in anticipation of a favourable response.

Sincerely,

The Corporation of the Town of Midland



Stewart Strathearn,
Mayor
sstrathearn@midland.ca



Amanpreet Singh Sidhu,
Chief Administrative Officer
asidhu@midland.ca

c: Town of Midland Council
Association of Municipalities of Ontario
Province of Ontario

March 2020 Council Expenses

Date	Meetings	Raymond Chartrand	Brenda Dalton	Dianne Diehl	Bob Fisher	John Lowe	Bernie MacLellan	Larry McGrath	Alvin McLellan	Zoey Onn	Joe Steffler	Gloria Wilbee	Total
Feb. 3	Local Health Meeting						77.00 11.60						88.60
Feb. 13	Mid-Huron Landfill and Recycling Meeting						77.00 29.70						106.70
Mar. 3	Council Meeting	159.59	159.59 14.39	159.59 33.87	159.59		159.59 11.60	159.59	159.59 32.48	159.59		159.59 17.63	1,546.28
Mar. 5	Heritage Meeting											77.00 17.63	94.63
Mar. 6	OFA Huron Commodities						102.66 9.28						111.94
Mar. 9	Seaforth BIA				77.00								77.00
Mar. 10	BMG Recreation					77.00				77.00			154.00
Mar. 11	H/E Brussels Trust Meeting					N/C				N/C			0.00
Mar. 11	SDCC Arena Meeting											77.00 17.63	94.63
Mar. 12	Sewer/Water Meeting	77.00				77.00 23.20	77.00 11.60	77.00			77.00		419.80
Mar. 17	Council Meeting	159.59		159.59 12.43	159.59	159.59 23.20	159.59 11.60	159.59	159.59 32.48	159.59		159.59 17.63	1,533.65
		396.18	173.98	365.48	396.18	359.99	738.22	396.18	384.14	396.18	77.00	543.70	4,227.23

13-08-07

13-08-8

Ministry of Finance
Office of the Minister

Ministère des Finances
Bureau du ministre



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400

March 25, 2020

Dear Head of Council:

I want to take this opportunity to thank you for all the work you are doing as local leaders in protecting the health and well-being of your communities. I am also writing to provide an update on the government's plan to respond to COVID-19, and the actions that we will be taking to further protect Ontarians.

Today, I released *Ontario's Action Plan: Responding to COVID-19 (March 2020 Economic and Fiscal Update)*. The government's action plan is a first step in its response to COVID-19, and includes \$7 billion in additional resources for the health care system and direct support for people, jobs and employers. We will also make available \$10 billion in support for people and businesses through tax and other deferrals to improve their cash flow, protecting jobs and household budgets.

This \$17 billion response is a critical first step to ensure our health care system, communities and economy are positioned to weather the challenges ahead.

During this challenging time, I understand that municipal governments need to focus their attention on critical public health initiatives and other efforts to manage the local response to the COVID-19 outbreak.

The government has received input from municipal leaders, including AMO's president, that the reassessment should be delayed to provide much-needed stability to property owners and municipalities. That is why the government will also be postponing the property tax reassessment for 2021. This means that assessments for 2021 will continue to be based on the same valuation date that was in effect for 2020, providing stability for Ontario's property taxpayers and municipalities.

The Province recognizes that many residents and businesses are facing challenges in making their scheduled property tax payments. I understand that many municipalities are considering or have already announced plans to allow their residents and businesses to defer their property tax payments.

.../cont'd

In order to support and encourage these actions, the government is deferring the property tax payments that municipalities make to school boards by 90 days. This is consistent with requests that we have heard from a number of municipalities.

Deferring the upcoming quarterly (June 30) municipal remittance of education property tax to school boards by 90 days will provide municipalities the flexibility to, in turn, provide over \$1.8 billion in property tax deferrals to residents and businesses. In addition, the government is also deferring the following quarterly (September 30) municipal remittance of education property tax to school boards by 90 days.

As we work with our municipal partners to help stop the spread of COVID-19, we are providing nearly \$250 million of direct support that will assist municipalities in their efforts.

Further details on the property tax measures noted above will be provided to your municipal treasurers shortly through a letter from Allan Doheny, Assistant Deputy Minister, Provincial Local Finance Division.

The government is taking steps to lessen the burden for families, businesses and communities. I look forward to continuing to work in partnership with municipalities as we enhance our efforts to contain the spread of COVID-19, protect public health, support Ontario businesses and to weather the challenges ahead.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rod Phillips', with a long, sweeping underline extending to the right.

Rod Phillips
Minister of Finance

c: The Honourable Steve Clark, Minister, Ministry of Municipal Affairs and Housing
Greg Orencsak, Deputy Minister, Ministry of Finance
Kate Manson-Smith, Deputy Minister, Ministry of Municipal Affairs and Housing
Allan Doheny, Assistant Deputy Minister, Provincial-Local Finance Division,
Ministry of Finance

13-08-9



q

Services During COVID-19

We began 2020 with a positive feel about future as we tried to forget 2019 as one of our worst years ever in the history of the organization.

It did not take long for COVID – 19 to become the only matter of importance on the news as this global pandemic is turning the entire world upside down. We are certainly not immune to this phenomenon and being recognized as an essential service during this time of crisis has not made it easier to manage.

The Association quickly responded with its own four stage plan which it have been carefully monitoring since the outbreak. So far, the Association is still primarily in the preparedness stage of its contingency plan. For the most part, it is business as usual.

Areas affected as a result of the pandemic are as follows:

1. We have temporarily stop all waste auditing functions including bin inspections.
2. We have closed our facilities to the general public to minimize potential staff exposure.
3. Some of our administrative staff able to work remotely have been providing their support from home.
4. Recyclables from high risk facilities such nursing homes and hospitals are managed as waste.

Shipment of recyclables to end markets continues but getting haulers is becoming more difficult and some commodity prices like plastics are dropping because of the oil prices while others like cardboard are going up from the lack of supply with all the businesses closed.

Generally, the volume of residential materials collected is up as people are taking advantage to do spring cleanup. Some municipalities still using bags tags have requested leniency on the use of tags as they are not always available to the public. We have no problem accommodating but beware of the abuse. We have seen several households that normally generate 1 or 2 bags per set out suddenly have 10-20 bags. We highly recommend that if leniency will be given that a limit be enforced. In other jurisdictions ahead of Ontario where the lock down is in place, have seen increases in waste of 20%. Our fleet is on the road everyday but increasing all volumes by 20% will not be manageable.

Automated Collection Launches Postponed One Month

Unfortunately, we are not immune to the challenges some of the control measures are posing and as a result, we postponed the launch of all automated collection programs to June.

At this time, we have secured the wheelie bins and they will be produced as originally planned. All the bins are manufactured in the US. The Association has agreed to receive loads as available in our yard until the complete order for all five launches we were planning is here. At

that time we will redistribute to the local staging sites where we expect to start the delivery of the containers. The company assembling and delivering the bins for us is Canadian but was working in the US. Upon their return, they were quarantined for 14 days. We are planning to start the delivery of the bins the first full week in May and do all the launches at the same time with a larger crew.

Michigan Landfill Report Released

Michigan recently released its 23rd annual solid waste report, which offers an annual look at waste disposed of in Michigan's landfills. The report stated that Michigan has 27 years of landfill capacity at the current rate. There was a 3.6% overall increase in solid waste disposed of in Michigan landfills compared to the same period in 2017. Waste disposed of by Michigan residents and businesses increased by almost 5%, and waste imported from other states and Canada decreased by about 3%. Imported waste represented about 24% of all waste disposed of in Michigan landfills. The largest source of waste imported into Michigan continued to be Canada, contributing 18.6% of waste disposed of in Michigan. Eleven states import waste into Michigan; Ohio contributed the largest amount of waste imported to Michigan from a U.S. state.

New Blue Box Program Regulation Expected Summer 2020

The MOECP continues its round of consultation meetings with municipalities, producers and waste service providers on developing a new Regulation to transition the Blue Box program to full producer responsibility. Key issues discussed at the most recent meetings included: regulatory requirements for a timeline during which municipalities will transition their programs to producers, and during which PROs will tender collection contracts to service providers; the minimum requirements for a common collection system; and, the timeline for adding new collection sources, such as multi-residential properties. The ministry staff stated that a draft regulation may be posted as early as Summer 2020, a few months earlier than the originally anticipated Fall 2020 period.

Emterra Environmental Wins Waste Collection Contract For Oxford County, Ontario

Recently, municipal officials from Oxford County (a rural municipal county of 111,000 in southwestern Ontario) awarded Emterra Environmental a five-year contract for curbside garbage and recycling pickup. The contract also includes two one-year extension options. The value of the contract is \$2.8 million a year, plus an additional \$703,000 for the processing and transfer of materials. This represents a 38% increase over the previous contract which is consistent with other contracts awarded in recent months. Other vendors that bid on the curbside collection contract were Green for Life Environmental and HGC Management Inc.

The transfer of service providers from HGC Management Inc. to Emterra Environmental is scheduled for May 4th. Under the contract, the County will stay on its current five-day garbage pickup and recycling schedule. With the new contract approved, Emterra will move to purchase new fleet equipment and have a used fleet collect until September.

The change in companies also brings new collection routes to some Oxford communities. Also, plastic film products such as plastic bags, plastic wrap or film packaging, and Styrofoam products will no longer be accepted in recycling.

WM Encourages Recycling To Support Manufacturers During Pandemic

Facial tissues, toilet paper, hand sanitizer and disinfectant wipes have been flying off store shelves, while families are spending more hours at home to stay healthy and safe during the COVID-19 pandemic. Waste Management, Houston, is calling on everyone to Recycle Right during this time when recyclables are needed for manufacturing more than ever.

Recycling is vitally important to the environment, and it has come to play a critical role in certain manufacturing supply chains, the company notes. Without recyclables collected from homes and businesses, Waste Management says its customers that produce products such as tissue, toweling and packaging boxes for groceries and medical supplies would not have the raw materials that they need to manufacture these items.

“Most recyclers don’t think about the importance of placing their clean recyclable materials in their bins, but now it is more important than ever as recyclable products are playing a critical role for key manufacturing businesses,” Waste Management Vice President of Recycling Brent Bell says. “Across North America, people are generating more household garbage and recyclable materials than usual, and manufacturers are in need of more clean recyclable materials to meet their demands for making basic goods and emergency supplies. We can all do our part by recycling right during these challenging times.”

According to Waste Management, recycling best practices include recycling only clean, dry and loose material such as:

- cardboard (without inside packing materials);
- paper products, including newspapers, junk mail and office and school paper;
- paperboard, such as cereal and cracker boxes;
- plastic bottles and jugs; and
- steel, tin and aluminum cans.

The following materials should be thrown in the trash, according to the company:

- plastic, latex and cloth disposable gloves;
- disposable masks;
- liquid soap and hand sanitizer bottles that contain residue;
- disinfectant wipes;
- facial tissues, napkins and paper towels;
- disposable plates, cups and cutlery;
- takeout containers;
- leftover food and liquids;
- plastic bags and plastic film wrap; and
- hoses, cords, polystyrene foam and other packaging.

In addition to Waste Management, several industry organizations have weighed in calling for increased recycling to meet the needed demand during this time, including the American Forest and Paper Association, the Association of Plastic Recyclers, the Institute of Scrap Recycling Industries and The Recycling Partnership.

Ministry of Agriculture,
Food and Rural Affairs

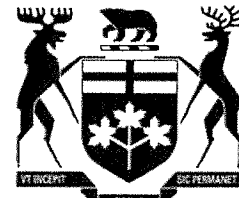
Ministère de l'Agriculture, de
l'Alimentation et des Affaires rurales

Office of the Minister

Bureau du ministre

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www.ontario.ca/MAAARO



Ontario

13-08-10

April 25, 2020

Dear Friends;

Nothing is more important than protecting the health and well-being of Ontarians.

Since first learning of COVID-19, Ontario has taken decisive action to stop the spread of this virus, while ensuring the continuity of critical operations and services.

Given the evolving situation, the government has made an amendment to the emergency order under the Emergency Management and Civil Protection Act as set out in O Reg. 104/20. This decision is endorsed by the Chief Medical Officer of Health.

Effective immediately, the Ontario government is allowing the use of allotment and community gardens across Ontario, provided that people practice physical distancing and do not gather in groups of more than five.

Those taking part in community and public allotment gardens are required to follow the advice of their local medical officer of health and adhere to the requirements that pertain to the use of any facilities.

The order is available at the following link, which will be updated within the next few days: www.ontario.ca/laws/regulation/200104

During these unprecedented times, I'm so proud to see Ontarians coming together to defeat this ruthless virus and to witness the awakening of an incredible spirit of duty and volunteerism. Community and allotment gardens play an important role in supporting people vulnerable to food insecurity amid this outbreak and I look forward to seeing community gardens across Ontario open as soon as possible.

.../2



Foodland
ONTARIO
Terre nourricière

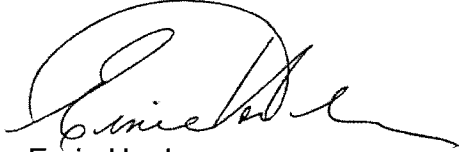
Good things grow in Ontario
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2
Bureau principal du ministère: 1 Stone Road West, Guelph (Ontario) N1G 4Y2

If you require further information, please contact Service Ontario: 1-866-532-3161 or
Stop the Spread Business Information Line – 1-888-444-3659.

I wish you all the best.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernie Hardeman". The signature is fluid and cursive, with a large initial "E" and a long horizontal stroke at the end.

Ernie Hardeman
Minister of Agriculture, Food and Rural Affairs

Brad Knight

13-08-11

From: Anja McGowan <amcgoo@tcc.on.ca>
Sent: Sunday, April 12, 2020 8:09 PM
To: Brad Knight
Subject: Thank you from the bottom of my heart

Not sure who I should send this very big thank you too. Mr. Mayor -- pls pass this message on. Easter Sunday -- sitting at home all alone and feeling sorry for myself. Then all of a sudden there are lights and sirens out on the street. Wow! What a treat to see all the fire trucks and all the followers in cars. And the Easter Bunny! You have no idea how much that meant to me, and obviously lots, and lots of other town folks. How special was that!! Is it any wonder I love living here so much. Moved here with my husband 14 1/2 years ago -- best move ever. Very unfortunately I lost my husband and am alone now, but living here makes all the difference in the world. And in this stressful and scary time, what all the folks did tonight was awesome. Thank you, thank you, thank you.

Anja McGowan

From: PAUL TETZLAFF <ptetzlaff17@yahoo.ca>
Sent: Thursday, April 16, 2020 1:51 PM
To: Marty Bedard
Subject: Easter Sunday

Chief Bedard,

I want to thank you and your staff for the 'drive through' in the Bridges of Seaforth last Sunday evening. It was very reassuring to all of us in our little community.

Please know that we are very grateful for the sacrifices you all make to keep us safe. We are all proud of our Fire and Rescue team and you should be proud of yourselves.

Best regards ...

Paul Tetzlaff
Deputy Chief and CAO (Retired)
Peel Regional Police

Sent from my iPad



89 Limerick Lake Road R. R. #2, GILMOUR, ON K0L 1W0

JENNIFER TRUMBLE,
CAO/Clerk
613-474-2863 (Phone)
613-474-0478 (Facsimile)
clerk@township.limerick.on.ca
www.township.limerick.on.ca

I-10M-
13-08-12

April 21, 2020

Municipality of the County of Colchester
1 Church Street
Truro, Nova Scotia
B2N 3Z5

To the Citizens and Residents of the County of Colchester

Resolution of Support and Condolences

The Council of the Township of Limerick carried the following resolution on Monday, April 20th, 2020;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Limerick hereby recognizes the devastating loss of innocent lives near the rural town of Portapique in Nova Scotia that occurred during the deadliest shooting in modern Canadian history on Saturday April 19th, 2020;

AND WHEREAS the Council of the Township of Limerick recognize that victims were cherished members of the community including a teacher, a veteran Mountie, and a family of three, among other valuable and respected citizens;

AND WHEREAS the Council of the Township of Limerick wish to pay respect to the victims of such a tragic event and offer condolences to those who have lost family and friends;

AND WHEREAS due to provincial restrictions on public gatherings put in place to stop the spread of Covid-19, there can be no mass public vigil;

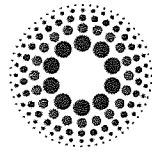
NOW THEREFORE it is ordered by the Council of the Township of Limerick that all flags on Municipal property shall remain at half-mast up to the national online vigil and until directed otherwise in recognition of this terrible tragedy;

AND FURTHER that this resolution be circulated to all Ontario municipalities, encouraging that all organizations within their mandate lower their respective flags to half mast in honour those who have been lost and to support of the residents of Colchester County during this difficult period.

Respectfully,

Township of Limerick
Jennifer Trumble
Clerk/CAO

cc: Association of the Municipalities of Ontario (AMO) for distribution to all member Municipalities



NOVA SCOTIA FEDERATION
OF MUNICIPALITIES



I-City
13-08-13

A Letter of Thanks from Nova Scotia Federation of Municipalities

On behalf of everyone at NSFM, thank you for reaching out across the miles to send your comforting words.

Nova Scotia is a small province, our communities and people are connected, and our family roots run deep.

We recognize the names of the victims, know the important roles they played in their communities and to their families, and share the pain the survivors are all feeling.

We have collectively been shattered to the core, and our hearts and prayers are with the souls lost, their families and friends, with our first responders and everyone else left to deal with the aftermath of this horrific event.

As our flags fly at half-mast and we struggle to find ways to make sense of all this, I wanted to reach out to say how comforting it is to have the support of so many across the country.

Your words make us stronger so we can shoulder the aftermath of this tragedy, and we can stand strong for our communities.

Sincerely,
Mayor Pam Mood,
President of NSFM

]- 1004

13-08-14

Community Futures



373 Turnberry Street
Box 494
Brussels, Ontario N0G 1H0

Tel: (226) 889-8256
Fax: (226) 889-2215
www.cfhurion.ca

Municipality of Huron East
72 Main Street South
P.O. Box 610
Seaforth, ON
N0K 1W0

April 28th, 2020

To: Clerk & Council

Community Futures Huron recently held our 27th Annual General Meeting (virtually of course). The past year has been tremendously active. We invested over \$2 M into the Huron County economy, helping almost 100 businesses launch and expand, creating and maintaining over 200 jobs; and generating \$7.8 M of new economic activity across the region. We wish to thank all of our sponsors, supporters and clients for all the great things happening in Huron County.

But things have changed. Many businesses in Huron County are now having the fight of their lives. In these challenging times, we must ask ourselves, is there more Community Futures Huron can do?

The short answer is yes. The Prime Minister recently announced enhanced resources for the Community Futures Program. This will allow us to help local businesses as they deal with the COVID-19 crisis. While the details are still being worked out, I want you to know that our Board of Directors and staff are working non-stop to ensure these new resources are tailored to help local enterprises where they need it most. We promise to keep you posted.

Helping Entrepreneurs Make Their Futures in Huron County Since 1993



In the meantime, I encourage you to keep sending businesses our way. While it's not exactly "business as usual", we remain committed to helping the Huron County economy get back on its feet.

Sincerely



Paul Nichol, *General Manager*
Community Futures Huron

Helping Entrepreneurs Make Their Futures in Huron County Since 1993



I - 1017.
13-08-15

COVID-19 CEMC Update

April 28, 2020

EMERGENCY DECLARATIONS:

2020-03-17 Province of Ontario
2020-03-24 County of Huron
2020-03-24 Township of Ashfield, Colborne, Wawanosh

CURRENT SITUATION:

Huron Perth	As of April 28	Huron County
1413	Total Tested	539
44	Positive cases	10
308	Pending cases	106
4	Deaths	0

A.C.W. - 1	Goderich - 1
Bluewater - 3	South Huron - 3
Central Huron - 1	Huron East - 1

CONFIRMED CASES IN LONG TERM CARE OR RETIREMENT HOMES IN HURON COUNTY:

Bluewater Rest Home (Zurich) – 1 resident

Huronview (Clinton) – 1 Staff (just announced late this afternoon)

Huron Perth Public Health is currently focusing on implementing the government strategy to test all residents and staff in Long Term care. This will involve approximately 2,000 tests over the next 2 weeks.

Huronview and **Huronlea** homes have developed specific plans and protocols to provide isolation for staff to remain on the job while isolating from their families. Specific trailers are in place for limited staff dealing exclusively with positive cases in isolation, while shelters have been established with cots for other staff at the Jacob Memorial Building, Libro Hall Clinton and the Brussels Community Centre.

Other Long Term Care and Retirement homes in the County are also working on plans to accommodate and maintain staff.

ONTARIO:

Total cases: 15,381 (increase of 525)

Total deaths: 951 (increase of 59) Highest single day increase.

Monday Premier Ford announced a 3-stage Framework to re-opening in the coming weeks and months. He stressed it was "a roadmap, and not a timeline." He said it could take 2-4 weeks to begin the process.

Link to the Provincial Framework;

<file:///C:/Users/dclarke/Documents/Huron%20County/COVID19/mof-framework-for-reopening-our-province-en-2020-04-27.pdf>

The Premier also announced that all publicly funded schools would remain closed until May 31st.

The closure of provincial parks and conservation reserves has been extended until May 31st.

The province is amending its orders and introducing new ones to allow health service providers to temporarily reassign frontline staff to support Long-Term Care homes.

The province also announced additional funding for what it termed frontline heroes. It provides \$4 per hour and \$250 a month in additional funds to select front line staff.

The province is also requesting additional information from municipalities.

As CEMC I have been requested to report weekly on any enforcement related to provincial orders. I have reported that all municipalities have decided against having their bylaw officers enforcing provincial orders but have requested the OPP to handle that. I have also included reports on calls from the OPP. Provincial Police report they have had a total of 149 calls for service related to COVID-19 since the outbreak began. No charges have been laid under the EMCPA or Emergency Orders.

I have also been tasked with filing a report each Tuesday for each municipality regarding any members of Emergency Control Groups that may be off work or in self-isolation due to COVID-19. So far only one municipality reports an EOC member in self-isolation due to close contact.

FEDERAL:

The Federal government today released its updated projections on COVID-19.

Presently there are 49,526 cases and 2,822 deaths in Canada. The projections indicate up to another 16,000 cases and another 1,000 deaths possible by May 5th.

This is the link to the Federal Governments slide deck:

<http://s3.documentcloud.org/documents/6879190/MODELLING-DECK-APRIL-28-732-FINAL-En.pdf>

The numbers also indicate that 79% of deaths so far have been in Long Term Care.

NEW THIS WEEK:

73 Billion Dollar Wage Subsidy program providing up to 75% of an employee's wages. First payments to arrive at the end of next week.

Relief for small business and landlords regarding rent.

HURON COUNTY RECOVERY TEAM:

The team is being lead by Cody Joudry with Economic Development. Over the next 2 weeks a team of County employees will be calling 4,000 businesses and organizations in Huron County. They will be conducting a survey to collect information and determine the impact of COVID-19. Later the team will be looking to get out information on programs and sources of funding to assist local businesses and organizations. The County Team is also liaising with local BIA's and municipalities.

CURRENT OPERATIONS:

Huron County and Municipalities within the County continue to provide essential services to residents, in modified ways.

Municipal offices and many facilities remain closed to the public. Work-From-Home strategies have been implanted in many areas. Others continue to work from their offices while exercising social distancing.

A complete list of closures can be found on each municipal website.

My compliments to public information staff for keeping everything up to date.

RECOVERY PLANNING:

Under the old ODRAP funding formula municipalities were required to set up 4 separate committees to qualify for Disaster Relief Funds.

- Municipal Recovery Committee
- Human Needs Sub-Committee
- Infrastructure Sub-Committee
- Finance Sub-Committee

However, those committees are no longer required now that Municipal Affairs and Housing switched to its two new programs:

- Disaster Recovery Assistance for Ontarians,
- Municipal Disaster Recovery Assistance

For Municipalities the prime qualifier is that the event must have cost them in excess of 3% of their Own Purpose Taxation. There is also NO requirement that they declare a state of emergency to qualify.

Following the change in programs no new models were put in place.

I am presently working on a new template to assist municipalities in returning to the "new normal". I am also working with my counterparts in other jurisdictions in creating a workable model. My initial framework is focusing on the following areas.

- Getting employees and staff back to work
- Re-opening facilities and programs that were closed
- Clearing back-logs in orders, applications, projects, etc.
- Changes in operations (long term impacts)
- Tracking of all COVID related expenditures/costs (overtime, expenditures, loss of revenue)
- Support for Business
- Community/Social supports.

If you have any comments, questions or suggestions please forward them to me.

Regards,

Dave Clarke
CEMC – Emergency Manager
Huron County.

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list

13-08-16



April 27, 2020

AMO COVID-19 Update – What You Need to Know Today: Provincial Re-Opening Approach, PPE Access, LTC Orders, Increased COVID Pay, Community Gardens

Provincial Direction on COVID-19 Re-Opening Approach

Today, the government released [A Framework for Re-opening our Province](#) to assist planning for stage by stage approach to re-opening the economy in a safe manner. According to Premier Ford, it is a “roadmap, not a calendar”. The framework does not set out hard dates nor provide specific detail on which businesses will re-open. Rather it outlines criteria to guide Ontario's Chief Medical Officer of Health and health experts to use when advising the government on the loosening of emergency measures.

As well, there are guiding principles for the safe, gradual reopening of businesses, services, and public spaces. The framework also provides details of an outreach strategy to help inform the restart of the provincial economy. This will be led by the [Ontario Jobs and Recovery Committee](#). Further information on the announcement is found in the [Ontario Newsroom](#).

New Orders regarding Long-Term Care Homes

The Province has introduced new and has amended some emergency orders under subsection 7.0.2 (4) of the *Emergency Management and Civil Protection Act* to regarding Ontario's long-term care homes. These orders provide for the [redeployment of staff](#) to allow health service providers, including hospitals, to temporarily reassign frontline staff to provide services and supports in long-term care homes.

We understand that these provincial orders have been put in place for those few urgent situations where hospital staff needs to be redeployed immediately to a long-term care home to protect residents' and staff health and safety. It is expected that such extreme measures would only be used only if absolutely necessary and that all other additional support and assistance methods available had been exhausted.

Additional Pandemic Pay for Some Frontline Workers

The Ontario government is now providing frontline staff with a temporary pandemic payment to recognize the dedication, long hours, and increased risk of working to contain the COVID-19 outbreak. Those eligible to receive the payment are staff working in long-term care homes, retirement homes, emergency shelters, supportive housing, social services congregate care settings, corrections institutions and youth justice facilities, as well as those providing home and community care and some staff in hospitals.

We understand that paramedics nor LTC management are not currently part of this program; however, the Province has indicated that they “are continuing to consult with our health care partners to address questions and determine who might meet the criteria for pandemic pay”.

Community Gardens

The opening of community and allotment gardens has been an area of great public interest with the start of better spring weather. It was announced on April 25th that the use of allotment gardens and community gardens across the province is now permitted. These gardens are an essential source of fresh food for many individuals and families, including those who face food insecurity.

Local Medical Officers of Health will be providing operating direction and instructions for these gardens – such as physical distancing, and cleaning and disinfecting commonly used equipment and surfaces.

Two Methods to Access PPE for Municipal Purposes:

Provincial Process: (text provided by the Ministry of Government and Consumer Services)

On March 17, 2020, the Government of Ontario declared a state of emergency to help contain the spread of COVID-19 and protect the public. Significant efforts have been made and continue to be underway to support the Province’s battle against the pandemic.

Ontario, like many other jurisdictions, faces significant shortages of critical supplies and equipment for frontline workers across the public sector. We are experiencing a highly competitive market, hardening borders and disrupted supply chains, so working together to take advantage of any and all opportunities available to us makes sense.

On March 28, the Ontario government enacted regulations that enabled the Province to require data from certain public sector entities. This requirement includes gathering information on inventories, orders, and supply constraints for critical COVID-19 products.

The information is being collected in a Virtual Inventory to provide an aggregated view of urgent and near-term demand and supply requirements allowing government to prioritize buying what is needed most, deploying them, and allocating them on a priority basis to support the delivery of essential services to Ontarians.

The list of critical supplies and equipment the Province is centrally procuring, and tracking is evolving and currently includes:

- ventilators
- eye protection
- masks
- hand sanitizer
- swabs and test kits
- gloves
- gowns
- sanitation supplies
- thermometers.

How can municipal governments participate in provincial process?

Participating in the Provincial COVID-19 supply chain gives municipalities access to provincially purchased critical supplies and equipment, in addition to their current supply chains.

Municipalities currently participating should continue to report inventory and demand to:

- the Ministry of Health (e.g. health centres, paramedic services, LTC homes)
- the Ministry of the Solicitor General for municipal fire and police services.

For all other critical municipal PPE supply needs to support frontline workers and/or the people they serve (e.g. homeless shelters, supportive housing, community housing, and transit), a municipality can choose to participate in the integrated public sector supply chain through the Virtual Inventory.

In addition, the federal government, through the Public Health Agency Canada (PHAC), is also undertaking bulk purchasing of critical supplies and equipment to support COVID-19 response. The Province is working closely with PHAC to access these needed supplies and equipment. The federal government recently indicated that municipalities should work through the Province as part of our ongoing orders. The best way for municipalities to send their requests for these critical products is to participate in our inventory and demand process.

If municipalities decide to opt-in, the Province asks that the COVID-19 supply and demand requirements for all municipal services that aren't yet captured, be included in the reporting. They have tools and training available to support municipal participation.

If your municipality is interested in participating in an integrated public sector supply chain, please contact doingbusiness@ontario.ca and provide a single point of contact for your municipality to receive the survey link, training options and instructions.

LAS Process: (Local Authority Services is AMO's business service)

Need PPE? Look no further than the LAS Municipal Group Buying Program. Our partnership with Grainger Canada provides masks, gloves, and other safety equipment for municipalities and their frontline staff, including paramedic and police services. Contact LAS for more information or to connect with Grainger directly.

Suspension of Timelines in the *Ontario Heritage Act*

AMO has been asking many Ontario ministries about the application of Ontario Reg. 73/20 on their respective legislation that includes statutory timelines.

On April 24th a letter from the Ministry of Heritage, Sport, Tourism and Culture Industries to municipal governments clarified that Ontario Reg. 73/20 applies to *Ontario Heritage Act*, specifically the timeframes under subsections 32(2), 33(4), 34(2), and 42(4) of the *Ontario Heritage Act*.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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17-08-17



17-08-17

April 29, 2020

AMO COVID-19 Update – April 29th, 2020

Pandemic Pay Extended to Paramedics

In a Letter of Thanks to Frontline Workers that went out late on April 28th from Minister Peter Bethlenfalvy, President of the Treasury Board of Ontario, and Minister Christine Elliott, Minister of Health, it was confirmed that the pandemic pay, announced this past weekend has now been extended. The letter said that this premium pay now also applies to respiratory therapists, mental health and addictions workers in hospitals and congregate care settings, **public health nurses**, and **paramedics**. We understand that provincial consideration is still ongoing for inclusion of long-term care home management who are not currently part of this program.

Province Expands List of Essential Workers That Can Access Free Emergency Child Care, including Municipal Workers

The government expanded the list of essential workers able to access free emergency child care. The original list consisted of frontline health workers and first responders. In recent weeks, it was expanded by the government to include other employees including homeless service workers and energy power grid workers.

Today's expansion of eligible workers covers various occupations in the private and government sector such as truckers, grocery store employees, court employees, and auxiliary staff employed in long-term care homes such as cooks and cleaners. More information on the full list is found in the Ontario Newsroom and the amendment to Ontario Regulation 183/20 under the Emergency Management and Civil Protection Act.

→ news release - Huchol

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

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News Release

More Frontline Workers Eligible for Emergency Child Care

Ontario To Help More Essential Staff During the COVID-19 Outbreak

April 29, 2020 1:00 P.M. | [Office of the Premier](#)

TORONTO — The Ontario government is further expanding the list of essential workers eligible to receive free emergency child care during the COVID-19 outbreak. Those who will benefit include people who work in the food supply chain, retirement homes, grocery stores and pharmacies, and certain federal employees, including the military. Since emergency child care was introduced last month, almost 100 child care centres have reopened along with 40 Licensed Home Child Care Agencies in communities across the province.

The announcement was made today by Premier Doug Ford, Stephen Lecce, Minister of Education, and Christine Elliott, Deputy Premier and Minister of Health.

"While our frontline workers are looking after us, we need to make sure we're looking after them and their families," said Premier Ford. "Providing emergency child care for our essential workers gives parents one less thing to worry about when they're on the job saving lives, protecting us, or keeping shelves stocked with food and necessities."

On March 22, 2020, the government announced an emergency order directing certain child care centres to reopen subject to physical distancing constraints as part of the province's support for health care and other frontline workers during the COVID-19 outbreak. The list of essential workers eligible to access emergency childcare has now been further expanded. To accommodate more children, 37 additional centres have been approved and will be reopening in the coming days.

"We are providing emergency child care to more frontline workers because in these unprecedented times, we will do whatever it takes to keep families safe and supported," said Minister Lecce. "They are making tremendous sacrifices every day, and we will be there for them every step of the way."

The additional frontline workers who can now access emergency childcare services include:

- Workers in grocery stores and pharmacies
- Truck drivers (driver's licence Class A and Class D)
- Workers in the food supply chain, including food processing
- Workers in retirement homes

- Auxiliary workers in health care settings, including cooks and cleaning staff in hospitals and long-term care homes
- Interpreters and intervenors who support people who are deaf, deafened, hard of hearing and deafblind
- Ministry of Natural Resources and Forestry (MNRF) emergency personnel
- Provincial officers and onsite staff in Ontario courts
- Canadian Armed Forces and Department of National Defence staff working in Ontario
- Additional workers supporting public safety and correctional services

The Ontario Ministry of Education is working with Consolidated Municipal Service Managers (CMSM) and District Social Services Administration Boards (DSSAB) in their role as service system managers for early years and child care, as well as First Nations, to implement emergency child care centres in communities across the province.

Ontario will continue to monitor local needs to ensure frontline staff can continue to work and will communicate more details as the situation evolves.

A list of emergency child care centres is available on [Ontario.ca/coronavirus](https://www.ontario.ca/coronavirus).

Quick Facts

- The list of essential workers eligible to access emergency childcare was previously expanded on April 17, 2020 to include those who assist vulnerable communities, emergency response and law enforcement sector staff, more health and safety workers, and certain federal employees.
- Child care for members of the Canadian Armed Forces and employees of the Department of National Defence who are working in Ontario would be provided by a Military Family Resource Centre.
- The government has established strict guidelines for each centre and the local Medical Officer of Health must be consulted and supportive of protocols and actions in place.
- All sites are also required to have a protocol in place in the event that a child, parent or staff member at the site is exposed to COVID-19.

Additional Resources

- [Child care for health care and frontline staff](#)
- [Province Takes Steps to Ensure Frontline Staff Can Continue to Work](#)
- [Support for Families](#)
- [Learn at home](#)

- Visit Ontario's [website](#) to learn more about how the province continues to protect Ontarians from COVID-19.
-

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HPPH COVID-19 Teleconference with Municipalities, Fire, Police, EMS

Wednesday, April 29, 2020 – 12:15-1pm

MINUTES

Hosted by: Dr. Miriam Klassen, Medical Officer of Health, Huron Perth Public Health

Situation Update:

Ontario cases April 1 – April 29, 2020

Date	New Cases	Total Cases	New deaths	Total deaths
April 01	426	2392	4	37
April 02	401	2793	16	53
April 03	462	3255	14	67
April 04	375	3630	27	94
April 05	408	4038	25	119
April 06	309	4347	13	132
April 07	379	4726	21	153
April 08	550	5276	21	174
April 09	483	5759	26	200
April 10	478	6237	22	222
April 11	411	6648	31	253
April 12	410	7,049	21	274
April 13	421	7,470	17	291
April 14	483	7,953	43	334
April 15	494	8,447	51	385
April 16	514	8,961	38	423
April 17	564	9525	55	478
April 18	485	10,010	36	514
April 19	568	10,578	39	553
April 20	606	11,184	31	584
April 21	551	11,735	38	622
April 22	510	12,245	37	659
April 23	634	12,879	54	713
April 24	640	13,519	50	763
April 25	476	13,995	48	811
April 26	437	14,432	24	835
April 27	424	14,856	57	892



Date	New Cases	Total Cases	New deaths	Total deaths
April 28	525	15,381	59	951
April 29	327	15,728	45	996

ON Capacity (as shared by Premier April 16):

- 20,354 acute care beds (1,035 added and another 4,205 to be added soon)
- Total of 3,504 critical care beds (1,492 added)
2,811 now equipped with ventilators (up from 1,319)

ON April 29 (data as of April 28):

Total tests completed: 264,594
 Tests pending: 9,530 (11,554 done previous day)
 Hospitalized: 977 (957)
 ICU: 235 (239)
 ICU/ventilator: 186 (187)

Long-term care outbreaks: 159 reported by MLTC (34 resolved) and 181 reported by iPHIS

Huron Perth as of April 29 (data as of April 28)

Persons tested: 1483
 Tests positive: 45 (44)
 Tests negative: 1113 (1061)
 Tests pending: 325 (308)
 Deaths: 4
 Resolved: 33

Long-term care outbreaks

- Hillside declared over April 14
- Greenwood: 6 res (3 died), 9 staff
- Bluewater: 1 res
- Huronview: 1 staff

Surveillance: 6 long-term care homes done and 2 pending today (Wednesday, April 29, 2020)

Hospitalized:

4 – 1 died, 3 discharged

Federal

- Notice: Special Compliance Inspections for Employers of the Temporary Foreign Worker Program during the COVID-19 Pandemic [see attachment]

- Effective immediately, and during the course of the COVID-19 pandemic, Service Canada Investigators will conduct inspections that will focus on compliance with the new IRPR requirements

Ministry Updates:

- Command Table memos to Health System Organizations and Providers April 23 and April 24 (DM OH CMOH Memo)= Update on work to date and new modelling projections **[see attached]**
- Ontario is delivering a new COVID-19 Action Plan for Vulnerable People to better protect vulnerable populations during the outbreak of COVID-19.
 - high risk settings including homes serving those with developmental disabilities, shelters for survivors of gender-based violence and human trafficking and children’s residential settings
 - enhance screening and testing
 - assistance with staffing and additional training and support.
- The Government of Ontario announced a new emergency order: WORK DEPLOYMENT MEASURES FOR MENTAL HEALTH AND ADDICTIONS AGENCIES, as well as an extension of all emergency orders to May 6, 2020.
- A new memo was issued regarding transfers from hospitals to retirement homes.
- Ontario announced that it is supporting frontline staff on the COVID-19 outbreak with pandemic pay
- The Minister of Education announced that all publicly-funded schools will remain closed until at least May 31, 2020, as part of an effort to keep students, staff and families safe from COVID-19.
- memo to MOHs Permitting the Use of Allotment Gardens and Community Gardens **[see attached]**
- A memo regarding regional COVID-19 staffing response in support of Long-Term Care Homes **[see attached]**

The OH Regions will work with hospitals, to identify numbers of staff that can be made available for work in an LTC home; the roster of staff for each hospital will need to be established over the next few days... The determination of when and how many staff will be deployed to meet the needs of an identified home, will be a decision that is made in partnership with the OH Region, Ministry of Long-Term Care, the hospitals and the long term care home

Public Health Ontario

- IPAC Fundamentals Resources = Resource for LTCH: Infection Prevention and Control Fundamentals **[see attached]**
- Memo Health care worker movement between facilities – policy **[see attached]**

Cottages

- Province rolling out messaging
- Main message: Don’t travel to cottages



- Timeline: Rolled out well before May 24 (hopefully end of this week)
- Reminded that Huron County put out a media release on April 1: COVID-19 – Huron County Cottagers: Safety First

MNR will be sharing info on hunting and fishing locally (key messages distributed by end of week)

At least one health unit in the province has put out a Section 22 under the Health Protection and Promotion Act. We will be talking about this further with the Huron Perth Board of Health.

Huron Perth Public Health

- Case and contact management
- Intake
- Long term care home surveillance
The SW region is coordinating in a fair and consistent manner to use the existing capacity across the region
Used an assessment process to determine schedule
Starting with facilities in outbreak
HPPH will be in contact with each facility to develop a facility-specific plan
Resources such as hospital and EMS assistance is available
- Recovery Planning

Huron Perth Public Health Work

- The majority of HPPH staff have already been activated for COVID-19 response. The HPPH intake phone line, Health Line, has been operating on extended hours seven days a week and received 3,500 phone calls from February 3 to April 16. About 88% of those calls were about COVID-19.
- HPPH has more than 60 staff completing case and contact investigations. An investigation includes contacting a confirmed positive case and asking the individual for the names of everyone they have been in contact with over the last 14 days. Public health will then call each of those contacts to provide instructions on testing or possibly isolation, as well as following up on everyone until they are passed the infectious period.
- So far, HPPH staff have put in more than 3,700 hours of overtime for the COVID-19 response
- COVID-19 response is understandably taking up the majority of our resources at HPPH. I do want to remind everyone, however, that public health's mandate to protect and promote health continues even if it's in a slightly different way for now. Our services such as immunizations, sexual health services, needle exchange and well water testing, for example, continue in modified forms. For more information people are encouraged to visit hph.ca/coronavirus where we have a link to our service modifications

Questions and Answers

Q1: Most of the Huronview staff are all getting tested for COVID-19. However, one staff member has not been willing to get tested. Is that a Health Unit issue or is it up to the home's administration to resolve?

A1: We'll provide guidance to home on how to manage that.

Q2: Of the mass testing happening at Huronview, can staff get results in 24-48 hours? Can they get group results or does each person have to find their own? Delays in results affect staffing and operations.

A2: First, there are some issues with the provincial results viewer. The province knows and is trying to work on it (as new labs are added to the province's system, it seems to throw the system off a bit).

The point prevalence surveillance in long-term care homes is a separate issue than the usual testing process. Our regional testing lab in London has made this long-term care surveillance a priority, so we will be able to communicate results of staff to them, and they are given instructions about what to do if they are positive. The home will be aware of a worker's status if it means the worker can't come to work. In other homes, we've found staff are eager to get the information.

Our experience to date is that lab gets information to us quickly and we can communicate quickly with staff and home.

This is why we appreciate the coordinated approach with the ON Health region because it is important that results are received and communicated.

Q3: When you mentioned the possibility of long-term care assistance being coordinated with hospitals and EMS, who takes on responsibility for coordinating and what does that look like?

A3: Managing outbreaks is not new to homes. This is something we talk about all the time (gastro, respiratory). Typically HPPH supports homes and provides guidance. Right now support is from us but also ON Health, as a funding and oversight agency, is very involved. E.g. swabbing – typically homes swab their own, but with this much swabbing, you can ask hospital and EMS for their help (which would depend on time and staff available from hospital and EMS).

In terms of staffing ON Health takes the lead on coordinating with hospitals and long-term care homes. It's been very responsive here in my experience, hospitals have stepped up quickly.

I know this is a difficult time for homes and it is a lot of work. HPPH will continue to answer questions, provide support, and make connections with agencies.

Attachments and links

- [Special Compliance Inspections during the COVID-19 Pandemic](#)
- [DM OH CMOH memo COVID19 update Apr 23 2020](#)
- [DM OH CMOH memo COVID19 update Apr 24 2020 v4](#)
- [COVID-19 Action Plan for Vulnerable People](#)



- WORK DEPLOYMENT MEASURES FOR MENTAL HEALTH AND ADDICTIONS AGENCIES
- Memo to MOHs - Community Gardens – 20200428
- Memo re LTC support_April 26 2020_Final
- IPAC Fundamental Resources
- Memo-workforce deployment 2020-04-17
- Memo_Update on Transfer of Hospital Patients to RH

Next teleconference:

- **Wednesday, May 6 at 12:15pm**
- **Phone: 1-866-518-0785**
- **Passcode: 403573#**

13-08-19

Ryan O'Reilly Sanitizer Drive – Press Release

For immediate release:

April 28th, 2020

Ryan O'Reilly has always been known for assisting his teammates on the ice, but once again, he is doing his part off the ice, right here in Huron County.

With the overwhelming demand for safety products for places like the Alexandra Marine & General Hospital and every long-term care and retirement home in Huron County, O'Reilly has a plan and YOU can help.

O'Reilly's group of volunteers have got their hands on over 350 cases of Health Canada approved hand sanitizer. Each case contains 12x750ml bottles. The cost of each bottle is below retail at \$20/Bottle. Cases can be purchased by businesses, organizations or the general public to help support the need to stop the spread of COVID-19.

Ryan O'Reilly has kick started this campaign by donating a hat-trick of donations to the following: **90** bottles (7.5 cases) to the Alexandra Marine & General Hospital, **90** bottles (7.5 cases) to the retirement homes in Huron County, and **90** bottles (7.5) to long-term care homes in Huron County. Ryan's contributions total over \$5,000 and hopes that people will get behind him towards this campaign.

"This is a great initiative for the hospital as well as local retirement and long term care facilities. We all have to do our part and this is a simple way to get behind the frontline workers and residents in all these facilities." O'Reilly says. "Our plan is to sell all these cases and get them in our community as fast as possible."

These cases will be distributed to the following properties within Huron County:

- Alexandra Marine & General Hospital
- Blue Water Rest Home
- Braemar Retirement Centre
- Exeter Villa
- Fordwich Village Nursing Home
- Huronlea Home for the Aged
- Huronview Home for the Aged
- Maitland Manor Nursing Home
- Queensway Nursing Home
- Seaforth Manor
- Anfield Manor
- Gilbert Hall Retirement Home
- Goderich Place Retirement Residence

- Harbour Hill Retirement Community
- Maplewood Manor
- Queensway Retirement Residence

Every single person/business that donates one bottle will be entered into a draw to win a personalized Ryan O'Reilly, St Louis Blues jersey.

To help support and donate bottles/cases, contact Abbey Faris at 2737468ontarioinc@gmail.com to place your order.

For larger corporate contributions, please contact Abbey Faris at abbey_faris@hotmail.com

Order can be placed by:

Cheque

E-Transfer

Credit Card

For updates on sales, please follow the Fans of Ryan O'Reilly Facebook page.



United Way
Perth-Huron



13-08-20

For Immediate Release

From: United Way Perth-Huron
32 Erie Street, Stratford ON N5A 2M4
1-877-818-8867 (toll-free) 519-271-7730 (T)

Date: April 30, 2020

United Way's Urgent Needs Fund Expands to Help Individuals Directly

Stratford, ON — Having already funded over a dozen programs through their *COVID-19 Urgent Needs Fund* to help organizations and the people they serve during the pandemic, United Way Perth-Huron (UWPH) is making funds available through Social Services in Perth and Huron Counties to individuals and families in need.

"COVID-19 is an unprecedented crisis and many people are struggling to cope, particularly our most vulnerable," said UWPH Executive Director Ryan Erb. "Organizations are doing incredible work across Perth and Huron but sometimes needs fall outside existing programs and that is where the *COVID-19 Urgent Needs Fund for Individuals* comes in. It's important for us to put our arms around everyone in the community and help them get through this."

UWPH's *COVID-19 Urgent Needs Fund for Individuals* is administered by the City of Stratford Social Services Department on behalf of Perth County and the Huron County Social & Property Services Department on behalf of Huron County. People looking for help, whether paying a bill or buying groceries to get them through the week, are encouraged to visit perthhuron.unitedway.ca and download an application form. Huron residents can also find application forms at huroncounty.ca/wp-content/uploads/2020/04/COVID-19-Urgent-Needs-Fund-Application-Individuals.pdf.

- In Perth County, submit applications via email to rbrown@stratford.ca, or drop off or mail to Social Services, 1st floor, 82 Erie Street, Stratford, ON, N5A 2M4
- In Huron County submit applications via email to owteam501@huroncounty.ca or drop off or mail to Huron County Social and Property Services, 77722D London Road, RR 5, Clinton, ON, N0M 1L0

If someone is unable to submit their application by email or postal mail, call Social Services directly at 519-271-3773 x 277 in Perth or 519-482-8505 x 4501 in Huron. Mail applications may be slower due to possible mail processing delays. Funding is limited and will be given on a first come, first served basis provided eligibility criteria is met. Applications open Monday, May 4.

"We're happy to be partnering with UWPH to help citizens get the help they need," said Stratford Mayor Dan Mathieson. "We want to ensure everyone is supported through this pandemic."

"This is an extraordinary time requiring innovative solutions," added Huron County Warden Jim Ginn. "Huron County has been working hard to help residents in need and this partnership with UWPH is an added layer of support for individuals and families."

To donate to UWPH's *COVID-19 Urgent Needs Fund*, go to give.unitedway.ca/donate/WSTRAT-UWPH or call the United Way offices at (519) 271-7730 between the hours of 8:30 am and noon and 1:00 pm to 5:00 pm.

About United Way Perth-Huron

UWPH is a 100% local organization working to address #UNIGNORABLE issues like poverty, homelessness and mental health in our communities. Thanks to United Way and people across the region, over 39,000 of the most vulnerable in Perth and Huron Counties have a brighter future. To show your #LocalLove by donating or volunteering, call 519-271-7730 or 1-877-818-8867, mail to 32 Erie Street, Stratford, ON N5A 2M4 or visit perthhuron.unitedway.ca

#LOCALLOVE

For more information or to set up an interview with Ryan Erb, Executive Director, contact (519) 276-0097 or email info@perthuron.unitedway.ca

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 22 FOR 2020**

Being a by-law to provide for the erection of stop signs at a highway intersection and at intersections of a highway and a railway crossing.

WHEREAS Section 137 (a) of the Highway Traffic Act, Chapter H.8, R.S.O. 1990, provides that the Council of a Municipality may by by-law provide for the erection of stop signs at intersections on highways under its jurisdiction;

AND WHEREAS Section 40(1) of Grade Crossing Regulation SOR/2014-275 under the Railway Safety Act, R.S.C. 1985, requires stop signs at grade crossings without warning systems;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East **ENACTS AS FOLLOWS:**

1. The intersection on the highway set out in Column 1, is designated as an intersection where a stop sign shall be erected at the location shown in Column 2.

<u>Column 1</u> <u>Intersection</u>	<u>Column 2</u> <u>Facing Traffic</u>
(a) Alexander Street and Sliver Creek Road (west access) Seaforth Ward	Southbound on Silver Creek Road (west access) Seaforth Ward
(b) Alexander Street and Sliver Creek Road (east access) Seaforth Ward	Southbound on Silver Creek Road (east access) Seaforth Ward
(c) Alexander Street and Sliver Creek Crescent Seaforth Ward	Northbound on Silver Creek Crescent Seaforth Ward

MUNICIPALITY OF HURON EAST

BY-LAW NO. 22 FOR 2020

2. That the intersection on the highway and railway crossing set out in Column 1, is designated as an intersection where a stop sign shall be erected at the location shown in Column 2.

	<u>Column 1</u> <u>Rail Crossing</u>	<u>Column 2</u> <u>Facing Traffic</u>
(a)	Front Road Tuckersmith Ward	Northbound and Southbound on Front Road, Tuckersmith Ward
(b)	Sanctuary Line Tuckersmith Ward	Northbound and Southbound on Sanctuary Line, Tuckersmith Ward
(c)	Kinburn Line Tuckersmith Ward	Northbound and Southbound on Kinburn Line, Tuckersmith Ward
(d)	Division Line Tuckersmith Ward	Northbound and Southbound on Division Line, Tuckersmith Ward
(e)	Hensall Road Tuckersmith Ward	Northbound and Southbound on Hensall Road, Tuckersmith Ward
(f)	Road 183 Tuckersmith Ward	Northbound and Southbound on Road 183, Tuckersmith Ward
(g)	Jarvis Street Seaforth Ward	Northbound and Southbound on Jarvis Street, Seaforth Ward

3. This by-law shall come into force and take effect on the final day of passing thereof.

READ a first and second time this 5th day of May 2020.

READ a third time and finally passed this 5th day of May 2020.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 23 FOR 2020**

Being a by-law to confirm the proceedings of the Council of
the Corporation of the Municipality of Huron East.

WHEREAS, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East
ENACTS AS FOLLOWS:

1. The action of the Council of the Corporation of the Municipality of Huron East, at its meeting held on the 5th day of May, 2020 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

READ a first and second time this 5th day of May, 2020.

READ a third time and finally passed this 5th day of May, 2020.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk